



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Brian MacMillan, C. Tech.

Department: Public Works

Date of Report: December 13, 2024

Report Number: PW-01-2025

Subject: Assessment of Costs for Completed Municipal Drainage Minor Improvement Projects

Recommendation

That the report of the Drainage Superintendent dated December 13, 2024 (PW-01-2025) regarding the assessment of costs for completed municipal drainage minor improvement projects be received;

And that, By-laws 2025-003 and 2025-004 be adopted at the appropriate time.

Report

In 2024 construction was completed on two municipal drainage minor improvement projects; one on the Laframbois drain and another on the 4th Concession Drain.

Section 62(1) of the Drainage Act requires the municipality to adopt a bylaw to assess the actual costs of the drainage works proportionately to the affected land owners. The purpose of this report is to summarize the actual costs for each project.

Laframbois Drain:

On June 25, 2024 Council adopted the drainage report completed by Alain Michaud of Landmark Engineers Inc., dated April 12, 2024 under bylaw number 8889. This authorized the construction of a minor improvement project on the Laframbois Drain in accordance with section 78 of the Drainage Act. Construction was substantially completed on August 7, 2024 and consisted of the installation of a secondary drain crossing servicing the property at 8820 Disputed Road.

Original Bylaw	Drain Name	Estimated Project Cost	Actual Project Cost
8889	Laframbois Drain	\$24,617	\$24,479.30

4th Concession Drain:

On June 25, 2024 Council adopted the drainage report completed by Shane LaFontaine of RC Spencer Associates Inc., dated April 2, 2024 under bylaw number 8891. This authorized the construction of a Minor improvement project on the 4th Concession Drain in accordance with section 78 of the Drainage Act. Construction was substantially completed on November 7, 2024 and consisted of the extension of an existing drain crossing servicing the property at 6345 Howard Avenue.

Original Bylaw	Drain Name	Estimated Project Cost	Actual Project Cost
8891	4 th Concession Drain	\$41,770	\$33,144.79

As the construction costs for both projects were paid directly by the respective land owners, the drainage assessments will consist of the outstanding incidental costs for the projects. Included in the incidental costs are the engineering, inspection, and permit fees and associated HST.

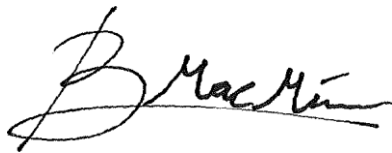
Consultations

Finance Department

Financial Implications

Project costs will be borne solely by the affected land owners and assessed in accordance with the Town of LaSalle’s Municipal Drainage Billing & Collection Policy.

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Link to Strategic Goals

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community’s engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable

4. Build on our high-quality of life - Not Applicable
5. Sustaining strong public services and infrastructure - Yes

Communications

N/A

Report Approval Details

Document Title:	Assessment of Costs for Completed Municipal Drainage Minor Improvement Projects.docx
Attachments:	
Final Approval Date:	Dec 17, 2024

This report and all of its attachments were approved and signed as outlined below:



Jonathan Osborne
Director, Public Works

Jonathan Osborne



Deputy Chief Administrative Officer

Peter Marra



Chief Administrative Officer

Joe Milicia