



**The Corporation of the Town of LaSalle**  
**Minutes of a meeting of the Fire Committee Meeting**

January 21, 2021, 4:00 p.m.  
Bouffard Room  
2nd Floor, LaSalle Civic Centre  
5950 Malden Road

Present: Marc Bondy, Mayor  
Mark Carrick, Councillor  
Jeff Renaud, Councillor Chair

Also Present: D. Sutton, Fire Chief  
J. Milicia, Chief Administrative Officer  
E. Thiessen, Deputy Fire Chief  
S. Nantais, Administrative Assistant to the Fire Chief  
L. Jean, Deputy Clerk  
T. Coke, Council Coordinator

Members of the Committee and Administration participated in this meeting via electronic video conferencing technology.

**A. CALL TO ORDER**

Councillor Renaud calls the meeting to order at 4:00 p.m.

**B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None disclosed.

**C. ADOPTION OF MINUTES**

Moved By: Mark Carrick, Councillor  
Seconded By: Jeff Renaud, Councillor Chair

That the minutes of the meeting of the Fire Committee dated October 8, 2020 BE ADOPTED as presented.

**Carried.**

**D. REPORTS/ CORRESPONDENCE FOR COMMITTEE ACTION**

1. Quarterly Report October to December

Moved By: Marc Bondy, Mayor  
Seconded By: Mark Carrick, Councillor

That the report provided by Chief Sutton regarding activities carried out by LaSalle Fire Services from October to December 2020 BE RECEIVED.

**Carried.**

2. Extension of Radio Communications Agreement

Moved By: Mark Carrick, Councillor  
Seconded By: Marc Bondy, Mayor

It is recommended that the report of the Fire Chief dated January 14, 2021 (FIRE 21-01) regarding the Extension of the Fire Service Radio Communications Agreement BE RECEIVED.

**Carried.**

3. Verbal Update: Staff Recruitment & Hiring Processes

Moved By: Marc Bondy, Mayor  
Seconded By: Mark Carrick, Councillor

That the verbal update provided by the Deputy Chief regarding Staff Recruitment and Hiring Processes BE RECEIVED.

**Carried.**

4. Verbal Update: Fire Protection Services Master Plan Implementation Update

Moved By: Marc Bondy, Mayor  
Seconded By: Mark Carrick, Councillor

That the verbal update provided by the Fire Chief regarding the Fire Protection Services Master Plan Implementation BE RECEIVED.

**Carried.**

**E. NEXT MEETING**

The next scheduled meeting will be held on March 18, 2021 at 4:00 p.m.

**F. ADJOURNMENT**

The meeting is adjourned at the call of the Chair at 4:43 p.m.

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Chair

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Council Co-ordinator



## COMMITTEE MATTERS

### Fire Committee

January 21, 2021

**Clerk's Note:** The Fire Committee approved the following matter during their meeting held on January 21, 2021. Copies of items are attached for reference as part of the corresponding Minutes.

1. **Subject:** Quarterly Report October-December 2020

**Recommendation:** That the report provided by Chief Sutton regarding activities carried out by LaSalle Fire Services from October to December 2020 BE RECEIVED.

# Committee Matter #1

Quarterly Report  
October to December 2020



The Corporation of the  
**Town of LaSalle**  
Fire Service



January 12, 2021

Mayor, Deputy Mayor  
& Town Council

Town of LaSalle  
5950 Malden Rd  
LaSalle, ON N9H 1S4

Members of Council:

The following is a report of the activities carried out by LaSalle Fire Service for the fourth quarter of 2020, ending December 31, 2020. During this quarter, the fire service responded to ninety-nine (99) incidents, bringing the annual total to four hundred and four (404) for 2020. In addition to incident responses, LaSalle Fire Service conducted eight (8) building inspections and/or re-inspections, one hundred and thirty-two (132) residential smoke alarm inspections in 38 homes, and there were nineteen (19) training sessions provided for department personnel.

During the period covered by this report, all municipal operations continued to operate under a municipal emergency declaration, and provincial as well as regional pandemic restrictions and protocols. In addition to Fire Service responsibilities, the fire service administrative team were also actively engaged in emergency management activities related to the Covid-19 pandemic, as well as monitoring water levels and flooding threats within the municipality, and coordination with regional and provincial partners on a regular basis on preparedness issues related to both the pandemic and flood mitigation.

Within the fire service, emergency response has not been affected, and other service delivery continues, with some modified formats where necessary. Active screening of our staff continues, and the station remains closed to the general public, to protect the health of our essential responders. Staff continue to use all appropriate PPE in interactions with the public on emergency responses. Fire safety inspections have resumed on a limited basis, based on life safety priorities. Where appropriate, alternate methods are being utilized to limit potential exposure risks. Firefighter training continued in smaller groups, and using alternate formats where practical. To date there have been no known cases of COVID-19 within the LaSalle Fire Service.

## **INCIDENTS** (Summary Report attached)

The following is a summary of some of the responses of note for this quarter:

Oct	01	2600 block of Front Rd. – barge fire at a marina
	08	County Rd 8 west of Canard Dr – Motor Vehicle Collision / extrication required
	30	1400 block of Pope St. – Carbon Monoxide in residence
Nov	02	5800 block of Cady St. -Carbon Monoxide in residence
	06	Heritage Dr. – waste bin on disposal truck on fire
	17	4200 block of Huron Church Rd.- Minor electrical fire in basement
	21	8500 block of Snake Lane – Rollover MVC / Hydro pole & wires down
Dec	02	Mutual Aid Standby – Amherstburg Fire Dept.
	02	5900 block of N. Woodmont – Nat. Gas line rupture with gas buildup in home
	02	1900 block of Normandy St. – electrical fire in condo unit
	07	1000 block of Eastbourne Ave. - assist Police

It should be noted that the following three broad categories of incidents accounted for 80 percent of our call volume. The breakdown is as follows:

TYPE	No. Of INCIDENTS	PERCENT OF TOTAL CALLS
Fire / overheat / smell of smoke	9	14%
Motor Vehicle Collision / medical	29	29%
Alarms-panels, smoke, CO	41	38%
TOTAL	79	80%

## **INVESTIGATIONS**

All incidents were investigated as to origin and cause. There are currently no outstanding investigations.

## **FIRE INSPECTIONS AND CODE ENFORCEMENT**

The following inspections were carried out during this quarter:

Assembly	2
Residential	5
Bus. & Personal Service	0
Industrial	0
Mercantile	0
Institutional	0
Total	7

During the period 1 Provincial Offence Notices was issued, zero inspection Order were issued.

During our Incident responses, 132 residential smoke alarms were inspected in 38 homes, resulting in 21 smoke alarms being installed and 12 batteries being replaced. For this quarter, 76% of the homes attended were fully compliant with smoke alarm requirements.

## **TRAINING**

The following training sessions were conducted during this quarter:

<b>TRAINING LEVEL</b>	<b>SUBJECT MATTER</b>	<b>ATTENDANCE</b>	<b>HOURS</b>
Recruit Level	Practical testing	7 personnel	4.5
	Intro to fire, H&S and, communications	6 personnel	3.5
	NFPA 1001 theory hours	6 personnel	89
	Building construction	6 personnel	4
	Fire dynamics	6 personnel	4
General Level	Rescue 203 familiarization (new engine)	All staff	1.5
	P100 mask fit testing		
	Annual driver training	5 personnel	Various
Officer	SCBA Endurance	36 personnel	4.5
	Officers Session	12 personnel	3.0
	Officers Session	13 personnel	2.5
	Officers Session	9 personnel	3
Marine	Coast Guard Auxiliary, Phase I	13 personnel	20
	Basic marine review	7 personnel	2
Specialized Training	Auto extrication	39 personnel	4
	Tower operator	2 personnel	3
	Hazmat	18 personnel	3.5

Due to the COVID-19 pandemic and restrictions associated with travel, distancing, shared accommodations and dining, the Office of the Fire Marshal and Emergency Management has suspended all courses scheduled at the Ontario Fire College, as well as all on-site testing for certification. Alternative course delivery options are being explored and limited offerings of courses are beginning to be introduced at some regional training centers, however, no courses or opportunities for testing of individuals who have completed training courses, is being offered at this time in our region. There is no doubt that the course cancellations and backlog of testing of candidates will have a significant impact on course loading and progression and certification of personnel, both locally and across the province.

Our qualified Training Officer continued to deliver the NFPA Firefighter Level I training curriculum for our 2019 recruit class, completing this basic firefighter training in September. With provincial testing and certification not currently available, a comparable testing and skills verification session was conducted internally. Having completed the training curriculum and successfully passing the in-house testing and skills verification process, the 2019 Recruit class has been deemed to have completed the Recruit Firefighter requirements. Pandemic restrictions on gathering prevented the ability to conduct a traditional graduation ceremony for this recruit class, however their accomplishments, and transition to Intermediate Level firefighters, was recognized in a modified format in small groups during scheduled essential training sessions. Arrangements will be made for provincial testing and certification when local testing capacity resumes.

## **PUBLIC EDUCATION**

LaSalle Fire Service participated in the Truck or Treat Halloween event hosted at the Vollmer Recreation Complex. Our firefighters provided public education to families of LaSalle and offered social distance tours of our aerial tower engine and antique fire truck.

The majority of our public education opportunities were provided through virtual platforms including frequent messaging on our social media channels. As indicated in the previous quarterly report, a creative virtual format was also developed as part of the traditional Fire Prevention Week program, to provide extensive public education messaging on various important fire safety issues. Coordinated through the Public Education Committee, our team collaborated to develop a series of high quality short videos addressing this year's Fire Prevention Week theme, "Serve up Fire Safety in the Kitchen", as well as other common risks and hazards, such outdoor recreational fires and home escape planning. The feedback on this project was very positive and the videos are also now available for future use.

As a benefit of a collaborative partnership with Enbridge Gas, LaSalle Fire Service was selected this year as a participant in the "Project Zero" campaign to ensure all residences with fuel burning appliances have working carbon monoxide alarms. Enbridge Gas donated a supply of high-quality combination smoke and carbon monoxide alarms to be distributed to vulnerable residents within the municipality. LaSalle Fire Service has partnered with various community service providers to distribute, and where necessary, install the alarms to protect our vulnerable residents.

Respectfully Submitted  
Dave Sutton  
Fire Chief / CEMC





**LaSalle Fire Service**  
**1900 Normandy Street LaSalle ON N9H 1P8**  
**PH : 519-966-0744 FAX : 966-9346**

**Totals by Type**  
**From Oct 1 20 to Dec 31 20**

Response Type		# of Incidents	% of total	Staff Hours	Average # of Responding Personnel			Average Response Time	\$ Loss
					Full Time	Non-Full Time	Total		
01	Fire	3	3.03	125 h 36m	4.7	10.0	14.7	07:44	
03	NO LOSS OUTDOOR fire (see exclusions)	2	2.02	18 h 4m	1.5	8.0	9.5	06:40	
21	Overheat (no fire, e.g. engines, mechanical devices)	2	2.02	29 h 32m	4.0	9.0	13.0	05:29	
23	Open air burning/unauthorized controlled burning (no uncontrolled fire)	1	1.01	19 h 48m	5.0	7.0	12.0	10:10	
31	Alarm System Equipment - Malfunction	21	21.21	113 h 46m	2.0	3.0	5.0	07:49	
32	Alarm System Equipment - Accidental activation (exc. code 35)	4	4.04	27 h 4m	2.3	4.8	7.1	05:25	
35	Human - Accidental (alarm accidentally activated by person)	1	1.01	1 h 54m	1.0	2.0	3.0	04:16	
36	Authorized controlled burning - complaint	1	1.01	1 h 14m	2.0	0.0	2.0	09:26	

# LaSalle Fire Service

## Totals by Type From Oct 1 20 to Dec 31 20

Response Type		# of Incidents	% of total	Staff Hours	Average # of Responding Personnel			Average Response Time	\$ Loss
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37	CO false alarm - perceived emergency (no CO present)	4	4.04	3 h 32m	1.5	0.8	2.3	06:28	
38	CO false alarm - equipment malfunction (no CO present)	7	7.07	25 h 9m	1.7	1.9	3.6	10:04	
39	Other False Fire Call	2	2.02	36 h 21m	3.5	10.0	13.5	08:00	
41	Gas Leak - Natural Gas	3	3.03	45 h 4m	2.3	6.3	8.6	05:12	
45	Spill - Gasoline or Fuel	1	1.01	5 h 8m	1.0	6.0	7.0	06:36	
50	Power Lines Down, Arcing	2	2.02	30 h 45m	0.5	10.0	10.5	07:32	
53	CO incident, CO present (exc false alarms)	3	3.03	25 h 5m	2.7	1.7	4.4	05:04	
59	Other Public Hazard	3	3.03	10 h 37m	1.7	2.3	4.0	08:25	
61	Vehicle Extrication	1	1.01	82 h 26m	6.0	22.0	28.0	09:18	
62	Vehicle Collision	21	21.21	328 h 31m	2.8	6.5	9.3	06:47	
702	CPR administered	1	1.01	12 h 54m	3.0	6.0	9.0	09:40	
703	Defibrillator used	1	1.01	20 h 0m	5.0	5.0	10.0	08:49	
85	Vital signs absent, DOA	4	4.04	37 h 19m	1.8	5.3	7.1	05:25	
86	Alcohol or drug related	1	1.01	7 h 12m	4.0	5.0	9.0	07:19	
910	Assisting Other FD: Mutual Aid	1	1.01	25 h 5m	3.0	2.0	5.0	01:00	
92	Assistance to Police (exc 921 and 922)	3	3.03	51 h 18m	1.0	6.7	7.7	14:23	
99	Other Response	6	6.06	32 h 14m	1.7	3.7	5.4	07:11	
<b>Total Number of Responses</b>		<b>99</b>		<b>1,115 h 38m</b>	<b>2.3</b>	<b>4.9</b>	<b>7.2</b>	<b>08:10</b>	

# LaSalle Fire Service

## Totals by Type

From Oct 1 20 to Dec 31 20

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