

1 February 2023

Sent to all Clerks of Member Municipalities

Re: Essex Region Source Protection Committee – Municipal Representation

As required by the Clean Water Act, 2006, the Essex Region Source Protection Authority (ERSPA) has an established Source Protection Committee (SPC), which follows the guidance of Ontario Regulation 288/07 (O.Reg 288/07). The SPC is composed of 15 members, including five (5) representatives from the municipal sector. The remaining two-thirds of the SPC are representatives of key industries (e.g. agriculture, greenhouse operations, and fuel suppliers) and members of the public at large.

In 2007, the ERSPA striking committee proposed the following composition of municipal representation on the SPC.

- City of Windsor – 2 members
- Union Water Supply System – 1 member
- Town of Lakeshore – 1 member
- Town of Amherstburg – 1 member

The striking committee felt that those municipalities responsible for the Water Treatment Plants that provide the largest water supplies should have the opportunity to have representation on the SPC. A letter was sent to all Clerks of Member Municipalities on July 30, 2007 to this effect, and this distribution of representation was subsequently endorsed by all municipalities in 2007 and has remained as such. At this time one municipal member has taken a new position and can no longer sit on the SPC in this role, one municipal member is retiring from the SPC.

In the spring of 2022, the term of appointment for Mayor Nelson Santos, representing Union Water Supply System (UWSS), came to a close when he took on a new position in another municipality. The UWSS Board opted to wait until after the municipal election to select a new representative. At their first meeting on 17 January 2023 they selected Mayor Dennis Rogers as their nominee for representation on the SPC.

Thom Hunt, who has represented the City of Windsor in his role as Executive Director/City Planner for many years is taking this opportunity to step down from the SPC. Frank Garardo, Senior Planner for the City of Windsor has been selected as their new representative on the SPC.

Both Mayor Nelson and Mr. Hunt were valued members of the SPC and will be missed. We look forward to working with the newly selected members.

Municipal Councils are asked to endorse all municipal candidates prior to their formal appointment by the Essex Region Source Protection Authority as a regular SPC member. In keeping with our previous practices, at this time we are asking that all member Municipalities endorse the following individuals' appointment to the Essex Region Source Protection Committee:

- **Dennis Rogers, Union Water Supply System**, appointment date: April 13, 2023; expiration of appointment April 13, 2028.
- **Frank Garardo, City of Windsor**, appointment date: April 13, 2023; expiration of appointment April 13, 2028.

Responses in the form of Council Resolutions are kindly requested by **31 March 2023**. The Essex Region Source Protection Authority is scheduled to address this matter at their meeting on 13 April 2023.

This letter is sent under separate cover to municipal staff who have been appointed by their municipality to assist with Source Water Protection. Please contact me if you require any further information.

Sincerely,



Katie Stammer, PhD
Water Quality Scientist and Source Water Project Manager
Essex Region Conservation Authority