



## **The Corporation of the Town of LaSalle**

**To:** Mayor and Members of Council

**Prepared by:** Peter Marra, P.Eng. – Director of Public Works

**Department:** Public Works

**Date of Report:** October 11, 2019

**Report Number:** PW-35-19

**Subject:** Howard/Bouffard Drainage - Preliminary Design Consultant Award

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### **Recommendation**

That the report of the Director of Public Works dated October 11, 2019 (PW-35-19) regarding the Howard/Bouffard Drainage – Preliminary Design Consultant Award BE APPROVED and that the Town award the preliminary design to Dillon Consulting.

### **Report**

As Council is aware, the Town is currently embarking on completing a Master Drainage Study for the Howard/Bouffard area. The study is currently nearing completion and is expected to be brought before Council in the next couple of months for finalization. Once the study is completed, the study will only have identified a recommended solution. There are many steps involved with bringing this solution forward and ultimately bringing it to construction.

One of those steps is to have the preliminary design completed. The preliminary design is an important step and the logical next step for this project. The preliminary design will build upon what has been prepared as part of the study and begin the process for approvals, detail design, taking into account existing conditions and soils, refining and adjusting alignments, surveying, etc.

The preliminary design will also better refine the estimated construction cost. This more accurate construction cost will provide the Town with accurate information on developing a funding mechanism such as development charges, etc. It is important to note that any funding mechanism process will also be separate and discernable.

Implementation of a solution through this project, will open development potential in the entire Howard/Bouffard area. There are a number of developers and landowners awaiting

finalization and implementation of the solution in order to allow for larger scale developments to occur. To date, during the study process, the development community involved in the area have noted that time is of the essence.

In order to keep this process moving forward, administration is recommending to award the preliminary design to Dillon Consulting who are the consultants working on the study portion of this project. The cost of the preliminary design is \$698,000.00 plus applicable taxes.

This presents an opportunity for the Town to streamline and provide an appropriate overlap in the many tasks/process' to achieve and save time in the overall development/implementation/construction process.

## **Consultations**

n/a

## **Financial Implications**

There was no budget set aside in the 2019 budget, however, there will be a capital request in the 2020 budget for this preliminary design. With the approval of this report tonight, Council will be pre-committing approval of this dollar value in the 2020 budget.

This pre-commitment of the 2020 budget is being brought forward at this time so that the project can be awarded and any field work can occur now while weather permits and be completed before winter sets in. This will also allow the consultant to work through the winter months on refining the solution and cost.

This will also give the Town an advancement into 2020 on working through and developing a funding mechanism throughout 2020 to allow for decisions into future year budgets for ultimate construction of the solution.

## **Prepared By:**

A handwritten signature in black ink, appearing to read 'Peter Marra', with a stylized, flowing script.

Peter Marra, P.Eng. – Director of Public Works

**Link to Strategic Priorities**

yes	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
yes	Managing our human and financial resources in a responsible manner
yes	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

**Communications**

yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

**Notifications**

Name	Address	Email

**Report Approval Details**

Document Title:	PW-35-19 Howard_Bouffard Prelim Design Award.docx
Attachments:	
Final Approval Date:	Oct 15, 2019

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

**Dale Langlois**



Chief Administrative Officer

**Joe Milicia**