



The Corporation of the Town of LaSalle

To: Mayor and members of Council
Prepared by: Dave Sutton, Fire Chief
Department: Fire Services
Date of Report: July 31, 2019
Report Number: FIRE 19-13
Subject: Fire Protection Services Master Plan Report

Recommendation

That the report of the Fire Chief dated July 31, 2019 (FIRE 19-13) titled Fire Protection Services Master Plan Report BE RECEIVED; and further that,

Council ADOPT the proposed Fire Protection Services Master Fire Plan attached to Report - Fire 19-13 as the strategic planning framework for the delivery of fire protection services within the Town of LaSalle the next ten-year community planning horizon; and further that,

Council DIRECT the Fire Chief to develop a detailed implementation plan for the proposed Fire Protection Services Master Plan to be presented to Council for consideration, subject to annual budget allocation.

Report

At the direction of Council, Dillon Consulting was engaged to conduct a detailed review of the LaSalle Fire Service and produce a Community Risk Assessment; as well as, a Master Plan to provide recommendations and assist Council in developing both short-term and long-term planning strategies for the responsible delivery of fire protection and related services, based on the current and future needs of the community.

The attached Final Report provides the consultants findings; as well as, detailed recommendations based on referenced applicable standard and best practices, and proposed implementation strategies to achieve the recommended improvements to delivery of services. The findings and recommendations contained within this Fire Protection Services Master Plan have been informed by a Community Risk Assessment that was developed as a companion document to assess the existing fire risk within the

community. Together, these documents present a comprehensive analysis of the existing fire risks within the community, and the existing fire protection capabilities of the LaSalle Fire Service

Both the attached Community Risk Assessment, and the Fire Protection Services Master Plan have been developed by a professional and experienced consulting firm, in consideration of the municipality's legislative requirements as contained within the Fire Protection and Prevention Act, 1997 (F.P.P.A.), and the Occupational Health and Safety Act, R.S.O. 1990 (O.H.S.A.). In addition, current industry best practices as recommended by the Office of the Fire Marshal and Emergency Management (O.F.M.E.M.) and leading industry organizations such as the National Fire Protection Association (N.F.P.A.), have been utilized to guide and inform the recommendations presented.

The Fire Protection Services Master Plan provides options and recommendations for Council's consideration and approval to clearly establish and communicate the level of fire protection services to be provided to the community, including, where applicable, proposed performance measures for ongoing monitoring and evaluation of the services to be provided. A key theme of the report and recommendations is the continued implementation of proactive strategies that reduce fire risk through public education, and enhanced fire safety inspections and code enforcement, as well as addressing adequate emergency response capability. The report provides 34 Operational recommendations which can be administered and implemented within the current authority assigned to the Fire Chief. These recommendations include administrative and documentation processes, and operational enhancements across all functional areas.

The Fire Protection Services Master Plan also includes 12 Council Recommendations that require the consideration of Council, primarily in relation to the establishment of levels of service and associated staffing implications, and modernization of the current emergency response model. Some of these recommendations include significant budget implications. As noted in the recommendations for this report, subsequent administration reports will recommend responsible implementation strategies, based on the consultants' implementation recommendations, and subject to annual budget approval by Council.

This Fire Protection Services Master Plan being recommended for adoption by Council, is intended to provide Council and administration with a strategic framework to guide decision making for the delivery of fire protection services within the Town of LaSalle over the next ten-year community planning horizon. The recommendations outlined in the report identify established best practices, and strategies that support legislative compliance, and the sustainability of fire protection and emergency services to provide

the most effective and efficient level of services resulting in the best overall value for the community and our residents.

Consultations

The Fire Protection Services Master Plan was developed through extensive internal and external consultation with stakeholders including; Mayor and Council, CAO, Finance, Human Resources, Fire Department staff, Police administration, and Community engagement in the form of a public open-house format consultation. Information from the Community Risk Assessment, Fire Protection & Prevention Act R.S.O 1997, Occupational Health and Safety Act R.S.O 1990, Office of the Ontario Fire Marshal & Emergency Management, National Fire Protection Association, and other comparative data was also used to guide and inform the analysis and recommendations presented in the Master Fire Plan.

Financial Implications

Implementation of some of the consultant recommendations contained within the Fire Protection Services Master Plan Report will have significant capital, and annual operating financial implications, however there are no direct financial implications associated with this staff report. As provided in the recommendations for this report, subject to Council's direction, subsequent administration reports will recommend responsible implementation strategies including financial plans for consideration at annual budget cycles.

Prepared By:



Fire Chief

Link to Strategic Priorities

	Expanding and diversifying our assessment base
X	Effectively communicating the activities and interests of the Town
X	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

X	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIRE 19-13.docx
Attachments:	- LaSalle Final FPSMP Report_Aug 7 2019_Dillon.pdf
Final Approval Date:	Aug 9, 2019

This report and all of its attachments were approved and signed as outlined below:



Fire Chief

Dave Sutton - Aug 9, 2019 - 10:28 AM



Chief Administrative Officer

Joe Milicia - Aug 9, 2019 - 10:29 AM