



**THE CORPORATION OF THE TOWN OF LASALLE
REGULAR MEETING OF COUNCIL
AGENDA**

Tuesday, March 10, 2020, 6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Accessible formats or communication supports are available upon request. Contact the Clerk's Office,
evallee@lasalle.ca, 519-969-7770 extension 1234.

Pages

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof
3. Adoption of Minutes

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RECOMMENDATION

That the Minutes of the Closed Meeting and Regular Meeting of Council held February 25, 2020 BE ADOPTED as presented.

4. Mayors Comments

B. PRESENTATIONS

C. PUBLIC MEETINGS AND/OR HEARINGS

D. DELEGATIONS

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. LaSalle Police Service – Electronic Sign

14

RECOMMENDATION

That the report provided from the Chief Administrative Officer dated March 3, 2020 (CAO-01-2020) regarding the proposed LaSalle Police Service Electronic Sign BE RECEIVED and that Town Council prohibit the installation of the sign.

2. Discharge of Firearms – Public Information Session 18
- RECOMMENDATION
- That the report provided from the Chief Administrative Officer dated March 3, 2020 (CAO-02-2020) regarding the proposed public information session regarding the discharge of firearms BE APPROVED.
3. Administration of Corporate Policies – AMPS Program 37
- RECOMMENDATION
- That the report of the Deputy Clerk dated February 18, 2020 (CL-04-2020) regarding the Administration of Corporate Policies for the Administrative Monetary Penalty System (AMPS) BE RECEIVED; and that the draft Political Interference in the Administrative Monetary Penalty System (AMPS) policy, draft Conflict of Interest in Relation to the Administration of the Administrative Monetary Penalty System (AMPS) policy, draft Financial Control and Reporting in Relation to the Administrative Penalty System (AMPS) policy, and the draft Public Complaints Respecting Administration of the Administrative Penalty System (AMPS) policy BE APPROVED as presented.
4. Development Charges Background Study and Community Benefits Charge Strategy 57
- RECOMMENDATION
- That the report of the Director of Finance dated February 28, 2020 (FIN-04-2020) regarding the Development Charges Background Study and Community Benefits Charge Strategy BE RECEIVED; and that the consulting services for the Development Charges Background Study and By-law and the Community Benefits Charge Strategy and By-law BE AWARDED to Watson & Associates Economists Ltd.

5.	LaSalle Decorative Entrance Signs on HWY 401 – MTO Approval	63
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RECOMMENDATION

That the report of the Director of Public Works dated March 2, 2020 (PW-07-2020) regarding the LaSalle Decorative Entrance Signs on HWY 401 BE APPROVED and that the Town agrees to the terms;

1. The Town of LaSalle will be responsible for all costs associated with the manufacturing, installation and maintenance of the sign displays, including any damage after installation.
2. If problems develop after the display is in place, the Ministry of Transportation reserves the right to insist the problem is corrected or the display removed.
3. If the display ceases to be maintained, the Ministry of Transportation will arrange for the removal or repair and the Town of LaSalle will be responsible for payment of all costs.
4. The display may be removed because of highway reconstruction and all costs will be the responsibility of the Town of LaSalle.

6.	Letter of Support for Suicide Prevention Awareness Walk For Council decision.	69
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7.	Recognition of LaSalle Volunteers Draw for Windsor Symphony tickets for the Saturday April 4, 2020 performance of "Shakura S'Aida Sings the First Ladies of Songs".	71
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F. COMMITTEE MATTERS FOR COUNCIL ACTION

1.	Parks, Recreation and Events Committee Meeting Minutes February 20, 2020	72
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RECOMMENDATION

That the Minutes of the Parks, Recreation and Events Committee Meeting dated February 20, 2020 BE RECIEVED; and that the following Committee Matters BE APPROVED.

G. INFORMATION ITEMS TO BE RECEIVED

1.	Schedule of Reports to Council	88
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RECOMMENDATION

That the Report of the Chief Administrative Officer, dated February 25, 2020, being a Summary of Reports to Council BE RECEIVED.

RECOMMENDATION

That the following By-law BE GIVEN first reading:

8411 A By-law to authorize the execution of an Agreement between Watson & Associates Economists Ltd. and The Corporation of the Town of LaSalle for the provision of Consulting Services for a Development Charges Background Study and Community Benefits Charge Strategy

8412 A By-Law to authorize the execution of a Site Plan Control Agreement with 1318805 Ontario Limited

8413 A By-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-Law, as amended

8414 A By-Law to authorize the execution of a Developer's Severance Agreement with John and Danielle Nowak

8415 A By-Law to authorize the execution of a Developer's Severance Agreement with David Giles

8416 A By-Law to authorize the execution of a Developer's Severance Agreement with Carlie Katherine Forbes

8417 A By-Law to authorize the purchase of Part Lot 33, Concession 1 Sandwich West, designated as Part 1 on Plan 12R-11139, LaSalle, from 538278 Ontario Limited

RECOMMENDATION

That By-law numbers 8411 to 8417 BE GIVEN second reading.

RECOMMENDATION

That By-law numbers 8411 to 8417 BE GIVEN third reading and finally passed.

I. COUNCIL QUESTIONS

J. STATEMENTS BY COUNCIL MEMBERS

K. REPORTS FROM COMMITTEES

L. NOTICES OF MOTION

M. MOTION TO MOVE INTO CLOSED SESSION

N. CONFIRMATORY BY-LAW

O. SCHEDULE OF MEETINGS

Parks, Recreation & Events Committee Meeting - March 12, 2020 @ 9:00 a.m.

Fire Committee Meeting - March 19, 2020 @ 3:30 p.m.

Water & Wastewater Meeting - March 24, 2020 @ to be determined

Regular Council Meeting - March 24, 2020 @ 6:00 p.m.

P. ADJOURNMENT



Minutes of the Closed Meeting of The Town of LaSalle Council

February 25, 2020
4:15 p.m.

Members in attendance:

Mayor Marc Bondy
Deputy Mayor Crystal Meloche
Councillor Sue Desjarlais
Councillor Jeff Renaud
Councillor Anita Riccio-Spagnuolo

Regrets:

Councillor Michael Akpata
Councillor Mark Carrick

Also in attendance:

Joe Milicia, Chief Administrative Officer
Agatha Robertson, Director of Council Services/Clerk
Linda Jean, Deputy Clerk
Kevin Miller, Deputy Clerk (Item 1)
Dominic Dadalt, Legal Counsel (Item 1)
Dave Sutton, Fire Chief (Item 2)
Ed Thiessen, Deputy Fire Chief (Item 2)
Dale Langlois, Director of Finance/Treasurer (Item 2)

Mayor Bondy calls the meeting to order at 4:15 p.m.

Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

Motion 43/20

Moved by: Councillor Renaud

Seconded by: Councillor Riccio-Spagnuolo

That Council move into closed session at 4:16 p.m. to discuss the following items:

1. Property Matter – Status of Property Acquisition (Verbal Update) s.239(2)(c)

K. Miller, Deputy Clerk and D. Dadalt, Legal Counsel exit the meeting at 4:42 p.m.

2. Property Matter & Personal Matters about Identifiable Individuals – Fire Protection Services Master Plan Implementation Strategy (Confidential Report FIRE 20-01) s.239(2)(c)

D. Sutton, Fire Chief, E. Thiessen, Deputy Fire Chief and D. Langlois, Director of Finance/Treasurer arrive to the meeting at 4:44 p.m.

D. Sutton, Fire Chief, E. Thiessen, Deputy Fire Chief & D. Langlois, Director of Finance/Treasurer exit the meeting at 5:25 p.m.

3. Educational or Training Session – Municipal Freedom of Information and Protection of Privacy Act s.239(3.1)

Carried.

Motion 44/20

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That Council move back into public session at 5:52 p.m.

Carried.

1. Property Matter – Status of Property Acquisition (Verbal Update) s.239(2)(c)

Motion 45/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That the verbal update of the Deputy Clerk regarding the status of property acquisitions BE RECEIVED.

Carried.

2. Property Matter & Personal Matters about Identifiable Individuals – Fire Protection Services Master Plan Implementation Strategy (Confidential Report FIRE 20-01) s.239(2)(c)

Motion 46/20

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Renaud

That the confidential report of the Fire Chief dated January 24, 2020 (FIRE 20-01) regarding the Fire Protection Services Master Plan Implementation Strategy BE RECEIVED; and that the proposed prioritized implementation plan BE APPROVED subject to annual budget allocation.

Carried.

3. Educational or Training Session – Municipal Freedom of Information and Protection of Privacy Act s.239(3.1)

Motion 47/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Renaud

That the educational training regarding the Municipal Freedom of Information and Protection of Privacy Act as presented by the Director of Council Services/Clerk BE RECEIVED.

Carried.

There being no further business, the meeting is adjourned at 5:54 p.m.

Mayor – Marc Bondy

Clerk – Agatha Robertson



THE CORPORATION OF THE TOWN OF LASALLE
Minutes of the Regular Meeting of the Town of LaSalle Council held on

February 25, 2020

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Members of Council Absent: Councillor Michael Akpata, Councillor Mark Carrick

Administration Present: J. Milicia, Chief Administrative Officer, A. Robertson, Director of Council Services & Clerk, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives , P. Marra, Director of Public Works, D. Dadalt, Legal Counsel, D. Hadre, Corporate Communications & Promotions Officer, D. Sutton, Fire Chief, L. Jean, Deputy Clerk, E. Thiessen, Deputy Fire Chief, G. Ferraro, Manager of Finance & Deputy Treasurer, P. Funaro, Manager of Recreation & Culture, N. DiGesù, Manager of IT

Additional Administration: Staff Sergeant Duncan Davies, LaSalle Police Service

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection
Mayor Bondy calls the meeting to order at 6:00 p.m.
2. Disclosures of Pecuniary Interest and the General Nature Thereof
None disclosed.
3. Adoption of Minutes
48/20
Moved by: Deputy Mayor Meloche
Seconded by: Councillor Desjarlais

That the Minutes of the Closed Meeting and Regular Meeting of Council held January 28, 2020 BE ADOPTED as presented.

Carried.

4. Mayors Comments

Mayor Bondy expresses gratitude to Councillor Akpata for organizing a small ceremony honouring Lieutenant Joseph Johnston, where a Flag of Remembrance was presented to him in honour of his service to our Country.

Mayor Bondy thanks Joe Milicia, CAO, Patti Funaro, Manager of Recreation and Culture, and her entire team, the Public Works Department, Dawn Hadre, Corporate Communications and Promotion Officer, and others involved in making Hometown Hockey such a success and congratulates them on a job well done.

B. PRESENTATIONS

1. New Strategic Plan

Chris Loreto, Managing Principal, and John Perenack, Principal, from Strategy Corp appear before Council to present the 2020 - 2050 Strategic Plan.

49/20

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the Town's New Strategic Plan, prepared by Strategy Corp and presented to Council at the February 25th Council meeting, BE ADOPTED.

Carried.

C. PUBLIC MEETINGS AND/OR HEARINGS

D. DELEGATIONS

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. 2019 Schedule of Council Remuneration

50/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Renaud

That the report of the Director of Finance dated February 12, 2020 (FIN-03-2020) regarding 2019 Schedule of Council Remuneration BE APPROVED.

Carried.

2. Update on Coyote Public Open House

51/20

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That the report of the Director of Council Services/Clerk dated January 23, 2020 (CL-03-2020) regarding an update on the Coyote Public Open House held on October 17, 2019 BE RECEIVED; and that a status quo approach regarding response to activities of coyotes within the Town BE MAINTAINED; and that the By-Law Committee review and provide possible options and amendments as it relates to the height of Fences, per By-law 5136; and that the By-Law Committee investigate a no feeding of wildlife in parks or on private property by-law and report back to Council on these items.

Carried.

3. Request to Extend the Exemption for Certain Development Charge Fees

52/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That an extension to the exemption for certain Development Charge Fees as set out in DS-06-2020 BE APPROVED by Council for a further period, ending December 31, 2020.

Carried.

F. COMMITTEE MATTERS FOR COUNCIL ACTION

1. Accessibility Advisory Committee Meeting Minutes

53/20

Moved by: Councillor Renaud

Seconded by: Councillor Riccio-Spagnuolo

That the Minutes of the Accessibility Advisory Committee Meeting dated February 4, 2020 BE RECEIVED; and that the following Committee Matters BE APPROVED.

Carried.

2. Parks, Recreation and Events Committee Meeting Minutes

54/20

Moved by: Councillor Renaud

Seconded by: Councillor Riccio-Spagnuolo

That the Minutes of the Parks, Recreation and Events Committee Meeting dated January 23, 2020 BE RECEIVED; and that the following Committee Matters BE APPROVED.

Carried.

G. INFORMATION ITEMS TO BE RECEIVED

1. Purchase of SUV to Replace Command Vehicle Unit 201

55/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That the report of the Deputy Fire Chief of LaSalle dated February 3, 2020 (Fire 20-03) regarding the purchase of the new SUV tender BE RECEIVED.

Carried.

2. Schedule of Reports to Council

56/20

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That the Report of the Chief Administrative Officer, dated February 25, 2020, being a Summary of Reports to Council BE RECEIVED.

Carried.

H. BY-LAWS

57/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That the following By-laws BE GIVEN first reading:

8406 A By-Law to authorize the purchase of Part Lot 32, Concession 1, Sandwich West as in R376296 except Pts 1, 2, & 3, 12R-10440; subject to R1113760, LaSalle, from Lepera Family Holdings Inc. and LPB Investments Inc.

8407 A By-law to authorize the execution of an Agreement between Get Ready Inc. and The Corporation of the Town of LaSalle for the Provision of Emergency Management Education and Emergency Operations Centre Platform

8408 A By-Law to authorize the execution of an Transfer Payment Agreement between the Corporation of the Town of LaSalle and the Minister of Community Safety Correctional Services under the Court Security and Prisoner Transportation (CSPT) Program

8409 A By-Law to authorize the execution of a Developer's Severance Agreement with 5009742 Ontario Limited

Carried.

58/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That By-law numbers 8406 to 8409 BE GIVEN second reading.

Carried.

59/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That By-law numbers 8406 to 8409 BE GIVEN third reading and finally passed.

Carried.

I. COUNCIL QUESTIONS

J. STATEMENTS BY COUNCIL MEMBERS

Councillor Desjarlais attended a meeting with the Essex Region Conservation Authority (ERCA) where water levels and potential flooding was discussed. Also discussed was the announcement from the Government of Canada of a \$600,000 grant to John R. Park Homestead in Essex to create a new Heritage Centre.

K. REPORTS FROM COMMITTEES

L. NOTICES OF MOTION

M. MOTION TO MOVE INTO CLOSED SESSION

N. CONFIRMATORY BY-LAW

60/20

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That Confirmatory By-law 8410 BE GIVEN first reading.

Carried.

61/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That Confirmatory By-law 8410 BE GIVEN second reading.

Carried.

62/20

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That Confirmatory By-law 8410 BE GIVEN third reading and finally passed.

Carried.

O. SCHEDULE OF MEETINGS

Police Service Board Meeting - March 9, 2020 @ 5:00 p.m.

Regular Council Meeting - March 10, 2020 @ 6:00 p.m.

Parks, Recreation and Events Committee - March 12, 2020 @ 3:30 p.m.

Fire Committee Meeting - March 19, 2020 @ 3:30 p.m.

Water and Wastewater Committee Meeting - March 24, 2020 @ to be determined

Regular Council Meeting - March 24, 2020 @ 6:00 p.m.

P. ADJOURNMENT

Meeting adjourned at the call of the Chair at 6:56 p.m.

Mayor: Marc Bondy

Deputy Clerk: Linda Jean



The Corporation of the Town of LaSalle

To: Mayor and Members of Council
Prepared by: Joe Milicia, Chief Administrative Officer
Department: Administration
Date of Report: March 3, 2020
Report Number: CAO-01-2020 LPS Electronic Sign
Subject: LaSalle Police Service – Electronic Sign

Recommendation

That the report provided from the Chief Administrative Officer dated March 3, 2020 (CAO-01-2020) regarding the proposed LaSalle Police Service Electronic Sign BE RECEIVED and that Town Council prohibit the installation of the sign.

Report

Further to the Council question, Administration reviewed the proposal from the LaSalle Police Service to purchase a 4 foot by 8 foot electronic variable sign to be installed atop the current municipal sign identifying the building which is occupied by the LaSalle Police Service. It should be noted while through the LaSalle Police Services Board, the LaSalle Police provide policing and dispatch services to residents of and visitors to the municipality, the assets (land & building) are owned by the Town.

After the review of the proposal, Administration has a number of concerns:

1. Administration continues to have concerns with this location in relation to the pedestrian crosswalk. This pedestrian crosswalk is not signalized and controlled with a traffic signal. The installation of a variable message sign could providing further opportunities to distract drivers that may have potentially significant negative effects.
2. The current sign(s) along Normandy Road may not have been engineered, designed and constructed to support an electronic variable message sign to be mounted atop. Should Council agree with the installation, this would need to be confirmed.

3. The setting of the existing signage is consistent with environment – static, low light signage along Normandy Road to complement the predominately residential environment, while the signage along Malden Road is more consistent with what could be found in a commercial setting. Should Council agree with the installation of the signage, it would be anticipated that residents living within the surrounding residential area would be negatively impacted and begin to voice their concerns.
4. From an aesthetics perspective, the signage on Normandy Road at the Civic Centre was designed in a consistent and simple yet stylish manner – avoiding unnecessary visual pollution. Should Council agree with the installation of this sign, the installation of a similar sign atop the municipal sign identifying the building which is occupied by the LaSalle Fire Service would be soon to follow as the Police and Fire service have similar communication needs.
5. It is the understanding of Administration that the cost of the purchase and installation of the electronic message sign would be funded by way of sponsorship. While this may satisfy the needs of the LaSalle Police Service, this would also provide confusion within the community as sponsorship occur for various other projects within the Town, including the upcoming Waterfront project. Ultimately, potential donors have a finite budget for giving and choices need to be made on priorities.
6. As with any social media or active communication process – communication is an open and available to two-way traffic, to all – even those with diverging opinions. Not all feedback is positive or constructive. While social media platforms are more akin to two-way communication, electronic message boards are more apt to use one-way communication.

The report aptly notes that the Town currently owns two electronic message signs in two very high traffic locations with a great potential for exposure. These signs are available for use by all departments and services; however, are underutilized. While this may run contrary to the “Owning of Words” concept, it does promote the One Town-One Team concept. It is the recommendation of Administration that the LaSalle Police Service utilize these existing assets for their messaging needs.

Consultations

Town of LaSalle - Communications

Financial Implications

Future fundraising and sponsorship impairment as outlined in the report.

Prepared By:

A handwritten signature in black ink, appearing to read "Joe Milicia". The signature is fluid and cursive, with the first name "Joe" and last name "Milicia" clearly distinguishable.

Chief Administrative Officer

Joe Milicia, CPA CA
Chief Administrative Officer

Link to Strategic Priorities

	Expanding and diversifying our assessment base
yes	Effectively communicating the activities and interests of the Town
yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
yes	Promote a healthy and environmentally conscious community

Communications

yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Joe Milicia, Chief Administrative Officer

Department: Administration

Date of Report: March 3, 2020

Report Number: CAO-02-2020 Discharge of Firearms – Public Information Session

Subject: **Discharge of Firearms – Public Information Session**

Recommendation

That the report provided from the Chief Administrative Officer dated March 3, 2020 (CAO-02-2020) regarding the proposed public information session regarding the discharge of firearms BE APPROVED.

Report

Further to the council question from Councillor Desjarlais at the recent meeting of council regarding the status of the public meeting regarding the discharge of firearms, Administration has followed up with the LaSalle Police Service. They have indicated that no new or further information will be forthcoming with respect to the previous reports filed with Town Council and that the LaSalle Police will make staff available to answer questions at a public meeting to be held, as scheduled by Town Administration.

As a result, the following process will be followed:

- A. A public information meeting will be held on Tuesday, March 31st, 2020 from 6:00 p.m. - 7:30 p.m.
- B. The meeting will be advertised with meeting notice given; and, those previously registered with the item will be contacted and advised
- C. The following will be available at the public information meeting for review:
 1. Reports from the LaSalle Police Service dated November 6, 2018 and February 8, 2019
 2. The current Town of LaSalle bylaw #5304
 3. The current Town of Tecumseh bylaw #2001-37

4. The Ontario Regulation 663/98 and 665/98
5. Residents/attendees will be asked if they prefer:
 - i. Status quo – no changes to the current bylaw
 - ii. Prohibition of the discharge of firearms on waterways within 200 meters of the shoreline (Consistent with Towns of Tecumseh & Lakeshore)
 - iii. Prohibition of the discharge of firearms on waterways within another specified distance, in meters from the shoreline (as specified)
6. Residents/attendees will be asked to provide any other general comments or concerns

D. Police staff will be available to answer questions

The information collected at the public information session will be presented to Council for informational purposes and consideration at a future Council meeting.

Consultations

Agatha Robertson, Director of Council Services

LaSalle Police Service – John Leontowicz, Kevin Beaudoin, Jason Woods

Financial Implications

None

Prepared By:



Chief Administrative Officer

Joe Milicia, CPA CA
Chief Administrative Officer

Link to Strategic Priorities

	Expanding and diversifying our assessment base
Yes	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
Yes	Website
Yes	Social Media
Yes	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NUMBER 5304

A by-law to prohibit or regulate the discharge of firearms within the Town of LaSalle.

WHEREAS the Council of any local municipality may pass a By-law to prohibit or regulate the discharge of firearms within its municipality pursuant to the provisions of Section 210, paragraph 36 of The Municipal Act, R.S.O. 1990, Chapter M.45, as amended;

AND WHEREAS it is deemed expedient by Council to prohibit or regulate the discharge of firearms within the Town of LaSalle for the purposes of public safety;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

1. No person shall discharge any gun or other firearm, air-gun, spring-gun, cross-bow, long-bow or any class or type thereof within the limits of the Town of LaSalle.
2. No person shall have in his possession any gun or other firearm, air-gun, spring-gun, cross-bow, long-bow or any class or type thereof while such gun or other firearm, air-gun, spring-gun, cross-bow, long-bow, or any other such firearm is loaded and capable of being discharged while that person is within the limits of the Town of LaSalle.
3. Notwithstanding the provisions of Sections 1 and 2 of this By-law, a person may discharge a gun or other firearm, airgun, spring-gun, cross-bow, long-bow or any class or type thereof within those portions of the Town of LaSalle so designated on Schedule "A" attached hereto, which Schedule "A" forms a part of this By-law.
4. Notwithstanding the provisions of Sections 1 and 2 of this By-law, a person may discharge a cross-bow, long-bow or any class or type thereof within those portions of the Town of LaSalle that have been zoned as "agricultural lands" within the Town of LaSalle pursuant to the provisions of Comprehensive Zoning Bylaw 5050, as amended from time to time, on the conditions that:


- (a) The discharge of the said cross-bow, long-bow, or any class or type thereof is made onto a target with a base of sufficient construction so as to prevent the penetration of the arrow through the entirety of the target and its base so as to ensure the safety of any persons in the vicinity of the said target; and
- (b) The purpose of the discharge of the cross-bow, long-bow or any class or type thereof is for the practice of the person discharging the said cross-bow, long-bow or any class or type thereof so as to develop accuracy in the shooting of the said firearm, and that the said practice is not done as a part of a commercial enterprise or practice target range for hire or gain.
5. Every person who contravenes any of the provisions of this By-law is guilty of an offence and shall, upon conviction thereof, be liable to a fine of not more than \$5,000.00, exclusive of costs, and every such time is recoverable under the provisions of the Provincial Offences Act, as amended.
6. By-law Number 3575 of the Corporation of the Township of Sandwich West, finally passed on the 17th day of September, 1975, be and the same is hereby repealed.
7. This By-law shall come into full force and take effect on the final passing thereof.

READ a first and second time and FINALLY PASSED this 24th day of October, A.D., 1995.

1st reading - October 24th, 1995

2nd reading - October 24th, 1995

3rd reading - October 24th, 1995



Mayor



Clerk

SCHEDULE "A"

That part of the lands lying within the Town of LaSalle in the County of Essex, known as Fighting Island.



LaSalle Police Service
1880 Normandy Street, LaSalle, ON N9H 1P8
Phone # (519) 969-5210
Fax # (519) 969-2662

MEMORANDUM

To: Mayor Ken ANTAYA and Members of LaSalle Town Council
From: Staff Sergeant Kevin BEAUDOIN
CC: Chief John LEONTOWICZ
Date: November 6th, 2018
Re: TOL Discharge of Firearms By-Law #5304 – Proposed Amendments

Sir:

This report has been prepared at the request of Members of LaSalle Town Council in order to provide information regarding the discharge of firearms within the municipality of the Town of LaSalle. Currently, the Town of LaSalle does have a By-Law regulating the Discharge of Firearms (# 5304) which is valid and has been in force since October 24th, 1995.

The information contained in this report reflects calls for service to the LaSalle Police Service relating to the discharge of firearms complaints from 2013 - 2018 inclusive. Below are the calls for service by year:

2013 - 10
2014 - 8
2015 - 5
2016 - 11
2017 - 6
2018 - 3

Many of these calls for service are in fact categorized as noise or hunting complaints (“nuisance” type) however a number of them involve complaints where errant pellets from shotguns have struck or landed on homes, structures, vehicles, vessels and unfortunately people.

In 2014, one of the identified cases above involved a male who was discharging his firearm (.22 calibre rifle) and nearly struck two other people walking near the waterfront. The male was subsequently located, identified and while cooperative and remorseful, was cautioned and had his Firearm seized which was later destroyed.

In a 2013 case which was well publicized in the local media, 2 males were identified and charged after discharging their firearms from a vessel in the Detroit River during which errant pellets struck a Front Road resident in the face. The female resident was gardening in her rear yard which abuts the Detroit River when she was struck but thankfully suffered only minor injuries.

Most recently, in September 2018, a male who was working at his moored vessel at a local marina, reported a firearm being discharged in the area followed by a “burst of a few pellets” which struck some metal items in the marina. Upon investigation, the LaSalle Police officer could see two “hunters” in a duck blind nearby (approximately 300 meters) but was unable to identify or make contact with them from land.

It should also be noted that residential development in the Town of LaSalle along or abutting the Detroit River has increased over the past number of years. Further, our beautiful waterway is regularly enjoyed by many residents as well as transient visitors who partake in recreational activities such as boating, rowing, kayaking, canoeing, stand up paddle boarding (SUP), etc. The LaSalle Rowing Club and its members are regular users of our waterway which again promotes healthy, vibrant, active living which our Town is predicated on.

During my research for this report, I once again spoke with officials from the Ministry of Natural Resources and Forestry who enforce the Fish & Wildlife Conservation Act (provincial legislation) as well as the Migratory Bird Conventions Act (federal legislation). It was again confirmed that there is no provincial or federal legislation that restricts the Discharging of Firearms on or near the water.

Further, I also met with and conducted collaborative research with Councillor Mike AKPATA regarding what other municipalities have done in response to concerns, complaints and in the overall interest of public safety. Attached below are by-laws from other Ontario municipalities which have in fact restricted the discharge of firearms within their municipalities whether over or near water as well as on land. Further, these By-Laws support the position that a municipality can in fact regulate the distance from a structure whereby a firearm can be lawfully discharged.

https://guelph.ca/wp-content/uploads/Firearms_by-law.pdf
200 Meters

https://documents.ottawa.ca/sites/default/files/2002_344_en.pdf
450 meters

<https://www.milton.ca/MeetingDocuments/Council/bylaws2016/062-2016%20Firearms%20Discharge%20By-law.pdf>
150 Meters

https://www.essex.ca/en/townhall/resources/Discharge_of_Firearms_By-law_1070_acc.pdf
greater than 100 meters

<https://www.brant.ca/en/resources/Consolidated-Firearms-By-law-58-11.pdf>
100 meters speaks to water

150 meters

While many of these municipalities have had such restrictions in place for several years, others like the Town of LaSalle have made amendments more recently to address their changes in population and demographics as well as in the spirit of risk mitigation.

While the LaSalle Police Service and its members are in no way attempting to alter or stifle the enjoyment of residential, commercial or public property, we nonetheless are bound by our oaths to protect life and property. Further, we are often asked to be advisors to the Town of LaSalle Administration and Council in areas of risk mitigation and public safety.

It is for these reasons that we recommend that Council consider making amendments to the Discharge of Firearms By-Law #5304 to include a distance restriction in areas not already identified where firearms may currently be legally discharged within the Town of LaSalle.

In closing, should you have any questions, concerns or require further information, please contact me at your convenience.

Most Respectfully,



Kevin J. BEAUDOIN
Staff Sergeant #205
Operations & Corporate Support



LaSalle Police Service
1880 Normandy Street, LaSalle, ON N9H 1P8
Phone # (519) 969-5210
Fax # (519) 969-2662

MEMORANDUM

To: Mayor Marc BONDY and Members of LaSalle Town Council
From: Deputy Chief Kevin BEAUDOIN
CC: Chief John LEONTOWICZ
Date: February 8th, 2019
Re: Discharge of Firearms on / near Waterways

Sir:

This report has been prepared at the request of Members of LaSalle Town Council in order to provide information regarding the discharge of firearms within the municipality of the Town of LaSalle. Currently, the Town of LaSalle does have a By-Law regulating the Discharge of Firearms (# 5304) which is valid and has been in force since October 24th, 1995.

The information contained in this report reflects calls for service to the LaSalle Police Service relating to the discharge of firearms complaints from 2013 - 2018 inclusive. Below are the calls for service by year:

2013 - 10
2014 - 8
2015 - 5
2016 - 11
2017 - 6
2018 - 4

Many of these calls for service are in fact categorized as noise or hunting complaints ("nuisance" type) however a number of them involve complaints where errant pellets from shotguns have struck or landed on homes, structures, vehicles, vessels and unfortunately people.

The following are examples of some of the more serious complaints received by LaSalle Police Service:

In 2013, LaSalle Police officers responded to a call for service whereby 2 males were identified and charged after discharging their firearms from a vessel on the Detroit River during which time errant pellets struck a Front Road resident in the face. The female resident was gardening in her rear yard which abuts the Detroit River when she was struck.

In 2014, LaSalle Police officers responded to a male who was discharging his firearm (.22 calibre rifle) and nearly struck two other people walking near the waterfront. The male was subsequently located, identified and while cooperative and remorseful, was cautioned and had his Firearm seized and later destroyed.

Most recently, in September 2018, officers responded to a local marina where a citizen reported that while working at his moored vessel, he heard a firearm being discharged in the area followed by a "burst of pellets" striking some metal items near him in the marina. Upon investigation, the officer observed two "hunters" in a duck blind nearby (approximately 300 meters away) but was unable to identify or make contact with them from land.

It should be noted that residential development in the Town of LaSalle along or abutting the Detroit River has increased over the past number of years. Further, the waterway is regularly enjoyed by many residents as well as transient visitors who partake in recreational activities such as boating, rowing, kayaking, canoeing, stand up paddle boarding (SUP), etc.

The LaSalle Rowing Club and its members are regular users of our waterway that again promotes healthy, vibrant, active living which our Town is predicated on.

During our research for this report, officials from the Ministry of Natural Resources and Forestry who enforce the Fish & Wildlife Conservation Act (provincial legislation) as well as the Migratory Bird Conventions Act (federal legislation) were contacted. It was again confirmed that there is no provincial or federal legislation that currently restricts / controls the discharging of Firearms on or near the water in our geographical area. It should however be noted that the Towns of Tecumseh and Lakeshore do have a regulation prohibiting possession of a firearm unless it is unloaded and encased which is under the *Fish and Wildlife Conservation Act, 1997*. Specifically, the area listed is item 2 of Schedule 3 of [Part 8 - Areas Where Possession, Discharge and Use of Firearm Prohibitions Apply of Ontario Regulation 663/98 Area Descriptions](#) made under the FWCA:

PART 8

AREAS WHERE POSSESSION, DISCHARGE AND USE OF FIREARM PROHIBITIONS APPLY

8. (1) A reference in this Part to a geographic area is a reference to a geographic area within the meaning of Ontario Regulation 180/03 (Division of Ontario into Geographic Areas) made under the *Territorial Division Act, 2002*. O. Reg. 53/10, s. 1.

...

(4) The areas in Schedule 3 are prescribed as areas for the purpose of section 64 of Ontario Regulation 665/98 (Hunting) made under the Act, prohibiting the possession of a firearm, unless the firearm is unloaded and encased, and the use of a firearm for the purpose of hunting. O. Reg. 53/10, s. 1.

SCHEDULE 3

1. The land known immediately before December 1, 1987 as Cyprus Lake Provincial Park or Fathom Five Provincial Park.

2. All that portion of the waters and the bed of Lake St. Clair lying in front of the lower-tier municipalities of Lakeshore and Tecumseh, in the upper-tier municipality of Essex and the Province of Ontario described as follows:

Starting at a point in the water's edge of Lake St. Clair at the intersection of the line between lots 149 and 150, Concession 1 as shown on a plan of the geographic township of Sandwich; thence northerly along the production of that lot line to the intersection with a line drawn parallel to and distant 200 meters perpendicularly from the water's edge of Lake St. Clair; thence easterly along that parallel line to its intersection with a line drawn north astronomic from the intersection of the westerly water's edge of Duck Creek with the water's edge of Lake St. Clair; thence south astronomic to the said intersection of the water's edge of Duck Creek with the water's edge of Lake St. Clair; thence westerly along the water's edge to the starting point.

3. All that portion of the waters and the bed of the Ottawa River lying in front of the single-tier municipality of Pembroke, in the upper-tier municipality of Renfrew and the province of Ontario, more particularly described as follows:

Commencing at a point in the water's edge of the Ottawa River at the intersection of the westerly boundary of the City of Pembroke; thence northeasterly along the production of that boundary to the intersection with a line drawn parallel to and distant 400 metres perpendicularly from the water's edge of the Ottawa River; thence southwesterly along that parallel line to its intersection with the production northwesterly of the easterly boundary of the City of Pembroke; thence southwesterly along that boundary to the intersection with the water's edge of the Ottawa River; thence northwesterly along the water's edge to the point of commencement.

O. Reg. 53/10, s. 1.

The offence for which a person would be charged is, as mentioned in (4) is section 64 of O. Reg. 665/98 Hunting:

64. A person shall not, for the purpose of hunting, while in the areas described in Schedule 3 to Part 8 of Ontario Regulation 663/98 (Area Descriptions) made under the Act,

(a) possess a firearm, unless the firearm is unloaded and encased; or

(b) use a firearm. O. Reg. 665/98, s. 64; O. Reg. 54/10, s. 18.

In summary, as a result of increasing residential development, population and changing demographics adjacent to the navigable waters in LaSalle as well as in the spirit of risk mitigation, the LaSalle Police Service recommend the following:

That Town of LaSalle Council consider following the same application process under the Fish & Wildlife Conservation Act which the Towns of Tecumseh and Lakeshore have done and are in place.

Further, this consultation process with the Ministry of Natural Resources & Forestry and any new restrictions related to the Discharging of Firearms will achieve the following:

- *be lawful;*
- *enforceable by all Policing agencies responsible for waterways safety and enforcement;*
- *address the safety issues raised by area residents.*

While this proposed enactment under the FWCA would be separate from the current TOL - Discharge of Firearms By-Law #5304, it would certainly achieve a safe distance restriction to areas already identified (waterways) where firearms may currently be legally discharged within the Town of LaSalle.

In closing, should you have any questions, concerns or require further information, please contact me at your convenience.

Respectfully,



Kevin J. BEAUDOIN
Deputy Chief of Police

Fish and Wildlife Conservation Act, 1997
ONTARIO REGULATION 663/98

PART 8

AREAS WHERE POSSESSION, DISCHARGE AND USE OF FIREARM PROHIBITIONS APPLY

8. (1) A reference in this Part to a geographic area is a reference to a geographic area within the meaning of Ontario Regulation 180/03 (Division of Ontario into Geographic Areas) made under the Territorial Division Act, 2002. O. Reg. 53/10, s. 1.

(2) The geographic areas in Schedules 1 and 2 are parts of Ontario for the purpose of clause 17 (1) (d) of the Act, as described in section 63 of Ontario Regulation 665/98 (Hunting) made under the Act. O. Reg. 53/10, s. 1.

(3) The geographic areas in Schedules 1 and 2 are prescribed as areas for the purpose of section 65 of Ontario Regulation 665/98 (Hunting) made under the Act, restricting the use and possession of a firearm for the purpose of hunting. O. Reg. 53/10, s. 1.

(4) The areas in Schedule 3 are prescribed as areas for the purpose of section 64 of Ontario Regulation 665/98 (Hunting) made under the Act, prohibiting the possession of a firearm, unless the firearm is unloaded and encased, and the use of a firearm for the purpose of hunting. O. Reg. 53/10, s. 1.

(5) The geographic areas referred to in Schedule 4 are prescribed as areas for the purpose of section 78 of Ontario Regulation 665/98 (Hunting) made under the Act, prohibiting the holder of a small game licence from carrying or using specified firearms. O. Reg. 53/10, s. 1.

SCHEDULE 3

1. The land known immediately before December 1, 1987 as Cyprus Lake Provincial Park or Fathom Five Provincial Park.

2. All that portion of the waters and the bed of Lake St. Clair lying in front of the lower-tier municipalities of Lakeshore and Tecumseh, in the upper-tier municipality of Essex and the Province of Ontario described as follows:

Starting at a point in the water's edge of Lake St. Clair at the intersection of the line between lots 149 and 150, Concession 1 as shown on a plan of the geographic township of Sandwich; thence northerly along the production of that lot line to the intersection with a line drawn parallel to and distant 200 metres perpendicularly from the water's edge of Lake St. Clair; thence easterly along that parallel line to its intersection with a line drawn north astronomic from the intersection of the westerly water's edge of Duck Creek with the water's edge of Lake St. Clair; thence south astronomic to the said intersection of the water's edge of Duck Creek with the water's edge of Lake St. Clair; thence westerly along the water's edge to the starting point.

3. All that portion of the waters and the bed of the Ottawa River lying in front of the single-tier municipality of Pembroke, in the upper-tier municipality of Renfrew and the province of Ontario, more particularly described as follows:

Commencing at a point in the water's edge of the Ottawa River at the intersection of the westerly boundary of the City of Pembroke; thence northeasterly along the production of that boundary to the intersection with a line drawn parallel to and distant 400 metres perpendicularly from the water's edge of the Ottawa River; thence southwesterly along that parallel line to its intersection with the production northwesterly of the easterly boundary of the City of Pembroke; thence southwesterly along that boundary to the intersection with the water's edge of the Ottawa River; thence northwesterly along the water's edge to the point of commencement.

O. Reg. 53/10, s. 1.

Fish and Wildlife Conservation Act, 1997
ONTARIO REGULATION 665/98

64. A person shall not, for the purpose of hunting, while in the areas described in Schedule 3 to Part 8 of Ontario Regulation 663/98 (Area Descriptions) made under the Act,

- (a) possess a firearm, unless the firearm is unloaded and encased; or
- (b) use a firearm. O. Reg. 665/98, s. 64; O. Reg. 54/10, s. 18.

THE CORPORATION OF THE TOWN OF TECUMSEH

BY-LAW NUMBER 2001-37

Being a by-law to prohibit and regulate the discharge of Firearms and Bows in the Town of Tecumseh.

WHEREAS Section 210.1 paragraph 36 of The Municipal Act R.S.O., 1990, c. M. 45, as amended, provides that By-laws may be passed by the councils of local municipalities for prohibiting and regulating the discharge of guns, firearms, air-guns, spring-guns, cross-bows and long-bows or any class or type thereof in the municipality or in any defined area thereof;

AND WHEREAS it is deemed expedient and in the public interest to prohibit the discharge of guns, firearms, air-guns, spring-guns, cross-bows and long-bows or any class or type thereof in the municipality or in any defined area thereof;

NOW THEREFORE THE COUNCIL OF CORPORATION OF THE TOWN OF TECUMSEH ENACTS AS FOLLOWS:

DEFINITIONS

1.1 In this By-law;

"Bow" means a weapon consisting of a curved, sometimes re-curved, stave of a resilient material, strung taut from end to end and used to launch an arrow, a bolt, a quarrel or any similar projectile, and that is capable of causing bodily injury or death to a person and includes cross-bows, long-bows, re-curve bows and compound bows, or any such other reconfiguration, adaptation or modification of any bow.

"Building" shall include any structure whether temporary or not or permanent, having a roof supported by columns or walls or supported directly on the foundation and used or intended for sheltering any use or occupancy but shall not include a fence, trailer, camping trailer, truck camper, motor home, or tent;

"Corporation" means the Corporation of the Town of Tecumseh;

"Council" means the Municipal Council of the Corporation of the Town of Tecumseh;

"Firearm" means a barrelled weapon from which any shot, bullet or other projectile can be discharged and is capable of causing bodily injury or death to a person, and includes any frame or receiver of a barrelled weapon and anything that can be adapted for use as a Firearm, including air guns, spring-guns, or any class or type thereof.

"Town" means the geographical area within the municipal boundary limits of the Town of Tecumseh.

DISCHARGE PROHIBITED

2.1 No person shall discharge, cause to be discharged, or allow to be discharged:

- (a) a Firearm or a Bow in any part of the Town:
 - (i) lying north of County Road 42 and east of Banwell Road;
 - (ii) lying and bounded by the west side of Oldecastle Road, the north side of Highway No. 3 and the east side of Walker Road.

- (iii) zoned for industrial use pursuant to Zoning By-law 85-18, as amended;
 - (iv) within 152 metres of any Building used, or intended for use, by a person; or
 - (v) on land or premises of which such person is not the owner or lawful tenant thereof without the authorization of the owner or lawful tenant of such land or premises;
- (b) a shot-gun larger than a 12 gauge or any other gun of greater calibre or projectile power than the rifle known as the 22 calibre lower-powered rifle;

EXEMPTIONS

- 3.1 This By-law is not intended to interfere in the exercise of the lawful rights and privileges granted, or the performance of duties imposed upon a member of a police force in the performance of duties pursuant to and in accordance with the *Police Act* 190, c.P.15, as amended and regulations thereto, or like Acts and regulations of the Province of Ontario or Government of Canada.
- 3.2 This By-law further does not apply:
- (a) so as to prohibit the discharge of Firearms in the Town, when the discharge occurs in shooting or rifle ranges or archery ranges which:
 - (i) are within a Building constructed so that there is no danger of any bullet or projectile discharged or fired therein, passing out of the building; and
 - (ii) where the Council is satisfied that public liability insurance to the limits specified by Council is carried; and
 - (iii) all necessary and proper safety precautions are taken to the satisfaction of the Ontario Provincial Police;
 - (iv) is situate in a location which is in conformity with the provisions of the Town Official Plan and Zoning By-law; and
 - (v) where application in Form "1", as attached hereto as Schedule "A", has been filed with, and has subsequently received written approval of the Council.
 - (b) to any person who, upon application in the said Form "1", receives permission of Council, to conduct a special community event in a circumstance, or in a manner different from that of Section 3.2 (a) hereof ;
 - (c) to a farmer, members of his/her family, or nominee of the farmer, within the confines of property classified as farmland on the assessment roll;
 - (i) for the purpose of controlling animals or birds deemed to be pests; or
 - (ii) for the purpose of hunting in season pursuant to any current and valid licence under the *Game and Fish Act*, R.S.O. 1980, Chapter 182, as amended, or any successor legislation thereto.

This subsection is extended to include a person who has received authorization by a farmer, a member of his/her family, or a nominee of the farmer, to discharge a Firearm or Bow within the confines of the property of farmer.

- 4.1 The decision of the Council is final and binding with respect to any application under this By-law.

ENFORCEMENT

- 5.1 Every person who contravenes any provision of this By-law is guilty of an offence and shall, upon conviction thereof, be liable to a fine of not more than \$5,000.00, exclusive of costs recoverable under the *Provincial Offences Act*, R.S.O. c. P. 33, as amended.
- 5.2 The Court in which the conviction has been entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation of repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed on the person convicted.

REPEAL

- 6.1 By-law 82-47 of the former Corporation of the Town of Sandwich South, and By-law 302 of the former Corporation of the Village of St. Clair Beach, and By-law 872 of the former Corporation of the Town of Tecumseh, and any by-law or parts of any by-law of the said former Corporations inconsistent with this By-law, are hereby repealed.

ENACTMENT

- 7.1 This by-law comes into force on third reading thereof.

Read a first time this 12th day of June, 2001.

Read a second time this 28th day of August, 2001

Read a third time and finally passed this 28th day of August, 2001

"SEAL"


Ed Renaud, Mayor


S. M. Brophrey, Clerk

TOWN OF TECUMSEH



CLERK'S DEPARTMENT

Schedule "A"
By-law 2001 - 37
Form 1

Application To Council To Discharge Firearm or Bow

I, _____, declare that I am the owner of the premises situate at _____, described as Lot _____, Concession/Plan _____, Town of Tecumseh, Province of Ontario, and as such, have lawful authority to request the permission to use the above premises for the discharge of firearm(s) or bow(s).

The applicant is required to submit with this Form detailed plans and specification in quadruplicate which depict the enclosed area in which the firearm(s) or bow(s) are proposed to be discharged, and specifically:

- (1) the dimensions of the building and lands within which the event is proposed;
- (2) the proximity and use of adjacent lands and buildings;
- (3) the method of controlling traffic and parking, and
- (4) evidence of the proposed liability insurance coverage.

Dated at the Town of Tecumseh,
 this _____ day of _____,
 20____.

Owner _____

Date Received: _____
 Tecumseh O.P.P. _____
 Fire Chief _____

Date Circulated: _____
 Chief Building Official _____
 Planner _____

Notice To Applicant of Council Resolution

Date of Resolution _____
 Approved _____
 Approved with conditions _____
 Not approved _____

Date notice issued _____
 Clerk _____



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Linda Jean, Deputy Clerk

Department: Council Services

Date of Report: February 18, 2020

Report Number: CL-04-2020

Subject: Administration of Corporate Policies – AMPS Program

Recommendation

That the report of the Deputy Clerk dated February 18, 2020 (CL-04-2020) regarding the Administration of Corporate Policies for the Administrative Monetary Penalty System (AMPS) BE RECEIVED; and that the draft Political Interference in the Administrative Monetary Penalty System (AMPS) policy, draft Conflict of Interest in Relation to the Administration of the Administrative Monetary Penalty System (AMPS) policy, draft Financial Control and Reporting in Relation to the Administrative Penalty System (AMPS) policy, and the draft Public Complaints Respecting Administration of the Administrative Penalty System (AMPS) policy BE APPROVED as presented.

Report

On February 26, 2019, Council approved the establishment of an Administrative Monetary Penalty System (AMPS) as it relates to parking and other municipal by-laws.

Section 7 of Ontario Regulation 333/07 passed under the *Municipal Act*, 2001 requires that a Municipality shall develop standards relating to the administration of the AMPS program, which include:

- policies and procedures to prevent political interference in the administration of the system;
- guidelines to define what constitutes a conflict of interest in relation to the administration of the system, to prevent such conflicts of interest and to redress such conflicts should they occur;
- policies and procedures regarding financial management and reporting; and

- procedures for the filing and processing of complaints made by the public with respect to the administration of the system

A summary of each proposed policy is provided below and draft policies are attached for Council's review and comments.

Political Interference with the AMPS programs

The purpose of this policy is to ensure the AMPS program is conducted in a fair and independent manner without political interference. It prohibits communication with a person performing duties related to the administration of AMPS for the purpose of influencing or interfering with the administration of AMPS; and requires all persons involved with the enforcement and administrative functions of AMPS to carry out such duties in a manner which upholds the fundamental principles of justice.

Conflict of Interest in Relation to the Administration of the AMPS program

This policy sets out requirements relating to Screening Officers, Hearing Officers, members of Council, and Town employees in order to prevent actual, potential and perceived conflicts of interest and to ensure the AMPS program is conducted in accordance with the fundamental principles of justice.

Financial Control and Reporting in Relation to the AMPS program

The purpose of this policy is to provide accurate financial management and reporting responsibilities in relation to the AMPS program and outlines the methods of payment related to AMPS.

Public Complaints Respecting Administration of the AMPS program

The purpose of this policy is to provide a process to address public complaints regarding the administration of AMPS and to ensure AMPS remains an open, accessible responsive, accountable, transparent, efficient and effective system.

These policies once passed will be added to the Town's policy manual and posted on the Town's website.

Consultations

Staff from Council Services, Legal Counsel and Finance have collaborated and have provided feedback regarding the policies discussed in this report.

Financial Implications

Not applicable.

Prepared By:

A handwritten signature in cursive script, appearing to read "L. Jean".

Deputy Clerk

Linda Jean

Link to Strategic Priorities

	Expanding and diversifying our assessment base
Yes	Effectively communicating the activities and interests of the Town
Yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
Yes	Website
Yes	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	Administration of Corporate Polices - AMPS Program.docx
Attachments:	<ul style="list-style-type: none">- Policy - Prevention of Political Interference in the Administrative Monetary Penalty System.docx- Policy - Conflict of Interest in Relation to the Administration of the Administrative Monetary Penalty System (AMPS).docx- Policy - Financial Control and Reporting Policy.docx- Policy - Public Complaints Respecting Administration of the AMPS program.docx
Final Approval Date:	Feb 27, 2020

This report and all of its attachments were approved and signed as outlined below:



Director, Council Services/Clerk

Agatha Robertson



Chief Administrative Officer

Joe Milicia



THE CORPORATION OF THE TOWN OF LASALLE POLICY MANUAL

POLICY MANUAL SECTION: [Section will be assigned by Council Services]	POLICY NUMBER: [Policy number will be assigned by Council Services]
POLICY NAME: Political Interference in the Administrative Monetary Penalty System (AMPS)	AUTHORITY: Ontario Regulation 333/07 made under the Municipal Act
DATE APPROVED: [Council Meeting Date]	DEPARTMENT RESPONSIBLE: Council Services
REVISION DATES: [Any dates of previous revisions]	REVIEW DATE: [Review date to be set by Council Services]
STATUS: [Assigned by Council Services]	

PURPOSE:

Ontario Regulation 333/07 under the Municipal Act requires a municipality to establish a policy to prevent political interference of any kind in the administration of the AMPS program, intentional or unintentional.

This policy will outline what constitutes political interference in relation to the AMPS program to ensure the responsibilities of the Hearing and Screening Officers are conducted in accordance with fundamental principles of justice which include decision making and procedural independence, fairness, impartiality and integrity.

POLICY STATEMENT:

The Town of LaSalle is committed to ensuring the AMPS program is conducted in a fair and independent manner without any political interference whether intentional or unintentional.



SCOPE:

This policy applies to all members of Council, Screening Officers, Hearing Officers, and Town employees involved in the enforcement and administration of AMPS.

In regard to members of Council, this Policy should be read and interpreted within the context of provincial legislation (Municipal Conflict of Interest Act) and the Council Code of Conduct including its related policies, procedures and guidelines.

In regard to Screening and Hearing Officers, any agreement made with the Town of LaSalle shall apply to the activities of the Screening and Hearing Officer in the administration of AMPS.

In regard to Town employees involved in the enforcement and administration of AMPS, the Employee Code of Conduct shall apply to the activities of the employee in the administration of AMPS.

POLICY:

Principles of Preventing Political Interference

- No person shall attempt directly or indirectly to communicate for the purpose of influencing or interfering, financially, politically or otherwise, with employees or other persons performing duties related to the administration of AMPS.
- No person shall attempt directly or indirectly to communicate for the purpose of influencing or interfering, financially, politically or otherwise with a Screening or Hearing Officer respecting a Penalty Notice and/or respecting a Power of Decision in a proceeding that is or will be pending before a Screening or Hearing Officer, except a person entitled to be heard in a Screening Review or Hearing Review.
- All persons involved with the enforcement and administrative functions of AMPS shall carry out such duties in a way which upholds the integrity of the administration of justice

Accountability

- If an attempt is made to influence a Screening or Hearing Officer or Town employee in relation to the administration of the AMPS program, a report shall be made to the Director of Council Services/Town Clerk advising of the incident as soon as possible. No action shall be taken against the employee, Hearing or Screening Officer for making any such report in good faith.
- Any interference with or attempt to interfere with AMPS by any person may result in charges under the Criminal Code of Canada, Provincial statute or other disciplinary action as per the Code of Conduct for Members of Council.
- Any interference with or attempt to interfere with AMPS by a member of Council will be addressed pursuant to the Council Code of Conduct.



RESPONSIBILITIES:

The Director of Council Services/Clerk is responsible for this policy.

POLICY REVIEW

This policy will be periodically reviewed and updated as required. This policy must be reviewed by the stated review date and approved by the responsible department.

REFERENCES AND RELATED DOCUMENTS:

Municipal Act, 2001

Ontario Regulation 333/07 (Administrative Penalties)

Town of LaSalle By-Law 8289 (Establishing a system of administrative penalties)

Town of LaSalle By-Law 8290 (Appointing screening & hearing Officers)

Policy G-GEN-003 Code of Conduct for Members of Council and Local Boards

ATTACHMENTS:

Not applicable.



THE CORPORATION OF THE TOWN OF LASALLE POLICY MANUAL

POLICY MANUAL SECTION: [Section will be assigned by Council Services]	POLICY NUMBER: [Policy number will be assigned by Council Services]
POLICY NAME: Conflict of Interest in Relation to the Administration of the Administrative Monetary Penalty System (AMPS)	AUTHORITY: Ontario Regulation 333/07 made under the Municipal Act
DATE APPROVED: [Council Meeting Date]	DEPARTMENT RESPONSIBLE: Council Services
REVISION DATES: [Any dates of previous revisions]	REVIEW DATE: [Review date to be set by Council Services]
STATUS: [Assigned by Council Services]	

PURPOSE:

Ontario Regulation 333/07 under the Municipal Act requires a municipality to establish a policy relating to conflicts of interest of any kind in the administration of the AMPS program.

This policy shall establish conflict of interest guidelines to ensure the AMPS program is conducted in accordance with the fundamental principles of justice which include judicial and prosecutorial independence, fairness, impartiality, competency and integrity.

POLICY STATEMENT:

The Town of LaSalle is committed to ensuring the AMPS program is operated in a fair and impartial manner and that members of Council, Town employees, Screening Officers and Hearing Officers conduct themselves with personal integrity, dignity and diligence in the performance of their duties, free of conflicts of interest.



SCOPE:

This policy applies to all members of Council, Screening Officers, Hearing Officers and Town employees involved in the administration of AMPS.

For members of Council, this policy should be read and interpreted within the context of Provincial Legislation (Municipal Conflict of Interest Act) including the Council Code of Conduct and its related policies, procedures and guidelines.

For Town employees involved in the administration of AMPS, the Employee Code of Conduct, and any successor policy, shall apply in regard to the activities of an employee in the administration of AMPS.

For Screening Officers, if the Screening Officer is an employee, the Employee Code of Conduct, and any successor policy, shall apply in regard to the activities of the Screening Officer in the administration of AMPS. For an outside party, the provisions of any agreement governing the retainer between the Town and the Screening Officer shall apply in regard to the activities of the Screening Officer. In the event of a conflict between this Policy and the agreement, this Policy shall supersede.

For Hearing Officers, the provisions of any agreement governing the retainer between the Town and the Hearing Officer shall apply in regard to the activities of the Hearing Officer. In the event of a conflict between this Policy and the agreement, this Policy shall supersede.

POLICY:

Appointment of Screening Offices and Hearing Officers

By-Law #8290 sets out the rules regarding the appointment of Screening Officers and Hearing Officers to adjudicate reviews and appeals of Administrative Penalty.

Screening Officers are individuals appointed to conduct Screening Reviews in the public interest.

Hearing Officers are individuals appointed to conduct Hearing Reviews in the public interest.



The following persons shall not be eligible for appointment as or to remain as a Screening Officer or Hearing Officer:

- a member of Council or a relative of a member of Council
- an individual indebted to the Town other than
 - in respect of current real property taxes; or
 - pursuant to an agreement with the Town, where the individual is in compliance
- in the case of a Hearing Officer, an employee of the Town of LaSalle

Conflict of Interest

A conflict of interest arises when a Screening Officer, Hearing Officer or Town employee involved in the administration of AMPS has a personal business interest that conflicts, may conflict, or may be perceived to conflict with interests of the proper administration of AMPS.

A conflict of interest can be direct or indirect and can include:

- directorships or other employment;
- interests in business enterprises or professional practices;
- share ownership or beneficial interests in trusts;
- professional or personal associations with a person;
- professional associations or relationships with other organizations;
- personal associations with other groups or organizations, family relationships including relatives

Screening Officers shall be impartial at all times. Screening Officers shall not review a Penalty Notice for personal or business acquaintance or relative.

Hearing Officers shall be impartial at all times. A Hearing Officer shall not review a Screening decision for a personal or business acquaintance or relative. Hearing Officers, in conducting a Hearing Review are bound by the *Statutory Powers and Procedures Act*, as well as bound by general administrative common law principles (procedural fairness, natural justice, impartial and unbiased decision making, and legitimate expectations).

Every Town employee, Screening Officer and Hearing Officer involved in the administration of AMPS must disclose any obligation, commitment, relationship or interest that could directly or indirectly conflict with his or her duties to or interests in the administration of the AMPS program to the Town Clerk.



Conduct of Screening Officers and Hearing Officers

All Screening Officers and Hearing Officers shall:

- be independent, impartial and unbiased;
- avoid all conflicts of interest, whether real or perceived, and are responsible for promptly taking appropriate steps to disclose, resolve, or obtain advice with respect to such conflicts when they arise;
- not represent any person at a Screening or Hearing Review;
- not be influenced by partisan interests, public opinion or by fear of criticism;
- not use their title and position to promote their own interests or the interests of others;
- discharge their duties in accordance with the law, Town By-Laws and AMPS policy, procedures and guidelines;
- maintain and upgrade their knowledge and competence through their work, by participating in training and education courses and by seeking guidance as required;
- remain up to date in changes in the law, Town by-laws, policies and procedures relevant to their function;
- act with integrity, as they are subject to ongoing public scrutiny; respect and comply with the law and conduct themselves at all times in a manner that promotes public confidence and the integrity and impartiality of the AMPS program;
- convey in plain language their decisions and reasons for such decision;
- approach their duties in a calm and courteous manner when dealing with the public and others and present and conduct themselves in a manner consistent with the integrity of AMPS and their appointment;
- safeguard the confidentiality of information that comes to them by virtue of their work and should not disclose that information except as required by law;
- treat those with whom they deal in a respectful and tolerant manner regardless of gender, sexual orientation, race, religion, culture, language, mental abilities, or physical abilities of those persons;
- refrain from openly and publicly criticizing the administration of the AMPS program or the conduct of others;
- deal with the tasks that come before them in a timely manner and should make themselves accessible to those requiring their services;
- not knowingly exercise a power or function for which they have not been trained or designated.



Preventing Conflict of Interest

The keys to preventing conflicts of interest are identification, disclosure, and withdrawal from the power of decision with respect to a Screening or Hearing Review.

The need for identification, disclosure and withdrawal from a power of decision applies to any real, potential or perceived conflict of interest.

If a Screening Officer or Hearing Officer becomes aware of any real or perceived conflict of interest in regard to a review of an administrative penalty or Screening Decision, the Screening Officer shall notify the Town Clerk, or designate, of the conflict of interest and

- in the case of a scheduled review of an administrative penalty or Screening Decision that has not commenced, request another Screening Officer or Hearing Officer to conduct the review to avoid actual, perceived or potential conflict of interest; or
- in the case of a review of a penalty notice or Screening Decision that has commenced, adjourn the review and withdraw from the power of decision, and advise the Town Clerk, or designate. The Town will reschedule the Screening Review or Hearing Review with another Screening Officer or Hearing Officer.

If all appointed Screening Officers or Hearing Officers have a conflict of interest with a matter, then the Town Clerk, or designate, shall assign another Screening Officer or Hearing Officer to handle the matter that is the subject of the conflict of interest.

Screening Officers and Hearing Officers are not permitted to dispute their own penalty notice.

Charges under the Criminal Code of Canada or other Statutes or Regulations

Where a Screening Officer or Hearing Officer is charged with any offence under the Criminal Code of Canada or any other Federal or Provincial statute or regulation that is dealt with under the Criminal Code of Canada, such charge shall be disclosed to the Town Clerk within 5 business days.

Appropriate action will be taken by the Town, which may include suspension or termination of duties related to the AMPS program and/or revocation of appointment.

Accountability

All members of Council shall comply with this policy.

All Screening Officers, Hearing Officers and Town Employees involved in the administration of the AMPS program shall comply with this policy.



RESPONSIBILITIES:

The Director of Council Services/Clerk is responsible for this policy.

POLICY REVIEW

This policy will be periodically reviewed and updated as required. This policy must be reviewed by the stated review date and approved by the responsible department.

REFERENCES AND RELATED DOCUMENTS:

Municipal Act, 2001
Municipal Conflict of Interest Act
Statutory Powers and Procedures Act
Ontario Regulation 333/07 (Administrative Penalties)
Town of LaSalle By-Law 8289 (Establishing a system of administrative penalties)
Town of LaSalle By-Law 8290 (Appointing screening & hearing Officers)
Policy G-GEN-003 Code of Conduct for Members of Council and Local Boards
Town of LaSalle Employee Code of Conduct

ATTACHMENTS:

Not applicable.



THE CORPORATION OF THE TOWN OF LASALLE POLICY MANUAL

POLICY MANUAL SECTION: [Section will be assigned by Council Services]	POLICY NUMBER: [Policy number will be assigned by Council Services]
POLICY NAME: Financial Control and Reporting in relation to the Administrative Penalty System (AMPS)	AUTHORITY: Ontario Regulation 333/07 made under the Municipal Act
DATE APPROVED: [Council Meeting Date]	DEPARTMENT RESPONSIBLE: Finance Department
REVISION DATES: [Any dates of previous revisions]	REVIEW DATE: [Review date to be set by Council Services]
STATUS: [Assigned by Council Services]	

PURPOSE:

Ontario Regulation 333/07 under the Municipal Act requires a municipality to establish a policy relating to financial control in the administration of the AMPS program.

This policy will provide the financial management and the reporting and tracking of administrative penalties and fees under the AMPS program. This Policy affirms that the Town of LaSalle AMPS shall follow the existing policies and procedures related to financial management and reporting.

POLICY STATEMENT:

The Town of LaSalle is committed to ensuring accurate financial management and reporting responsibilities in relation to the Administrative Monetary Penalty System. (AMPS)

SCOPE:

This policy applies to all financial management regarding the AMPS program. All persons responsible for administering the AMPS program shall comply with this policy.



POLICY:

Payment of a Penalty Notice

Any person issuing a Penalty Notice for an infraction of a designated by-law is not permitted to accept payment for an Administrative Penalty.

Screening and Hearing Officers do not have authority to accept any payment from any person in respect of an Administrative Penalty.

Town employee's involved in receiving payment for an administrative penalty shall ensure compliance with corporate and/or departmental cash handling policies and/or procedures.

If a person has paid any administrative fees in respect of an administrative penalty and a Screening or Hearing Officer subsequently cancels the penalty, the Town shall refund in full such administrative fees to the person.

Methods of Payment

Following the issuance of a Penalty Notice, a voluntary payment may be made using one of the following methods:

- Internet/Online using Visa, MasterCard or Discover Card or a Debit Card with a Visa, or MasterCard logo at www.lasallereviewpenalty.ca (subject to processing fee)
- In person using cash, cheque, or debit at:
 - Town of LaSalle Civic Centre
5950 Malden Road
8:30 am to 4:30 pm Monday to Friday
(holidays excluded)
- Overnight Drop Box using a cheque (located at Town Hall)
- By mail using a cheque and mailed to:
 - Town of LaSalle
5950 Malden Road
LaSalle, Ontario N9H 1S4

The penalty notice number must be written on the front of the cheque and shall be made payable to The Corporation of the Town of LaSalle.

Payments on line or in person cannot be processed within 3 days of the penalty date.



Payment is not considered made until received by the Town. Persons must allow sufficient mailing time for payments. Post dated cheques or payments by installments will not be accepted.

NSF cheques will be subject to an administrative charge in accordance with the User Fee Schedule By-Law.

Additional administrative fees, where applicable may be charged to a person with a Penalty Notice in accordance with Town of LaSalle By-Laws.

RESPONSIBILITIES:

The Director of Finance/Treasurer is responsible for this policy.

POLICY REVIEW

This policy will be periodically reviewed and updated as required. This policy must be reviewed by the stated review date and approved by the responsible department.

REFERENCES AND RELATED DOCUMENTS:

Municipal Act, 2001
Ontario Regulation 333/07 (Administrative Penalties)
Town of LaSalle By-Law 8289 (Establishing a system of administrative penalties)
Town of LaSalle By-Law 8290 (Appointing screening & hearing Officers)
Cash handling procedure

ATTACHMENTS:

Not applicable.



THE CORPORATION OF THE TOWN OF LASALLE POLICY MANUAL

POLICY MANUAL SECTION: [Section will be assigned by Council Services]	POLICY NUMBER: [Policy number will be assigned by Council Services]
POLICY NAME: Public Complaints Respecting Administration of the Administrative Penalty System (AMPS)	AUTHORITY: Ontario Regulation 333/07 made under the Municipal Act
DATE APPROVED: [Council Meeting Date]	DEPARTMENT RESPONSIBLE: Council Services
REVISION DATES: [Any dates of previous revisions]	REVIEW DATE: [Review date to be set by Council Services]
STATUS: [Assigned by Council Services]	

PURPOSE:

Ontario Regulation 333/07 under the Municipal Act requires a municipality to establish a policy to address public complaints regarding the Administration of the AMPS program.

This policy will provide a process to address public complaints regarding the AMPS program and will ensure the AMPS program remains an open, accessible, responsive, accountable, transparent, efficient and effective system.

POLICY STATEMENT:

The Town of LaSalle is committed to ensuring any public complaint regarding the administration of the AMPS program is addressed in a timely and responsible manner and ensures continued accountability and transparency in the operations of the municipality.



SCOPE:

This policy applies to public complaints regarding all aspects of the AMPS program, including administrative action and functions of Members of Council, Town employees, Screening and Hearing Officers and other individuals responsible for the administration of the AMPS program. All individuals responsible for administering the AMPS program shall be responsible for the adherence to this policy.

The Director of Council Services/Clerk or designate shall be responsible for addressing all public complaints regarding the administration of the AMPS program.

Screening and Hearing Officers are not authorized to consider questions relating to the administration of the AMPS program, and such complaints will not be processed.

The Town's Municipal Complaint Policy, G-GEN-006, shall be used as the basis of addressing any public complaint filed under this policy in regard to the administrative actions of a Town employee, Screening or Hearing Officer, or other individuals responsible for the administration of the AMPS program.

This policy is not intended to reverse or alter any decision of the Screening or Hearing Officer.

POLICY:

A public complaint shall be processed using the following framework:

- Any public complaint shall be made through the Municipal Complaints and Compliments submission portal found on the Town's website, or in writing to the Director of Council Services/Clerk or designate within 30 calendar days of the date of the event for which the complaint is being made;
- All public complaints shall include the name and full contact information of the complainant;
- Anonymous complaints shall not be accepted;
- Any complaint regarding a member of Council with respect to the AMPS program shall be processed in accordance with Policy G-GEN-003, Code of Conduct for members of Council and Local Boards;
- All complaints shall be treated as confidential respecting personal information and privacy in accordance with the Municipal Freedom of Information and Protection of Privacy Act;
- The Director of Council Services/Clerk or designate shall not address any complaint deemed to be frivolous, vexatious, trivial or made in bad faith;
- A complainant may withdraw his/her complaint at any time;
- Any resolution of a public complaint will be addressed in writing to the complainant;



- A public complaint addressed through a review of the Hearing or Screening Officer cannot be used to change or void their decision, including any Administrative Penalties or Fees, due or paid.

RESPONSIBILITIES:

The Director of Council Services/Clerk is responsible for this policy.

POLICY REVIEW

This policy will be periodically reviewed and updated as required. This policy must be reviewed by the stated review date and approved by the responsible department.

REFERENCES AND RELATED DOCUMENTS:

Municipal Act, 2001

Ontario Regulation 333/07 (Administrative Penalties)

Town of LaSalle By-Law 8289 (Establishing a system of administrative penalties)

Town of LaSalle By-Law 8290 (Appointing screening & hearing Officers)

Policy G-GEN-003 – Code of Conduct for members of Council and Local Boards

Policy G-GEN-006 – Municipal Complaints

ATTACHMENTS:

Not applicable.



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Dale Langlois, Director of Finance & Treasurer

Department: Finance

Date of Report: February 28, 2020

Report Number: FIN-04-2020

Subject: Development Charges Background Study and Community Benefits Charge Strategy

Recommendation

That the report of the Director of Finance dated February 28, 2020 (FIN-04-2020) regarding the Development Charges Background Study and Community Benefits Charge Strategy BE RECEIVED; and that the consulting services for the Development Charges Background Study and By-law and the Community Benefits Charge Strategy and By-law BE AWARDED to Watson & Associates Economists Ltd.

Report

As Council may be aware, the 2015 By-law regarding the Land Development Charges (DC) for the Town of LaSalle is set to expire December 2020. Commencing January 1, 2021, significant changes in the Development Charges Act (D.C.A) will take effect as a result of Bill 108, More Homes, More Choice Act, 2019. In addition, a new Community Benefits Charge (CBC) is expected to take effect in 2021. As a result of these significant changes, an RFP was issued for consulting services to complete a new DC Background Study and By-law and to complete a new Community Benefits Charge strategy and By-law. A summary of the major changes related to Bill 108 and other Bills that have taken effect since the last DC background study can be found below.

Invitations for Request for Proposal (FIN-2020-01) were posted on the Bids & Tenders website for a Development Charge Background Study & By-law / Community Benefit Charge Strategy & By-law. Proposals were received on February 28, 2020 from 1 Consultant and the results are as follows:

- Watson & Associates Economists Ltd. - \$49,900 (plus taxes)

The proposal submitted by Watson & Associates met all of the conditions identified in the RFP document. Watson & Associates has a wealth of knowledge, experience and has completed numerous development charge background studies over the years, including many for various Municipalities in Essex County. Watson & Associates assisted in creating the Town of LaSalle's DC background study in 2004, which has been used as a template to create subsequent DC background studies ever since.

As part of their proposal, Watson & Associates have provided a timeline that is designed to provide the Town with a DC background study and draft DC by-law and CBC strategy and draft CBC by-law by October 2020. Final adoption of a DC by-law and CBC by-law will be targeted for December 2020 (in advance of the current DC By-law expiry).

It is recommended that the consulting services for the Development Charge Background Study & By-law / Community Benefit Charge Strategy & By-law be awarded to Watson & Associates Economists Ltd.

Legislative Changes that will impact Development Charges Study:

Bill 73 Smart Growth for Our Communities Act

- Two recent Local Planning Appeal Tribunal (LPAT), formerly the Ontario Municipal Board (O.M.B.) resulted in decisions regarding the calculation methodology. The methodology must utilize the net growth increment for the service standard analysis and the gross growth increment for the rate calculation.
- With the passage of bill 73, there are several items that must be addressed throughout the study process. These include the mandatory consideration of area-rating, an extended public process, the potential inclusion of new services (e.g. waste diversion), inclusion of an asset management plan, extensive requirements regarding the inclusion of transit services, and creating a well-defined local service policy.

Bill 108 More Homes, More Choice Act

- Changes to Eligible Services (not currently in force):
 - Soft services will be removed from the D.C.A and will be considered as part of a new Community Benefits Charge imposed under the *Planning Act* (i.e. parking, outdoor recreation, indoor recreation, library services, etc.).
- Payment in Installments (in force as of January 1, 2020):
 - For rental housing, as well as non-residential developments, the D.C. is to be paid in 6 equal annual installments;

- For non-profit housing, the D.C. is to be paid in 21 equal annual installments.
- When D.C. amount is determined (in force as of January 1, 2020):
 - Previously, D.C.s were calculated at the building permit stage. The changes now have D.C.s calculated on the date of the application for Site Plan or zoning amendment. For other types of development applications (e.g. subdivision) the D.C.s are still calculated at the time of building permit issuance.
- Community Benefits Charges (not currently in force):
 - Municipalities may, by by-law, impose CBCs against land to pay for the capital costs of facilities, services and matters required because of development or redevelopment in the area to which the by-law applies;
 - These services may not include services authorized by the D.C.A;
 - The amount of the CBC payable shall not exceed an amount equal to the prescribed percentage of the value of the land as of the valuation date;
 - The valuation date is the day before building permit issuance;
 - All money received by the municipality under a CBC by-law shall be paid into a special account;
 - Transitional provisions are set out regarding the D.C. reserve funds and D.C. credits.

Bill 138 Plan to Build Ontario Together Act

- Payments in installment (in force as of January 1, 2020):
 - Installment payments for industrial and commercial developments have been removed.

Consultations

None

Financial Implications

This project totaling \$49,900 will be funded from the Town's growth and non-growth development charges.

Prepared By:

A handwritten signature in black ink, appearing to read "Dale Langlois", written in a cursive style.

Director of Finance/Treasurer

Dale Langlois, CPA, CA

Link to Strategic Priorities

Yes	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
Yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

Yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIN-04-2020 Development Charge Background Study and Community Benefit Charge Strategy.docx
Attachments:	
Final Approval Date:	Mar 2, 2020

This report and all of its attachments were approved and signed as outlined below:


Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Peter Marra, P.Eng. – Director of Public Works

Department: Public Works

Date of Report: March 2, 2020

Report Number: PW-07-2020

Subject: LaSalle Decorative Entrance Signs on HWY 401 – MTO Approval

Recommendation

That the report of the Director of Public Works dated March 2, 2020 (PW-07-2020) regarding the LaSalle Decorative Entrance Signs on HWY 401 BE APPROVED and that the Town agrees to the terms;

1. The Town of LaSalle will be responsible for all costs associated with the manufacturing, installation and maintenance of the sign displays, including any damage after installation.
2. If problems develop after the display is in place, the Ministry of Transportation reserves the right to insist the problem is corrected or the display removed.
3. If the display ceases to be maintained, the Ministry of Transportation will arrange for the removal or repair and the Town of LaSalle will be responsible for payment of all costs.
4. The display may be removed because of highway reconstruction and all costs will be the responsibility of the Town of LaSalle.

Report

The design for these signs has been completed and the package has been submitted to the Ministry of Transportation of Ontario (MTO) for permit/approval to build these entrance signs on HWY 401. As part of MTO new permit process, they require a Council resolution agreeing to the following items;

1. The Town of LaSalle will be responsible for all costs associated with the manufacturing, installation and maintenance of the sign displays, including any damage after installation.

2. If problems develop after the display is in place, the Ministry of Transportation reserves the right to insist the problem is corrected or the display removed.
3. If the display ceases to be maintained, the Ministry of Transportation will arrange for the removal or repair and the Town of LaSalle will be responsible for payment of all costs.
4. The display may be removed because of highway reconstruction and all costs will be the responsibility of the Town of LaSalle.

Town administration see these requirements standard in nature and they would be very similar in nature if an outside company would request permission from the Town to install a sign on our properties.

Enclosed are sketches depicting the location of the two entrance signs and what the final product will resemble.

A copy of the final resolution must be sent to MTO to finalize the permit.

Consultations

None

Financial Implications

None

Prepared By:

A handwritten signature in black ink, appearing to read 'Peter Marra', with a stylized, cursive script.

Peter Marra, P.Eng. – Director of Public Works

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
yes	Managing our human and financial resources in a responsible manner
yes	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	PW-07-20 Hwy 401 Entrance Signs MTO approval.docx
Attachments:	- 401 ENTRANCE SIGN SKETCHES.pdf
Final Approval Date:	Mar 3, 2020

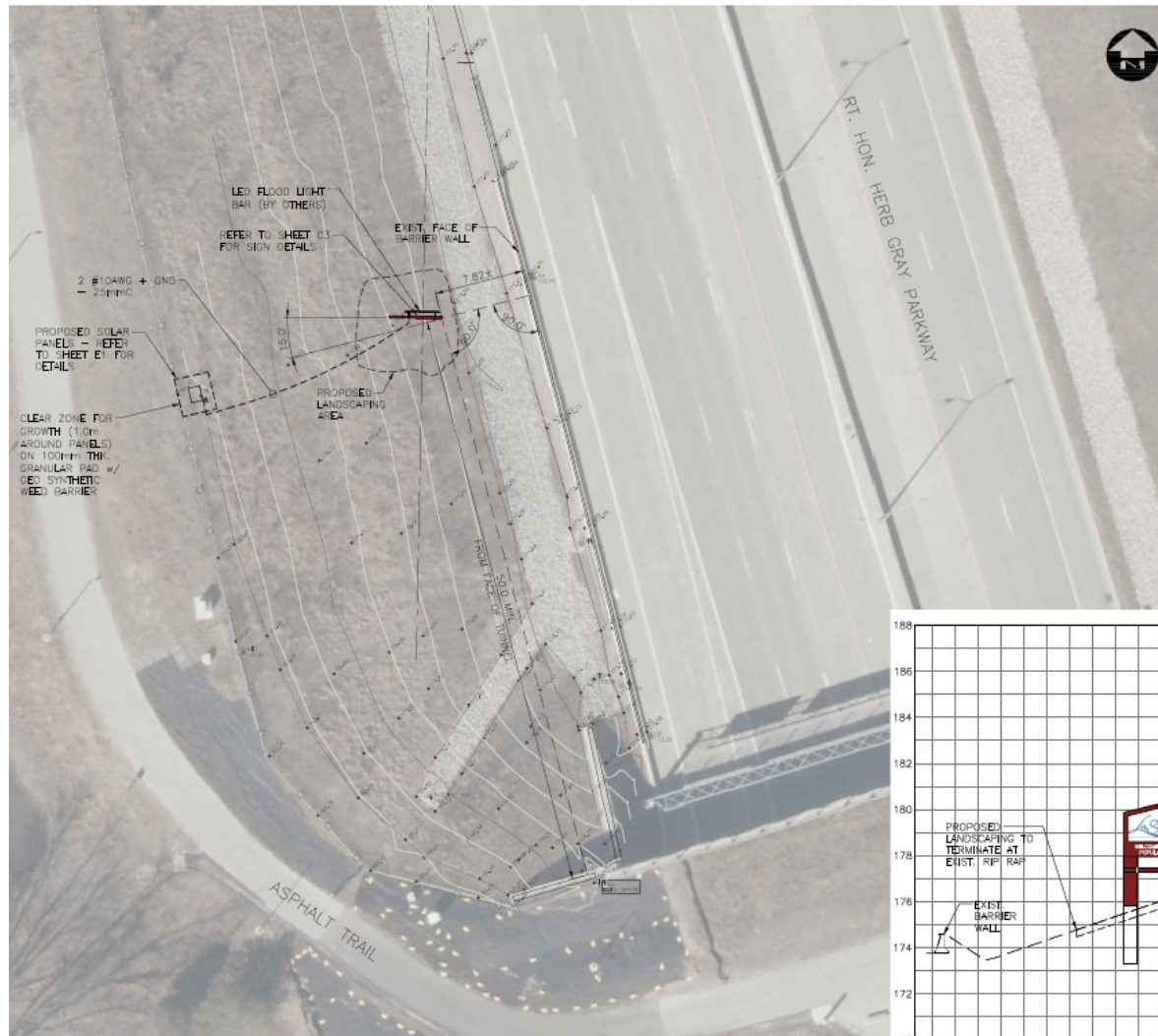
This report and all of its attachments were approved and signed as outlined below:



Chief Administrative Officer

Joe Milicia

EASTBOUND ENTRANCE SIGN AT TODD LANE

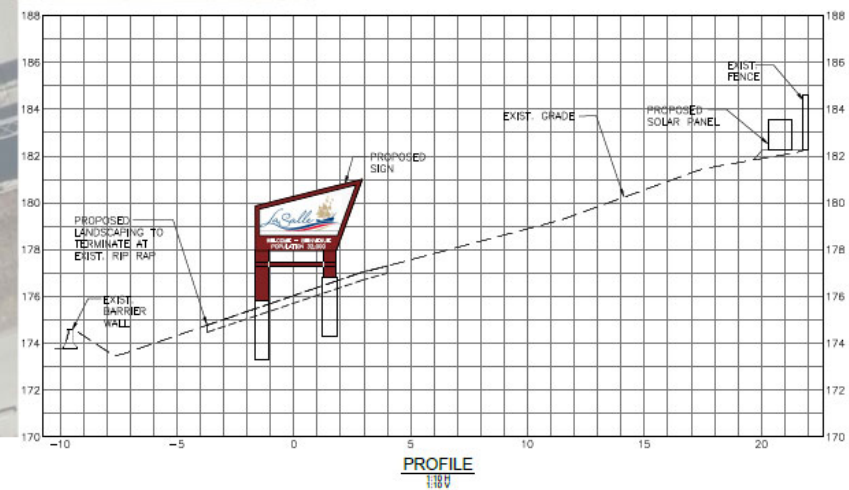


RT. HON. HERB GRAY PARKWAY NEAR TODD LANE
1200



NOTES

- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONFIRM THE PRESENCE OF ANY BURIED UTILITIES. ANY CONFLICTS WITH THE PROPOSED WORKS SHALL BE REPORTED TO THE ENGINEER.
- CONTRACTOR TO STAKE PROPOSED FOOTING LOCATIONS AND CONTACT THE ENGINEER FOR VERIFICATION PRIOR TO FOOTING EXCAVATION.
- EXISTING GRADE INFORMATION AND SPOT ELEVATIONS SHOULD BE CONFIRMED PRIOR TO CONSTRUCTION.

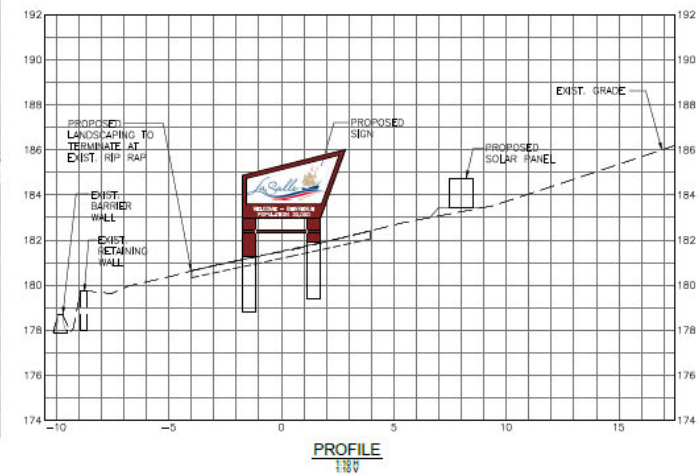


WESTBOUND ENTRANCE SIGN AT HOWARD AVENUE



NOTES

- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONFIRM THE PRESENCE OF ANY BURIED UTILITIES. ANY CONFLICTS WITH THE PROPOSED WORKS SHALL BE REPORTED TO THE ENGINEER.
- CONTRACTOR TO STAKE PROPOSED FOOTING LOCATIONS AND CONTACT THE ENGINEER FOR VERIFICATION PRIOR TO FOOTING EXCAVATION.
- EXISTING GRADE INFORMATION AND SPOT ELEVATIONS SHOULD BE CONFIRMED PRIOR TO CONSTRUCTION.



From: noreply@lasalle.ca <noreply@lasalle.ca>
Sent: Tuesday, March 3, 2020 10:25 AM
To: Dawn Hadre <dhadre@lasalle.ca>
Subject: Letter of Support Request for the Annual Suicide P

The Corporation of the Town of LaSalle
5950 Malden Road
LaSalle, Ontario N9H 1S4

Dear Mayor,

We are writing to request your written support for an Encroachment Permit application to the Ministry of Transportation (MTO) for the Suicide Prevention Awareness Walk to take place on Sunday, September 27, 2020.

The Canadian Mental Health Association, Windsor-Essex County Branch (CMHA-WECB) in partnership with the Windsor-Essex County Health Unit (WECHU) is leading a campaign to promote mental health, raise awareness about suicide prevention, and to link individuals who struggle with suicidal ideation or mental health issues with community resources. The campaign includes a large network of community including representatives from multiple sectors, including the LaSalle Police and Essex-Windsor EMS.

The main event for Suicide Prevention Awareness Month is a 5km/2km non-profit community walk <https://windsoressex.cmha.ca/mental-health/suicide-prevention/awareness-month/walk/>. The walk will begin at St. Clair College SportsPlex at approximately 9:30 a.m. and goes along parts of the Herb Gray Parkway Multi-Use Trail.

As part of our permit application, we require to a letter of support from the Town of LaSalle.

We appreciate your assistance and have attached a draft letter of support that may also be returned to us through email. Please let us know if you have any questions.

Sincerely,
Gordon Thane
On behalf of Neil MacKenzie & Kim Willis

[Type here]

Neil MacKenzie
Manager, Chronic Disease & Injury Prevention
Windsor-Essex County Health Unit
360 Fairview Ave. West, Suite 215
Essex, N8M 3G4

Kim Willis
Director, Communications & Mental Health Promotion
Canadian Mental Health Association – Windsor-Essex Branch
1400 Windsor Ave.
Windsor, ON N8X 3L9

RE: Letter of Support for the Canadian Mental Health Association Windsor-Essex County Branch and Windsor-Essex County Health Unit's Suicide Prevention Awareness Walk at St. Clair College and the Herb Gray Parkway on September 27, 2020.

Dear Neil and Kim,

I am writing to express [ORGANIZATION'S] support to The Windsor-Essex County Health Unit and the Canadian Mental Health Association Windsor-Essex County Branch's fifth annual Suicide Prevention Awareness Walk that involves use of the Multi-Use Trail System of the Herb Gray Parkway on Sunday, September 27, 2020.

This event supports an important issue in raising awareness and community support around mental health and suicide prevention in our community.

Sincerely,

[Representative, Organization]

March 10, 2020

Windsor Symphony Draw
Final Grand Draw

For the Saturday
April 4, 2020
performance of
“Shakura S’Aida Sings
the First Ladies of
Songs”



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of a Meeting of the Parks, Recreation and Events Committee

February 20, 2020

9:00 a.m.

Sandwich West Room

2nd Floor LaSalle Civic Centre

5950 Malden Road

Members of Committee Councillor Mike Akpata, Councillor Sue Desjarlais
Present:

Members of Committee Councillor Jeff Renaud
Absent:

Administration Present: P. Marra, Director of Public Works, P. Funaro, Recreation Manager,
M. Beggs, Manager of Parks and Roads, M. Masonovich, Manager of
Fleet & Facilities, G. Ferraro, Manager of Finance/Deputy Treasurer,
T. Brydon, Supervisor of Parks, L. Jean, Deputy Clerk, T. Coke,
Council Coordinator

A. CALL TO ORDER

Councillor Akpata calls the meeting to order at 8:58 a.m.

B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

C. ADOPTION OF MINUTES

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

That the minutes of the meeting of the Parks, Recreation, and Events Committee dated January 23, 2020 BE ADOPTED as presented.

Carried.

D. REPORTS/ CORRESPONDENCE FOR COMMITTEE ACTION

1. Windsor Model Yacht Club Waiving Rental Fees

Terry Desjardins, Wendy Griffiths and John Whitehead, Members of the Windsor Model Yacht Club appears before the Committee to discuss an upcoming regatta being held at the Vollmer Complex in September 2020.

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

That the presentation from Terry Desjardins, Wendy Griffiths and John Whitehead, Members of the Windsor Model Yacht Club BE RECEIVED, and that user fees in accordance with the User Fee Schedule as adopted by Council BE CHARGED for the upcoming Regatta; and that Administration meet with Club Members to further discuss the event.

Carried.

2. Skate Ontario Super Series Skating Competition

Justina Ciarlariello from Skate LaSalle appears before the Committee to speak on the Skate Ontario Super Series.

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

That the report of the Recreation Manager dated February 13, 2020 (CR-2020-07) regarding the Skate Ontario Super Series Skating Competition BE RECEIVED; and that Skate LaSalle provide a further breakdown of requirements and cost for the event; and that this information be brought back to the Committee for the March 2020 meeting.

Carried.

3. Sports Field User Group Communications Update

Moved By: Councillor Akpata

Seconded By: Councillor Desjarlais

That the report of the Recreation Manager dated February 13, 2020 (CR-2020-08) regarding updates on communication with the sports field user groups BE RECEIVED.

Carried.

4. WFCU Credit Union Easter Egg Drop

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

That the report of the Recreation Manager dated February 13, 2020 (CR-2020-09) regarding the WFCU Credit Union Easter Egg Drop BE RECEIVED; and that the recommendation to co-host the event BE APPROVED.

Carried.

5. Holiday Lighting 2020

Moved By: Councillor Akpata

Seconded By: Councillor Desjarlais

That the report of the Manager of Roads and Parks dated February 12, 2020 (PW-CR-2020-1) regarding Holiday Lighting to be bought and installed in 2020 BE APPROVED and that funding for Holiday Lighting BE INCREASED during the 2021 Budget deliberations.

Carried.

E. NEXT MEETING

The next scheduled meeting will be held on March 19, 2020 at 9:00 a.m.

Moved By: Councillor Desjarlais

Seconded By: Councillor Akpata

THAT the Parks and Recreation Committee March 2020 meeting BE MOVED to March 12, 2020 at 9:00am.

Carried.

F. ADJOURNMENT

The meeting is adjourned at the call of the Chair at 10:33 a.m.

Chair

Council Co-ordinator



COMMITTEE MATTERS
Parks, Recreation and Events Committee

February 20, 2020

Clerk's Note: The Parks, Recreation and Events Committee approved the following matters during their Meeting held on February 20, 2020. Copies of items are attached for reference as part of the corresponding Minutes.

1. **Subject:** Sports Field User Group Communications Update

Motion: That the report of the Recreation Manager dated February 13, 2020 (CR-2020-08) regarding updates on communication with the sports field user groups BE RECEIVED.

See Report on today's Agenda.

2. **Subject:** Holiday Lighting

Motion: That the report of the Manager of Roads and Parks dated February 12, 2020 (PW-CR-2020-1) regarding Holiday Lighting to be bought and installed in 2020 BE APPROVED and that funding for future Holiday Lighting BE INCREASED during the 2021 Budget deliberations.

See Report on today's Agenda.

Committee Matters #1

Sports Field User Group
Communications Update



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee

Prepared by: Patti Funaro, Recreation Manager

Department: Culture & Recreation

Date of Report: February 13, 2020

Report Number: CR-2020-08

Subject: Sports Field User Group Communications Update

Recommendation

That the report of the Recreation Manager dated February 13, 2020 (CR-2020-08) regarding updates on communication with the sports field user groups BE RECEIVED.

Report

As outlined in Report Number CR-2019-16 at the October 17, 2019 Parks, Recreation and Events Committee meeting, administration is committed to maintaining a high level of service and communication with the various sports field user groups. There have been number of initiatives completed to support this goal including:

- The Outdoor Sports Surface Use Allocation Policy & Procedure was updated, and renamed the Outdoor Sports Surface Use Policy & Procedure and adopted by Council on January 28, 2020. The document now reflects existing field usage requests and scheduling priorities, current maintenance practices and closure guidelines.
- Administration met with representatives from LaSalle Turtle Club, LaSalle Stompers and the LaSalle Adult Softball League to review the document and provide information for the 2020 season. Agenda items included:
 - 2020 evening and weekend staff schedule
 - Season dates
 - 2020 Rental request deadline (March 16)
 - 2020 field resting schedule
 - Requests for improvements or increased level of service
 - Inclement weather/poor field conditions

- Outdoor Washrooms
- 2021 rental rates
- LaSalle Police regarding alcohol, cannabis and smoking

A friendly URL was created (www.lasalle.ca/sportsfields) to assist user groups in sharing information with their participants. In addition, the sports fields website page has been updated to include a link to the entire Outdoor Sports Surface Use Policy & Procedure and key excerpts have been outlined on the landing page.

Plans are underway to meet with the additional user groups in the coming weeks.

Consultations

Public Works

Finance

LaSalle Police Services

Financial Implications

None.

Prepared By:



Manager of Recreation and Culture

Patti Funaro

Link to Strategic Priorities

	Expanding and diversifying our assessment base
Yes	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
Yes	Website
Yes	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	CR-2020-08-User Group Communication Update.docx
Attachments:	
Final Approval Date:	Feb 13, 2020

This report and all of its attachments were approved and signed as outlined below:



Director, Council Services/Clerk

Agatha Robertson

Committee Matters #2

Holiday Lighting 2020



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee
Prepared by: Mark Beggs, Manager of Roads and Parks
Department: Public Works
Date of Report: February 12, 2020
Report Number: PW-CR-2020-1
Subject: Holiday Lighting 2020

Recommendation

That the report of the Manager of Roads and Parks dated February 12, 2020 (PW-CR-2020-1) regarding Holiday Lighting to be bought and installed in 2020 BE APPROVED.

Report

In continuing with additional Holiday lighting for 2020, \$10,000 was approved in the 2020 budget for phase 3 of the project.

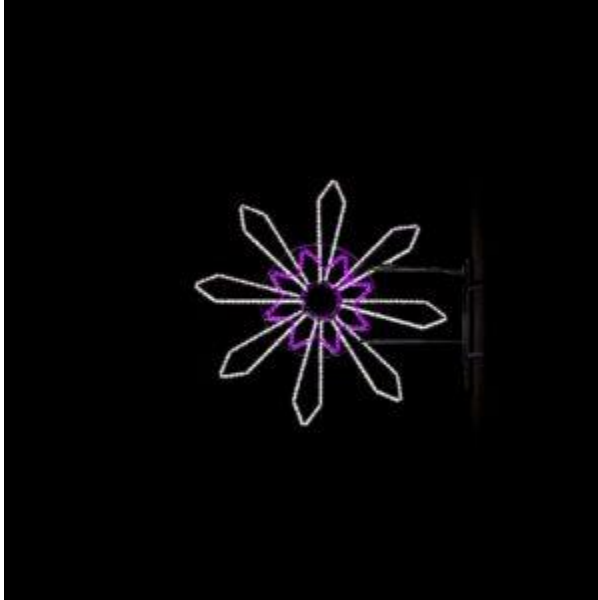
As discussed in 2019, the focus for the additional lighting will be on the street light poles along Front Road.

For 2020, twelve (12) LED lit decorations can be purchased for the street lights. Shown below are the three (3) types being considered. There would be four (4) of each type of decoration.

Once installed, there would be a decoration on every other pole from just North of Tim Hortons to Vermont/Reaume on Front Rd. It would make a total of 22 poles. There are 50 poles in total.

The proposed decorations:

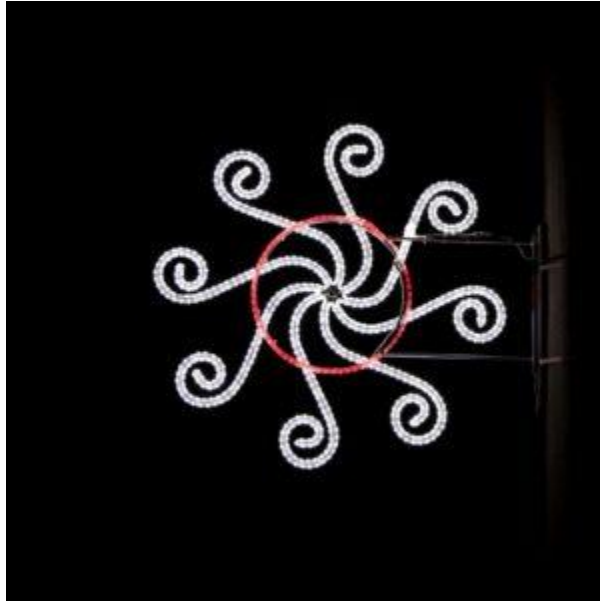
- Snow blossom-red on the inside



- Snow diamond-blue on the inside



- Snow swirl-red on the inside



Looking to 2021, upon approval of phase 4 in the 2021 Budget, a following report will discuss options to begin on decorations for the street light poles in the Malden Rd area.

It is recommended that the committee approve the proposed Holiday decorations, and Public Works proceed with ordering twelve (12) decorations as proposed to be installed on Front Rd.

Consultations

Not applicable

Financial Implications

\$10,000 from the approved 2020 budget.

Prepared By:

A handwritten signature in black ink, appearing to read 'MBeggs', written in a cursive style.

Manager, Parks and Roads

Mark Beggs

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
Yes	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

Yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	PW-CR-2020-1 Holiday Lights Phase 3 2020.docx
Attachments:	
Final Approval Date:	Feb 14, 2020

This report and all of its attachments were approved and signed as outlined below:



Director, Public Works

Peter Marra

Schedule of Reports for Council March 10, 2020

Council Resolution or Member Question	Subject	Department	Report to Council	Comments
68/19	Discharge of Firearms on/near waterways	Police	Public Meeting	Requested at the February 26, 2019 Regular Meeting of Council “That correspondence received from Deputy Chief Kevin Beaudoin, LaSalle Police Service, dated February 8, 2019 regarding the discharge of firearms within the Town of LaSalle BE RECEIVED for information and that a Public Meeting BE SCHEDULED to address this matter, and that affected parties BE NOTIFIED in advance of the Public Meeting.” See Report on today’s Agenda.
231/19	Vollmer Property Additional Entrance from Malden Road	Public Works	March, 2020	Requested at the July 09, 2019 Regular Meeting of Council “That the report of the Director of Public Works dated July 2, 2019 (PW-21-19) regarding the existing entrance to the Vollmer property from Malden Road BE DEFERRED and that an Administrative Report BE PREPARED to provide Council with further details outlining possible options; and further that all affected property owners BE NOTIFIED when this matter appears before Council.”
Deputy Mayor Meloche	Heritage Committee	Administration	March, 2020	At the November 12, 2019 Regular Meeting of Council, Deputy Mayor Meloche inquires about the formulation of a Heritage Committee
B2/2020	Pedestrian Safety Initiative	Public Works	July, 2020	Requested at the December 18, 2019 Budget Deliberations: Administration prepare a report for future consideration on how best to proceed with requests for sidewalk/pedestrian safety initiatives, and that priority list be created for future initiatives
B1/2020	Dog Park	Culture & Recreation	April, 2020	Requested at the December 18, 2019 Budget Deliberations: That the report of the Director of Public Works dated December 4, 2019 (PW-38-19) regarding dog park implementation BE RECEIVED and that an Administrative report BE PREPARED and brought back to Council outlining the possibility of a location for a temporary dog park.

Schedule of Reports for Council March 10, 2020

Mayor Bondy	Disputed Road Drainage	Public Works	March, 2020	At the January 28, 2020 Regular Meeting of Council, Mayor Bondy requests that Administration prepare a Report to provide options to resolve drainage concerns on Disputed Road, to review the current policy, and bring forward any recommended changes.
Mayor Bondy	Malden Road Environmental Assessment Update	Public Works	March, 2020	At the January 28, 2020 Regular Meeting of Council, Mayor Bondy requests that Administration prepare a Report on the process and progress of the Malden Road Environmental Assessment update, with specifics on the Malden and Reaume intersection and any suggested changes or improvements.
Mayor Bondy	Street Naming Policy	Public Works	March, 2020	At the January 28, 2020 Regular Meeting of Council, Mayor Bondy requests that Administration prepare a Report on the current street naming policy, including how future street names are determined, along with any recommended changes.
Mayor Bondy	LaSalle Police Service Electronic Sign	LaSalle Police Service	March, 2020	At the January 28, 2020 Regular Meeting of Council, Mayor Bondy requests that Administration prepare a Report outlining the proposed electronic sign for the LaSalle Police Service. See Report on today's Agenda.

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8411

A By-law to authorize the execution of an Agreement
between Watson & Associates Economists Ltd. and
The Corporation of the Town of LaSalle for the
provision of Consulting Services for a Development
Charges Background Study and Community Benefits
Charge Strategy

Whereas the Land Development Charges for the Corporation of the Town of LaSalle ("Corporation") is set to expire in December, 2020;

And whereas there have been significant changes in the Development Charges Act, Bill 108 More Homes, More Choice Act, 2019, and a new Community Benefits Charge taking effect in 2021;

And whereas the Corporation of the Town of LaSalle ("Corporation") issued a Request for Proposal (RFP) for Consulting Services to complete a new Development Charges Background Study and Community Benefits Charge Strategy;

And whereas the Corporation has deemed it expedient to enter into an Agreement with Watson & Associated Economists Ltd. to complete the Development Charge Background Study and Community Benefit Charge Strategy for \$49,900.00 plus applicable taxes, setting out the terms and conditions that have been agreed to with the Corporation.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the the Corporation of the Town of LaSalle, to execute an Agreement with Watson & Associates Economists Ltd., a copy of which Agreement is attached hereto, and forms part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 10th day of March, 2020.

1st Reading – March 10, 2020

Mayor

2nd Reading – March 10, 2020

3rd Reading – March 10, 2020

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8412

A By-Law to authorize the execution of a Site Plan Control Agreement with 1318805 Ontario Limited

Whereas 1318805 Ontario Limited has made an application to develop certain lands lying in Block 68, Plan 12M-435, in the Town of LaSalle, in the County of Essex;

And whereas the Corporation deems it expedient to enter into a Site Plan Control Agreement on certain terms and conditions;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts the following:

1. That the Corporation of the Town of LaSalle enter into a Site Plan Control Agreement with 1318805 Ontario Limited regarding the proposed development of a two-storey apartment building with five residential units on Block 68, Plan 12M-435, subject to an Easement over Parts 48, 49, 50 & 96 on Reference Plan 12R-17781 as in LT266114 and subject to an Easement over Parts 1 and 2 on Reference Plan 12R-28149; Town of LaSalle, in the County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-law.
2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Site Plan Control Agreement on behalf of the Corporation and affix the Corporation's seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement.
3. This By-law shall come into force on the final passing thereof.

Read a first and second time, and finally passed this 10th day of March, 2020.

1st Reading – March 10, 2020

Mayor

2nd Reading – March 10, 2020

3rd Reading – March 10, 2020

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8413

A By-law to amend Zoning by-law No. 5050, the
Town's Comprehensive Zoning By-Law, as
amended

WHEREAS authority is granted under Section 34 of the Planning Act, R.S.O. 1990, and amendments thereto, to the Council of the Town of LaSalle to pass this By-law;

AND WHEREAS this by-law conforms to the Official Plan in effect for the Town of LaSalle, as amended;

NOW THEREFORE the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. Schedule "C", Map 27, of By-law 5050, as amended, is hereby further amended by changing the zone classification on those lands depicted on Schedule "A" attached hereto and forming part of this by-law from a Residential One Zone- "R1" to a new Residential Three Zone-"R3-5"
2. Section 8, Residential Three (R3) Zone –"R3-5" Regulations, of By-law No. 5050, as amended, is hereby further amended by adding a new subsection 8.3.5 to read as follows:

8.3.5 – DEFINED AREA R3-5 – as shown on Map 27, Schedule "C" of this By-law:

a) Permitted Uses

- i) Apartment building;
- ii) One home occupation per dwelling unit in accordance with subsection 5.39 of this by-law ;
- iii) Uses accessory to the forgoing uses in accordance with subsection 5.20 of this by-law.

b) Zone Provisions

- | | | |
|------|------------------------------|----------------------------------|
| i) | Minimum Lot Area | 330 sq. meters per dwelling unit |
| ii) | Minimum Lot Frontage | 21.0 meters |
| iii) | Maximum Lot Coverage | 35 percent |
| iv) | Minimum Landscape Open Space | 30 percent |
| v) | Maximum Building Height | 9.1 metres |

- vi) Minimum Yard Dimensions for Main Building
 - a) Minimum Front Yard Depth 32.0 m from centerline of Front Rd. (Count Rd. 20)
 - b) Minimum Rear Yard Depth 9.1 meters
 - c) Minimum Interior Yard Depth 4.5 meters

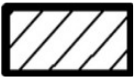
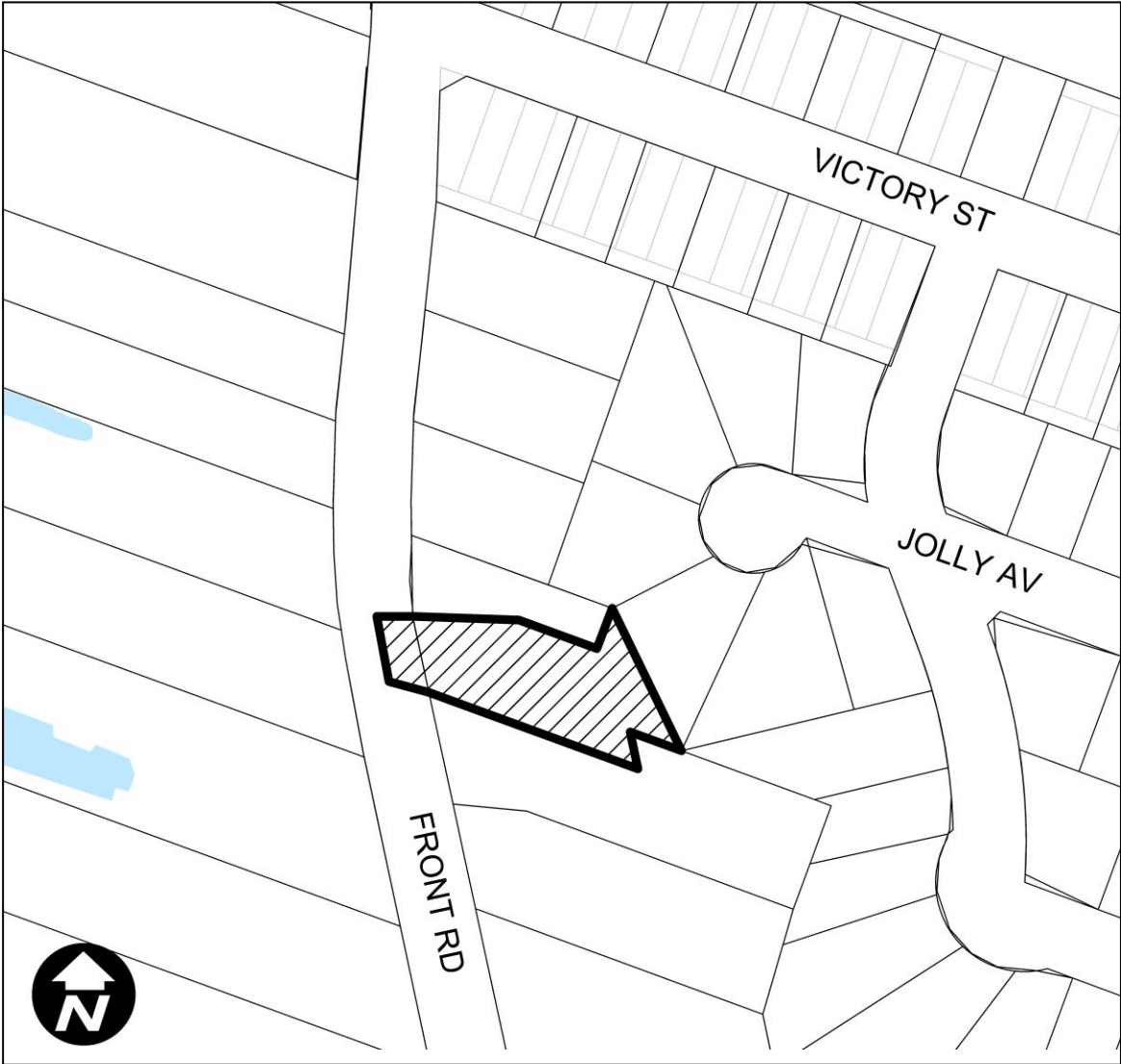
3. This by-law shall take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

Read a first and second time and finally passed this 10th day of March, 2020.

1st Reading – March 10, 2020	_____
2nd Reading – March 10, 2020	Mayor
3rd Reading – March 10, 2020	_____
	Clerk

BY-LAW NO. 8406

SCHEDULE A



Residential One Zone- “R1” to a Residential Three Zone- “R3-5”

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8414

A By-Law to authorize the execution of a
Developer’s Severance Agreement with John and
Danielle Nowak

Whereas John and Danielle Nowak have made an application to the Corporation to develop certain lands lying on Lot 11 and Part of Riverview Avenue (closed by LT390488), Registered Plan 926, and Part of Block ‘D’ (Part of an Alley closed by R1262860) as in R1470318 subject to an easement as in R1262860, Registered Plan 845, now designated as Parts 1, 2 and 3 on Reference Plan 12R-27125, in the Town of LaSalle, in the County of Essex;

And Whereas the Corporation deems it expedient to grant the request on certain conditions;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

- 1. That the Corporation of the Town of LaSalle enter into a Developer’s Severance Agreement with John and Danielle Nowak regarding the proposed residential development of one (1) new building lot fronting on Riverview Avenue, in the Town of LaSalle, in the County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-Law.
- 2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Developer's Severance Agreement on behalf of the Corporation and affix the Corporation's seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement.
- 3. This By-Law shall come into force on the passing thereof.

Read a first and second time and finally passed this 10th day of March, 2020.

1st Reading – March 10, 2020	_____
	Mayor
2nd Reading – March 10, 2020	
3rd Reading – March 10, 2020	_____
	Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8415

A By-Law to authorize the execution of a
Developer's Severance Agreement with David
Giles

Whereas David Giles has made an application to the Corporation to develop certain lands lying on Lots 24 – 28, both inclusive, and part of Lot 23, Registered Plan 929 as in R1108734, in the Town of LaSalle, in the County of Essex;

And Whereas the Corporation deems it expedient to grant the request on certain conditions;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the Corporation of the Town of LaSalle enter into a Developer's Severance Agreement with David Giles regarding the proposed residential development of one (1) new building lot fronting on Highway 18, in the Town of LaSalle, in the County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-Law.
2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Developer's Severance Agreement on behalf of the Corporation and affix the Corporation's seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement
3. This By-Law shall come into force on the passing thereof.

Read a first and second time and finally passed this 10th day of March, 2020.

1st Reading – March 10, 2020

Mayor

2nd Reading – March 10, 2020

3rd Reading – March 10, 2020

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8416

A By-Law to authorize the execution of a
Developer’s Severance Agreement with Carlie
Katherine Forbes

Whereas Carlie Katherine Forbes has made an application to the Corporation to develop certain lands lying on Part of Lot 20, Concession 1 Sandwich west as in R1127444 except Part 4, Plan 12R-11915 and Part 6, Plan 12R12043, now designated as Parts 1-4, both inclusive, on Reference Plan 12R-28021, in the Town of LaSalle, in the County of Essex;

And Whereas the Corporation deems it expedient to grant the request on certain conditions;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

- 1. That the Corporation of the Town of LaSalle enter into a Developer’s Severance Agreement with Carlie Katherine Forbes regarding the proposed residential development of one (1) new building lot fronting on Front Road, in the Town of LaSalle, in the County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-Law.
- 2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Developer's Severance Agreement on behalf of the Corporation and affix the Corporation’s seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement
- 3. This By-Law shall come into force on the passing thereof.

Read a first and second time and finally passed this 10th day of March, 2020.

1st Reading – March 10, 2020	_____
	Mayor
2nd Reading – March 10, 2020	
3rd Reading – March 10, 2020	_____
	Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8417

A By-Law to authorize the purchase of Part Lot 33, Concession 1
Sandwich West, designated as Part 1 on Plan 12R-11139, LaSalle,
from 538278 Ontario Limited

Whereas the Corporation has made an offer to purchase certain lands owned by
538278 Ontario Limited on certain terms and conditions;

And whereas the Corporation deems it expedient to complete the purchase of said
lands on certain terms and conditions.

**Now therefore the Council of the Corporation of the Town of LaSalle hereby
enacts as follows:**

1. Part Lot 33, Concession 1 Sandwich West, designated as Part 1 on Plan
12R-11139, in the Town of LaSalle, in the County of Essex shall be
purchased for a purchase price of \$290,000.00.
2. The Mayor and the Clerk of the Corporation be and the same are hereby
authorized to execute and affix the Corporation’s seal to any and all
documents that may be necessary to complete this transaction and to
otherwise give effect to the terms of this By-Law.
3. The Corporation hereby confirms the execution of the Agreement of
Purchase and Sale, with a closing date on or before the 16th of March, 2020.
4. This By-Law shall take effect on the final passing thereof.

Read a first and second time and finally passed this 10th day of March, 2020.

1st Reading – March 10, 2020

Mayor

2nd Reading – March 10, 2020

3rd Reading – March 10, 2020

Clerk