



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation and Events Committee

Prepared by: Owen Stichhaller, Supervisor of Recreation

Department: Culture and Recreation

Date of Report: March 18, 2024

Report Number: CR-2024-04

Subject: Updates to Facility Rentals – Outdoor Sport Surface Use Policy

Recommendation

That the report of the Supervisor of Recreation dated March 18, 2024 (CR-2024-04) regarding the updates to the Facility Rentals – Outdoor Sport Surface Use Policy (M-CR-002) be received, and that the updated policy be approved.

Report

The Facility Rentals – Outdoor Sport Surface Use Policy is used to identify the Town's policy for allocation of outdoor sport surfaces, maintenance on these surfaces, and the responsibilities of users renting these surfaces.

The policy has been updated with the following additions:

- 4.1.3 – Clarifying the policy that historical allocation will be based on the previous year only.
- 4.1.3 – Clarifying the policy that historical allocation will be based on consistent weekly rentals of the same time and field.
- 4.1.5 – Identify the policy for dealing with multiple Users requesting additional rental time, who meet the same priority status and who are requesting the same rental time, which now provides Users who are headquartered within the Town first preference.
- 4.4.5 – Addition of subsection 'e' which clarifies field assessments on holidays.
- 4.4.6 – Clarifying that the user is responsible for informing their participants about sport surface closures.
- 4.7.2 – Clarifying the involvement of Town employees for emergency medical situations during rentals.

Consultations

Patti Funaro, Director of Culture and Recreation

Jennifer Astrologo, Director of Council Services/Clerk

Scott Bisson, Manager of Recreation

Mark Beggs, Manager of Roads and Parks

Tom Brydon, Supervisor of Parks

Financial Implications

None

Prepared By:



Owen Stichhaller, Supervisor of Recreation

Link to Strategic Goals

1. Enhancing organizational excellence - Yes
2. Strengthen the community's engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Not Applicable
5. Sustaining strong public services and infrastructure - Yes

Communications

Information of pending policy updates were shared at User Group meetings before this Council meeting, which includes LaSalle Stompers and LaSalle Turtle Club.

Notifications

Not Applicable.

Report Approval Details

Document Title:	CR-2024-04 Updates to Facility Rentals - Outdoor Sport Surface Use Policy.docx
Attachments:	- Facility Rentals - Outdoor Sport Surface Use Policy.pdf
Final Approval Date:	Mar 20, 2024

This report and all of its attachments were approved and signed as outlined below:



Manager of Recreation and Culture

Scott Bisson



Director of Culture & Recreation

Patricia Funaro



Chief Administrative Officer

Joe Milicia