



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of a Meeting of the Parks, Recreation and Events Committee

February 20, 2020

9:00 a.m.

Sandwich West Room

2nd Floor LaSalle Civic Centre

5950 Malden Road

Members of Committee Councillor Mike Akpata, Councillor Sue Desjarlais
Present:

Members of Committee Councillor Jeff Renaud
Absent:

Administration Present: P. Marra, Director of Public Works, P. Funaro, Recreation Manager,
M. Beggs, Manager of Parks and Roads, M. Masonovich, Manager of
Fleet & Facilities, G. Ferraro, Manager of Finance/Deputy Treasurer,
T. Brydon, Supervisor of Parks, L. Jean, Deputy Clerk, T. Coke,
Council Coordinator

A. CALL TO ORDER

Councillor Akpata calls the meeting to order at 8:58 a.m.

B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

C. ADOPTION OF MINUTES

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

That the minutes of the meeting of the Parks, Recreation, and Events Committee dated January 23, 2020 BE ADOPTED as presented.

Carried.

D. REPORTS/ CORRESPONDENCE FOR COMMITTEE ACTION

1. Windsor Model Yacht Club Waiving Rental Fees

Terry Desjardins, Wendy Griffiths and John Whitehead, Members of the Windsor Model Yacht Club appears before the Committee to discuss an upcoming regatta being held at the Vollmer Complex in September 2020.

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

That the presentation from Terry Desjardins, Wendy Griffiths and John Whitehead, Members of the Windsor Model Yacht Club BE RECEIVED, and that user fees in accordance with the User Fee Schedule as adopted by Council BE CHARGED for the upcoming Regatta; and that Administration meet with Club Members to further discuss the event.

Carried.

2. Skate Ontario Super Series Skating Competition

Justina Ciarlariello from Skate LaSalle appears before the Committee to speak on the Skate Ontario Super Series.

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

That the report of the Recreation Manager dated February 13, 2020 (CR-2020-07) regarding the Skate Ontario Super Series Skating Competition BE RECEIVED; and that Skate LaSalle provide a further breakdown of requirements and cost for the event; and that this information be brought back to the Committee for the March 2020 meeting.

Carried.

3. Sports Field User Group Communications Update

Moved By: Councillor Akpata

Seconded By: Councillor Desjarlais

That the report of the Recreation Manager dated February 13, 2020 (CR-2020-08) regarding updates on communication with the sports field user groups BE RECEIVED.

Carried.

4. WFCU Credit Union Easter Egg Drop

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

That the report of the Recreation Manager dated February 13, 2020 (CR-2020-09) regarding the WFCU Credit Union Easter Egg Drop BE RECEIVED; and that the recommendation to co-host the event BE APPROVED.

Carried.

5. Holiday Lighting 2020

Moved By: Councillor Akpata

Seconded By: Councillor Desjarlais

That the report of the Manager of Roads and Parks dated February 12, 2020 (PW-CR-2020-1) regarding Holiday Lighting to be bought and installed in 2020 BE APPROVED and that funding for Holiday Lighting BE INCREASED during the 2021 Budget deliberations.

Carried.

E. NEXT MEETING

The next scheduled meeting will be held on March 19, 2020 at 9:00 a.m.

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

THAT the Parks and Recreation Committee March 2020 meeting BE MOVED to March 12, 2020 at 9:00am.

Carried.

F. ADJOURNMENT

The meeting is adjourned at the call of the Chair at 10:33 a.m.

Chair

Council Co-ordinator



COMMITTEE MATTERS
Parks, Recreation and Events Committee

February 20, 2020

Clerk's Note: The Parks, Recreation and Events Committee approved the following matters during their Meeting held on February 20, 2020. Copies of items are attached for reference as part of the corresponding Minutes.

1. **Subject:** Sports Field User Group Communications Update

Motion: That the report of the Recreation Manager dated February 13, 2020 (CR-2020-08) regarding updates on communication with the sports field user groups BE RECEIVED.

See Report on today's Agenda.

2. **Subject:** Holiday Lighting

Motion: That the report of the Manager of Roads and Parks dated February 12, 2020 (PW-CR-2020-1) regarding Holiday Lighting to be bought and installed in 2020 BE APPROVED and that funding for future Holiday Lighting BE INCREASED during the 2021 Budget deliberations.

See Report on today's Agenda.

Committee Matters #1

Sports Field User Group
Communications Update



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee

Prepared by: Patti Funaro, Recreation Manager

Department: Culture & Recreation

Date of Report: February 13, 2020

Report Number: CR-2020-08

Subject: Sports Field User Group Communications Update

Recommendation

That the report of the Recreation Manager dated February 13, 2020 (CR-2020-08) regarding updates on communication with the sports field user groups BE RECEIVED.

Report

As outlined in Report Number CR-2019-16 at the October 17, 2019 Parks, Recreation and Events Committee meeting, administration is committed to maintaining a high level of service and communication with the various sports field user groups. There have been number of initiatives completed to support this goal including:

- The Outdoor Sports Surface Use Allocation Policy & Procedure was updated, and renamed the Outdoor Sports Surface Use Policy & Procedure and adopted by Council on January 28, 2020. The document now reflects existing field usage requests and scheduling priorities, current maintenance practices and closure guidelines.
- Administration met with representatives from LaSalle Turtle Club, LaSalle Stompers and the LaSalle Adult Softball League to review the document and provide information for the 2020 season. Agenda items included:
 - 2020 evening and weekend staff schedule
 - Season dates
 - 2020 Rental request deadline (March 16)
 - 2020 field resting schedule
 - Requests for improvements or increased level of service
 - Inclement weather/poor field conditions

- Outdoor Washrooms
- 2021 rental rates
- LaSalle Police regarding alcohol, cannabis and smoking

A friendly URL was created (www.lasalle.ca/sportsfields) to assist user groups in sharing information with their participants. In addition, the sports fields website page has been updated to include a link to the entire Outdoor Sports Surface Use Policy & Procedure and key excerpts have been outlined on the landing page.

Plans are underway to meet with the additional user groups in the coming weeks.

Consultations

Public Works

Finance

LaSalle Police Services

Financial Implications

None.

Prepared By:



Manager of Recreation and Culture

Patti Funaro

Link to Strategic Priorities

	Expanding and diversifying our assessment base
Yes	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
Yes	Website
Yes	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	CR-2020-08-User Group Communication Update.docx
Attachments:	
Final Approval Date:	Feb 13, 2020

This report and all of its attachments were approved and signed as outlined below:



Director, Council Services/Clerk

Agatha Robertson

Committee Matters #2

Holiday Lighting 2020



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee

Prepared by: Mark Beggs, Manager of Roads and Parks

Department: Public Works

Date of Report: February 12, 2020

Report Number: PW-CR-2020-1

Subject: Holiday Lighting 2020

Recommendation

That the report of the Manager of Roads and Parks dated February 12, 2020 (PW-CR-2020-1) regarding Holiday Lighting to be bought and installed in 2020 BE APPROVED.

Report

In continuing with additional Holiday lighting for 2020, \$10,000 was approved in the 2020 budget for phase 3 of the project.

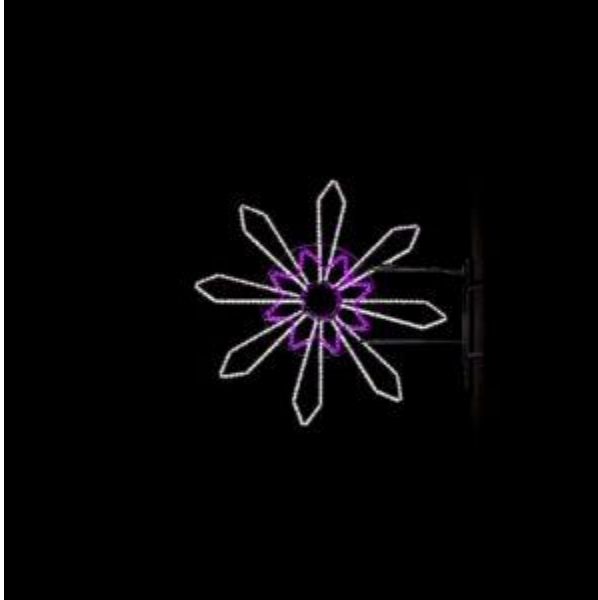
As discussed in 2019, the focus for the additional lighting will be on the street light poles along Front Road.

For 2020, twelve (12) LED lit decorations can be purchased for the street lights. Shown below are the three (3) types being considered. There would be four (4) of each type of decoration.

Once installed, there would be a decoration on every other pole from just North of Tim Hortons to Vermont/Reaume on Front Rd. It would make a total of 22 poles. There are 50 poles in total.

The proposed decorations:

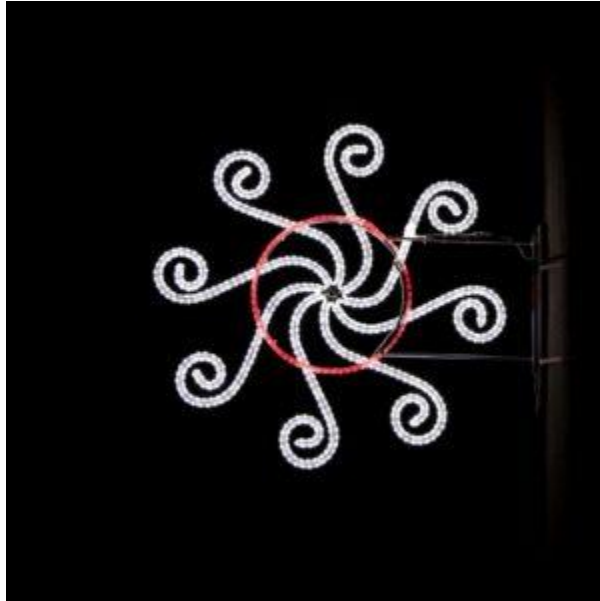
- Snow blossom-red on the inside



- Snow diamond-blue on the inside



- Snow swirl-red on the inside



Looking to 2021, upon approval of phase 4 in the 2021 Budget, a following report will discuss options to begin on decorations for the street light poles in the Malden Rd area.

It is recommended that the committee approve the proposed Holiday decorations, and Public Works proceed with ordering twelve (12) decorations as proposed to be installed on Front Rd.

Consultations

Not applicable

Financial Implications

\$10,000 from the approved 2020 budget.

Prepared By:

A handwritten signature in black ink, appearing to read 'MBeggs', written in a cursive style.

Manager, Parks and Roads

Mark Beggs

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
Yes	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

Yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	PW-CR-2020-1 Holiday Lights Phase 3 2020.docx
Attachments:	
Final Approval Date:	Feb 14, 2020

This report and all of its attachments were approved and signed as outlined below:



Director, Public Works

Peter Marra