



## **The Corporation of the Town of LaSalle**

**To:** Mayor and Members of Council  
**Prepared by:** Peter Marra, P.Eng. – Director of Public Works  
**Department:** Public Works  
**Date of Report:** July 6, 2020  
**Report Number:** PW-14-20  
**Subject:** Dilapidated Culvert Replacement Policy

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### **Recommendation**

That the report of the Director of Public Works dated July 6, 2020 (PW-14-20) regarding the Dilapidated Culvert Policy BE RECEIVED; and

That Council APPROVE the new Dilapidated Culvert Replacement Policy as prepared and presented within this report.

### **Report**

This report is being prepared in response to a Council question from the January 28, 2020 Council meeting.

Enclosed is an updated policy to address Dilapidated Culverts within the Town of LaSalle. The request to revisit our existing policy/practices was initiated, largely due to the fact that there are currently no provisions for dealing with an emergency repair situation or any methods to providing payment options.

#### Existing Policy/Practice

The existing policy/practice is as follows:

- the Town would inspect and identify dilapidated culverts;
- the Town would notify the affected property owner of the need to replace their driveway and/or their infill culvert;
- the resident would be provided the cost of the culvert material in this notice and make payment;

- the Town would coordinate and carryout the culvert work once payment was provided and the Town would cover the remaining expenses.

Typically, this would involve either a complete ditch infill and/or just a driveway culvert replacement.

This practice has been in place for decades and no issues have arisen with this until about 2019. Work under this direction has been completed many times throughout the Town over the last couple of decades with resident participating.

Currently, under the existing policy/practices, there are no provisions on how the Town would deal with an emergency situation in where one person's property was flooding as a result of dilapidated culverts and the dilapidated culvert was someone else's concern to address.

#### New Policy

In the new policy enclosed, the very essence, with respect to who pays for what remains unchanged so that the Town can remain fair with all residents who have participated in this practice over the last couple of decades.

Firstly, the main revisions to the new policy are that the Town can proceed with repair work under an emergency situation and/or to allow the Town to complete repairs if a resident does not want to participate. Under these two situations, the Town has provided for a solution that will limit the Town expenses.

Secondly, there are now provisions in this new policy to allow for the residents that willing participate to carry the cost on their taxes over a 5 year period.

*It is recommended that Council approve the enclosed new policy.*

## **Consultations**

This policy has been developed in consultation with the Finance and Clerks Departments, with input from the CAO.

## **Financial Implications**

This new policy was developed to not have any additional financial impacts, as the impacts relative to the existing policy and new policy remain in essence unchanged of who pays for what.

Council should be aware that any work under this policy or its predecessor is a benefit to the property owners, due to the fact that the cost charged to the property owner are anywhere from about 20% to 30% of what the actual cost of the works are.

### **Prepared By:**

A handwritten signature in black ink, appearing to read 'Peter Marra', written in a cursive style.

Peter Marra, P.Eng. – Director of Public Works

### Link to Strategic Goals

	Enhancing organizational excellence
yes	Sustain strong public services and infrastructure
yes	Strengthen the community's engagement with the Town
	Grow and diversify the local economy
	Build on our high-quality of life

### Communications

yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

### Notifications

Name	Address	Email

**Report Approval Details**

Document Title:	PW-14-20 dilapidated culvert policy.docx
Attachments:	- council report for approval attachment July 14 2020.pdf
Final Approval Date:	Jul 6, 2020

This report and all of its attachments were approved and signed as outlined below:



Chief Administrative Officer

Joe Milicia