



**Town of LaSalle  
Culture and Recreation/Parks Advisory Committee Meeting  
Tuesday June 20, 2017  
9:00 a.m.  
Sandwich Room 236, Town Hall**

**MINUTES**

Present: C. Meloche, Councillor  
S. Desjarlais, Councillor  
J. Columbus, Director of Culture & Recreation  
P. Funaro, Supervisor of Programming  
J. Turnbull, Supervisor of Programming  
M. Beggs, Manager, Parks & Roads  
P. Marra, Director, Public Works  
T. Brydon, Supervisor of Parks.  
M. Masanovich, Manager, Facilities  
K. Scherer, Assistant to the Director of Culture & Recreation  
A. Judson, Additional Nutritional Company

Regrets: M. Akpata

**1. Call to Order**

C. Meloche called the meeting to order at 9:05am

**2. Approval of Minutes of Thursday May 18, 2017 Meeting (Attachment #2)**

C. Meloche deferred approval of minutes, being the only councilor in attendance.

**3. Additional Nutritional Presentation**

A. Judson presented about his business Additional Nutritional which provides nutrition planning into a person's daily routine through customization and education and provides limitless support through live chats, check-ins and unlimited emails. The fee for a 3 month program is \$297, with the Town receiving 15% of the registration fee. J. Columbus indicated that this partnership would align with the culture & recreation departmental goals and objectives to create new strategies for membership retention & new sales for our fitness centre. In addition it would offer a unique service to fitness members & would provide the opportunity to set and reach appropriate fitness and nutritional objectives for residents of all ages. The program addresses the unique profile of individuals supporting wellness goals.

It was agreed upon by the committee that the above mentioned information go to council for approval.

#### **4. Outdoor Pool Update**

J. Turnbull provided an update that M. Masanovich and his team got the outdoor pool up and running quickly and indicated that many people are using the pool, including schools. She provided data on registrations, and birthday party bookings, indicating that they are going well for both pools. J. Turnbull reported that there are 90 people registered for the outdoor pool and over 350 registered for the Vollmer pool programs so far. J. Turnbull indicated that July 15 – 22 is National Drowning Prevention Week and indicated that the outdoor pool schedule will be extended for the duration of September. J. Turnbull will let schools know about the outdoor pool and will put out social media posts during the first week of July and indicated that next year the outdoor pool may open earlier in season to be open for Strawberry Fest.

It was generally agreed upon by the committee that the above mentioned information be received. Note: no formal Motion was made.

#### **5. Strawberry Festival Review**

It was decided by the committee that the Strawberry Festival review will be discussed at the wrap up meeting on Wed June 21

#### **6. Splash Pad, Accessible Playground, Outdoor Pavilion Review**

M. Beggs reported that the dump bucket is up & working, that everything is on schedule and that the next big piece will be the installation of the rubber surface under the playground. M. Beggs indicated that the Ministry of Health is coming next Wed June 28 for inspections, that everything will be operational and that the only part that will not be in place are the site furnishings coming from Sweden. M. Beggs indicated that the plan in the meantime is to put picnic tables out. P. Marra confirmed that the nicer garbage pails from the Vollmer can be used for the opening. P. Marra indicated that there has been some minor cracking in the concrete that will be remedied in the Fall and that the concrete will be re-poured at no cost to the Town. J. Columbus indicated that Mayor Antaya has agreed to go under the super soaker for the first 'official dump' and will ask the other members of council if they are willing to do the same.

It was generally agreed upon by the committee that the above mentioned information be received. Note: no formal Motion was made.

S. Desjarlais arrived to the meeting at 9:45am

#### **7. River Dance Parking Concerns**

J. Columbus indicated the area is very busy with limited parking available and that the signs that have been up (no truck & trailer parking), are being disregarded. J. Columbus indicated that the people who are renting the River Dance building are requesting refunds due to lack of parking and that the boat ramp staff don't have the ability to enforce parking and that a solution is required. P. Marra suggested public works would create more accessible parking spots and family parking spots.

C. Meloche/S. Desjarlais

It was MOVED and SECONDED that a couple of accessible parking spots and family/stroller spots will be added and that users will be reminded that the parking is based on a first come, first served basis.

#### **8. Fish Cleaning Station**

J. Columbus reported that people who fish near the boat ramp have been cleaning their fish & discarding the remains in the outdoor washrooms. J. Columbus has created a concept for a fish cleaning station and will be looking into quotes to provide an update at the next meeting.

It was generally agreed upon by the committee that the above mentioned information be received. Note: no formal Motion was made.

#### **9. Hummingbird Band & Release Request**

M. Beggs reported on a recent request by a resident, Mr. Bob Hall-Brooks, to capture, band and release hummingbirds at Brunet park, to determine if there is a resident population of the Ruby-throated species in the area. M. Beggs indicated that he will call ERCA to see how they handle it and inform Mr. Brooks that if he does not wish to purchase insurance then he will have to find a resident who would be willing to let him use their property.

It was generally agreed upon by the committee that the above mentioned information be received. Note: no formal Motion was made.

#### **10. Joint Use Agreement**

J. Columbus reported that she recently met with K. Degroot from the school board and that the Town is moving forward with a Joint Use Agreement, which will create opportunities for the Town to use gym space for programming purposes. J. Columbus indicated that the Joint Use Agreement is currently in draft form and that a schedule and fees are yet to be established and is aiming to have it completed by the end of June.

It was generally agreed upon by the committee that the above mentioned information be received. Note: no formal Motion was made.

#### **11. Vollmer Construction Update**

M. Masanovich reported that the interior construction is on track, the drywall is up, the sponsor wall woodworking looks good and indicated that there have been some challenges getting skilled trades workers scheduled for specific jobs in a timely fashion. P. Marra indicated that the brick façade is complete and that the Town is working with a consultant regarding the pool area. P. Marra indicated that there will be a construction walk through within the next few weeks and he will share more information as it comes. J. Columbus indicated that the office furniture has been ordered.

It was generally agreed upon by the committee that the above mentioned information be received. Note: no formal Motion was made.

## **12. Senior's Programming**

J. Turnbull reported that additional programming will be added to offer a wider array of recreational programs for seniors such as ballroom dancing or ceramics and that our Activity Guide will be expanded as we build on the number of classes offered. J. Columbus mentioned that having the use of gym space through the pending Joint Use Agreement will open up more opportunities to hold programs.

It was generally agreed upon by the committee that the above mentioned information be received. Note: no formal Motion was made.

## **13. Old Business**

### Accessible Swing:

T. Brydon indicated that the swing has been ordered and will be installed within the next 2 weeks. C. Meloche mentioned putting a 'donated by Rotary plaque and J. Columbus will look into what the Rotary would like the sign to say. T. Brydon indicated that he could look at getting a sticker ordered for the swing.

### Kisch Family:

M. Beggs & J. Columbus recently met with Mr. Kisch and that the last piece to be installed for the memorial rock located at River Canard is the plaque. Mr. Kisch will speak to Hallmark Memorials to have it installed and will send the Town of LaSalle the bill. At the International Rd. location, the rock is installed and we are waiting for the plaque.

### Drone Usage:

J. Columbus indicated that she will be meeting next week with P. Chevalier and local recreation directors as well as various clerk's to discuss the use of drones and will provide an update at the next meeting.

### Storm Water Pond:

P. Marra has reached out to 160 people across the province to inquire on who has bylaws regarding the recreational use of storm water ponds and indicated that 3 people replied to say that they do not have bylaws and do not recommend the recreational use of storm water ponds. M. Beggs & J. Columbus will decide if a policy or a bylaw will be created.

## **14. New Business**

### Pavilion Rental:

P. Funaro indicated that the Vollmer is receiving many calls about pavilion rentals and that 2 hour time increments are being considered for public rentals with specific time blocks, of 9am -11am, 1pm-3pm with a possible 3rd time block of 4pm-6pm or 5pm-7pm. P. Funaro indicated that the outdoor concession staff will make a sign to indicate when

the pavilion is rented during a specific timeframe. C. Meloche suggested to try the 2 hour timeslot which was a good idea and to request a clean site deposit with a list to renters of what is included with the rental. P. Funaro indicated that a pushcart can be provided to help people unload things. J. Columbus will draft a report to council making recommendations to increase the rental fee to \$100/2 hour rental with a maximum of 2 rentals/day.

Public Washrooms Located Near Waterfront:

M. Masanovich indicated that the washrooms are checked each morning. C. Meloche indicated that there are broken latches in the women's washroom.

Outdoor Clock Tower at Vollmer:

T. Brydon indicated that it will be fixed by Thursday June 22.

**15. Next Meeting Date:** TBD (At the call of the Chair)

**16. Adjournment:**

C. Meloche adjourned the meeting at 10:40am