



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Tano Ferraro, Manager of Finance/Deputy Treasurer

Department: Finance

Date of Report: August 22, 2019

Report Number: FIN-24-2019

Subject: 2020 Budget and Departmental Business Plan

Recommendation

That the report of the Manager of Finance/Deputy Treasurer dated August 22, 2019 (FIN-24-2019) regarding 2020 Budget and Department Business Plan be received for information and that Council APPROVE the 2020 Budget and Departmental Business Plan timeline outlined within the report.

Report

Proposed 2020 Budget and Departmental Business Plan Timelines:

The proposed 2020 budget and departmental business plan timelines are outlined below. The timelines have been established with the objective that the public budget sessions will be held in mid December 2019 and the municipal budget be adopted at the first council meeting of 2020.

September 2019	Preliminary 2020 Budget and Departmental Business Plan goals and objectives preparation
October – November 2019	Preparation of the 2020 budget and background report and commentary / Preparation of the 2020 departmental business plan report and commentary
Tuesday November 12 th , 2019	Informational briefing for Council on the proposed 2020 budget / 2020 departmental business plan and notification of the public meetings associated with the budget process advertised in the local paper concurrently with the release of the budget documents and a high level review of the budget.

Wednesday, December 18th and
Thursday, December 19th, 2019

Public Budget deliberation session and 2020
Business Plan presentation (December 19th
scheduled if additional time is required)
Town of LaSalle – Council Chambers
9:30 am
Agenda
Departmental budget review
Capital budget review
Departmental business plan goals and objectives

Tuesday, January 14th, 2020

Public Council Meeting
Town of LaSalle – Council Chambers
6:00 pm
Adoption of the 2020 budget bylaw

Consultations

Not applicable

Financial Implications

Not applicable

Prepared By:



Manager of Finance/Deputy Treasurer

Gaetano (Tano) Ferraro

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
YES	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIN-24-2020 Budget and Departmental Business Plan Timeline.docx
Attachments:	
Final Approval Date:	Sep 3, 2019

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Chief Administrative Officer

Joe Milicia