



The Corporation of the Town of LaSalle

Date	November 02, 2018	Report No:	Fire 18-13
Directed To:	Mayor & Council	Attachments:	By-law 8046
Department:	Fire Service	Policy References:	
Prepared By:	Dave Sutton, Fire Chief		
Subject:	By-Law No.8046 Amendment– Emergency Management Program		

RECOMMENDATION:

It is recommended that the by-law establishing and governing the Emergency Management Program for the Town of LaSalle be amended to clarify the Council designation of the Community Emergency Management Coordinator, in order to ensure continued compliance with provincial requirements, as recommended in this report.

It is further recommended that, if approved, Council consider the amended by-law at the appropriate point in the Council agenda.

REPORT:

The Emergency Management and Civil Protection Act, (O Reg 380/04) requires that *“Every municipality shall designate an employee of the municipality or a member of the council as its emergency management program co-ordinator.”* Under the provisions of the legislation, the Community Emergency Management Coordinator is responsible for the coordination of the municipal emergency management program in compliance with the Act for that municipality, and also serves as the Office of the Fire Marshal and Emergency Management’s primary contact for the municipality during an actual or impending emergency.

The Community Emergency Management Coordinator (C.E.M.C.) role for the Town of LaSalle has been designated to the Fire Chief by various official means, including a formal designation document required by the former Emergency Management Ontario. Recent annual compliance documentation recommends confirmation of the appointment of the C.E.M.C. by Council, and that the appointment specify the responsible individual by name or title. Accordingly, a minor amendment to the current Emergency Management Program by-law is proposed.

Excerpt from By-Law 8046

Current wording: NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE
HEREBY ENACTS AS FOLLOWS:

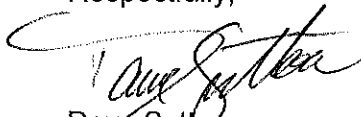
4. That the Community Emergency Management Coordinator is appointed as the Chair of
the Town of LaSalle Emergency Management Program Committee;

Proposed amendment: NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF
LASALLE HEREBY ENACTS AS FOLLOWS:

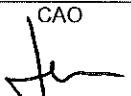
4. That the Fire Chief be appointed as the Community Emergency Management Coordinator,
and that the Community Emergency Management Coordinator is appointed as the Chair of
the Town of LaSalle Emergency Management Program Committee;

The proposed by-law amendment does not have an effect of any substantive change, rather it
simply confirms existing practice and ensures continued compliance with provincial requirements.

Respectfully,



Dave Suttan
Fire Chief / C.E.M.C

Reviewed by:							
CAO 	Treasury	Clerks	Public Works	Planning	Culture & Rec	Building	Fire

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8046

**A BY-LAW REQUIRING AN EMERGENCY MANAGEMENT PROGRAM
FOR THE PROTECTION OF PUBLIC SAFETY, HEALTH, THE
ENVIRONMENT, THE CRITICAL INFRASTRUCTURE AND PROPERTY
AND TO PROMOTE ECONOMIC STABILITY AND DISASTER-
RESILIENCE**

WHEREAS, the Province of Ontario has passed an Act, which requires the development and implementation of an emergency management program (*short title – The Emergency Management Act*) by the council of the municipality;

AND WHEREAS, this Act requires the emergency management program to conform to standards promulgated by Emergency Management Ontario in accordance with international best practices, including the four core components of emergency management, namely: mitigation/prevention, preparedness, response and recovery; and also makes provision for the municipality and council to develop and implement an emergency management program to protect public safety, public health, the environment, the critical infrastructure and property, and to promote economic stability and disaster resilient community;

AND WHEREAS, this Act makes provision for the Head of Council to declare that an emergency exists in the community or in any part thereof, and also provides the measures considered necessary and not contrary to law, to implement the emergency response plan and respond to an emergency;

AND WHEREAS, the Act provides for the designation of one or more members of council who may exercise the powers and perform the duties of the Head of Council during his/her absence or his/her inability to act;

AND WHEREAS, the Act authorizes employees of the municipality to respond to an emergency in accordance with the emergency response plan where an emergency exists but has not yet been declared to exist;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE
HEREBY ENACTS AS FOLLOWS:**

1. That an Emergency Management Program for the Corporation of the Town of LaSalle be developed and implemented in accordance with the standards published by Office of the Fire Marshal & Emergency Management (OFMEM), Emergency Management and Civil Prevention Act (EMCPA) and with international best practices;
2. That the Mayor of the Town of LaSalle or designated alternate, as provided in the plan, be empowered to declare an emergency and implement the emergency plan;
3. That certain appointed officials or their designated alternates, as provided in the approved Town of LaSalle Emergency Response Plan, are empowered to cause an emergency notification to be issued to members of the Municipal Control Group, and to respond to an emergency in accordance with the Town of LaSalle Emergency Plan where an emergency exists but has not yet been declared to exist;
4. That the Community Emergency Management Coordinator is appointed as the Chair of the Town of LaSalle Emergency Management Program Committee;

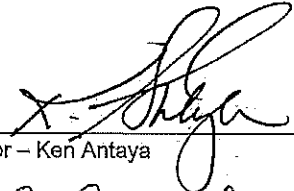
5. That the appointed members of the Town of LaSalle Emergency Management Program Committee are the Mayor, CAO, Police Chief, Fire Chief, Director of Public Works, Director of Council Services, Corporate Communications & Promotions Officer; and that at least one alternate be appointed for each primary position on the committee;
6. That the Town of LaSalle Emergency Management Program Committee will cause the emergency management program to be reviewed annually to ensure the program continues to serve the current needs of the municipality and to ensure compliance and consistency with applicable legislation and to recommend changes to the program as considered appropriate and refer recommendations to Council for further review and approval.
7. Emergency Management Program Committee as a whole, under the coordination of the Chairperson, will integrate the municipal and other emergency or allied services emergency response plans to provide for a comprehensive compatible response plan.
8. That authorization is hereby granted to the Town of LaSalle Emergency Management Program Committee to regularly review and amend specific data in the Emergency Response Plan for The Corporation of the Town of LaSalle, attached hereto as Schedule "A", such as contact list information and notification procedures.
9. That Bylaw #6478 be repealed.
10. That this by-law shall come into full force and effect upon the final passing thereof.

READ a first and second time and FINALLY PASSED this 22nd day of August, 2017.

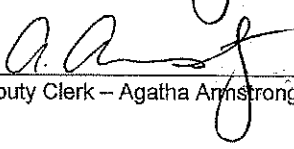
1st Reading – August 22, 2017

2nd Reading – August 22, 2017

3rd Reading – August 22, 2017



Mayor – Ken Antaya



Deputy Clerk – Agatha Armstrong