



**The Corporation of the Town of LaSalle**  
**Minutes of the Parks, Recreation and Events Committee Meeting**

February 7, 2019, 9:00 a.m.  
Sandwich West Room  
2nd Floor LaSalle Civic Centre  
5950 Malden Road

Present:	Councillor Mike Akpata Councillor Sue Desjarlais Councillor Jeff Renaud
Staff Present	J. Columbus, Director of Culture & Recreation P. Marra, Director of Public Works D. Langlois, Director of Finance/Treasurer  P. Funaro, Recreation Manager M. Beggs, Manager of Parks and Roads M. Masanovich, Manager of Fleet & Facilities T. Brydon, Supervisor of Parks G. Ferraro, Manager of Finance/Deputy Treasurer  K. Scherer, Recreation Coordinator

**1. Call to Order**

Councillor Akpata called the meeting to order at 9:05am.

**2. Disclosures of Pecuniary Interest and the General Nature Thereof**

None.

**3. Adoption of Minutes from Previous Meeting**

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Desjarlais

That the minutes of the meeting of the Culture & Recreation Parks Advisory Committee meeting dated November 19, 2018 BE ADOPTED as presented.

**Carried.**

**4. Business Arising from the Minutes**

None.

**5. Mandate of Parks, Recreation and Events Committee**

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Desjarlais

A MOTION was made to RECEIVE the Terms of Reference for the Parks, Recreation & Events Committee.

**Carried.**

**6. Presentations**

**6.1 Skate LaSalle 2020 Skating Competition Request - Justina Ciarlariello**

Meeting Notes:

Justina Ciarlariello from Skate LaSalle presented to the committee that Skate LaSalle is putting together a bid to host a skating competition at the Vollmer complex Jan 17 - 19, 2020. It is a Skate Ontario event hosting junior level skaters (Star 1 - 4).

The committee agreed that there would be minimum disruption, staff and Facility Operators can handle the request and that the event will bring new people to our facility to show case what we can do. Justina was asked to confirm with staff once Skate LaSalle hears if their submission was approved.

**Moved By:** Councillor Desjarlais

**Seconded By:** Councilor Renaud

That the Culture & Recreation Parks Advisory Committee APPROVE/OPPOSE the request from Skate LaSalle to host the Skate Ontario Star 1-4 Skating Competition from January 17 to January 19, 2020 at the Vollmer complex.

**Carried.**

**Amendment:**

A MOTION was made to endorse the plan with the caveat that J. Columbus will notify the other user groups to indicate that there may be a possible disruption in the ice schedule.

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Renaud

**Carried.**

## **7. Reports**

### **7.1 2019 Christmas Lights - M. Beggs**

Meeting Notes:

The Committee chose Option 2. M. Beggs will obtain pricing on décor & bring a report back to the Committee.

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Renaud

That the Committee select one of the following areas to use the approved \$10,000 budget for enhancements to the Towns current Christmas lighting:

- 1) Malden Road Median and Front Road Park
- 2) Malden Road Median and Front Road Street Light Poles
- 3) Malden Road Median and Vollmer Complex Area
- 4) Malden Road Median and Malden Road Street Light Poles

In addition, administration prepare a follow-up report with a detailed concept including pricing for the Committee to approve.

**Carried.**

## **7.2 Heritage Park Playground Replacement - J. Columbus**

### Meeting Notes:

J. Columbus indicated that she and P. Marra have met regarding an RFP for a new playground at Heritage Park.

J. Columbus indicated there will be a focus on accessibility including interactive panels for sensory development, ramps, site amenities including new picnic tables, rubberized surfaces, accessible benches, bike racks and suggested that the theme focus on the history of LaSalle.

P. Marra indicated there will be enhancements to the parking lot and the multi use court. There will be a public presentation for information purposes on March 7, 2019 (3:00pm - 7:00pm) to provide a criteria of what is being proposed and that once approved by council, residents can see what it will look like.

**Moved By:** Councillor Desjrlais

**Seconded By:** Councillor Renaud

That the report from the Director of Culture and Recreation dated Feb 5, 2019 (C&R 2010-04) regarding the playground replacement at Heritage Park BE APPROVED.

AND THAT staff coordinate the presentation of the playground proposals with the Parks, Recreation and Events Committee to choose best proposal that provides an enhanced accessible option within the \$370,000 allocated;

AND THAT staff coordinate the presentation of the successful proposal with the Accessibility Committee for review and feedback;

AND FURTHER THAT the Director of Culture and Recreation coordinate the playground project with the Director of Public Works as part of the overall Heritage Park project.

**Carried.**

### **7.3 2019 LaSalle Strawberry Festival - P. Funaro**

#### Meeting Notes:

The Committee agreed to move the LaSalle Strawberry Festival to a 3 day event (Friday, Saturday & Sunday) and to make Friday a "fun day, pending further discussion with Robertson Carnival.

D. Langlois indicated that the festival contract does not state that we must be open on Thursday and that we can amend the contract months in advance if both parties are in agreement.

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Renaud

That the report from the Recreation Manager dated February 7, 2019 (C&R 2019-03) regarding the 2019 Strawberry Festival be RECEIVED for information;

AND THAT the recommendation to alter the 2019 Strawberry Festival operating schedule be approved;

AND FURTHER THAT the 2019 event budget be APPROVED.

**Carried.**

### **7.4 Annual Flower Order 2019 - M. Beggs**

#### Meeting Notes:

Councillor Desjarlais indicated that she has received negative feedback from residents regarding the Town's flowers and indicated that the quality from the recommended group has not always been the best.

M. Beggs will create a report to address the quality of the flowers and will report back to the committee and asked that feedback or questions be forwarded to him.

10:12am - Councillor Renaud left the meeting.

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Desjarlais

That the Committee receive for information, the following report regarding the annual flower order for the Parks planting in 2019.

**Carried.**

## **7.5 Town of LaSalle - Life After Fifty (LAF) Café 2019 - J. Columbus**

### Meeting Notes:

J. Columbus indicated that the Life After Fifty (LAF) Café brings in approximately \$25-\$35 per week, made \$1200.00 in 2018, that the organizations is struggling with volunteers for the café and have requested discontinuing service as of March 31, 2019.

### **Amendment:**

A MOTION was made to receive the information and to bring it to Council.

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Akpata

**Carried.**

## **8. Correspondence**

### **8.1 Vollmer Concession Stand**

### Meeting Notes:

J. Columbus indicated that improvements have been made regarding the Vollmer concession, which include recommendations made by Team Lead 1 to reduce cost.

### **Amendment:**

A MOTION was made to RECEIVE the information and APPROVE that staff keep concession operations in house.

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Desjarlais

**Carried.**

**Amendment:**

A second MOTION was made to present the report to Council at the next Council Meeting

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Desjarlais

**Carried.**

**9. New Business**

**9.1 2019 Rise to Fame Contest Strawberry Festival**

Meeting Notes:

P. Funaro indicated that the Strawberry Festival committee is seeking a new volunteer to organize the Rise to Fame contest, as Deputy Mayor Meloche will no longer be able to organize the contest. Duties include coordinating contestants, receiving applications, creating a schedule, working with the Western Fair representative, obtaining prizes and other duties as required.

**Amendment:**

A MOTION was made to put this item onto the March Agenda so that more information can be obtained from Deputy Mayor Meloche on the duties involved.

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Desjarlais

**Carried.**

**9.2 2019 Event Overview**

P. Funaro provided an update of the upcoming events that are scheduled so far for 2019.

**Amendment:**

A MOTION was made to RECEIVE the information on the 2019 Event Overview schedule.

**Moved By:** Councillor Akpata

**Seconded By:** Councilor Desjarlais

**Carried.**

## **10. Old Business**

### **10.1 Vollmer Signage - M. Masanovich**

M. Masanovich indicated that the signage has been installed at the Vollmer Complex and staff would be tracking feedback.

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Desjarlais

That the report from the Manager of Facilities dated February 1, 2019 (PW-C&R2019-01) presenting the posted signs BE RECEIVED.

**Carried.**

## **11. Next Meeting**

The next scheduled meeting will be held on Thursday March 21, 2019 at 10:00am .

## **12. Adjournment**

Councillor Akpata adjourned the meeting at 10:25am.