



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation and Events Committee

Prepared by: Owen Stichhaller, Supervisor of Recreation

Department: Culture and Recreation

Date of Report: June 28, 2024

Report Number: CR-2024-10

Subject: Updates to the Facility Rentals – Ice Surface Use Policy

Recommendation

That the report of the Supervisor of Recreation dated June 28, 2024 (CR-2024-10) regarding the updates to the Facility Rentals – Ice Surface Use Policy (M-CR-004) be received;

And that the amended Facility Rentals – Ice Surface Use Policy be adopted and the previous version be repealed.

Report

The Facility Rentals – Ice Sport Surface Use Policy is used to identify the Town's policy for allocation of ice surfaces at the Vollmer Recreation Centre, maintenance on these surfaces, and the responsibilities of users renting these surfaces. The policy was due for revision as part of the regular policy update cycle, with the last revision being in September 2022 (CR-2022-31).

The policy has been updated with the following additions:

- 4.1.3: Clarifying the policy that historical allocation will be based on the previous year only.
- 4.1.3: Clarifying the policy that historical allocation will be based on consistent weekly rentals of the same time and field.
- 4.1.5: Identify the policy for dealing with multiple Users requesting additional rental time, who meet the same priority status and who are requesting the same rental time, which now provides Users who are headquartered within the Town first preference.
- 4.2.7: Addition of Town having right to restrict ice time for maintenance such as repairs, ice resting or inspection.

- 4.3.1: Clarification that insurance must be designated as 'Commercial General Liability' coverage.
- 4.5.2 Updated policy to be in accordance with the Ontario Human Rights Code by outlining all participants (athletes, officials, coaches, team staff, etc.) have a right to access safe, inclusive, and equitable dressing spaces.
- 4.6.2: Clarifying the involvement of Town employees for emergency medical situations during rentals.

Consultations

Mark Masanovich, Manager of Facilities

Scott Bisson, Manager of Culture and Recreation

Patti Funaro, Director of Culture and Recreation

Financial Implications

None

Prepared By:



Owen Stichhaller, Supervisor of Recreation

Owen Stichhaller

Link to Strategic Goals

1. Enhancing organizational excellence - Yes
2. Strengthen the community's engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Not Applicable
5. Sustaining strong public services and infrastructure - Yes

Communications

Information of pending policy updates were shared at User Group meetings before this Council meeting, which includes LaSalle Minor Hockey Association and Skate LaSalle.

Notifications

Not Applicable

Report Approval Details

Document Title:	CR-2024-10 Updates to Facility Rentals - Ice Surface Use Policy.docx
Attachments:	- Facility Rentals - Ice Surface Use Policy.pdf
Final Approval Date:	Jul 23, 2024

This report and all of its attachments were approved and signed as outlined below:



Manager of Recreation and Culture

Scott Bisson



Director of Culture & Recreation

Patricia Funaro



Chief Administrative Officer

Joe Milicia