



## **The Corporation of the Town of LaSalle**

**To:** Mayor and Members of Council

**Prepared by:** Peter Marra, P.Eng. – Deputy Chief Administrative Officer

**Department:** Administration

**Date of Report:** November 10, 2023

**Report Number:** AD-2023-14

**Subject:** Howard/Bouffard Master Drainage Study – Notice of Study Completion

### **Recommendation**

That the report of the Deputy CAO dated November 10, 2023 (AD-2023-14) regarding the Howard/Bouffard Master Drainage Study be received;

And that Council approves in principle the summary findings of the master drainage study report and authorizes administration to issue the Notice of Study Completion.

### **Report**

In July 2018, the Town embarked on commencing the Howard/Bouffard Master Drainage Study. This study is following the Environmental Assessment (EA) process for master plans. Today's Council report will provide Council with a high-level summary of the information contained within the future, yet to be released, report.

The primary purpose of this master drainage study was to build upon the 2017 Functional Servicing Environmental Assessment Addendum and develop a strategy/solution for the existing drainage concerns lying on the lands within the Howard/Bouffard area to provide for a sufficient drainage outlet for all of the existing houses in the area and for future development needs.

Dillon Consulting Limited was retained through a public Request for Proposal process back in 2018 and was awarded the project through a council resolution in July 2018.

It should be noted that this project has experienced several significant delays along the way, since initiation in 2018, which were preliminarily due, but not limited to, the following;

- Developers in the area requesting very specific engineering reviews, and the request to have a third-party review of the outcomes;
- The COVID pandemic, reducing the ability for public open houses;
- And most importantly, the discovery of the concerns related to the Turkey Creek watershed that came to light in late 2020. An update on this matter was reported to Council in a report that was presented at the January 11, 2022, council meeting.

Despite these delays, we are now in a position to finalize and publish the report and issue the formal Notice of Study Completion. This represents one of the final steps in the EA process. Once Council approves this report tonight in principle and approves the issuance of the Notice of Study Completion the actual formal master drainage report and supporting documents will be made available to the public for review, for a mandatory period of time.

The typical mandatory review period as part of the Notice of Study Completion is 30 days. Instructions on how to continue dialogue with the Town and the Ministry of Environment, Conservation and Parks (MECP) will be contained with the notice.

Upon completion of the mandatory review period, provided all concerns are cleared through the project team and/or the MECP, that will signify the finalization of the Master Drainage Study and will allow the Town to proceed to the next stages.

At this time, we expect the next stages of this project, will be to initiate detailed design through the Drainage Act so that all of the benefitting parties are properly assessed the costs for their respective share of the proposed works to handle existing drainage and future drainage.

## **Consultations**

This Master Drainage study was carried out following the EA process. Thus, we had three public open houses for this project, we had a website available and subsequently initiated communication on this project through PlaceSpeak. There have been numerous social media posts about this project as well.

Furthermore, in addition to the general notices noted above, we have had several specific mailings that were sent to every landowner within the affected area of the various notices, public open houses, communication on the delays, restart of the study, etc.

It should be further noted, that once the Notice of Study Completion is formally ready to be issued, it will be mailed out to every landowner within the affected area and will be posted on our website and communicated through social media.

### **Financial Implications**

At this time there is no financial impact related to this report.

### **Prepared By:**

A handwritten signature in black ink, appearing to read 'P. Marra', is positioned below the 'Prepared By:' heading.

Peter Marra, P,Eng. – Deputy CAO

### **Link to Strategic Goals**

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community's engagement with the Town - Yes
3. Grow and diversify the local economy - Yes
4. Build on our high-quality of life - Yes
5. Sustaining strong public services and infrastructure - Yes

### **Communications**

Noted within the report.

### **Notifications**

Noted within the report.

**Report Approval Details**

Document Title:	AD-2023-14 Howard Bouffard Master Drainage Study completion .docx
Attachments:	
Final Approval Date:	Nov 14, 2023

This report and all of its attachments were approved and signed as outlined below:

  
Chief Administrative Officer

Joe Milicia