



## Exhibit 4

### Corporation of the Town of LaSalle

5950 Malden Road, LaSalle, Ontario, N9H 1S4  
Phone. 519-969-7770 Fax 519-969-4469 [www.town.lasalle.on.ca](http://www.town.lasalle.on.ca)

**Office of the Director of Council Services**  
Brenda Andreatta, Director of Council Services/Clerk

July 28, 2017

Bruno DeSando  
Delivery Planning  
Canada Post Corporation  
955 Highbury Avenue  
London, ON N5Y 1A3

By email. [bruno.desando@canadapost.ca](mailto:bruno.desando@canadapost.ca)

Dear Mr DeSando

LaSalle Town Council at its meeting held July 25, 2017 considered the matter of the location of the community mailbox serving the Serenity Circle development in LaSalle. Steven Shanfield, on behalf of residents on Serenity Circle, asked Council for support of a request to Canada Post to relocate the community mailbox from the proposed permanent location on Ellis Street to the median on Serenity Circle (see map supplied by requestor)

Attached is the administrative report from Mr. Marra, the Town's Director of Public Works/Engineer as well as documentation from Mr Shanfield in support of his request

Council adopted resolution 277/17 in support of the petition supplied by Mr Shanfield to request that Canada Post consider relocation of the community mailbox to the median on Serenity Circle

Sincerely,

Brenda Andreatta  
Director Council Services/Clerk

C: P. Marra  
S. Shanfield

