

THE CORPORATION OF THE TOWN OF LASALLE

Thursday, May 4, 2017

Minutes of a meeting of the Town of LaSalle Fire Committee held this date at 10:00 a.m. in the Conference Room, LaSalle Fire Service, 1900 Normandy St., LaSalle, ON.

Members of the Committee present: Mayor Ken Antaya; S. Desjarlais; T. Burns, Chairperson.

Administration present: Fire Chief D. Sutton; Deputy Chief E. Thiessen; Kevin Miller, CAO; S. Nantais, Recording Secretary.

Regrets: None

Presentation: J.P. Thomson Architects – Substation drawings review

Pecuniary Interest

None.

Minutes

The Committee reviewed the minutes of the meeting held March 24, 2017.

Desjarlais/Antaya

That the minutes of the LaSalle Fire Committee meeting held March 24, 2017.

BE ADOPTED as printed.

Carried.

OLD BUSINESS

Radio Communication Update

There are no outstanding communication issues. Radio communications are now working well.

Note: as per the CAO, the proposed radio study has been delayed until Fall 2017.

Update on Fire Prevention Officer & Support Firefighter hiring process

The process for recruiting for a fire inspector position is complete. Following a comprehensive selection process, firefighter Craig Lussier is the successful candidate. He will train with Captain Mayea until his retirement in 2018. At that time, Craig will transition into the role of Fire Prevention Officer.

Twelve candidates have completed the written test for the support firefighter position. Ten of those candidates have moved on to the practical testing and interview stage scheduled for May 15th and 16th. The selection process for the resulting vacant firefighter position is on-going and expected to be completed by mid-May.

REPORTSQuarterly Report

Chief Sutton reviewed the Quarterly Report for the 1st quarter of 2017 ending March 31, 2017.

Antaya/Desjarlais

Motion to RECEIVE the Quarterly Report for the 1st quarter of 2017 ending March 31, 2017.

Carried.

Annual Report

Chief Sutton presented the 2016 Annual Report.

Antaya/Desjarlais

That the 2016 Annual Report BE RECEIVED.

Carried.

OTHER ITEMSReview of preliminary conceptual site plans for second sub-station

The CAO and Fire Chief invited representatives from J.P. Thomson to present preliminary site plan drawings for discussion and review. The committee provided comments and recommendations for conceptual drawings to be prepared for a public open house consultation session scheduled for May 31st at Council Chambers.

Status of Fireworks By-law

Recent updates have been made to the Fireworks By-law. It has been reviewed by the By-law Committee and will proceed to Council for adoption.

Status of the Fire Training Dome Roof Fabric

Deputy Thiessen informed the committee of the difficulty in obtaining a quote to repair the recent damage to the fire training dome fabric from the original vendor that has recent service work. Deputy Thiessen has now reached out to a Canadian company out of Toronto to obtain a quote. Once we receive the quote, the details will be shared with the committee.

Antaya/Desjarlais

Motion to RECEIVE the information provided regarding the Fireworks By-law and the status of the fire training dome roof fabric.

Carried.

Tiered Response Agreement – Replacement of Consumable Supplies

Chief Sutton discussed some concerns regarding some potential changes with the medical tiered response program that may result in budget increase for medical supplies that have previously been supplied through EMS. The Chief will have further discussion with Essex-Windsor EMS on the impact and rationale of these proposed changes.

That the information regarding Tiered Response Agreement – Replacement of Consumable Supplies BE RECEIVED.

OTHERPeer Counselling Program


The administration team at LaSalle Fire Service in coordination with the Joint Health & Safety committee feel it is important to encourage both informal and more formal peer support for department personnel. With renewed awareness around PTSD and occupational stress injuries in the workplace and a 4-day training course hosted by Essex-Windsor EMS, a peer support program is in development for our department. A request to staff to volunteer to commit to the role of a peer support counsellor was offered and accepted by four of our firefighters. The accredited training, provided by a professional, will be paid by the department but time spent in the peer support role will be on a volunteer basis.

Next Meeting

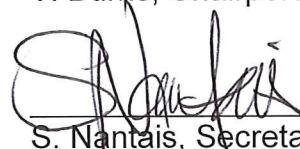
As per the 2017 meeting schedule the next Fire Committee Meeting will be held on Thursday, June 22, 2017 unless otherwise called by the Chair.

Adjournment

There being no further business, the meeting adjourned at 10:40 a.m.

 5-11-2017

T. Burns, Chairperson



S. Nantais, Secretary