



The Corporation of the Town of LaSalle

Date	September 19, 2018	Report No:	FIRE 18-12
Directed To:	Mayor & Members of Council	Attachments:	
Department:	LaSalle Fire Service	Policy References:	
Prepared By:	Ed Thiessen, Deputy Fire Chief		
Subject:	Consulting Firm Award – Town Of LaSalle Radio Communications Study		

RECOMMENDATION:

It is recommended that Council approve the Town of LaSalle Radio Communications Study proposal from Brightstar in the amount of \$29,600.00 to conduct the Radio Communications Study, and authorize administration to award the project and proceed with a formal agreement to initiate the project.

REPORT:

A request for proposals for a Town of LaSalle Radio Communications Study was issued on August 7th, 2018. One proposal was delivered after the deadline and therefore not accepted. Four proposals were received and were reviewed by administration. Three of the received proposals met the specified criteria and merited further consideration. Total project costs, exclusive of HST, for each proponent are as follows:

- Brightstar \$29,600.00
- CIMA \$66,800.00
- Palidor Radio Communications Consultants \$89,680.00

Interviews were conducted with Brightstar and CIMA by the project team. The proposals and presentations were ranked according to the matrix provided in the RFP document.

The interview process confirmed that there were no significant differences between Brightstar and CIMA with respect to their project methodology, team diversity, and team capability or experience. The project team is confident that Brightstar will conduct a comprehensive study and final report.

Respectfully,

Ed Thiessen C.E.T.
Deputy Fire Chief

Reviewed by:							
CAO	Treasury	Clerks	Public Works	Planning	Culture & Rec	Building	Fire