

The Corporation of the Town of LaSalle

By-law Number 8539

A By-law to amend By-law 6647 Procedural By-law, to govern proceedings of Council, the conduct of its members, and the calling of its meetings

Whereas pursuant to Section 238 of the Municipal Act, 2001 s.o 2001, as amended, every municipality shall adopt a procedural by-law to govern the calling, place and proceedings of meetings;

And whereas the Corporation has deemed it expedient to amend the Council agenda process to provide efficiency, openness, and transparency in allowing the Mayor, members of Council and delegations to have ample time to review the agenda.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** Section 3.DUTIES subsection 5(2) be amended and replaced with the following paragraph:
 - a. **That** the Clerk shall prepare an agenda of the meetings, which shall be available to Council Members and to the public by 12:00 noon Friday 10 days preceding the Council meeting, if a holiday falls on a Friday the agenda shall be available by 12:00 noon on Thursday.
2. **That** Section 4.COUNCIL MEETINGS subsection 6 a(i)(ii) be amended and replaced with the following paragraph:
 - a. **That** notice of open Council meetings, be given in writing by:
 - i. the publication of the Council agenda 10 days preceding the Council meeting;
 - ii. posting of the Council agenda on the Town website 10 days preceding the meeting; or if a holiday falls on a Friday the Council agenda will be posted on the Thursday.
 - b. **That** notice of Closed Council meetings, remain as is.
3. **That** Section 5. AGENDA subsection 3(4) subsection be amended and replaced with the following paragraph:
 - a. Any person may be placed on the agenda as a delegation to Council provided they notify the Clerk prior to 11:59 p.m. on the Friday preceding the Council meeting.
4. **That** Section 8. CONDUCT AT COUNCIL MEETING subsection 5(c) be amended and replaced with the following paragraph:
 - a. Any person who wishes to appear at a regular meeting of Council on an item already scheduled for the agenda shall make application to the Clerk by 11:59 p.m. on the Friday preceding the Council meeting.
5. **That** in all other aspects By-law 6647 shall remain in full force and effect.
6. **That** this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 23rd day of March, 2021.

1st Reading – March 23, 2021

2nd Reading – March 23, 2021

3rd Reading – March 23, 2021

Marc Bondy, Mayor

Agatha Robertson, Clerk