



## **The Corporation of the Town of LaSalle**

**To:** Mayor, and Members of Council

**Prepared by:** Dave Sutton, CEMC

**Department:** Fire Services

**Date of Report:** November 14, 2019

**Report Number:** FIRE 19-19

**Subject:** Updates to Town of LaSalle Emergency Response Plan

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### **Recommendation**

That the report of the Community Emergency Management Coordinator (CEMC) dated November 14, 2019 (FIRE 19-19) regarding Updates to the Town of LaSalle Emergency Response Plan BE RECEIVED, and that the proposed revised Plan BE APPROVED by By-Law at the appropriate agenda point on the Council Agenda.

### **Report**

The provincial Emergency Management and Civil Protection Act requires all municipalities to develop and maintain Emergency Response Plans to organize municipal response to various large-scale emergency events as may be necessary. The Act, and responsible municipal planning, also requires periodic review and updates as necessary to ensure each municipality's Emergency Response Plan is current and continues to serve the present needs of the municipality. Municipal Councils are required to pass a by-law approving any substantive changes to the Emergency Response Plan.

The current Emergency Response Plan and authorizing by-law 8045, was approved by Council in August, 2017. Minor updates to contact information & appendixes have occurred in the interim. Over the past year the CEMC and the Emergency Management Program Committee have recommended & reviewed some necessary updates to the plan.

These updates are primarily include the following changes:

- The use of the electronic notification system as the primary means of notification or call-out for the Municipal Control Group in the event of a significant event requiring the activation of the Emergency Response Plan
- The change of location for the designated Secondary Emergency Operations Center to Tecumseh Fire Station #2
- The inclusion of the universal Incident Management System structure and organizational chart to organize the functional responsibilities of the Municipal Control Group in the Emergency Operations Center
- The inclusion of the Town of LaSalle Flood Response Plan as an appendix to the Emergency Response Plan. The Flood Response Plan was recently reviewed and approved by the Emergency Management Program Committee, and recommended for Council approval.

The proposed by-law and updated Draft Emergency Response Plan are attached for review.

## **Consultations**

Emergency Management Program Committee

## **Financial Implications**

None

## **Prepared By:**

A handwritten signature in black ink, appearing to read "Dave Sutton", written in a cursive style.

Fire Chief

Dave Sutton

## Link to Strategic Priorities

	Expanding and diversifying our assessment base
yes	Effectively communicating the activities and interests of the Town
yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
yes	Promote a healthy and environmentally conscious community

## Communications

yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

## Notifications

Name	Address	Email

**Report Approval Details**

Document Title:	FIRE 19-19.docx
Attachments:	- 8045 - Establishing - Town of LaSalle Emergency Plan.pdf - Town of LaSalle Emergency Response Plan 2019 External.pdf
Final Approval Date:	Nov 18, 2019

This report and all of its attachments were approved and signed as outlined below:



Chief Administrative Officer

Joe Milicia