



## **The Corporation of the Town of LaSalle**

**To:** Mayor and Members of Council

**Prepared by:** Tano Ferraro, Manager of Finance/Deputy Treasurer

**Department:** Finance

**Date of Report:** July 17, 2024

**Report Number:** FIN-19-2024

**Subject:** Procurement-2024 Second Quarter Report

### **Recommendation**

That the report of the Manager of Finance/Deputy Treasurer dated Jul 17, 2024 (FIN-19-2024) regarding Procurement 2024 Second Quarter Report be received for information.

### **Report**

The purpose of the Town of LaSalle procurement policy is to ensure that publicly funded purchases of goods and services, including construction, and information technology are acquired through a process that is compliant, open, fair and transparent. The policy sets out responsibilities of the Town and staff throughout each stage of the procurement process and ensures procurement processes are managed consistently.

The Town's procurement policy was adopted by By-Law no 8560. Furthermore, Part 4 Section 9 provides direction with respect to a Quarterly Report to Council:

The Treasurer shall prepare a quarterly status report to Council on all RFX processes and purchases with Dollar Values of \$50,000 or more published or released during the applicable period. The report shall also list all Contracts valued at \$50,000 or more awarded to Vendors since the previous status report.

Accordingly, attached Appendix A provides a listing of all purchases and contracts procured through an RFX in the second quarter of 2024.

### **Consultations**

Procurement Officer

**Financial Implications**

As outlined with in Appendix A, each procurement listed falls within the approved capital budget, has been approved by the CAO or delegate in accordance with Part 4, Section 7(a) of the procurement policy or has been brought forward to Council for project specific approval where required. For those items relating to the operating budget, administration reviews overall departmental budgets on an ongoing basis.

**Prepared By:**



Manager of Finance/Deputy Treasurer

Tano Ferraro

**Link to Strategic Goals**

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community’s engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Not Applicable
5. Sustaining strong public services and infrastructure - Yes

**Communications**

Not Applicable

**Report Approval Details**

Document Title:	FIN-19-2024 Procurement-2024 Second Quarter Report.docx
Attachments:	- Procurement 2024 Second Quarter Report.pdf
Final Approval Date:	Jul 17, 2024

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Chief Administrative Officer

Joe Milicia