



**THE CORPORATION OF THE TOWN OF LASALLE**  
**Minutes of a Meeting of the Accessibility Advisory Committee**

February 3, 2021  
4:00 p.m.  
Meeting Held Virtually

Members of Committee Present: Councillor Sue Desjarlais, Councillor Mark Carrick, Councillor Anita Riccio-Spagnuolo, Keren Escobar, Michael Gerard, Jason Thibodeau, Cynthia Butcher

Administration Present: L. Jean, Deputy Clerk, T.Coke, Council Coordinator

**A. CALL TO ORDER**

Councillor Desjarlais calls the meeting to order at 4:01 p.m.

**B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None disclosed

**C. ADOPTION OF MINUTES**

Moved By: Councillor Riccio-Spagnuolo  
Seconded By: Jason Thibodeau

That the minutes of the meeting of the Accessibility Advisory Committee dated February 4, 2020 BE ADOPTED as presented.

**Carried.**

**D. REPORTS/ CORRESPONDENCE FOR COMMITTEE ACTION**

1. December 2020 AODA Toolbox

Moved By: C. Butcher  
Seconded By: Councillor Riccio-Spagnuolo

That the December 2020 AODA Toolbox Newsletter be received.

**Carried.**

2. 2020 Year End Accessibility Report

Moved By: Jason Thibodeau  
Seconded By: Michael Gerard

That the report of the Deputy Clerk dated January 24, 2021 (CL-01-21) regarding the annual year end Accessibility Report for 2020 be received.

**Carried.**

**E. NEXT MEETING**

The next scheduled meeting will be held on April 6, 2021 at 4:00 p.m.

**F. ADJOURNMENT**

The meeting is adjourned at the call of the Chair at 4:37 p.m.

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Chair

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Council Co-ordinator



COMMITTEE MATTERS  
Accessibility Advisory Committee

February 3, 2021

**Clerk's Note:** The Accessibility Advisory Committee met on February 3, 2021. Copies of items are attached for reference as part of the corresponding Minutes.

**Subject: 2020 Year End Accessibility Report**

**Motion:** That the report of the Deputy Clerk dated January 24, 2021 (CL-01-21) regarding the annual year-end Accessibility Report for 2020 be received.

Copy of report attached for information.

Committee Matter

Year End Accessibility Report



## **The Corporation of the Town of LaSalle**

**To:** Members of the Accessibility Advisory Committee

**Prepared by:** Linda Jean, Deputy Clerk

**Department:** Council Services

**Date of Report:** January 24, 2021

**Report Number:** CL-01-2021

**Subject:** 2020 Year End Accessibility Report

### **Recommendation**

That the report of the Deputy Clerk dated January 24, 2021 (CL-01-21) regarding the annual year end Accessibility Report for 2020 be received.

### **Report**

The year-end Accessibility Status Report is an annual update outlining completed and ongoing initiatives meant to improve accessible standards implemented under the Accessibility for Ontarians Disability Act (AODA). The purpose of the status report is to provide awareness of actions taken by the Municipality to prevent and remove barriers while meeting the requirements under the AODA.

In this past year where so many changes have taken place, the Town of LaSalle has made an effort to promote a barrier free and accessible environment, ensuring compliance is met under all regulations of the Act. In addition, through the Town of LaSalle Accessible Customer Service Standards Policy, service delivery is provided in a way that preserves the dignity and independence of all persons with disabilities.

### **Information and Communications**

- Ongoing: continually updating Town website pages and communications to meet accessibility standards. In addition, when adding new documents to the Town website, documents are created in an accessible format

- Ongoing: continued use of SiteImprove software to identify broken links and spelling errors on our website and work with the appropriate departments to correct these errors, the software is also being used to identify accessibility issues beyond only spelling and links
- With the COVID-19 pandemic, an online engagement software has been launched called PlaceSpeak. This has allowed for the sharing of information with the community about Town projects, allowing those interested to provide feedback in response. As we are unable to hold in-person open houses, this software allows us to share relevant information with the public and encourages them to respond at a time that is suitable to meet their individual needs. In addition, the project team leaders are always available by phone and/or email to respond to any inquiries.

### **Webpage**

- Ongoing: continuous training is provided to staff regarding accessible web content using AdobePro to create accessible documents
- Ongoing: the webpage is being continually monitored and attachments being repaired using AdobePro
- Ongoing: Consultants are now required to provide reports and correspondence in an accessible format in order for it to be placed on the website (ie. development charges background study)
- Ongoing: procurement for Accessible Document Creation Software is being undertaken

### **Design of Public Spaces**

In an ongoing attempt to continually remove barriers, the following projects have been undertaken:

- Completed: the installation of accessible sidewalks and crosswalks at the Volmer complex, including the addition of new sidewalks, accessible curb cuts and crosswalks
- Completed: a new crosswalk at Malden and Reaume
- Completed: Heritage Park upgrade including accessible Playground equipment, a rubber playsurface, paved pathways, and new courts
- In progress: playground play surface upgrades at Wilkinson Park, Chapeau Park, Ojibway Oaks Park, Seven Lakes Park, and Col. Bishop Park which include play surface upgrades, and pathways
- In progress: the upgrade of two bathroom facilities, one at Town Hall and one at the Vollmer, including new doors and interior lifts

- Completed: the addition of materials on staircases in Rink A at the Vollmer Complex to ensure slip resistance
- In progress: the addition of materials on staircases in Rink B at the Vollmer Complex to ensure slip resistance
- Ongoing: upgrades to sidewalk approaches including tactile warning plates and proper curb cuts

**Access to recreation:**

Due to the global pandemic, the Culture and Recreation department was forced to quickly change their program delivery model from in person programming to virtual/online programs. Despite this challenging new way of offering programs, the department was able to offer initiatives that accommodated participants with accessibility needs such as:

- Virtual Fantastic Fridays - this virtual program was geared towards youth ages 6-12 years and was offered virtually. Participants met online to create arts and crafts, participate in games and connect with others of the same age. Department staff consulted with Family Respite Services when developing the program to ensure that all activities would be appropriate and engaging for youth participants with a developmental disability. Family Respite Services was able to encourage their clients to take part in this program which was offered at no cost to participants.
- Cyber Seniors - this program paired Town of LaSalle summer students with local seniors for one-on-one telephone guided computer/smartphone/tablet lessons at no charge to participants. Online accessibility resources was one of the highlighted topics and provided information and teaching on digital tools to assist with common accessibility challenges.
- Sit and Be Fit Fitness - chair fitness programs allows those with limited mobility to experience the health benefits of exercise. Due to the pandemic, in person classes were moved to the telephone. Twice a week, participants could call in and be guided through chair exercises in the safety and comfort of their home.

**Grant applications:**

- Ongoing: Continue to apply for grants related to accessibility ie: the Inclusive Community Grant Program is in progress
- Completed: Grant received to convert playground bases to accessible woodchips. This proposed project consists of removing the current pea gravel base contained within four community parks/playground areas and installing engineered wood fibre. The parks slated for installation are Jim Chappus Park, Meo Boulevard Park, Ojibway Park and Paul Wilkinson Park

**Emergency Response:**

- Ongoing: Continue to provide emergency information in formats that are accessible and take into account the various disabilities of members of the public
- Ongoing: Continue to ensure the Everbridge emergency notification system is accessible for the hearing impaired
- Ongoing: Continue to collect individualized emergency response information for new employees

**Continuous Improvements:**

In 2021 the Town of LaSalle is undertaking a project to improve and enhance the parkland located at St. Clair Park located between St. Clair Avenue and Betts Avenue. The plan includes the installation of a new playground structure including components of a swing, slide and balance feature for children. The structure will be accessible meeting the requirements of the AODA. In addition a wood fiber base will be installed under the play equipment. A copy of the media release is attached.

**Consultations**

Each department has provided information regarding respective accessible initiatives undertaken in 2020.

**Financial Implications**

None.

**Prepared By:**

Deputy Clerk

**Link to Strategic Goals**

1. Enhancing organizational excellence - Yes
2. Strengthen the community's engagement with the Town - Yes
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Yes

**Communications**

Not applicable.

**Report Approval Details**

Document Title:	2020 Year End Accessibility Report.docx
Attachments:	Media Release - Improvements to St. Clair Park in LaSalle.pdf
Final Approval Date:	Jan 26, 2021

This report and all of its attachments were approved and signed as outlined below:



Director, Council Services/Clerk

Agatha Robertson

Media Release - January 21, 2021

## Improvements to St. Clair Park in LaSalle

In 2021, the Town of LaSalle is undertaking a project to improve and enhance the parkland located at St. Clair Park. The park is located between St. Clair Avenue and Betts Avenue, just off of Normandy Street. The project is expected to cost \$150,000, and is included in the Town's 2021 Budget.

The plan includes the installation of a new playground structure including components like a swing, slide and balance feature for children between the ages of 18 months to 12 years old. The structure will be accessible, meeting the requirements of the Accessibility for Ontarians Disability Act (AODA). In addition, an engineered wood fiber base will be installed under the play equipment.

The new park design will also include the installation of a multiuse pathway, fenced-in basketball court that will also be painted for ball hockey, installation of benches, garbage cans and bike racks, and planting of trees. Some drainage improvements are also part of the project.

"All major work for the project at St. Clair Park is expected to take place in 2021. We plan to complete the tender for the playground equipment in March or April," said Mark Beggs, Manager of Roads and Parks. "The park will be closed to the public between June and September when most of the work will take place." The play equipment and court may be usable in the fall, but the grass will need some time to grow. The project timelines are dependent on the availability of the contractor and materials, as well as the weather.

The Town will be using PlaceSpeak to notify the neighbourhood and Town residents about this project. This is also a platform that gives the community the opportunity to share their thoughts about the project. The Town encourages the community to participate and review the project resources on PlaceSpeak. Feedback about St. Clair Park will be accepted until February 24, 2021.

To participate through PlaceSpeak, the participant will need to create a PlaceSpeak account. This account only needs to be created once, and then the participant will have access to other Town of LaSalle consultation projects, as well as any other projects that are posted to PlaceSpeak. The participant's address is never displayed to other users or the administrators of the consultation. Addresses are collected to allow the administrators to know where respondents live. Learn about the St. Clair Park improvements at: [www.placespeak.com/StClairPark](http://www.placespeak.com/StClairPark)

Residents can also participate by providing feedback in writing no later than February 24, 2021 to:

Mr. Mark Beggs and Mr. Tom Brydon