



**THE CORPORATION OF THE TOWN OF LASALLE
REGULAR MEETING OF COUNCIL
AGENDA**

**Tuesday, September 24, 2019, 6:00 PM
Council Chambers, LaSalle Civic Centre, 5950 Malden Road**

Pages

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof
3. Adoption of Minutes

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RECOMMENDATION

That the minutes of the Closed and Regular Meeting of Council held September 10, 2019 BE ADOPTED as presented.

4. Mayors Comments

B. PRESENTATIONS

1. Outstanding Board Member Volunteer 2019

Mayor Bondy and Councillor Akpata present Bradley Thoman with the Outstanding Board Member Volunteer award for 2019 for his contributions to the Town of LaSalle.

Bradley has been involved with the LaSalle Hangout for Youth since 2017, and currently is the Chair of the Board of Directors. Bradley is always ready to support, encourage and engage with the youth of the area. Bradley shows his commitment to share new ideas to better serve the youth. Bradley is also a Volunteer Firefighter with LaSalle Fire Service and works full-time, but is always actively involved with the Hangout.

2. Presentation by Sara Alves, Exchange Student from Brazil

Sara Alves, exchange student attending Sandwich Secondary School, presents information on her hometown Sete Lagoas, Minas Gerais, Brazil.

3. Presentation by Severin Leuthard, Exchange Student from Switzerland
Severin Leuthard, exchange student attending Sandwich Secondary School, presents information on his hometown of Zug, Hunenberg, Switzerland.

C. DELEGATIONS

1. Northway Avenue (Villa Maria to Cousineau) Alternating Parking 12
Delegate: Angelo Sorge

RECOMMENDATION

That the report of the Director of Public Works dated August 23, 2019 (PW-27-19) regarding implementing alternating parking on Northway Avenue from Villa Maria to Cousineau BE APPROVED; and at the appropriate time in the meeting the corresponding bylaw be passed.

2. Alley O5 Review – Gladwin, Quick, Centre & Wales Alley 18
Consideration of request for review received regarding the closure and proposed distribution of Alley O5 - Gladwin, Quick, Centre & Wales Alley.

Review:

1. Richard Furtado & Amanda Phillips, 235 Vermont St.

RECOMMENDATION

That the report of the Legal Counsel of LaSalle dated September 13, 2019 (AD-11-19) regarding the proposed closure and distribution of Alley O5 be approved, that Council deny the review requests regarding the same alley.

D. PUBLIC MEETINGS AND/OR HEARINGS

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. Part Lot Control By-law Application – T-02-2019 41
RECOMMENDATION
That the report of the Supervisor of Planning & Development Services of LaSalle dated September 13, 2019 (DS-31-2019) regarding Part Lot Control Application T-02-2019 be approved

- | | | |
|----|--|----|
| 2. | Various Sewage Pumping Station Upgrades Contract Award | 49 |
|----|--|----|

RECOMMENDATION

That the report of the Manager of Water & Wastewater dated September 13, 2019 (PW-31-2019) regarding the contract award for the Various Sewage Pumping Station Upgrades BE RECEIVED; and that the low bid price of \$293,000.00 (+hst) received from Facca Incorporated BE APPROVED; and that as previously approved in the 2017 budget, the full amount of the project be funded through the Wastewater Capital Reserve; and that the corresponding by-law BE ADOPTED during the By-law stage of the agenda

- | | | |
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| 3. | Township of Zorra Resoluton of Support for Environmental Programs Provided by the Upper Thames River Conservation Authority (UTRCA) | 56 |
|----|---|----|

For Council decision.

- | | | |
|----|---|----|
| 4. | City of Kitchener Support Resolution Regarding Producer Requirements for Packaging in Ontario | 58 |
|----|---|----|

For Council decision.

- | | | |
|----|-----------------------------------|----|
| 5. | Recognition of LaSalle Volunteers | 60 |
|----|-----------------------------------|----|

Draw for Windsor Symphony Tickets for the Saturday, October 26, 2019 performance of "A Night at the Oscars: A WIFF Celebration".

F. INFORMATION ITEMS TO BE RECEIVED

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| 1. | August 2019 Financial Statement and Financial Reports | 61 |
|----|---|----|

RECOMMENDATION

That the report of the Supervisor of Accounting dated September 10, 2019 (FIN-26-2019) regarding the August 2019 Financial Statement and Financial Reports be RECEIVED.

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| 2. | Summary of Reports to Council | 72 |
|----|-------------------------------|----|

G. BY-LAWS**RECOMMENDATION**

That the following By-Laws BE GIVEN first reading:

8350 - A By-Law to provide that part-lot control shall not apply to certain lands within Registered Plan Number 12M-661

8351 A By-law to authorize execution of a Lease Agreement between the Corporation of the Town of LaSalle and Marda Management Inc.

8352 A by-law to authorize the execution of an Agreement between the Corporation of the Town of LaSalle and Facca Incorporated

8353 A By-Law to confirm the purchase of 2920 Bouffard Road, LaSalle, Ontario

8354 A By-Law to confirm the purchase of 1390 Front Road, LaSalle, Ontario

8355 A by-law to amend By-Law No. 7298, being a by-law to regulate vehicular parking within the limits of the Town of LaSalle

RECOMMENDATION

That By-Law numbers 8350 to 8355 BE GIVEN second reading.

RECOMMENDATION

That By-Law numbers 8350 to 8355 BE GIVEN third reading and finally passed.

H. COUNCIL QUESTIONS**I. STATEMENTS BY COUNCIL MEMBERS****J. REPORTS FROM COMMITTEES****K. NOTICES OF MOTION****L. MOTION TO MOVE INTO CLOSED SESSION****M. CONFIRMATORY BY-LAW**

N. SCHEDULE OF MEETINGS

Planning Advisory Committee - September 26, 2019 @ 6:00 p.m.

Accessibility Advisory Committee - October 1, 2019 @ 4:00 p.m.

Court of Revision - 3rd Concession Drain - October 3, 2019 @ 5:30 p.m.

Regular Council Meeting - October 8, 2019 @ 6:00 p.m.

By-Law Committee - October 15, 2019 @ 4:30 p.m.

Planning Advisory Committee - October 15, 2019 @ 5:30 p.m.

Committee of Adjustment - October 16, 2019 @ 5:30 p.m.

Regular Council Meeting - October 22, 2019 @ 6:00 p.m.

O. ADJOURNMENT



Minutes of the Closed Meeting of The Town of LaSalle Council

September 10, 2019
4:30 pm

Members in attendance:

Mayor Marc Bondy
Deputy Mayor Crystal Meloche
Councillor Mark Carrick
Councillor Sue Desjarlais
Councillor Jeff Renaud
Councillor Anita Riccio-Spagnuolo - arrives at 4:48 p.m.

Regrets:

Councillor Mike Akpata

Also in attendance:

Agatha Robertson, Director of Council Services/Clerk
Linda Jean, Deputy Clerk
Kevin Miller, Deputy Clerk
Dominic Dadalt, Legal Counsel
Peter Marra, Director of Public Works
Dale Langlois, Director of Finance/Treasurer

Mayor Bondy calls the meeting to order at 4:30 p.m.

Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

Motion 300/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Carrick

That Council move into closed session at 4:31 p.m. to discuss the following items:

1. Property Matter – Todd Lane Property Acquisition (Confidential Report PW-29-19 attached) s.239(2)(c)
2. Property Matter – Bouffard Road Property Acquisition (Confidential Report PW-30-19 attached) s.239(2)(c)
3. Property Matter – Front Road Property Acquisition (Confidential Report AD-10-19 attached) s.239(2)(c)

Councillor Riccio-Spagnuolo arrives at 4:48 p.m.

Carried.

Motion 301/19

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That Council move back into public session at 5:01 p.m.

Carried.

1. Property Matter – Todd Lane Property Acquisition (Confidential Report PW-29-19) s.239(2)(c)

Motion 302/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Carrick

That the confidential report of the Director of Public Works dated September 4, 2019 (PW-29-19) regarding a property matter on Todd Lane BE RECEIVED and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

2. Property Matter – Bouffard Road Property Acquisition (Confidential Report PW-30-19) s.239(2)(c)

Motion 303/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Deputy Mayor Meloche

That the confidential report of the Director of Public Works dated September 4, 2019 (PW-30-19) regarding a property matter on Bouffard Road BE RECEIVED and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

3. Property Matter – Front Road Property Acquisition (Confidential Report AD-10-19) s.239(2)(c)

Motion 304/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the confidential report of the Deputy Clerk dated September 4, 2019 (AD-10-19) regarding a property matter on Front Road BE RECEIVED and that Administration BE AUTHORIZED to proceed with Option #4 as amended, by removing Option #2.

Carried.

There being no further business, the meeting is adjourned at 5:02 p.m.

Mayor – Marc Bondy

Clerk – Agatha Robertson



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of the Regular Meeting of the Town of LaSalle Council held on

September 10, 2019

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Administration Present: A. Robertson, Director of Council Services & Clerk, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, D. Dadalt, Legal Counsel, J. Columbus, Director of Culture and Recreation, D. Hadre, Corporate Communications & Promotions Officer, D. Sutton, Fire Chief, L. Jean, Deputy Clerk, E. Thiessen, Deputy Fire Chief, G. Ferraro, Manager of Finance & Deputy Treasurer, N. DiGesù, Manager of IT

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection

Mayor Bondy calls the meeting to order at 6:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

305/19

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That the minutes of the Closed Meeting and Regular Meeting of Council held August 27, 2019 BE ADOPTED as presented.

Carried.

4. Mayors Comments

None.

B. PRESENTATIONS

1. Community Announcement

Mayor Bondy, together with Town Council, officially announce that the Town of LaSalle has been chosen as a host community for the Rogers Hometown Hockey Tour during the 2019/2020 NHL Season. The Town, together with our local Minor Hockey Associations including LMHA, LaSalle Vipers and Sunparlour Girls Hockey, will host Rogers Hometown Hockey the weekend of February 22nd and 23rd, 2020 (Detroit Red Wings Home Game vs. Calgary Flames) at the Vollmer Recreation Complex property. Our community will be highlighted across the nation during the live NHL game Sunday February 23rd, 2020 showcasing LaSalle to the rest of Canada.

This free family-friendly hockey festival features two days of live entertainment, NHL alumni, local celebrities, and hockey-themed activities for all ages. Running from Saturday through to Sunday evening, the festival culminates with an outdoor viewing party of a national NHL game broadcast hosted live by Ron MacLean and Tara Slone on Sportsnet. Live on location, Ron MacLean and Tara Slone will host a pre-game, intermission, and post-game show from the Sportsnet Mobile Studio, shining the spotlight on LaSalle, highlighting our culture, hockey history, and unique stories of our hometown. We look forward to putting LaSalle on display for the rest of Canada to enjoy!

2. Martin Lane Developments – Stormwater Management EA

Kyle Edmunds, P. Eng., Eric Vanderleeuw, Planner, and Sabrina Stanlake-Wong, Planner, of Dillon Consulting Ltd., appear before Council to present the the Martin Lane Developments Stormwater Management Environmental Assessment.

Scott D'Amore, of D'Amore Construction Ltd., appears before Council in support of the Martin Lane Developments Stormwater Management Environmental Assessment.

306/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Director of Public Works dated August 23, 2019 (PW-26-19) regarding the Martin Lane Developments, Stormwater Management Environmental Assessment BE RECEIVED.

Carried.

C. DELEGATIONS

D. PUBLIC MEETINGS AND/OR HEARINGS

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. 2020 Budget and Departmental Business Plan

307/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Akpata

That the report of the Manager of Finance/Deputy Treasurer dated August 22, 2019 (FIN-24-2019) regarding the 2020 Budget and Department Business Plan BE RECEIVED for information and that Council APPROVE the 2020 Budget and Departmental Business Plan timeline outlined within the report.

Carried.

F. INFORMATION ITEMS TO BE RECEIVED

1. Summary of Reports to Council

308/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Carrick

That the report of the Chief Administrative Officer dated September 10, 2019 being a summary of reports to Council BE RECEIVED.

Carried.

G. BY-LAWS

309/19

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That the following By-Laws BE GIVEN first reading:

8345 - A By-Law to authorize an agreement between Her Majesty the Queen in the right of the Province of Ontario as represented by the Minister of Federal Economic Development Agency for Southern Ontario related to funding provided under the Canadian Experiences Fund for the Rendez-Vous Voyageur Festival

8346 - A By-Law to authorize the execution of a Developer's Severance / Site Plan Control Agreement with Marino Antonio Naclerio, Fotini Naclerio and Marino Naclerio

8347 - A By-Law to authorize the execution of a Developer's Severance Agreement with Brooklyn Contracting Inc.

8348 - A By-Law to authorize the execution of a Developer's Severance Agreement between Forest Trail Estates (LaSalle) Inc. and The Corporation of the Town of LaSalle

Carried.

310/19

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That By-Law numbers 8345 to 8348 BE GIVEN second reading.

Carried.

311/19

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That By-Law numbers 8345 to 8348 BE GIVEN third reading and finally passed.

Carried.

H. COUNCIL QUESTIONS

I. STATEMENTS BY COUNCIL MEMBERS

Deputy Mayor Meloche states that she and Councillor Akpata attended the cheque presentation of \$45,000 from the Libro Credit Union to the LaSalle Hangout for Youth. She congratulates Rama Musharbash and her team on building a safe place for our teens.

J. REPORTS FROM COMMITTEES

K. NOTICES OF MOTION

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

312/19

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That Confirmatory Bylaw #8349 BE GIVEN first reading.

Carried.

313/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Carrick

That Confirmatory Bylaw #8349 BE GIVEN second reading.

Carried.

314/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That Confirmatory Bylaw #8349 BE GIVEN third reading and finally passed.

Carried.

N. SCHEDULE OF MEETINGS

Strategic Planning Finance & HR Committee - September 10, 2019 @ 3:30

p.m. - Cancelled

Regular Council Meeting - September 10, 2019 @ 6:00 p.m.

Police Services Board Meeting - September 16, 2019 @ 5:00 p.m.

Committee of Adjustment - September 18, 2019 @ 5:30 p.m.

Parks, Recreation & Events Meeting - September 19, 2019 @ 9:00 a.m.

Fire Committee Meeting - September 19, 2019 @ 3:30 p.m.

Water & Wastewater Committee Meeting - September 24, 2019 @ TBD

Regular Council Meeting - September 24, 2019 @ 6:00 p.m.

O. ADJOURNMENT

Meeting adjourned at the call of the Chair 6:24 p.m.

Mayor: Marc Bondy

Deputy Clerk: Linda Jean



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Peter Marra, P.Eng. – Director of Public Works

Department: Public Works

Date of Report: August 23, 2019

Report Number: PW-27-19

Subject: Northway Avenue (Villa Maria to Cousineau) Alternating Parking

Recommendation

That the report of the Director of Public Works dated August 23, 2019 (PW-27-19) regarding implementing alternating parking on Northway Avenue from Villa Maria to Cousineau BE APPROVED; and at the appropriate time in the meeting the corresponding bylaw be passed.

Report

The Town has received a petition (copy enclosed) to implement alternating parking on Northway Avenue. The subject section of Northway is from Villa Maria to Cousineau. The concerns expressed in the petition are public safety and driveway access.

Administration has had an opportunity to review this situation first hand at various times of the day, and parking in this section of Northway is occurring on both sides of the road throughout the day and we would assume that this continues to occur into the evenings and on weekends. As such, maneuvering through this section of Northway can be problematic at times when cars are parked on both sides of the road.

The Town is faced with situations such as this from time to time and the solution is to implement alternating parking in the area. Therefore, it is recommended to implement alternating parking on Northway Avenue from Villa Maria to Cousineau.

Consultations

Public Works has discussed this with Fire Chief Sutton. As such, Chief Sutton also expressed his concurrence with this recommendation to ensure fire equipment can easily access the area in the event of an emergency.

The residents on this section of Northway have been mailed a letter stating that this report was to be heard at tonight's Council meeting.

Financial Implications

The cost to install the signs will come from the approved 2019 budget.

Prepared By:

A handwritten signature in black ink, appearing to read 'Peter Marra', with a stylized, cursive script.

Director, Public Works

Peter Marra, P.Eng.

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
Yes	Promote a healthy and environmentally conscious community

Communications

	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email
Anne Piazza	4143 Northway Ave, LaSalle, ON N9H 0B6	

Report Approval Details

Document Title:	Northway Ave Alternate Parking.docx
Attachments:	- Northway Ave parking petition.pdf
Final Approval Date:	Sep 3, 2019

This report and all of its attachments were approved and signed as outlined below:



Fire Chief

Dave Sutton



Chief Administrative Officer

Joe Milicia



TOWN OF LASALLE FORMAL PETITION

Town of LaSalle Mayor and Members of Council:

We, the residents of the Town of LaSalle submit the attached petition for response.

Alternate Parking (one side parking) Northway Ave
(Please print the title of petition on the above line)

Anne Piazza 4143 Northway Ave LaSalle ON N9 4H8C6
(Contact Person - Name and Telephone Number) (519) 796-8439

(Please clearly state the purpose of your petition and the action you require of Council in the space provided below)

Proposal - To implement one sided parking on Northway Ave Lasalle.

Reasons - obstructed view while driving down street many kids in area and with so many cars on street creates a hazardous / dangerous situation flow of traffic on street is not efficient D/T the parking on both sides. Difficult to maneuver around including snowplows + sweepers.

All information collected will be made available for public viewing. By signing this petition you acknowledge and give consent to share your personal information (name & address) on a public Council agenda.

Difficult to get out of Driveway with full view of Road.



TOWN OF LASALLE FORMAL PETITION

FULL NAME	STREET NAME	SIGNATURE
Anne Piazza	Northway Ave.	
Anthony Piazza	Northway Ave	
Karen Scaglione	Northway Ave	
Joe Scaglione	Northway Ave	
Catia Raheb	Northway Ave	
Chris Raheb	Northway Ave	
Jack-Leung <small>christina</small>	Northway Ave	
Rebecca White	Northway Ave	
Lisa Giglio	NORTHWAY AVE	

All information collected will be made available for public viewing. By signing this petition you acknowledge and give consent to share your personal information (name & address) on a public Council agenda.



The Corporation of the Town of LaSalle

To: Mayor and Members of Council
Prepared by: Domenic Dadalt, Legal Counsel
Department: Administration
Date of Report: September 13, 2019
Report Number: AD-11-19
Subject: Alley O5 Review – Gladwin, Quick, Centre & Wales Alley

Recommendation

That the report of the Legal Counsel of LaSalle dated September 13, 2019 (AD-11-19) regarding the proposed closure and distribution of Alley O5 be approved, that Council deny the review requests regarding the same alley.

Report

As Council is aware, options for a new alley closing program were presented in April of this year. In order to implement the program, Council adopted a new policy in May of this year, a copy of which is attached as Attachment 1.

Pursuant to the policy, the location of structures and/or utilities will play a role in the disposition of the alley. Therefore, the first step in the process is to have a survey completed to identify all of the encumbrances located in the alley. Attached to this report as Attachment 2 is a copy of the plan of survey that was completed for this alley on July 5, 2019. The property owner requesting a review of the alley distribution is the owner of Lots 122-125, both inclusive, on the plan. Accordingly, this report will focus on the portions of the alley abutting that specific property rather than the alleyway portions to the west and south of the subject property, all of whom accepted the proposed distribution.

On review of the plan, a number of fences encumber this area of the alley. Three of the five abutting properties have enclosed the entirety of the alley with a fence. The remaining two abutting properties have a fence approximately at the midway point of the alley. In accordance with the policy, all of the alley has been offered to the lots that have fully fenced the alley in.

On July 18, a letter was sent to each property owner indicating what portion of the alley was being offered. Attached to this report as Attachment 3 is a copy of the plan of survey indicating Administration's proposed distribution of the alley. In accordance with the policy, the owners were also advised that in the event they were not satisfied with Administration's decision, they could file a request for review before Council. The last day to file an appeal was August 8. One property owner did file an appeal on or before the last day. All other property owners agreed to take title of the proposed allocation to them by Administration. In preparation of this report, we asked the property owner requesting a review to submit his/her detailed reasons for the request. That submission is attached here as Attachment 4.

Administration has had an opportunity to review the submission and advises Council that there are no substantive arguments being put forward that would alter the original recommendation, which follows the alley closing policy. With respect to the timing of the alley closing request, this was submitted February 19, 2019. A copy of the alley closing request is attached here as Attachment 5. From September, 2018 until April, 2019, all alley closing requests were "on hold" until the new program was determined and adopted by Council. Even under the prior alley closing policy, Administration reviewed all alley closing requests prior to stating whether or not a property owner would be entitled to a portion of the alleyway. There would be no guarantees of any amount of alleyway provided to an applicant at the submission stage.

With respect to the approved building permit, the permit application was submitted showing incorrect dimensions, adding the 7 feet of alley to both the side yard and rear yard, showing a depth of 117 feet and a rear yard width of 127 feet. Although the building permit was issued based on the dimensions as shown on the site plan submitted, the proper dimensions of 110 feet of depth and 120 feet of rear yard width would not contravene the setbacks as set out in the zoning bylaw for the dwelling and attached garage

The future pool is not covered by the building permit, as the permit is issued only with respect to the house. The lot grading sheet submitted does not make any reference to a pool, nor does it show the alley as a part of the applicant's property. However, there is space in the rear yard for the future pool to be located 7 feet closer to the house and comply with lot line requirements.

With respect to the lack of "permanent" structures in the alley, fencing is one of the aspects that Administration considers under the policy when determining how an alley is to be distributed. Our objective is not to set the precedent of moving fences that are already in place. In addition to the fencing, one of the abutting landowners has indicated to Administration that the property in the alley has been fenced in since possession was taken in the late 1980s. Within this area along the current fence sits a garden of great

sentimental value to the owner, containing a bush received following the passing of the property owner's father as well as a memorial to family pets.

Therefore, we recommend that the alley distribution remain as shown on Attachment 3, and that the surveyor be instructed to finalize the Reference Plan, allowing Administration to complete the necessary transfer documents.

Consultations

Type consultations here

Financial Implications

Type financial implications here

Prepared By:



Legal Counsel

Domenic Dadalt

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

Yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email
Rick Furtado	235 Vermont St	
Diane Gibb	1170 Centre Ave	
Brian & Karen Camlis	1180 Centre Ave	
William & Gaye-Dawn Burleigh	6173 Quick Ave	
Danny Hess	6175 Quick Ave	
Walter & Jo-Ann Langlois	6185 Quick Ave	

Report Approval Details

Document Title:	AD-11-19 - Alley O5 Review - Gladwin Quick Centre Wales.docx
Attachments:	<ul style="list-style-type: none">- Closing-and-Sale-of-Alleys-Policy.pdf- draft survey O5.pdf- Survey re Distribution.pdf- Furtado Review Request.pdf- Furtado - Alley Closing Request.pdf
Final Approval Date:	Sep 18, 2019

This report and all of its attachments were approved and signed as outlined below:



Director, Development and
Strategic Initiatives

Larry Silani



Deputy Clerk

Kevin Miller

A handwritten signature in black ink, appearing to read 'Joe Milicia', with a stylized, cursive script.

Chief Administrative Officer

Joe Milicia



THE CORPORATION OF THE TOWN OF LASALLE POLICY MANUAL

POLICY MANUAL SECTION:	POLICY NUMBER:
Municipal Services – DSI	M-DSI-003
POLICY NAME:	AUTHORITY:
Closing and Sale of Alleys	148/19
DATE APPROVED:	DEPARTMENT RESPONSIBLE:
May 14, 2019	DSI, Administration, Legal Counsel
REVISION DATES:	REVIEW DATE:
	May 2021
STATUS:	
Active	

PURPOSE:

To mitigate liability and provide a method to transfer portions of Town owned alleys to appropriate residents in a manner that is cost-friendly to residents.

POLICY STATEMENT:

The Town will allocate funds for the “alley closing program” (the Program) as part of the annual municipal budget to close and convey all open/closed alleys.

SCOPE:

Alleys will be closed under the Program on a first come basis up to the budgeted amount. The Program will give priority to alleys that are adjacent to existing residential dwellings. The Town may close alleys adjacent to vacant lands on a priority basis that are adjacent to existing residential dwellings and/or considered infilling in nature. Alleys that have vacant lands on either side will not be considered Priority 2 areas and not included as part of the Program until all other alleys in the Priority 1 area have been closed.



POLICY:

When an application is received and deemed to comply with the policy, the Town will take steps to close the entirety of the alley within the block.

Council has delegated the determination of whether an alley is surplus to municipal needs to administration. In the event a land owner does not agree with decision that is made by administration, that land owner shall have the right to appeal that decision to Council by filing a letter of appeal with the Clerk within twenty (20) days of the date of the decision.

Under normal circumstance where an alley is completely unencumbered, each abutting property owner would be entitled to half of the alley. However, in many instances, alleys are encumbered by structures such as sheds, fences, pools, above and below ground utilities etc. Under such circumstances, administration will review the survey plan and make a determination as to the manner in which the alley will be conveyed to property owners. In the event a land owner does not agree with decision that is made by administration, that land owner shall have the right to appeal that decision to Council by filing a letter of appeal with the Clerk within twenty (20) days of the date of the decision.

Owners may be permitted to proceed to close an alley outside the Program provided the owner undertakes to cover all costs associated with the preparation of the necessary reference plan/survey and legal fees associated with closing and registering the required deed. Where parts of an alley are closed outside the Program and meet the intent of the Town's policy, that alley will become a priority in the next budget year. In the event funds remain in the current year, the Town will initiate the closing of the balance of the alley under the Program.

In the event no applications are received by the Town to close an alley and funding remains in the current year, the Town will take steps to close alleys in the locations a determined by the Town.

In the event a property owner elects to not participate in the Program, that portion of the alley may be offered to the abutting property owner.

The Town will not convey alleys that are in or adjacent to lands that have been identified as being environmentally significant.



The program does not apply to any alley(s) that are proposed to be closed as part of any new development as outlined in a developers/severance/servicing agreement.

The Program does not apply to any alleys located within areas designated as Mixed Use Corridor; LaSalle Town Centre District; Waterfront District; Business Park District and Parkway Commercial District in the Town's Official Plan. Existing residential dwellings may be included as part of the Program at the discretion of the Town.

Alleys that are requested/required to be closed pursuant to clauses 12 and 13 above will be subject to paying the all surveying, legal and land costs. Land costs will be will be calculated based on fair market value.

Land owners who do not participate in the Program do not have permission to use or continue to use any part of the Town's alley adjacent to their property, and will be required to stop their use of the Town's property without written permission and proper insurance;

The Town retains the right to refuse, in its sole discretion, any application to close any Town-owned alley regardless of whether or not the applicant has complied with all of the policies of the Town.

RESPONSIBILITIES:

Development and Strategic Initiatives department (planning) will accept applications to close an alley.

Administration will review the application to determine:

- is the alley surplus to municipal needs
- does the alley qualify for the program
- approximate timing to process application (current or future year)
- are there easements required for municipal purposes

Administration will contact all other applicable agencies to determine if easements are required. Administration will also contact all owners abutting an alley to be closed to advise that the Town will be taking steps to close the alley abutting their property, and that a surveyor will be commencing work to complete a reference/survey plan. The Town will also request that landowners indicate if they wish to participate in the program and if more of the alley becomes available if they would be interested in that additional part. After the draft reference/survey plan is prepared, administration will determine the manner in which the alley will be conveyed to each landowner. Administration will contact the landowners a second time to confirm what portion of the alley (if any) will be available to them and specify the period in which owners must respond (if not previously done) to receive the alley. In the event an owner does not respond to either letter sent by the Town of their intent to accept a portion of the alley, the Town will offer that part to the abutting owner.

At such time as the closing by-law has been passed and registered on title, the Legal department will prepare the necessary documentation and contact the owners to arrange a



meeting to collect the fee associated with the closure and transfer of the alley and to sign the transfer documents.

POLICY REVIEW

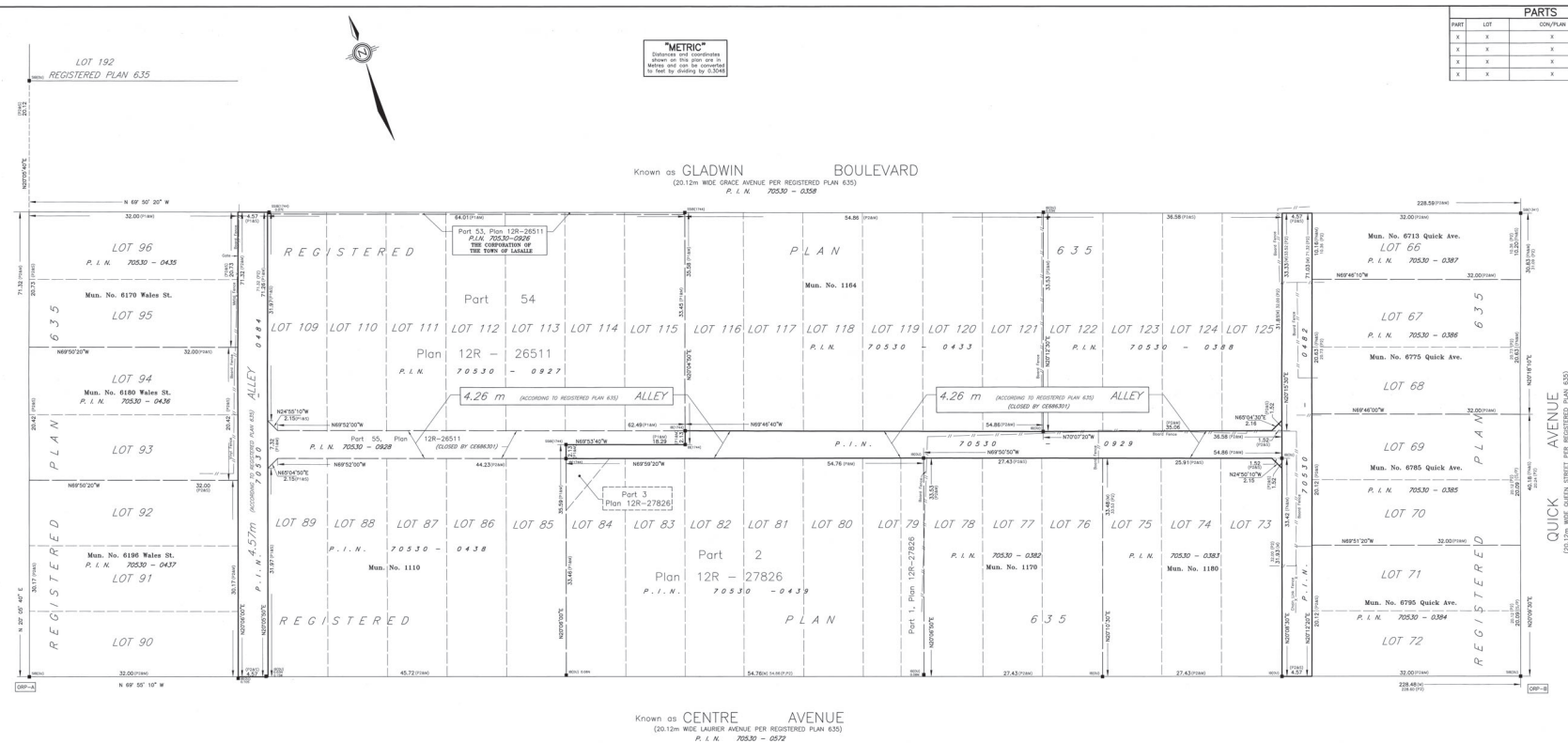
This policy will be periodically reviewed and updated as required. This policy must be reviewed by the stated review date and approved by the responsible department.

REFERENCES AND RELATED DOCUMENTS:

By-Law #8312

ATTACHMENTS:

n/a



PARTS SCHEDULE					I REQUEST THIS PLAN TO BE DEPOSITED UNDER THE LAND TILES ACT.	PLAN 12R- RECEIVED AND DEPOSITED
PART	LOT	CON/PURV	P.1/3L	AREA		
X	X	X	X	X	DATE _____	_____
X	X	X	X	X		
X	X	X	X	X		
X	X	X	X	X		

ROY A. SMOKE
ONTARIO LAND SURVEYOR

REPRESENTATIVE FOR LAND
REGISTRATION FOR THE LAND TILES
DIVISION OF ESSEX (12)

PLAN OF SURVEY
OF
PART OF ALLEY,
REGISTERED PLAN 635
IN THE
TOWN OF LASALLE
COUNTY OF ESSEX, ONTARIO
VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.
SCALE = 1:250
0 2.50 5.00 10.00 15.00 METRES
20.00

[illegible]

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY'S ACT,
THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM
2. THIS SURVEY WAS COMPLETED ON THE 28th DAY OF JUNE, 2019.

DATE JULY 5, 2019


ROY A. SIMON
ONTARIO LAND SURVEYOR
FOR VERHEIJEN - STROEFELD WATLEY
BAGGER - BEZARE INC.

WINDSOR 181 Oliver Street N6A 2E1 Ph: (519)256-1771 Fax: (519)256-1792		 VERHAGEN STUBBERFIELD HARTLEY BREWER & BEZARE INC.		LEAMINGTON 187 Tabbot Street N8H 1N4 Ph: (519)322-2-22 Fax: (519)322-2-22	
ONTARIO LAND SURVEYORS					
www.vhbsurveys.com					
DRAWN BY: D.J. RADE CHECKED BY: RADE WORK ORDER: 19-47-062	CAD DATE: 3, 2019 11:44 AM CAD FILE: 13A-7052.DWG FILE NO: E-353-AILEY	PLAN FILE NO: 147R-5			



1188 Gladwin Blvd. Lasalle Roll#07004000

Problem Statements

- We completed a request to purchase 1/2 of the alleyways in early 2019 of the South and East sides of our property before the city changed how they wanted to sell off the land in the alleyways. It was a city hall staff member whom explained to us that the city is looking to sell it and we had the opportunity to buy 1/2 of the alleyway. If we filled out the paperwork, and paid to the city the purchase price per square foot and lawyer fees. The city hall staff member also made note at that time that if our neighbors didn't want their 1/2 of the alley we would have the option to buy all the alleyways abutting our property. We completed the paperwork and submitted in April 2019 timeframe before the Alley program.
- Approved drawings to build our home have the additional Alley dimensions on them. Note* Approved before the Alley Program.
- There is are no buildings, cement walkways, pools or any other permanent structures in the alleyway impeding the fence being moved 7 feet into the alleyway.
- The few trees in the alleyway would not be in the way of moving the fence as they run alone the current property line, not the center of the alleyway.
- The current fence along the south side of our property is made up of 4 different fences, it is not straight and has been built zig-zagging around tree stumps. Because of this, that fence will be taken down and re-erected so it runs along a straight line and uniform. We will take on the cost and responsibility of moving the fence to the center of the alleyway at that time.



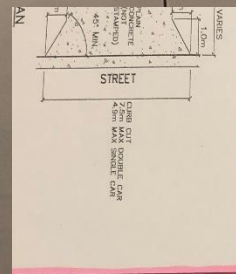
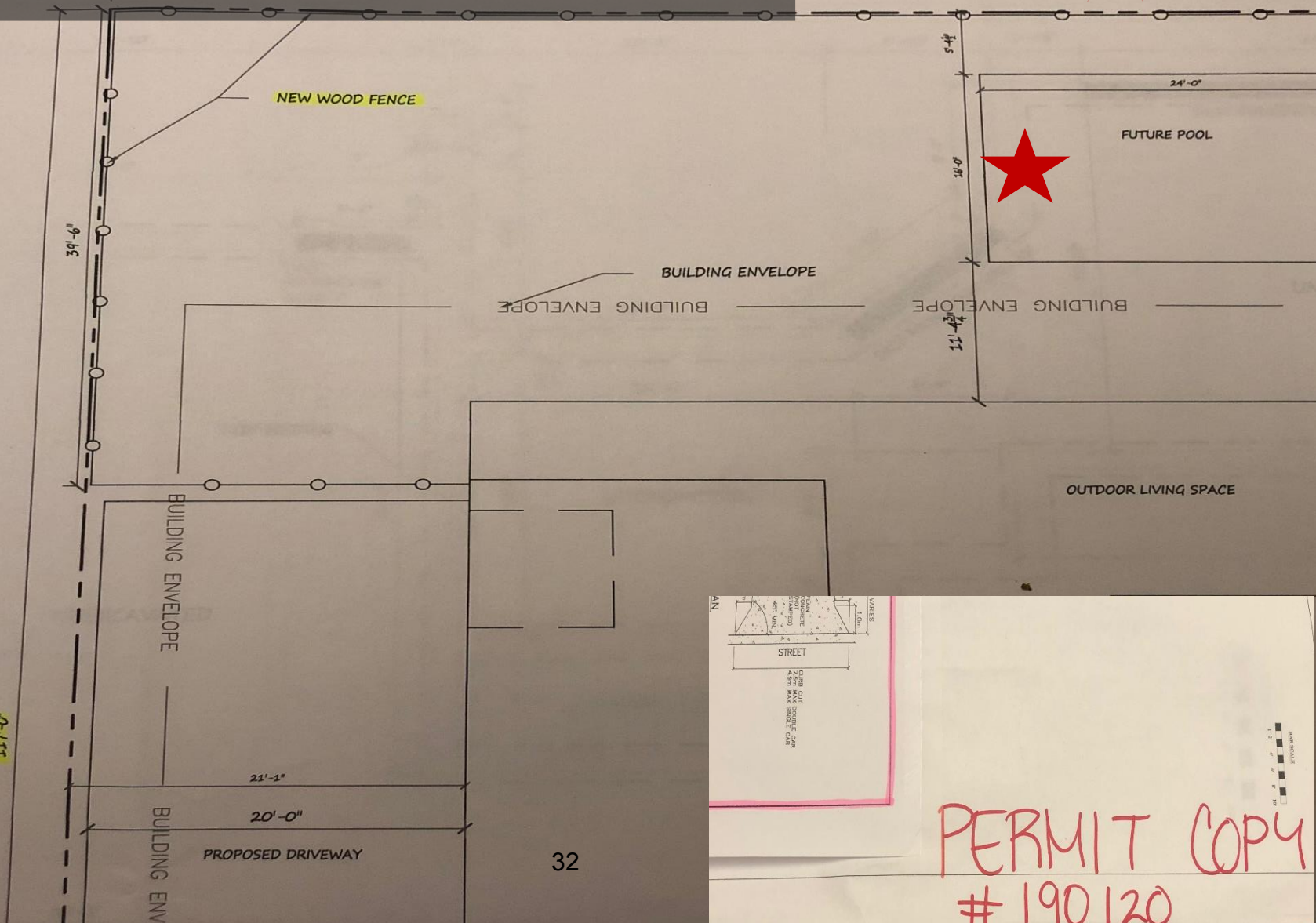
1188 Gladwin Blvd. Lasalle Roll#07004000

Problem Statements

- A section of the fence along the East side of our property is not to code, so it needs to be disassembled and rebuilt. We will take on the cost and responsibility of moving the fence to the middle of the alleyway at that time to a line it up with the fence that runs down the center of the alleyway.
- Please note, we talked with some of the owners of the abutting properties and they told us that years ago they were offered to buy the alleyways from the city, but declined to do so. They said they did not want to pay the city for that land. They then proceeded to erect a fence past their property line along the back of their property taking the full alleyway as their own. When we told them we were requesting to purchase the land some of the current property owners told us that they still would not pay the city for their ½ and would rather give it up to us then do so. Giving it to them now is rewarding them for illegally taking what they refuse to purchase.
- We are willing to pay the city for the land in the alleyway and erect new straight uniform fencings.
- Please refer to pages 3-9 for explanation.



Approved Building Permit
Approved before the Alley Program
Dimensions with additional 7 feet (half of the
Alley)



PERMIT COPY
#190120

GLADWIN BLVD.



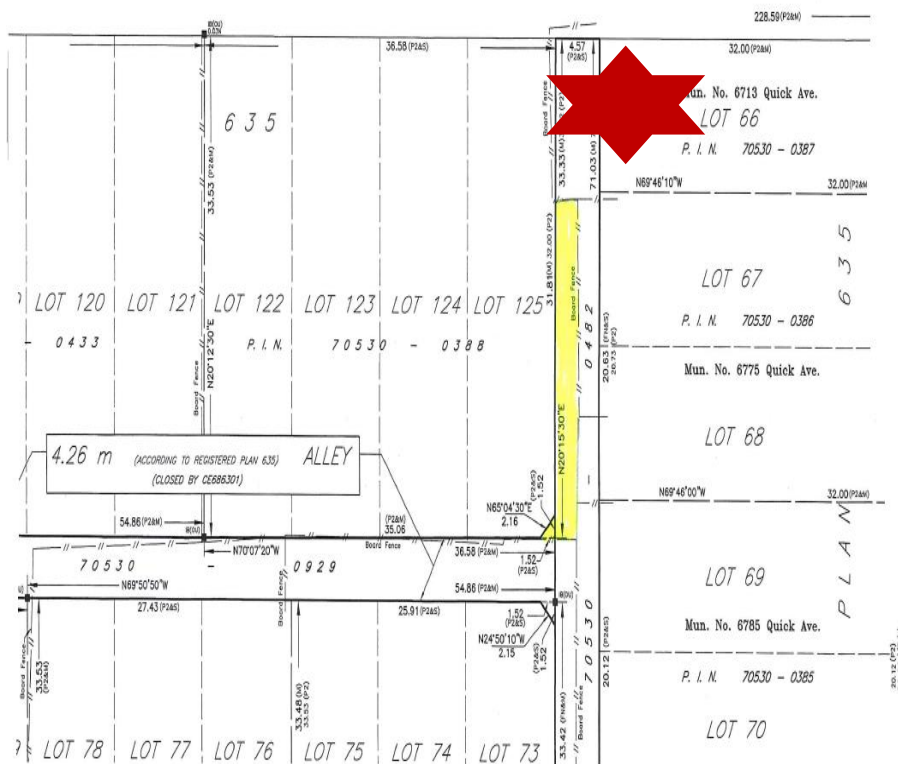
Lot 73,74,75,76,77, 78
Drainage line Will be in the way of the Pool install
which is on approved building permit.



Lot 66

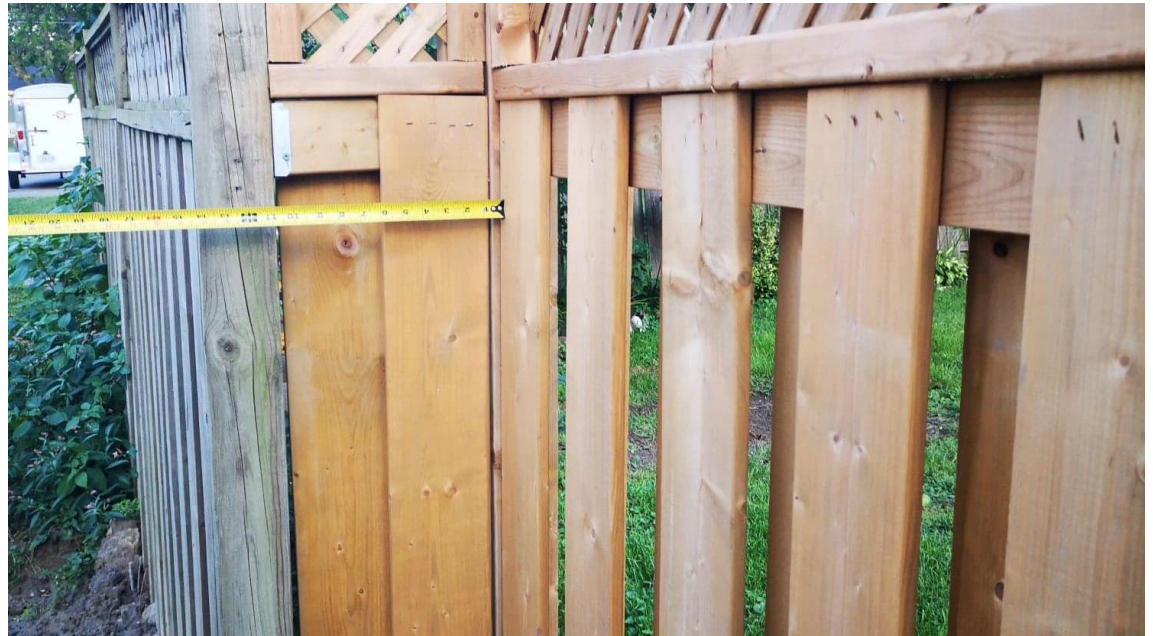
Fence erected not to code

GLADWIN BLVD.



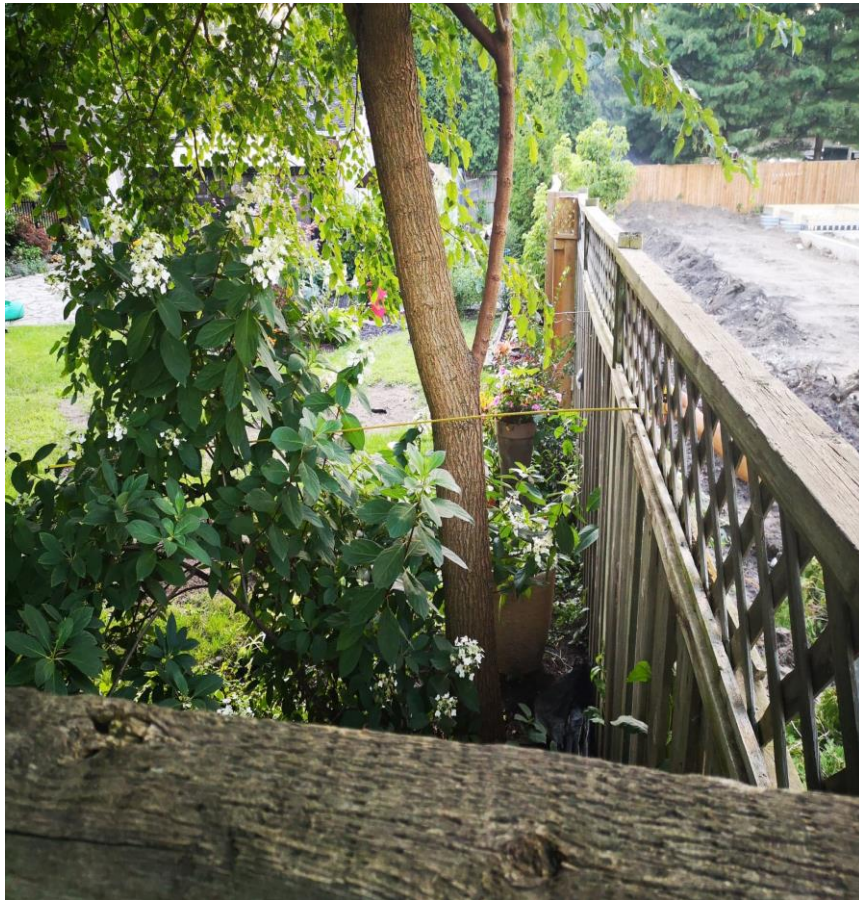
Lot 73,74,75,76,77,78 Fences---4 Different Fences





**Lot 73,74,75,76,77, 78
Fences –Offset and not
straight**

Lot 73,74,75,76,77, 78 Fences-NO permanent structures in the way 7 feet back into the Alley





1188 Gladwin Blvd. Lasalle Roll#07004000

Proposed Resolution

- **Split the 15 foot Alley(s) in half to each resident abutting each Alley**
- **Each resident pay for their portion of the Alley to generate funds for the Town of Lasalle.**
- **Honor the approved building permit dimensions for 1188 Gladwin as well as the application for ½ the Alley submitted early 2019 before the Alley program was approved.**

REQUEST TO CLOSE ALLEY

Mayor and Members of Council
Town of LaSalle
5950 Malden Road, LaSalle, Ontario

⑦

I/We,

R. Howard FinTech
hereby request that the alley to the rear of my lands known as Lots

122 → 125

on Registered Plan

635

be closed and sold to me.

It is understood and agreed that the price of the alley is either \$1.00 or \$1.50 per square foot dependent on whether an easement is required by the Town, or as amended by Council By-law from time to time, and that I/We will be responsible for all legal costs attributable to the alley closing and sale, and pay these costs directly to the solicitor appointed by Council.

It is also understood that the Town has not made a site visit of the alley that is/are the subject of this application, and therefore is not aware of the existence of any possible encroachments or structures or other obstructions existing on the subject alley. I/We therefore acknowledge that the Town is not making any representations with regard to the existence or non-existence of any encroachments or structures or obstructions on the subject alley, and I/We hereby agree to accept responsibility for any and all costs that may be incurred with regard to the removal of such encroachments, structures or obstructions, if any, on the subject alley once the transfer of the title to me/us has been completed.

The reasons I/We am/are requesting this alley closing is

EXPAND BUILDING LOT.

I/We am/are in no way bound by the signing of this request to complete this transaction.

DATED

at

July 19/2019
A.M. P.M.

Signature

Address

Postal Code

Phone #

[Signature]
235 VERMONT ST.
N9T1C8
[Redacted Phone Number]

ARE YOU COVERED UNDER THE CAW LEGAL SERVICES PLAN?

☐ Yes

☒ No

(side & rear alley)



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Allen Burgess, Supervisor of Planning & Development Services

Department: Development & Strategic Initiatives

Date of Report: September 13, 2019

Report Number: DS-31-19

Subject: Part Lot Control By-law Application – T-02-2019

Recommendation

That the report of the Supervisor of Planning & Development Services of LaSalle dated September 13, 2019 (DS-31-2019) regarding Part Lot Control Application T-02-2019 be approved.

Report

Background:

This report is intended to provide members of Council with land use planning comments and recommendations regarding a Part-Lot Control By-law application that was submitted for approximately 7.0 hectares of land located east of D'Amore Drive and north of Sixth Concession Road, as depicted on Figure 1. The applicant (Head/D'Amore Developments) has requested a Part Lot Control By-Law exemption for Blocks 1 to 10 on Registered Plan 12M-661. The affected lands are depicted on Figure 2, and are locally known as Phase 9 of Heritage Estates Subdivision.

If approved, this Part-Lot Control By-law exemption will further divide the 10 blocks into 37 single detached building lots and 88 lots for semi-detached dwelling units.

Attached, is a copy of the reference plan 12R-27911 depicting the individual lots that will be created as a result of this approval. (see Figure 3).

The Planning Act includes provisions that allow municipalities to pass Part-Lot Control By-laws to re-subdivide existing legally conveyable lots and blocks that have already been created on recently approved and registered Plans of Subdivision. With Council's approval, Part-Lot Control exemption by-laws can be prepared and adopted by Council, and submitted to the County of Essex for approval.

The County of Essex has been delegated the Ministry of Municipal Affairs subdivision approval authority. Subsection 50(7) of the Planning Act also allows Council to attach an expiration date to a Part-Lot Control By-law, and further provides for extensions to be granted to such expiration dates should it be necessary to grant an extension.

Comments and Discussion

The subject lands are designated “Residential” in the Town’s Official Plan, and are zoned Residential Three Zone - “R3” in the Town’s implementing zoning by-law.

On August 26, 2019 the County of Essex granted final approval to this residential plan of subdivision, known locally as Phase 9 of Heritage Estates Subdivision. In assessing the merits of the applicant’s re-subdivision request, we are pleased to report that:

- i) All of the proposed lots meet and/or exceed the requirements as set out in the corresponding zone regulations;
- ii) The proposed re-subdivision of the subject lots conforms to the applicable Official Plan policies and is in keeping with the Council approved zoning by-law regulation that is already in effect;
- iii) The Part-Lot Control By-law exemption will include a 5-year expiration date, to allow sufficient time for the new dwelling units to be built and sold on the subject lands. At the end of the 5-year expiration period the Part-Lot Control By-law would cease to be in effect, and the new lot lines would become permanent based on the “property lines” that correspond to the re-subdivided lot lines.

Recommendations

Based on the comments that are contained within this staff report, and subject to further input from Council, it is recommended that:

- i) Council adopt the Part-Lot Control By-law for the subject lands, and include a 5-year expiration date;
- ii) Council forward a copy of the adopted By-law, together with a copy of the reference plan and a copy of this staff report to the County of Essex for approval, in accordance with subsection 50(7) of the Planning Act.

Consultations

None

Financial Implications

Increased assessment

Prepared By:



Supervisor, Planning and Development

Allen Burgess, MCIP, RPP

Link to Strategic Priorities

Yes	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

Yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	T-02-2019.docx
Attachments:	- PLC FIG 1.pdf - PLC FIG 2.pdf - PLC FIG 3.pdf
Final Approval Date:	Sep 12, 2019

This report and all of its attachments were approved and signed as outlined below:



Director, Development and
Strategic Initiatives

Larry Silani



Chief Administrative Officer

Joe Milicia



Legend:



Subject Lands

Title:

FIGURE 1 - KEY PLAN



Scale: 1:2500

File No: T-02/19

Prepared For: Planning Dept.

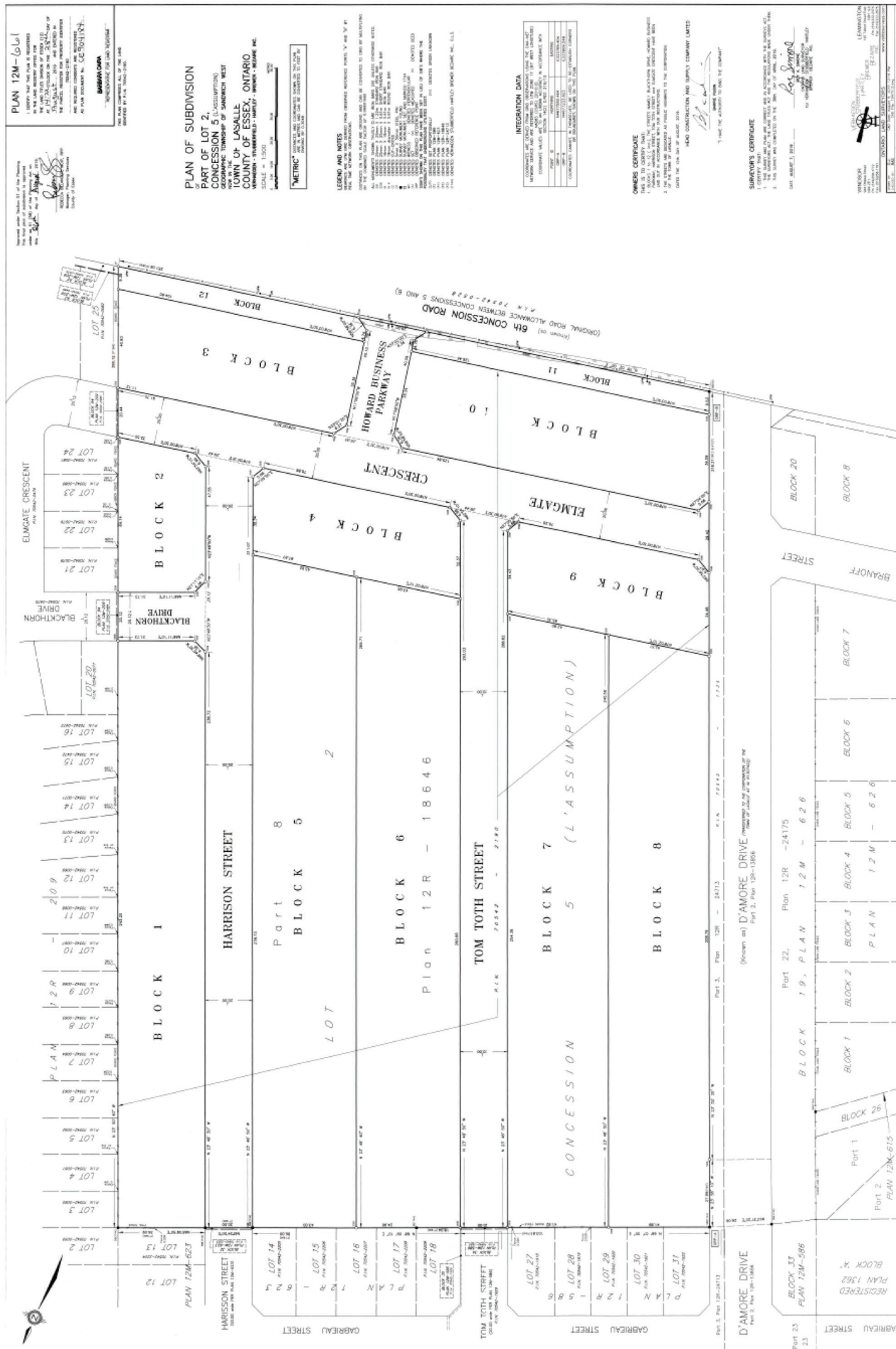
Applicant: Scott D'Amore

Prepared By: DSI

Date: September 10, 2019

Notes:

This document is not a Legal Plan of Survey.



	Scale:	N.T.S.	File No:	Z-11/18	Title:	FIGURE 2 - DRAFT 12M PLAN
	Prepared For:	Planning Dept.	Applicant:	Scott D'Amore	Notes:	
	Prepared By:	DSI	Date:	September 10, 2019	This document is not a Legal Plan of Survey.	



Scale:	N.T.S.	File No:	Z-11/18	Title:
Prepared For:	Planning Dept.	Applicant:	Scott D'Amore	
Prepared By:	DSI	Date:	September 10, 2019	

This document is not a Legal Plan of Survey.



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Lena Petros, Manager of Water & Wastewater

Department: Public Works

Date of Report: September 13, 2019

Report Number: PW-31-19

Subject: Various Sewage Pumping Station Upgrades Contract Award

Recommendation

That the report of the Manager of Water & Wastewater dated September 13, 2019 (PW-31-2019) regarding the contract award for the Various Sewage Pumping Station Upgrades BE RECEIVED; and that the low bid price of \$293,000.00 (+hst) received from Facca Incorporated BE APPROVED; and that as previously approved in the 2017 budget, the full amount of the project be funded through the Wastewater Capital Reserve; and that the corresponding by-law BE ADOPTED during the By-law stage of the agenda

Report

Administration is recommending that we move forward with the contract award for the Various Sewage Pumping Station Upgrades to Facca Incorporated. A Detailed Pumping Stations Structural Condition Assessment was performed in 2016 and deficiencies were noted such as roof replacements, electrical updates, and masonry repairs.

The Town received two (2) tenders for the project on September 10, 2019. Stantec Consulting LTD. has reviewed the submitted tenders, and confirmed that Facca Incorporated is the low bid with a price of \$293,000.00 plus HST as outlined in the attached Tender Summary Report.

Consultations

Stantec Consulting LTD. has been acting as the consulting engineer for the project.

Financial Implications

The 2017 budget included \$375,000.00 for this project. The award value of \$293,000.00 falls within budget.

Prepared By:A handwritten signature in black ink, appearing to read 'Lena', with a stylized, flowing script.

Manager, Water and Wastewater

Lena Petros, C.E.T.

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
Yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
Yes	Promote a healthy and environmentally conscious community

Communications

	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
Yes	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	Various Sewage Pumping Station Upgrades Tender Award.docx
Attachments:	- tender summary_fin.pdf
Final Approval Date:	Sep 16, 2019

This report and all of its attachments were approved and signed as outlined below:



Director, Public Works

Peter Marra



Chief Administrative Officer

Joe Milicia

September 13, 2019
File: 165620122

Attention: Ms. Lena Petros, C.E.T. – Manager of Water and Wastewater

Town of Lasalle
5950 Malden Road
Lasalle, Ontario N9H 1S4

Dear Lena,

**Reference: Town of Lasalle
Tender No. PW-2019-16 Various Sewage Pumping Station Upgrades
Report on Tenders**

Tenders for the above referenced project were received at the Town of Lasalle office until 12:00 p.m. (noon) on Tuesday September 10th, 2019. A total of two tenders were submitted by the submission deadline. One tender was received late at 12:03 p.m. and was time stamped but was disqualified and therefore not opened. The two tenders were opened publicly at 12:05 p.m. on that date. The tender amounts are shown below.

Rank	Bidder	Total Tender Price (Excluding HST)
1	Facca Incorporated	\$293,000.00
2	TCI Titan Contracting Inc.	\$356,571.36

The tenders were checked for inconsistencies, omissions, unbalanced pricing and other items that would raise concerns. Summary of this review as follows:

- The tenders were checked for mathematical errors and none were found.
- We did not note any major concerns with Facca's submission. In the Schedule of Items and Prices, TCI Titan included a relatively high cost under item 11, however we would not consider this to be a major concern.
- Facca entered a Date for Completion of March 31, 2020. Note that TCI Titan did not include a Date for Completion. As TCI Titan is not the low bidder, we did not bring this to their attention or inquire to them about the completion date.
- One addendum was issued during tendering. All tenderers noted that they received the addendum.

Reference: Town of Lasalle Tender No. PW-2019-16 Various Sewage Pumping Station Upgrades Report on Tenders

- Statements “A” and “B” were completed by all tenderers as required.
- A 10% bid bond was included with all tenders as required.

The following provides a summary of detailed evaluation of the lowest tender submitted by Facca Incorporated. Refer to Tender Summary Schedule of Items and Prices attached.

- Facca Incorporated was the low bidder for this project. The tender price of \$293,000.00 excludes HST and includes a total contingency allowance of \$13,360.00.
- Facca Incorporated bid is approximately 7.8% lower than the engineer’s preliminary opinion of probable cost and approximately 21.6% lower than TCI Titan Contracting Inc.’s bid.
- In our opinion Facca Incorporated has the resources and experience to successfully complete this project. We have worked with them on other projects and are familiar with their work.

On the basis of the tenders received and the foregoing report, we recommend the Town of Lasalle award Tender No. PW-2019-16 to Facca Incorporated for the total tender price of \$293,000 not including HST with a completion date of March 31st, 2020.

Please contact the undersigned if you have any questions or require additional information.

Regards,

Stantec Consulting Ltd.



Susan Alarcon P.Eng., PE, ENV SP
Project Manager, Windsor
Phone: 519 966 2250 ext 257
Fax: 519 966 5520
susan.alarcon@stantec.com

Attachment: Tender Summary – Schedule of Items and Prices
c.
as document1



Town of LaSalle
Tender No. PW-2019-16 Various Pumping Station Upgrades
TENDER SUMMARY
SCHEDULE OF ITEMS AND PRICES

Item No.	Description	Unit	Stantec Probable Cost	Facca Incorporated	TCI Titan Contracting Inc.
				Tender Price in Form of Tender	Tender Price in Form of Tender
1	Mobilization and demobilization at the jobsite of conveniences and other items not required to form part of the permanent works and not covered by other items of the Schedule of Items and Prices. (Refer to Section 42 in IT's).	I.s.	\$5,000.00	\$5,000.00	\$6,950.00
2	Upgrades to Flow Metering Building including demolition of existing roofing, supply and installation of new roofing system and masonry repairs as shown on the drawings.	I.s.	\$15,500.00	\$17,500.00	\$24,657.00
3	Upgrades to Pumping Station No. 2 including demolition of existing concrete screw pump cover panels and existing building roofing. Supply and installation of completely new building roofing system and aluminum framing screw pump cover panels and cleaning and painting of existing steel beams, all as shown on the contract drawings and specified.	I.s.	\$146,000.00	\$120,960.00	\$97,579.00
4	Upgrades to Pumping Station No. 3 including demolition of existing asphalt paving, demolition of guardrail and ladders, removal of deteriorated concrete, supply and installation of aluminum platform, stairs, guardrail, safety grate, concrete caissons, concrete slab on grade, electrical modifications as shown on the contract drawings and as specified.	I.s.	\$93,000.00	\$90,000.00	\$110,279.00
5	Upgrades to Pumping Station No. 4 including preparation of existing building roof and roof refurbishment work, minor concrete repair and retrofit safety grating.	I.s.	\$17,000.00	\$25,000.00	\$14,890.00
6	Upgrades to Pumping Station No. 7 including preparation of existing building roof and roof refurbishment work, concrete block and beam bearing repair work.	I.s.	\$19,000.00	\$15,000.00	\$8,548.00
7	Upgrades to Pumping Station No. 10 including exterior and interior concrete block mortar repair and repointing.	I.s.	\$3,500.00	\$3,000.00	\$3,500.00
8	Cost of 50% Performance Bond as specified using forms bound herein.	I.s.	\$1,000.00	\$1,240.00	\$2,520.00
9	Cost of 50% Labour and Material Payment Bond as specified using forms bound herein.	I.s.	\$1,000.00	\$1,240.00	\$1,080.00
10	Cost of comprehensive general liability insurance and all other insurance as specified. (Refer to Section 12 in IT's)	I.s.	\$500.00	\$200.00	\$600.00
11	Lump sum to cover all other requirements of the contract not specifically covered by or related to preceding items hereof. (Refer to Clause 15 in SIT's)	I.s.	\$1,000.00	\$500.00	\$73,038.36
12	* Contingency Allowance (Derived from the Schedule of Additional Unit Prices).	Prov.Sum	\$13,520.00	\$13,360.00	\$12,930.00
	TOTAL TENDER PRICE (Including Cash & Contingency Allowances, excluding HST)		\$316,020.00	\$293,000.00	\$356,571.36

* Items marked with an asterisk denote Provisional Items, Cash Allowances, Contingency Allowances and Alternative Prices.

From: [Karen Martin](#)
Subject: Township of Zorra Resolution of Council re: UTRCA
Date: Wednesday, September 11, 2019 3:41:16 PM
Attachments: [image003.png](#)

Good afternoon,

Please be advised the Township of Zorra Council passed the following resolution at the September 4, 2019 Council Meeting:

“WHEREAS the Township of Zorra is an environmentally conscious community;

AND WHEREAS the Township of Zorra is a member of the Upper Thames River Conservation Authority (UTRCA) and has a representative on the board of directors of the UTRCA;

AND WHEREAS the board of directors determines the policies, priorities and budget of the UTRCA;

AND WHEREAS the UTRCA provides the Township of Zorra with expert advice on the environmental impact of land use planning proposals and that the Township of Zorra does not have staff with comparable expertise or experience;

AND WHEREAS the UTRCA provides programs to the residents of Zorra and other member municipalities that include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion, preservation of species at risk as well as protecting life and property through a variety of measures;

Therefore, be it resolved, that the Township of Zorra supports continuation of the programs of the UTRCA, both mandatory and non-mandatory, and that no programs of the UTRCA or of the other Conservation Authorities in Ontario be “wound down” at this time.

And that, the Ministry of Environment, Conservation and Parks give clear direction as to what programs are considered mandatory and non-mandatory and how those programs will be funded in the future;


And that this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Ernie Hardeman, the Association of Municipalities of Ontario, the Upper Thames River Conservation Authority, Conservation Ontario and all Ontario municipalities.”

Thanks,



Karen Martin
Director of Corporate Services
274620 27th Line, PO Box 306
Ingersoll, ON N5C 3K5
P: 519-485-2490 x 7228 | 1-888-699-3868
F: 519-485-2490
kmartin@zorra.ca | www.zorra.ca

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Think about our environment. Print only if necessary. 



Individuals who submit letters and other information to Council should be aware that any personal information contained within their communications may become part of the public record and may be made available to the public through the Council/Committee Agenda process.



CHRISTINE TARLING

Director of Legislated Services & City Clerk

Corporate Services Department

Kitchener City Hall, 2nd Floor

200 King Street West, P.O. Box 1118

Kitchener, ON N2G 4G7

Phone: 519.741.2200 x 7809 Fax: 519.741.2705

christine.tarling@kitchener.ca

TTY: 519-741-2385

September 6, 2019

Dear Municipal Colleagues:

This is to advise that City Council, at a meeting held on August 26, 2019, passed the following resolution regarding producer requirements for packaging in Ontario:

"WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities"; and,

WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario; and,

WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia; and,

WHEREAS these successful programs have eliminated many of these containers from the natural environment; and,

WHEREAS the City of Kitchener is committed to climate action and understanding our role as a municipality in a globalized world and the need to be prepared for the effects of climate change; and,

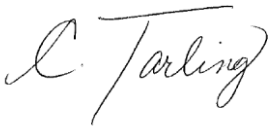
WHEREAS the City of Kitchener has declared a climate emergency with the directive to provide continued support to corporate and community climate action;

THEREFORE BE IT RESOLVED that the City of Kitchener call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for recycled plastics, aluminum and metal drink containers; and,

BE IT FURTHER RESOLVED that the Province of Ontario be requested to review producer requirements and look for extended producer responsibility for all packaging; and,

BE IT FINALLY RESOLVED that this resolution be forwarded to the Honourable Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs and Housing; the Local Members of Provincial Parliament; the Association of Municipalities of Ontario; the Region of Waterloo and all Municipalities within the Province of Ontario.”

Yours truly,

A handwritten signature in cursive script, appearing to read 'C. Tarling'.

C. Tarling
Director of Legislated Services
& City Clerk

September 24, 2019

WINDSOR SYMPHONY DRAW

Education Group

FOR THE SAT. OCT. 26, 2019

PERFORMANCE OF

“A NIGHT AT THE OSCARS: A WIFF
CELEBRATION”



The Corporation of the Town of LaSalle

To: Mayor and Members of Council
Prepared by: Diane Hansen, Supervisor of Accounting
Department: Finance
Date of Report: September 10, 2019
Report Number: FIN-26-2019
Subject: August 2019 Financial Statement and Financial Reports

Recommendation

That the report of the Supervisor of Accounting dated September 10, 2019 (FIN-26-2019) regarding the August 2019 Financial Statement and Financial Reports be RECEIVED.

Report

Please refer to the attached August 2019 Financial Statement and Financial Reports.

Consultations

Not applicable

Financial Implications

Not applicable

Prepared By:

Supervisor of Accounting

Diane Hansen

Link to Strategic Priorities

	Expanding and diversifying our assessment base
	Effectively communicating the activities and interests of the Town
Yes	Managing our human and financial resources in a responsible manner
	Promoting and marketing LaSalle
	Promote a healthy and environmentally conscious community

Communications

Yes	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email

Report Approval Details

Document Title:	FIN-26-2019 August 2019 Financial Statement and Financial Reports.docx
Attachments:	- FIN-26-2019 August 2019 Financial Statement and Reports.pdf
Final Approval Date:	Sep 12, 2019

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Chief Administrative Officer

Joe Milicia

TOWN OF LASALLE
FINANCIAL STATEMENT
AUGUST 31, 2019

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	2019 Budget	2019 YTD Actual August	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual August	2018 % Budget to Actual	2018 YTD Actual December
Revenues								
General Levy	(34,404,200)	(34,550,669.98)	(146,469.98)	100.4%	(31,706,300)	(31,841,529.25)	100.4%	(31,841,529.25)
Supplementary Levy	(195,000)	(448,608.42)	(253,608.42)	230.1%	(195,000)	(818,908.37)	420.0%	(1,035,028.48)
Payments in Lieu of Taxes-General	(40,200)	(40,256.29)	(56.29)	100.1%	(43,600)	(43,648.95)	100.1%	(43,648.95)
Payments in Lieu of Taxes-Supplementary	0	1,720.40	1,720.40	100.0%	0	1,504.41	100.0%	(1,494.39)
Local Improvements	(16,100)	(16,046.01)	53.99	99.7%	(19,300)	(19,266.08)	99.8%	(19,266.08)
Other Revenues	(3,779,400)	(4,252,695.36)	(473,295.36)	112.5%	(3,313,200)	(2,471,679.03)	74.6%	(3,858,569.41)
Revenues	(38,434,900)	(39,306,555.66)	(871,655.66)	102.3%	(35,277,400)	(35,193,527.27)	99.8%	(36,799,536.56)

Expenditures

Mayor & Council

Wages/Benefits	299,200	225,981.19	(73,218.81)	75.5%	267,400	179,968.18	67.3%	241,166.03
Administrative Expenses	38,500	15,432.40	(23,067.60)	40.1%	38,500	7,881.01	20.5%	50,637.58
Personnel Expenses	40,200	12,128.42	(28,071.58)	30.2%	40,200	17,097.78	42.5%	14,970.68
Program Services	26,500	7,219.82	(19,280.18)	27.2%	25,500	6,843.35	26.8%	21,371.78
Expenditures	404,400	260,761.83	(143,638.17)	64.5%	371,600	211,790.32	57.0%	328,146.07
Other Revenues	0	(435.00)	(435.00)	100.0%	0	0.00	100.0%	(921.24)
Mayor & Council	404,400	260,326.83	(144,073.17)	64.4%	371,600	211,790.32	57.0%	327,224.83

Finance & Administration

Wages/Benefits	1,961,700	1,373,278.13	(588,421.87)	70.0%	1,633,300	1,176,280.30	72.0%	1,776,485.28
Administrative Expenses	198,100	169,307.84	(28,792.16)	85.5%	170,400	150,169.50	88.1%	178,881.63
Personnel Expenses	57,500	39,139.43	(18,360.57)	68.1%	37,500	34,254.25	91.3%	49,313.31
Program Services	272,200	132,939.09	(139,260.91)	48.8%	322,200	191,446.47	59.4%	269,510.27
Expenditures	2,489,500	1,714,664.49	(774,835.51)	68.9%	2,163,400	1,552,150.52	71.8%	2,274,190.49
Contributions from Own Funds	(40,000)	(40,000.00)	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(857,500)	(578,793.11)	278,706.89	67.5%	(842,700)	(520,324.23)	61.7%	(856,031.86)
Finance & Administration	1,592,000	1,095,871.38	(496,128.62)	68.8%	1,320,700	1,031,826.29	78.1%	1,418,158.63

Council Services

Wages/Benefits	983,400	625,006.06	(358,393.94)	63.6%	980,900	637,601.34	65.0%	922,024.25
Administrative Expenses	22,100	11,832.97	(10,267.03)	53.5%	27,100	15,251.99	56.3%	13,057.99
Personnel Expenses	49,100	24,337.20	(24,762.80)	49.6%	49,100	14,348.16	29.2%	22,270.32
Program Services	77,300	47,835.18	(29,464.82)	61.9%	67,400	43,315.92	64.3%	70,630.52
Transfers to Own Funds	0	0.00	0.00	100.0%	0	0.00	100.0%	2,019.97
Expenditures	1,131,900	709,011.41	(422,888.59)	62.6%	1,124,500	710,517.41	63.2%	1,030,003.05
Other Revenues	(23,500)	(17,477.58)	6,022.42	74.4%	(24,800)	(21,478.39)	86.6%	(44,054.70)
Council Services	1,108,400	691,533.83	(416,866.17)	62.4%	1,099,700	689,039.02	62.7%	985,948.35

Financial Services

Wages/Benefits	147,600	0.00	(147,600.00)	0.0%	261,200	0.00	0.0%	0.00
Long Term Debt Capital Financing	1,964,200	982,086.75	(982,113.25)	50.0%	1,964,200	982,086.75	50.0%	1,964,173.50
Long Term Debt Charges	16,100	0.00	(16,100.00)	0.0%	19,300	0.00	0.0%	19,266.08
Program Services	255,000	20,838.40	(234,161.60)	0.0%	205,000	25,277.30	0.0%	30,152.28
Transfers to Own Funds	9,742,100	7,255,754.68	(2,486,345.32)	74.5%	8,219,700	5,523,967.54	67.2%	10,348,682.06
Financial Services	12,125,000	8,258,679.83	(3,866,320.17)	68.1%	10,669,400	6,531,331.59	61.2%	12,362,273.92

Alley Closing Program

Program Services	0	6,321.24	6,321.24	100.0%	0	0.00	100.0%	0.00
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Division of IT (DoIT)

Wages/Benefits	484,400	315,199.20	(169,200.80)	65.1%	476,100	306,520.68	64.4%	460,099.76
Administrative Expenses	303,600	215,923.06	(87,676.94)	71.1%	277,100	218,223.17	78.8%	267,630.32
Personnel Expenses	9,000	10,174.42	1,174.42	113.1%	9,000	3,151.71	35.0%	4,842.16
Transfers to Own Funds	156,000	156,000.00	0.00	100.0%	153,000	153,000.00	100.0%	153,000.00
Financial Services	953,000	697,296.68	(255,703.32)	73.2%	915,200	680,895.56	74.4%	885,572.24

Fire

Wages/Benefits	2,145,500	1,334,040.98	(811,459.02)	62.2%	2,053,800	1,374,494.71	66.9%	2,149,960.60
Administrative Expenses	61,100	51,799.90	(9,300.10)	84.8%	60,400	47,521.42	78.7%	57,288.83
Personnel Expenses	122,600	57,580.86	(65,019.14)	47.0%	110,600	81,011.27	73.3%	122,960.45
Vehicle/Equipment Expenses	130,200	88,687.18	(41,512.82)	68.1%	125,700	88,711.11	70.6%	135,506.97
Program Services	25,000	11,683.67	(13,316.33)	46.7%	23,000	15,925.39	69.2%	21,198.50
Transfers to Own Funds	608,000	608,000.00	0.00	100.0%	308,000	308,000.00	100.0%	308,000.00
Expenditures	3,092,400	2,151,792.59	(940,607.41)	69.6%	2,681,500	1,915,663.90	71.4%	2,794,915.35
Other Revenues	(10,000)	(5,020.76)	4,979.24	50.2%	(10,000)	(4,411.52)	44.1%	(9,839.90)
Fire	3,082,400	2,146,771.83	(935,628.17)	69.7%	2,671,500	1,911,252.38	71.5%	2,785,075.45

	2019 Budget	2019 YTD Actual August	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual August	2018 % Budget to Actual	2018 YTD Actual December
<u>Police / Dispatch</u>								
Wages/Benefits	6,837,200	4,605,910.38	(2,231,289.62)	67.4%	6,711,000	4,550,988.09	67.8%	6,688,597.52
Administrative Expenses	171,200	140,900.41	(30,299.59)	82.3%	170,200	122,119.08	71.8%	183,576.76
Personnel Expenses	114,500	157,998.77	43,498.77	138.0%	112,000	89,552.26	80.0%	122,155.62
Facility Expenses	155,000	103,363.88	(51,636.12)	66.7%	155,000	104,834.92	67.6%	164,867.33
Vehicle/Equipment Expenses	136,100	88,583.87	(47,516.13)	65.1%	141,100	97,604.05	69.2%	141,262.46
Program Services	137,000	119,642.39	(17,357.61)	87.3%	138,000	176,062.37	127.6%	275,177.47
Transfers to Own Funds	80,000	69,521.24	(10,478.76)	86.9%	0	0.00	100.0%	0.00
Expenditures	7,631,000	5,285,920.94	(2,345,079.06)	69.3%	7,427,300	5,141,160.77	69.2%	7,575,637.16
Grants	(73,600)	(81,876.95)	(8,276.95)	111.3%	(63,800)	(138,486.12)	217.1%	(159,105.89)
Contributions from Own Funds	0	0.00	0.00	100.0%	0	0.00	100.0%	(37,729.45)
Other Revenues	(260,500)	(220,631.39)	39,868.61	84.7%	(262,600)	(208,278.68)	79.3%	(312,636.48)
Police / Dispatch	7,296,900	4,983,412.60	(2,313,487.40)	68.3%	7,100,900	4,794,395.97	67.5%	7,066,165.34
<u>Police Services Board</u>								
Wages/Benefits	26,000	17,441.79	(8,558.21)	67.1%	40,500	31,027.40	76.6%	38,043.59
Administrative Expenses	19,100	4,349.20	(14,750.80)	22.8%	16,000	5,523.27	34.5%	14,858.24
Personnel Expenses	8,200	2,984.10	(5,215.90)	36.4%	7,100	2,952.19	41.6%	2,952.19
Program Services	1,000	0.00	(1,000.00)	0.0%	1,000	6,846.05	684.6%	(12,748.79)
Expenditures	54,300	24,775.09	(29,524.91)	45.6%	64,600	46,348.91	71.8%	43,105.23
Other Revenues	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Police Services Board	54,300	24,775.09	(29,524.91)	45.6%	64,600	46,348.91	71.8%	43,105.23
<u>Conservation Authority</u>								
Program Services	275,000	205,599.75	(69,400.25)	74.8%	246,000	195,612.75	79.5%	260,817.00
<u>Protective Inspection & Control</u>								
Program Services	41,400	14,296.41	(27,103.59)	34.5%	41,400	12,687.96	30.7%	35,323.78
Other Revenues	(20,000)	(20,692.00)	(692.00)	103.5%	(20,000)	(18,763.00)	93.8%	(19,601.00)
Protective Inspection & Control	21,400	(6,395.59)	(27,795.59)	-29.9%	21,400	(6,075.04)	-28.4%	15,722.78
<u>Emergency Measures</u>								
Program Services	31,000	63,341.46	32,341.46	204.3%	31,000	30,583.52	98.7%	31,798.96
<u>Public Works Summary</u>								
Wages/Benefits	6,207,500	3,878,673.54	(2,328,826.46)	62.5%	5,883,400	3,676,772.07	62.5%	5,672,249.40
Long Term Debt	412,000	205,976.73	(206,023.27)	50.0%	412,000	205,976.73	50.0%	411,953.46
Administrative Expenses	366,800	334,731.12	(32,068.88)	91.3%	358,500	324,534.46	90.5%	343,819.21
Personnel Expenses	128,000	94,337.79	(33,662.21)	73.7%	120,000	78,301.07	65.3%	118,467.20
Facility Expenses	1,935,900	1,044,285.56	(891,614.44)	53.9%	1,931,700	1,071,980.95	55.5%	1,790,885.44
Vehicle/Equipment Expenses	652,900	464,978.46	(187,921.54)	71.2%	611,000	539,622.74	88.3%	860,421.87
Program Services	6,160,300	3,360,477.70	(2,799,822.30)	54.6%	6,377,200	2,776,322.38	43.5%	5,588,542.19
Transfers to Own Funds	3,116,900	238,646.11	(2,878,253.89)	7.7%	2,561,100	214,421.43	8.4%	3,105,404.02
Expenditures	18,980,300	9,622,107.01	(9,358,192.99)	50.7%	18,254,900	8,887,931.83	48.7%	17,891,742.79
Contributions from Own Funds	(412,000)	(205,976.73)	206,023.27	50.0%	(412,000)	(205,976.73)	50.0%	(411,953.46)
Other Revenues	(10,390,700)	(5,320,736.83)	5,069,963.17	51.2%	(10,198,300)	(5,070,955.12)	49.7%	(9,963,568.77)
Public Works Summary	8,177,600	4,095,393.45	(4,082,206.55)	50.1%	7,644,600	3,610,999.98	47.2%	7,516,220.56
<u>Public Works Corporate</u>								
Wages/Benefits	1,149,100	732,302.86	(416,797.14)	63.7%	1,141,300	691,679.55	60.6%	1,040,052.09
Administrative Expenses	366,800	334,731.12	(32,068.88)	91.3%	358,500	324,534.46	90.5%	343,819.21
Personnel Expenses	128,000	94,337.79	(33,662.21)	73.7%	120,000	78,301.07	65.3%	118,467.20
Expenditures	1,643,900	1,161,371.77	(482,528.23)	45.1%	1,619,800	1,094,515.08	97.3%	1,502,338.50
Other Revenues	(1,013,200)	(670,222.40)	342,977.60	66.2%	(994,200)	(655,891.26)	66.0%	(985,034.96)
Public Works Corporate	630,700	491,149.37	(139,550.63)	77.9%	625,600	438,623.82	70.1%	517,303.54
<u>Roads/Drainage</u>								
Wages/Benefits	644,600	520,091.82	(124,508.18)	80.7%	630,600	486,150.43	77.1%	712,035.72
Vehicle/Equipment Expenses	34,000	11,732.82	(22,267.18)	34.5%	34,000	9,272.29	27.3%	19,754.21
Program Services	611,800	240,008.31	(371,791.69)	39.2%	501,100	237,665.83	47.4%	384,924.36
Expenditures	1,290,400	771,832.95	(518,567.05)	59.8%	1,165,700	733,088.55	62.9%	1,116,714.29
Other Revenues	0	(5,979.46)	(5,979.46)	100.0%	0	(411.65)	0.0%	(17,810.65)
Roads/Drainage	1,290,400	765,853.49	(524,546.51)	59.4%	1,165,700	732,676.90	62.9%	1,098,903.64

TOWN OF LASALLE
FINANCIAL STATEMENT
AUGUST 31, 2019

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	2019 Budget	2019 YTD Actual August	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual August	2018 % Budget to Actual	2018 YTD Actual December
Drainage								
Wages/Benefits	434,100	264,367.22	(169,732.78)	60.9%	426,800	276,094.80	64.7%	409,840.17
Expenditures	434,100	264,367.22	(169,732.78)	56.7%	426,800	276,094.80	56.8%	409,840.17
Drainage	434,100	264,367.22	(169,732.78)	4.5%	426,800	276,094.80	7.5%	409,840.17
Storm Sewers								
Wages/Benefits	118,000	69,897.42	(48,102.58)	59.2%	115,900	66,795.80	57.6%	100,903.78
Program Services	20,000	13,416.86	(6,583.14)	67.1%	0	0.00	100.0%	0.00
Expenditures	138,000	83,314.28	(54,685.72)	60.4%	115,900	66,795.80	57.6%	100,903.78
Storm Sewers	138,000	83,314.28	(54,685.72)	100.8%	115,900	66,795.80	95.1%	100,903.78
Facilities & Fleet								
Wages/Benefits	1,647,900	1,013,426.52	(634,473.48)	61.5%	1,491,000	968,999.97	65.0%	1,529,886.10
Facility Expenses	1,935,900	1,044,285.56	(891,614.44)	53.9%	1,931,700	1,071,980.95	55.5%	1,790,885.44
Vehicle/Equipment Expenses	575,400	436,997.75	(138,402.25)	76.0%	533,500	509,123.54	95.4%	811,204.93
Transfer to Own Funds	223,700	238,646.11	14,946.11	106.7%	219,300	214,421.43	97.8%	220,404.02
Expenditures	4,382,900	2,733,355.94	(1,649,544.06)	62.4%	4,175,500	2,764,525.89	66.2%	4,352,380.49
Other Revenues	(50,000)	(20,157.85)	29,842.15	40.3%	(47,300)	(22,040.55)	46.6%	(55,568.35)
Facilities & Fleet	4,332,900	2,713,198.09	(1,619,701.91)	62.6%	4,128,200	2,742,485.34	66.4%	4,296,812.14
Parks								
Wages/Benefits	914,300	501,828.05	(412,471.95)	54.9%	806,900	482,386.12	59.8%	783,726.42
Vehicle/Equipment Expenses	15,500	4,580.69	(10,919.31)	29.6%	15,500	7,392.81	47.7%	10,959.58
Program Services	459,700	162,030.87	(297,669.13)	35.3%	395,000	191,591.44	48.5%	355,412.81
Expenditures	1,389,500	668,439.61	(721,060.39)	48.1%	1,217,400	681,370.37	56.0%	1,150,098.81
Other Revenues	(38,000)	(45,314.45)	(7,314.45)	119.3%	(35,000)	(43,633.12)	124.7%	(53,155.73)
Parks	1,351,500	623,125.16	(728,374.84)	46.1%	1,182,400	637,737.25	53.9%	1,096,943.08
Water								
Wages/Benefits	1,009,300	581,087.71	(428,212.29)	57.6%	984,600	526,068.75	53.4%	821,549.18
Vehicle/Equipment Expenses	20,000	6,827.89	(13,172.11)	34.1%	20,000	8,578.60	42.9%	12,345.58
Program Services	2,952,900	1,647,972.41	(1,304,927.59)	55.8%	3,353,500	1,114,755.57	33.2%	2,740,435.18
Transfers to Own Funds	1,574,800	0.00	(1,574,800.00)	0.0%	1,157,900	0.00	0.0%	1,790,000.00
Expenditures	5,557,000	2,235,888.01	(3,321,111.99)	40.2%	5,516,000	1,649,402.92	29.9%	5,364,329.94
Consumption/Base Rate Revenues	(5,441,000)	(2,580,723.31)	2,860,276.69	47.4%	(5,417,000)	(2,471,219.34)	45.6%	(5,160,200.24)
Other Revenues	(116,000)	(99,990.33)	16,009.67	86.2%	(99,000)	(114,258.84)	115.4%	(206,022.25)
Water	0	(444,825.63)	(444,825.63)	100.0%	0	(936,075.26)	100.0%	(1,892.55)
Wastewater								
Wages/Benefits	290,200	195,671.94	(94,528.06)	67.4%	286,300	178,596.65	62.4%	274,255.94
Long Term Debt Charges	412,000	205,976.73	(206,023.27)	50.0%	412,000	205,976.73	50.0%	411,953.46
Vehicle/Equipment Expenses	8,000	4,839.31	(3,160.69)	60.5%	8,000	5,255.50	65.7%	6,157.57
Program Services	2,115,900	1,297,049.25	(818,850.75)	61.3%	2,127,600	1,232,309.54	57.9%	2,107,769.84
Transfers to Own Funds	1,318,400	0.00	(1,318,400.00)	0.0%	1,183,900	0.00	0.0%	1,095,000.00
Expenditures	4,144,500	1,703,537.23	(2,440,962.77)	41.1%	4,017,800	1,622,138.42	40.4%	3,895,136.81
Contributions from Own Funds	(412,000)	(205,976.73)	206,023.27	50.0%	(412,000)	(205,976.73)	50.0%	(411,953.46)
Consumption/Base Rate Revenues	(3,713,000)	(1,878,605.20)	1,834,394.80	50.6%	(3,592,800)	(1,742,345.56)	48.5%	(3,454,822.52)
Other Revenues	(19,500)	(19,743.83)	(243.83)	101.3%	(13,000)	(21,154.80)	162.7%	(30,954.07)
Wastewater	0	(400,788.53)	(400,788.53)	100.0%	0	(347,338.67)	100.0%	(2,593.24)
Winter Control								
Program Services	200,000	316,207.01	116,207.01	158.1%	200,000	294,359.94	147.2%	198,007.04
Traffic Control								
Program Services	72,000	41,536.52	(30,463.48)	57.7%	82,000	42,958.70	52.4%	95,803.59
Handi-Transit								
Program Services	55,000	24,291.30	(30,708.70)	44.2%	61,000	19,765.90	32.4%	43,309.20
LaSalle Transit								
Program Services	480,200	279,540.87	(200,659.13)	58.2%	225,000	253,654.04	112.7%	489,268.00
Transfers to Own Funds	0	0.00	0.00	100.0%	0	225,000.00	100.0%	49,063.77
Expenditures	480,200	279,540.87	(200,659.13)	58.2%	225,000	478,654.04	212.7%	538,331.77
Contributions from Own Funds	(251,000)	0.00	251,000.00	100.0%	0	(222,818.43)	100.0%	(253,128.51)
Other Revenues	(64,500)	(31,122.88)	33,377.12	48.3%	0	(30,931.31)	100.0%	(60,203.26)
LaSalle Transit	164,700	248,417.99	83,717.99	150.8%	225,000	224,904.30	100.0%	225,000.00

	2019 Budget	2019 YTD Actual August	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual August	2018 % Budget to Actual	2018 YTD Actual December
<u>Street Lighting</u>								
Program Services	260,000	139,440.92	(120,559.08)	53.6%	260,000	145,635.19	56.0%	257,578.02
<u>Crossing Guards</u>								
Wages/Benefits	87,800	49,969.04	(37,830.96)	56.9%	87,200	48,710.13	55.9%	80,039.41
Administrative Expenses	700	750.60	50.60	107.2%	800	750.60	93.8%	750.60
Program Services	1,000	481.89	(518.11)	48.2%	1,000	0.00	0.0%	17.29
Crossing Guards	89,500	51,201.53	(38,298.47)	57.2%	89,000	49,460.73	55.6%	80,807.30
<u>Garbage Collection</u>								
Program Services	646,000	420,964.26	(225,035.74)	65.2%	625,000	409,886.16	65.6%	630,031.36
<u>Garbage Disposal</u>								
Program Services	970,000	560,245.48	(409,754.52)	57.8%	915,000	532,792.21	58.2%	928,753.10
<u>Culture & Recreation Summary</u>								
Wages/Benefits	2,190,700	1,319,730.31	(870,969.69)	60.2%	1,975,400	1,334,728.35	67.6%	1,919,763.89
Administrative Expenses	51,700	46,182.61	(5,517.39)	89.3%	51,500	43,910.83	85.3%	52,333.92
Personnel Expenses	36,100	19,035.75	(17,064.25)	52.7%	33,800	21,956.36	65.0%	37,762.78
Vehicle/Equipment Expenses	7,500	3,067.89	(4,432.11)	40.9%	7,500	1,717.47	22.9%	7,193.44
Program Services	296,100	202,445.19	(93,654.81)	68.4%	284,600	184,439.08	64.8%	300,397.16
Transfers to Own Funds	215,000	188,075.00	(26,925.00)	87.5%	215,000	199,227.50	92.7%	212,417.00
Expenditures	2,797,100	1,778,536.75	(1,018,563.25)	63.6%	2,567,800	1,785,979.59	69.6%	2,529,868.19
Grants	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(2,545,800)	(1,689,834.00)	855,966.00	66.4%	(2,499,500)	(1,652,330.65)	66.1%	(2,518,998.43)
Culture & Recreation Summary	251,300	88,702.75	(162,597.25)	35.3%	68,300	133,648.94	195.7%	10,869.76
<u>Culture & Recreation Corporate</u>								
Wages/Benefits	1,082,200	573,505.79	(508,694.21)	53.0%	907,200	569,149.42	62.7%	835,038.02
Administrative Expenses	51,700	46,182.61	(5,517.39)	89.3%	51,500	43,910.83	85.3%	52,333.92
Personnel Expenses	36,100	19,035.75	(17,064.25)	52.7%	33,800	21,956.36	65.0%	37,762.78
Vehicle/Program Expenses	7,500	1,725.44	(5,774.56)	23.0%	7,500	335.78	4.5%	5,811.75
Program Services	64,200	43,272.35	(20,927.65)	67.4%	57,200	46,916.59	82.0%	75,313.19
Transfers to Own Funds	175,000	148,075.00	(26,925.00)	84.6%	175,000	159,227.50	91.0%	172,417.00
Expenditures	1,416,700	831,796.94	(584,903.06)	58.7%	1,232,200	841,496.48	68.3%	1,178,676.66
Grants	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(84,900)	(39,971.74)	44,928.26	47.1%	(81,400)	(48,092.45)	59.1%	(82,871.17)
Culture & Recreation Corporate	1,331,800	791,825.20	(539,974.80)	59.5%	1,150,800	793,404.03	68.9%	1,095,805.49
<u>Culture & Recreation Community Programs</u>								
Wages/Benefits	308,100	220,145.13	(87,954.87)	71.5%	272,900	236,072.65	86.5%	288,534.29
Program Services	33,400	33,623.49	223.49	100.7%	30,400	25,574.00	84.1%	36,525.31
Expenditures	341,500	253,768.62	(87,731.38)	74.3%	303,300	261,646.65	86.3%	325,059.60
Other Revenues	(422,500)	(334,161.59)	88,338.41	79.1%	(363,000)	(386,580.83)	106.5%	(426,703.72)
Culture & Recreation Community Programs	(81,000)	(80,392.97)	607.03	99.3%	(59,700)	(124,934.18)	209.3%	(101,644.12)
<u>Culture & Recreation Cultural Programs</u>								
Program Services	50,000	67,011.59	17,011.59	134.0%	48,500	24,085.98	49.7%	38,493.33
Other Revenues	(15,000)	(74,934.18)	(59,934.18)	499.6%	(5,000)	(2,823.43)	56.5%	(14,791.33)
Culture & Recreation Cultural Programs	35,000	(7,922.59)	(42,922.59)	-22.6%	43,500	21,262.55	48.9%	23,702.00
<u>Culture & Recreation Hospitality</u>								
Wages/Benefits	101,700	49,200.11	(52,499.89)	48.4%	98,200	56,283.22	57.3%	91,658.15
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Program Services	93,500	48,609.91	(44,890.09)	52.0%	93,500	55,381.29	59.2%	101,987.49
Expenditures	195,200	97,810.02	(97,389.98)	50.1%	191,700	111,664.51	58.3%	193,645.64
Other Revenues	(244,000)	(127,661.85)	116,338.15	52.3%	(241,400)	(138,061.04)	57.2%	(223,410.75)
Culture & Recreation Hospitality	(48,800)	(29,851.83)	18,948.17	61.2%	(49,700)	(26,396.53)	53.1%	(29,765.11)
<u>VRC Arenas</u>								
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(810,800)	(469,270.19)	341,529.81	57.9%	(815,800)	(424,252.49)	52.0%	(817,310.57)
VRC Arenas	(810,800)	(469,270.19)	341,529.81	57.9%	(815,800)	(424,252.49)	52.0%	(817,310.57)

	2019 Budget	2019 YTD Actual August	\$ VARIANCE Budget to Actual	2019 % Budget to Actual	2018 Budget	2018 YTD Actual August	2018 % Budget to Actual	2018 YTD Actual December
<u>VRC Aquatic Centre</u>								
Wages/Benefits	471,600	315,242.32	(156,357.68)	66.9%	479,500	315,739.32	65.9%	463,820.33
Vehicle/Equipment Expenses	0	1,342.45	1,342.45	100.0%	0	1,381.69	100.0%	1,381.69
Program Services	50,000	4,367.98	(45,632.02)	8.7%	50,000	30,185.12	60.4%	44,250.31
Expenditures	521,600	320,952.75	(200,647.25)	61.5%	529,500	347,306.13	65.6%	509,452.33
Other Revenues	(585,000)	(385,134.24)	199,865.76	65.8%	(611,200)	(395,571.60)	64.7%	(572,248.87)
VRC Aquatic Centre	(63,400)	(64,181.49)	(781.49)	101.2%	(81,700)	(48,265.47)	59.1%	(62,796.54)
<u>VRC Fitness Centre</u>								
Wages/Benefits	189,700	127,901.71	(61,798.29)	67.4%	187,500	125,792.65	67.1%	199,653.43
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Program Services	5,000	5,559.87	559.87	111.2%	5,000	2,296.10	45.9%	3,827.53
Transfers to Own Funds	40,000	40,000.00	0.00	100.0%	40,000	40,000.00	100.0%	40,000.00
Expenditures	234,700	173,461.58	(61,238.42)	73.9%	232,500	168,088.75	72.3%	243,480.96
Grants	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Other Revenues	(343,400)	(234,253.54)	109,146.46	68.2%	(342,000)	(226,654.39)	66.3%	(349,936.00)
VRC Fitness Centre	(108,700)	(60,791.96)	47,908.04	55.9%	(109,500)	(58,565.64)	53.5%	(106,455.04)
<u>LaSalle Outdoor Pool</u>								
Wages/Benefits	37,400	33,735.25	(3,664.75)	90.2%	30,100	31,691.09	105.3%	41,059.67
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Program Services	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Expenditures	37,400	33,735.25	(3,664.75)	90.2%	30,100	31,691.09	105.3%	41,059.67
Other Revenues	(40,200)	(24,446.67)	15,753.33	60.8%	(39,700)	(30,294.42)	76.3%	(31,726.02)
LaSalle Outdoor Pool	(2,800)	9,288.58	12,088.58	-331.7%	(9,600)	1,396.67	-14.6%	9,333.65
<u>Development & Strategic Initiatives</u>								
Wages/Benefits	564,600	378,999.30	(185,600.70)	67.1%	547,200	370,241.28	67.7%	553,642.87
Administrative Expenses	20,300	10,240.93	(10,059.07)	50.5%	20,200	9,955.63	49.3%	20,524.60
Personnel Expenses	9,200	8,865.24	(334.76)	96.4%	9,200	8,881.42	96.5%	9,436.86
Program Services	23,400	2,577.91	(20,822.09)	11.0%	23,400	4,896.70	20.9%	16,882.44
Transfers to Own Funds	38,000	38,000.00	0.00	100.0%	38,000	38,000.00	100.0%	38,000.00
Expenditures	655,500	438,683.38	(216,816.62)	66.9%	638,000	431,975.03	67.7%	638,486.77
Grants	0	0.00	0.00	100.0%	0	(2,230.63)	100.0%	(2,230.63)
Other Revenues	(50,500)	(60,850.00)	(10,350.00)	120.5%	(42,500)	(59,700.00)	140.5%	(111,250.00)
Development & Strategic Initiatives	605,000	377,833.38	(227,166.62)	62.5%	595,500	370,044.40	62.1%	525,006.14
<u>Building Division</u>								
Wages/Benefits	452,300	147,308.65	(304,991.35)	32.6%	443,000	267,285.95	60.3%	349,756.29
Administrative Expenses	4,600	1,815.79	(2,784.21)	39.5%	4,600	3,617.65	78.6%	4,806.08
Personnel Expenses	10,700	6,467.87	(4,232.13)	60.5%	10,700	4,326.11	40.4%	5,722.05
Program Services	180,000	233,486.81	53,486.81	129.7%	176,700	158,946.37	90.0%	292,586.49
Transfers to Own Funds	0	292,013.69	292,013.69	100.0%	8,900	13,474.66	151.4%	77,132.61
Expenditures	647,600	681,092.81	33,492.81	105.2%	643,900	447,650.74	69.5%	730,003.52
Contributions from Own Funds	(80,600)	0.00	80,600.00	0.0%	0	0.00	100.0%	0.00
Other Revenues	(567,000)	(681,092.81)	(114,092.81)	120.1%	(643,900)	(447,650.74)	69.5%	(730,003.52)
Building Division	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
<u>Agriculture / Reforestation</u>								
Program Services	0	0.00	0.00	100.0%	25,000	0.00	0.0%	0.00
Other Revenues	0	0.00	0.00	100.0%	(25,000)	0.00	0.0%	0.00
Agriculture / Reforestation	0	0.00	0.00	100.0%	0	0.00	100.0%	0.00
Expenditures	38,434,900	24,791,769.52	(13,643,130.48)	64.5%	35,277,400	21,951,457.72	62.2%	36,693,248.80
T o t a l	0	(14,514,786.14)	(14,514,786.14)	100.0%	0	(13,242,069.55)	100.0%	(106,287.76)
General Fund	0	(13,669,171.98)	(13,669,171.98)	100.0%	0	(11,958,655.62)	100.0%	(101,801.97)
Water Fund	0	(444,825.63)	(444,825.63)	100.0%	0	(936,075.26)	100.0%	(1,892.55)
Wastewater Fund	0	(400,788.53)	(400,788.53)	100.0%	0	(347,338.67)	100.0%	(2,593.24)

TOWN OF LASALLE
CAPITAL FUND ANALYSIS
AUGUST 31, 2019

09/09/2019

PROJECTS	ENDING BALANCE DEC 31,2018	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE AUG 31, 2019
TECHNOLOGY	0.00	21,610.91		141.58		(28,875.69)				0.00
Network equipment	0.00	11,236.49		26.40		(11,262.89)				0.00
Server equipment & upgrades	0.00	3,588.06		53.38		(3,641.44)				0.00
Website	0.00		7,123.20	18.15		(7,141.35)				0.00
Access Control	0.00	6,786.36		43.65		(6,830.01)				0.00
STRATEGIC INITIATIVES	0.00	24,003.15		239.86		(24,243.01)				0.00
VC Wayfinding Signage	0.00	8,673.47		129.04		(8,802.51)				0.00
Highway 401 Gateway Sign	0.00	14,935.65		109.92		(15,045.57)				0.00
Population Sign	0.00	394.03		0.90		(394.93)				0.00
HYDRO GENERATOR	8,210.32			33.13					(8,243.45)	0.00
CAPITAL-ADMIN/FINANCIAL SERVICES	(51,550.28)									(51,550.28)
Over financed activities	(51,550.28)									(51,550.28)
CAPITAL-COUNCIL SERVICES	0.00		13,432.32	34.22		(13,466.54)				0.00
Compensation Review	0.00		13,432.32	34.22		(13,466.54)				0.00
CAPITAL-FIRE	0.00	7,213.13	100,560.43	695.84		(108,469.40)				0.00
Respirator Fit Tester Machine	0.00	7,213.13		72.34		(7,285.47)				0.00
Electronic Tracking System	0.00		2,814.68	28.22		(2,842.90)				0.00
Fire Master Plan	0.00		58,214.38	291.12		(58,505.50)				0.00
A/C Watch Office	0.00		4,304.45	43.16		(4,347.61)				0.00
Radio Study/Training	0.00		35,226.92	261.00		(35,487.92)				0.00
CAPITAL-POLICE	0.00	69,174.42		346.82						0.00
Vehicles	0.00	69,174.42		346.82	(69,521.24)					0.00
CAPITAL-ROADS	89,288.62	132,124.58	35,633.30	3,176.94		(4,704.59)				255,518.85
Transportation Master Plan	89,288.62		32,336.28	2,154.43						123,779.33
Oakdale Trails Development	0.00	1,373.76		17.28		(1,391.04)				0.00
Signal Assessment	0.00		3,297.02	16.53		(3,313.55)				0.00
Upgrade Judy Recker Cres	0.00	130,750.82		988.70						131,739.52
TRANSIT	(32,832.24)		128,016.13	1,609.86		(69,388.12)	(60,237.87)			(32,832.24)
Bus Shelters	(32,832.24)									(32,832.24)
Buses (2)	0.00		128,016.13	1,609.86		(69,388.12)	(60,237.87)			0.00
DRAINS	0.00	67,879.74	65,317.80	738.99		(82,441.78)			(51,494.75)	0.00
Herb Gray Parkway Drainage Reports	0.00		51,494.75						(51,494.75)	0.00
Culvert-Lepain Pond	0.00	67,879.74		680.64		(68,560.38)				0.00
Front Road Park Drainage	0.00		13,823.05	58.35		(13,881.40)				0.00
CAPITAL-FACILITIES & FLEET	0.00	607,955.80	9,992.83	5,744.47		(623,693.10)				0.00
Roads-Paint Machine	0.00	15,242.84		226.78		(15,469.62)				0.00
Roads-Sign Machine	0.00	5,693.47		84.71		(5,778.18)				0.00
Corp-Pickup-VIN#593325	0.00	34,309.17		509.24		(34,818.41)				0.00
Parks-Pickup-VIN#426094	0.00	42,296.16		608.25		(42,904.41)				0.00
Corp-Pickup-VIN#602042	0.00	32,601.75		409.84		(33,011.59)				0.00
Roads-Road Closure Trailers	0.00	9,152.29		115.10		(9,267.39)				0.00
Vollmer-Renovations	0.00	112,403.25		1,000.29		(113,403.54)				0.00
DSI-BL-Pickup-VIN#308801	0.00	21,778.95		269.81		(22,048.76)				0.00
PW-Barn Eaves Troughs	0.00	16,281.60		143.18		(16,424.78)				0.00
Roads-Pickup-VIN#556727 (2018)	0.00	1,139.72		11.42		(1,151.14)				0.00
VC-Arena Lighting	0.00	135,462.91		1,086.66		(136,549.57)				0.00
VC-Carpet	0.00	8,395.20		84.18		(8,479.38)				0.00
Parks-Dump Truck	0.00	92,611.78		921.22		(93,533.00)				0.00
VC-Scrubber	0.00	7,632.00		76.54		(7,708.54)				0.00
PW-Barn Floor	0.00	55,149.50		126.42		(55,275.92)				0.00

TOWN OF LASALLE
CAPITAL FUND ANALYSIS
AUGUST 31, 2019

09/09/2019

PROJECTS	ENDING BALANCE DEC 31,2018	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE AUG 31, 2019
Fleet-GPS	0.00	12,181.69		31.04		(12,212.73)				0.00
VC-Concession Building Repairs	0.00		1,857.12	4.73		(1,861.85)				0.00
Outdoor Pool Heater	0.00	5,623.52		14.33		(5,637.85)				0.00
VC-Arena Sprinkler Head Cages	0.00		8,135.71	20.73		(8,156.44)				0.00
CAPITAL-CULTURE & RECREATION	0.00		5,309.91	48.40		(5,358.31)				0.00
Planters	0.00		5,309.91	48.40		(5,358.31)				0.00
CAPITAL-PARKS	0.00	52,399.07	21,167.74	613.77		(74,180.58)				0.00
Accessible Playground-Marcotte Park	0.00	24,117.12		358.79		(24,475.91)				0.00
Vollmer Master Plan	0.00		17,707.90	91.31		(17,799.21)				0.00
Floating Dock Installation	0.00		3,052.80	30.62		(3,083.42)				0.00
Soccer Field Maintenance Equipment	0.00	28,281.95		131.01		(28,412.96)				0.00
Replace Signs	0.00		407.04	2.04		(409.08)				0.00
CAPITAL-PLANNING & DEVELOPMENT	0.00		18,222.22	192.68		(18,414.90)				0.00
Official Plan Review	0.00		2,513.47	37.38		(2,550.85)				0.00
Comprehensive Zoning Bylaw	0.00		15,708.75	155.30		(15,864.05)				0.00
CAPITAL-SEWER	0.00	44,490.50	6,661.64	328.41			(51,480.55)			0.00
PS-Other Maintenance	0.00		6,661.64	41.21			(6,702.85)			0.00
Zoom Camera	0.00	23,120.90		156.72			(23,277.62)			0.00
Manhole Rain Catchers	0.00	21,369.60		130.48			(21,500.08)			0.00
WORK IN PROGRESS										
CELL TOWER BUILDING	0.00	86,283.70		1,174.54		(87,458.24)				0.00
PARKING LOT SIGNS	0.00	8,646.14		73.66		(8,719.80)				0.00
TIME & ATTENDANCE SYSTEM	0.00	24,701.82		108.69		(24,810.51)				0.00
MILL & PAVE PROGRAM-2018	0.00	176,424.31		2,195.50		(178,619.81)				0.00
MILL & PAVE	0.00	308,468.89		785.96		(309,254.85)				0.00
BRIDGES (Front Road/Turkey Creek Bridge)	107,608.21	775,876.84		6,743.83						890,228.88
PEDESTRIAN BRIDGE-OJIBWAY OAKS	0.00	76,506.22		797.42		(77,303.64)				0.00
PEDESTRIAN BRIDGE-BRUNET	0.00	67,841.36		172.86		(68,014.22)				0.00
PEDESTRIAN BRIDGE-NEWMAN	0.00	8,323.96		21.21		(8,345.17)				0.00
CHAPPUS DRAIN	29,297.21			(636.85)						28,660.36
BESSETTE DRAIN	34,134.17			(648.86)						33,485.31
LEPAIN DRAIN	68,765.63			(1,209.88)						67,555.75
WEST BRANCH CAHILL DRAIN	19,042.63			(511.80)						18,530.83
ST MICHAELS DRAIN	520.81	34,831.43		(2.60)						35,349.64
VC ICE PLANT	0.00	14,481.20		124.82			(14,606.02)			0.00
HOWARD INDUST PARK (INT)	32,288.87			537.56						32,826.43
WATERMAIN-Canard Watermain	0.00	11,633.16		140.86			(11,774.02)			0.00
WATERMAIN-Front Road Watermain	0.00	118,133.18		848.01			(118,981.19)			0.00
DRINKING WATER SYSTEM INITIATIVE	0.00		46,271.06	196.83			(46,467.89)			0.00
WATER MODEL UPDATE	0.00		12,608.23	12.95			(12,621.18)			0.00
CAPITAL-SEWER (Sewage Capacity)	2,307,418.00									2,307,418.00
PS 1 STRUCTURE REPAIRS (CWFF)	0.00	654,470.40		3,644.25						658,114.65
FOURTH CONCESSION DRAIN	21,901.30		23,031.85	(88.63)						44,844.52
BURKE DRAIN	6,487.94		11,041.02	(25.76)						17,503.20
HOWARD AVENUE DRAIN	804.01		406.63	(4.01)						1,206.63
FOURTH CONC BRANCH DRAIN-GARLATTI	0.00		457.92							457.92
THIRD CONCESSION DRAIN	0.00		1,077.06							1,077.06
HOWARD/BOUFFARD MASTER DRAINAGE PL	94,323.58		56,688.33	2,342.26						153,354.17
HOWARD/BOUFFARD LAND ACQUISITION	0.00	528,564.54		1,359.30						529,923.84
RIVERDANCE PROPERTY	(42,972.48)	13,391.00							(564,160.00)	(593,741.48)
HERITAGE STORM IMPROVEMENT	115,291.59	788,035.96		6,037.56						909,365.11
OLIVER FARMS STORM IMPROVEMENT	0.00	126,995.33		743.90		(127,739.23)				0.00
WATERFRONT	1,869,157.74	26,330.74								1,895,488.48
	4,677,185.63	4,876,791.48	563,019.62	38,878.55	(69,521.24)	(1,943,501.49)	(316,168.72)	0.00	(623,898.20)	7,202,785.63

TOWN OF LASALLE
RESERVES & RESERVE FUNDS SCHEDULE
AUGUST 31, 2019

09/09/2019

	BALANCE DEC 31,2018	CONTR- GENERAL FUND	CONTR- RESERVES/ RES FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE AUG 31,2019
RESERVES											
GREEN SPACE/WOODLOT	431,905.19				2,763.75					(8,685.05)	425,983.89
VEHICLE & EQUIPMENT	4,604,779.08	1,738,246.11			15,774.56			(557,587.75)			5,801,212.00
INFRASTRUCTURE	12,284,190.05	3,131,800.00			20,600.00			(1,013,269.65)			14,423,320.40
SPECIAL PROJECTS	1,179,440.27	152,400.00			569,344.00			(89,654.76)		(63,557.52)	1,747,971.99
TAX STABILIZATION	4,012,558.95	208,100.00									4,220,658.95
WORKING CAPITAL	453,467.33				52,448.00					(26,250.00)	479,665.33
RECREATION COMPLEX	1,553,670.70	24,475.00						(282,989.33)			1,295,156.37
RESERVES	24,520,011.57	5,255,021.11			660,930.31			(1,943,501.49)		(98,492.57)	28,393,968.93
RESERVE FUNDS											
BUILDING ACTIVITY	(176,818.95)	292,013.69			750.00						115,944.74
ESSEX POWER EQUITY	12,139,225.00										12,139,225.00
RESERVE FUNDS	11,962,406.05	292,013.69			750.00						12,255,169.74
RESERVES/RESERVE FUNDS	36,482,417.62	5,547,034.80			661,680.31			(1,943,501.49)		(98,492.57)	40,649,138.67

TOWN OF LASALLE
DEFERRED REVENUE FUND SCHEDULE
AUGUST 31, 2019

09/09/2019

	BALANCE DEC 31,2018	CONTR- GENERAL FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE AUG 31,2019
DEFERRED REVENUE										
SEWER PROJECTS	2,125,459.33				33,985.65		(51,480.55)			2,107,964.43
WATER PROJECTS	5,337,095.10				121,769.67		(189,844.28)			5,269,020.49
WATER EMERGENCY	1,500,000.00									1,500,000.00
LAND DEVELOPMENT CHARGES	11,199,531.66			1,452,133.00	235,200.28	(205,976.73)				12,680,888.21
DC PROJECTS (NON-GROWTH RELATED)	14,592,982.42	530,400.00			294,461.61					15,417,844.03
FEDERAL GAS TAX	3,347,625.54	2,192,129.68			71,572.69		(14,606.02)			5,596,721.89
PROVINCIAL GAS TAX/TRANSIT	45,567.15	13,876.00			794.72		(60,237.87)			0.00
OCIF-FORMULA BASED	477,982.65	493,049.00			12,347.09	(40,000.00)				943,378.74
DEPOSITS FROM DEVELOPERS	2,545,363.46			561,500.00	53,231.69				(513,697.20)	2,646,397.95
CONTRIBUTIONS FROM DEVELOPERS	889,405.10			29,093.00	15,418.72					933,916.82
PARKLAND DEDICATION	387,486.26			34,500.00	8,256.99					430,243.25
DEFERRED REVENUE	42,448,498.67	3,229,454.68		2,077,226.00	847,039.11	(245,976.73)	(316,168.72)		(513,697.20)	47,526,375.81

Schedule of Reports for Council September 24, 2019

Council Resolution or Member Question	Subject	Department	Report to Council	Comments
Councillor Carrick	Review of capital reinvestment fees	Culture & Recreation	Referred to 2020 Budget	Requested at the January 9, 2019 Budget Meeting of Council "Councillor Carrick requests an Administrative report be prepared reviewing capital reinvestment fees."
Councillor Desjarlais	Dog Park	Culture & Recreation	Referred to 2020 Budget	Requested at the July 23, 2019 Regular Meeting of Council "Councillor Desjarlais requests that Administration prepare a report regarding the cost of a modest dog park excluding any extra amenities. As this will be included in the Parks Master Plan, deliberation will take place during the 2020 budget session."
68/19	Discharge of Firearms on/ near waterways	Police	Public Meeting	Requested at the February 26, 2019 Regular Meeting of Council "That correspondence received from Deputy Chief Kevin Beaudoin, LaSalle Police Service, dated February 8, 2019 regarding the discharge of firearms within the Town of LaSalle BE RECEIVED for information and that a Public Meeting BE SCHEDULED to address this matter, and that affected parties BE NOTIFIED in advance of the Public Meeting."
149/19	Validity of a Town By-Law restricting e-cigarette advertising in public places	Administration	November, 2019	Requested at the May 14, 2019 Regular Meeting of Council "That the report of Legal Counsel dated May 14, 2019 (AD-03-19) regarding the validity of a Town By-Law restricting e-cigarette advertising in public places BE DEFERRED; and that Legal Counsel contact the Ministry of Health and Long Term Care to seek further information regarding Section 18 of the Smoke Free Ontario Act; and that an updated Administrative Report BE PREPARED to include these findings."
231/19	Vollmer Property Additional Entrance from Malden Road	Public Works	October, 2019	Requested at the July 09, 2019 Regular Meeting of Council "That the report of the Director of Public Works dated July 2, 2019 (PW-21-19) regarding the existing entrance to the Vollmer property from Malden Road BE DEFERRED and that an Administrative Report BE PREPARED to provide Council with further details outlining possible

Schedule of Reports for Council September 24, 2019

				options; and further that all affected property owners BE NOTIFIED when this matter appears before Council.”
263/19	Implementation Plan for the Proposed Fire Protection Services Master Plan	Fire Services	November, 2019	<p>Requested at the August 13, 2019 Regular Meeting of Council</p> <p>“That the report of the Fire Chief dated July 31, 2019 (FIRE 19-13) regarding the Fire Protection Services Master Plan BE RECEIVED; and that the proposed Fire Protection Services Master Fire Plan which provides the planning framework for the delivery of fire protection services within the Town of LaSalle for the next tenyear community planning horizon BE ADOPTED; and that the Fire Chief BE DIRECTED to develop a detailed implementation plan for the proposed Fire Protection Services Master Plan to be presented to Council for consideration, subject to annual budget allocation.”</p>
264/19	Coyote Activity in LaSalle	Administration	Public Meeting	<p>Requested at the August 13, 2019 Regular Meeting of Council</p> <p>“ That the report provided from the Chief Administrative Officer dated July 18, 2019 (CAO-07-2019) regarding the activities of coyotes in LaSalle BE RECEIVED and that administration BE DIRECTED to organize a community informational meeting with representatives from the Ministry of Natural Resources and Forestry and LaSalle Police and that public notice BE GIVEN.”</p>

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8350

A By-Law to provide that part-lot control shall not apply to certain lands within Registered Plan Number 12M-661.

Whereas the Planning Act, R.S.O. 1990, c. P.13, as amended, provides that part-lot control shall apply where land is within a plan of subdivision registered before or after the coming into force of the Act:

And Whereas Subsection 7 of Section 50 of the said Planning Act provides that the council of a municipality may by by-law provide that part-lot control does not apply to land that is within such registered plan or plans of subdivision or parts thereof as is or are designated in the by-law, and where the by-law is passed and approved part-lot control as described in Subsection 5 of Section 50, ceases to apply to such land;

And Whereas it is deemed desirable that the provisions of Subsection 5 of Section 50 of the Planning Act shall not apply to certain lands that are within Registered Plan 12M-661, in the Town of LaSalle;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. Subject to the terms and conditions of this By-law, the provisions of Subsection 5 of Section 50 of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, do not apply to certain lands within Registered Plan 12M-661, which lands are more particularly described as follows:

Blocks 1 to 10, both inclusive, Plan 12M-661, in the Town of LaSalle, in the County of Essex.

2. That the development of the lands more particularly described in Section 1 of this By-law shall comply with all lot size regulations as set out in the comprehensive zoning by-law as amended, and shall be only by way of descriptions of lands on a Reference Plan deposited in the Land Registry Office for the County of Essex (No. 12), which Reference Plan has been duly approved by the Corporation.
3. This By-law shall expire on September 24, 2024.
4. This By-law shall come into force and take effect after the final passing thereof, after this By-law has been approved by the County of Essex, and finally upon the date on which this By-law is registered in the Land Registry Office for the County of Essex (No. 12) pursuant to the provisions of the Planning Act.

Read a first and second time and FINALLY PASSED this 24th day of September, 2019.

1st Reading – September 24, 2019

Mayor

2nd Reading – September 24, 20193rd Reading – September 24, 2019

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8351

A By-law to authorize execution of a Lease Agreement
between the Corporation of the Town of LaSalle and Marda
Management Inc.

Whereas the Owner is the registered owner of the property or properties (collectively,
referred to as the “Property”) described as:

2920 Bouffard Rd, LaSalle, ON, N9H 1W5, of the property type: single Family
Home

Whereas the Council of The Corporation of the Town of LaSalle (Town) is desirous of
entering into an Agreement with Marda Management Inc.;

And whereas the Property Manager has agreed to become the Owner’s agent in
respect to the Property, for the purposes of rental management and maintenance on the
terms and conditions contained herein;

**Now therefore the Council of the Corporation of the Town of LaSalle hereby
enacts as follows:**

1. That the the Mayor and Clerk be and they are hereby authorized and empowered
on behalf of the The Corporation of the Town of LaSalle, to execute a Lease
Agreement with The Corporation of Marda Management Inc., a copy of which
Lease Agreement will form part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the
third and final reading thereof.

Read a first and second time and finally passed this 24th day of September 2019.

1st Reading – September 24, 2019	_____
	Mayor
2nd Reading – September 24, 2019	
3rd Reading – September 24, 2019	_____
	Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8352

**A by-law to authorize the execution of an
Agreement between the Corporation of the
Town of LaSalle and Facca Incorporated**

Whereas the Corporation of the Town of LaSalle (Corporation) issued a Request for Tender (RTF) for various Sewage Pumping Station Upgrades;

And Whereas the Corporation has agreed to award the contract to Facca Incorporated on certain terms and conditions;

And Whereas the Corporation deems it expedient to enter into an Agreement with Facca Incorporated setting out the terms and conditions that have been agreed to within the Corporation.

NOW THEREFORE the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the Corporation to execute an Agreement with Facca Incorporated, a copy of which will form the by-law;
2. This by-law shall come into full force and effect upon the final passing thereof.

Read a first and second time and finally passed this 24th day of September, 2019.

1st Reading – September 24, 2019

Mayor

2nd Reading – September 24, 2019

3rd Reading – September 24, 2019

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8353

A By-Law to confirm the purchase of 2920 Bouffard
Road, LaSalle, Ontario

Whereas pursuant to the provisions of the *Municipal Act, 2001*, S.11(3)(1) municipalities are empowered to pass by-laws regarding highways, including parking and traffic on highways;

And Whereas on June 27, 2019 the Corporation had made an offer to purchase certain lands known as 2920 Bouffard Road, LaSalle from N & G Hanna on certain terms and conditions.

And Whereas as the Council of the Corporation had previously authorized Administration to proceed with the purchase of these lands and the said transaction closed on August 1, 2019;

And Whereas the Corporation deems it expedient to confirm the purchase of the said lands, which purchase was previously authorized by Council;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the purchase of Part Lot 27, Concession 2, Sandwich West as in R413345, in the Town of LaSalle, int the County of Essex, municipally known as 2920 Bouffard Road from N & G Hanna for the purchase price of \$533,000.00, be and the same is hereby confirmed.
2. That the execution of the Agreement of Purchase and Sale (Offer to Purchase by Kevin Miller, Deputy Clerk, of the Corporation, and any and all documents associated with the Agreement of Purchase and Sale be and the same are hereby adopted and confirmed.
3. That the execution by the Mayor and the Clerk of the Corporation of any and all documents that were necessary to complete the transaction, and affixing of the Corporation's seal to such documents to give effect to this purchase transaction, be and the same are hereby confirmed
4. This By-Law shall come into full force and effect on the final passing thereof.

Read a first and second time and finally passed this 24th day of September 2019.

1st Reading – September 24, 2019

Mayor

2nd Reading – September 24, 2019

3rd Reading – September 24, 2019

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8354

A By-Law to confirm the purchase of 1390 Front
Road, LaSalle, Ontario

Whereas pursuant to the provisions of the *Municipal Act, 2001*, S.11(3)(1) municipalities are empowered to pass by-laws regarding highways, including parking and traffic on highways;

And Whereas on August 22, 2019 the Corporation had made an offer to purchase certain lands known as 1390 Front Road, LaSalle, Ontario from the D'Asti Estate on certain terms and conditions;

And Whereas as the Council of the Corporation had previously authorized Administration to proceed with the purchase of these lands and the said transaction closed on September 16, 2019;

And Whereas the Corporation deems it expedient to confirm the purchase of the said lands, which purchase was previously authorized by Council.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the purchase of Part Block E, Registered Plan 1174 (Part of an Alley closed by LS2467), Part Lot 31, Concession 1, Sandwich West as in R445623, in the Town of LaSalle, in the County of Essex, municipally known as 1390 Front Road from the D'Asti Estate for the purchase price of \$225,000.00, be and the same is hereby confirmed.
2. That the execution of the Agreement of Purchase and Sale (Offer to Purchase by Kevin Miller, Deputy Clerk, of the Corporation, and any and all documents associated with the Agreement of Purchase and Sale be and the same are hereby adopted and confirmed.
3. That the execution by the Mayor and the Clerk of the Corporation of any and all documents that were necessary to complete the transaction, and affixing of the Corporation's seal to such documents to give effect to this purchase transaction, be and the same are hereby confirmed
4. This By-Law shall come into full force and effect on the final passing thereof.

Read a first and second time and finally passed this 24th day of September 2019.

1st Reading – September 24, 2019

Mayor

2nd Reading – September 24, 2019

3rd Reading – September 24, 2019

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8355

**A by-law to amend By-Law No. 7298, being a
by-law to regulate vehicular parking within the
limits of the Town of LaSalle**

Whereas By-Law No. 7298, which was finally passed on July 26, 2011, is a by-law to regular vehicular traffic within the limits of the Town of LaSalle;

And Whereas at present parking is permitted on both sides of Northway Avenue from Villa Maria to Cousineau;

And Whereas it is deemed expedient to amend the said by-law.

NOW THEREFORE the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That Northway Avenue from Villa Maria to Cousineau in its entirety implement alternating parking;
2. This by-law shall come into full force and effect upon the final passing thereof.

Read a first and second time and finally passed this 24th day of September, 2019.

1st Reading – September 24, 2019

Mayor

2nd Reading – September 24, 2019

3rd Reading – September 24, 2019

Clerk