



NSF International Strategic Registrations Audit Report

The Corporation Of The Town Of LaSalle

Public Works Department 2170 Judy Recker Cres.
LaSalle, Ontario N9J 0C3 CAN

C0122075

Audit Type

Surveillance Audit

Auditor

Rose Johnson

Standard

Ontario's Drinking Water Quality Management Standard Version 2
(Exp Date: 22-FEB-2023)

Audit Date(s):

11/20/2020 - 11/20/2020

Recommendation

Ontario's Drinking Water Quality Management Standard Version 2 : Continue Certification, NO
CARs



Executive Summary	
Ontario's Drinking Water Quality Management Standard Version 2	<p>This was an annual off site system audit of the Town of LaSalle's Drinking Water Quality Management System (DWQMS).</p> <p>Overall commitment to the DWQMS continues to be a system strength.</p> <p>There were no major or minor nonconformities (NCs) identified during this audit. There were two opportunities for improvement (OFIs) identified which do not require a formal response, but are included in this report for consideration by the management team.</p> <p>The two minor NCs from the previous audit were evaluated for effective corrective action implementation, and are now considered closed.</p> <p>The support and cooperation of all involved in the audit is acknowledged and appreciated. Thank you for choosing NSF for your DWQMS accreditation.</p>

Top 10 Non Compliant Standard Clauses
CAR Chart Displays Current and Previous Years Data



The Corporation Of The Town Of Lasalle

Standard Clause Description	
Management Review Continual Improvement	
Opportunities	
Ontario's Drinking Water Quality Management Standard Version 2	See below
Corrective Action Requests	
There is NO Corrective Action Request in this audit.	



Site Information

The audit was based on a sampling of the company's management system.

Industry Codes

NACE:E 41

Scope of Registration

Ontario's Drinking Water Quality Management Standard Version 2 : Town Of Lasalle Distribution System, 032-OA1,
Entire Full Scope Accreditation



Opportunities for Improvements

Ontario's Drinking Water Quality Management Standard Version 2

Opportunity	Observations / Auditor Notes
Opportunities for Improvements (DWQMS)-01	<p>Location of OFI Risk assessment process;</p> <p>Discussed With Lena Petros / Rob Mackie;</p> <p>Description Risk assessment processes were found to be generally effective. An opportunity exists to clearly document whether risk assessment activities address annual verification or 36-month assessment of risks (e.g. meeting minutes);</p>
Opportunities for Improvements (DWQMS)-02	<p>Location of OFI Calibration / verification process;</p> <p>Discussed With Lena Petros / Rob Mackie;</p> <p>Description Processes to ensure accuracy of monitoring / measuring equipment were found to be generally effective. Consideration could be given to: 1. Clarifying required frequency and / or applicability of external calibrations of pocket colorimeters; 2. Recording expiration date of standards used when performing instrument verifications (in addition to lot # / tolerances);</p>

General Information

Operating Authority: Legal Name & Address	The Town of LaSalle Public Works, 2170 Judy Recker Cres., LaSalle, Ontario N9J 0C3
Language Preference: Correspondence	English
Language Preference: Audit	English
Owner: Legal Name and Address	The Corporation of the Town of LaSalle, 5950 Malden Rd., LaSalle, Ontario N9H 1S4
Owner Language Preference: Correspondence	English
Owner Language Preference: Audit	English
Applicant Representative Information; Include Name, Title, Phone, Fax, Email & Website	Lena Petros, Manager of Water & Wastewater : Tel: 519-969-7770, ext. 1432, lpetros@lasalle.ca, www.lasalle.ca
Accreditation Option	Full Scope - Entire DWQMS
Date of Previous Systems Audit:	October 16, 2018
Date of Previous On-Site Verification Audit:	November 7-8, 2019

Processes



Summary of Findings

Requirement	Finding
1. Quality Management System	C
2. Quality Management System Policy	C
3. Commitment and Endorsement	C
4. Quality Management System Representative	C
5. Document and Record Control	C
6. Drinking-Water System	C
7. Risk Assessment	OFI
8. Risk Assessment Outcomes	C
9. Organizational Structure, Roles, Responsibilities, and Authorities	C
10. Competencies	C
11. Personnel Coverage	C
12. Communications	C
13. Essential Supplies and Services	C
14. Review and Provision of Infrastructure	C
15. Infrastructure Maintenance, Rehabilitation & Renewal	C
16. Sampling, Testing & Monitoring	C
17. Measurement & Recording Equipment, Calibration & Maintenance	OFI
18. Emergency Management	C
19. Internal Audits	C
20. Management Review	C
21. Continual Improvement	C
Mj	Major Non-Conformity. The auditor has determined one of the following: (a) a required element of the DWQMS has not been incorporated into a QMS; (b) a systemic problem with a QMS is evidenced by two or more minor conformities; or (c) a minor non-conformity identified in a corrective action request has not been remedied.
Mn	Minor Non-Conformity. In the opinion of the auditor, part of a required element of the DWQMS has not been incorporated satisfactorily into a QMS.
OFI	Opportunity for Improvement. Conforms to requirement, but there is opportunity for improvement.
C	Conforms to requirement.
	Not Applicable to this audit
*	Additional Comment added by auditor in the body of the report.



Verification of CARs For Ontario's Drinking Water Quality Management Standard Version 2

Have you verified the effectiveness of all previous CARs? (List all new CAR's that you initiated in this report because you did not verify effective implementation of a previous CAR)

Yes.

Reviewed corrective action implementation relating to the two minor NCs from the previous audit:

Discuss your evaluation in detail.

J3806553-1 - Management Review

Confirmed that the most recent Management Review (November 13, 2020) addressed all required inputs, including follow up on previous meeting actions. No further issues.

J3806553-2 - Continual Improvement

Confirmed that the Action Plan spreadsheet is actively used, and has been updated to capture root cause and corrective action effectiveness. No further issues. .