



## TOWN OF LASALLE COUNCIL ORIENTATION

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**December 6, 2018  
9:00 am**

Minutes of the Council Orientation Meeting of LaSalle Town Council held this date at 9:00 am in the Council Chambers, LaSalle Civic Centre, 5950 Malden Road.

Members of Council present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Mike Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud and Councillor Anita Riccio-Spagnuolo

Administration present: Joe Milicia, Chief Administrative Officer, Kevin Miller, Acting Clerk, Agatha Robertson, Director of Council Services/Clerk, Julie Columbus, Director of Culture & Recreation, Peter Marra, Director of Public Works, Dale Langlois, Director of Finance/Treasurer, Larry Silani, Director of Development and Strategic Initiatives, Dave Sutton, Fire Chief, Dominic Dadalt, Legal Counsel, Dawn Hadre, Corporate Communications & Promotions Officer, Ed Thiessen, Deputy Fire Chief, Nick DiGesù, IT Manager, Gaetano Ferraro, Manager of Finance/Deputy Treasurer, Jonathan Osborne, Manager of Engineering, Mark Beggs, Manager of Parks & Roads, Allen Burgess, Supervisor of Planning & Development, Rick Hyra, Human Resources Manager, Rick Mamak, Human Resources Generalist, Mark Masanovich, Manager of Fleet & Facilities, Patti Funaro, Manager of Recreation & Culture, Diane Hansen, Supervisor of Accounting, Marilyn Abbruzzese, Supervisor of Revenue, Natalie Sharp, Executive Assistant to the Director of Council Services/Clerk, Tanya Mailloux, Executive Assistant to the Chief Administrative Officer and Rosa Tufts, Council Coordinator.

### Call to Order

Mayor Bondy calls the meeting to order at 9:00 a.m.

### Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

### Presentation

Joe Milicia, Chief Administrative Officer, Agatha Robertson, Director of Council Services/Clerk, Larry Silani, Director of Development and Strategic Initiatives, Peter Marra, Director of Public Works, Dale Langlois, Director of Finance/Treasurer Julie Columbus, Director of Culture and Recreation and Dave Sutton, Fire Chief provide an overview of their respective departments, areas of responsibility and initiatives for 2019.

The meeting recesses at 12:00 pm

The meeting reconvenes at 12:30 pm

Joe Milicia, Chief Administrative Officer, provides an overview on the LaSalle Strategic Plan, the Business Cycle, Performance Appraisals, the Budget and Financial Statements, Remuneration and Reimbursement of Expenses and an update on current projects.

Rick Mamak, Human Resources Generalist, provides an overview of Health and Safety Requirements, Workplace Harassment policy and other key policies and procedures.

The meeting recesses at 2:05 pm.

**December 7, 2018**

The meeting reconvenes at 9:00 a.m. on Friday, December 7, 2018 with all members of Council present.

Administration present: Joe Milicia, Chief Administrative Officer, Kevin Miller, Acting Clerk, Agatha Robertson, Director of Council Services/Clerk, Julie Columbus, Director of Culture & Recreation, Peter Marra, Director of Public Works, Dale Langlois, Director of Finance/Treasurer, Larry Silani, Director of Development and Strategic Initiatives, Dave Sutton, Fire Chief, Dominic Dadalt, Legal Counsel, Christine Riley, Town Solicitor, Dawn Hadre, Corporate Communications & Promotions Officer, Nick DiGesù, IT Manager, Rick Hyra, Human Resources Manager, Rick Mamak, Human Resources Generalist, Natalie Sharp, Executive Assistant to the Director of Council Services/Clerk, Tanya Mailloux, Executive Assistant to the Chief Administrative Officer and Rosa Tufts, Council Coordinator.

#### Presentation

Kevin Miller, Acting Clerk, Christine Riley, Town Solicitor and Dominic Dadalt, Legal Council, provide an overview of the Municipal Act, Conflict of Interest Act, Council Code of Conduct, Confidentiality, the role of an Integrity Commissioner, the role of the Ombudsman, Enforcement, Closed Meetings and the role of the Closed Meeting Investigator. Linda Jean, Deputy Clerk then provides information regarding the Municipal Freedom of Information and Protection of Privacy Act.

Dawn Hadre, Corporate Communications and Promotions Officer, presents information regarding Social Media, Councillor Websites and Town of LaSalle Branding.

The meeting recesses at 12:15 pm.

The meeting reconvenes at 12:45 pm.

Kevin Miller, Acting Clerk and Linda Jean, Deputy Clerk provide information regarding the Procedural By-Law, the role of the head of Council, the role of all members of Council, the role of the Clerk, Quorum and attendance at Council meetings, and the meeting agenda structure.

Joe Milicia, Chief Administrative Officer concludes the meeting by providing information on Council remuneration and reimbursement of expenses.

Confirmatory Bylaw

435/18

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Akpata

That Confirmatory By-Law #8252 BE GIVEN first reading.

**Carried.**

436/18

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That Confirmatory By-Law #8252 BE GIVEN second reading.

**Carried.**

437/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That Confirmatory By-Law #8252 BE GIVEN third reading and finally passed.

**Carried.**

The meeting is adjourned at the call of the Chair at 1:35 pm.

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Mayor – Marc Bondy

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Deputy Clerk – Linda Jean