



The Corporation of the Town of LaSalle

Date	January 2, 2018	Report No:	CL-02-18
Directed To:	Mayor and Members of Council	Attachments:	
Department:	Council Services	Policy References:	
Prepared By:	Director Council Services/Clerk		
Subject:	Canada Post – Use of LaSalle as primary municipal mailing name		

RECOMMENDATION:

That the report of the Director of Council Services/Clerk dated January 2, 2018 (CL-02-18) BE RECEIVED and Canada Post BE ADVISED that the Town of LaSalle supports the use of LaSalle as the primary municipal mailing name for all addresses in LaSalle and further, that Canada Post BE REQUESTED to begin the change of address process for Canada Post customers in LaSalle who have been assigned a Windsor mailing address despite being geographically located within the Town of LaSalle.

REPORT:

Many LaSalle residents have historically been assigned a Windsor mailing address by Canada Post. This was due to the fact that Windsor was designated as the municipal identifier by Canada Post rather than LaSalle for many addresses in our community. Residents have contacted the Town in the past to complain indicating that they wanted LaSalle reflected on their mailing address rather than the City of Windsor. Previous inquiries to Canada Post about changing their mailing identifier to LaSalle were not successful.

Mayor Antaya recently contacted a representative of Canada Post, after another complaint from a resident, and it appears that Canada Post is now amenable to commencing the process of changing their address process for LaSalle customers whose present addresses use Windsor as the identifier. The representative asked for a resolution of support and this report is before Council to obtain same. It is especially timely if the process can be undertaken prior to the 2018 municipal election so that voter information notices can be addressed properly to LaSalle eligible electors.

Brenda Andreatta
Director Council Services/Clerk

Reviewed by:							
CAO 	Finance	Council Services	Public Works	DSI	Culture & Rec	Fire	