



## **The Corporation of the Town of LaSalle**

**To:** Mayor and Members of Council

**Prepared by:** Jonathan Osborne, P.Eng., Director of Public Works

**Department:** Public Works

**Date of Report:** October 14, 2022

**Report Number:** PW-44-2022

**Subject:** Adopt-a-Trail Program

### **Recommendation**

That the report of the Director of Public Works dated October 14<sup>th</sup>, 2022 (PW-44-2022) regarding the implementation of an Adopt-a-Trail program be received.

### **Report**

In Summer of 2022, Administration presented a report to Council for information on potential Adopt-a-Street or Adopt-a-Trail programs for the Town of LaSalle. The report detailed the measures and risks that would be required to implement a robust Adopt-a-Street/Trail program. Council had provided direction to Administration to review the option of a more simplified version of an Adopt-a-Trail program.

Administration is recommending the implementation of an Adopt-a-Trail program has the following elements:

- allows non-profit organizations to select from a list of 7 trail sections that are in and around the Town Centre area (map attached)
- encourages at least two cleanup days per year, spring and fall
- have an agreement with the organization for a 3 year period
- the Town would provide signage at various locations on the pathway recognizing the group
- the Town would provide garbage bags to the group, and remove the garbage after the clean up is complete
- the groups would be required to read and agree to a waiver that provides the group information on safety, responsibilities, roles for the participants
- allows groups to make the request through the Town's website

Administration will monitor the program for the first few years, and if changes or improvements are needed, those can be brought to Council at a future time.

For promotion of the program, and through assistance from the Strategy and Engagement Department, the Town will focus and promote one of the clean-up days to be on Earth Day, a day in which the Town currently promotes. The recommended second clean-up day would be suggested for September.

Existing Town resources will be able to administer the program, and the uptake by user groups will dictate the amount of time the various departments will need to allocate. Some tasks include:

- Field contact person from the Town (PW - Parks)
- Administer requests/coordinate clean-ups (PW and C&R)
- Drop off and pick of garbage bags (PW - Parks)
- Installation and removal of signs (PW – Roads)
- Promotion of the program (Strategy and Engagement)
- Update Health and Safety Sign Off Form (PW and Legal)

## Consultations

Public Works worked in consultation with the Strategy and Engagement Dept, Culture and Recreation Dept.

## Financial Implications

There are minimal costs associated with this program. Signs and garbage bags can be absorbed in the current operating budget.

## Prepared By:



Jonathan Osborne  
Director, Public Works

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Town of LaSalle

## **Link to Strategic Goals**

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community's engagement with the Town - Yes
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Yes
5. Sustaining strong public services and infrastructure - Yes

## **Communications**

Communication of the program will be carried out in spring of 2023 in coordination with Earth Day communications.

## **Notifications**

Not applicable

**Report Approval Details**

Document Title:	PW-44-Adopt a Trail Program.docx
Attachments:	- AdoptaTrail Map.pdf
Final Approval Date:	Oct 17, 2022

This report and all of its attachments were approved and signed as outlined below:



Deputy Chief Administrative Officer

Peter Marra



Chief Administrative Officer

Joe Milicia