



The Corporation of the Town of LaSalle
Minutes of a meeting of the Fire Committee Meeting

September 20, 2018, 10:00 a.m.
LaSalle Fire Hall - Meeting Room
1900 Normandy Road

Present: Councillor Terry Burns
Councillor Sue Desjarlais

Also Present: D. Sutton, Fire Chief
J. Milicia, Director of Finance & Treasurer
E. Thiessen, Deputy Fire Chief

1. Call to Order

Councillor Burns calls the meeting to order at 10:17.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None

3. Adoption of Minutes from Previous Meeting

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That the minutes of the meeting of the Fire Committee dated June 14, 2018 BE
ADOPTED as presented.

4. Business Arising from the Minutes

None.

5. New Business

5.1 Quarterly Report Apr-Jun, 2018

Chief Sutton reviewed the Quarterly Report for the 2nd quarter of 2018 ending June 30, 2018

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

Motion to RECEIVE the Quarterly Report for the 2nd quarter of 2018 ending June 30, 2018

5.2 Report to Fire Committee - Fire Marque

Chief Sutton present Report FIRE 18-11 Fire Marque. At the request of the Fire Committee Chief Sutton investigated and provided information regarding the Fire Marque program for cost recovery.

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That Report to Fire Committee FIRE 18-11 Fire Marque BE RECEIVED.

5.3 Report to Fire Committee - Fire Service Staffing

Chief Sutton presented Report FIRE 18-10 Fire Service Staffing to the committee. Report highlights current staffing changes and associated challenges ; as well as consideration for additional full-time staffing to address current pressures be referred through Personnel Committee.

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That Report to Council FIRE 18-10 Fire Service Staffing BE RECEIVED.

5.4 Radio Study Updates

Using the new bids and tenders software an RFP Fire Service Radio Communication Study was posted in August 2018. Four proposals were received. Two companies were interviewed and on the upcoming agenda

recommendation to Council will be to award the project to Brightstar Telecom Solutions Ltd.

5.5 Master Plan Updates

Chief Sutton informed the committee that the Fire Master Plan is in the data collection stage. The first meeting with Dillon Consulting will be on Monday, September 24, 2018. This first visit will include committee member and stakeholder interviews and a tour. Interviews with Council members will be scheduled for January 2019.

5.6 Wellness Program - University of Windsor Nursing Students

Deputy Chief Thiessen provided an overview of a new partnership with the University of Windsor 4th year placement student. These students will be completing their Clinical Nursing Experience placement with our department. They will be providing our department, in conjunction with our Wellness Committee, guidance in the areas of health and wellness.

6. Other Business

6.1 OAFCA Grant

In May of 2018, the Jenny Jones Foundation reached out to the Ontario Association of Fire Chiefs (OAFCA) with a vision to give back to those volunteers who serve in their communities, and where a financial contribution would make a significant impact. Our department applied for this grant with the request for a digital fire extinguisher training simulator.

6.2 CEMC Update

The Town of LaSalle will be hosting an emergency field exercise in November.

6.3 Military Training Day

LaSalle fire and police in conjunction with the Emergency Management Coordinator for the County of Essex will be assisting with an upcoming military training day on September 22nd.

6.4 KI Pill Distribution Campaign

Starting in November, the Windsor-Essex County Health Unit will be running a campaign and KI pill distribution for residents in Windsor, LaSalle and neighbouring municipalities. Staff from the health unit will

have a booth at the LaSalle Civic Centre on November 1st, 8th and 10th for pill distribution and awareness on nuclear emergencies.

7. Next Meeting

The next scheduled meeting to be determined at a later date.

8. Adjournment

The meeting is adjourned at the call of the Chair at



Chair: Councillor T. Burns

10-15-2018



Recording Secretary: S. Nantais