



**THE CORPORATION OF THE TOWN OF LASALLE
REGULAR MEETING OF COUNCIL
AGENDA**

Tuesday, January 14, 2020, 6:00 PM
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Pages

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof
3. Adoption of Minutes 7

RECOMMENDATION

That the Minutes of the Regular Meeting of Council held December 10, 2019 and the Minutes of Budget Deliberations held December 18, 2019 BE ADOPTED as presented.

4. Mayors Comments

B. PRESENTATIONS

1. Transportation Master Plan 17

Brett Sears, Senior Project Manager at WSP, presents the Transportation Master Plan.

RECOMMENDATION

That the report of the Director of Development & Strategic Initiatives dated January 6, 2020 (DS-02-2020) regarding the Final Draft of the new Transportation Master Plan BE RECEIVED by Council.

C. DELEGATIONS

D. PUBLIC MEETINGS AND/OR HEARINGS

Karl Tanner, Agent/ Planner for Dillon Consulting, presents the Draft Plan of Subdivision and Rezoning Application.

RECOMMENDATION

That the report of the Supervisor of Planning & Development Services of LaSalle dated December 16, 2019 (DS-01-2020) regarding Harmony Lakes Subdivision be Approved and that the Council recommend to the County of Essex's Manager of Planning Services, that they grant draft approval to a Draft plan of Subdivision (prepared by Roy Simone, O.L.S., dated January 25, 2019) for the subject lands, and that the County of Essex be requested to attach the following conditions to the subject draft plan of subdivision approval:

- a. that the required storm water management plan be prepared by the Applicant and approved by the Town Engineer and ERCA Staff;
- b) that all identified road allowances be conveyed to the Town;
- c) that a subdivision agreement be entered into with the Town to ensure that all required municipal infrastructure and services are designed and built by the Applicant to the satisfaction of the Town, and that all required financial contributions be made and/or secured to the Town, including all required letters of credit, cash securities and insurances;
- d) that Block 13 be conveyed to the Town for parkland purposes, in accordance with the Planning Act requirements;
- e)that Block 1 be conveyed to the Town for storm water management purposes;
- f)that Block 14 be conveyed to the Town for natural heritage protection purposes.

Once the County of Essex has granted draft approval to the Applicant's Draft Plan of Subdivision:

- a. that the required subdivision agreement be prepared and executed to Council's satisfaction;
- b. that the required zoning by-law amendment, rezoning the subject lands in accordance with the corresponding land uses recommended in this Staff Report, be prepared by Town Staff and brought to Council for adoption purposes.

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. Extension of Radio Communications Service Agreement 80

RECOMMENDATION

That the report of the Fire Chief dated December 20, 2019 (FIRE 20-01) regarding the extension of the Digital Radio-Communication System Agreement with RadioCo Ltd. (KelCom) BE RECEIVED; and that a one-year extension of the current Agreement BE APPROVED; and that the corresponding By-law BE ADOPTED during the By-law stage of the agenda.

2. Heritage Estates Stormwater Improvements Phase 1B – Contract Award 89

RECOMMENDATION

That the report of the Director of Public Works dated January 3, 2020 (PW-01-20) regarding Heritages Estates Stormwater Improvements Phase 1B – Contract Award BE RECEIVED; and that the tender BE AWARDED to J&J Lepera for the bid price of \$811,000.00 plus applicable taxes; and that the corresponding By-law BE ADOPTED during the By-law stage of the agenda.

3. Demolition of 1390 and 970 Front Road – Contract Award 93

RECOMMENDATION

That the report of the Director of Public Works dated January 3, 2020 (PW-02-20) regarding the demolition of 1390 Front Road and 970 Front Road BE RECEIVED; and that the tender BE AWARDED to Jones Group LTD for the bid price of \$57,000.00 plus applicable taxes; and that this project BE FUNDED through the Front Road Park Improvements Budget; and that the corresponding By-law BE ADOPTED during the By-law stage of the agenda.

4. Parks, Recreation and Events Committee Meeting Minutes 97

RECOMMENDATION

That the minutes of the Parks, Recreation and Events Committee meeting dated November 21, 2019 BE RECEIVED and the following Committee Matters BE APPROVED.

5. Recognition of LaSalle Volunteers 113

Draw for Windsor Symphony tickets for the Saturday February 8, 2020 performance of "Great Broadway Choruses".

F. INFORMATION ITEMS TO BE RECEIVED

1. 2019 4th Quarter Property Tax Write Offs 114

RECOMMENDATION

That the report of the Supervisor of Revenue dated December 20, 2019 (FIN-40-2019) regarding the 2019 4th quarter property tax write offs BE RECEIVED.

2. November 2019 Financial Statement and Financial Reports 118

RECOMMENDATION

That the report of the Supervisor of Accounting dated December 10, 2019 (FIN-01-2020) regarding the November 2019 Financial Statement and Financial Reports BE RECEIVED.

3. LDC Indexing 130

RECOMMENDATION

That the report of the Director of Finance dated January 2, 2020 (FIN-02-2020) regarding LDC Indexing (Land Development Charges Indexing) BE RECEIVED.

4. Schedule of Reports to Council 138

RECOMMENDATION

That the report of the Chief Administrative Officer dated January 14, 2020 being a summary of reports to Council BE RECEIVED

RECOMMENDATION

That the following By-Laws BE GIVEN first reading:

8385 A By-Law to assume part of Lot 28, Concession 1 as part of Matchette Road

8386 A By-law to stop up, close and sell an alley system running east-west lying to the north of lots 205 to 215 inclusive, and part of lot 204 and an alley system running north-south lying to the west of lot 368 and an alley system running north-south lying to the east of lot 374, Registered Plan 1363, LaSalle

8387 A By-Law to authorize the execution of a Developer's Severance Agreement with Michele and Giovanna Cautillo

8388 A By-law to authorize the borrowing of \$25,050,000 for current expenditures under Section 407 of the Municipal Act and to authorize the temporary borrowing for works under Section 405 of the Municipal Act for the 2020 fiscal year

8389 A By-law to levy and collect a portion of the taxes for the year 2020

8390 Being a By-law to adopt the budget for year 2020

8391 A By-Law to authorize the execution of an agreement between Johnston Security Solutions and The Corporation of the Town of LaSalle for the Rogers Hometown Hockey Festival

8392 A By-law to authorize the execution of an Agreement between RadioCo Ltd. and The Corporation of the Town of LaSalle for the Digital Radio-Communication

8393 A By-law to authorize execution of an Agreement between the Corporation of the Town of LaSalle and J&J Lepera Infrastructures Inc. for the Heritage Estates Stormwater Improvements Phase 1B

8394 A By-law to authorize the execution of an Agreement between Jones Group LTD and The Corporation of the Town of LaSalle for Demolition Work on Front Road

RECOMMENDATION

That By-Law numbers 8385 to 8394 BE GIVEN second reading.

RECOMMENDATION

That By-Law numbers 8385 to 8394 BE GIVEN third reading and finally passed.

H. COUNCIL QUESTIONS

I. STATEMENTS BY COUNCIL MEMBERS

J. REPORTS FROM COMMITTEES

K. NOTICES OF MOTION

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

N. SCHEDULE OF MEETINGS

January 15, 2020 - Fire Committee Meeting @ 3:30 p.m.

January 22, 2020 - Committee of Adjustment @ 5:30 p.m.

January 23, 2020 - Parks, Recreation & Events @ 9:00 a.m.

January 27, 2020 - Police Services Board Meeting @ 5:00 p.m.

January 28, 2020 - Water & Wastewater Committee Meeting @ to be determined

January 28, 2020 - Regular Meeting of Council @ 6:00 p.m.

O. ADJOURNMENT



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of the Regular Meeting of the Town of LaSalle Council held on

December 10, 2019

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Administration Present: J. Milicia, Chief Administrative Officer, A. Robertson, Director of Council Services & Clerk, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, D. Dadalt, Legal Counsel, D. Hadre, Corporate Communications & Promotions Officer, D. Sutton, Fire Chief, L. Jean, Deputy Clerk, A. Burgess, Supervisor of Planning & Development, E. Thiessen, Deputy Fire Chief, P. Funaro, Manager of Recreation & Culture, N. DiGesù, Manager of IT

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection

Mayor Bondy calls the meeting to order at 6:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

403/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That the Minutes of the Regular Meeting of Council held November 26, 2019 BE ADOPTED as presented.

Carried.

4. Mayors Comments

Mayor Bondy announces a reminder that this is the last Council Meeting before Christmas, and wishes a Merry Christmas to all.

B. PRESENTATIONS

1. Essex Region Conservation Authority

Tim Byrne, Director of Watershed Management for Essex Region Conservation Authority, appears before Council to present information on shoreline/overland flooding conditions, mitigating options, and recommendations.

C. DELEGATIONS

D. PUBLIC MEETINGS AND/OR HEARINGS

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. Insurance Renewal

404/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Carrick

That the report of the Director of Finance dated December 2, 2019 (FIN-38-2019) regarding Insurance Renewal BE RECEIVED; and that

The execution of an agreement with Frank Cowan Insurance for the annual insurance program for the period December 31, 2019 to December 31, 2020 in the amount of \$509,680 plus applicable taxes BE AUTHORIZED; and that

Notification to Jardine Lloyd Thompson Canada of the municipality's decision to change insurance providers BE APPROVED.

Carried.

2. Accessibility Advisory Committee Meeting Minutes

405/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Riccio-Spagnuolo

That the minutes of the LaSalle Accessibility Committee meeting dated December 3, 2019 BE RECEIVED and the following Committee Matters BE APPROVED.

Carried.

F. INFORMATION ITEMS TO BE RECEIVED

1. Schedule of Reports to Council

406/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Akpata

That the report of the Chief Administrative Officer dated December 10, 2019 being a summary of reports to Council BE RECEIVED.

Carried.

G. BY-LAWS

407/19

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That the following By-Laws BE GIVEN first reading:

8378 A By-Law to authorize the execution of a Developer's Severance Agreement with 2594756 Ontario Limited

8379 A By-law to amend By-law Number 8272 being a Bylaw to Establish User Fees or Charges for Services, Activities or the Use of Property

8380 A By-law to stop up, close and sell the entire alley system running east-west lying to the north of lots 262 to 282 both inclusive, Registered Plan 677, and the south one half of the alley system running east-west lying to the north of lots 283 to 292 both inclusive, Registered Plan 677, LaSalle

8381 A By-law to stop up, close and sell an alley system running east-west lying to the north of lots 160 to 173 inclusive, and lots 178 to 184 inclusive and part of lots 174 and 177, Registered Plan 650, LaSalle

8382 A By-law to stop up, close and sell an alley system running east-west lying to the north of lots 160 to 173 inclusive, and lots 178 to 184 inclusive and part of lots 174 and 177, Registered Plan 650, LaSalle

Carried.

408/19

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That By-Law numbers 8378 to 8382 BE GIVEN second reading.

Carried.

409/19

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That By-Law numbers 8378 to 8382 BE GIVEN third reading and finally passed.

Carried.

H. COUNCIL QUESTIONS

I. STATEMENTS BY COUNCIL MEMBERS

J. REPORTS FROM COMMITTEES

K. NOTICES OF MOTION

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

410/19

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That Confirmatory By-Law #8383 BE GIVEN first reading.

Carried.

411/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Akpata

That Confirmatory By-Law #8383 BE GIVEN second reading.

Carried.

412/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Desjarlais

That Confirmatory By-Law #8383 BE GIVEN third reading and finally passed.

Carried.

N. SCHEDULE OF MEETINGS

December 16, 2019 - Police Service Board Meeting @ 5:00 p.m.

December 17, 2019 - Strategic Planning Assessment @ 3:30 p.m.

December 17, 2019 - By-Law Committee @ 4:30 p.m.

December 17, 2019 - Planning Advisory Committee @ 5:30 p.m.

December 18, 2019 - Budget Deliberations and 2020 Business Plan Presentation @ 9:30 a.m.

December 18, 2019 - Committee of Adjustment @ 5:30 p.m.

December 19, 2019 - Parks, Recreation & Events Meeting @ 9:00 a.m. - Cancelled

December 19, 2019 - Budget Deliberation (if additional time is required) @ 9:30 a.m.

December 24, 2019 - Regular Council Meeting - Cancelled

O. ADJOURNMENT

Meeting adjourned at the call of the Chair 6:36 p.m.

Mayor: Marc Bondy

Deputy Clerk: Linda Jean



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of the Budget Meeting of the Town of LaSalle Council held on

December 18, 2019

9:30 a.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Anita Riccio-Spagnuolo, Councillor Jeff Renaud

Administration Present: J. Milicia, Chief Administrative Officer, A. Robertson, Director of Council Services/Clerk, L. Jean, Deputy Clerk, D. Hadre, Corporate Communications and Promotions Officer, D. Dadalt, Legal Counsel, D. Langlois, Director of Finance/Treasurer, P. Marra, Director of Public Works, L. Silani, Director of Development and Strategic Initiatives, R. Hyra, Manager of Human Resources, L. Petros, Manager of Water/Wastewater, T. Ferraro, Manager of Finance/Deputy Treasurer, J. Osborne, Manager of Engineering, M. Beggs, Manager of Parks and Roads, M. Masanovich, Manager of Fleet and Facilities, R. Mamak, Human Resources Generalist, N. DiGesù, IT Supervisor, P. Funaro, Manager of Recreation and Culture, A. Burgess, Supervisor of Planning and Development, M. Abbruzzese, Supervisor of Revenue, D. Hansen, Supervisor of Accounting, D. Sutton, Fire Chief, E. Thiessen, Deputy Fire Chief, J. Mazzanti, Superintendent of Roads/Drainage, R. Mackie, Superintendent of Water/Wastewater, J. Turnbull, Supervisor of Programming, O. Stichhaller, Supervisor of Recreation.

J. Leontowicz, Chief of Police, K. Beaudoin, Deputy Police Chief,
D. Davies, Staff Sergeant and J. Woods, Staff Sergeant arrive at 10:00 am.

A. OPENING BUSINESS

1. Call to Order

Mayor Bondy calls the meeting to order at 9:30 a.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

Councillor Renaud discloses a conflict of interest on Item "D" on today's agenda regarding a trail request near River Avenue as he lives in the area.

B. CORPORATE OVERVIEW AND BUDGET SUMMARY

J. Milicia, Chief Administrative Officer, thanks Dale Langlois, Director of Finance & Treasurer and G. Ferraro, Manager of Finance & Deputy Treasurer for the 2020 Budget Preparation and also thanks all other Administrative Staff for their input.

D. Langlois, Director of Finance & Treasurer, and G. Ferraro, Manager of Finance & Deputy Treasurer, appear before Council to provide a corporate overview and budget forecast summary of the 2020 proposed budget, noting that the budget being presented by administration is recommending a 0% municipal tax rate increase. An overview is provided on budget effects on the rate payer, reserves and debt management.

C. DELEGATIONS

1. Proposed Pilot Project for Community Crosswalk Flags

Maeve Gatt, resident, appears before Council in support of a Community Cross Walk Flags Pilot Program. Ms. Gatt explains how it works and promotes the benefits of this program.

The meeting recesses at 10:30 am.

The meeting reconvenes at 10:45 am.

D. SUBMISSIONS FOR COUNCIL CONSIDERATION FOR THE 2020 BUDGET

River Avenue residents request that Council review of their submissions for the 2020 budget for safer access to trails from River Avenue.

Clerks Note: Consideration for future sidewalk and trail requests is presented to Council during the Public Works section on today's agenda.

E. DEPARTMENTAL 2020 BUDGET REVIEW, 2019 BUSINESS PLAN SCORECARD REVIEW, 2020 DEPARTMENTAL BUSINESS PLAN GOALS & OBJECTIVES, 2020 CAPITAL BUDGET REVIEW

1. Police & Dispatch

J. Leontowicz, Chief of Police, K. Beaudoin, Deputy Police Chief, Staff Sergeant Duncan Davies and Staff Sergeant Jason Woods appear before Council to provide highlights of the proposed 2020 Police and Dispatch budget as outlined in Appendix 1 of the budget document and to request a 6% departmental budget increase.

J. Leontowicz, Chief of Police, K. Beaudoin, Deputy Police Chief, D. Davies, Staff Sergeant and J. Woods, Staff Sergeant depart at 11:30 am.

2. Chief Administrative Officer

Joe Milicia, Chief Administrative Officer, appears before Council to provide highlights of the proposed 2020 operational budget of the Chief Administrative Officer's budget and to provide an overview of the 2020 corporate goals as outlined on pages 84 to 87 of the budget document.

3. Finance & Administration

D. Langlois, Director of Finance & Treasurer, and G. Ferraro, Manager of Finance & Deputy Treasurer, appear before Council to present the highlights of the proposed 2020 Finance & Administration budget, which includes the Division of Information Technology and Division of Financial Services as found on pages 92 - 115 of the budget document.

4. Revenue

D. Langlois, Director of Finance & Treasurer, and G. Ferraro, Manager of Finance & Deputy Treasurer, appear before Council to present the highlights of the proposed 2020 Corporate Revenue Budget on pages 88 - 91 of the budget document.

5. Mayor & Council

D. Langlois, Director of Finance & Treasurer, and G. Ferraro, Manager of Finance & Deputy Treasurer, appear before Council to present the highlights of the proposed 2020 Mayor and Council budget on pages 74 - 83 of the budget document.

6. Division of Information Technology

Clerks Note: Highlights of the proposed 2020 IT budget is presented during the Finance & Administration section of the agenda.

7. Council Services

A. Robertson, Director of Council Services & Clerk appears before Council to present the highlights of the proposed 2020 Council Services Budget on pages 116 – 129 of the budget document.

8. Development & Strategic Initiatives

L. Silani, Director of Development and Strategic Initiatives appears before Council to present the highlights of the proposed 2019 Development and Strategic Initiatives budget on pages 130 - 142 of the budget document.

The meeting recesses at 12:00 pm.

The meeting reconvenes at 12:30 pm.

9. Public Works

P. Marra, Director of Public Works appears before Council to present the highlights of the proposed 2019 Public Works budget on pages 143 - 205 of the budget document.

Deputy Mayor Meloche requests an Administrative Report be prepared and brought back to Council regarding outdoor Christmas Lights and how we can build up our supply to increase decorations in the Town.

The following reports are adopted by Council at this time:

a. Dog Park Implementation – 2020 Budget Deliberations

Resolution B1/2020

Moved by: Deputy Mayor Crystal Meloche

Seconded by: Councillor Sue Desjarlais

That the report of the Director of Public Works dated December 4, 2019 (PW-38-19) regarding dog park implementation BE RECEIVED and that an Administrative report BE PREPARED and brought back to Council outlining the possibility of a location for a temporary dog park.

Carried.

b. Pedestrian Safety Initiative – 2020 Budget Deliberations

Resolution B2/2020

Moved by: Deputy Mayor Crystal Meloche

Seconded by: Councillor Mark Carrick

That the report of the Director of Public Works dated December 5, 2019 (PW-39-19) regarding Pedestrian Safety Initiatives BE RECEIVED and that Council APPROVE that Administration prepare of a report for future consideration on how best to proceed with requests such as those contained within this report; and that a priority list BE CREATED for future Initiatives.

Carried.

c. Sledge Hockey

Resolution B3/2020

Moved by: Councillor Jeff Renaud

Seconded by: Deputy Mayor Crystal Meloche

That the report of the Director of Finance dated December 9, 2019 (FIN-39-2019) regarding the conversion of one of the Vollmer Recreation Centre Arenas to accommodate Sledge Hockey BE DEFERRED and brought back to Council during the 2021 Budget Deliberations.

Carried.

The meeting recesses at 2:00 pm.

The meeting reconvenes at 2:15 pm.

10. Culture & Recreation

P. Funaro, Manager of Recreation and Culture, appears before Council to present the highlights of the proposed 2020 Culture & Recreation budget found on pages 206 - 230 of the budget document.

The following report is adopted by Council at this time:

a. Capital Reinvestment Fees

Resolution B4/2020

Moved by: Councillor Akpata

Seconded by: Councillor Desjarlais

That the report of the Recreation Manager dated December 9, 2019 (CR-2019-22) regarding Culture and Recreation Capitol Reinvestment Fees BE RECEIVED; and that the recommendation to continue with the current rate in 2020 and to increase fees by 2-5% annually beginning in 2021 BE APPROVED.

Carried.

11. Fire Services

D. Sutton, Fire Chief appears before Council to present the highlights of the proposed 2020 Fire Services budget on pages 232 - 248 of the budget document.

12. Non-Departmental

D. Langlois, Director of Finance & Treasurer, and G. Ferraro, Manager of Finance & Deputy Treasurer and D. Sutton, Fire Chief appear before Council to present the highlights of the proposed 2020 Non-Department budget found on pages 249 – 255 of the budget document.

Resolution: B5/2020

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That the 2020 Operating and Capital Budget establishing a municipal tax rate of a 0% increase as recommended by administration BE APPROVED IN PRINCIPLE and that a by-law adopting the 2020 budget BE PRESENTED to Council at the January 14, 2020 regular meeting of Council.

Carried.

D. Langlois, Director of Finance & Treasurer, and G. Ferraro, Manager of Finance & Deputy Treasurer, appear before Council to communicate factors to consider for the 2021 Budget and how funds will potentially be allocated.

A. Robertson, Director of Council Services & Clerk, appears before Council to provide information on the new Citizen Request Portal found on our website.

F. CONFIRMATORY BY-LAW

Resolution: B6/2020

Moved by: Councillor Anita Riccio-Spagnuolo

Seconded by: Councillor Mark Carrick

That Confirmatory By-Law #8384 BE GIVEN first reading.

Carried.

Resolution: B7/2020

Moved by: Councillor Jeff Renaud

Seconded by: Councillor Michael Akpata

That Confirmatory By-Law #8384 BE GIVEN second reading.

Carried.

Resolution: B8/2020

Moved by: Deputy Mayor Crystal Meloche

Seconded by: Councillor Sue Desjarlais

That Confirmatory By-Law #8384 BE GIVEN third reading and finally passed.

Carried.

G. ADJOURNMENT

Meeting adjourned at the call of the Chair at 3:41 p.m.

Mayor: Marc Bondy

Deputy Clerk: Linda Jean



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Larry Silani, Director of Development & Strategic Initiatives

Department: Development & Strategic Initiatives

Date of Report: January 6, 2020

Report Number: DS-02-2020

Subject: Transportation Master Plan

Recommendation

That the Final Draft of the new Transportation Master Plan (dated December 2019) be received by Council.

Report

In April 2018 Council awarded a contract to WSP to create a new Transportation Master Plan (including a LaSalle Age-Friendly Transportation Action Plan) for the Town.

Active Transportation (AT) includes all forms of non-motorized (human-powered) transportation. Within a growing municipality such as the Town of LaSalle, there is a broad range of users that require a properly designed, built and maintained network of both cycling and pedestrian related active transportation infrastructure --- including but not limited to AT infrastructure for: (i) commuter cyclists; (ii) recreational cyclists; (iii) pedestrians travelling to/from a specific destination (to school, to a store, to visit a friend, etc.); (iv) pedestrians/runners walking or running for leisure/exercise purposes; (v) pedestrians with special mobility requirements.

The Town of LaSalle has a long history and a successful track record of planning for and building “age-friendly” infrastructure for both cyclists and pedestrians of all ages and abilities.

In 1997, extensive community consultation resulted in the adoption of an Official Plan which incorporated the “LaSalle Greenway” as a cornerstone element of the Town’s growth management strategy. The essence of the greenway system approach is

linkages --- connecting wildlife habitat areas to each other, neighbourhoods to other neighbourhoods, urban to rural, waterfront to non-waterfront, and people to nature.

In 1999, a “Pedestrian and Bicycle Facility Policy Statement and Action Plan” was formulated by LaSalle Staff and was adopted by Council ---- to put in place a set of guiding principles and specific actions to be taken to build an integrated network of safe and inviting facilities for LaSalle residents and visitors to cycle and walk for both utilitarian and recreational purposes.

Both of these documents, and the on-going commitment by Council to allocate funding for cycling and pedestrian related infrastructure, has resulted in a community that has an extensive network of off-road, in-boulevard and on-road cycling facilities.

This existing AT network currently serves many of the needs of this community, and has been received very positively by a broad cross-section of LaSalle residents. “LaSalle Trails” are a key defining element of this municipality. They are a significant community asset that are used by many residents as a deciding factor when choosing to make LaSalle their home.

However, the Town is now at a point in time where there is a need to “re-tool” and to undertake a comprehensive review of:

- the gaps that still exist within the AT network, with an emphasis on identifying critical pieces of missing AT infrastructure, and identifying how best to complete the Town’s AT network, in order to meet the evolving needs of cyclists, pedestrians and persons with special mobility requirements of all ages and of all abilities;
- the opportunities that exist to better integrate the Town’s AT infrastructure within the larger CWATS network, with the AT infrastructure that is to be built as part of the new Gordie Howe International Bridge, and with the network that exists/is planned in the City of Windsor and along the Herb Gray Parkway;
- the design guidelines that should be used for various AT facility types, for both new “greenfield” neighbourhoods and for existing developed areas of LaSalle - -- focusing on user needs, safety, and convenience factors that collectively promote/support increased use of AT by a broad range of LaSalle residents and visitors of all ages and abilities;

- financial resources required for AT related infrastructure --- with the objective being to identify and put into place a sustainable and fiscally responsible on-going implementation plan in keeping with the Town's available resources;
- opportunities that may exist for funding from senior levels of government for cycling related infrastructure --- particularly those related to provincial and federal programs designed to promote active and healthy lifestyles and to reduce greenhouse gas emissions;
- best practices for on-going maintenance of AT infrastructure – for on-going asset management and user safety purposes;
- the priority actions that need to be taken during the next 5 and 10 year time frames --- to continue to build on the successful AT track record that has been built during the last two decades.

A new *“LaSalle Age-Friendly Active Transportation Action Plan”* will provide the necessary recommendations and action items that will enable Council, working collaboratively with community partners, to responsibly deal with each of the above-noted items in a timely, integrated and cost-effective manner.

The AT action plan is to be prepared as part of a broader Transportation Master Plan, to be prepared by the Town with the assistance an experienced multi-disciplinary consulting team, working closely with Town Staff, Council, stakeholder groups (including County of Essex Engineering Staff), and a broad cross-section of LaSalle businesses and residents.

In addition to the AT action plan, the Town's new Transportation Master Plan will need to be comprehensive in scope, including the following key components:

- I. An assessment and evaluation of the existing transportation network, and an identification of gaps and deficiencies in terms of capacity, connectivity, level of service and effectiveness;
- II. A re-assessment of the Town's future arterial and collector road needs, based on short, mid and long-term planning horizons;
- III. An assessment of the Town's mid and long-term transit requirements;

- IV. The identification, assessment and evaluation of cost-effective options to responsibly address the existing transportation related gaps/deficiencies and the future transportation related needs of the Town of LaSalle;
- V. A review and update of existing design standards for Town of LaSalle roads and trails, to ensure that they are designed, built and maintained to meet applicable standards and best practices for all users (pedestrians, cyclists, transit riders and motorists of all ages and abilities);
- VI. An assessment of steps that the Town will need to take to responsibly address mid and long-term impacts to the Town's overall transportation needs, arising from autonomous vehicles;
- VII. The preparation of an implementable action plan that makes cost-effective use of limited financial resources, and builds on the existing strengths and successes achieved to date by the Town to create "safe and livable neighbourhoods" and a "healthy, vibrant and caring" community.

Since April 2018, the consultants working closely with Town Engineering and Planning Staff have undertaken a series of public/community/stakeholder engagements --- including on-line surveys, public information centres, and meetings with key stakeholders.

A Final Draft Transportation Master Plan (dated December 2015) has been prepared by WSP, and has been submitted to the Town. This draft has been posted on the Town's website for a 30-day review period.

The lead author of the Transportation Master Plan (Brett Sears from WSP) will be in attendance at the January 14, 2020 Council meeting to present the key findings and recommendations that are included in the Final Draft Plan.

A copy of Mr. Sears slide presentation is attached.

It should be noted that the Traffic Calming Section of this Master Plan has already been presented to Council, and at a recent meeting of Council authorization was given to Staff to begin utilizing the traffic calming recommendations that formed part of this Master Plan to address traffic calming requests received from this point onward.

Following the 30-day review period, any comments/feedback received will be analyzed by WSP --- and if necessary further refinements will be made to the final master plan before it is presented to Council for adoption purposes in February 2020.

Consultations

Community, Public and Stakeholder Engagements were held as part of the preparation of the new Master Plan

Financial Implications

Decisions on the Allocation of Resources to fund the priority action items will be addressed by Council as part of annual budget deliberations

Prepared By:



Director, Development and
Strategic Initiatives

Larry Silani

Link to Strategic Priorities

Yes	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
Yes	Promote a healthy and environmentally conscious community

Communications

	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	Transportation Master Plan.docx
Attachments:	- LaSalleTMP_Council Presentation 20191212reduced.pdf
Final Approval Date:	Dec 27, 2019

This report and all of its attachments were approved and signed as outlined below:



Director, Public Works

Peter Marra



Chief Administrative Officer

Joe Milicia

Our Next Move

Town of LaSalle Transportation Master Plan



Council Presentation

January 14, 2020



Presentation Overview

- 1 Introduction
- 2 Project overview and timeline
- 3 Who have we engaged and what have we heard?
- 4 Draft recommendations
- 5 Next steps



Our Next Move



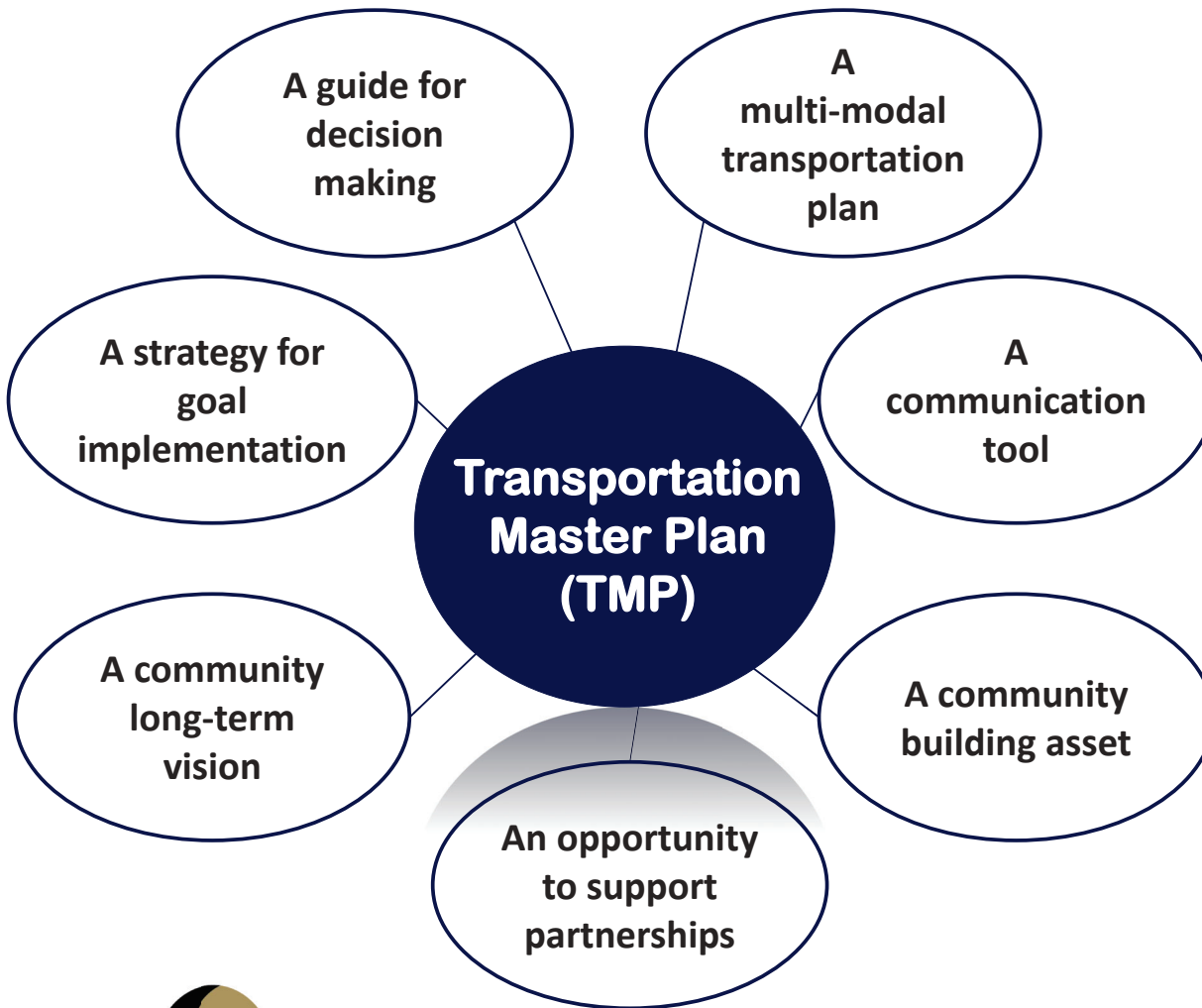
1

Introduction





What is a Transportation Master Plan (TMP)?



Why develop a TMP?



Proactively plan for all modes



Provide options for how people travel



Support goals for a **vibrant and connected community**



Enhance the quality of life for people who live, work and play in the Town



Accommodate future generation needs

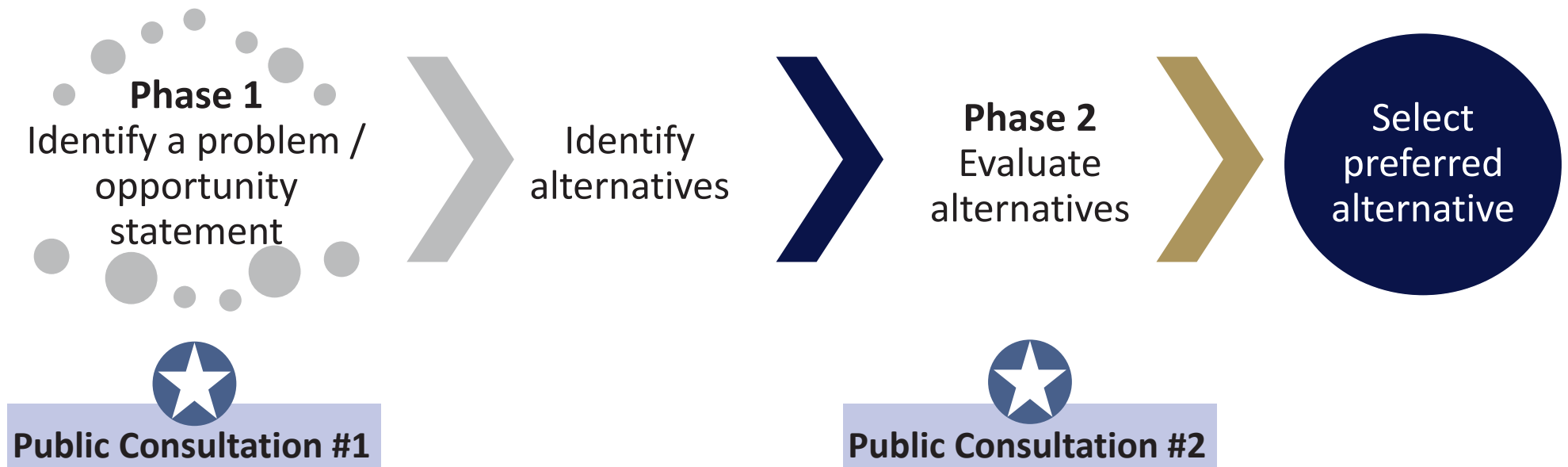




The Environmental Assessment Process (E.A.)

The **Municipal Class Environmental Assessment (E.A.)** provides a process in accordance with the E.A. Act for municipal **infrastructure projects**.

The TMP is **required to complete Phases 1 and 2** of the five phases of the process:



2

Project overview and timeline





Study Objectives

LaSalle Age-Friendly Active Transportation Plan

Improve and enhance the safety, convenience and comprehensiveness of both pedestrian and cycling networks, so that residents of all ages and abilities can travel to/from places for utilitarian and recreational purposes Town-wide.



Specific Objectives

- Identify:
 - Existing conditions
 - Gaps in the local network
 - Network connection opportunities with neighbouring municipalities
 - Facility types and design guidelines
 - Financial costs and funding sources
- Develop:
 - An asset management and maintenance strategy
 - A prioritized implementation strategy





Study Objectives

LaSalle Multimodal Transportation Assessment

Protect the natural assets and support the local economy with well integrated streets and facilities that promote multimodal travel and seamless transfers across all transportation modes.



Specific Objectives

- Identify
 - Existing conditions
 - Gaps in the network
 - Assess Town's future road needs
 - Assess Town's transit needs
- Develop
 - Roads and trails design standards
 - Policy recommendations to address future impacts of autonomous vehicles
 - Cost effective implementation strategy (priority actions)





Working Vision

*“The Town of LaSalle envisions an **accessible, well-connected, age-friendly** transportation network that supports **sustainable** and **multimodal travel** for pedestrians, cyclists, transit users and motorists. Planning, designing, constructing and maintaining the network acknowledges the **mobility needs** of numerous users of **all ages and abilities**, meeting the needs of today and tomorrow”*

The vision for LaSalle’s transportation future integrates 4 key principles:



Promote active lifestyles by providing safe and comfortable facilities for walking and cycling



Provide accessible streets for all ages and abilities in established and new neighbourhoods



Encourage seamless multi-modal travel and transfers across different transportation modes

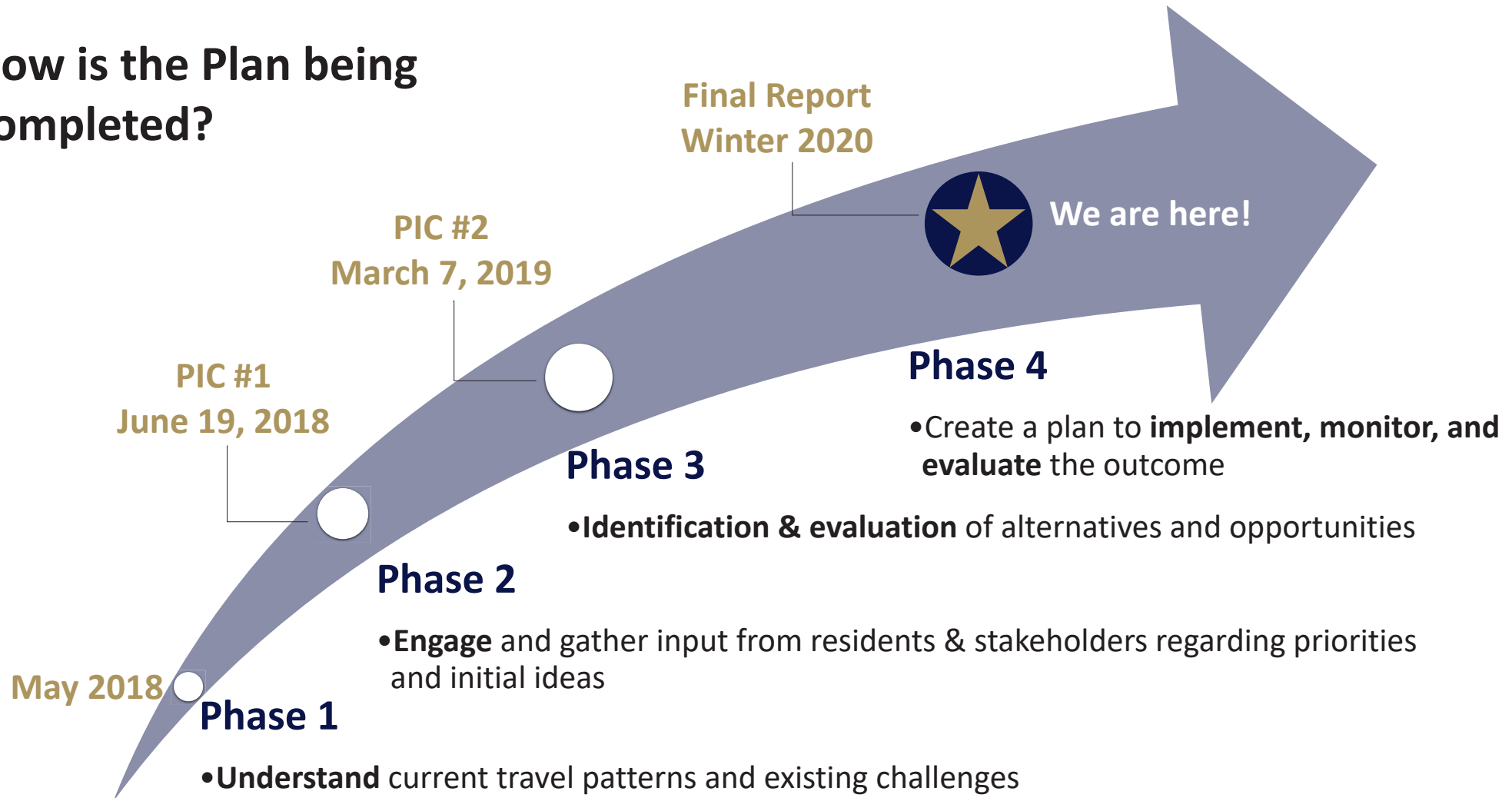


Maintain and enhance the quality of life through a well-integrated transportation system



Project Timeline

How is the Plan being completed?



Our Next Move • Town of LaSalle Transportation Master Plan



3

Who have we
engaged and what
have we heard?



Stakeholders Engaged

LaSalle Transportation Master Plan



Council Members



Community

- Residents
- Visitors
- Commuters



Steering Committee

- Engineering
- Planning



Technical Agencies

- LaSalle Police Service
- Windsor-Essex County Health Unit
- Transit Windsor
- County of Essex
- City of Windsor
- Town of Amherstburg
- Ministry of Transportation

Which initiatives are most important to you? Choose to each picture!

Group Rides		<input checked="" type="radio"/> Yes
Active and Safe Routes to School		<input checked="" type="radio"/> Yes
Bike to Work Day		<input checked="" type="radio"/> Yes
Online Hub		<input checked="" type="radio"/> Yes
Open Streets Events		<input checked="" type="radio"/> Yes
Other: Please comment		





Public Consultation #1



Category	Average Number of Comments per Project
Cycling Facilities	3.52
Traffic Calming	3.43
Pedestrian Facilities	3.08
Road Maintenance	3.07
Road Improvements	3.00
Transit Improvements	2.85
Road Safety Education	2.57
Parking	2.03

Community and Stakeholder Feedback

Geo-location of Stakeholder Feedback – Opportunities and Challenges

1 Front Rd.

Opportunity to develop waterfront area and add safer AT facilities

2 Ojibway Pkwy / Morton Dr.

Congestion and speeding, safety concerns for AT

3 Matchette Rd.

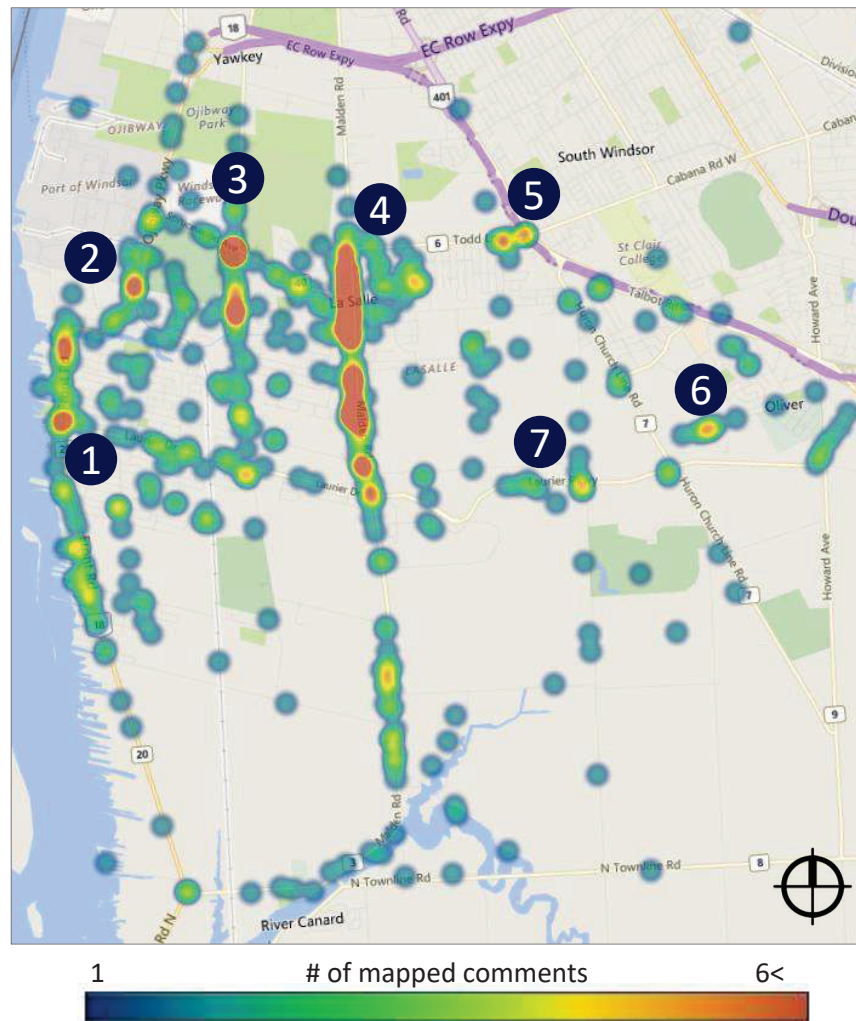
Integrate cycling facilities to Windsor and review intersection operations

4 Malden Rd.

Review traffic intersection operations, evaluate need for greater separation for cycling

5 Todd Ln.

Enhance connections to Windsor and Herb Gray Parkway Trail



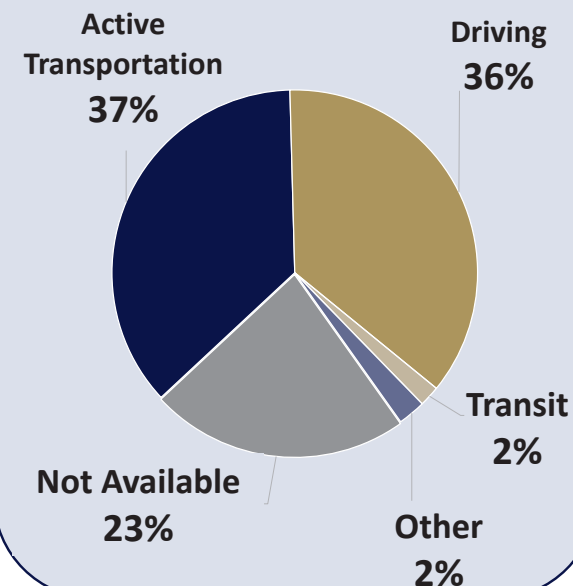
6 6th Concession Rd.

Safety concerns due to speeding; opportunity to enhance connections

7 Laurier Pkwy.

Relieve pressure from Malden Rd. and activate corridor with enhanced streetscape

Mode Referenced



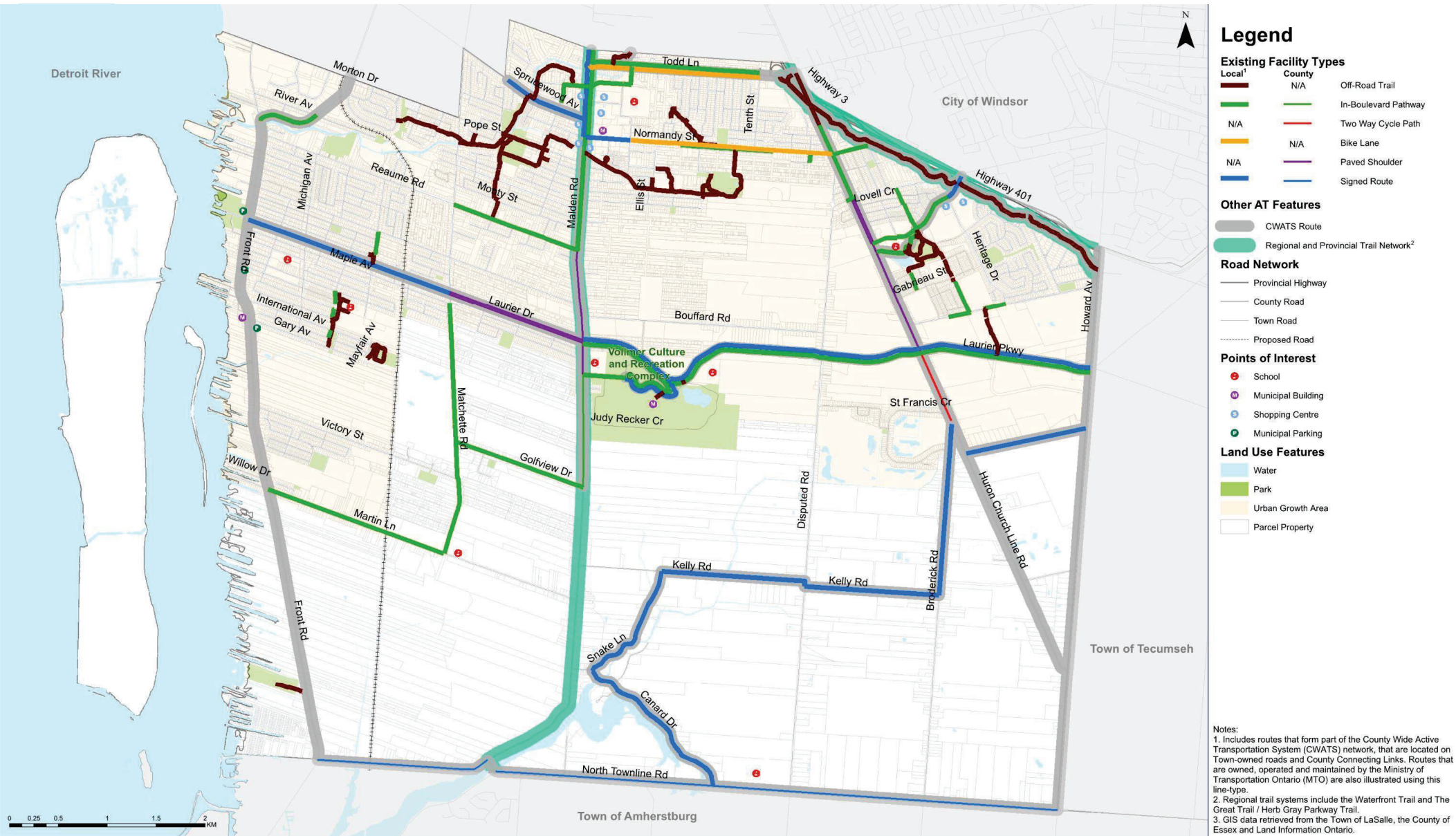
4

Draft recommendations



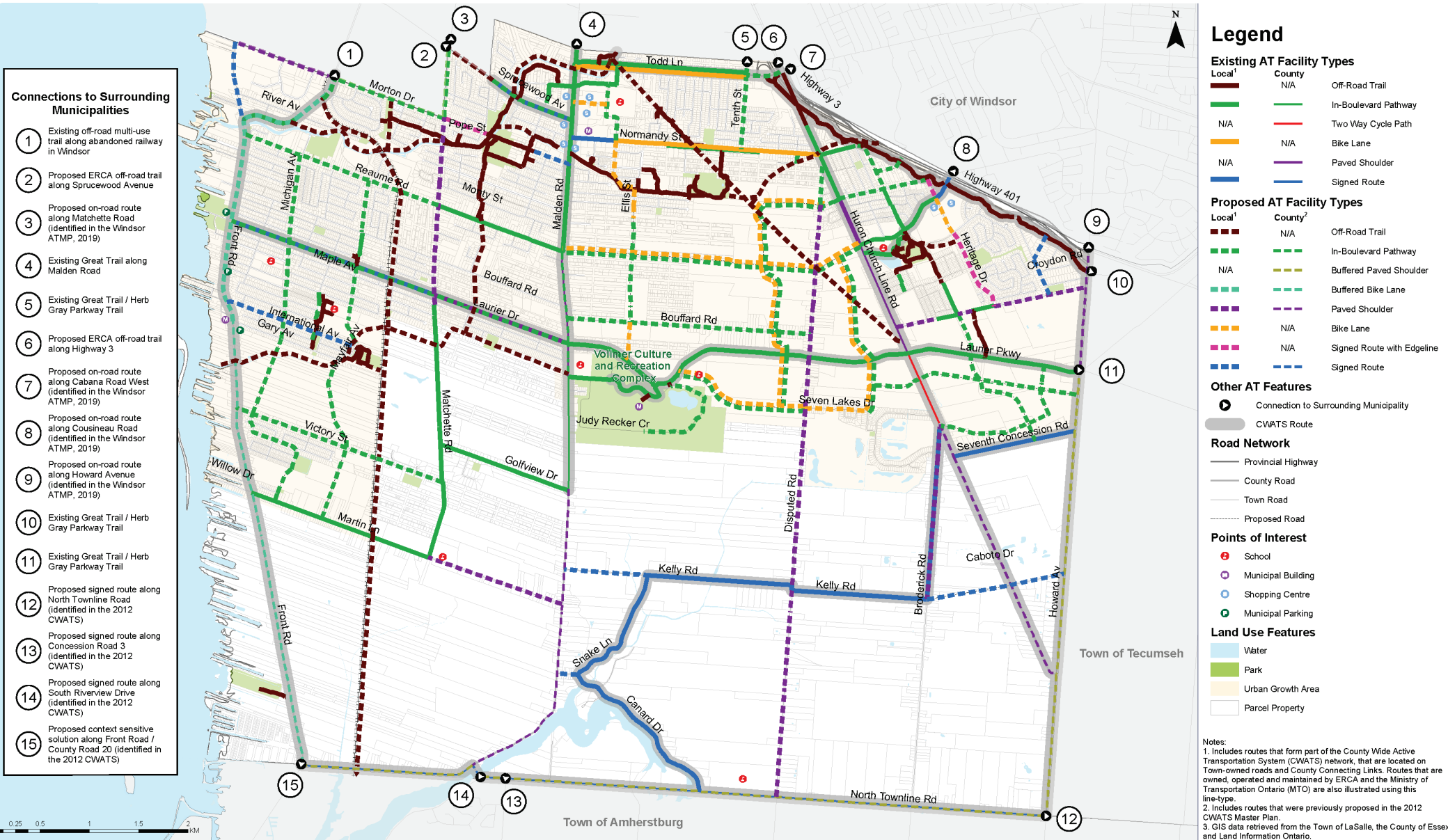


Existing Active Transportation Network





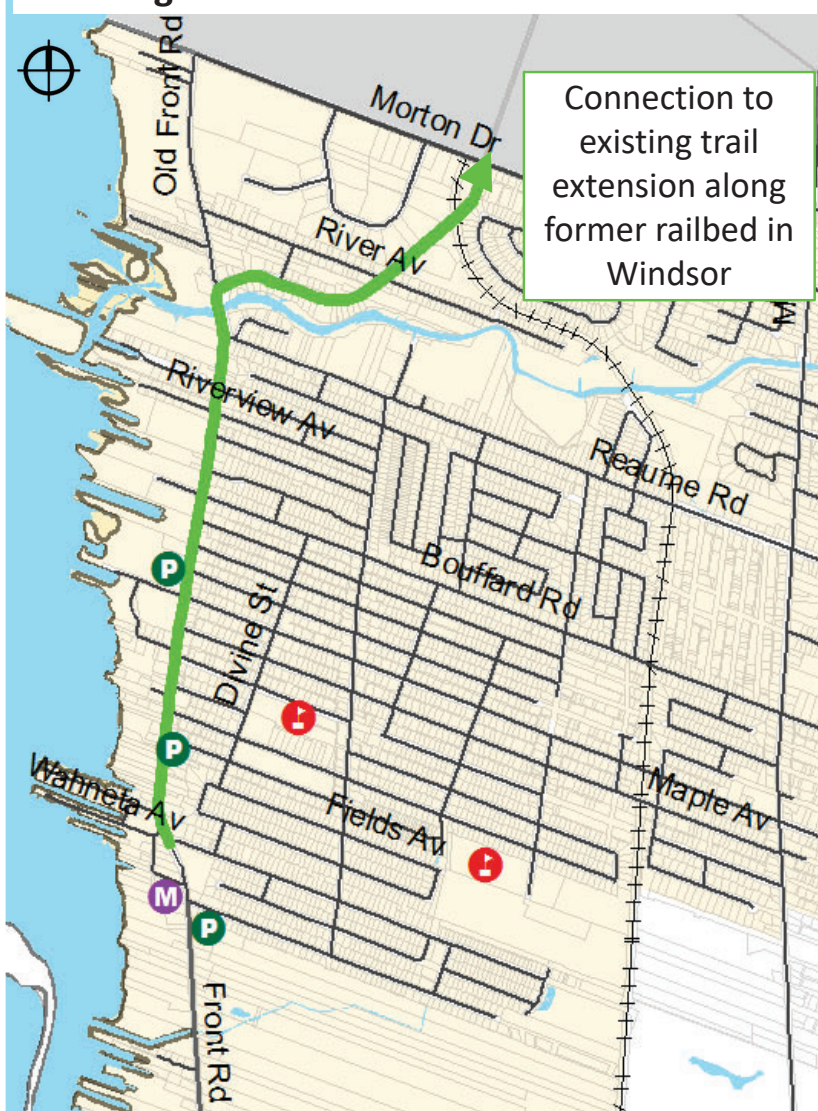
Preferred Future Draft A.T. Network





Front Road Vision - Pilot Project

Road Segment: Morton Dr to International Ave



Objective: Test a **context-sensitive solution** (as identified in the County-Wide Active Transportation Plan) to improve local and regional **A.T. connectivity** and **enhance Front Road** as a main commercial corridor, a 'Complete Street' and an attractive destination for the community.



1. **Reduce lanes** from four to three lanes with a continuous centre left-turn lane



2. Promote **off-street municipal parking** lots adjacent to Front Road



3. Implement **separated bike lanes** and sidewalks on both sides of the road



4. Encourage through / commuter vehicle traffic to use **alternate routes**

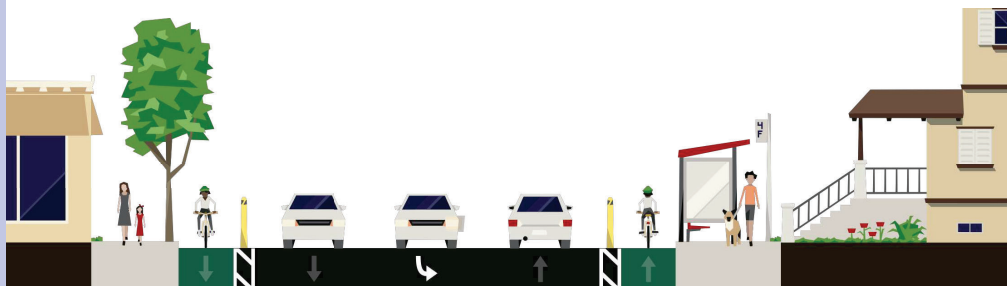


Front Road Vision – Pilot Project

Concept

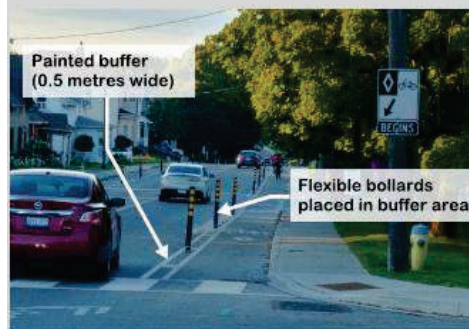


Cross-Section

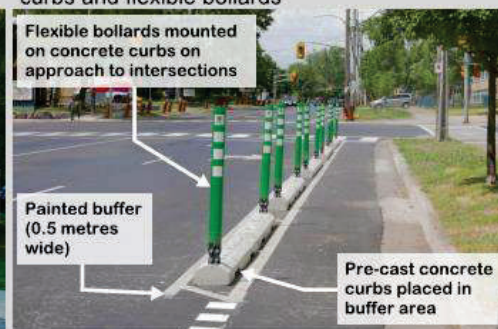


What could separated bike lanes look like?

Buffered bike lane with flexible bollards



Separated bike lane with pre-cast concrete curbs and flexible bollards



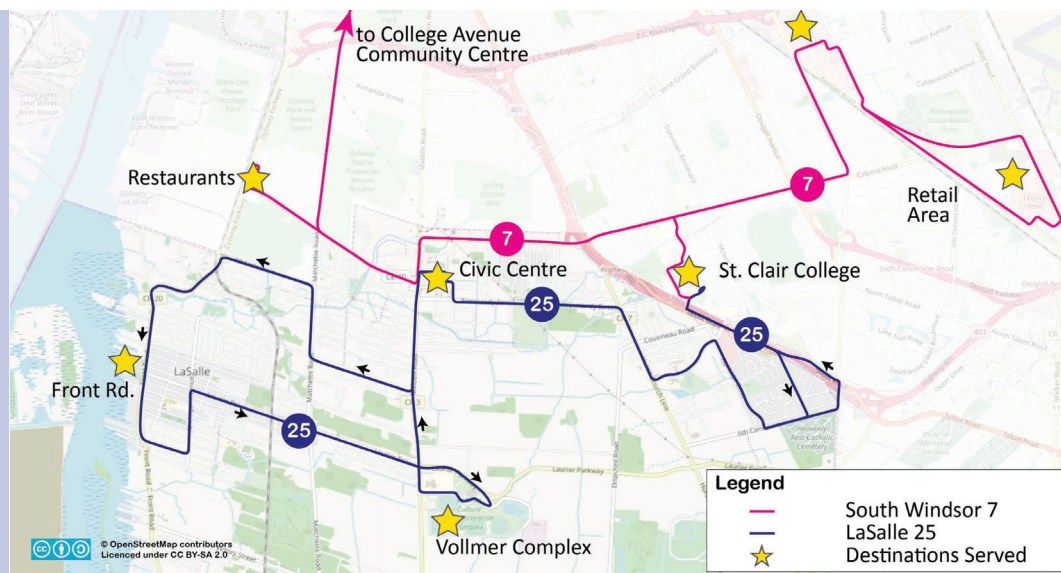
Evaluating the Pilot Project: What happens next?

1. Seek Council approval to **undertake a pilot project** on Front Road for **1-2 years**. If approved, implement the measures.
2. During the pilot:
 - Undertake **data collection** for Front Road and parallel corridors
 - Work with **local businesses** to understand concerns and potential improvements
 - Undertake **public opinion surveys** to understand public perception
3. **Report findings to Council** and recommend whether to make the pilot project permanent or not. If results do not meet expectations, then revert Front Road to prior roadway configuration.



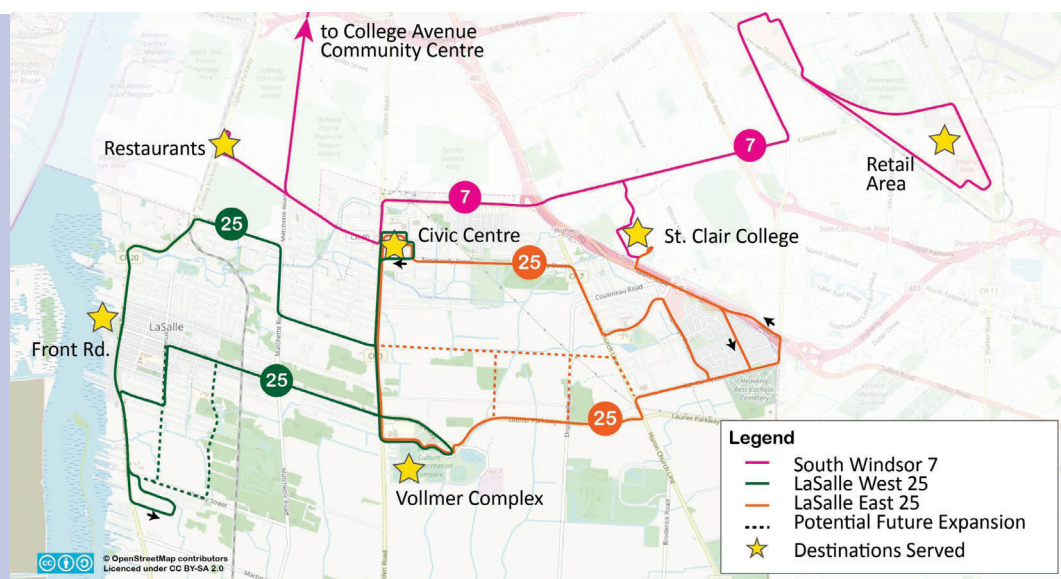
Future Transit Network

Continue or Upgrade Existing Transit



- Keep current transit route
- Upgrade to 30 minutes frequencies or have bidirectional service added (1-2 new buses)
- Connections to routes 5, 6 and 7 are maintained
- Currently serves all major destinations
- Does not serve new developing areas

Preferred Option: Split Line 25 into East & West routes

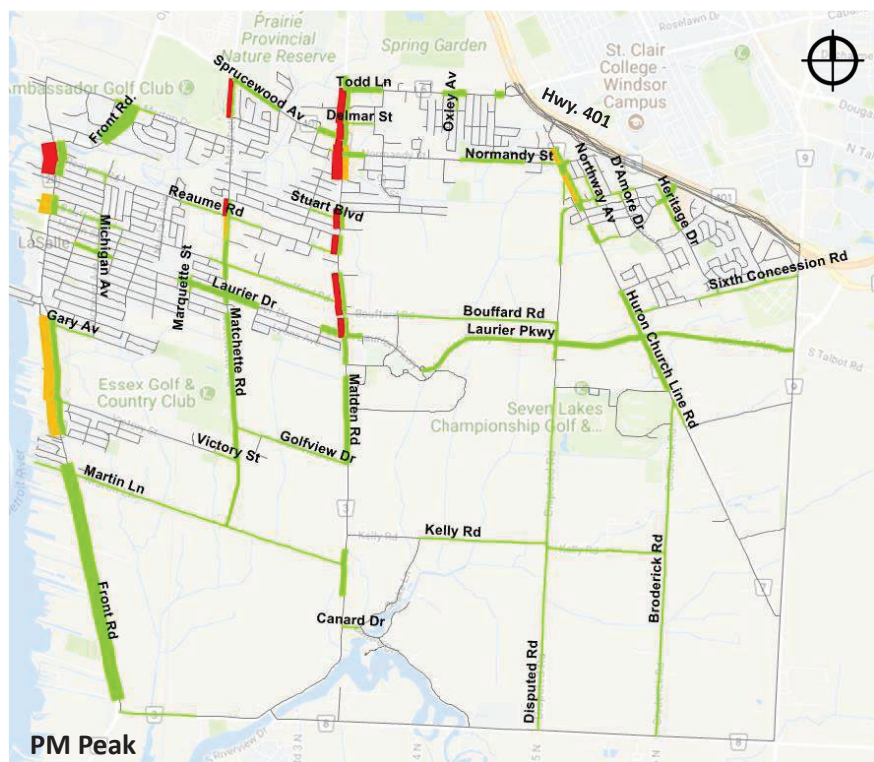


- Split current transit route
- Keep current 45-min frequencies but have bidirectional service (2 new buses)
- Connections to routes 5, 6 and 7 are maintained for the east route. Only route 7 connects with the west route.
- Transfers would be needed to get to St. Clair College from the west route, which may increase travel time for those users
- Provides new connections and serves new development areas



Future Road Network Assessment

2031 Road Network Do Nothing Alternative



2031 Road Network Preferred Alternative



- Good Level of Service
No/Low Congestion
- Fair Level of Service
Medium Congestion
- Poor Level of Service
High Congestion

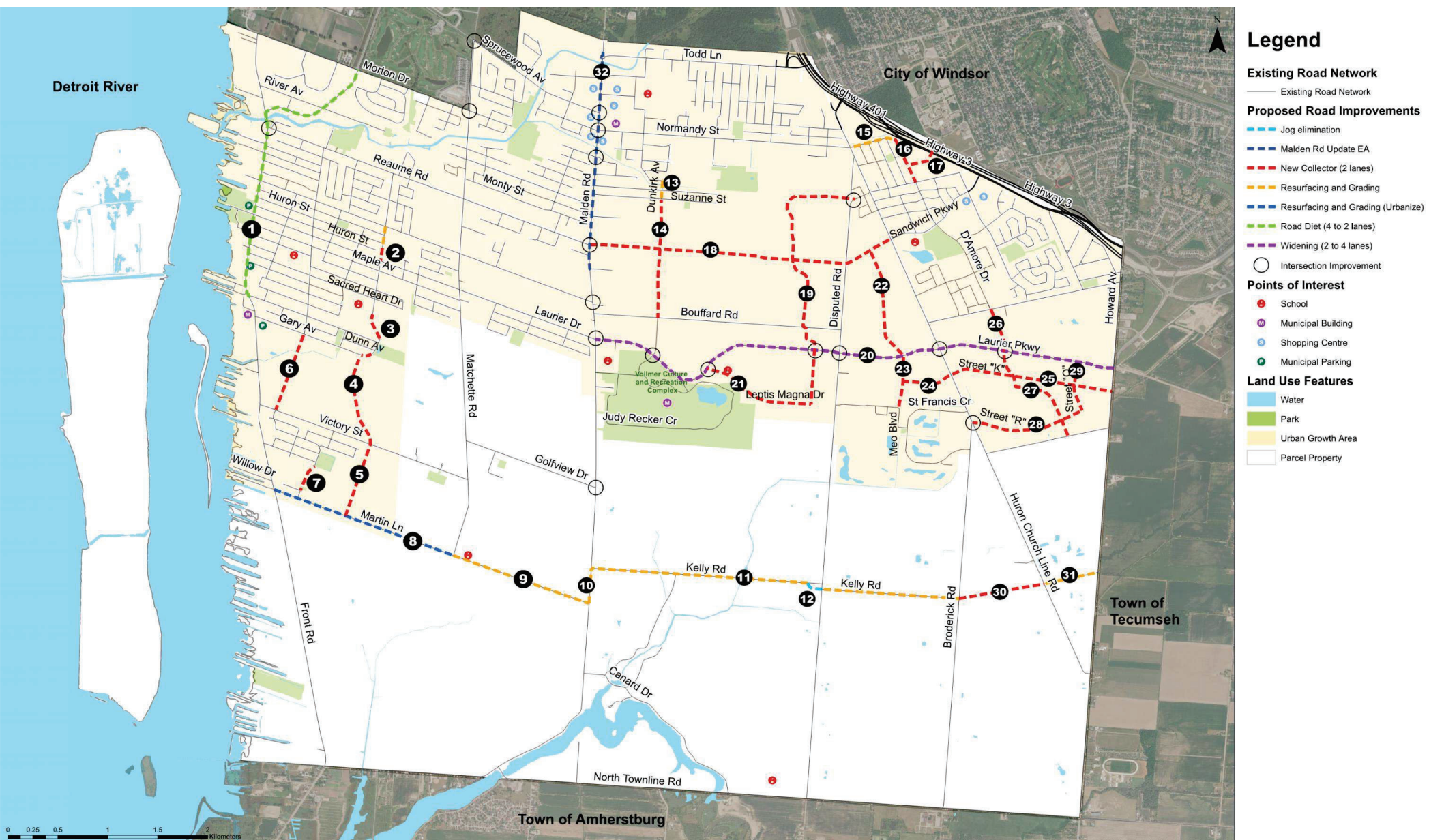
Volume (vehicle trips)



The **preferred road network alternative** is able to accommodate the future forecasted vehicular volume and improve service levels on key corridors. A comprehensive communication and transportation demand management plan will be adopted to encourage residents and commuters to use **Highway 401** and **Laurier Parkway** as the main travel corridors.



Preferred Future Draft Road Network





Traffic Calming Measures

Traffic Calming provides a framework for analyzing, reviewing, implementing, and monitoring initiatives **to help reduce speeding and enhance safety** for all transportation users in local and collector residential neighbourhood streets.

Vertical Deflections

Measures that cause a vertical upward movement of the vehicle. These measures typically result in lower vehicle speeds.

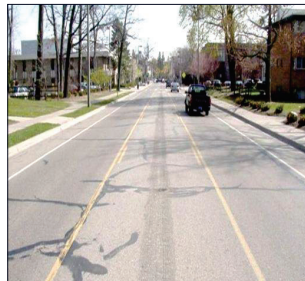


Speed Bumps

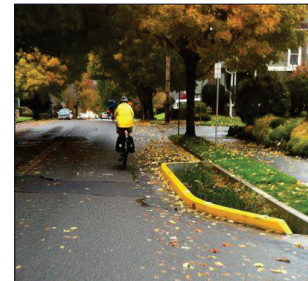
Raised Crosswalk

Horizontal Deflections

Measures that cause a lateral shift in the travel pattern of vehicles. These measures discourage short-cutting and through traffic.



Narrower Lanes



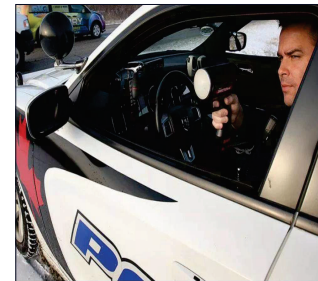
Chicanes

Other Measures

Alternative measures used to educate and control drivers and hopefully discourage reckless driving behavior.



Speed Radar Signage



Enforcement





Traffic Calming Process



1

Initiation



2

Development and Approval



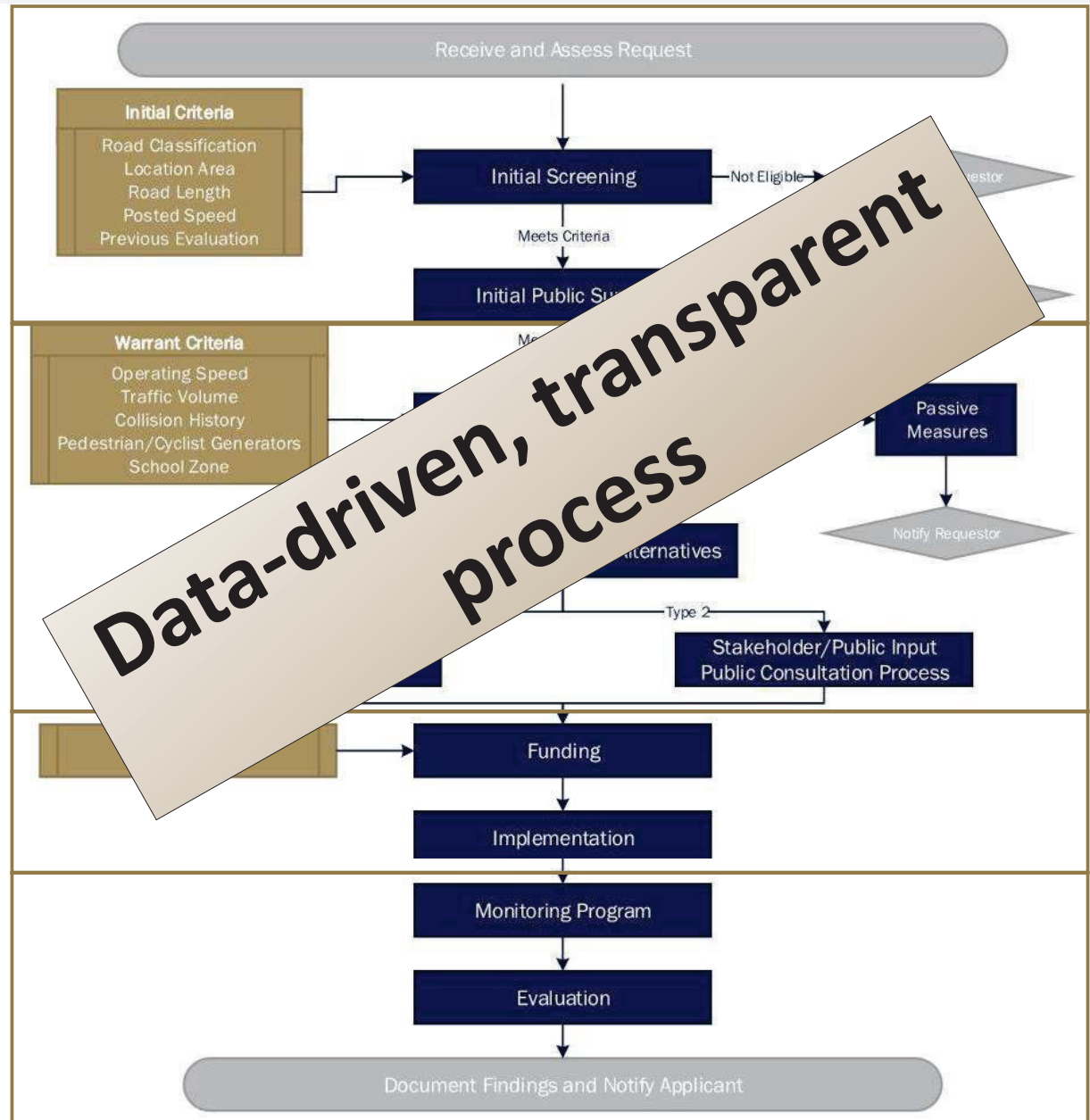
3

Implementation



4

Evaluation



Initial Screening Requirements

Criterion	Initial Screening Requirements
Road Classification	Only local and collector roads are eligible
Location Area	Primarily residential area
Road Length	Street segment length must exceed 200 metres (street segment is not interrupted by a stop sign, traffic signal or sharp curve)
Posted Speed	Posted speed limit must be less than or equal to 50km/h
Previous Evaluation	Roadway has not been considered within the last 12 months

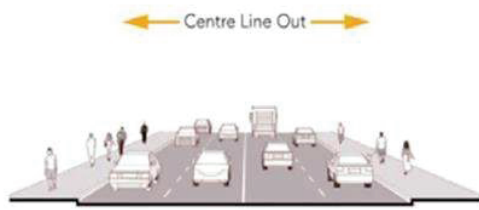




Supporting Policies

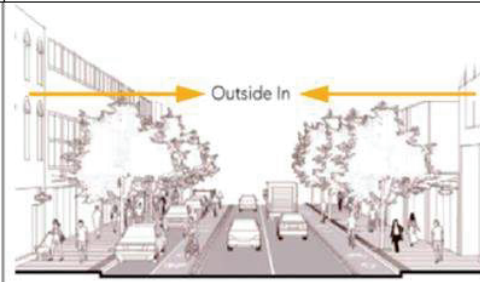
Complete Streets

20th Century Street Design Priorities



Auto-Mobility Centric
Automobile Safety

21st Century Street Design Priorities

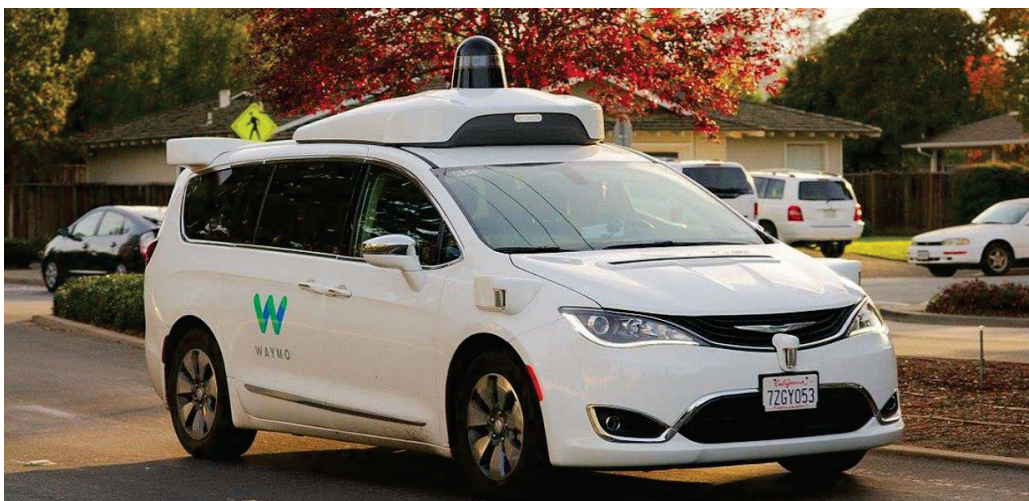


Multi-Modal Mobility + Access
Public health/ Safety
Economic Development
Environmental Quality
Livability / Quality of Life

Adopt a Complete Streets policy that requires streets to be planned, designed, built and maintained **for all users and abilities**. Some benefits associated include:

- Increased **health benefits** by promoting active transportation.
- Enhanced **safety** for all users by acting as complementary **traffic calming measures**.
- Increased **livability** by promoting attractive streetscapes.
- Improve **environmental quality** by reducing congestion and pollution.

Emerging Technologies



Prepare for emerging mobility technologies to facilitate the integration and operation of **ride-sharing, electric vehicles and driverless vehicles**. Associated benefits include:

- Increased **efficiency** and transfers of multi-modal operations.
- Improved **environmental conditions** by reducing pollution and congestion.
- Reduce need for parking facilities.

5

Next steps



Our Next Move • Town of LaSalle Transportation Master Plan

Next Steps

What is next for LaSalle's TMP?

- 1 Incorporate Council comments
- 2 Issue for Council approval in February 2020
- 3 Issue Notice of Study Completion
- 4 Begin implementation after 30-day review period



THANK YOU!



Our Next Move

Larry Silani, MCIP, RPP

Director of Development & Strategic Initiatives

Town of LaSalle

lsilani@lasalle.ca

(519) 969-7770 Ext. 1288



Peter Marra, P. Eng.

Director of Public Works

Town of LaSalle

pmarra@lasalle.ca

(519) 969-7770 Ext.1475



Brett Sears, MCIP, RPP

Senior Project Manager, Transportation

WSP

Brett.Sears@wsp.com

(289) 982-4752





The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: A. Burgess, MCIP, RPP,
Supervisor of Planning & Development Services

Department: Development & Strategic Initiatives

Date of Report: December 16, 2019

Report Number: DS-01-2020

Attachments: Figures 1 to 5

Subject: Application: Draft Plan of Subdivision & Rezoning Applications
Our File Nos: T-01-2014 & Z-08-2019
County of Essex File No: 37-T-19003
Applicant & Registered Owner: Sorge Enterprises Inc. (Tony Sorge)
Agent/Planner: Dillon Consulting Limited (Karl Tanner)
Location: The lands affected by these applications comprise approximately 24 hectares (58 acres) of land located south of Laurier Parkway, west of Huron Church Line Road, known as Harmony Lakes Subdivision

Recommendation

That the report of the Supervisor of Planning & Development Services of LaSalle dated December 16, 2019 (DS-01-2020) regarding Harmony Lakes Subdivision be Approved and that the Council recommend to the County of Essex's Manager of Planning Services, that they grant draft approval to a Draft plan of Subdivision (prepared by Roy Simone, O.L.S., dated January 25, 2019) for the subject lands, and that the County of Essex be requested to attach the following conditions to the subject draft plan of subdivision approval:

- a) that the required storm water management plan be prepared by the Applicant and approved by the Town Engineer and ERCA Staff;
- b) that all identified road allowances be conveyed to the Town;
- c) that a subdivision agreement be entered into with the Town to ensure that all required municipal infrastructure and services are designed and built by the Applicant to the satisfaction of the Town, and that all required financial contributions be made and/or secured to the Town, including all required letters of credit, cash securities and insurances;
- d) that Block 13 be conveyed to the Town for parkland purposes, in accordance with the Planning Act requirements;
- e) that Block 1 be conveyed to the Town for storm water management purposes;
- f) that Block 14 be conveyed to the Town for natural heritage protection purposes.

Once the County of Essex has granted draft approval to the Applicant's Draft Plan of Subdivision:

- a) that the required subdivision agreement be prepared and executed to Council's satisfaction;
- b) that the required zoning by-law amendment, rezoning the subject lands in accordance with the corresponding land uses recommended in this Staff Report, be prepared by Town Staff and brought to Council for adoption purposes.

Report

INTRODUCTION AND NATURE OF THE SUBJECT APPLICATIONS:

This report is intended to provide members of Council with comments and recommendations regarding applications that have been submitted to the Town requesting approval for a Draft Plan of Subdivision, and a corresponding rezoning for approximately 24 hectares (58 acres) of land located south of Laurier Parkway, west of Huron Church Line Road.

Figure 1 depicts the location of the subject lands, and Figures 2 and 3 identify the existing Official Plan designations and Zoning By-law zone categories that apply to the Applicant's land holdings.

Figure 4 is the Applicant's Draft Plan of Subdivision, prepared by Roy Simone, O.L.S., dated January 25, 2019.

If approved, this Draft Plan of Subdivision would allow the construction/development of:

- approximately 182 new single detached, semi-detached, and townhouse style dwelling units on 12.3 hectares (30 acres) of land;
- new commercial buildings and/or mid-rise apartment style buildings on a total of approximately 3 hectares (7.2 acres) of land situated along the south side of Laurier Parkway;
- a new park on approximately 1.2 hectares (3 acres) of land, new storm water management facilities, and natural heritage buffer areas.

The Applicant has requested that the Zoning By-law Amendment rezone the subject lands from a Residential One Holding Zone, a Residential Four (R4-7) Holding Zone, and a Recreational Zone to:

- Traditional Neighbourhood Design Residential 1-2 (TND– R1-2) Zone;
- Traditional Neighbourhood Design Mixed Use Corridor (TND-MU1) Zone;
- Natural Environment (NE) Zone;
- Recreational (RE) Zone;

Figure 5 illustrates the Applicant's requested zoning by-law changes for the subject draft plan of subdivision application.

PROVINCIAL POLICY STATEMENT AND OFFICIAL PLAN CONSIDERATIONS

The Planning Act requires that all decisions made by LaSalle Council and by the County of Essex conform with the land use designations and policies contained within the municipal approved Official Plans (both the Lower-Tier and Upper-Tier plans) that are in effect at the time that an application is received.

The Planning Act also requires that:

- I. these decisions be made in a manner that are consistent with the policies that are contained within the 2014 Provincial Policy Statement; and
- II. all public works conform with the policies contained within the approved municipal Official Plan

The **2014 Cabinet adopted Provincial Policy Statement** includes a number of inter-related policies that provide direction to all Planning Authorities, including policies that require municipalities to:

- promote densities for new housing which efficiently use land, resources, infrastructure and public service facilities, and creates an appropriate range and mix of housing units that are affordable and capable of meeting the evolving needs of all household types;
- promote land use patterns that support compact/walkable communities, the use of active transportation, and transit in areas where it exists or is to be developed;
- promote cost-effective development and standards to minimize land consumption and servicing costs and to sustain the financial well-being of the municipality over the long-term;
- maintain at all times the ability to accommodate residential growth for a minimum of 10 years, and maintain land with servicing capacity sufficient to provide at least a 3 year supply of draft approved and suitably zoned residential land;
- encourage compact, mixed-use development that incorporates compatible employment uses to support liveable and resilient communities, and provide opportunities for a diversified economic base, taking into account the needs of existing and future businesses;
- plan for healthy and active communities by creating public streets, spaces and facilities to be safe, to meet the needs of pedestrians, and to foster social interaction and facilitate active transportation and community connectivity;

- promote compact built form and a structure of nodes and corridors, and focus commercial, employment and other travel-intensive land uses on sites which are well served by transit where this exists or is to be developed, or designing these to facilitate the establishment of transit in the future;
- improve the mix of housing and employment/commercial uses to shorten commute journeys and to decrease transportation congestion;
- promote opportunities for economic development and community investment-readiness.

In Essex County, authority for land use planning matters is a shared responsibility, with:

- the Upper-Tier (the County of Essex) performing the delegated provincial authority of approving all local Official Plans and all Plans of Subdivision;
- the Lower-Tier (the Town of LaSalle, and all other six Lower-Tier municipalities) being responsible for adopting detailed land use plans (Official Plans), comprehensive zoning by-laws, community improvement plans, etc. --- and for delivering day-to-day land use planning and development control services to the ratepayers/landowners located within each of their local jurisdictions.

The County of Essex is also responsible for adopting a county-wide Official Plan that contains more general planning policies related to growth management, natural heritage, etc., and is responsible for preparing population, employment and housing projections for the county as a whole and for each of the seven local municipalities.

When dealing with draft plan of subdivision applications each local municipality holds the required statutory public meeting, and the local Council is responsible for making recommendations to the Manager of County Planning (the provincially delegated approval authority in Essex County that has been assigned by County Council to make decisions on their behalf).

LaSalle Council is also responsible for setting out the detailed development obligations for all plans of subdivision (to be included as part of the corresponding subdivision agreement), and for preparing and adopting the implementing zoning by-law amendment.

The subject lands are located within a “Prime Settlement Area” as identified on Schedules “A1” and “A2” in the **approved 2014 County of Essex Official Plan**. The Prime Settlement Area corresponds to the limits of Town of LaSalle’s urban area boundary.

Subsection 3.2.4.1 of the County Official Plan states that:

Primary Settlement Areas shall be the focus of growth and public/private investment in each municipality;

Primary Settlement Areas shall have full municipal sewage services and municipal water services and stormwater management services, a range of land uses and densities, a healthy mixture of housing types including affordable housing options and alternative housing forms for special needs groups, and be designed to be walkable communities with public transit options (or long-term plans for same).

Local municipal Official Plans shall establish appropriate land uses in accordance with the policies of this Plan.

All types of land uses are permitted within the Settlement Areas designation subject to the specific land use policies of the local Official Plans.

Cost effective development patterns and those which minimize land consumption and reduce servicing costs are encouraged. Land use patterns which may cause environmental, heritage preservation or public health and safety concerns shall be avoided.”

Subsection 2.8.1 of the approved County of Essex Official Plan contains policies pertaining to how roads are to be managed, including the following:

When considering matters of land use planning, the County shall:

- Strive to minimize conflict between local and non-local traffic by protecting the County Road system depicted on Schedule “D1”. The County shall discourage new development that would adversely impact traffic movement along the County Road system unless road improvements can be undertaken to eliminate the adverse impact. New development proposing access onto County Roads outside of “Settlement Areas” shall be managed according to the County access policies;
- Encourage safe, convenient and visually appealing pedestrian facilities , where appropriate, along the Provincial and County Road systems;
- Ensure that development proposals that are likely to generate significant traffic, are accompanied by a traffic impact study addressing the potential impact on the Provincial and County Road systems and the surrounding land uses, and how to minimize any identified negative impact.”

For the subject draft plan of subdivision and rezoning applications, the lands affected are designated "Residential District", and "Mixed Use Corridor" in the **October 2018 Town of LaSalle approved Official Plan**.

These lands are also situated within the "Settlement Area" designation as shown on Schedule "A1" in the 2014 Approved Upper-Tier (County of Essex) Official Plan document.

Section 2 of the LaSalle Official Plan contains the Town's Growth Management Policies, including the following:

- 2.2 c) Development phasing, and the corresponding approval of development applications will be considered on the basis of the ability of the Town, the County, land developers, and development charge related revenue to pay for infrastructure development costs, as required, and through the application of the following criteria:
- i) Growth shall occur in a comprehensive, logical, efficient and fiscally responsible manner. Primary factors to consider through the review of applications for new development include:
 - The integration of new development within the planned community structure, resulting in a highly inter-connected, compact and walkable/bikeable urban form;
 - The provision of adequate municipal infrastructure, parks and other community facilities and services to accommodate the proposed growth in a cost efficient manner;
 - The provision of appropriate transportation facilities (including active transportation infrastructure), and the availability of adequate capacity on the existing and planned road network; and,
 - The appropriate protection of the Natural Heritage System.
 - ii) If one or more of these criteria cannot be addressed to the satisfaction of the Town, the processing and/or approval of development applications may be held in abeyance, or deferred, until such time as all of the criteria have been addressed."

Section 3.1 of the LaSalle Official Plan contains a number of fundamental principles that are intended to provide guidance and assistance to Council and to all affected landowners, community stakeholders, and to LaSalle residents and businesses, to ensure that the Town remains a healthy, vibrant and successful community, including the following:

- “A **complete community** meets people's needs for daily living throughout an entire lifetime by providing convenient access to an appropriate mix of jobs, local services, a full range of housing, including affordable housing, public services and community infrastructure, including educational and recreational facilities, and a robust open space system. Convenient access to public transportation and a linked network of active transportation facilities are crucial elements of a complete community;
- A **viable community** has a strong economy that is market responsive, efficient and cost effective;
- A **high quality and ultimately a beautiful community** includes well-designed neighbourhoods, Centres and Corridors, buildings, streetscapes, parks and open spaces. A beautiful community protects natural heritage features and includes an accessible and well-designed system of public parks and open spaces that celebrate the site, and provide opportunities for enjoyment by the entire population. A high quality community includes destinations, landmarks and gateways that distinguish it within its context and establish a sense of place. Crucial to a high quality community is the attention to the interplay among built form, the public realm and the natural environment. A high quality community should engender a sense of pride as a place to live and a sense of stewardship in its long-term care and maintenance;
- A **healthy community** consciously seeks to improve the health of its citizens by putting public health high on the social and political agenda. Physical, social and mental wellbeing are the necessary components of public health, including access to healthy food, clean air and water, and opportunities for physical activity. The built environment should be designed to create opportunities to encourage residents to be physically active and socially engaged. A fundamental element of a healthy community is the inclusion of active transportation. Active transportation refers to any form of human-powered transportation - walking, cycling, using a wheelchair, scooters, inline skating or skateboarding;
- A **sustainable community** is environmentally and socially healthy and resilient. It meets the challenges of climate change, and other environmental issues through integrated solutions, rather than through fragmented, incremental approaches that meet one objective at the expense of the others. A sustainable community manages its human, natural and financial resources equitably and takes a long-term view - one that is focused on both present and future generations. Sustainability success relies upon having specific and measurable targets for indicators related to energy, water, carbon and waste.
- A **resilient community** can effectively respond to emergencies because it has a plan in place, responsibilities assigned and facilities available. Natural or human made disasters are considered and the necessities of life are provided, particularly for those who are most at risk. Access to power, food, water and

health care is ensured, while emergency services are equipped to operate and provide assistance in all conditions.”

Section 3.2.2 of the LaSalle Official Plan articulates applicable Urban Design Policies that are intended to provide direction with respect how individual developments and redevelopments are to be designed and built, including the following:

- To ensure development is compatible, when considering any application for development within the Town of LaSalle, particular attention shall be paid to the following:
 - i) Adverse impacts are to be minimized on adjacent properties in the vicinity;
 - ii) Significant natural heritage features and their associated ecological and hydrological functions are appropriately protected;
 - iii) The height and massing of nearby buildings is appropriately considered, and buffers and/or transitions in height and density to adjacent properties are implemented, where necessary;
 - iv) On-site amenity space is provided and it is reflective of the existing patterns of private and public amenity space in the vicinity;
 - v) Streetscape patterns, including block lengths, setbacks and building separations; and,
 - vi) Utility, infrastructure and transportation system capacity exists and/or will be made available to serve the proposed development and there are no undue adverse impacts on the Town’s sewer, water, storm water management and transportation systems.
- The design of the street network, as well as the configuration of lots and the siting of buildings adjacent to streets, is an essential part of a community’s character;
- New development shall be based on a modified grid system of streets which facilitates connectivity within the community and with adjacent areas;
- The layout of streets, configuration of lots and the siting of buildings and parking areas shall ensure that:
 - i) Buildings and structures are oriented to the street, and at intersections are massed toward the intersection;
 - ii) Reverse lotting is prohibited;

- iii) There are significant areas of unobstructed road frontage adjacent to the greenway system, particularly for schools, parks and natural heritage features, to allow for views into such sites and for public access and neighbourhood safety and enjoyment;
 - iv) In residential areas, garages are designed so that they are not the dominant feature;
 - v) Lighting provides suitable illumination for vehicles, pedestrians and cyclists;
 - vi) Parking areas for large-scale uses are designed to reduce their impact on the adjoining streetscape by such features as screening with low walls and landscaping; minimizing parking between the building and the street; subdivision into smaller areas using landscaping and a location on the lot which reduces impact on the street;
 - vii) Street trees are planted along all public roadways, which over time will result in a creation of tree-lined canopies along all public thoroughfares; and,
 - viii) New roads shall be designed and built to have shorter block lengths that are generally less than 250 metres in length to encourage walking and cycling.
- All residents in the Town's Urban Area should be able to safely and conveniently walk/cycle to one or more component of the parks and open space system and/or the Natural Heritage System.
 - All parks and open spaces shall be accessible and visible from the street system. Public parks shall include substantial street frontage, generally greater than 50 percent of the total perimeter distance, to create safe and inviting public spaces.
 - Parks are an integral component of the Town's open space system, and for recreational, natural heritage and stormwater management purposes, should be located along/near existing and planned LaSalle greenway features.
 - All parks and open spaces shall be developed with native, water efficient, drought resistant planting materials. Hard surface materials shall be permeable, whenever possible.
 - Where a park or open space abuts the Natural Heritage System, native, non-invasive plantings should be utilized.

Two land use designations apply to the subject draft plan of subdivision ---- the "Residential District", and the "Mixed Use Corridor" designations, for lands as depicted on Figure 2.

Chapter 4 of the LaSalle Official Plan articulates the applicable Land Use Policies, including the following:

Subsection 4.7 Residential District Designation

Intent

- a) An array of housing and building types, as well as uses that support neighbourhood living, are encouraged throughout the Residential District Designation. Development in the Residential District Designation will contribute to the creation of compact, connected and walkable/bikeable neighbourhoods, where a wide range of community assets, such as schools, parks, mixed use corridors, the town centre and the waterfront, are within a five minute walk.

Permitted Uses

- b) Lands within the Residential District Designation may include a full range of residential dwelling types, as well as supporting land uses intended to serve local residents. The following uses may be permitted on lands within the Residential District Designation, as shown on Schedule B: Land Use Plan, subject to the policies of this Section:
 - i) Dwelling units in low-rise, mid-rise and high-rise built forms;
 - ii) Second units;
 - iii) Communal housing, including special needs housing and housing for seniors;
 - iv) Live-work units;
 - v) Home occupations;
 - vi) Bed and breakfast establishments;
 - vii) Non-residential, neighbourhood supporting uses, as set out in subsection 5.2 of this Plan;
 - viii) Elementary and secondary schools;
 - ix) Community facilities, parks and open spaces;
 - x) Parking facilities at-grade and/or in structure; and,
 - xi) Public uses and public and private utilities.
- c) Generally, the range of permitted residential and non-residential supporting uses and building types shall be distributed throughout the Residential District Designation. The range of permitted land uses within the Residential District Designation shall be further refined through the implementing Zoning By-law.

Development Policies

- d) Reverse frontage (back-lotting) along public streets shall not be permitted.
- e) The character of the Town's established neighbourhoods within the Residential District Designation shall be maintained. When considering an application for a development within this Designation, the policies in Chapter 3 of this Plan shall be applied. In addition, land use specific policies that are applicable within this Designation are included in Chapter 5 of this Plan.

4.5 Mixed Use Corridor Designation

Intent

- a) The Mixed Use Corridor Designation functions as the connective spine of the Town as well as destinations for the surrounding neighbourhoods. The Mixed Use Corridor Designation provides a significant opportunity for creating vibrant, pedestrian and transit oriented places through investment in infrastructure, with particular attention to urban design and the creation of safe and inviting places for people.
- b) Areas that are designated Mixed Use Corridor Designation will typically include an array of compatible land uses including retail and service commercial uses, mid-rise and high-rise residential uses, as well as institutional and community uses. These Mixed Use Corridors are expected to provide people-oriented employment and to accommodate higher density/intensity development, while maintaining a broad mix of land uses that support investment in transit and the achievement of complete communities.

Permitted Uses

- c) Buildings and sites throughout the Mixed Use Corridor Designation are encouraged to accommodate an array of uses. This mixture of uses is encouraged not just within the designation in general, but also on individual development sites, and within individual buildings. Uses in stand-alone buildings are also permitted, unless specified otherwise within the policies of this Plan or the implementing Zoning By-law. Permitted uses on lands designated as Mixed Use Corridor Designation may include:
 - i) Retail, service commercial uses and restaurants of all types and scales, including auto-focused uses such as auto dealerships, service centres and repair shops;
 - ii) Hotels, including convention/conference facilities and other ancillary uses;
 - iii) Commercial, medical, social service, administrative and institutional office uses, medical clinics, labs and other similar uses;

- iv) Apartment style Mid-Rise and High-Rise residential uses, including communal housing, which may include special needs housing, housing for seniors, and residential care facilities;
 - v) Institutional uses, cultural, recreational and entertainment facilities, community facilities, parks and green spaces;
 - vi) Parking facilities at-grade and/or in structure; and,
 - vii) Public uses and public and private utilities.
- d) The range of permitted land uses within the Mixed Use Corridor Designation shall be further refined through the implementing Zoning By-law. The Zoning By-law may, for specific sites within the Mixed Use Corridor Designation, not permit all of the uses listed herein.

Development Policies

- e) Development in the Mixed Use Corridor Designation shall generally be part of a comprehensively planned site, where a grouping of permitted uses function with some common parking and/or loading facilities and shared ingress and egress. Freestanding buildings are also permitted on individual sites, provided they do not adversely affect access or traffic circulation within the broader Mixed Use Corridor Designation.
- f) Apartment style residential uses shall be in stand-alone buildings, or in upper storeys of a mixed-use building/development. They may be located on individual sites, or form part of a larger, comprehensively planned site.
- g) In consideration of the low density residential character that exists along Disputed Road at the Laurier Parkway intersection, lands fronting onto Laurier Parkway near this intersection may also be used for low density residential purposes, provided that they are integrated with planned new residential developments to the north and/ or south of Laurier Parkway and that they do not back onto or derive their access from Laurier Parkway. The exact limits of the lands that may be used in this manner will be determined as part of future draft plan of subdivision applications.
- h) Within the Mixed Use Corridor Designation, the implementing Zoning By-law will confirm a minimum lot depth that is appropriate to accommodate the scale and mix of uses proposed, including the functional elements of the development, such as parking, loading and garbage collection/storage requirements based on a Conceptual Site Plan. The minimum depth of a development site within the Mixed Use Corridor Designation, prior to the development of a Conceptual Site Plan, shall be approximately 45 metres.

- i) When considering an application for a development within the Mixed Use Corridor Designation, the following shall be considered:
 - i) Adverse impacts are minimized on adjacent properties in the vicinity;
 - ii) Significant natural heritage features and their associated ecological and hydrological functions are appropriately protected;
 - iii) The height and massing of nearby buildings is appropriately considered and buffering and/or transitions in height and density to adjacent properties are implemented, where necessary;
 - iv) At-grade uses may change over time. As a result, the floor-to-ceiling height of ground floors for all buildings should generally be sufficient to adapt to a range of permitted uses;
 - v) On-site amenity space is provided in keeping with the intended use of the site;
 - vi) Streetscape patterns, including block lengths, setbacks and building separations are designed to support and encourage walking, cycling and other forms of active transportation; and,
 - vii) Utility, infrastructure and transportation system capacity exists or will be made available to serve the proposed development and there are no undue adverse impacts on the Town's sewer, water, stormwater management and transportation systems.
- j) Adequate parking, loading and garbage collection/storage facilities for all permitted land uses shall be provided on the site. Front yard parking will generally not be permitted. Parking and servicing areas shall be located at the rear or side of the building.
- k) When considering an application for a development within the Mixed Use Corridor Designation, the policies in Chapter 3 of this Plan shall be applied. In addition, land use specific policies that are applicable within this Designation are included in Chapter 5 of this Plan.
- j) All development within the Mixed Use Corridor Designation shall be subject to Site Plan Approval."

It should be noted that:

- Meo Boulevard is designated as a Collector Road, and will be extended northerly through the subject draft plan of subdivision to interconnect with Laurier Parkway;
- Laurier Parkway is designated as an Arterial Road, owned, maintained and managed by the Town of LaSalle as an urban street that will over time develop as a vibrant, walkable mixed-use district where residents will be able to live, work, shop and socialize;

- The section of Huron Church Line Road (County Road 7) located south of Sandwich West Parkway is located within the Town's urban area boundary (which is also the limits of the Settlement Area boundary of the County of Essex Official Plan), and is designated as an Arterial Road;
- All other streets depicted on the Applicant's Draft Plan of Subdivision are designated as Local Roads;
- With the exception of County Road 7, all existing and planned roads situated within Applicant's Draft Plan of Subdivision are owned and under the jurisdiction of the Town of LaSalle.

AGENCY COMMENTS:

The County of Essex is the delegated approval authority (delegated by the Province of Ontario) for all Draft Plan of Subdivision applications for the seven (7) Lower-Tier municipalities that collectively comprise the Corporation of the County of Essex.

As the approval authority, the County of Essex has circulated this draft plan of subdivision application to various agencies, utility companies, school boards, etc.

The Manager of County Planning will be receiving these agency comments.

It should be noted that as part of the Applicant's submission to the County of Essex and to the Town of LaSalle, the Applicant's Consultant (Dillon Consulting) prepared and submitted a Planning Justification Report, a Functional Servicing Study, and correspondence/reports related to Endangered Species, Archaeological, Natural Heritage and Storm Water Management matters.

PUBLIC COMMENTS RECEIVED TO DATE:

The Planning Committee held an Information Meeting on November 19, 2019, in the Council Chambers at the Town Hall:

- (i) to provide an opportunity for residents/landowners from the surrounding neighbourhood to obtain additional information;
- (ii) to provide a forum for questions to be asked of the Applicant; and
- (iii) to receive public comments at the "front-end" of the development review/approval process.

Representatives of the Applicant (Dillon Consulting) were in attendance, and provided a description of the subject Draft Plan of Subdivision and Rezoning applications.

No member of the public attended this information session.

COMMENTS AND DISCUSSION

In assessing the merits of this Draft Plan of Subdivision and Rezoning applications, the following comments are offered for Council's consideration:

- a) The Applicant's Draft Plan of Subdivision and Rezoning applications represent a large new greenfield development, which is intended to be serviced and fully built out over a 3 to 5 year planning horizon. When fully built there will be:
 - i) approximately 182 new single detached, semi-detached, and townhouse style dwelling units on 12.3 hectares (30 acres) of land;
 - ii) new commercial buildings and/or mid-rise apartment style buildings on a total of approximately 3 hectares (7.2 acres) of land situated along the south side of Laurier Parkway;
 - iii) a new park on approximately 1.2 hectares (3 acres) of land, new storm water management facilities, and natural heritage buffer areas.

A broad range of housing types will be created on the subject lands, to meet the needs of a diverse and evolving mix of households (including a growing elderly population, families and households with special needs) that will be looking for more affordable housing choices located in close proximity to where existing and planned shopping, recreational, and employment opportunities are located.

This draft plan incorporates progressive and sound land use/transportation planning principles and urban design features that will result in:

- i) highly walkable, compact, inter-connected urban streets, which foster healthy and active lifestyles, and promote social interaction;
- ii) new economic development and employment opportunities as part of new commercial businesses, institutional uses, and residential care facilities that will be built along the new Laurier mixed-use corridor;

- iii) a safe and inviting higher density walkable public and private realm, built form and streetscape along Laurier to support and promote active transportation and the expansion of public transit usage within the Town of LaSalle's growing urban neighbourhoods, nodes and corridors;
 - iv) new parks, trails and other public amenities that will serve the needs of young families, empty nesters, single person households, and persons of all ages and abilities.
- b) Arterial and Collector Roads are being designed, built and improved in keeping with the applicable transportation and infrastructure policies as set out in the Town's approved Official Plan. It should be noted that:
- Meo Boulevard is designated as a Collector Road, and will be extended northerly through the subject draft plan of subdivision to interconnect with Laurier Parkway;
 - Laurier Parkway is designated as an Arterial Road, owned, maintained and managed by the Town of LaSalle as an urban street that will over time develop as a vibrant, walkable mixed-use district where residents will be able to live, work, shop and socialize;
 - The section of Huron Church Line Road (County Road 7) located south of Sandwich West Parkway is located within the Town's urban area boundary (which is also the limits of the Settlement Area boundary of the County of Essex Official Plan), and is designated as an Arterial Road;
 - All other streets depicted on the Applicant's Draft Plan of Subdivision are designated as Local Roads;
 - With the exception of County Road 7, all existing and planned roads situated within Applicant's Draft Plan of Subdivision are owned and under the jurisdiction of the Town of LaSalle.

Laurier Parkway is designated as an urban arterial road, and from an economic development and growth management point of view is a vital mixed use corridor for the Town of LaSalle, that is intended to provide "people-oriented" employment opportunities and a broad range of goods and services to thousands of residents living along this corridor and/or living on the surrounding residential streets.

It will be urbanized and developed with sidewalks, cycling/trail facilities, street trees, curbs, urban driveways, and street intersections, all designed and built with features that make this corridor highly walkable, supportive of transit, and capable of carrying moderate volumes of vehicular traffic, cyclists, pedestrians and transit riders at slower speeds.

Laurier Parkway is not a highway, nor is it intended to be built and managed as a public thoroughfare with the restricted access and intersection corridor control policies that are applied to highways, where the primary objective of the highway is to move large volumes of cars and trucks at high rates of speed.

Town Staff have been consistent in their communication with respect to how the new Laurier mixed-use corridor is to be developed and managed.

The Manager of County Planning Services supported and has agreed with this mixed use corridor policy approach for both Laurier Parkway and for Malden Road, and approved LaSalle's new Official Plan on that basis.

It should be noted that the foundation for the Laurier mixed use corridor is set out in the Local Comprehensive Review that was prepared and submitted to the County of Essex and to the Province of Ontario, as part of the approval process for the new Official Plan.

Huron Church Line Road is also designated as urban arterial road within LaSalle's approved settlement area boundary. Section 2.8.1 of the approved County of Essex Official Plan recognizes that these roads can have direct access, provided steps are taken to make the necessary road improvements to eliminate adverse impacts.

Steps will be taken by the Town to ensure that the Applicant makes the necessary improvements along Laurier Parkway and on Huron Line Road so that safe and appropriate driveway access and intersections can be provided. The engineering and design details will be further refined and included as part of the required subdivision agreement for the subject lands.

Intersection and pedestrian/cycling improvements will also be made on the collector road extension that is being built as part of this development – with details of such improvements being set out in the subdivision agreement.

All local streets within this plan of subdivision will have sidewalks on both sides of the road, and will have street trees in the landscaped boulevards to create safe, inviting and highly walkable streetscape for all users.

- c) Preliminary engineering plans have been prepared and submitted to the Town by the Applicant's Engineering Consultant for this Draft Plan of Subdivision.

A new storm water management pond will be built as part of this new development, and it will be designed so that it is inter-connected with the existing SWM facility located immediately to the south of the subject lands.

Sanitary sewage trunk infrastructure is available for these lands, and will be extended by the developer to service all of the proposed new lots.

Existing trunk watermains are available for this development, and the developer will be designing and building the watermain distribution system within this plan of subdivision in keeping with standards and design specifications to be approved by the Town Engineer. Watermains and appurtenances including fire hydrants shall be installed by the developer, and such mains will need to be “looped” to the satisfaction of the Town Engineer in order to comply with current provincial water regulations.;

As already noted, there will be a number of road improvements that are required for this new plan of subdivision --- including the addition of a 3rd lane (for turning purposes), and the urbanizing of the road platform along the new Laurier Parkway mixed use corridor. The timing and engineering details associated with these planned road, intersection, trail/sidewalk improvements will need to be approved by the Town Engineer and included as part of the subdivision agreement. Improvements will also need to be made along Huron Church Line Road, for the new lots and road intersection as shown on the Applicant’s Draft Plan. These improvements will need to be approved by the Town Engineer and the County of Essex (since this portion of Huron Church Line Road is a County Road), and will also be described in the corresponding subdivision agreement.

Details regarding the work that needs to be undertaken by the Applicant with respect to the proposed new parkland dedication and trail construction will be set out in the subdivision agreement.

It should be noted that there is sufficient sanitary sewerage and water treatment plant capacity available to service the subject lands. In addition, recent engineering studies have confirmed that these lands are situated outside of the flood inundation zone and have an adequate outlet to accept the storm water runoff from this development.

Prior to final approval being granted to this plan of subdivision, the Applicant’s engineering plans will need to be finalized and approved to the satisfaction of Town Engineering Staff and ERCA (as it relates to storm water management). These final approved engineering plans will be incorporated as part of the corresponding subdivision agreement;

The Applicant has also completed the necessary Endangered Species and Archaeological studies, and language will be included in the subdivision agreement to ensure that the recommendations that have been made to address ESA matters will be implemented as required.

- d) Town Staff are satisfied that these Planning Act applications are consistent with the applicable policies as set out in the Provincial Policy Statement, and conform to the applicable policies as articulated in the approved County of Essex and the approved Town of LaSalle Official Plans.

For all of the above noted reasons, Town Planning and Engineering Staff recommend that Council pass a resolution recommending to the County of Essex (Manager of Planning Services) that they grant draft approval to a Draft plan of Subdivision (prepared by Roy Simone, O.L.S., dated January 25, 2019) for the subject lands, and that the County of Essex be requested to attach the following conditions to the subject draft plan of subdivision approval:

- a) that the required storm water management plan be prepared by the Applicant and approved by the Town Engineer and ERCA Staff;
- b) that all identified road allowances be conveyed to the Town;
- c) that a subdivision agreement be entered into with the Town to ensure that all required municipal infrastructure and services are designed and built by the Applicant to the satisfaction of the Town, and that all required financial contributions be made and/or secured to the Town, including all required letters of credit, cash securities and insurances;
- d) that Block 13 be conveyed to the Town for parkland purposes, in accordance with the Planning Act requirements;
- e) that Block 1 be conveyed to the Town for storm water management purposes;
- f) that Block 14 be conveyed to the Town for natural heritage protection purposes.

Once the County of Essex's Manager of Planning Services has granted draft approval to the Applicant's Draft Plan of Subdivision, Town Staff will:

- a) prepare the required subdivision agreement, and will bring this agreement to Council for execution purposes;
- b) prepare the required zoning by-law amendment, rezoning the subject lands in accordance with the corresponding land use zone categories as recommended in this Staff Report, and will bring the draft zoning by-law amendment to Council for adoption purposes.

We would be pleased to answer any questions with respect to the contents of this Staff Report.

Consultations

In accordance with the Planning Act

Financial Implications

None

Prepared By:



Supervisor, Planning and Development

Allen Burgess, MCIP, RPP

Link to Strategic Priorities

*	Expanding and diversifying our assessment base
*	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
*	Promote a healthy and environmentally conscious community

Communications

	Not applicable
*	Website
	Social Media
	News Release
*	Local Newspaper
	Bids & Tenders
*	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	Z-08-14 and T-01-14.docx
Attachments:	<ul style="list-style-type: none">- FIG1.pdf- FIG2.pdf- FIG3.pdf- FIG4.pdf- FIG5.pdf
Final Approval Date:	Dec 24, 2019

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Peter Marra



Director, Development and
Strategic Initiatives

Larry Silani



Chief Administrative Officer

Joe Milicia



Legend:



Location of
Subject Lands



LaSalle File No:
Z-08-2019 & T-01-2014

Applicant:
Sorge Enterprises

Date:
December 13, 2019

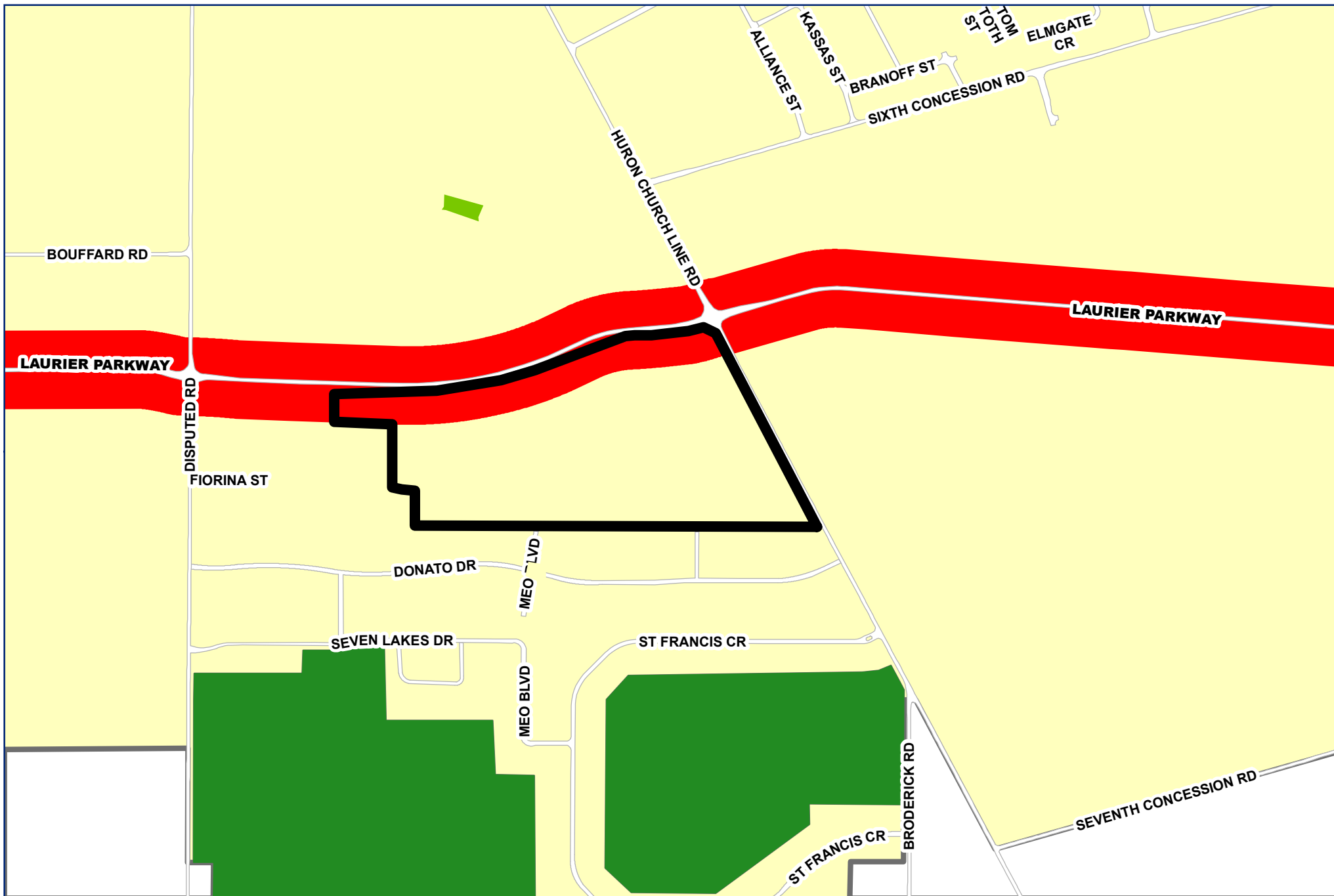
Title:


FIGURE 1 - LOCATION MAP

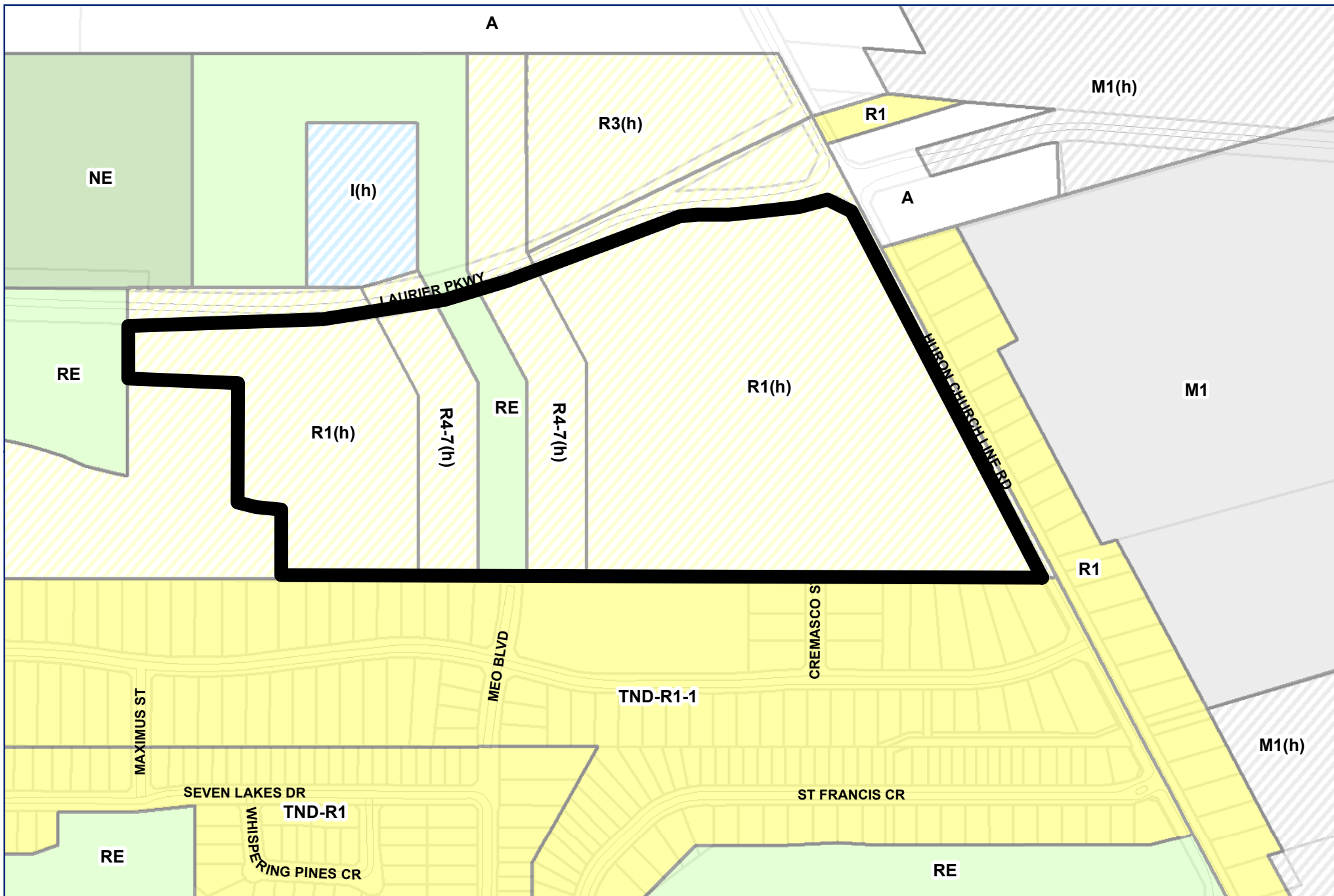
Notes:

75

This document is not a Legal Plan of Survey.



<p>Legend:</p> <p> MIXED USE CORRIDOR DESIGNATION</p> <p> RESIDENTIAL DISTRICT DESIGNATION</p> <p> SUBJECT LANDS</p>	<p>LaSalle File No: Z-08-2019 & T-01-2014</p>	<p>Title: FIGURE 2 - EXISTING OFFICIAL PLAN DESIGNATIONS</p>
	<p>Applicant: Sorge Enterprises</p>	
	<p>Date: December 13, 2019</p>	
		<p>Notes:</p> <p>This document is not a Legal Plan of Survey.</p> 



Legend:



Subject Lands



LaSalle File No:

Z-08-2019 & T-01-2014

Applicant:

Sorge Enterprises

Date:

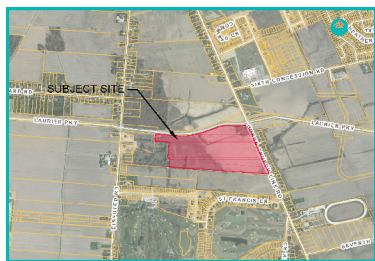
December 13, 2019

Title:

FIGURE 3 - EXISTING ZONING

Notes:

This document is not a Legal Plan of Survey.



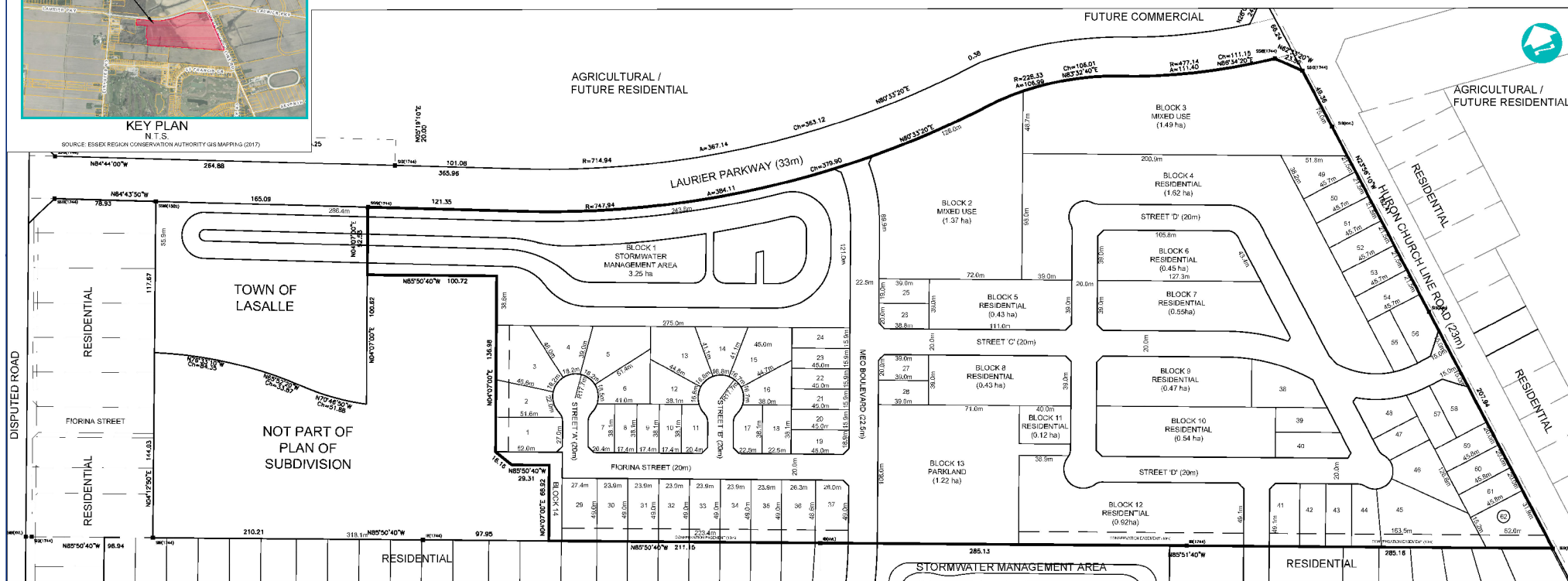
"METRIC" DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

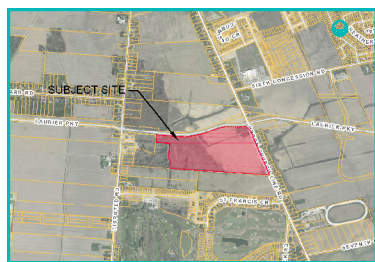
BEARING REFERENCE
BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE
WESTERN LIMIT OF HURON CHURCH LINE SHOWN AS
HAVING A BEARING OF N25°23'35"W ON PLAN 12R-6946.

Scale: 1:3,000 (11"x17")

Draft Plan of Subdivision

Part Of Lots 1 and 2 Concession 3 (Petite Cote),
FORMERLY IN THE GEOGRAPHIC TOWNSHIP OF SANDWICH WEST
NOW IN THE TOWN OF LASALLE





KEY PLAN
N.T.S.

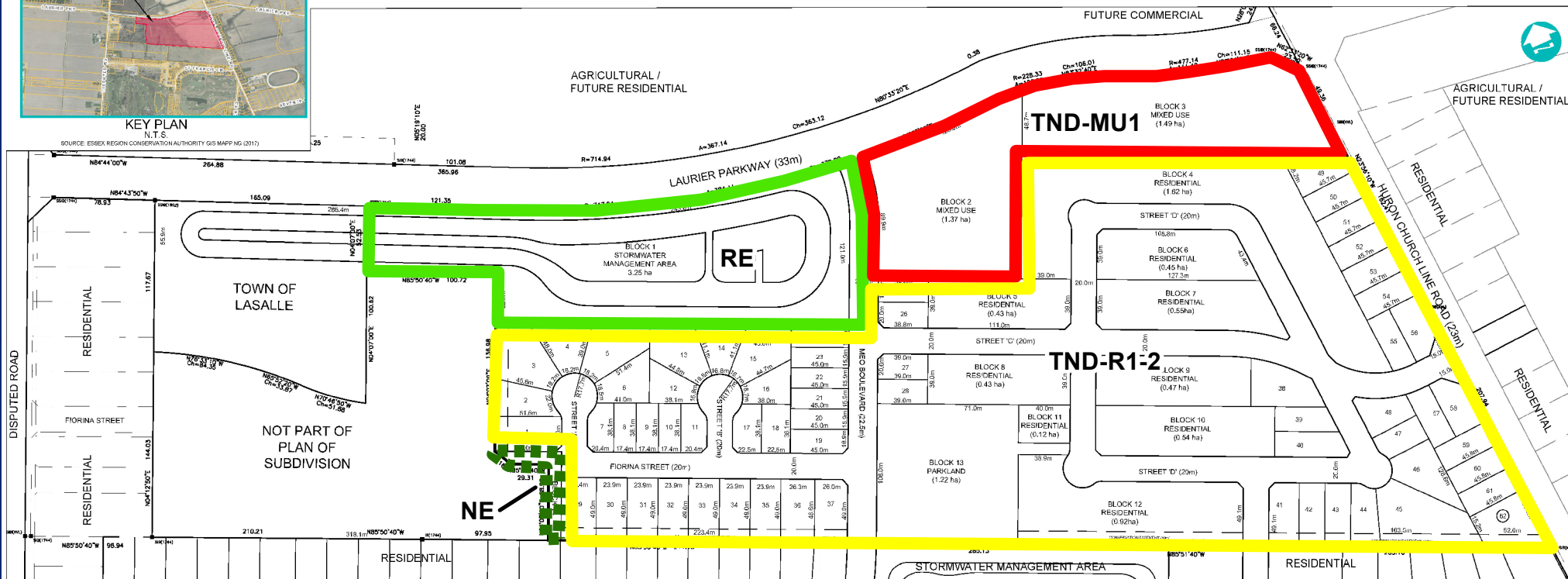
SOURCE: ESSEX REGION CONSERVATION AUTHORITY GIS MAPPG NG (2017)

"METRIC" DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

BEARING REFERENCE
BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE WESTERN LIMIT OF HURON CHURCH LINE SHOWN AS HAVING A BEARING OF N25°23'35"W ON PLAN 12R-6946.

Scale: 1:3,000 (11"x17")

Draft Plan of Subdivision
Part Of Lots 1 and 2 Concession 3 (Petite Cote),
FORMERLY IN THE GEOGRAPHIC TOWNSHIP OF SANDWICH WEST
NOW IN THE TOWN OF LASALLE



LEGEND

- TND-R1-2 (TRADITIONAL NEIGHBOURHOOD DESIGN RESIDENTIAL 1-2 ZONE)
- TND-MU1 (TRADITIONAL NEIGHBOURHOOD DESIGN MIXED USE CORRIDOR ZONE)
- RE (RECREATIONAL ZONE)
- NE (NATURAL ENVIRONMENT ZONE)



LaSalle File No:
Z-08-2019 & T-01-2014
Applicant:
Sorge Enterprises
Date:
December 13, 2019

Title:
PROPOSED ZONING CATEGORIES FOR SUBJECT LANDS

Notes:

This document is not a Legal Plan of Survey.



The Corporation of the Town of LaSalle

To: Mayor and Members of Council
Prepared by: Dave Sutton, Fire Chief
Department: Fire Services
Date of Report: December 20, 2019
Report Number: FIRE 20-01
Subject: Extension of Radio Communications Service Agreement

Recommendation

That the report of the Fire Chief dated December 20, 2019 (FIRE 20-01) regarding the extension of the Digital Radio-Communication System Agreement with RadioCo Ltd. (KelCom) BE RECEIVED and that the recommendation to proceed with a one-year extension of the current agreement BE APPROVED

Report

The LaSalle Fire Service entered into an agreement with KelCom in November of 2016 for the provision of digital radio communications on their proprietary network, and for the installation, maintenance, and service of required component devices and equipment. The current agreement covers the period ending Jan. 01, 2020.

A one year extension of the current agreement through February 28, 2021 is being recommended to align with other area fire department users currently on the system, as well as in consideration of the current Radio Study project which is nearing completion.

Consultations

Type consultations here

Financial Implications

The proposed Agreement extension includes a reduction in monthly fees

Prepared By:

A handwritten signature in black ink, appearing to read "Dave Sutton". The signature is stylized with a large, sweeping "D" and "S".

Fire Chief

Dave Sutton

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIRE 20-01.docx
Attachments:	- Town of Lasalle - Digital Radio System Extention 2019 Ver 1.6.pdf
Final Approval Date:	Jan 6, 2020

This report and all of its attachments were approved and signed as outlined below:



Fire Chief

Dave Sutton



Chief Administrative Officer

Joe Milicia



DIGITAL RADIO-COMMUNICATION SYSTEM AGREEMENT

This agreement made this 30th day of December 2019

BETWEEN:

RadioCo Ltd. (hereinafter called "KELCOM")

and

Town of LaSalle - LaSalle Fire Service (hereinafter called "LaSalle")

OVERVIEW

This Agreement between KELCOM and LaSalle is designed to enable access to the Digital County Radio-Communication System utilized by multiple agencies.

By executing this Agreement, KELCOM and LaSalle agree to an additional one (1) year of service delivery based on the following terms and conditions. This contract will take effect Jan 1st, 2020 thru Feb 28th 2021 with an option to review and extend for an additional term(s) in the final year of this extension.

AIRTIME SERVICES PROVIDED – VOICE AND OPTIONAL DATA

Monthly service fees, as outlined below, will include flat-rate, unlimited use, priority network access for voice communications. Multiple talk-groups will be included and interoperability access to other system users will also be included.

In addition to voice services, LaSalle can also make use of data services such as GPS and Text Messaging, if desired, at no additional cost.

SERVICE AND SUPPORT

The monthly fee also includes full user equipment maintenance for as long as the equipment remains active on the network (Lifetime Warranty). This warranty program also includes coverage for physical damage, as well as regular use, and portable battery replacement as required. Parts and labour are included in these repairs. Any onsite service for mobile/base station repairs will also be covered in this agreement. The above rates also include all Industry Canada licence fees, network maintenance fees, site rental fees and site linking fees.

MONTHLY FEES

See attached Solution Proposal for service schedule (1).

TERM OF AGREEMENT

This agreement will take effect once executed and remain in force through February 28th, 2021. Lasalle will keep a minimum of 46 active units on the network for the duration of this agreement.

SYSTEM COVERAGE AND CAPACITY

The coverage listed is based on KELCOM testing in the Town of LaSalle. The results are based on signal levels acquired in November 2016.

Kelcom agrees to maintain the system including regular maintenance, repairs and enhancements required to continue to ensure the stated coverage levels throughout the municipal boundaries of LaSalle and make reasonable efforts to overcome coverage deviation from the stated required levels due to changes in the built environment or identifiable sources of harmful interference, where such solutions are within their control. It is understood by the parties however, that signal coverage may fluctuate due to circumstances beyond the parties' control. Some examples, but not limited to, that may cause signal variances are Industry Canada or FCC nearby frequency allocation and outside radio frequency interference.

In order to provide maximum signal levels, KELCOM will design and install a UHF system (Digital County Radio Communication System) in the Town of LaSalle, in accordance with Industry Canada standards, including the installation of an approved UHF antenna and system designed filtering at the LaSalle radio communications tower site.

UPTIME

KELCOM will make all reasonable efforts to ensure the radio system is functional and available for reliable use at all times. Planned maintenance will be scheduled in advance with minimal down-time and/or alternate system coverage plans agreeable between the parties. Emergency service and repairs will be available at all times to immediately address operational failures within the system without delay.

SYSTEM COVERAGE AND CAPACITY

Street Level 95% Area (Portable)

In Building The digital radio network has been purpose built for street level coverage. Based on the existing municipal public service and public safety user requirements, we have enhanced coverage in municipalities where expanded coverage is required. As a result, most buildings within these enhanced coverage areas have 'at grade' coverage, however building design, density and construction can limit that capability. Below grade coverage is more difficult to achieve and all existing public safety users have been encouraged to use simplex fireground channels when working onsite in an internal building scenario where network level coverage is deemed not acceptable.

Honorable Herb Gray Parkway Tunnel System

KELCOM has worked closely with the Province of Ontario (MOT) and their partner Bell Mobility Radio to ensure that adequate radio coverage was made available to all local First responders that could be required to respond to calls within this tunnel system. Our local channel plan for multiple sites was included in this design and has been included to the overall solution. While our initial testing and feedback from other public safety users in this system has been very positive and we fully anticipate this to remain now, and carrying forward, ultimate performance and control of this solution remains with the Province and their service provider. As we know the coverage today it is very robust and we know of no coverage gaps within the system.

Channel Capacity - priority access for LaSalle on multiple talk paths

- Reserved for only LaSalle and current agencies on the Digital UHF Network
- Designed to accommodate LaSalle Fire Services and other Essex County Fire Services (Amherstburg/Essex) if in close proximity to LaSalle, in the event of a multi agency response. The design will allow for additional users for LaSalle special events as approved by the Town.
- future expansion ready for additional Town of LaSalle agencies

UHF-VHF Patching (hardware and labour not included in the is contract)

KELCOM agrees to provide multi-cast/simulcast technology for the dispatch consoles to allow responders to hear UHF radio transmissions on VHF open-channel pagers, and dispatch page broadcasts on VHF to be heard on UHF radios.

ENTIRE AGREEMENT

This agreement and all attached schedules constitute the entire agreement between the parties to this agreement pertaining to the subject matter hereof and supersede all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties and there are no warranties, representations, or other agreements between the parties in connection with the subject matter of this agreement except as specifically set forth herein.

GOVERNING LAW

This agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

RADIO MONTHLY FEES Currently \$59 per radio

The monthly fee for each two-way radio active on the system will be \$39.00 for the duration of this agreement. Currently 46 units

IN WITNESS WHEREOF the parties have executed this agreement the day, month and year first written above.

RadioCo Ltd. o/a KELCOM

Per: _____

Tim Schweyer

I have the authority to bind the Corporation.

Town of LaSalle

Per: _____

Print Name: _____

I have the authority to bind the Corporation.

Town of LaSalle

Per: _____

Print Name: _____

I have the authority to bind the Corporation.



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Peter Marra, P.Eng. – Director of Public Works

Department: Public Works

Date of Report: January 3, 2020

Report Number: PW-01-20

Subject: Heritage Estates Stormwater Improvements Phase 1B – Contract Award

Recommendation

That the report of the Director of Public Works dated January 3, 2020 (PW-01-20) regarding Heritages Estates Stormwater Improvements Phase 1B – Contract Award BE APPROVED.

Report

In May of 2019, the Town tendered the Heritages Estates stormwater improvement project. As part of the original tender/competitive bid process there were provisional items that were removed when the contract was awarded to J&J Lepera in June of 2019.

The provisional items consisted of the work known as Phase 1B.

Upon approval of the 2020 budget on December 18, 2019, there was money set aside to complete the provisional items and complete Phase 1B of the Heritage Estates stormwater improvement project.

We have confirmed with J&J Lepera that they will hold their prices as submitted in May 2019 to complete the work in Phase 1B.

It is recommended that the construction work for Phase 1B of the Heritage Estates stormwater improvement project be awarded to J&J Lepera as tendered.

This will allow J&J Lepera to complete the underground work during the winter and complete the restoration in the spring along with the rest of the park restoration. This will also allow the Town to have the same contractor on the same construction site without any health and safety concerns.

The construction value of Phase 1B as tendered earlier in 2019, is approximately \$811,000.00 plus applicable taxes.

Consultations

None.

Financial Implications

As noted, there was money set aside in the 2020 budget in the amount of \$1.0 million. The proposed project falls within budget.

Prepared By:

A handwritten signature in black ink, appearing to read 'Peter Marra', is positioned above the printed name.

Peter Marra, P.Eng. – Director of Public Works

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
X	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

X	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	PW-01-20 Heritage Estates Stormwater Improvements Phase 1B - Contract Award.docx
Attachments:	
Final Approval Date:	Jan 6, 2020

This report and all of its attachments were approved and signed as outlined below:



Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Peter Marra, P.Eng. – Director of Public Works

Department: Public Works

Date of Report: January 3, 2020

Report Number: PW-02-20

Subject: Demolition of 1390 and 970 Front Road – Contract Award

Recommendation

That the report of the Director of Public Works dated January 3, 2020 (PW-02-20) regarding the demolition of 1390 and 970 Front Road BE APPROVED.

Report

Administration went out for public bids for the demolition work required for the two properties on Front Road that the Town owns. Specifically 1390 and 970 Front Road.

The public tender was posted on the bids and tender website. Bids were accepted on December 20, 2019 and opened on December 23, 2019 by the Town. A total of seven contractors submitted bids and they are summarized in the table below.

Contractor	Bid Amount (plus applicable taxes)
Jones Group LTD	\$ 57,000.00
Windsor Disposal Services LTD	\$ 65,925.00
Rudak Excavating Inc	\$ 73,500.00
Facca Incorporated	\$ 74,000.00
Gagnon Demolition Inc	\$ 88,844.00
Nevan Construction Inc	\$ 108,320.00
Matassa Incorporated	\$ 148,474.00

We have spoken with representatives from the Jones Group and confirm that they understand the scope of the work, they are equipped and capable of completing the work and once awarded the project, will enter into an agreement with the Town. They propose to complete the work within the next few months.

It is recommended that the Town award this work to the Jones Group LTD to complete the demolition work as tendered.

Consultations

Communicated this bid opportunity publically through the bids and tender website.

Financial Implications

This project has been included in the overall project budget for the Front Road Park Improvements.

Prepared By:

A handwritten signature in black ink, appearing to read 'Peter Marra', with a stylized, cursive script.

Peter Marra, P.Eng. – Director of Public Works

Link to Strategic Priorities

X	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
X	Managing our human and financial resources in a responsible manner
X	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
X	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	PW-02-20.docx
Attachments:	
Final Approval Date:	Jan 6, 2020

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle
Minutes of a Meeting of the Parks, Recreation and Events Committee

November 21, 2019, 9:00 a.m.
Sandwich West Room
2nd Floor LaSalle Civic Centre
5950 Malden Road

Present: Councillor Mike Akpata
Councillor Sue Desjarlais
Councillor Jeff Renaud

Staff Present P. Marra, Director of Public Works
P. Funaro, Recreation Manager
M. Beggs, Manager of Parks and Roads
M. Masonovich, Manager of Fleet & Facilities
T. Brydon, Supervisor of Parks
Gaetano Ferraro, Manager of Finance/Deputy Treasurer
K. Scherer, Recreation Coordinator
T. Coke, Council Coordinator
L. Jean, Deputy Clerk
D. Langlois, Director of Finance/Treasurer
D. Hadre, Corporate Communications and Promotions Officer

1. Call to Order

Councillor Akpata calls the meeting to order at 9:03 a.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes from Previous Meeting

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

That the minutes of the Parks, Recreation and Events committee meeting dated October 17, 2019 BE ADOPTED as presented.

Carried.

4. Business Arising from the Minutes

Councillor Renaud asked about a report on Craft Beer Festival enhancement.
Patti Funaro commented that there will be a report for the next Committee Meeting happening in January 2020

5. Presentations

None

6. New Business

None

7. Reports

7.1 December meeting for the Parks, Recreation & Events Committee

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

That the report of the Recreation Manager dated November 12, 2019 (CR-2019-21) regarding the regularly scheduled meeting of the Parks, Recreation & Events Committee being held December 19, 2019 BE RECEIVED; and that the meeting BE CANCELLED due to the scheduled 2020 Budget Deliberations; and that public notice BE GIVEN.

Carried.

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

Councillor Renaud moved to change the date of the next Recreation and Culture meeting to take place on January 23, 2020 one week after the regularly scheduled meeting of January 16, 2020.

Carried.

7.2 Rogers Hometown Hockey Event

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

That the report of the Recreation Manager dated November 15, 2019 (CR-2019-23) regarding the Rogers Hometown Hockey Event BE RECEIVED; and that Option 2 of the event budget including required services and enhancements BE APPROVED.

Carried.

D. Hadre, Corporate Communications and Promotions Officer, leaves the room at 9:15 a.m.

7.3 Essex Power Corporation Community Youth Fund

Moved By: Councillor Desjarlais

Seconded By: Councillor Jeff Renaud

That the report of the Recreation Manager dated November 18, 2019 (CR-2019-24) regarding the Essex Power Corporation Community Youth Fund BE RECEIVED.

Carried.

7.4 December 2019 Events

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

That the report of the Recreation Manager dated November 12, 2019 (CR-2019-22) regarding December 2019 Events BE RECEIVED.

Carried.

7.5 Rendezvous Voyageur Event Financial Update

Moved By: Councillor Jeff Renaud

Seconded By: Councillor Desjarlais

That the report of the Manager of Finance/Deputy Treasurer dated November 18, 2019 (FIN-36-2019) regarding the Rendezvous Voyageur Event Financial Update BE RECEIVED for information.

Carried.

8. Next Meeting

The next scheduled meeting will take place on January 23, 2020 at 9:00am

9. Adjournment

The meeting is adjourned at the call of Councillor Akpata at 9:37 a.m.

Chair

Deputy Clerk



COMMITTEE MATTERS
Parks, Recreation and Events Committee

November 21, 2019

Clerks Note: The Parks, Recreation and Events Committee approved the following matters during their meeting held on November 21, 2019. Copies of action items are attached for reference as part of the corresponding minutes.

1. **Subject:** Rogers Hometown Hockey Event- Report of the Recreation Manager (CR-2019-23) Copy attached

Motion: that the report of the Recreation Manager dated November 15, 2019 (CR-2019-23) regarding the Rogers Hometown Hockey BE RECEIVED; and that Option 2 of the event budget including required services and enhancements BE APPROVED

See Report and Event Budget on today's agenda

2. **Subject:** Rendezvous Voyageur Event Financial Update

Motion: that the report of the Manager of Finance/Deputy Treasurer dated November 18, 2019 (FIN-36-2019) regarding the Rendezvous Voyageur Event Financial Update BE RECEIVED for information

See report on today's agenda

Committee Matters- #1
Rogers Hometown Hockey-
Event Report & Budget



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee

Prepared by: Patti Funaro, Recreation Manager

Department: Culture & Recreation

Date of Report: November 15, 2019

Report Number: CR-2019-23

Subject: Rogers Hometown Hockey Event

Recommendation

That the report of the Recreation Manager dated November 15, 2019 (CR-2019-23) regarding the Rogers Hometown Hockey Event BE RECEIVED; and that Option 2 of the event budget including required services and enhancements BE APPROVED.

Report

The Rogers Hometown Hockey Tour is a season long, touring hockey festival visiting a different Canadian community each weekend for 25 weeks between October 2019 and April 2020. The festival will be in LaSalle on February 22 and 23, 2020 and take place in the front parking lot of the Vollmer Centre.

Festival Activities Include:

- Live entertainment
- Partner activations
- NHL alumni autograph signings and meet and greets
- Community events
- Live pre-game and NHL game broadcast with Ron MacLean and Tara Slone

Additional event details are available in the attached Event Overview document.

The agreement between Rogers Hometown Hockey and the Town of LaSalle outlines a number of services that the town must provide at no cost to Rogers. In addition to these services, there are a number of additional items that the committee may wish to consider in order to enhance the event. A detailed outline of the expenses is available in the attached budget document.

Two options are available.

Option 1

Provide only the services required per the contract with Rogers at an estimated cost of \$50,350. Services are logistical in nature and include things such as fencing, portable washrooms, lighting and security to name a few. These are direct costs and do not include indirect costs such as labour and lost revenue.

Option 2

Provide the services required per the contract along with enhancements to engage the community and promote the event. Enhancements include such things as advertising through a number of channels and shuttle services to the event. These enhancements can be customized based on the committee's recommendations. A detailed outline of the expenses is available in the attached budget document and are estimated at approximately \$9,800.

\$15,000 of this event will be funded through the Culture and Recreation budget with the remainder funded through the Strategic Planning budget.

Consultations

Finance

Public Works

Corporate Communications and Promotions Officer

Financial Implications

Option 1 \$50,350

Option 2 \$60,150

Prepared By:



Manager of Recreation and Culture

Patti Funaro

Link to Strategic Priorities

	Expanding and diversifying our assessment base
Yes	Effectively communicating the activities and interests of the Town
Yes	Managing our human and financial resources in a responsible manner
Yes	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	CR-2019-23-Rogers Hometown Hockey Event.docx
Attachments:	- Copy of Hometown hockey budget.pdf - Hometown Hockey Event Overview.pdf
Final Approval Date:	Nov 18, 2019

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Director, Council Services/Clerk

Agatha Robertson

Town of LaSalle
Home Town Hockey Budget
2019-11-18

Item	Direct Cost	Indirect Cost	Total Cost	Notes
Mandatory Costs:				
Cleaning of the Premises before, during and after / emptying garbages	2,500		2,500	Staffing Costs (no seasonal workers, so who will perform this?) Assume 2 PT Janitor staff x 20 hrs + misc
Dumpster Rental	300		300	weekly cost
Additional Outdoor Lighting	3,500		3,500	Contract states at and adjacent to premises
400ft. of barriers and barricades	1,000		1,000	only 200 feet required, plus 200 for around lights
8 picnic tables	-	-	-	No cost to the Town
Existing power on premises - contract electrician	6,000		6,000	50% of strawberry festival cost
Portable Toilets	2,000		2,000	50% of strawberry festival cost
Police and Fire Service to be onsite during event		4,000	4,000	4 police officers during event (assumed 4 1st calss officers)
First Aid	700		700	16 hours x 2 lifeguards x
Security (3 personnel at all times)	8,000		8,000	Thursday at 4:00pm - Sunday at 10:00pm (\$21.11/hr x 3 staff x 78 hrs)
Rental of Heavy Machinery	8,000		8,000	2 forklifts and 1 telehandler rental for 5 days
Loss of meeting room rental revenue		500	500	
Lost ice time rental		600	600	requires ice time at a time agreed upon for rogers staff
Additional staff on hand		2,500	2,500	FO's, program staff etc
Contingency	4,800		4,800	
Parking Attendants/Parking Signs	3,000		3,000	
Total Mandatory Costs (excl. snow removal and contingency)	39,800	7,600	47,400	
Potential Additional Costs:				
Snow removal and salting	5,750	2,500	8,250	Potential Cost of shoveling around tents. Cost to be included under contingency
Contingency	4,800		4,800	
Total Mandatory Costs	50,350	10,100	60,450	
Additional optional items for consideration:				
Rink Boards	\$1,000.00			
Radio Ads	\$1,300.00			
Newspaper ads	\$1,000.00			
Window Decals	\$2,000.00			
Print (postcards/posters etc/tax insert)	\$2,500.00			
Transit Shuttle (both days)	\$2,000.00			
Total Optional Costs	\$9,800.00			

Committee Matters- #2

Rendezvous Voyageur

Event Financial Update



The Corporation of the Town of LaSalle

To: Members of the Parks, Recreation & Events Committee

Prepared by: Tano Ferraro, Manager of Finance/Deputy Treasurer

Department: Finance

Date of Report: November 18, 2019

Report Number: FIN-36-2019

Subject: Rendezvous Voyageur Event Financial Update

Recommendation

That the report of the Manager of Finance/Deputy Treasurer dated November 18, 2019 (FIN-36-2019) regarding the Rendezvous Voyageur Event Financial Update BE RECEIVED for information.

Report

The Town of LaSalle's Rendezvous Voyageur event took place on September 17th & 18th, 2019. The event commemorated the Town's Francophone heritage and culture, including French explorer Rene-Robert Cavelier, Sieur de La Salle. The event was a two-day living history festival and included authentic re-enactments, interactive displays and a wide range of demonstrations.

The event was open to the public with free admission. An event budget was developed based on free admission supported by a Town contribution, a Canadian Experiences Fund grant as well as corporate and local sponsorships. The attached Appendix A outlines the Event Financials as of November 12, 2019. Any surplus/deficit will be transferred to/funded from the Culture and Recreation Reserve. Future reports relating to Event Financials will be provided as material updates are received.

Consultations

Not Applicable

Financial Implications

Financial Implications are contained within the report and Appendix A

Prepared By:



Manager of Finance/Deputy Treasurer

Tano Ferraro

Link to Strategic Priorities

	Expanding and diversifying our assessment base
Yes	Effectively communicating the activities and interests of the Town
Yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

Yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIN-36-Rendezvous Voyageur Event Financial Update.docx
Attachments:	- RendezvousVoyageur-FinancialsasofNov12.pdf
Final Approval Date:	Nov 18, 2019

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois

RENDEZVOUS VOYAGEUR FINANCIALS

as of November 12, 2019

Revenue	Budget	Actuals
Town of LaSalle	\$ 60,000.00	\$ 60,000.00
Sponsorship		
Canadian Experiences Fund	\$ 70,000.00	\$ 70,000.00
Various Sponsors	\$ 62,500.00	\$ 77,160.97
Soiree Tickets	\$ 10,000.00	\$ 2,477.90
Other Revenue		
Merchandise	\$ -	\$ 867.26
Total	\$ 202,500.00	\$ 210,506.13
Expense		
Labour	\$ 56,000.00	\$ 29,534.88
Entertainment/Programming	\$ 82,500.00	\$ 61,891.76
Hospitality	\$ 2,000.00	\$ 3,893.75
Mileage	\$ 1,000.00	\$ 3,928.72
Accommodations	\$ 8,500.00	\$ 9,847.69
<i>subtotal</i>	\$ 150,000.00	\$ 109,096.80
Event Logistics		
Staging/Tents	\$ 12,000.00	\$ 35,299.59
Port-a-Johns	\$ 2,500.00	\$ 936.19
Security	\$ 1,500.00	\$ 3,405.40
Fireworks	\$ 2,000.00	\$ 15,264.00
<i>subtotal</i>	\$ 18,000.00	\$ 54,905.18
Promotion / Marketing		
Banners	\$ 500.00	\$ 1,626.07
Billboards/bus shelters	\$ 4,500.00	\$ 8,677.35
Printed materials	\$ 2,000.00	\$ 10,510.34
Radio	\$ 2,000.00	\$ 5,328.96
Media Launch	\$ 1,000.00	\$ 2,122.11
<i>subtotal</i>	\$ 10,000.00	\$ 28,264.83
Soiree		
Meal	\$ 9,000.00	\$ 11,141.44
Décor	\$ 10,000.00	\$ 12,231.08
Rentals	\$ 2,000.00	\$ 979.38
Swag	\$ 1,000.00	\$ 1,140.75
Promo	\$ 1,000.00	\$ 33.90
Comp tickets	\$ 500.00	\$ -
Entertainment	\$ 1,000.00	\$ 200.00
<i>subtotal</i>	\$ 24,500.00	\$ 25,726.55
TOTAL	\$ 202,500.00	\$ 217,993.36
Surplus/(Deficit)	\$ -	\$ (7,487.23)

Windsor Symphony Draw

Grand Draw

For the Saturday February 8, 2020

Performance of

“Great Broadway Choruses”



The Corporation of the Town of LaSalle

To: Mayor and Members of Council
Prepared by: Marilyn Abbruzzese, Supervisor of Revenue
Department: Finance
Date of Report: December 20, 2019
Report Number: FIN-40-2019
Subject: 2019 4th Quarter Property Tax Write Offs

Recommendation

That the report of the Supervisor of Revenue dated December 20, 2019 (FIN-40-2019) regarding the 2019 4th quarter property tax write offs BE RECEIVED.

Report

Further to Council's direction, please find below a summary of the property tax write offs for the fourth quarter of 2019.

SUMMARY OF TAX WRITE OFFS FOR OCTOBER, NOVEMBER & DECEMBER 2019		
Class	Assessment (Increase)/Decrease	Municipal Tax Impact
RT/FT – Residential/Farm	497,525	\$3,864.24
CT/ST – Commercial/Shopping Centre	498,250	\$1,497.96
TOTAL	995,775	\$5,362.20

Consultations

Not applicable

Financial Implications

Not applicable

Prepared By:

A handwritten signature in black ink, appearing to read "M. Abbruzzese". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

Supervisor of Revenue

Marilyn Abbruzzese

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

Yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIN-40-2019 2019 4th Quarter Property Tax Write Offs.docx
Attachments:	
Final Approval Date:	Dec 20, 2019

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council
Prepared by: Diane Hansen, Supervisor of Accounting
Department: Finance
Date of Report: December 10, 2019
Report Number: FIN-01-2020
Subject: November 2019 Financial Statement and Financial Reports

Recommendation

That the report of the Supervisor of Accounting dated December 10, 2019 (FIN-01-2020) regarding the November 2019 Financial Statement and Financial Reports BE RECEIVED.

Report

Please refer to the attached November 2019 Financial Statement and Financial Reports.

Consultations

Not applicable

Financial Implications

Not applicable

Prepared By:

Supervisor of Accounting

Diane Hansen

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
Yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIN-01-2020 November 2019 Financial Statement and Financial Reports.docx
Attachments:	- FIN-01-2020 November 2019 Financial Statement and Reports.pdf
Final Approval Date:	Dec 12, 2019

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Chief Administrative Officer

Joe Milicia

	2019 Budget	2019 YTD Actual November	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual November	2018 % Budget to Actual	2018 YTD Actual December
Revenues								
General Levy	(34,404,200)	(34,550,669.98)	(146,469.98)	100.4%	(31,706,300)	(31,841,529.25)	100.4%	(31,841,529.25)
Supplementary Levy	(195,000)	(605,712.47)	(410,712.47)	310.6%	(195,000)	(1,035,028.48)	530.8%	(1,035,028.48)
Payments in Lieu of Taxes-General	(40,200)	(40,256.29)	(56.29)	100.1%	(43,600)	(43,648.95)	100.1%	(43,648.95)
Payments in Lieu of Taxes-Supplementary	0	1,720.40	1,720.40	100.0%	0	(1,494.39)	100.0%	(1,494.39)
Local Improvements	(16,100)	(16,046.01)	53.99	99.7%	(19,300)	(19,266.08)	99.8%	(19,266.08)
Other Revenues	(3,779,400)	(5,368,328.44)	(1,588,928.44)	142.0%	(3,313,200)	(3,691,933.81)	111.4%	(3,858,569.41)
Revenues	(38,434,900)	(40,579,292.79)	(2,144,392.79)	105.6%	(35,277,400)	(36,632,900.96)	103.8%	(36,799,536.56)

Expenditures

Mayor & Council

Wages/Benefits	299,200	285,701.52	(13,498.48)	95.5%	267,400	223,326.23	83.5%	241,166.03
Administrative Expenses	38,500	20,108.23	(18,391.77)	52.2%	38,500	19,810.02	51.5%	50,637.58
Personnel Expenses	40,200	14,826.96	(25,373.04)	36.9%	40,200	16,917.86	42.1%	14,970.68
Program Services	26,500	21,839.71	(4,660.29)	82.4%	25,500	20,067.06	78.7%	21,371.78
Expenditures	404,400	342,476.42	(61,923.58)	84.7%	371,600	280,121.17	75.4%	328,146.07
Other Revenues	0	(860.92)	(860.92)	100.0%	0	(1,316.24)	100.0%	(921.24)
Mayor & Council	404,400	341,615.50	(62,784.50)	84.5%	371,600	278,804.93	75.0%	327,224.83

Finance & Administration

Wages/Benefits	1,961,700	1,876,989.23	(84,710.77)	95.7%	1,633,300	1,608,352.04	98.5%	1,776,485.28
Administrative Expenses	198,100	192,305.30	(5,794.70)	97.1%	170,400	174,688.25	102.5%	178,881.63
Personnel Expenses	57,500	49,441.94	(8,058.06)	86.0%	37,500	46,989.10	125.3%	49,313.31
Program Services	272,200	189,186.71	(83,013.29)	69.5%	322,200	230,975.00	71.7%	269,510.27
Expenditures	2,489,500	2,307,923.18	(181,576.82)	92.7%	2,163,400	2,061,004.39	95.3%	2,274,190.49
Contributions from Own Funds	(40,000)	(40,000.00)	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(857,500)	(777,696.20)	79,803.80	90.7%	(842,700)	(754,955.30)	89.6%	(856,031.86)
Finance & Administration	1,592,000	1,490,226.98	(101,773.02)	93.6%	1,320,700	1,306,049.09	98.9%	1,418,158.63

Council Services

Wages/Benefits	983,400	867,747.73	(115,652.27)	88.2%	980,900	851,888.84	86.9%	922,024.25
Administrative Expenses	22,100	19,509.50	(2,590.50)	88.3%	27,100	21,734.29	80.2%	13,057.99
Personnel Expenses	49,100	27,283.87	(21,816.13)	55.6%	49,100	19,403.67	39.5%	22,270.32
Program Services	77,300	59,760.88	(17,539.12)	77.3%	67,400	65,196.45	96.7%	70,630.52
Transfers to Own Funds	0	0.00	0.00	100.0%	0	0.00	100.0%	2,019.97
Expenditures	1,131,900	974,301.98	(157,598.02)	86.1%	1,124,500	958,223.25	85.2%	1,030,003.05
Other Revenues	(23,500)	(22,702.47)	797.53	96.6%	(24,800)	(41,704.40)	168.2%	(44,054.70)
Council Services	1,108,400	951,599.51	(156,800.49)	85.9%	1,099,700	916,518.85	83.3%	985,948.35

Financial Services

Wages/Benefits	147,600	0.00	(147,600.00)	0.0%	261,200	0.00	0.0%	0.00
Long Term Debt Capital Financing	1,964,200	1,964,173.50	(26.50)	100.0%	1,964,200	1,964,173.50	100.0%	1,964,173.50
Long Term Debt Charges	16,100	16,046.01	(53.99)	99.7%	19,300	19,266.08	99.8%	19,266.08
Program Services	255,000	33,286.77	(221,713.23)	0.0%	205,000	26,196.05	0.0%	30,152.28
Transfers to Own Funds	9,742,100	7,977,043.68	(1,765,056.32)	81.9%	8,219,700	6,410,287.06	78.0%	10,348,682.06
Financial Services	12,125,000	9,990,549.96	(2,134,450.04)	82.4%	10,669,400	8,419,922.69	78.9%	12,362,273.92

Alley Closing Program

Program Services	0	33,725.07	33,725.07	100.0%	0	0.00	100.0%	0.00
------------------	---	-----------	-----------	--------	---	------	--------	------

Division of IT (DoIT)

Wages/Benefits	484,400	429,824.65	(54,575.35)	88.7%	476,100	416,042.75	87.4%	460,099.76
Administrative Expenses	303,600	237,490.27	(66,109.73)	78.2%	277,100	237,448.02	85.7%	267,630.32
Personnel Expenses	9,000	10,296.53	1,296.53	114.4%	9,000	3,174.49	35.3%	4,842.16
Transfers to Own Funds	156,000	156,000.00	0.00	100.0%	153,000	153,000.00	100.0%	153,000.00
Financial Services	953,000	833,611.45	(119,388.55)	87.5%	915,200	809,665.26	88.5%	885,572.24

Fire

Wages/Benefits	2,145,500	1,764,578.70	(380,921.30)	82.3%	2,053,800	1,803,140.11	87.8%	2,149,960.60
Administrative Expenses	61,100	63,733.93	2,633.93	104.3%	60,400	58,592.79	97.0%	57,288.83
Personnel Expenses	122,600	70,865.57	(51,734.43)	57.8%	110,600	104,398.63	94.4%	122,960.45
Vehicle/Equipment Expenses	130,200	114,838.34	(15,361.66)	88.2%	125,700	118,064.68	93.9%	135,506.97
Program Services	25,000	17,957.56	(7,042.44)	71.8%	23,000	19,757.57	85.9%	21,198.50
Transfers to Own Funds	608,000	608,000.00	0.00	100.0%	308,000	308,000.00	100.0%	308,000.00
Expenditures	3,092,400	2,639,974.10	(452,425.90)	85.4%	2,681,500	2,411,953.78	90.0%	2,794,915.35
Other Revenues	(10,000)	(7,475.84)	2,524.16	74.8%	(10,000)	(7,014.90)	70.2%	(9,839.90)
Fire	3,082,400	2,632,498.26	(449,901.74)	85.4%	2,671,500	2,404,938.88	90.0%	2,785,075.45

	2019 Budget	2019 YTD Actual November	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual November	2018 % Budget to Actual	2018 YTD Actual December
<u>Police / Dispatch</u>								
Wages/Benefits	6,837,200	6,379,587.95	(457,612.05)	93.3%	6,711,000	6,256,362.23	93.2%	6,688,597.52
Administrative Expenses	171,200	169,494.13	(1,705.87)	99.0%	170,200	166,702.07	97.9%	183,576.76
Personnel Expenses	114,500	181,487.91	66,987.91	158.5%	112,000	107,722.16	96.2%	122,155.62
Facility Expenses	155,000	149,030.10	(5,969.90)	96.2%	155,000	141,441.84	91.3%	164,867.33
Vehicle/Equipment Expenses	136,100	118,171.11	(17,928.89)	86.8%	141,100	129,445.82	91.7%	141,262.46
Program Services	137,000	155,168.72	18,168.72	113.3%	138,000	230,776.19	167.2%	275,177.47
Transfers to Own Funds	80,000	96,901.25	16,901.25	121.1%	0	0.00	100.0%	0.00
Expenditures	7,631,000	7,249,841.17	(381,158.83)	95.0%	7,427,300	7,032,450.31	94.7%	7,575,637.16
Grants	(73,600)	(94,888.41)	(21,288.41)	128.9%	(63,800)	(138,486.12)	217.1%	(159,105.89)
Contributions from Own Funds	0	0.00	0.00	100.0%	0	(27,958.72)	100.0%	(37,729.45)
Other Revenues	(260,500)	(300,713.94)	(40,213.94)	115.4%	(262,600)	(277,368.65)	105.6%	(312,636.48)
Police / Dispatch	7,296,900	6,854,238.82	(442,661.18)	93.9%	7,100,900	6,588,636.82	92.8%	7,066,165.34
<u>Police Services Board</u>								
Wages/Benefits	26,000	23,764.99	(2,235.01)	91.4%	40,500	36,901.20	91.1%	38,043.59
Administrative Expenses	19,100	8,571.38	(10,528.62)	44.9%	16,000	14,404.11	90.0%	14,858.24
Personnel Expenses	8,200	2,984.10	(5,215.90)	36.4%	7,100	2,952.19	41.6%	2,952.19
Program Services	1,000	80.39	(919.61)	8.0%	1,000	7,251.21	725.1%	(12,748.79)
Expenditures	54,300	35,400.86	(18,899.14)	65.2%	64,600	61,508.71	95.2%	43,105.23
Other Revenues	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Police Services Board	54,300	35,400.86	(18,899.14)	65.2%	64,600	61,508.71	95.2%	43,105.23
<u>Conservation Authority</u>								
Program Services	275,000	274,133.00	(867.00)	99.7%	246,000	260,817.00	106.0%	260,817.00
<u>Protective Inspection & Control</u>								
Program Services	41,400	44,327.63	2,927.63	107.1%	41,400	22,627.85	54.7%	35,323.78
Other Revenues	(20,000)	(21,669.00)	(1,669.00)	108.4%	(20,000)	(19,245.00)	96.2%	(19,601.00)
Protective Inspection & Control	21,400	22,658.63	1,258.63	105.9%	21,400	3,382.85	15.8%	15,722.78
<u>Emergency Measures</u>								
Program Services	31,000	74,438.77	43,438.77	240.1%	31,000	31,730.76	102.4%	31,798.96
<u>Public Works Summary</u>								
Wages/Benefits	6,207,500	5,318,441.90	(889,058.10)	85.7%	5,883,400	5,110,476.72	86.9%	5,672,249.40
Long Term Debt	412,000	411,953.46	(46.54)	100.0%	412,000	411,953.46	100.0%	411,953.46
Administrative Expenses	366,800	353,948.30	(12,851.70)	96.5%	358,500	340,680.56	95.0%	343,819.21
Personnel Expenses	128,000	115,956.85	(12,043.15)	90.6%	120,000	106,153.40	88.5%	118,467.20
Facility Expenses	1,935,900	1,392,594.52	(543,305.48)	71.9%	1,931,700	1,461,232.91	75.6%	1,790,885.44
Vehicle/Equipment Expenses	652,900	651,320.77	(1,579.23)	99.8%	611,000	748,674.30	122.5%	860,421.87
Program Services	6,160,300	5,109,382.76	(1,050,917.24)	82.9%	6,377,200	4,750,732.02	74.5%	5,588,542.19
Transfers to Own Funds	3,116,900	244,176.45	(2,872,723.55)	7.8%	2,561,100	219,328.68	8.6%	3,105,404.02
Expenditures	18,980,300	13,597,775.01	(5,382,524.99)	71.6%	18,254,900	13,149,232.05	72.0%	17,891,742.79
Contributions from Own Funds	(412,000)	(411,953.46)	46.54	100.0%	(412,000)	(411,953.46)	100.0%	(411,953.46)
Other Revenues	(10,390,700)	(8,516,025.76)	1,874,674.24	82.0%	(10,198,300)	(8,002,249.61)	78.5%	(9,963,568.77)
Public Works Summary	8,177,600	4,669,795.79	(3,507,804.21)	57.1%	7,644,600	4,735,028.98	61.9%	7,516,220.56
<u>Public Works Corporate</u>								
Wages/Benefits	1,149,100	1,007,718.10	(141,381.90)	87.7%	1,141,300	944,646.38	82.8%	1,040,052.09
Administrative Expenses	366,800	353,948.30	(12,851.70)	96.5%	358,500	340,680.56	95.0%	343,819.21
Personnel Expenses	128,000	115,956.85	(12,043.15)	90.6%	120,000	106,153.40	88.5%	118,467.20
Expenditures	1,643,900	1,477,623.25	(166,276.75)	45.1%	1,619,800	1,391,480.34	173.1%	1,502,338.50
Other Revenues	(1,013,200)	(924,293.75)	88,906.25	91.2%	(994,200)	(902,782.26)	90.8%	(985,034.96)
Public Works Corporate	630,700	553,329.50	(77,370.50)	87.7%	625,600	488,698.08	78.1%	517,303.54
<u>Roads/Drainage</u>								
Wages/Benefits	644,600	716,222.43	71,622.43	111.1%	630,600	649,928.04	103.1%	712,035.72
Vehicle/Equipment Expenses	34,000	15,648.52	(18,351.48)	46.0%	34,000	19,337.10	56.9%	19,754.21
Program Services	611,800	398,455.78	(213,344.22)	65.1%	501,100	355,766.18	71.0%	384,924.36
Expenditures	1,290,400	1,130,326.73	(160,073.27)	87.6%	1,165,700	1,025,031.32	87.9%	1,116,714.29
Other Revenues	0	(13,277.82)	(13,277.82)	100.0%	0	(8,436.04)	0.0%	(17,810.65)
Roads/Drainage	1,290,400	1,117,048.91	(173,351.09)	86.6%	1,165,700	1,016,595.28	87.2%	1,098,903.64

	2019 Budget	2019 YTD Actual November	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual November	2018 % Budget to Actual	2018 YTD Actual December
Drainage								
Wages/Benefits	434,100	344,761.21	(89,338.79)	79.4%	426,800	370,276.76	86.8%	409,840.17
Expenditures	434,100	344,761.21	(89,338.79)	77.3%	426,800	370,276.76	77.1%	409,840.17
Drainage	434,100	344,761.21	(89,338.79)	4.5%	426,800	370,276.76	9.7%	409,840.17
Storm Sewers								
Wages/Benefits	118,000	94,389.37	(23,610.63)	80.0%	115,900	89,284.31	77.0%	100,903.78
Program Services	20,000	14,027.42	(5,972.58)	70.1%	0	0.00	100.0%	0.00
Expenditures	138,000	108,416.79	(29,583.21)	78.6%	115,900	89,284.31	77.0%	100,903.78
Storm Sewers	138,000	108,416.79	(29,583.21)	101.0%	115,900	89,284.31	95.1%	100,903.78
Facilities & Fleet								
Wages/Benefits	1,647,900	1,385,482.01	(262,417.99)	84.1%	1,491,000	1,336,955.30	89.7%	1,529,886.10
Facility Expenses	1,935,900	1,392,594.52	(543,305.48)	71.9%	1,931,700	1,461,232.91	75.6%	1,790,885.44
Vehicle/Equipment Expenses	575,400	608,643.39	33,243.39	105.8%	533,500	700,298.06	131.3%	811,204.93
Transfer to Own Funds	223,700	244,176.45	20,476.45	109.2%	219,300	219,328.68	100.0%	220,404.02
Expenditures	4,382,900	3,630,896.37	(752,003.63)	82.8%	4,175,500	3,717,814.95	89.0%	4,352,380.49
Other Revenues	(50,000)	(43,010.64)	6,989.36	86.0%	(47,300)	(37,529.20)	79.3%	(55,568.35)
Facilities & Fleet	4,332,900	3,587,885.73	(745,014.27)	82.8%	4,128,200	3,680,285.75	89.2%	4,296,812.14
Parks								
Wages/Benefits	914,300	718,862.53	(195,437.47)	78.6%	806,900	730,484.47	90.5%	783,726.42
Vehicle/Equipment Expenses	15,500	8,631.04	(6,868.96)	55.7%	15,500	10,873.04	70.2%	10,959.58
Program Services	459,700	318,498.38	(141,201.62)	69.3%	395,000	320,534.63	81.2%	355,412.81
Expenditures	1,389,500	1,045,991.95	(343,508.05)	75.3%	1,217,400	1,061,892.14	87.2%	1,150,098.81
Other Revenues	(38,000)	(50,082.35)	(12,082.35)	131.8%	(35,000)	(53,076.09)	151.7%	(53,155.73)
Parks	1,351,500	995,909.60	(355,590.40)	73.7%	1,182,400	1,008,816.05	85.3%	1,096,943.08
Water								
Wages/Benefits	1,009,300	784,630.76	(224,669.24)	77.7%	984,600	741,536.59	75.3%	821,549.18
Vehicle/Equipment Expenses	20,000	11,801.16	(8,198.84)	59.0%	20,000	12,008.53	60.0%	12,345.58
Program Services	2,952,900	2,582,691.24	(370,208.76)	87.5%	3,353,500	2,312,987.43	69.0%	2,740,435.18
Transfers to Own Funds	1,574,800	0.00	(1,574,800.00)	0.0%	1,157,900	0.00	0.0%	1,790,000.00
Expenditures	5,557,000	3,379,123.16	(2,177,876.84)	60.8%	5,516,000	3,066,532.55	55.6%	5,364,329.94
Consumption/Base Rate Revenues	(5,441,000)	(4,368,105.94)	1,072,894.06	80.3%	(5,417,000)	(4,085,068.61)	75.4%	(5,160,200.24)
Other Revenues	(116,000)	(140,742.67)	(24,742.67)	121.3%	(99,000)	(172,927.72)	174.7%	(206,022.25)
Water	0	(1,129,725.45)	(1,129,725.45)	100.0%	0	(1,191,463.78)	100.0%	(1,892.55)
Wastewater								
Wages/Benefits	290,200	266,375.49	(23,824.51)	91.8%	286,300	247,364.87	86.4%	274,255.94
Long Term Debt Charges	412,000	411,953.46	(46.54)	100.0%	412,000	411,953.46	100.0%	411,953.46
Vehicle/Equipment Expenses	8,000	6,596.66	(1,403.34)	82.5%	8,000	6,157.57	77.0%	6,157.57
Program Services	2,115,900	1,795,709.94	(320,190.06)	84.9%	2,127,600	1,761,443.78	82.8%	2,107,769.84
Transfers to Own Funds	1,318,400	0.00	(1,318,400.00)	0.0%	1,183,900	0.00	0.0%	1,095,000.00
Expenditures	4,144,500	2,480,635.55	(1,663,864.45)	59.9%	4,017,800	2,426,919.68	60.4%	3,895,136.81
Contributions from Own Funds	(412,000)	(411,953.46)	46.54	100.0%	(412,000)	(411,953.46)	100.0%	(411,953.46)
Consumption/Base Rate Revenues	(3,713,000)	(2,948,477.12)	764,522.88	79.4%	(3,592,800)	(2,714,096.04)	75.5%	(3,454,822.52)
Other Revenues	(19,500)	(28,035.47)	(8,535.47)	143.8%	(13,000)	(28,333.65)	218.0%	(30,954.07)
Wastewater	0	(907,830.50)	(907,830.50)	100.0%	0	(727,463.47)	100.0%	(2,593.24)
Winter Control								
Program Services	200,000	378,274.33	178,274.33	189.1%	200,000	362,731.04	181.4%	198,007.04
Traffic Control								
Program Services	72,000	63,220.95	(8,779.05)	87.8%	82,000	63,742.72	77.7%	95,803.59
Handi-Transit								
Program Services	55,000	35,642.20	(19,357.80)	64.8%	61,000	35,922.70	58.9%	43,309.20
LaSalle Transit								
Program Services	480,200	318,451.62	(161,748.38)	66.3%	225,000	412,274.20	183.2%	489,268.00
Transfers to Own Funds	0	0.00	0.00	100.0%	0	225,000.00	100.0%	49,063.77
Expenditures	480,200	318,451.62	(161,748.38)	66.3%	225,000	637,274.20	283.2%	538,331.77
Contributions from Own Funds	(251,000)	0.00	251,000.00	100.0%	0	(253,128.51)	100.0%	(253,128.51)
Other Revenues	(64,500)	(45,261.61)	19,238.39	70.2%	0	(50,188.43)	100.0%	(60,203.26)
LaSalle Transit	164,700	273,190.01	108,490.01	165.9%	225,000	333,957.26	148.4%	225,000.00

	2019 Budget	2019 YTD Actual November	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual November	2018 % Budget to Actual	2018 YTD Actual December
<u>Street Lighting</u>								
Program Services	260,000	203,069.63	(56,930.37)	78.1%	260,000	190,695.91	73.3%	257,578.02
<u>Crossing Guards</u>								
Wages/Benefits	87,800	75,142.58	(12,657.42)	85.6%	87,200	70,791.46	81.2%	80,039.41
Administrative Expenses	700	750.60	50.60	107.2%	800	750.60	93.8%	750.60
Program Services	1,000	3,393.61	2,393.61	339.4%	1,000	17.29	1.7%	17.29
Crossing Guards	89,500	79,286.79	(10,213.21)	88.6%	89,000	71,559.35	80.4%	80,807.30
<u>Garbage Collection</u>								
Program Services	646,000	585,240.22	(60,759.78)	90.6%	625,000	562,979.23	90.1%	630,031.36
<u>Garbage Disposal</u>								
Program Services	970,000	814,576.05	(155,423.95)	84.0%	915,000	778,284.30	85.1%	928,753.10
<u>Culture & Recreation Summary</u>								
Wages/Benefits	2,190,700	1,820,584.10	(370,115.90)	83.1%	1,975,400	1,744,545.92	88.3%	1,919,763.89
Administrative Expenses	51,700	53,835.56	2,135.56	104.1%	51,500	47,448.05	92.1%	52,333.92
Personnel Expenses	36,100	34,352.56	(1,747.44)	95.2%	33,800	32,025.45	94.8%	37,762.78
Vehicle/Equipment Expenses	7,500	4,166.14	(3,333.86)	55.6%	7,500	2,260.35	30.1%	7,193.44
Program Services	296,100	452,029.84	155,929.84	152.7%	284,600	256,378.33	90.1%	300,397.16
Transfers to Own Funds	215,000	198,618.75	(16,381.25)	92.4%	215,000	209,312.00	97.4%	212,417.00
Expenditures	2,797,100	2,563,586.95	(233,513.05)	91.7%	2,567,800	2,291,970.10	89.3%	2,529,868.19
Grants	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(2,545,800)	(2,455,611.73)	90,188.27	96.5%	(2,499,500)	(2,335,122.55)	93.4%	(2,518,998.43)
Culture & Recreation Summary	251,300	107,975.22	(143,324.78)	43.0%	68,300	(43,152.45)	-63.2%	10,869.76
<u>Culture & Recreation Corporate</u>								
Wages/Benefits	1,082,200	835,617.22	(246,582.78)	77.2%	907,200	760,254.38	83.8%	835,038.02
Administrative Expenses	51,700	53,835.56	2,135.56	104.1%	51,500	47,448.05	92.1%	52,333.92
Personnel Expenses	36,100	34,352.56	(1,747.44)	95.2%	33,800	32,025.45	94.8%	37,762.78
Vehicle/Program Expenses	7,500	2,823.69	(4,676.31)	37.7%	7,500	878.66	11.7%	5,811.75
Program Services	64,200	56,908.86	(7,291.14)	88.6%	57,200	63,397.73	110.8%	75,313.19
Transfers to Own Funds	175,000	158,618.75	(16,381.25)	90.6%	175,000	169,312.00	96.8%	172,417.00
Expenditures	1,416,700	1,142,156.64	(274,543.36)	80.6%	1,232,200	1,073,316.27	87.1%	1,178,676.66
Grants	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(84,900)	(73,115.44)	11,784.56	86.1%	(81,400)	(78,176.79)	96.0%	(82,871.17)
Culture & Recreation Corporate	1,331,800	1,069,041.20	(262,758.80)	80.3%	1,150,800	995,139.48	86.5%	1,095,805.49
<u>Culture & Recreation Community Programs</u>								
Wages/Benefits	308,100	275,655.24	(32,444.76)	89.5%	272,900	276,869.34	101.5%	288,534.29
Program Services	33,400	47,633.45	14,233.45	142.6%	30,400	31,029.16	102.1%	36,525.31
Expenditures	341,500	323,288.69	(18,211.31)	94.7%	303,300	307,898.50	101.5%	325,059.60
Other Revenues	(422,500)	(397,452.21)	25,047.79	94.1%	(363,000)	(424,181.37)	116.9%	(426,703.72)
Culture & Recreation Community Programs	(81,000)	(74,163.52)	6,836.48	91.6%	(59,700)	(116,282.87)	194.8%	(101,644.12)
<u>Culture & Recreation Cultural Programs</u>								
Program Services	50,000	247,370.31	197,370.31	494.7%	48,500	39,057.65	80.5%	38,493.33
Other Revenues	(15,000)	(89,368.46)	(74,368.46)	595.8%	(5,000)	(14,768.10)	295.4%	(14,791.33)
Culture & Recreation Cultural Programs	35,000	158,001.85	123,001.85	451.4%	43,500	24,289.55	55.8%	23,702.00
<u>Culture & Recreation Hospitality</u>								
Wages/Benefits	101,700	67,074.85	(34,625.15)	66.0%	98,200	78,822.12	80.3%	91,658.15
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Program Services	93,500	69,015.80	(24,484.20)	73.8%	93,500	84,328.26	90.2%	101,987.49
Expenditures	195,200	136,090.65	(59,109.35)	69.7%	191,700	163,150.38	85.1%	193,645.64
Other Revenues	(244,000)	(189,733.85)	54,266.15	77.8%	(241,400)	(192,954.89)	79.9%	(223,410.75)
Culture & Recreation Hospitality	(48,800)	(53,643.20)	(4,843.20)	109.9%	(49,700)	(29,804.51)	60.0%	(29,765.11)
<u>VRC Arenas</u>								
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(810,800)	(773,811.29)	36,988.71	95.4%	(815,800)	(712,271.12)	87.3%	(817,310.57)
VRC Arenas	(810,800)	(773,811.29)	36,988.71	95.4%	(815,800)	(712,271.12)	87.3%	(817,310.57)

	2019 Budget	2019 YTD Actual November	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual November	2018 % Budget to Actual	2018 YTD Actual December
<u>VRC Aquatic Centre</u>								
Wages/Benefits	471,600	419,067.69	(52,532.31)	88.9%	479,500	410,780.87	85.7%	463,820.33
Vehicle/Equipment Expenses	0	1,342.45	1,342.45	100.0%	0	1,381.69	100.0%	1,381.69
Program Services	50,000	25,351.02	(24,648.98)	50.7%	50,000	36,159.79	72.3%	44,250.31
Expenditures	521,600	445,761.16	(75,838.84)	85.5%	529,500	448,322.35	84.7%	509,452.33
Other Revenues	(585,000)	(582,334.33)	2,665.67	99.5%	(611,200)	(565,004.53)	92.4%	(572,248.87)
VRC Aquatic Centre	(63,400)	(136,573.17)	(73,173.17)	215.4%	(81,700)	(116,682.18)	142.8%	(62,796.54)
<u>VRC Fitness Centre</u>								
Wages/Benefits	189,700	178,813.57	(10,886.43)	94.3%	187,500	176,759.54	94.3%	199,653.43
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Program Services	5,000	5,750.40	750.40	115.0%	5,000	2,405.74	48.1%	3,827.53
Transfers to Own Funds	40,000	40,000.00	0.00	100.0%	40,000	40,000.00	100.0%	40,000.00
Expenditures	234,700	224,563.97	(10,136.03)	95.7%	232,500	219,165.28	94.3%	243,480.96
Grants	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(343,400)	(322,472.87)	20,927.13	93.9%	(342,000)	(316,045.43)	92.4%	(349,936.00)
VRC Fitness Centre	(108,700)	(97,908.90)	10,791.10	90.1%	(109,500)	(96,880.15)	88.5%	(106,455.04)
<u>LaSalle Outdoor Pool</u>								
Wages/Benefits	37,400	44,355.53	6,955.53	118.6%	30,100	41,059.67	136.4%	41,059.67
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Program Services	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Expenditures	37,400	44,355.53	6,955.53	118.6%	30,100	41,059.67	136.4%	41,059.67
Other Revenues	(40,200)	(27,323.28)	12,876.72	68.0%	(39,700)	(31,720.32)	79.9%	(31,726.02)
LaSalle Outdoor Pool	(2,800)	17,032.25	19,832.25	-608.3%	(9,600)	9,339.35	-97.3%	9,333.65
<u>Development & Strategic Initiatives</u>								
Wages/Benefits	564,600	514,808.45	(49,791.55)	91.2%	547,200	502,956.39	91.9%	553,642.87
Administrative Expenses	20,300	20,503.23	203.23	101.0%	20,200	17,701.24	87.6%	20,524.60
Personnel Expenses	9,200	9,209.45	9.45	100.1%	9,200	8,964.63	97.4%	9,436.86
Program Services	23,400	9,957.23	(13,442.77)	42.6%	23,400	15,014.02	64.2%	16,882.44
Transfers to Own Funds	38,000	38,000.00	0.00	100.0%	38,000	38,000.00	100.0%	38,000.00
Expenditures	655,500	592,478.36	(63,021.64)	90.4%	638,000	582,636.28	91.3%	638,486.77
Grants	0	0.00	0.00	100.0%	0	(2,230.63)	100.0%	(2,230.63)
Other Revenues	(50,500)	(93,200.00)	(42,700.00)	184.6%	(42,500)	(108,250.00)	254.7%	(111,250.00)
Development & Strategic Initiatives	605,000	499,278.36	(105,721.64)	82.5%	595,500	472,155.65	79.3%	525,006.14
<u>Building Division</u>								
Wages/Benefits	452,300	221,590.30	(230,709.70)	49.0%	443,000	332,231.65	75.0%	349,756.29
Administrative Expenses	4,600	2,754.70	(1,845.30)	59.9%	4,600	4,422.28	96.1%	4,806.08
Personnel Expenses	10,700	7,823.07	(2,876.93)	73.1%	10,700	5,472.05	51.1%	5,722.05
Program Services	180,000	317,707.14	137,707.14	176.5%	176,700	250,957.78	142.0%	292,586.49
Transfers to Own Funds	0	328,259.80	328,259.80	100.0%	8,900	31,414.46	353.0%	77,132.61
Expenditures	647,600	878,135.01	230,535.01	135.6%	643,900	624,498.22	97.0%	730,003.52
Contributions from Own Funds	(80,600)	0.00	80,600.00	0.0%	0	0.00	100.0%	0.00
Other Revenues	(567,000)	(878,135.01)	(311,135.01)	154.9%	(643,900)	(624,498.22)	97.0%	(730,003.52)
Building Division	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
<u>Agriculture / Reforestation</u>								
Program Services	0	0.00	0.00	100.0%	25,000	0.00	0.0%	0.00
Other Revenues	0	0.00	0.00	100.0%	(25,000)	0.00	0.0%	0.00
Agriculture / Reforestation	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Expenditures	38,434,900	31,244,246.36	(7,190,653.64)	81.3%	35,277,400	28,645,880.53	81.2%	36,693,248.80
T o t a l	0	(9,335,046.43)	(9,335,046.43)	100.0%	0	(7,987,020.43)	100.0%	(106,287.76)
General Fund	0	(7,297,490.48)	(7,297,490.48)	100.0%	0	(6,068,093.18)	100.0%	(101,801.97)
Water Fund	0	(1,129,725.45)	(1,129,725.45)	100.0%	0	(1,191,463.78)	100.0%	(1,892.55)
Wastewater Fund	0	(907,830.50)	(907,830.50)	100.0%	0	(727,463.47)	100.0%	(2,593.24)

TOWN OF LASALLE
CAPITAL FUND ANALYSIS
NOVEMBER 30, 2019

11/12/2019

PROJECTS	ENDING BALANCE DEC 31,2018	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE NOV 30, 2019
TECHNOLOGY	0.00	46,742.90	12,720.00	97.93		(59,560.83)				0.00
Desktops/laptops	0.00	7,159.76				(7,159.76)				0.00
Network equipment	0.00	15,702.64		26.40		(15,729.04)				0.00
Server equipment & upgrades	0.00	21,381.78		53.38		(21,435.16)				0.00
Website	0.00		12,720.00	18.15		(12,738.15)				0.00
Telephone System	0.00	2,498.72				(2,498.72)				0.00
STRATEGIC INITIATIVES	0.00	11,792.63	13,583.42	129.94		(25,505.99)				0.00
VC Wayfinding Signage	0.00	8,673.47		129.04		(8,802.51)				0.00
Population Sign	0.00	394.03		0.90		(394.93)				0.00
Strategic Plan	0.00		13,583.42			(13,583.42)				0.00
Gateway Signs	0.00	2,725.13				(2,725.13)				0.00
HYDRO GENERATOR	8,210.32			33.13					(8,243.45)	0.00
CAPITAL-ADMIN/FINANCIAL SERVICES	(51,550.28)									(51,550.28)
Over financed activities	(51,550.28)									(51,550.28)
CAPITAL-COUNCIL SERVICES	0.00		22,590.72	34.22		(22,624.94)				0.00
Compensation Review	0.00		22,590.72	34.22		(22,624.94)				0.00
CAPITAL-FIRE	0.00	7,213.13	118,096.55	695.84		(126,005.52)				0.00
Respirator Fit Tester Machine	0.00	7,213.13		72.34		(7,285.47)				0.00
Electronic Tracking System	0.00		2,814.68	28.22		(2,842.90)				0.00
Fire Master Plan	0.00		65,676.26	291.12		(65,967.38)				0.00
A/C Watch Office	0.00		4,304.45	43.16		(4,347.61)				0.00
Radio Study/Training	0.00		35,226.92	261.00		(35,487.92)				0.00
Interior Painting	0.00		6,105.60			(6,105.60)				0.00
Boat Outboard Motor	0.00		3,968.64			(3,968.64)				0.00
CAPITAL-POLICE	0.00	95,621.93	932.50	346.82	(96,901.25)					0.00
Vehicles	0.00	95,621.93	932.50	346.82	(96,901.25)					0.00
CAPITAL-ROADS	89,288.62	1,373.76	44,611.97	3,096.48		(5,406.73)				132,964.10
Transportation Master Plan	89,288.62		40,612.81	3,062.67						132,964.10
Oakdale Trails Development	0.00	1,373.76		17.28		(1,391.04)				0.00
Signal Assessment	0.00		3,999.16	16.53		(4,015.69)				0.00
TRANSIT	(32,832.24)		128,016.13	1,609.86		(69,388.12)	(60,237.87)			(32,832.24)
Bus Shelters	(32,832.24)									(32,832.24)
Buses (2)	0.00		128,016.13	1,609.86		(69,388.12)	(60,237.87)			0.00
SIDEWALK CONSTRUCTION	0.00	16,088.89	143,931.70			(160,020.59)				0.00
Sidewalk Construction-Various	0.00	16,088.89				(16,088.89)				0.00
Sidewalk Ramps	0.00		143,931.70			(143,931.70)				0.00
DRAINS	0.00	67,879.74	76,905.30	738.99		(82,441.78)			(63,082.25)	0.00
Herb Gray Parkway Drainage Reports	0.00		63,082.25						(63,082.25)	0.00
Culvert-Lepain Pond	0.00	67,879.74		680.64		(68,560.38)				0.00
Front Road Park Drainage	0.00		13,823.05	58.35		(13,881.40)				0.00

TOWN OF LASALLE
CAPITAL FUND ANALYSIS
NOVEMBER 30, 2019

11/12/2019

PROJECTS	ENDING BALANCE DEC 31,2018	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE NOV 30, 2019
CAPITAL-FACILITIES & FLEET	0.00	712,699.32	29,582.90	5,788.12		(742,395.34)				0.00
Roads-Paint Machine	0.00	15,242.84		226.78		(15,469.62)				0.00
Roads-Sign Machine	0.00	5,693.47		84.71		(5,778.18)				0.00
Corp-Pickup-VIN#593325	0.00	34,309.17		509.24		(34,818.41)				0.00
Parks-Pickup-VIN#426094	0.00	42,296.16		608.25		(42,904.41)				0.00
Corp-Pickup-VIN#602042	0.00	32,601.75		409.84		(33,011.59)				0.00
Roads-Road Closure Trailers	0.00	9,152.29		115.10		(9,267.39)				0.00
Vollmer-Renovations	0.00	112,403.25		1,000.29		(113,403.54)				0.00
DSI-BL-Pickup-VIN#308801	0.00	21,778.95		269.81		(22,048.76)				0.00
PW-Barn Eaves Troughs	0.00	16,281.60		143.18		(16,424.78)				0.00
Water-Backhoe (2018)	0.00	1,139.72		11.42		(1,151.14)				0.00
VC-Arena Lighting	0.00	135,462.91		1,086.66		(136,549.57)				0.00
VC-Carpet	0.00	8,395.20		84.18		(8,479.38)				0.00
Parks-Dump Truck	0.00	92,611.78		921.22		(93,533.00)				0.00
VC-Scrubber	0.00	7,632.00		76.54		(7,708.54)				0.00
PW-Barn Floor	0.00	55,149.50		126.42		(55,275.92)				0.00
Fleet-GPS	0.00	12,181.69		31.04		(12,212.73)				0.00
VC-Concession Building Repairs	0.00		1,857.12	4.73		(1,861.85)				0.00
Outdoor Pool Heater	0.00	5,623.52		14.33		(5,637.85)				0.00
VC-Arena Sprinkler Head Cages	0.00		8,135.71	20.73		(8,156.44)				0.00
VC-Sound System	0.00	25,886.47				(25,886.47)				0.00
VC-Access Control	0.00	54,256.67		43.65		(54,300.32)				0.00
VC-Shower Tile	0.00		6,384.83			(6,384.83)				0.00
VC-Waterslide Stairs	0.00		7,530.24			(7,530.24)				0.00
VC-Dressing Room (LMHA)	0.00		5,675.00						(5,675.00)	0.00
VC-Replace HVAC	0.00	13,345.82				(13,345.82)				0.00
Roads-Arrowboard #1	0.00	5,627.28				(5,627.28)				0.00
Roads-Arrowboard #2	0.00	5,627.28				(5,627.28)				0.00
CAPITAL-CULTURE & RECREATION	0.00		5,309.91	48.40		(5,358.31)				0.00
Planters	0.00		5,309.91	48.40		(5,358.31)				0.00
CAPITAL-PARKS	0.00	107,579.60	125,161.84	613.77		(178,174.68)		(100,000.00)		(44,819.47)
Accessible Playground-Marcotte Park	0.00	24,117.12		358.79		(24,475.91)				0.00
Vollmer Master Plan	0.00		17,707.90	91.31		(17,799.21)				0.00
Floating Dock Installation	0.00		3,052.80	30.62		(3,083.42)				0.00
Soccer Field Maintenance Equipment	0.00	28,281.95		131.01		(28,412.96)				0.00
Replace Signs	0.00		407.04	2.04		(409.08)				0.00
Accessible Playgrounds	0.00							(100,000.00)		(100,000.00)
Accessible Playground-Ojibway	0.00	14,620.12								14,620.12
Accessible Playground-Chappus	0.00	14,681.70								14,681.70
Accessible Playground-Wilkinson	0.00	20,358.23								20,358.23
Accessible Playground-Meo	0.00	5,520.48								5,520.48
Soccer Field Drainage Enhancements	0.00		97,686.51			(97,686.51)				0.00
Christmas Lights	0.00		6,307.59			(6,307.59)				0.00
CAPITAL-PLANNING & DEVELOPMENT	0.00		18,222.22	192.68		(18,414.90)				0.00
Official Plan Review	0.00		2,513.47	37.38		(2,550.85)				0.00
Comprehensive Zoning Bylaw	0.00		15,708.75	155.30		(15,864.05)				0.00
CAPITAL-WATER	0.00	94,929.07					(94,929.07)			0.00
Disputed Watermain Upgrade	0.00	94,929.07					(94,929.07)			0.00
CAPITAL-SEWER	0.00	49,883.78	18,379.54	156.72		(68,420.04)				0.00
Zoom Camera	0.00	23,120.90		156.72		(23,277.62)				0.00
Sewage Capacity Review	0.00		18,379.54			(18,379.54)				0.00
PS 5-Forest Trail	0.00	26,762.88				(26,762.88)				0.00

PROJECTS	ENDING BALANCE DEC 31,2018	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE NOV 30, 2019
WORK IN PROGRESS										
CELL TOWER BUILDING	0.00	86,283.70		1,174.54		(87,458.24)				0.00
PARKING LOT SIGNS	0.00	8,646.14		73.66		(8,719.80)				0.00
HIGHWAY 401 GATEWAY SIGN	0.00	29,727.48		109.92		(29,837.40)				0.00
TIME & ATTENDANCE SYSTEM	0.00	30,664.57		108.69		(30,773.26)				0.00
MILL & PAVE PROGRAM-2018	0.00	175,908.79		2,195.50		(178,104.29)				0.00
MILL & PAVE	0.00	813,910.83		785.96		(814,696.79)				0.00
UPGRADE JUDY RECKER CRES	0.00	130,750.82		1,966.65						132,717.47
BRIDGES (Front Road/Turkey Creek Bridge)	107,608.21	1,453,671.36		17,488.01						1,578,767.58
PEDESTRIAN BRIDGE-OJIBWAY OAKS	0.00	76,506.22		797.42		(77,303.64)				0.00
PEDESTRIAN BRIDGE-BRUNET	0.00	67,841.36		172.86		(68,014.22)				0.00
PEDESTRIAN BRIDGE-NEWMAN	0.00	8,323.96		21.21		(8,345.17)				0.00
CHAPPUS DRAIN	29,297.21			(636.85)						28,660.36
BESSETTE DRAIN	34,134.17			(648.86)						33,485.31
LEPAIN DRAIN	68,765.63			(1,209.88)						67,555.75
WEST BRANCH CAHILL DRAIN	19,042.63			(511.80)						18,530.83
ST MICHAELS DRAIN	520.81		34,831.43	(2.60)						35,349.64
VC ICE PLANT	0.00	432,363.65		124.82		(432,488.47)			(307.90)	(307.90)
HOWARD INDUST PARK (INT)	32,288.87			738.86						33,027.73
WATERMAIN-Canard Watermain	0.00	22,568.90		140.86		(22,709.76)				0.00
WATERMAIN-Front Road Watermain	0.00	153,050.10		848.01		(153,898.11)				0.00
DRINKING WATER SYSTEM INITIATIVE	0.00		65,256.97	196.83		(65,453.80)				0.00
WATER MODEL UPDATE/MASTER PLAN	0.00		17,329.90	12.95		(17,342.85)				0.00
CAPITAL-SEWER (Sewage Capacity)	2,307,418.00									2,307,418.00
PS 1 STRUCTURE REPAIRS (CWWF)	0.00	878,996.89		9,772.83				(159,452.31)		729,317.41
PS-OTHER MAINTENANCE	0.00	7,839.36	7,839.37	41.21		(15,719.94)				0.00
MANHOLE RAIN CATCHERS	0.00	33,580.80		130.48		(33,711.28)				0.00
FOURTH CONCESSION DRAIN	21,901.30		35,317.33	(88.63)						57,130.00
BURKE DRAIN	6,487.94		15,950.84	(25.76)						22,413.02
HOWARD AVENUE DRAIN	804.01		1,313.31	(4.01)						2,113.31
FOURTH CONC BRANCH DRAIN-GARLATTI	0.00		3,966.60							3,966.60
THIRD CONCESSION DRAIN	0.00		1,877.06							1,877.06
HOWARD/BOUFFARD MASTER DRAINAGE PLA	94,323.58		70,925.98	3,521.39						168,770.95
HOWARD/BOUFFARD LAND ACQUISITION	0.00	529,785.66		5,315.12						535,100.78
RIVERDANCE PROPERTY	(42,972.48)	44,387.10								1,414.62
MALDEN ROAD EA	0.00		63,842.64	161.44					(31,642.86)	32,361.22
HERITAGE STORM IMPROVEMENT	115,291.59	4,085,107.65		29,392.55						4,229,791.79
OLIVER FARMS STORM IMPROVEMENT	0.00	134,501.56		743.90		(135,245.46)				0.00
RIVERFRONT PARK	1,869,157.74	1,269,059.74								3,138,217.48
	4,677,185.63	11,685,281.39	1,076,496.13	86,490.18	(96,901.25)	(2,933,796.00)	(964,911.19)	(259,452.31)	(108,951.46)	13,161,441.12

TOWN OF LASALLE
RESERVES & RESERVE FUNDS SCHEDULE
NOVEMBER 30, 2019

07/12/2019

	BALANCE DEC 31,2018	CONTR- GENERAL FUND	CONTR- RESERVES/ RES FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE NOV 30,2019
RESERVES											
GREEN SPACE/WOODLOT	431,905.19				2,763.75					(14,602.48)	420,066.46
VEHICLE & EQUIPMENT	4,604,779.08	1,620,176.45			15,774.56			(727,887.68)			5,512,842.41
INFRASTRUCTURE	12,284,190.05	3,131,800.00			20,600.00			(1,686,425.03)			13,750,165.02
SPECIAL PROJECTS	1,179,440.27	152,400.00			569,344.00			(135,876.29)		(120,693.22)	1,644,614.76
TAX STABILIZATION	4,012,558.95	208,100.00									4,220,658.95
WORKING CAPITAL	453,467.33				52,448.00					(33,750.00)	472,165.33
RECREATION COMPLEX	1,553,670.70	158,618.75						(383,607.00)			1,328,682.45
RESERVES	24,520,011.57	5,271,095.20			660,930.31			(2,933,796.00)		(169,045.70)	27,349,195.38
RESERVE FUNDS											
BUILDING ACTIVITY	(176,818.95)	328,259.80			1,500.00						152,940.85
ESSEX POWER EQUITY	12,139,225.00										12,139,225.00
RESERVE FUNDS	11,962,406.05	328,259.80			1,500.00						12,292,165.85
RESERVES/RESERVE FUNDS	36,482,417.62	5,599,355.00			662,430.31			(2,933,796.00)		(169,045.70)	39,641,361.23

TOWN OF LASALLE
DEFERRED REVENUE FUND SCHEDULE
NOVEMBER 30, 2019

07/12/2019

	BALANCE DEC 31,2018	CONTR- GENERAL FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE NOV 30,2019
DEFERRED REVENUE										
SEWER PROJECTS	2,125,459.33				49,640.34		(117,851.26)			2,057,248.41
WATER PROJECTS	5,337,095.10				171,909.40		(354,333.59)			5,154,670.91
WATER EMERGENCY	1,500,000.00									1,500,000.00
LAND DEVELOPMENT CHARGES	11,199,531.66			2,275,427.00	332,239.38	(411,953.46)				13,395,244.58
DC PROJECTS (NON-GROWTH RELATED)	14,592,982.42	530,400.00			410,005.50					15,533,387.92
FEDERAL GAS TAX	3,347,625.54	2,666,894.68			112,109.03		(432,488.47)			5,694,140.78
PROVINCIAL GAS TAX/TRANSIT	45,567.15	13,876.00			814.61		(60,237.87)			19.89
OCIF-FORMULA BASED	477,982.65	739,573.00			20,065.87	(40,000.00)				1,197,621.52
DEPOSITS FROM DEVELOPERS	2,545,363.46			584,000.00	72,994.98				(550,766.86)	2,651,591.58
CONTRIBUTIONS FROM DEVELOPERS	889,405.10			369,713.05	23,298.49				(1,000.00)	1,281,416.64
PARKLAND DEDICATION	387,486.26			39,750.00	11,500.73					438,736.99
DEFERRED REVENUE	42,448,498.67	3,950,743.68		3,268,890.05	1,204,578.33	(451,953.46)	(964,911.19)		(551,766.86)	48,904,079.22



The Corporation of the Town of LaSalle

To: Mayor and Members of Council
Prepared by: Dale Langlois, Director of Finance and Treasurer
Department: Finance
Date of Report: January 2, 2020
Report Number: FIN-02-2020
Subject: LDC Indexing

Recommendation

That the report of the Director of Finance dated January 2, 2020 (FIN-02-2020) regarding LDC Indexing BE RECEIVED.

Report

Please find attached the indexed LDC rates for Fiscal 2020 in accordance with the Council approved Land Development Charges bylaw.

Should you have any questions, please do not hesitate to contact me.

Consultations

None

Financial Implications

See attachment A for 2020 rates.

Prepared By:

Director of Finance/Treasurer

Dale Langlois, CPA, CA

Link to Strategic Priorities

Yes	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
Yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

	Not applicable
Yes	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIN-02-2020 LDC Indexing.docx
Attachments:	- FIN-02-2020A LDC Indexing.pdf - FIN-02-2020B LDC indexing - The Daily 3rd quarter 2019 release.pdf
Final Approval Date:	Jan 6, 2020

This report and all of its attachments were approved and signed as outlined below:



Chief Administrative Officer

Joe Milicia

FISCAL 2020 -- LAND DEVELOPMENT CHARGE			RESIDENTIAL		NON-RESIDENTIAL
Service Category	Single & Semi Detached	Other Multiples (Town, Row, Condo)	Apartments	Special Care	Per Square Foot Charge at Jan 1, 2020
Population per Unit	2.98	1.93	1.62	1.00	
Administration	235	152	127	79	
Fire	531	344	289	178	
Police	304	197	165	102	
Recreation & Culture	3,118	2,019	1,695	1,046	
Library	221	143	120	74	
Public Works: Facilities & Equipment	328	212	178	110	
Transportation Network	6,167	3,994	3,352	2,069	
Waste Water System*	3,625	2,348	1,971	1,216	4.36
Water Distribution System	1,031	668	561	346	0.69
Development Charge Total	15,560	10,077	8,458	5,220	5.05
September Statistics Canada Quarterly, Construction Price Statistics, table number 18-10-0135-01					3.30%
FISCAL 2019 -- LAND DEVELOPMENT CHARGE			RESIDENTIAL		NON-RESIDENTIAL
Service Category	Single & Semi Detached	Other Multiples (Town, Row, Condo)	Apartments	Special Care	Per Square Foot Charge at Jan 1, 2019
Population per Unit	2.98	1.93	1.62	1.00	
Administration	227	147	123	76	
Fire	514	333	280	173	
Police	294	190	160	99	
Recreation & Culture	3,018	1,955	1,641	1,013	
Library	214	138	116	72	
Public Works: Facilities & Equipment	317	205	172	106	
Transportation Network	5,970	3,866	3,245	2,003	
Waste Water System*	3,509	2,273	1,908	1,178	4.22
Water Distribution System	998	647	543	335	0.67
Development Charge Total	15,061	9,754	8,188	5,055	4.89

Building construction price indexes, third quarter 2019

Released at 8:30 a.m. Eastern time in *The Daily*, Thursday, November 7, 2019

Prices for the construction of residential buildings increased 0.6% in the third quarter, while the cost of construction of non-residential buildings was up 0.5%.

Construction costs for residential buildings increase on a quarterly basis

At the national level, there was low variation across building types for the quarterly price increases in construction costs of residential and non-residential buildings. Amongst residential buildings, the largest quarterly price increase was in single homes and townhomes (both up 0.7%). A similar pattern was observed in non-residential buildings, where the largest quarterly price increase was for factories and offices (both up 0.6%).

Shortages of skilled trades caused contractors to charge higher prices for their services as they faced increasing demand from builders. Builders reported that increases in construction prices for residential buildings were due largely to labour shortages in the census metropolitan areas of Ottawa, Montréal, Edmonton and Calgary. For non-residential buildings, increases in material prices and labour shortages were reported by builders in Toronto, Montréal, and Ottawa.

In Ottawa, the construction costs for all residential building types rose on a quarterly basis. The price increase across residential building types was mostly uniform (from +1.3% to +1.7%), with the exception of high rise apartment buildings (+0.6%).

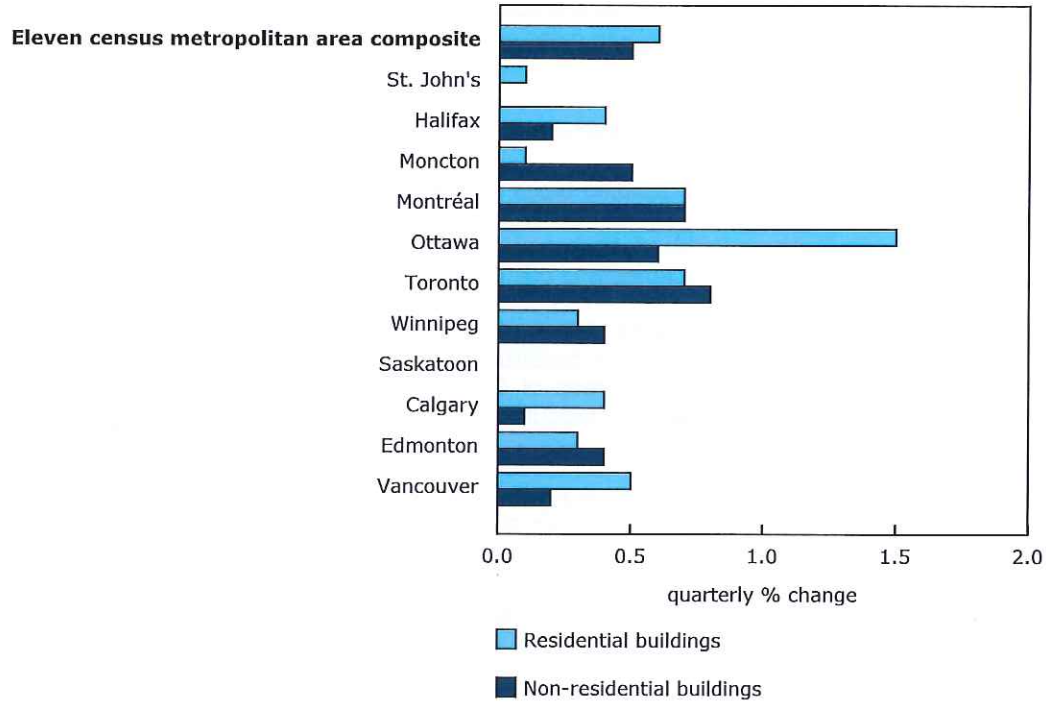
In Toronto, the construction costs for all non-residential building types increased on a quarterly basis, although some variation was observed across building types. The cost for the construction of warehouses (+1.0%) rose the most in the third quarter.

On a year-over-year basis, construction costs increased the most in Ottawa, Montréal and Vancouver

Costs for residential (+2.4%) and non-residential (+2.9%) building construction were up over the 12-month period ending in the third quarter. On an annual basis, construction costs for residential buildings rose the most in Ottawa (+5.1%) and Vancouver (+4.3%). For non-residential buildings, the largest year-over-year price increases were in Montréal (+4.0%) and Ottawa (+3.8%).

In Ottawa, since the first quarter of 2018, the construction costs of high rise apartment buildings have been mostly increasing, although at a slower pace than for other building types. The construction costs of factories in Montréal have been increasing more quickly than for other building types since the second quarter of 2018.

Chart 1
Building construction price indexes, quarterly change



Source(s): Table 18-10-0135-02.

Note to readers

The building construction price indexes (BCPI) are quarterly series that measure change over time in the prices that contractors charge to construct a range of new commercial, institutional, industrial and residential buildings in 11 census metropolitan areas: St. John's, Halifax, Moncton, Montréal, Ottawa–Gatineau (Ontario part), Toronto, Winnipeg, Saskatoon, Calgary, Edmonton and Vancouver.

These buildings include six non-residential structures: an office building; a warehouse; a shopping centre; a factory; a school; and a bus depot with maintenance and repair facilities. In addition, indexes are produced for five residential structures: a bungalow, a two-storey house, a townhouse, a high rise apartment building (five storeys or more), and a low-rise apartment building (fewer than five storeys).

The contractor's price reflects the value of all materials, labour, equipment, overhead and profit to construct a new building. It excludes value added taxes and any costs for land, land assembly, building design, land development and real estate fees.

With each release, data for the previous quarter may have been revised. The index is not seasonally adjusted.

Products

Statistics Canada has launched the [Producer Price Indexes Portal](#) as a part of a suite of portals for the prices and price indexes. This webpage provides Canadians with a single point of access to a wide variety of statistics and measures related to producer prices. The portal offers an array of information on topics such as manufacturing, construction, professional services, distributive trades and financial services. The portal will be continually updated as new information becomes available.

The video "[Producer Price Indexes](#)" is available on the Statistics Canada Training Institute webpage. It provides an introduction to Statistics Canada's Producer Price Indexes — what they are, how they are made and what they are used for.

A Historical Timeline of Canadian Producer Price Statistics

The publication "[A Historical Timeline of Canadian Producer Price Statistics](#)," part of the Prices Analytical Series ([62F0014M](#)), was created to showcase the key milestones in the history of Canadian producer price statistics. This historical timeline contains answers to questions such as: "Who collected Canada's first statistics?" and "What do Canadian producer price indexes measure?"

Infographic: Producer Price Indexes at a Glance

The infographic "[Producer Price Indexes at a Glance](#)," part of the series Statistics Canada — Infographics ([11-627-M](#)), demonstrates how producer price indexes for goods and services are calculated and why they are important for the Canadian economy.

Table 1
Building construction price indexes¹

	Relative importance ²	Third quarter 2018	Second quarter 2019	Third quarter 2019	Second quarter to third quarter 2019	Third quarter 2018 to third quarter 2019
	%	(2017=100)			% change	
Residential buildings construction price indexes						
Eleven census metropolitan area						
composite	100.0	107.4	109.3	110.0	0.6	2.4
St. John's	0.6	104.4	105.1	105.2	0.1	0.8
Halifax	1.7	106.2	107.7	108.1	0.4	1.8
Moncton	0.3	104.2	106.7	106.8	0.1	2.5
Montréal	11.7	103.7	107.1	107.9	0.7	4.1
Ottawa	5.9	107.5	111.3	113.0	1.5	5.1
Toronto	34.1	109.2	109.7	110.5	0.7	1.2
Winnipeg	3.3	111.7	113.3	113.6	0.3	1.7
Saskatoon	1.4	103.8	104.4	104.4	0.0	0.6
Calgary	9.7	105.4	106.4	106.8	0.4	1.3
Edmonton	8.8	105.1	105.7	106.0	0.3	0.9
Vancouver	22.6	108.4	112.5	113.1	0.5	4.3
Non-residential buildings construction price indexes						
Eleven census metropolitan area						
composite	100.0	104.7	107.2	107.7	0.5	2.9
St. John's	1.3	101.8	102.0	102.0	0.0	0.2
Halifax	1.3	104.1	105.7	105.9	0.2	1.7
Moncton	0.7	103.3	106.2	106.7	0.5	3.3
Montréal	12.7	105.6	109.0	109.8	0.7	4.0
Ottawa	2.6	106.6	110.0	110.7	0.6	3.8
Toronto	28.3	105.7	108.3	109.2	0.8	3.3
Winnipeg	3.5	103.4	105.0	105.4	0.4	1.9
Saskatoon	2.3	102.9	104.0	104.0	0.0	1.1
Calgary	10.1	102.6	104.1	104.2	0.1	1.6
Edmonton	15.1	103.2	104.9	105.3	0.4	2.0
Vancouver	22.1	106.5	109.6	109.8	0.2	3.1

1. All geographic regions are based on the 2016 Census boundaries.

2. The relative importance is calculated using a price adjusted three-year moving average of the value of building permits issued for each class of building within each census metropolitan area.

Source(s): Tables [18-10-0135-01](#), [18-10-0135-02](#) and [18-10-0137-01](#).

Available tables: table [18-10-0135-01](#).

Definitions, data sources and methods: survey number [2317](#).

For more information, or to enquire about the concepts, methods or data quality of this release, contact us (toll-free 1-800-263-1136; 514-283-8300; STATCAN.infostats-infostats.STATCAN@canada.ca) or Media Relations (613-951-4636; STATCAN.mediahotline-ligneinfomedias.STATCAN@canada.ca).

Schedule of Reports for Council January 14, 2020

Council Resolution or Member Question	Subject	Department	Report to Council	Comments
B1/2020	Dog Park	Culture & Recreation	April, 2020	Requested at the December 18, 2019 Budget Deliberations: That the report of the Director of Public Works dated December 4, 2019 (PW-38-19) regarding dog park implementation BE RECEIVED and that an Administrative report BE PREPARED and brought back to Council outlining the possibility of a location for a temporary dog park.
68/19	Discharge of Firearms on/near waterways	Police	Public Meeting	Requested at the February 26, 2019 Regular Meeting of Council "That correspondence received from Deputy Chief Kevin Beaudoin, LaSalle Police Service, dated February 8, 2019 regarding the discharge of firearms within the Town of LaSalle BE RECEIVED for information and that a Public Meeting BE SCHEDULED to address this matter, and that affected parties BE NOTIFIED in advance of the Public Meeting."
231/19	Vollmer Property Additional Entrance from Malden Road	Public Works	March, 2020	Requested at the July 09, 2019 Regular Meeting of Council "That the report of the Director of Public Works dated July 2, 2019 (PW-21-19) regarding the existing entrance to the Vollmer property from Malden Road BE DEFERRED and that an Administrative Report BE PREPARED to provide Council with further details outlining possible options; and further that all affected property owners BE NOTIFIED when this matter appears before Council."
359/19	Coyote Activity in LaSalle	Administration	February, 2020	Requested at the October 22, 2019 Regular Meeting of Council: Brief follow up report by Administration and action items
Deputy Mayor Meloche	Heritage Committee	Administration	March, 2020	At the November 12, 2019 Regular Meeting of Council Deputy Mayor Meloche inquires about the formulation of a Heritage Committee

**Schedule of Reports for Council
January 14, 2020**

B2/2020	Pedestrian Safety Initiative	Public Works	July, 2020	Requested at the December 18, 2019 Budget Deliberations: Administration prepare a report for future consideration on how best to proceed with requests for sidewalk/pedestrian safety initiatives, and that priority list be created for future initiatives
---------	------------------------------	--------------	------------	--

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8385

A By-Law to assume part of Lot 28, Concession 1 as
part of Matchette Road.

Whereas the Corporation has been requested by Matthew Paul Binder and Brigitte Micheline Marie LeClair-Binder to accept the dedication of part of Lot 28, Concession 1, now designated as Parts 2 and 4 on Reference Plan 12R-28041, in the Town of LaSalle, in the County of Essex, for a public highway;

And whereas the Council of the Corporation deems it expedient to assume those lands as part of a public highway;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

- 1. That the dedication of lands by Matthew Paul Binder and Brigitte Micheline Marie LeClair-Binder, being part of Lot 28, Concession 1, now designated as Parts 2 and 4 on Reference Plan 12R-28041, in the Town of LaSalle, in the County of Essex, be and the same is hereby accepted.
- 2. That the said lands as dedicated by Matthew Paul Binder and Brigitte Micheline Marie LeClair-Binder, and as accepted in Section 1 of this By-Law, be and the same are hereby assumed for public use as a public highway and shall become part of Matchette Road.
- 3. This By-Law shall come into force and take effect on the final passing thereof.

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020	_____
	Mayor
2nd Reading – January 14, 2020	
3rd Reading – January 14, 2020	_____
	Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8386

A By-law to stop up, close and sell an alley system running east-west lying to the north of lots 205 to 215 inclusive, and part of lot 204 and an alley system running north-south lying to the west of lot 368 and an alley system running north-south lying to the east of lot 374,
Registered Plan 1363, LaSalle

Whereas registered owners abutting the alley system have made an application to the Corporation to close and purchase a portion of the alley;

And Whereas the Corporation has determined the distribution of the alley in accordance with its Alley Closing Policy, approved on May 14, 2019 as policy number M-DSI-003;

And Whereas the Council of the Corporation deems it beneficial to grant this request;

And Whereas by virtue of the provisions of Section 34 of the Municipal Act, 2001, R.S.O. 2001, c. 25, as amended, a by-law permanently closing a highway, including a lane on a registered plan of subdivision, does not take effect until a certified copy of the by-law is registered in the appropriate Land Registry Office;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the alley system on Registered Plan 1363 running east-west lying to the north of lots 205 to 215 inclusive, and part of lot 204 and an alley system running north-south lying to the west of lot 368 and an alley system running north-south lying to the east of lot 374, Registered Plan 1363, now designated as Parts 1 to 20 both inclusive on Reference Plan 12R-28071, in the Town of LaSalle, in the County of Essex be and the same is hereby stopped up and closed.
2. Upon completion of the closing of that alley more particularly described in Section 1 herein, that the said alley so closed may be sold to the owners as determined by the Corporation, at a sale price of \$200.00 per part on a reference plan, and that all other costs and expenses incurred in connection with this matter be borne in accordance with the Corporation's Alley Closing Policy.
3. It is hereby confirmed the lands described in Section 1 of this By-law are surplus to the needs of the Corporation.
4. In the event any owner of land abutting the said alley does not purchase their proportionate share of the said alley so closed within the time frame as determined by the Chief Administrative Officer of the Corporation, the Corporation shall follow its Alley Closing Policy and offer the proportionate share to an abutting landowner.
5. The Mayor and the Clerk of the Corporation be and they are hereby authorized to do all acts and sign all documents which may be necessary to complete the sale of the said alley so closed as provided herein, and to otherwise carry out the intent of this By-law.

- 6. This By-law shall come into force and take effect after the final passing thereof on the date upon which this By-law is registered in the Land Registry Office for the County of Essex (No.12).

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020

Mayor

2nd Reading – January 14, 2020

3rd Reading – January 14, 2020

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8387

A By-Law to authorize the execution of a
Developer’s Severance Agreement with Michele
and Giovanna Cautillo

Whereas Michele and Giovanna Cautillo have made an application to the Corporation to develop certain lands lying on Lots 1097, 1098, 1099, 1363, 1364 and 1365, Part of Lots 1100 and 1362, Part of Block ‘L’ (as in R123647), Registered Plan 875, Sandwich West, now designated as Parts 1 and 2 on Reference Plan 12R-28045, in the Town of LaSalle, in the County of Essex;

And Whereas the Corporation deems it expedient to grant the request on certain conditions;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

- 1. That the Corporation of the Town of LaSalle enter into a Developer’s Severance Agreement with Michele and Giovanna Cautillo regarding the proposed residential development of one (1) new building lot fronting on Todd Lane, in the Town of LaSalle, in the County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-Law.
- 2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Developer's Severance Agreement on behalf of the Corporation and affix the Corporation’s seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement
- 3. This By-Law shall come into force on the passing thereof.

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020	_____
	Mayor
2nd Reading – January 14, 2020	
3rd Reading – January 14, 2020	_____
	Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8388

A By-law to authorize the borrowing of \$25,050,000 for current expenditures under Section 407 of the Municipal Act and to authorize the temporary borrowing for works under Section 405 of the Municipal Act for the 2020 fiscal year

Whereas the Council of the Town of LaSalle (hereinafter called the "Municipality") deems it necessary to borrow the sum of \$25,400,000 to meet, until the taxes are collected, the current expenditures of the Municipality for the year;

And whereas the total of amounts heretofore borrowed for the purposes mentioned in Section 407 of the Municipal Act which have not been repaid at December 31, 2019 is nil;

And whereas the Council of the Municipality has authorized or will authorize the issuance of debentures for works;

And whereas the total amount heretofore borrowed for the purposes mentioned in Section 405 of the Municipal Act which have not been repaid at December 31, 2019 is nil;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

- 1. The Treasurer is hereby authorized, on behalf of the Municipality to borrow from time to time by way of promissory note from the Windsor Family Credit Union a sum or sums not exceeding in the aggregate \$25,400,000 to meet, until the taxes are collected, the current expenditures of the Municipality for the year, including the amounts required for the purposes mentioned in Section 407 of The Municipal Act, and to give on behalf of the Municipality to the Financial Institution a promissory note or notes, sealed with the Corporate Seal and signed by the Treasurer, for the monies so borrowed with interest at such rate as may be agreed upon from time to time with the bank.
- 2. The amount of \$25,400,000 referred to in paragraph 1 of this by-law is applicable from January 1, 2020 to September 30, 2020. This amount shall be reduced to \$12,700,000 from October 1, 2020 to December 31, 2020. The amounts contained within this paragraph and paragraph 1 have been calculated in accordance with Section 407(2) of the Municipal Act

Revenue Source	Estimated 2020 Municipal Revenues	50% of the total estimated municipal revenues for the period January 1 to September 30, 2020	25% of the total estimated municipal revenues for the period October1 to December 31, 2020
Property Taxation	36,700,000		
Other Revenues	4,000,000		
Water Rate Revenues	5,800,000		
Sanitary Surcharge Revenues	4,300,000		
Total	50,800,000	25,400,000	12,700,000

- 3. All sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed in this year and in previous years from the said Bank for any or all of the purposes mentioned in the said Section 407, shall, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when such revenues are received.
- 4. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for such purposes.
- 5. The Treasurer is hereby authorized, on behalf of the Municipality to borrow from time to time by way of promissory note or other financial instrument from the Windsor Family Credit Union a sum or sums to meet the temporary borrowings required for the funding of capital works until such time that debentures are issued and temporary borrowings are repaid, and to give on behalf of the Municipality to the financial institution a promissory note or other financial instrument, sealed with the Corporate Seal and signed by Treasurer, for the monies so borrowed with interest at such rate as may be agreed upon from time to time with the financial institution.
- 6. The Treasurer is hereby authorized, on behalf of the Municipality to borrow from time to time, to a maximum of \$10,000,000 by way of promissory note or other financial instrument from either the Windsor Family Credit Union and/or Infrastructure Ontario a sum or sums to meet the temporary borrowings associated the Town of LaSalle – Capital Projects. The Treasurer is authorized to give on behalf of the Municipality to the financial institution a promissory note or other financial instrument, sealed with the Corporate Seal and signed by Treasurer, for the monies so borrowed with interest at such rate as may be agreed upon from time to time with the financial institution.
- 7. The Treasurer is authorized to furnish to Windsor Family Credit Union a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.
- 8. This By-Law shall come into force and take effect on the final passing thereof.

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020	_____
	Mayor
2nd Reading – January 14, 2020	
3rd Reading – January 14, 2020	_____
	Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8389

A By-law to levy and collect a portion of the taxes for
the year 2020

Whereas Section 317 of The Municipal Act, 2001, S.O. 2001, c. 25, provides that the Council of a local municipality may, before the adoption of the estimate for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (or 50 percent if no percentage is otherwise prescribed) of the total 2019 tax raised to all classes.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. The interim tax levies are hereby imposed and levied on the whole assessment for real property, according to the last revised assessment roll:
2. The interim tax levy for those properties within the commercial, industrial, large industrial, multi residential and shopping centre classes be adjusted for capping considerations.
3. The The taxes levied under this bylaw shall be payable in two (2) installments:
Due Date of 1st installment: February 28, 2020
Due Date of 2nd installment: April 24, 2020

Non-payment of the amount on the due dates stated in accordance with this section shall constitute default.

4. Under the provisions of Section 345 of the Municipal Act 2001 a percentage charge of one and one-quarter per centum (1 1/4%) shall be imposed as a penalty for non-payment of and shall be added to every tax installment or part thereof remaining unpaid on the first day of the month following the date when it falls due and thereafter an additional charge of one and one-quarter percent (1 1/4%) shall be imposed and shall be added to every such tax installment or part thereof remaining unpaid on the first day of each calendar month in which default continues up to and including December of this year.
5. The Treasurer-Tax Collector, not later than twenty-one (21) days prior to the date that the first installment is due, shall mail or cause to be mailed to the address of the residence or place of business of each person, a notice setting out the tax payments required to be made pursuant to this by-law, the respective dates by which they are to be paid to avoid penalty and the particulars of the penalties imposed by this by-law for late payment.
6. Taxes shall be payable to the Corporation of the Town of LaSalle and shall be paid to the Treasurer-Tax Collector at the Municipal Offices.
7. The Treasurer-Tax Collector shall be and he is hereby authorized to accept part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectible under paragraph 7 in respect to non-payment of taxes or any installments thereof.
8. This By-law shall remain in force from year to year until it is repealed.

- 9. All By-laws inconsistent with this by-law are hereby repealed.
- 10. This By-Law shall come into force and take effect on the final passing thereof.

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020	_____
	Mayor
2nd Reading – January 14, 2020	
3rd Reading – January 14, 2020	_____
	Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8390

Being a By-law to adopt the budget for year 2020

Whereas administrative personnel have prepared a proposed budget which has been reviewed and scrutinized by the members of the Town of LaSalle Council;

And whereas Section 290 of The Municipal Act, 2001, S.O. 2001, c. 25, as amended provides that the Council of a local municipality shall, after the adoption of estimates for the year pass a by-law to levy a separate tax rate on the assessment in each property class;

And whereas the budget contains the following:

The 2020 current operating budget of \$47,323,400 gross expenditures, net expenditures of \$41,431,500 of which \$36,705,800 will be recovered through the general taxation;

The 2020 current water operating budget of \$5,862,000 gross expenditures, which are fully recovered through user charges;

The 2020 current waste water operating budget of \$4,375,500 gross expenditures, which are fully recovered through user charges;

The 2020 capital budget of \$21,659,000 to be funded via various sources

And whereas the effect of the budget will result in a municipal tax rate change to residential rate payers to be 0.00% with an estimated overall tax rate increase of 0.00%;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the 2020 budget as attached hereto as Schedule "A" shall be known and accepted as the "Town of LaSalle 2020 Budget".
2. This By-Law shall come into force and take effect on the final passing thereof.

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020

Mayor

2nd Reading – January 14, 2020

3rd Reading – January 14, 2020

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8391

A By-Law to authorize the execution of an agreement between Johnston Security Solutions and The Corporation of the Town of LaSalle for the Rogers Hometown Hockey Festival

Whereas the Corporation of the Town of LaSalle (“Town”) has retained Johnston Security Solutions (“Contractor”) for the provision of security guards to assist with the Rogers Hometown Hockey Festival (“Hometown Hockey Event”) in LaSalle, Ontario, at the Vollmer Recreation Complex located at 2121 Laurier Parkway, from February 20 to February 23, 2020;

And whereas the Contractor submitted a quote for the provision of security guards to assist with the Hometown Hockey Event which has been accepted by the Town;

And whereas the Town deems it expedient to enter into an Agreement with the Contractor for the Hometown Hockey Event, setting out the terms and conditions that have been agreed to with the Corporation.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the the Town, to execute an Agreement with the Contractor, a copy of which Agreement is attached hereto, and forms part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 14th day of January 2020.

1st Reading – January 14, 2020

Mayor

2nd Reading – January 14, 2020

3rd Reading – January 14, 2020

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8392

A By-law to authorize the execution of an Agreement
between RadioCo Ltd. and The Corporation of the
Town of LaSalle for the Digital Radio-Communication

Whereas the Corporation of the Town of LaSalle (Corporation) has agreed to extend the Digital Radio-Communication System Agreement with RadioCo Ltd. (KelCom);

And whereas the Radio-Communication System Agreement with KelCom entered into in November of 2016 will be extended for one year, effective January 1, 2020 until February 28, 2021;

And whereas the Corporation deems it expedient to enter into an Agreement with KelCom for the Digital Radio-Communication System, setting out the terms and conditions that have been agreed to with the Corporation.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the The Corporation of the Town of LaSalle, to execute an Agreement with KelCom, a copy of which Agreement is attached hereto, and forms part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020

Mayor

2nd Reading – January 14, 2020

3rd Reading – January 14, 2020

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8393

A By-law to authorize execution of an Agreement between the
Corporation of the Town of LaSalle and J&J Lepera
Infrastructures Inc. for the Heritage Estates Stormwater
Improvements Phase 1B

Whereas the Corporation of the Town of LaSalle (Corporation) approved the provisional items of the Heritage Estates Stormwater Improvements project in the 2020 Budget herein referred to as Phase 1B;

And whereas the Corporation has agreed to award the Phase 1B contract to J&J Lepera Infrastructures Inc. after successfully being awarded the tender for the Heritage Estates Stormwater Improvements project;

And whereas the Corporation deems it expedient to enter into an Agreement with J&J Lepera Infrastructures Inc. setting out the terms and conditions that have been agreed to with the Corporation.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the The Corporation of the Town of LaSalle, to execute an Agreement with J&J Lepera Infrastructures Inc. a copy of which Agreement is attached hereto, and forms part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020

Mayor

2nd Reading – January 14, 2020

3rd Reading – January 14, 2020

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8394

A By-law to authorize the execution of an Agreement
between Jones Group LTD and The Corporation of
the Town of LaSalle for Demolition Work on Front
Road

Whereas the Corporation of the Town of LaSalle (Corporation) issued a Request for Tender (RFQ) for the demolition of 1390 Front Road and 970 Front Road;

And whereas the Corporation has deemed it expedient to enter into an Agreement with Jones Group LTD to complete the demolition work as tendered, setting out the terms and conditions that have been agreed to with the Corporation;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the The Corporation of the Town of LaSalle, to execute an Agreement with Jones Group LTD, a copy of which Agreement is attached hereto, and forms part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 14th day of January, 2020.

1st Reading – January 14, 2020

Mayor

2nd Reading – January 14, 2020

3rd Reading – January 14, 2020

Clerk