



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of a Meeting of the Parks, Recreation and Events Committee

October 8, 2020

2:30 p.m.

Sandwich West Room

2nd Floor LaSalle Civic Centre

5950 Malden Road

Members of Committee Present: Councillor Mike Akpata, Councillor Sue Desjarlais, Councillor Jeff Renaud

Administration Present: P. Marra, Director of Public Works, P. Funaro, Recreation Manager, R. Hyra, Human Resources Manager, M. Masonovich, Manager of Fleet & Facilities, T. Brydon, Supervisor of Parks, Gaetano Ferraro, Manager of Finance/Deputy Treasurer, L. Jean, Deputy Clerk, T. Coke, Council Coordinator

Clerk's Note: Members of the Committee and Administration participated in the meeting via video conference technology.

A. CALL TO ORDER

Councillor Akpata calls the meeting to order at 2:31 p.m.

B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None Disclosed.

C. ADOPTION OF MINUTES

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

That the minutes of the meeting of the Parks, Recreation and Events Committee dated September 17, 2020 BE ADOPTED as presented.

Carried.

D. REPORTS/ CORRESPONDENCE FOR COMMITTEE ACTION

Clerk's Note: As the delegate listed for item D1 on today's agenda is not present, the Committee will consider agenda items out of order.

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

Motion to consider items out of order.

Carried.

2. St. Clair Park Playground Replacement and Park Enhancements

Moved By: Councillor Desjarlais

Seconded By: Councillor Jeff Renaud

That the report of the Manager of Roads and Parks dated September 30, 2020 (PW-CR-2020-5) regarding St. Clair park playground replacement and park enhancements, and proceeding with public notice and consultation to receive feedback regarding the proposed project at St. Clair Park be RECEIVED FOR INFORMATION.

Carried.

3. Dog Park Proposal

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

That the report of the Manager of Roads and Parks dated September 30, 2020 (PW-CR-2020-4) regarding the proposal for construction of a new Dog Park in the recommended location at the Vollmer Complex be RECEIVED, and that a supplemental report be prepared for the 2021 Budget presentations.

Carried.

1. Tennis Court Proposal/Presentation 2020 – Villanova Partnership

Paul Schaffner & Bill Seagris appears before the Committee to discuss the Tennis Court Proposal between Villanova, the Town of LaSalle and the Town of Amherstburg.

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

That the report of the Director of Public Works dated September 30, 2020 (PW-CR-2020-3) regarding Tennis Court Proposal/Presentation 2020 – Villanova Partnership be RECEIVED.

That the Parks, Recreation and Events Committee RECEIVE the presentation from Mr. Seagris.

That the Parks, Recreation and Events Committee AUTHORIZE Administration to engage in any partnership discussions between the parties and report back to Council later, if required.

Carried.

E. NEXT MEETING

The next scheduled meeting will be held on November 19, 2020 at 9:00 a.m.

F. ADJOURNMENT

The meeting is adjourned at the call of the Chair at 3:19 p.m.

Chair

Council Co-ordinator



COMMITTEE MATTERS
Parks, Recreation and Events Committee

October 8, 2020

Clerk's Note: The Parks, Recreation and Events Committee reviewed the following matters during their meeting held on October 8, 2020. Copies of items are attached for reference as part of the corresponding Minutes. The items were discussed out of order which is reflected below.

2. Subject: St Clair Park Playground Replacement and Park Enhancements

Motion: Moved By: Councillor Desjarlais Seconded By: Councillor Jeff Renaud

That the report of the Manager of Roads and Parks dated September 30, 2020 (PW-CR-2020-5) regarding St. Clair park playground replacement and park enhancements, and proceeding with public notice and consultation to receive feedback regarding the proposed project at St. Clair Park be RECEIVED FOR INFORMATION.

Carried.

3. Subject: Dog Park Proposal

Motion: Moved By: Councillor Jeff Renaud Seconded By: Councillor Desjarlais

That the report of the Manager of Roads and Parks dated September 30, 2020 (PW-CR-2020-4) regarding the proposal for construction of a new Dog Park in the recommended location at the Vollmer Complex be RECEIVED, and that a supplemental report be prepared for the 2021 Budget presentations.

Carried.

1. Subject: Tennis Court Proposal/Presentation 2020 – Villanova Partnership

Motion: Moved By: Councillor Jeff Renaud Seconded By: Councillor Desjarlais

That the report of the Director of Public Works dated September 30, 2020 (PW-CR-2020-3) regarding Tennis Court Proposal/Presentation 2020 – Villanova Partnership be RECEIVED. That the Parks, Recreation and Events Committee RECEIVE the presentation from Mr. Seagris. That the Parks, Recreation and Events Committee AUTHORIZE Administration to engage in any partnership discussions between the parties and report back to Council later, if required.

Carried.

See Reports on Today's Agenda.

Committee Matters- #1

St Clair Park Playground
Replacement and Park
Enhancements



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee

Prepared by: Mark Beggs, Manager of Roads and Parks

Department: Public Works

Date of Report: September 30, 2020

Report Number: PW-CR-2020-5

Subject: St. Clair Park Playground Replacement and Park Enhancements

Recommendation

That the report of the Manager of Roads and Parks dated September 30, 2020 (PW-CR-2020-5) regarding St. Clair park playground replacement and park enhancements, and proceeding with public notice and consultation to receive feedback regarding the proposed project at St. Clair Park be RECEIVED FOR INFORMATION.

Report

As part of the annual Park equipment replacements and enhancement program, a new public notification, and feedback process is being implemented for the replacement of St. Clair Park. The procedure is planned for all future park replacements going forward.

The playground at St. Clair park is due for replacement, and in addition to replacing the playground, some additional features are being considered for the park.

In an attempt to receive some feedback from the local residents that use the park, the neighboring residents of the park will be notified of the project, and encouraged to provide feedback to the Public Works department. In addition, a project sign will be installed in the park with an overall park layout shown, and contact information for questions or suggestions.

The proposal for St. Clair Park includes; removal of the existing fencing along both Betts and St. Clair to open up the park area. A completely new AODA compliant replacement playground, with a engineered wood product (EWP) base (wood chips) including border and drainage. The budget for the playground is \$68,000. Also included is a multiuse court for basketball and ball hockey including nets, paint and fencing. The budget for the court area is \$53,000. As well, the proposal includes an asphalt trail circling the new

features of the park. This trail will allow users to promote new bike riders circling the park, staying off the roadways, as well as a walking path for users. The budget for the trail component is \$20,000. Finally, there are additional site amenities included in the proposal including; four benches, two in ground garbage containers and two bike racks. The budget for these additional items is \$10,000. The overall budget for the project is \$150,000. See **Figure 1** for the conceptual park layout to be provided to area residents.

The schedule for this project is to start the public consultation in the fall of 2020, and receive feedback in early 2021. Following receiving and compiling the feedback from residents, a request for proposals (RFP) would be put out for designs and pricing. Once received, presentations for each proposal will be done by each contractor for the committee and the successful contractor chosen. The project should be complete by fall 2021.

The goal of this project is to receive input from the residents as to what they would like to see their park look like. Once the feedback is received, the committee will approve the direction of the project with respect to theme, features and amenities, while keeping within the proposed budget. The project is to be completed by fall 2021.

Consultations

Within Public Works, Parks operations was consulted for this report.

Financial Implications

This project has a capital budget of \$150,000 which has already been approved in the 2020 budget.

Prepared By:

A handwritten signature in black ink, appearing to read 'MBeggs', is positioned below the 'Prepared By:' heading. The signature is fluid and cursive.

Mark Beggs – Manager of Roads and Parks

Link to Strategic Goals

	Enhancing organizational excellence
x	Sustain strong public services and infrastructure
x	Strengthen the community's engagement with the Town
	Grow and diversify the local economy
	Build on our high-quality of life

Communications

x	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	PW-CR-2020-5 St Clair Park Playground Replacement and Park Enhancements.docx
Attachments:	- Fig 1 St Clair Park 2020 option 2.pdf
Final Approval Date:	Oct 1, 2020

This report and all of its attachments were approved and signed as outlined below:



Director, Public Works

Peter Marra

Committee Matters- #2

Dog Park Proposal



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee

Prepared by: Mark Beggs, Manager of Roads and Parks

Department: Public Works

Date of Report: September 30, 2020

Report Number: PW-CR-2020-4

Subject: Dog Park Proposal

Recommendation

That the report of the Manager of Roads and Parks dated September 30, 2020 (PW-CR-2020-4) regarding the proposal for construction of a new Dog Park in the recommended location at the Vollmer Complex be RECEIVED, and that a supplemental report be prepared for the 2021 Budget presentations.

Report

In response to a Council question regarding options for a Dog Park within the Town, the following report includes a proposal for three possible locations. Each location has pros and cons, and the three options were evaluated to determine which option is best suited for the needs of a Dog Park.

The three proposed locations are:

1. Vollmer Complex – (see fig. 1) south of the Public Works building along Judy Recker Cres.
2. Marcotte Park – (see fig. 2) in area of existing soccer field.
3. Brunette Park – (see fig. 3) in existing open area of park.

These three locations were chosen for review based on the availability of space to accommodate the approximate 1 acre foot print required, central locations, and the availability of parking (or space for new parking).

In order to evaluate each location, the attached evaluation matrix (see fig. 4) looks at each location, and evaluates a number of aspects. With each location and associated comparison, a point system was used to evaluate. Overall the location with the lowest

point value is determined to be the best location. Based on the matrix, the Vollmer location is the recommended location.

The Vollmer location has a higher cost due to the lack of an existing parking lot; however, the location is the best fit when we reviewed all the other aspects of the location. This location will not effect any existing park features, it is not located near any residential areas, there is existing power and water close by for future updates, it will be AODA accessible with little work, there are existing trees in the location to work with, there is appropriate area to build the park and the location fits in with the current Vollmer Master Plans. See figure 5, a detailed layout of the dog park. (fig. 5).

The cost for the project is estimated at \$85,000 for the capital construction of the park, and an annual operating cost of \$7,000. A summary of the capital costs and operational costs are shown in the attached figure 5. (See fig. 6)

Regarding the costs for the Vince Marcotte location, and the Brunette park location; All the costs, regardless of location are similar with the exception of the asphalt (parking) area and drainage for site. The Vollmer location will require the most asphalt, and as such has the highest cost. Each location will however require some asphalt for pathways and holding areas etc. The estimated additional cost for the Vollmer location is approximately \$10,000 for the parking and asphalt areas, and \$4,500 for drainage compared to the other locations.

It is recommended that the Vollmer location indicated in this report be approved, and a supplemental report be prepared for the 2021 Budget deliberations.

Consultations

None currently.

Financial Implications

This project has an estimated capital cost of \$85,000 and an annual operating budget of \$7,000.

Prepared By:

A handwritten signature in black ink, appearing to read 'MBeggs', is written over a horizontal line.

Manager, Parks and Roads

Mark Beggs

Link to Strategic Goals

	Enhancing organizational excellence
x	Sustain strong public services and infrastructure
	Strengthen the community's engagement with the Town
	Grow and diversify the local economy
x	Build on our high-quality of life

Communications

x	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	PW-CR-2020-4 Dog Park Proposal.docx
Attachments:	<ul style="list-style-type: none">- Fig 1 Vollmer Location.pdf- Fig 2 Marcotte Layout.pdf- Fig 3 Brunette Layout.pdf- Fig 4 Dog park matirx.pdf- Fig 5 Vollmer Dog Park Area.pdf- Fig 6 Dog Park Costs.pdf
Final Approval Date:	Sep 30, 2020

This report and all of its attachments were approved and signed as outlined below:



Director, Public Works

Peter Marra

Committee Matters- #3

Tennis Court
Proposal/Presentation 2020
Villanova Partnership



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee

Prepared by: Peter Marra, P.Eng. – Director of Public Works

Department: Public Works

Date of Report: September 30, 2020

Report Number: PW-CR-2020-3

Subject: Tennis Court Proposal/Presentation 2020 – Villanova Partnership

Recommendation

That the report of the Director of Public Works dated September 30, 2020 (PW-CR-2020-3) regarding Tennis Court Proposal/Presentation 2020 – Villanova Partnership be RECEIVED.

That the Parks, Recreation and Events Committee RECEIVE the presentation from Mr. Seagris.

That the Parks, Recreation and Events Committee AUTHORIZE Administration to engage in any partnership discussions between the parties and report back to Council later, if required.

Report

Mr. Bill Seagris has requested to present to the Committee on a tennis court proposal and possible partnership idea between the Town of LaSalle, Town of Amherstburg and the Windsor Essex Catholic District School Board (WECDSB). **Attachment 1** to this report, is the presentation submitted by Mr. Seagris.

Background Information

At the October 16, 2018, Parks Advisory Committee meeting, there was a presentation with respect to tennis courts in LaSalle, prepared and presented by Mr. Paul Schaffner. Enclosed to this report as **Attachment 2**, is a copy of the Oct 16, 2020 meeting agenda, presentation and meeting minutes.

Mr. Schaffner, and Mr. Seagris are well known to each other. Mr. Schaffner may attend this meeting as well.

Back in Oct 2018, there was a request to improve and for the Town to invest into the tennis courts. At that time, we were approaching the municipal election and the Town was also in the preliminary stages of moving forward with plans and a vision for the revitalized Front Road Park. With these factors present at that time, the recommendation was to receive Mr. Schaffner's Oct 2018 proposal and refer this to the Front Road Park planning process and have the new Council part of the decision moving forward.

Progress to date Since Oct 2018

The Town is still in the process of moving forward and going out for public consultation on the Front Road Park revitalization plan. As part of the current preliminary plan, there is still the presence of new tennis courts within the revitalized Front Road Park. However, due to funding, magnitude of the project, lack of grants and property acquisition, very little has commenced with the Front Road Park revitalization since Oct. 2018. Since Oct 2018, the Town has been active in property acquisition.

There is currently a report to Council with respect to a move forward phased approach to construct and carry out the vision at Front Road Park. Unfortunately, new tennis courts are not part of first phases of construction. However, as part of first phases, there will be some money set aside/invested in the current tennis courts to resurface them and make them more playable and better for use. This will be a decision of Council to be made at a subsequent Council meeting. If approved by Council, this can occur early in 2021.

Furthermore, in 2019, the Town has made a small investment in the current tennis court lights at Front Road Park to ensure they are operating correctly and covering the entirety of the court. This seems to be working well.

Moreover, as part of the 2021 budget, there will be an administrative request for capital improvements on the other tennis courts within the Town. Again, this is subject to Council approval during budget deliberation and if approved, additional work will occur at Vince Jenner Park and Brian Briggs Park in 2021

Current 2020 Proposal - Partnership

Mr. Seagris current proposal is very well thought out and a cost effective approach. Preliminary discussion have occurred between the Town and Mr. Seagris and indication from the Town were relayed, that the Town is always willing to having discussion on partnership such as this and we would be open to meeting with the various parties to work out what a partnership would entail.

If discussion were to occur, whatever those terms of partnership that are developed and whatsoever type of investment is required, would always come back to Council for final approval.

Recommendation

There is a lot work in progress with respect to tennis courts after hearing the Oct 2018 presentation, albeit, maybe at a slower than preferred pace. Some of the proposed future works is still unknown and unbudgeted for and yet to be approved by Council. Therefore, it is recommended that the Committee receive Mr. Seagris presentation.

It is also recommended that the Committee authorize administration to join in on any partnership discussion between LaSalle, Amherstburg and WECDSB should they commence. The Town can be an active participant in these discussions and report back to Council should acceptable terms of partnership/investment be arrived at.

Consultations

None currently.

Financial Implications

None at this time, will be subject of subsequent reports.

Prepared By:

A handwritten signature in black ink, appearing to read 'Peter Marra', with a stylized, cursive script.

Peter Marra, P.Eng. – Director of Public Works

Link to Strategic Goals

	Enhancing organizational excellence
X	Sustain strong public services and infrastructure
X	Strengthen the community's engagement with the Town
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Communications

X	Not applicable
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Name	Address	Email
Bill Seagris		
Paul Schaffner		