



**THE CORPORATION OF THE TOWN OF LASALLE  
REGULAR MEETING OF COUNCIL  
AGENDA**

Tuesday, September 11, 2018, 7:00 PM  
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

---

**Pages**

**A. OPENING BUSINESS**

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof
3. Adoption of Minutes 5

**RECOMMENDATION**

That the minutes of the Closed and Regular Meetings of Council held August 28, 2018 BE ADOPTED as presented.

4. Mayors Comments

**B. PRESENTATIONS**

## C. DELEGATIONS

1. CONDITIONAL DELEGATION: RECONSIDERATION REQUEST FROM PAWEL KONKOLOWICZ REGARDING A REQUEST TO CHANGE ASPHALT TRAIL TO BE CONCRETE CEMENT

12

Pawel Konkolowicz on behalf of 6185, 6187, 6183, 6179 and 6181 Disputed Road, submitted the attached request for reconsideration of the following resolution adopted by Council on July 24, 2018:

275/18

That the report of the Director of Development & Strategic Initiatives & Director of Public Works dated July 18, 2018 (DS-48-2018) regarding the construction of trails and sidewalks in the Forest Trails Estates Subdivision BE RECEIVED and that as per the language and approved plans set out in the final approved and registered subdivision agreement, the developer of Forest Trails Estates Subdivision BE REQUIRED to construct a new asphalt trail within the town-owned right of way along the north side of Disputed Road (between Silver Maple and the roundabout).

Carried.

**Clerk's Note:** A motion to reconsider adopted by 2/3 majority vote of Council is required before any discussion may take place on the matter. All members of Council with the exception of Councillor Desjarlais who was absent from the July 24, 2018 meeting, are eligible to bring forward a motion to reconsider. All members of Council, including Councillor Desjarlais, are eligible to vote on the reconsideration motion. The mover of the motion to reconsider is permitted to make a brief statement of the reasons justifying such reconsideration without in any way debating the content of the matter. Mr. Konkolowicz has been listed as a conditional delegation and is aware that he may only address Council subject to the 2/3 vote in favour of reconsidering.

## D. PUBLIC MEETINGS AND/OR HEARINGS

## E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. CULTURE AND RECREATION - PARKS ADVISORY COMMITTEE MINUTES - AUGUST 16, 2018

28

### RECOMMENDATION

That the recommendations contained in the minutes of the Culture and Recreation - Parks Advisory Committee Meeting dated August 16, 2018 BE APPROVED.

2. COURT OF REVISION MINUTES - AUGUST 14, 2018 36
- RECOMMENDATION  
That the recommendations contained in the minutes of the Court of Revision dated August 14, 2018 regarding the Howard Avenue Drain and Burke Drain BE APPROVED.
3. LASALLE ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES - AUGUST 30, 2018 39
- RECOMMENDATION  
That the recommendations contained in the minutes of the Accessibility Advisory Committee Meeting dated August 30, 2018 BE APPROVED.
4. REVIEW OF NIGHT MARKET 2018 42
- RECOMMENDATION  
That the report of the Director of Culture and Recreation dated August 31, 2018 (C& R 18-18) regarding the Night Market BE RECEIVED for information and that the Culture and Recreation planning for 2019 summer events include the Night Market and further that the request to have the Night Market event included in the Culture and Recreation 2019 operation budget for consideration BE APPROVED.
5. PICKUP TRUCK PURCHASE 2018 48
- RECOMMENDATION  
That the report of the Manager Roads and Parks dated September 5, 2018 recommending the purchase of a 1/4-ton pickup truck and a 3/4-ton pickup truck from Performance Chrysler in St. Catherine's Ontario at a cost of \$76,755.25 (incl. HST) BE APPROVED.

**F. INFORMATION ITEMS TO BE RECEIVED**

1. UPDATE ON SUMMER PROGRAMS 51
- RECOMMENDATION  
THAT the report from the Director of Culture and Recreation dated August 31, 2018 (C& R 16-18) regarding summer programming registration BE RECEIVED for information.
2. SUMMARY OF REPORTS TO COUNCIL 54
- RECOMMENDATION  
That the report of the Chief Administrative Officer dated September 11, 2018 being a Summary of Reports to Council BE RECEIVED.

## G. BY-LAWS

*Clerk's Note: Bylaw No 8182 & 8183 were given first and second reading at the Regular Meeting of Council held June 26, 2018*

### RECOMMENDATION

That the following By-law BE GIVEN first reading:

**8213** - A Bylaw to authorize the execution of an Amending Agreement between Oakdale Trails Inc. and The Corporation of the Town of LaSalle

### RECOMMENDATION

That By-law number **8213** BE GIVEN second reading.

### RECOMMENDATION

That the following By-laws BE GIVEN third reading and finally passed:

**8213** - A Bylaw to authorize the execution of an Amending Agreement between Oakdale Trails Inc. and The Corporation of the Town of LaSalle

**8183** - A Bylaw to provide for the repair and improvements of the Burke Drain

**8184** - A Bylaw to provide for the repair and improvements of the Howard Avenue Drain

## H. COUNCIL QUESTIONS

## I. STATEMENTS BY COUNCIL MEMBERS

## J. REPORTS FROM COMMITTEES

## K. NOTICES OF MOTION

## L. MOTION TO MOVE INTO CLOSED SESSION

## M. CONFIRMATORY BY-LAW

## N. SCHEDULE OF MEETINGS

Planning Advisory Committee - September 13, 2018 @5:30 p.m.

Police Services Board meeting - September 17, 2018 @ 5:00 p.m.

Committee of Adjustment - September 19, 2018 @ 5:30 p.m.

Council Meeting - September 25, 2018 @ 7:00 p.m.

## O. ADJOURNMENT





## REPORT OF CLOSED MEETING OF LASALLE TOWN COUNCIL

---

August 28, 2018  
4:00 pm

**Members in attendance:**

Mayor Ken Antaya  
Deputy Mayor Marc Bondy  
Councillor Mike Akpata  
Councillor Terry Burns  
Councillor Sue Desjarlais  
Councillor Crystal Meloche  
Councillor Jeff Renaud

**Regrets:**

Councillor Crystal Meloche

**Also in attendance:**

Kevin Miller, Chief Administrative Officer  
Joe Milicia, Treasurer  
Linda Jean, Deputy Clerk  
Rick Hyra, Human Resources Manager (Item # 2 & 3)  
Dave Amyot, Legal Counsel, McTague Law Firm (Item #2)

Mayor Antaya calls the meeting to order at 4:00 p.m.

**Disclosures of Pecuniary Interest and the General Nature Thereof**

None disclosed.

Motion 317/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That Council move into closed session at 4:00 p.m. to discuss the following items:

1. Property Matter – Acquisition of Property on Front Road (Confidential Report CAO-15-18)s. 239(2)(c)
2. Labour Relations - Contract Negotiations CUPE Local 701.1 (Seasonal Employees) (Confidential Report CL-21-18) s. 239(2)(d)
3. Personal Matters about Identifiable Individuals - Personnel Committee Meeting Minutes Dated August 23, 2018 (Minutes & Corresponding Confidential Report FIN-99-2018) s. 239(2)(b)

**Carried.**

R. Hyra, enters the room at 4:42 p.m.

D. Amyot, enters the room at 4:42 p.m.

D. Amyot exits the room at 4:53 p.m.

K. Miller, exits the room at 4:53 p.m.

Motion 318/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Burns

That Council move back into public session at 5:00 p.m.

**Carried.**

## 1. Acquisition of Property on Front Road

Motion 319/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Renaud

That the confidential report of the Chief Administrative Officer dated August 24, 2018 (CAO-15-18) regarding the Acquisition of Property on Front Road BE RECEIVED and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

**Carried.**

**Opposed** – Councillor Burns

## 2. Labour Relations

Motion 320/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Burns

That the confidential report of the Human Resources Manager and Treasurer dated August 23, 2018 (CL-21-18) regarding Contract Negotiations with CUPE Local 701.1 (Seasonal Employees) BE RECEIVED as presented and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

**Carried.**

## 2. Personal Matters about Identifiable Individuals

Motion 321/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Renaud

That the confidential minutes of the Personnel Committee Meeting Minutes held August 23, 2018 BE ADOPTED as presented and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

**Carried.**

There being no further business, the meeting is adjourned at 5:01 p.m.

---

Mayor – Ken Antaya

---

Deputy Clerk – Linda Jean



## THE CORPORATION OF THE TOWN OF LASALLE

### Minutes of the Regular Meeting of the Town of LaSalle Council held on

August 28, 2018

7:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Ken Antaya, Deputy Mayor Marc Bondy, Councillor Michael Akpata, Councillor Terry Burns, Councillor Sue Desjarlais, Councillor Jeff Renaud

Members of Council Absent: Councillor Crystal Meloche

Administration Present: K. Miller, Chief Administrative Officer, J. Milicia, Director of Finance, L. Silani, Director of Development & Strategic Initiatives, J. Columbus, Director of Culture and Recreation, D. Sutton, Fire Chief, D. Hadre, Corporate Communications & Promotions Officer, L. Jean, Deputy Clerk, G. Ferraro, Manager of Finance & Deputy Treasurer, I. Middleton, IS Administrator, C. Riley, Town Solicitor,

Additional Administration Present: R. Hyra, Human Resources Manager, G. Ferraro, Manager of Finance & Deputy Treasurer

#### A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection

Mayor Antaya calls the meeting to order at 7:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

322/18

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the minutes of the regular and closed meetings of Council held August 14, 2018 BE ADOPTED as presented.

**Carried.**

4. Mayors Comments

Mayor Antaya advises there will be a tailgate party held outside at the Vollmer Complex on September 12, 2018 before the Vipers Home Game between 5:00 p.m. and 7:00 p.m. All are invited to attend.

The Town of LaSalle has been recognized by the Association of Municipalities of Ontario (AMO) for investing the Federal Gas Tax Fund towards a town-wide water meter replacement project. Congratulations is extended to the Public Works Department for a job well done.

**B. PRESENTATIONS**

1. YOUTH COUNCIL COALITION OF CANADA (YCC)

323/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Burns

That the request from Kelsey Santarossa, founder of the Youth Council Coalition of Canada (YCC) regarding support for an application to the Windsor-Essex Community Foundation Community Impact Grant that will be used to create, support and grow youth councils/committees across Essex-County BE APPROVED

**Carried.**

**C. DELEGATIONS**

**D. PUBLIC MEETINGS AND/OR HEARINGS**

**E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION**

1. REGULATING THE DISPLAY AND DISTRIBUTION OF OBJECTIONABLE IMAGES

324/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Akpata

That the resolution from Oakville Town Council requesting the Province of Ontario to limit and regulate the display and distribution of posters, signs and leaflets that contain disturbing images BE SUPPORTED.

**Carried.**

2. RECOGNITION OF LASALLE VOLUNTEERS

The following volunteer names are drawn at random to receive Windsor Symphony Orchestra tickets to the Saturday September 22, 2018 performance of "West Side Story in Concert":

Maureen Taylor - Girl Guides

William Armstrong - 95th Scout Group

Linda Amato - LaSalle Rotary Club

Robert Little - 95th Scout Group

William Chauvin - Sacred Heart Knights of Columbus 9500

Shelley Armstrong - 95th Scout Group

**F. INFORMATION ITEMS TO BE RECEIVED**

1. JULY 2018 FINANCIAL STATEMENT AND REPORTS

325/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That the July 2018 Financial Statement and Reports detailing the financial position of the municipality BE RECEIVED.

**Carried.**

2. SUMMARY OF REPORTS TO COUNCIL

326/18

Moved by: Councillor Renaud

Seconded by: Councillor Burns

That the report of the Chief Administrative Officer dated August 28, 2018 being a summary of reports to Council BE RECEIVED.

**Carried.**

**G. BY-LAWS**

327/18

Moved by: Councillor Akpata

Seconded by: Councillor Burns

That the following Bylaws BE GIVEN first reading:

**8208** - A By-law to deem a portion of Registered Plan 821 not to be lands on a registered plan of subdivision for the purposes of Section 50(3) of the *Planning Act*

**8209** - A By-Law to authorize the execution of a Developer's Site Plan Control Agreement with Tuscany Oaks Ltd.

**8210** - A By-law to authorize the execution of a Release of a Subdivision Agreement with 1015157 Ontario Ltd.

**8211** - A By-Law to authorize the execution of a Developer's Severance and Servicing Agreement with Leptis Magna Development Inc.

**Carried.**

328/18

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That by-law numbers 8208 to 8211 BE GIVEN second reading.

**Carried.**

329/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That by-law numbers 8208 to 8211 BE GIVEN third reading and finally passed.

**Carried.**

## **H. COUNCIL QUESTIONS**

Councillor Akpata requests statistics from Essex Power outlining number of power outages in LaSalle for 2018, if we are above or below the average of power outages in the region, and what are the causes of these outages.

Councillor Renaud requests Essex Power to provide information on protocol for sending updates when a long power outage occurs and if communications can be sent on a frequent basis.

Councillor Burns asks why notification was not received from Environment Canada regarding the August 6th wind storm.

Councillor Burns requests a report regarding the sidewalk at the corner of Golfview and Matchette, as well as how and when it can be made accessible.

## **I. STATEMENTS BY COUNCIL MEMBERS**

Councillor Renaud advises that the Craft Beer Festival is being held on October 5 & 6 at the Vollmer Complex. This year there will be a supply of lager beer with custom LaSalle labels on it for sale.

## **J. REPORTS FROM COMMITTEES**

## **K. NOTICES OF MOTION**

## **L. MOTION TO MOVE INTO CLOSED SESSION**

## **M. CONFIRMATORY BY-LAW**

330/18

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That Confirmatory Bylaw #8212 BE GIVEN first reading.

**Carried.**

331/18

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That Confirmatory Bylaw #8212 BE GIVEN second reading.

**Carried.**

332/18

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That Confirmatory Bylaw #8212 BE GIVEN third reading and finally passed.

**Carried.**

## **N. SCHEDULE OF MEETINGS**

LaSalle Accessibility Advisory Committee - August 30, 2018 @ 3:00 p.m.

Regular Council Meeting - September 11, 2018 @ 7:00 p.m.

Planning Advisory Committee - September 13, 2018 @ 5:30 p.m.

Police Services Board meeting - September 17, 2018 @ 5:00 p.m.

Committee of Adjustment - September 19, 2018 @ 5:30 p.m.

**O. ADJOURNMENT**

Meeting adjourned at the call of the Chair 7:33 p.m.

---

Mayor: Ken Antaya

---

Deputy Clerk: Linda Jean



## TOWN OF LASALLE FORMAL PETITION

Town of LaSalle Mayor and Members of Council:

We, the residents of the Town of LaSalle submit the attached petition for response.

RECEIVED AUG 14 2018

REQUEST FOR RECONSIDERATION - CHANGE ASPHALT SIDEWALK/TRAIL TO BE CONCRETE CEMENT SIDEWALK/TRAIL  
(Please print the title of petition on the above line) RESOLUTION 275/18.

PAWEŁ KONKOLWICZ  
(Contact Person - Name and Telephone Number)

(Please clearly state the purpose of your petition and the action you require of Council in the space provided below)

* Refer to the attached documents for all the details
regarding this submission.

All information collected will be made available for public viewing. By signing this petition you acknowledge and give consent to share your personal information (name & address) on a public Council agenda.





## TOWN OF LASALLE FORMAL PETITION

FULL NAME	STREET NAME	SIGNATURE
Pawel Konkolowicz	6185 Disputed Rd, LaSalle ON	
Linh Konkolowicz	6185 Disputed Rd, LaSalle ON	
Mariam Ahmad Shah	6187 Disputed Rd	
HARINDER GHOTRA	6183 Disputed Rd	Harinder Singh
DENNIS DANELON	6179 DISPUTED RD	D. Danon
JAY QIU	6181 Disputed Rd.	

All information collected will be made available for public viewing. By signing this petition you acknowledge and give consent to share your personal information (name & address) on a public Council agenda.

## Request for reconsideration - Change Asphalt sidewalk/trail to be Concrete Cement sidewalk/trail

We would like to submit a request for reconsideration regarding Town of LaSalle Council Meeting conducted on the July 24th, 2018 - Resolution 275/18.

The reasons for reconsideration are as following:

- We were advised that we have 5 minutes to talk about our position. Town of LaSalle staff presented their case for over 30 minutes – two presenters. Now other residents would like to speak during the meeting.
- Visual Aid (Laptop, projector, etc.) was made available to Town of LaSalle staff, we were never informed that these aids can be used during the presentation. We would like to use these aids during our meeting.
- There was no opportunity given to ask any questions to Mr. Mayor or Council or Town of LaSalle staff regarding their presentation/findings.
- Answers that Town of LaSalle staff provided were not cleared and often did not address the actual question from the Council members. Again, we were not given any opportunity to comment.
- **We were never given opportunities to explain/response to the council regarding why this proposed trail on Disputed Rd is different than every other trail. Town of LaSalle staff simply made a statement “this proposed trial is no different than other trail” without proof to back up this claim.**

Considering the above we would like to request the Mr. Mayor and Council to allow us to present and discuss our case again.

We've contacted Mr. Larry Silani (Director of Development & Strategic Initiatives) commencing on Thursday, July 6, 2018 at the Town of LaSalle regarding the proposed material for sidewalk on the north side of Disputed Rd between Silver Maple St and Short Disputed (Round About).

On July 9, 2018, Mr. Silani has informed us (the residents) that the town has chosen to use asphalt material for a sidewalk/trail along Lot#1 thru Lot#5, for the following addresses:

- 6187 Disputed Rd, LaSalle ON,
- 6185 Disputed Rd, LaSalle ON,
- 6183 Disputed Rd, LaSalle ON,
- 6181 Disputed Rd, LaSalle ON,
- 6179 Disputed Rd, LaSalle ON

On July 9, 2018, Mr. Silani also emailed us an attached Developer's Subdivision Agreement between Forest Trail Estates (LaSalle Inc.) and the Corporation of Town of LaSalle. However, this is the very first time we the residents at the above addresses have seen the document.

We've made every attempt to request the change of the material to be 'Concrete Cement' instead of asphalt as we have been encouraged to do, at the Town staff level (we also provided detailed reasons for the councilors to review below).

On July 10, 2018, we received an email from Mr. Peter Marra (Director of Public Works) indicating that the Town has made a decision to proceed with the previous recommendations set out in 2015. The 2.4m (8 feet) wide asphalt trail on the north side of Disputed (addresses above) between Silver Maple and the Roundabout will remain as asphalt. We believe the recommendations to use asphalt and created multi use trail within this stretch of the street was made prior to this area being developed as a residential area. As a result, this decision has neglected to consider the safety of the residents as well as pedestrians (bikes, roller blades etc..) traveling along this stretch of the street. The short stretch of this street is already extremely busy with cars and trucks, adding the wide trail crossing midway through the residential area **will greatly increase the chances of accidents for residents, children living within the area, pedestrians, cyclists, and other visitors.**

As advised by Town of LaSalle staff, we reviewed other residential streets and roads in LaSalle where an asphalt trail was built (Disputed Rd (south of Laurier), Meo Dr, Todd Lane (from Tenth St to Elmdale) , Golfview, Malden Road, Matchette, Martin Lane, Victory, Reaume) We observed the following at all locations:

- Almost all trails were constructed at the street/road or at maximum 3 feet (0.9m) away from the street's curb. **Disputed Rd trail is proposed to be located 13 feet (3.9m) away from the streets curb – more than 4 times the distance from the street's curb of regular trail (Todd Lane and Matchette Rd)**
- Majority of residential properties with trails crossing their front yards have extended driveways stretching from approximately 100 feet (30m) to 160 feet (50m) in length. Asphalt trail does not



affect residential traffic or activities at these properties. **Average driveway length on discussed stretch of Disputed Rd is 50 feet (15m) – less than half of driveways at other residential locations** (Meo Dr)

- Some trail areas comprise of a **combination of sidewalk and trail design**, typically transitioning at wooden/park and residential areas (Matchette Rd and Normandy Rd)
- **Wide concrete trails/sidewalks** were built by Town of Lasalle – 10 feet (3m) wide (Normandy Rd)

Considering above findings, we state that the trail proposed at Disputed Rd is **substantially different and nonstandard design** with comparison to other trails in LaSalle. Safety and well-being of both residents and pedestrians on Disputed Rd will be compromised if the asphalt trail will be constructed with its currently proposed design.

As note in **Figure 6 on page#7**, the town has already included a 4m wide trail behind the residents of Silver Maple St, accessing along Huron Church. **This is a very well planned trail that is within 2 minutes walking distance from the above residential addresses.** Why is another trial through residential area required?

We, the residents understand the need for a wide path for people on Bikes and roller blades to pass through this small stretch to the actual trail. However, we believe this stretch should be treated as wide Concrete cement sidewalk/trail to mentally remind the cyclists that they are in residential area and should be on a lookout for car pulling out of the driveways and children playing in this residential area.

We, the residents of the above addresses strongly believe **wide Concrete cement sidewalk/trail will provide tactile warning device to ensure home owners, cyclists and pedestrians exercise caution and be aware of any dangers.** We all should strive to not end up in the “lessons learned” and work towards design that will ensure the safety of all parties involved.

As per Mr. Marra suggestions, we will proceed to make a formal submission to the Town Clerk to have this matter heard at a council meeting.

The following further details the reasons for ‘Concrete Cement’ sidewalk:

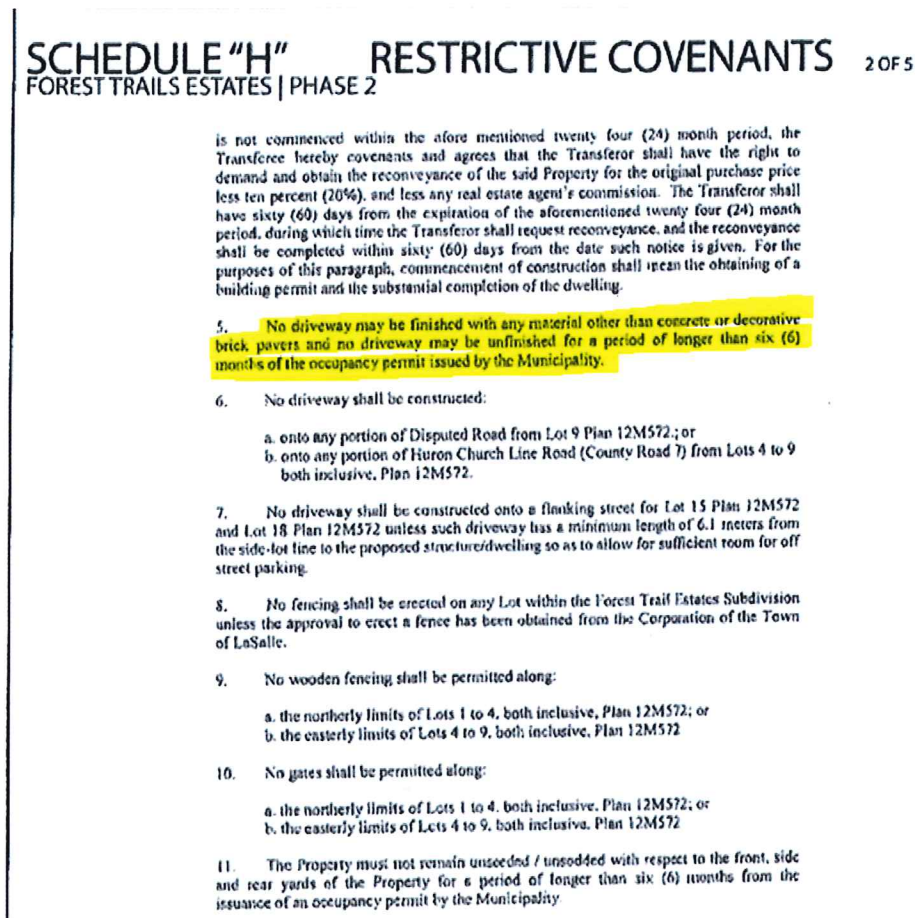
1. We believe that the surface height differences due to mix of materials (concrete vs asphalt) and proximity of the trail to the front steps of properties on the above addresses (6.7 meters) will create trip/fall and run-over/collision hazard to the residents and pedestrians within the area, especially children taking school buses during the winter and late spring/summer/early fall months as well as residents reversing vehicles onto Disputed Rd. Concrete Cement sidewalk/trail would provide tactile warning device to warn trail travelers that this is a residential area.
2. We, the residents at the above addresses were never informed or notified whether by phone, mail, email, or within the Purchase and Sales agreement that the town had plans to use asphalt as a trail on the frontage of our side of the street. As stated in the Developer’s Subdivision

Agreement between Forest Trail Estates (LaSalle) Inc. and The Corporation of the Town of LaSalle provided to us by Town of LaSalle staff:

*"... the Owners shall include in any Agreement of Purchase and Sale for any building lot immediately abutting any lands upon which a sidewalk is proposed to be constructed a notification to any third party purchaser of such a building lot that the Owners are required to construct a sidewalk on the lands abutting the said building lot, so as to specifically draw the attention of any third party purchaser to the provisions of this paragraph. In addition, the Owners hereby agree to obtain an Acknowledgment, in writing, from any proposed purchaser of such a building lot that the said proposed purchaser is aware a sidewalk is intended to be constructed along the front and/or side of the building lot being purchased, and the Owners shall provide a copy of the said Acknowledgement to the Clerk of the Corporation..."*

**This condition was not fulfilled as outlined above.** See Figure 1 below. A screenshot of the Restrictive Covenants part of our Agreement of Purchase and Sale regarding driveway approach, there was no mention of asphalt trail in our agreement:

Figure 1.





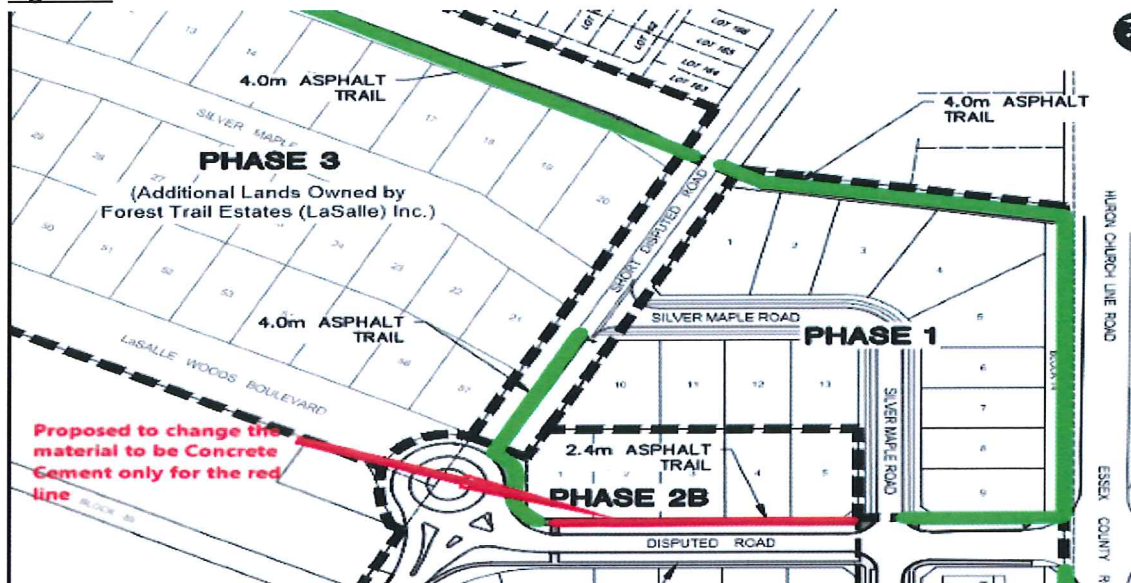
3. As per the restricted covenant set forth by the Developer, all of the driveways approach for the above addresses are already and will be 'Concrete Cement'. **This will help reduce/offset the cost for material and labour to the town. See Figure 2. Below.**

**Figure 2:** Driveway approach per Developer's Restrictive Covenants



4. There are only 5 residential houses that we are proposing for this change (Residential houses between Silver Maple St and Short Disputed Rd approximately 130 meters stretch). **The cost to change the material to be 'Concrete Cement' instead of asphalt should be minimal.** Anything beyond the frontage of the residential addresses above may remain as Asphalt. **See Figure 3.**

**Figure 3:**



5. 'Concrete Cement' will already be used for the sidewalk on the other side of the street
6. This area is developed as premium residential estates, 'Concrete Cement' should be a standard material.
7. If the 'Concrete Cement' is used for sidewalk/trail for the above area, **the Town will not incur additional costs to remove existing 'Concrete Cement' driveway approach** prior to pouring asphalt trail.
8. Sidewalk approach at the corner of Silver Maple St and Disputed Rd (corner of 6179 Disputed Rd address) is already 'Concrete Cement'. **See Figure 4. Below.**

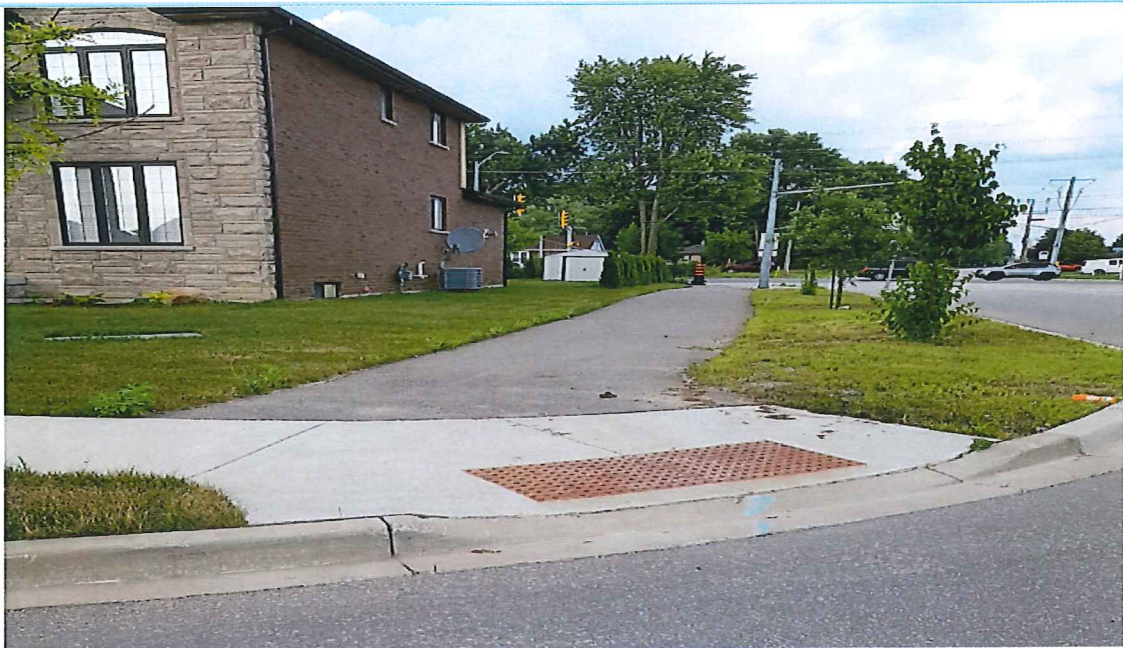
**Figure 4:**



9. Mr. Marra's reference to the portion of the asphalt trails already exists on the north side of Disputed **between Silver Maple and Huron Church Line** is a very good reference, we agree that this section would work because it is on the side of 1 residential house and it is not constructed on a frontage, main entrance or driveway approach of the resident's home. This was well executed trail that residents can and will use to access the 4m trails from Huron Church and **behind** the Silver Maple St residential homes ( **See Figure 5**)



Figure 5:



10. After reviewing the Developer's Subdivision Agreement between Forest Trail Estates (LaSalle) Inc. and The Corporation of the Town of LaSalle provided to us by Town of LaSalle staff it is stated that:

*"...5.12 TIMING FOR DRIVEWAYS, SIDEWALKS, TRAILS AND LANDSCAPING The Owners acknowledge that the completion of the construction of the driveway approaches, sidewalks, trails and the landscaped boulevards, including street trees, is essential to the orderly completion of this development. As a result, subject to the provisions of paragraph 5.8(a) of this Agreement, the Owners shall construct and install all sidewalks, trails, driveway approaches and the landscaped boulevards, including street trees, across and for all building lots within this development within two (2) years of the date of registration of this Agreement. In the event there are vacant building lots that remain within this development at the expiration of two (2) years of the date of the registration of this Agreement, all of the items referred to herein shall be constructed by the Owners, whether or not the Owners herein remain to be the registered owners of any building lot within this development..."*

**It appears that the agreement was registered on Nov 24, 2015. It is Jul 2018 therefore passed two years requirement and the sidewalks and trails are still not constructed, hence the materials and designs can still be altered.**

11. In response to the Town wanting to provide a smooth transition by using asphalt, we believe this will encourage more accidents and we believe a wide path sidewalk/trail using Concrete cement along the frontage of a residential area will help remind people on bikes and roller



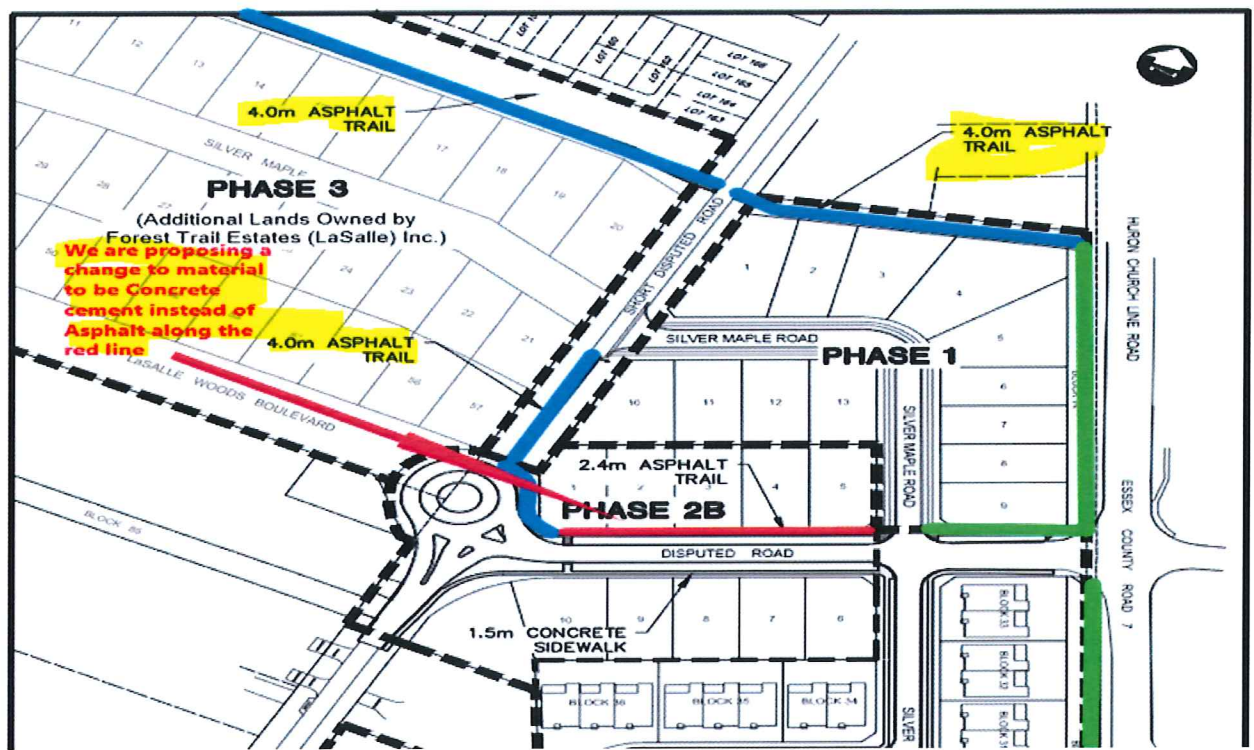
blades traveling over this stretch to exercise caution and be mentally aware to look out for cars pulling out of the driveway and children playing in this residential area rather than treating it as trail. Safety is a responsibility for all parties.

12. After careful review of the plans for Trails in the area, we, the residents observed the following:

- a) Town of LaSalle already has a very well thought out plan to implement 4 meter asphalt trail ("blue line") accessing from Huron Church Line and along the back/rear of the Silver Maple St residential houses towards Short Disputed then asphalt trails behind the residents of Phase 3 connecting to other trails and park. Asphalt trails "green line" along Huron Church Line have already been implemented. These new 4 meter Asphalt trails ("blue line") are within 2 minutes of walking distance of the above residential addresses. Please see the "green line" on **Figure 6 below**.
- b) The 4 meter Asphalt trail along the side of Lot#1 along Short Disputed ( "blue line") eventually will connect to the new 4 meter Asphalt trail behind the residents of Phase 3 ( "blue line") and onward to other trails and parks.

Since a) and b) above will already be implemented. Why is another trial through residential area required?

**Figure 6:**



13. We, the residents of the above addresses strongly believe wide Concrete cement sidewalk/trail will provide tactile warning device to remind home owners, cyclists and pedestrians to exercise caution and be aware of any dangers and ensure children that live in this area are safe from getting hit by cyclists. We all should strive to not end up in the “lessons learned” and work towards design that will ensure the safety of all parties involved.
14. As advised by Town of LaSalle staff, we reviewed other residential streets and roads in LaSalle where an asphalt trail was built (Disputed Rd (south of Laurier), Meo Dr, Todd Lane (from Tenth St to Elmdale) , Golfview, Malden Road, Matchette, Martin Lane, Victory, Reaume) We observed the following at all locations:
  - Almost all trails were constructed at the street/road or at maximum 3 feet (0.9m) away from the street’s curb. **Disputed Rd trail is proposed to be located 13 feet (3.9m) away from the streets curb – more than 4 times the distance from the street’s curb of regular trail**, see picture #1 (Todd Lane) and #2 (Matchette Rd)
  - Majority of residential properties with trails crossing their front yards have extended driveways stretching from approximately 100 feet (30m) to 160 feet (50m) in length. Asphalt trail does not affect residential traffic or activities at these properties. **Average driveway length on discussed stretch of Disputed Rd is 50 feet (15m) – less than half of driveways at other residential locations**, see picture #3 and #4 (Disputed Rd) and #5 (Meo Dr)
  - Some trail areas comprise of a **combination of sidewalk and trail design**, typically transitioning at wooden/park and residential areas, see picture #6 (Matchette Rd) and #7 (Normandy Rd)
  - **Wide concrete trails/sidewalks** were built by Town of Lasalle – 10 feet (3m) wide, see picture #8 (Normandy Rd)

Considering above findings, we state that the trail proposed at Disputed Rd is **substantially different and nonstandard design** with comparison to other trails in LaSalle. Safety and well-being of both residents and pedestrians on Disputed Rd will be compromised if the asphalt trail will be constructed with its currently proposed design.



**Picture #1 (Todd Lane)**



**Picture #2 (Matchette Rd)**

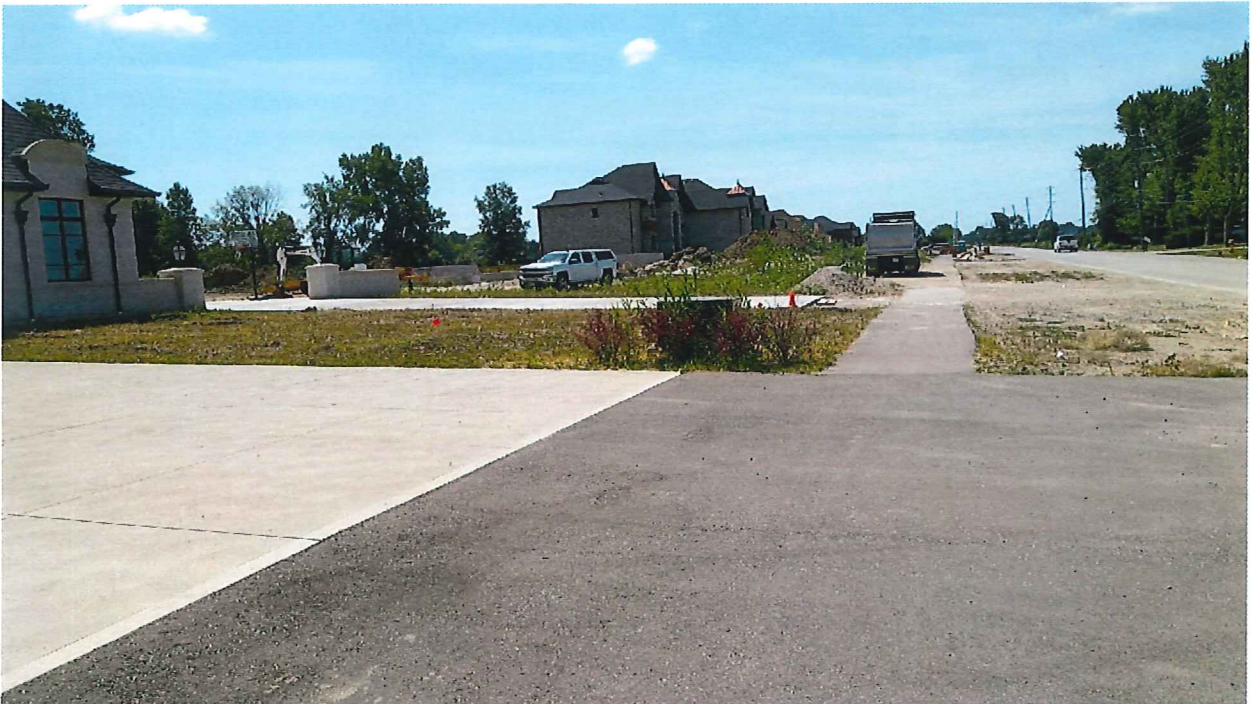




**Picture #3 (Disputed Rd)**



**Picture #4 (Disputed Rd)**





**Picture #5 (Meo Dr) – large lots with driveways estimated at over 100 feet (30m)**



**Picture #6 (Matchette Rd)**

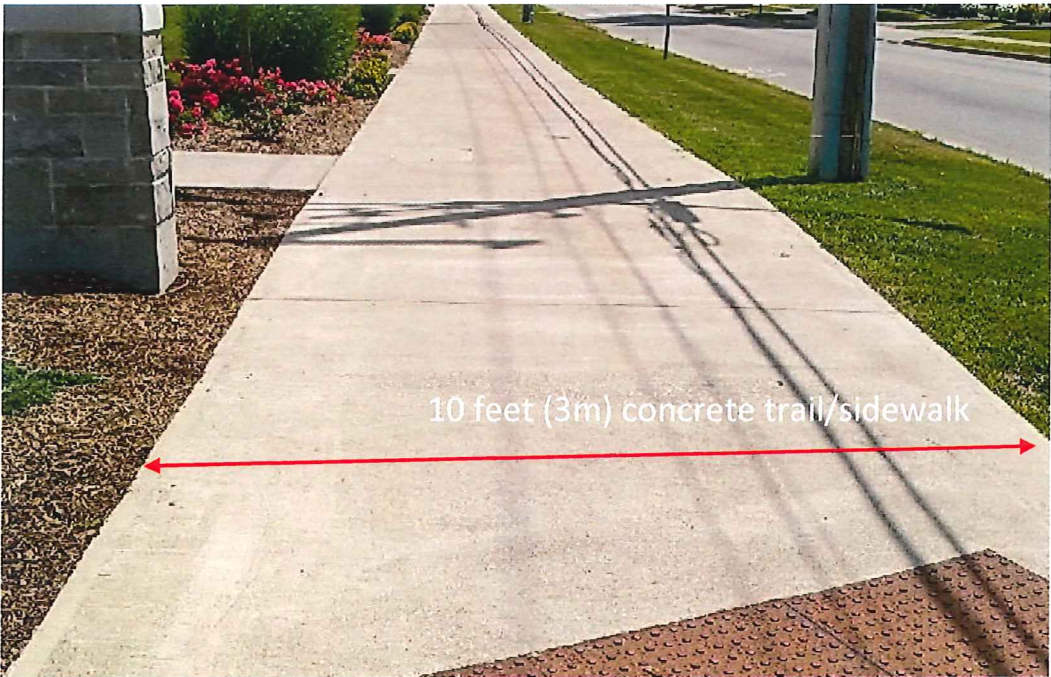




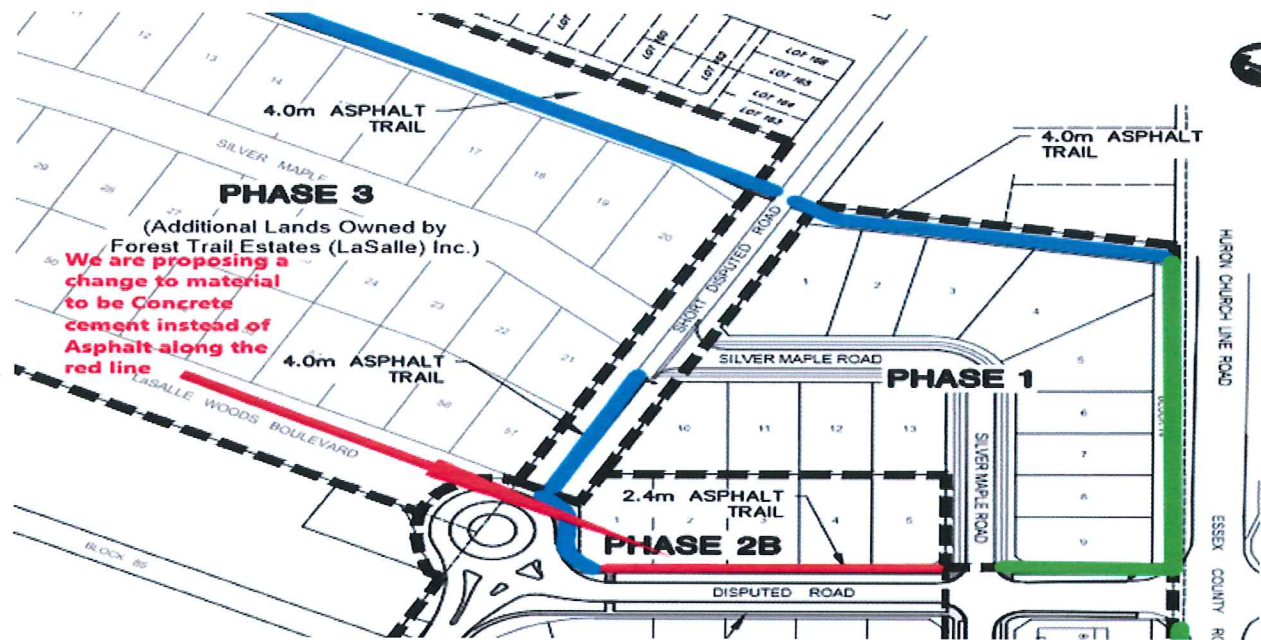
**Picture #7 (Normandy Rd)**



**Picture #8 (Normandy Rd)**



Based on the information noted above, we, the residents of the above addresses respectfully urge the councils to reconsidered using 'Concrete Cement' material instead of asphalt for the sidewalk/trail. We are only proposing a change to the material to be Concrete Cement for the frontages of the Residential area between Silver Maple St and Short Disputed Rd as per the red line in the map below (130 meters). We are not happy, but do understand the need for wide sidewalk/path in order to avoid any confusion regarding shared path between cyclists and pedestrians. We do not have any issues with the area beyond the frontage of the above residential addresses to remain asphalt trails.



Warmest Regards,

The representatives of the Residents of the above addresses:

Pawel Konkolowicz,  
Linh Konkolowicz,  
Mariam Ahmad Shah,  
Harinder Ghotra,  
Jay Qiu,  
Dennis Danelon



**The Corporation of the Town of LaSalle**  
**Minutes of the Culture and Recreation - Parks Advisory Committee Meeting**

August 16, 2018, 9:00 a.m.  
Sandwich West Room  
2nd Floor LaSalle Civic Centre  
5950 Malden Road

Present: Councillor Crystal Meloche  
Councillor Sue Desjarlais  
Councillor Mike Akpata

Staff Present J. Columbus, Director of Culture & Recreation  
P. Marra, Director of Public Works  
P. Funaro, Recreation Manager  
M. Masonovich, Manager of Fleet & Facilities  
K. Scherer, Recreation Coordinator  
G. Ferraro, Manager of Finance/Deputy Treasurer

Regrets: M. Beggs, Manager of Parks and Roads  
T. Brydon, Supervisor of Parks

**1. Call to Order**

Councillor Meloche called the meeting to order at 9:00am

**2. Disclosures of Pecuniary Interest and the General Nature Thereof**

None

**3. Adoption of Minutes from Previous Meeting**

**Moved By:** Councillor Meloche

**Seconded By:** Councillor Desjarlais

That the minutes of the meeting of the May 10, 2018 Culture & Recreation - Parks Advisory Committee dated May 8, 2018 BE ADOPTED as presented.

**Carried.**



#### **4. Business Arising from the Minutes**

None

#### **5. New Business**

##### **5.1 Tennis Court Update - P. Schaffner**

P. Schaffner made a Power Point presentation to the committee entitled 'Waterfront Master Plan' with a focus on tennis enhancements for consideration by the committee. J. Columbus indicated that we will be focusing on the waterfront master plan when the new council is in place.

P. Schaffner left the meeting at 9:25am

##### **5.2 LaSalle Rowing Club**

G. Ferraro reported that the LaSalle Rowing Club will be submitting a grant application to the Windsor Essex Community Foundation, (WECF) Community Impact Program, to purchase motors and oars at a cost of up to \$15,000

G. Ferraro indicated that the Rowing Club is not a registered charity and cannot apply for the grant directly and is therefore requesting that the Town of LaSalle be the flow through agency so that the Town of LaSalle will receive the grant money and flow it through to the LaSalle Rowing Club.

G. Ferraro indicated that this would fall in line with WECF program guideline '(#5) Intermediary organizations', where the Town of LaSalle would enter the agreement with WECF and LaSalle Rowing Club and that the LaSalle Rowing Club would follow all conditions and that the Town would require a copy of all receipts/invoices before we flow the money through to the Rowing Club. G. Ferraro indicated that the application deadline is Sept 28/18.

G. Ferraro left the meeting at 9:25am

**Moved By:** Councillor Meloche

**Seconded By:** Councillor Desjarlais

That the verbal update from G. Ferraro regarding the LaSalle Rowing Club BE RECEIVED and supported by the committee.

**Carried.**

### **5.3 Vollmer Parking Concerns - P. Marra**

P. Marra recommended that a parking bylaw and parking restrictions on the ring road at the Vollmer Complex be brought before council with parking to be allowed in parking lots only.

**Moved By:** Councillor Meloche

**Seconded By:** Councillor Desjarlais

That the Culture & Recreation/Parks Advisory Committee concur that a parking bylaw and restrictions at the Vollmer Complex be brought before Council.

**Carried.**

### **5.4 Parks Bylaw - J. Columbus**

J. Columbus recommended that the current parks bylaw be updated and that a new bylaw should be drafted for the committee to review. The committee recommended to research other municipalities. M. Akpata will obtain a copy of The City of Windsor's bylaw for review with follow up to happen in December 2018.

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Akpata

That the report from the Director of Culture and Recreation dated August 13, 2018 (C&R 18-04) presenting the review of the current Parks bylaw  
BE RECEIVED;

AND THAT staff work to update the Parks Bylaw and report back to Parks and Recreation Committee with a draft version to review and present.

**Carried.**

## **5.5 2018 - 6 Month Review of Culture and Recreation Services - J. Columbus**

J. Columbus presented a 6 month report of Culture & Recreation services from Jan - June, 2018.

The report indicated that the fitness walking track has attracted new users, sponsorship funds through P2P are confirmed once again for 2019, a fitness membership special will run on Sept 8, 2018.

The report indicated that Rentals & Birthday Parties have increased by 27%, Fitness Memberships have increased by 7%, Concession Sales have decreased by 6%, Indoor Aquatics have decreased by 3%, Program Revenue has increased by 32%, Rentals have increased by 28%, Soccer Fields have decreased by 2%, Baseball has increased by 23%, Ice Revenue has decreased by 1%

**Moved By:** Councillor Meloche

**Seconded By:** Councillor Akpata

That the report from the Director of Culture and Recreation dated August 8, 2018 (C&R 18-03) presenting the review on Recreation services for January 1 - June 30th 2018 BE RECEIVED.

**Carried.**

## **5.6 Vollmer Master Plan RFP - J. Columbus**

J. Columbus reported that two organizations registered, that reference checks have been done and that work will start in September 2018.

**Moved By:** Councillor Meloche

**Seconded By:** Councillor Desjarlais

That the report from the Director of Culture and Recreation dated August 8, 2018 (C&R 16-18) recommending the proposal from FJ Galloway Associates Inc. to complete the Vollmer Recreation Complex Master Plan at a cost of \$34,200 BE APPROVED;

AND THAT staff be directed to provide all necessary documentation to FJ Galloway Associates Inc. as required.

**Carried.**

## **5.7 LaSalle Vipers Requests - M. Masanovich**

M. Masanovich indicated that the LaSalle Vipers will maintain the seat stickers, replace and track them so there is no extra work to our facility staff.

M. Masanovich indicated that due to construction, painting is scheduled to be done near dressing rooms 11 & 12 and that the Viper logo will be added and that the Vipers are paying for everything.

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Meloche

That the report from the Manager of Facilities dated August 16, 2018 (PW-C&R2018-02) presenting the request by the LaSalle Vipers for stickers on seats to include the LaSalle Vipers logo and the request by the LaSalle Vipers to re-paint the hallway walls outside the Vipers dressing room BE APPROVED.

**Carried.**

## **5.8 Active Living Strategy Update - P. Funaro**

P. Funaro indicated that we are working with Douglas Marketing Group (DMG) to complete an active living strategy to include a working Digital Active Living Map, of LaSalle that can be searched by season or by sport, and information will pop up showing contact information that people can access. The digital active living map kiosk will be launched at the Active Living Expo at the Vollmer complex on Sept 8 J. Columbus indicated that she would like to present the Active Living Strategy Digital Map at the PRO conference in 2019 and staff will apply to be a presenter. P. Funaro indicated that Chicago is the closest city to be using this type of technology.

**Moved By:** Councillor Meloche

**Seconded By:** Councillor Desjarlais

That the report from the Manager of Culture and Recreation dated August 16, 2018, (C&R 2018-8) to the Parks and Recreation Advisory Committee BE RECEIVED and that the report to launch the Active Living Map BE APPROVED.

**Carried.**

## **5.9 Private Ice Rentals - P. Funaro**

P. Funaro indicated a CHANGE TO the RESOLUTION to indicate:

That the report by the Manger of Recreation dated August 16,2018 (C & R 2018-17) recommending a change to the current ice rental practice BE APPROVED.

P. Funaro indicated that we would like to provide other options to users & not infringe on renting the ice while skate groups are being used.

P. Funaro will contact Mathew Wealth Management to let them know that we are changing our practice.

**Moved By:** Councillor Akpata

**Seconded By:** Councillor Meloche

That the report by the Manager of Recreation dated August 16, 2018 (C&R 2018-17) recommending a change to the current ice rental policy BE APPROVED.

**Carried.**

## **6. Correspondence**

### **6.1 Skate Shop**

M. Masanovich received an email inquiry about renting space at the Vollmer complex to set up a skate shop, with Rink B as a potential location.

Committee - agreed there is limited space at the Vollmer and agreed for M. Masanovich to get more information to bring to the next meeting.

### **6.2 Rotary Club of LaSalle**

Received a request from the Rotary Club of LaSalle to hang their banners in the Rotary room.

Committee - agreed for M. Masanovich to ensure there are no conflicts with fire & safety issues.

### **6.3 Trophy Case at Vollmer**

J. Columbus received a request from Sun Parlour Female Hockey Association to install a trophy case at the Vollmer Complex.

Committee - agreed that this would be feasible, similar to what was done for Skate LaSalle. Committee agreed the J. Columbus will contact the organization to obtain sizing & dimension specs and will meet with M. Masanovich and staff will report back to the committee.

### **6.4 Drop In Skating**

P. Funaro received a request to extend the drop in skating session time by 15 minutes and indicated the following:

Current Session Times: Tues & Thurs (7:00am - 8:30am)

Suggested Session Times: Tues & Thurs (6:45am - 8:30am)

Currently charging \$3/skater

J. Columbus - suggested increasing the price & will research what other municipalities are doing and report back to the committee.

Committee - agreed to provide the extra 15 minutes. Trial to be implemented until December 2018. Activity Guide already in print so content cannot be changed. January 2019 price to be increased which will then be included in the Activity Guide.

Committee - AGREED for administration to monitor for the Fall while we monitor the extra 15 minutes (Jordyn & Karen) - track for the Fall to see what the numbers are.

## **7. Old Business**

### **7.1 Vollmer Complex Renovation Update - J. Columbus**

J. Columbus indicated that 3 quotes came in.

Committee - Agreed to hold until J. Columbus can get more information.

### **7.2 LaSalle Stompers Sponsorship Sign - J. Columbus**

J. Columbus received a request from the LaSalle Stompers to install a 24x12 feet sign to fill in with their sponsors.

### **7.3 Close Circuit TV Live Streaming - M. Masanovich**

M. Manovich indicated that Hockey TV maintains the rights, that there will be a cost on our end and that the Vipers are not interested. M. Masanovich will provide a report for the next meeting

### **8. Next Meeting**

The next scheduled meeting will be held on Thursday Sept 20, 2018 at 9:00am

### **9. Adjournment**

Councillor Meloche adjourned the meeting at 10:45am



## THE CORPORATION OF THE TOWN OF LASALLE

### Minutes of the Court of Revision of the Town of LaSalle Council held on

August 14, 2018

5:30 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Court of Revision Present: Robert Isley, Maurice Veldhuizen, Rachel Tousignant, John Lee, Terry Burns  
Administration Present: K. Miller, Chief Administrative Officer, L. Jean, Deputy Clerk, P. Marra, Director of Public Works, J. Osborne, Manager, Engineering  
Additional Administration Present: N. Carriero-Rimac, Receptionist

#### A. OPENING BUSINESS

1. Call to Order

The Chair calls the meeting to order at 5:30 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None.

3. Oaths of Members

The Deputy Clerk explains that Court of Revision members are legally required to act fairly and impartially. The Deputy Clerk asks the members to raise their right hand and verbally say:

"I will act fairly and impartially to all those prepared to speak at today's Court of Revision meeting to consider appeals regarding the Howard Avenue and Burke Drain."

4. Introduction and Purpose of Meeting

The Chair advises that the purpose of the Court of Revision is to hear written appeals regarding the schedule of assessment only. The Court of Revision has no authority to change the Engineer's Report in any way. The Schedule of Assessment may be altered, but the total must remain the same. If one assessment is reduced that the other assessments must be increased to balance.

The Chair advises that the format of the meeting will proceed as follows:

1. The Chair will read the order in which the appeals will be heard.
2. The Engineer will make comments on each of the appeals received.
3. The Appellants will be invited to present their evidence on each of the appeals received.



4. The Court of Revision will announce the decision of the appeals and will recess for deliberations if an appeal is being considered.

The Chair advises that if there are residents in attendance who had not already submitted their written appeal to the Clerk, they can obtain an application for a late appeal at the back of Council Chambers and complete it for the Clerk at this time.

**B. COMMUNICATIONS FOR INFORMATION**

- 1. NOTICE OF FIRST SITTING OF COURT OF REVISION  
Re: Howard Avenue Drain
- 2. NOTICE OF FIRST SITTING OF COURT OF REVISION  
Re: Burke Drain
- 3. EMAIL CORRESPONDENCE FROM UNION GAS  
Re: Howard Avenue Drain
- 4. EMAIL CORRESPONDENCE FROM UNION GAS  
Re: Burke Drain
- 5. CORRESPONDENCE FROM THE TOWN OF TECUMSEH  
Re: Court of Revision for Howard Avenue Drain and Burke Drain

**C. REPORTS**

- 1. DRAINAGE REPORT FOR THE HOWARD AVENUE DRAIN
- 2. DRAINAGE REPORT FOR THE BURKE DRAIN

**D. ORDER OF APPEALS**

None received.

The Chair opened the floor for any late appeals to come forward and present their evidence regarding their assessment.

**E. DECISION OF THE COURT**

01/18

Moved by: Member John Lee

Seconded by: Member Robert Isley

That the Engineer's Report dated June 6, 2018 for the Howard Avenue Drain BE ADOPTED as presented and that corresponding By-law 8184 be forwarded to Council for third reading, in order that the project move forward following final reading.

**Carried**

02/18

Moved by: Member John Lee

Seconded by: Member Robert Isley

That the Engineer's Report dated June 6, 2018 for the Burke Drain BE ADOPTED as presented and that corresponding By-law 8183 be forwarded to Council for third reading, in order that the project move forward following final reading.

**Carried**

**F. ADJOURNMENT**

Meeting adjourned at the call of the Chair at 5:38 p.m.

---

Chair: Terry Burns

---

Deputy Clerk: Linda Jean



**The Corporation of the Town of LaSalle**  
**Minutes of a meeting of the Accessibility Advisory Committee**

August 30, 2018, 3:00 p.m.  
LaSalle Room, First Floor  
LaSalle Civic Centre, 5950 Malden Road

Present: Councillor Mike Akpata  
Councillor Crystal Meloche  
John Boyko  
Russ Hazael  
Linda Jean, Deputy Clerk  
Mark Beggs, Manager of Parks and Roads  
Rosa Miceli, Council Coordinator  
Cynthia Butcher, arrives at 4:00 p.m.

Regrets: Savitri Dhiman  
Jeff Kapasi

1. **Call to Order**  
Councillor Meloche calls the meeting to order at 3:00 pm.
2. **Disclosures of Pecuniary Interest and the General Nature Thereof**  
None.

**3. Adoption of Minutes from Previous Meeting**

Hazael/Boyko

That the minutes of the meeting of the LaSalle Accessibility Advisory Committee Meeting dated May 3, 2018 BE ADOPTED as presented.

**Carried.**

**4. Business Arising from the Minutes**

None.

**5. New Business**

**5.1 Accessible Playground**

Jason, Kirsten and Tyson Thibodeau, residents, appear before the Committee regarding municipal parks requesting upgrades be made above AODA standards to accommodate the needs of a variety of residents and breakdown barriers. Correspondence was also provide regarding "SkateAble", a skating program designed for children and adults with physical and developmental disabilities.

Hazael/Boyko

That correspondence received from Jason Thibodeau requesting parks be upgraded above AODA standards, break down barriers and to accommodate the needs of a variety of residents; which may include the installation of a rubberized play surface instead of engineered wood chips BE RECEIVED and that information regarding "Skateable", a skating program designed for children and adults with physical and developmental disabilities BE FORWARDED to the Manager of Recreation and Culture for information.

**5.2 2018-2022 Multi-Year Accessibility Plan Draft**

Hazael/Butcher

That the 2018-2022 Multi Year Accessibility Draft Plan BE RECEIVED and that the Draft Plan BE BROUGHT back to the Committee at a later date for review.

**6. Comments/Requests**

Councillor Akpata requests an open house be organized before the end of September to seek out comments and suggestions from the Community regarding accessibility needs in relation to our play grounds and play ground equipment.

Councillor Meloche requests information from the open house be brought back to the Committee and incorporated into the 5 year plan.

A suggestion was made from the Committee to install a rubberized play surface at Vince Marcotte Park rather than the engineered wood chips.

**7. Next Meeting**

To be determined.

**8. Adjournment**

The meeting is adjourned at the call of the Chair at 4:00 pm.

---

Co-Chair: Councillor Crystal Meloche

---

Co-Chair: Councillor Michael Akpata

---

Deputy Clerk: Linda Jean



The Corporation of the Town of LaSalle

<b>Date</b>	August 31, 2018	<b>Report No:</b>	R & C 18-18
<b>Directed To:</b>	Council	<b>Attachments:</b>	A and B
<b>Department:</b>	Culture and Recreation	<b>Policy References:</b>	
<b>Prepared By:</b>	Director of Culture and Recreation		
<b>Subject:</b>	Review of Night Market 2018		

**RECOMMENDATION:**

THAT the report from the Director of Culture and Recreation dated August 31, 2018 (C&R 18-18) regarding the Night Market be RECEIVED for information;

AND THAT the Culture and Recreation planning for 2019 summer events include the Night Market;

AND FURTHER THAT the request to have the Night Market event included in the Culture and Recreation 2019 operation budget for consideration be approved.

**REPORT:**

The Culture and Recreation Department delivered four Night Markets during the summer of 2018 on the last Sunday of May, June, July and August. This was a new initiative for the town in a hope to showcase the Civic Centre, enhance the summer concert series and provide a venue for residents to gather and enjoy a market atmosphere. Staff worked with local vendors to create a wide range of product, service food and produce for sale.

The event was delivered between 5pm – 9pm with live music, kids programming and various activities for attendees to participate in. Programs included yoga, Zumba, rock painting, mini-putt and more. The first event was hosted in May with 23 vendors by the last event in August there were 40 vendors on location with the busiest night being July with 44. Vendor fees were \$25/night market or \$75/all four night markets. Staff used an incentive for vendors to apply for all four and get the final one free. This would assist with attendance and commitment in a competitive vendor market throughout the summer. There were 10+ vendors who attended all four events over the summer. There were also attendees who were hosted in our Community Booth that did not have to pay

the \$25/fee. Some of these groups included Transit Master Plan, Economic Development Study, Green Bench, Vote 2018 Info and Bike Windsor Essex. Each event also hosted a food truck option or two with altered menus from week to week. The vendor revenue generated from each month was as follows:

MONTH	REVENUE
May	\$425
June	\$625
July	\$950
August	\$500 (*10 free vendors for attending all 4)
<b>TOTAL</b>	<b>\$2,500</b>


Attachment A and B highlight the various vendors in attendance.



Expenses for the delivery of the Night Market included the fee for musical entertainment (\$1,500 –different each month), fitness instructors Yoga/Zumba (\$225), staff time (approximately \$1,200 - varied each month) and the mini putt course rental (\$400 - attended each market). **Total Expense was approximately \$3,325.**

The event was promoted on social media including the town and Vollmer Facebook pages with over 1,300 views each month. Marketing also included eblasts, website, printed posters and radio advertising.

A product of the Night Market is messaging to our community and small business or home based business owners that the Town of LaSalle is committed to supporting Economic Development. That we will work with our business community to create events and venues to partner and promote and grow economic development within the municipality. This messaging was also included in recent staff workshops regarding the Town's Economic Development Study.

The Night Market also made a conscience decision to align and incorporate a focus on Active Transportation to promote the Town's Active Transportation Study currently under way. We hosted the consultants in the Community Booth in June, placed extra bike racks around the premises to assist with bike traffic and included key messaging in advertising to walk/bike to the event. The Night Market also hosted Bike Windsor Essex and Velofix to promote LaSalle as a bike friendly community during the events. Overall the event was well received with great attendance and community support.

  
 \_\_\_\_\_  
 Director of Culture and Recreation

Reviewed by:							
CAO 	Treasury 	Clerks	Env. Services	Planning	Parks & Rec	Building	Fire

MAY & JUNE VENDOR NIGHT MARKET VENDOR LIST

#	MAY Vendor / Description	JUNE Vendor / Description
1	Alice Sacaraoff Potter	Alice Sacharoff Pottery
2	Freday Janes Bath & Body Products	Andrew's Custom Woodwork
3	Caribbean Pulse Homemade Caribbean spices	Art by Madison PJ Young Fine artwork
4	Regnier Woodwork Handcrafted wooden home goods	Blossoming Lotus Yoga LaSalle Yoga Studio *no fee
5	Well baked sustainable Foods Teas, rhubarb cups	Chalice Spice Organic Spices, teas, dog treats, bath & body
6	Barefoot books Children's books	Chris Gurniak Local musician, CD sales (flute)
7	Chalice Spice Organic Spices, teas, dog treats, bath & body	Community Booth Active Transportation Master Plan *no fee
8	Master Peace Handwriting analysis and jewelry	Elza's Gourmet Fried halloumi cheese
9	Krautner Health and Wellness Bugs sprays, sanitizers	For The Reef T-shirt clothing, benefitting the Great Barrier Reef
10	Sonya's Sweet Treats Desserts	Golf Indigo Portable putt-putt golfing *cost \$100
11	Little Bird Handmade Baby Goods	Greener Bins Composting Company *no fee
12	Nancy Blair Handmade Jewelry	Handmade by Deb Handmade jewelry and scarfs
13	Golf Indigo Portable putt-putt golfing *cost \$100	Krautner Health & Wellness Bug sprays, sanitizers, deodorizers, sprays ect.
14	Handmade by Deb Handmade jewelry and scarfs	LaSalle Hangout for Youth Youth-designed tee shirts promoting LaSalle *no fee
15	Petite Cote Produce Produce in season (varies)	LaSalle Vision Sunglass, eye-glass cleaner
16	SweetLegs LaSalle with Heidy Leggings	Little Indulgences Handcrafted jewelry
17	The Frosty Pineapple Homemade organic popsicles using local produce	Matt Wayne Graphic Novelist
18	Thirty-One Gifts Bags, purses, ect.	Petite Cote Produce (varies)
19	WE Care for Kids Lemonade Stand raising funds for local children *no fee	What's Poppin'
20	Road Chef *no fee	Raymont's Berries Local produce, berries
21	Smashed Apple *no fee	Rinky's Boutique Handcrafted purses, shoes, scarfs & clothing
22		Road Chef Food truck (aranchini, mozza bombs vegan)
23		SweetLegs LaSalle with Heidy Leggings
24		The Frosty Pineapple Homemade organic popsicles using local produce
25		Thirty-One Gifts Bags, purses, etc.
26		Velofix Mobile Bike shop *no fee
27		Well Baked Sustainable Foods
28		Ann Bondy Greenhouses
29		Lucille Gould French pendant dolls
30		Dyan's Garlic Sauce



31		The Friendly Beast Food Truck
----	--	-------------------------------

JULY & AUGUST Night Market Vendor List

#	JULY Vendor / Description	AUGUST Vendor / Description
1	Adventure World Press Books	Alex's Upcycle Designs Pallet, driftwood and recycled art & home decor
2	All Around Beauty Handbags, jewelry, perfume	Ann Bondy Greenhouses Plants and produce
3	Ann Bondy Greenhouses Plants and produce	Bath Fairy Homemade bath bombs
4	Barefoot Books Children's books	Becky Ewen Grief Support Specialist Community support programming
5	Bishops's Artwork Wonders Acrylic paintings and prints	Blok's HANDS of Healing Reflexology
6	Becky Ewen Grief Support Specialist Community support programming *no fee	Blossoming Lotus Yoga LaSalle Yoga Studio *no fee
7	Blossoming Lotus Yoga LaSalle Yoga Studio *no fee	Chalice Spice Organic Spices, teas, dog treats, bath & body
8	Chalice Spice Organic Spices, teas, dog treats, bath & body	Chris Gurniak Local musician, CD sales (flute)□
9	Chris Gurniak Local musician, CD sales (flute)□	Community Booth *No Fee Municipal election information & upcoming events
10	Colucci Woodworking Charcuterie boards and wooden tables	Darren Gravalese Local author of 'The Devil in the Backroads'
11	Community Booth *no fee	Fluff Pet Care Handmade Rope leashes, shampoo
12	Dyan's Garlic Sauce Fresh-made & local, pesticide free music garlic	For The Reef T-shirt and clothing, benefitting the Great Barrier Reef
13	Elza's Gourmet Fried halloumi cheese	G & K Copper Jewelry Unique handmade copper jewelry
14	EVJ Jewelry Handcrafted genuine gemstone jewelry	Girl Guides of Canada Girl guide cookies benefitting local chapter
15	Fancy Glass By Kelly Custom glasswear designs	Golden Girl Creations Baby blankets, personalized shirts, bags ect
16	For The Reef T-shirt and clothing, benefitting the Great Barrier Reef	Golf Indigo Portable putt-putt golfing *paid \$100
17	Freda Jane's Inc Bath & Body Products	Handmade by Deb Handmade jewelry and scarfs
18	Golden Girl Creations Baby blankets, personalized shirts, bags ect	Jennie Redsmiles Protein bars, natural remedies, aromatherapy
19	Golf Indigo Portable putt-putt golfing *paid \$100	Kona Ice Shaved Ice
20	Greener Bins Composting company *no fee	LaSalle Fitness fitness classes. Zumba *no fee
21	Handmade by Deb Handmade jewelry and scarfs	LaSalle Hangout for Youth Youth-designed tee shirts promoting LaSalle *no fee
22	Jennie Redsmiles Protein bars, natural remedies, aromatherapy	Nomi + Sibs Silicone smart bottle labels
23	Kona Ice Shaved Ice	Personal Best Orthotics & Footwear Orthotics, compression socks, sandals
24	Krautner Health & Wellness Bug sprays, sanitizers, deodorizers, sprays etc.	Petite Cote Produce Produce in season (varies)
25	LaSalle Hangout for Youth *no fee	Plant Joy Gourmet vegan doughnuts
26	Laura Nicole Boutique	Raymont's Berries

27	Little Indulgences Handcrafted jewellery	Schlegel Villages (Village at St. Clair) Green bench #elderwisdom
28	Lucille Gould French pendant dolls & bracelets	SweetLegs LaSalle with Heidy Leggings
29	Nicole Chevalier Hand painted lake stones & peace poles	The Fabb Life Rainbow Loom (bracelets, pencil grips, charms ect)
30	Personal Best Orthotics & Footwear HERE Orthotics, compression socks, sandals	The Friendly Beast Food Truck British Fish & Chips
31	Petite Cote Produce Produce in season (varies)	The Frosty Pineapple Homemade popsicles
32	Plant Joy Gourmet vegan doughnuts	Therapy Dogs of Southwestern Ontario NFP Therapy dog promotion *no fee
33	Raymont's Berries Local produce, berries	Thirty-One Gifts Bags, purses, etc.
34	Road Chef Local food truck - Arancini, mozza bombs, vegan	Tiffany's Custom Chokers Custom choker necklaces
35	Schlegel Villages Green bench #elderwisdom*no fee	Velofix Mobile Bike shop *no fee
36	SweetLegs LaSalle with Heidy Leggings	Virginia Houtteman 2-inch pecan tarts
37	The Fabb Life Rainbow Loom (bracelets, pencil grip)	WE Care for Kids Lemonade Stand *no fee
38	The Friendly Beast Food Truck British Fish & Chips	Well Baked Sustainable Foods Teas, Rhubarb cups
39	Therapy Dogs of Southwestern Ontario NFP Therapy dog promotion *no fee	What's Poppin' Fresh popped Kettle Corn
40	Thirty-One Gifts Bags, purses, etc.	Young Living Essential Oils Essential oils
41	Velofix Mobile Bike shop *no fee	
42	Virginia Houtteman 2-inch pecan tarts	
43	Well Baked Sustainable Foods	
44	What's Poppin' Fresh popped Kettle Corn	



The Corporation of the Town of LaSalle

<b>Date</b>	September 5, 2018	<b>Report No:</b>	PW-44-18
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	~Results Summary
<b>Department:</b>	Public Works	<b>Policy References:</b>	
<b>Prepared By:</b>	Mark Beggs – Manager Roads and Parks		
<b>Subject:</b>	Pickup Truck Purchase 2018		

**RECOMMENDATION:**

That Council approved the purchase of a ½-ton pickup truck and a ¾-ton pickup truck from Performance Chrysler in St. Catharines Ontario at a cost of \$76,755.25 (Inc. HST).

**REPORT:**

The Town of Lasalle Public Works Department recently received pricing for two pickup trucks through the new Bids and Tenders web application. Through the new system, potential bidders from a larger area are able to bid on our projects and equipment.

Five (5) submissions were received for the replacement of two (2) Public Works pickup trucks; one in the Roads Department, and the second from the Parks Department, both of which have reached the end of their useful life. The quotations were for the total price of both trucks inclusive.

Both trucks are included, and came in below pricing included in the 2018 budget.

The two (2) quoted trucks are:

- |  |                               |
|--|-------------------------------|
| 1. Ram 1500 Classic ST Quad Cab -        | \$35,713.65 (Inc. HST)        |
| 2. Ram 2500 SLT Regular Cab – 8 Ft Box - | \$41,041.60 (Inc. HST)        |
| <i>Total Price</i>                       | <i>\$76,755.25 (Inc. HST)</i> |

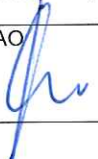


The Towns current vehicles will be retired from the fleet, and sold at auction in the near future.

It is recommended that Council approve the purchase of the two (2) quoted trucks from Performance Chrysler at a total Price of \$76,755.25 (Inc. HST)

Respectfully Submitted,



Mark Beggs  
Manager of Roads and Parks

Reviewed by:							
CAO	Treasury	Clerks	Public Works	Planning	Parks & Rec	Building	Fire
							

**TENDER:**

Supply of Two (2) Pickup Trucks  
Request for Quote No. PW-2018-13

**East Court Ford Lincoln – Agincourt**

Truck #1      \$41,189.08  
Truck #2      \$41,990.20  
  
                 \$83,179.28 tax incl.

**Performance Chrysler – St. Catherines**

Truck #1      \$35,713.65  
Truck #2      \$41,041.60  
  
                 \$76,755.25 tax incl.

**Joe Meloche Ford – Amherstburg**

Truck #1      \$40,874.36  
Truck #2      \$40,077.71  
  
                 \$80,952.07 tax incl.

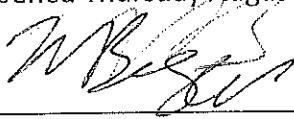
**Oxford Dodge Chrysler – London**

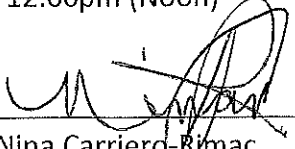
Truck #1      \$35,973.97  
Truck #2      \$42,257.90  
  
                 \$78,231.87 tax incl.

**Amherstburg GM – Amherstburg**

Truck #1      \$38,119.41  
Truck #2      \$40,454.04  
  
                 \$78,573.45 tax incl.

Opened Thursday August 30, 2018 @ 12:00pm (Noon)

  
\_\_\_\_\_  
Mark Beggs

  
\_\_\_\_\_  
Nina Carriero-Rimac



The Corporation of the Town of LaSalle

<b>Date</b>	August 31, 2018	<b>Report No:</b>	R & C 16-18
<b>Directed To:</b>	Council	<b>Attachments:</b>	
<b>Department:</b>	Culture and Recreation	<b>Policy References:</b>	
<b>Prepared By:</b>	Director of Culture and Recreation		
<b>Subject:</b>	Update on Summer Programs		

**RECOMMENDATION:**

THAT the report from the Director of Culture and Recreation dated August 31, 2018 (C&R 16-18) regarding summer programming registration be RECEIVED for information;

**REPORT:**

The Town of LaSalle offers recreation programming during summer operations including Day Camp and Aquatics, offering swimming lessons both at the indoor and outdoor pools. The registration totals for summer 2018 has been highlighted in this report to as well as a year to year comparison.

Our Aquatics summer program is an increase overall of 18% in registration numbers in comparison to 2017 with a slight decrease overall from 2016. The outdoor pool was not able to offer programming due to mechanical failure during the first week of lessons of the second session which impacted overall registration numbers. This can be seen in the decline of registration totals for 2018 Outdoor Pool. It has also been noted that the preschool and youth lessons have increased in the indoor pool but the Private Lessons has declined. The Leadership lessons have also seen the biggest decline as other municipalities have seen similar trends this year throughout the county. A portion of the leadership courses are made up of our LaSalle Aquatics staff who are looking to grow their skill set. Currently, the majority of our aquatics team have all completed these courses.

Overall, our Year to Date is consistent with 2017 registrations and we predict a similar overall annual total for 2018. Please note the summer registration numbers in the table:

### **AQUATICS SUMMER REGISTRATIONS:**

<b>Outdoor Pool Registrations</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Youth	122	105	102
Leadership	79	69	61
Private Lessons	52	48	48
<b>TOTAL</b>	<b>253</b>	<b>222</b>	<b>211</b>
<b>Vollmer Complex Registrations</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Preschool/Youth	486	357	527
Leadership	55	44	28
Private Lessons	156	132	126
<b>TOTAL</b>	<b>697</b>	<b>533</b>	<b>681</b>
<b>SUMMER TOTALS</b>	<b>950</b>	<b>755</b>	<b>892</b>

### **DAY CAMP**

The Summer Day Camps hosted at the Vollmer have been extremely successful this year and at capacity with registration reaching on average 200 kids daily throughout the summer. This exceeds the participant totals from 2016 which saw a high of 120 – 140 daily and 2017 where the average reached 190.

LaSalle Day camp provides three streams for campers to choose from including sports, arts and crafts and science. The Day Camp line up also offers specialty camp with various themes including Star Wars, Hip Hop, Master Chefs, Harry Potter, Little Ballerinas and Triathlon Training.

Registration totals from the past few years highlight the growth in popularity, reputation of the camps and demonstrates success with return customers. In 2018 we increased participation in camp by 1235 registrations which is a 17% growth overall for the program. Below is a comparison from the past three summers.

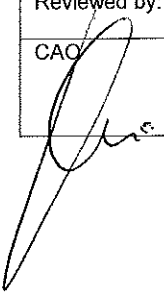


<b>DAY CAMP</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
WEEK 1	514	541	658
WEEK 2	572	899	1029
WEEK 3	709	840	1020
WEEK 4	651	900	1012
WEEK 5	603	906	1088
WEEK 6 *4 day week	829	713	716
WEEK 7	805	843	1051
WEEK 8	791	903	965
WEEK 9	658	854	1099
<b>TOTALS</b>	<b>6132</b>	<b>7399</b>	<b>8634</b>

The 2018 team of Day Camp Staff consists of approximately 40 youth who have delivered an energetic and compassionate approach to their daily tasks with the campers ensuring a safe environment. We have received positive feedback from families throughout the summer regarding the program, counsellors and Team Leaders.

An operations meeting with the Team Leaders to review summer camp 2018 delivery will produce a list of successes and areas of growth for the program moving forward. The Recreation Manager and Director will be reviewing these suggestions and camp operations for 2019 while planning a creative service delivery model that reduces the impact on the Vollmer operations and provides a safe and fun environment for campers.

\_\_\_\_\_  
Director of Culture and Recreation

Reviewed by:							
CAO 	Treasury	Clerks	Env. Services	Planning	Parks & Rec	Building	Fire

## Schedule of Reports for Council September 11, 2018

<b>Council Resolution or Member Question</b>	<b>Subject</b>	<b>Department</b>	<b>Report to Council</b>	<b>Comments</b>
Councillor Meloche	Prepare a single-use plastic item reduction policy.	Culture & Recreation	September, 2018	Requested at the July 10, 2018 Regular Meeting of Council

## **THE CORPORATION OF THE TOWN OF LASALLE**

### **BY-LAW NO. 8183**

A Bylaw to provide for the repair and improvements of  
the Burke Drain

**WHEREAS** the Council of the Corporation of the Town of LaSalle (Town) has been requested to provide for the repair and improvement of the Burke Drain;

**AND WHEREAS** the Town has procured a Drainage Report for the Burke Drain and specifications from the consulting engineering firm of N.J. Peralta Engineering Ltd. dated June 6, 2018;

**AND WHEREAS** notice of a Public Meeting to hear comments from the affected property owners was given May 10, 2018;

**AND WHEREAS** a Public Meeting was held on May 29, 2018 at 5:00 p.m. to 6:30 p.m. to hear from any affected property owners on the Drainage Report;

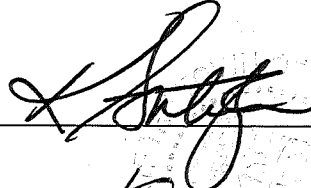
**AND WHEREAS** the Council of the Corporation of the Town of LaSalle is in the opinion that the repair and improvement of the Burke Drain is desirable;

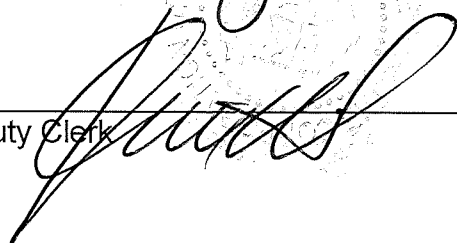
**NOW THEREFORE the Council of the Corporation of the Town of LaSalle hereby enacts as follows:**

1. That the Drainage Report providing for the repair and improvement of the Burke Drain dated June 6, 2018, as prepared by the consulting engineering firm N.J. Peralta Engineering Ltd. and attached hereto as Schedule "A" to this bylaw, is hereby adopted and the drainage works as therein indicated and set forth is hereby approved and shall be completed in accordance therewith.
2. That the Treasurer, subject to approval of Council, may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures.
3. That the Town may issue debentures for the amount borrowed and the amount of such debentures shall be reduced to the total amount of:
  - a) Grants received under Section 85 of the said Act;
  - b) Commuted payments made in respect of land and roads assessed.
4. That the specifications and General Specifications as established are adopted as set out in the Drainage Report which forms part of this bylaw.
5. That the Mayor and Deputy Clerk be authorized to enter into an agreement for the construction of the drainage works to be made with some person or persons, firm or corporations, subject to the approval of Council.

6. That this Bylaw shall come into force upon and after the final passing thereof.

**Read** a first and second time and finally passed this 26<sup>th</sup> day of June, 2018.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Deputy Clerk

**READ** a third and final time, and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Deputy Clerk

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8184**

A Bylaw to provide for the repair and improvements of  
the Howard Avenue Drain

**WHEREAS** the Council of the Corporation of the Town of LaSalle (Town) has been requested to provide for the repair and improvement of the Howard Avenue Drain;

**AND WHEREAS** the Town has procured a Drainage Report for the Howard Avenue Drain and specifications from the consulting engineering firm of N.J. Peralta Engineering Ltd. dated June 6, 2018;

**AND WHEREAS** notice of a Public Meeting to hear comments from the affected property owners was given May 10, 2018;

**AND WHEREAS** a Public Meeting was held on May 29, 2018 at 5:00 p.m. to 6:30 p.m. to hear from any affected property owners on the Drainage Report;

**AND WHEREAS** the Council of the Corporation of the Town of LaSalle is in the opinion that the repair and improvement of the Howard Avenue Drain is desirable;

**NOW THEREFORE the Council of the Corporation of the Town of LaSalle hereby enacts as follows:**

1. That the Drainage Report providing for the repair and improvement of the Howard Avenue Drain dated June 6, 2018, as prepared by the consulting engineering firm N.J. Peralta Engineering Ltd. and attached hereto as Schedule "A" to this bylaw, is hereby adopted and the drainage works as therein indicated and set forth is hereby approved and shall be completed in accordance therewith.
2. That the Treasurer, subject to approval of Council, may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures.
3. That the Town may issue debentures for the amount borrowed and the amount of such debentures shall be reduced to the total amount of:
  - a) Grants received under Section 85 of the said Act;
  - b) Commuted payments made in respect of land and roads assessed.
4. That the specifications and General Specifications as established are adopted as set out in the Drainage Report which forms part of this bylaw.
5. That the Mayor and Deputy Clerk be authorized to enter into an agreement for the construction of the drainage works to be made with some person or persons, firm or corporations, subject to the approval of Council.

6. That this Bylaw shall come into force upon and after the final passing thereof.

**Read** a first and second time and finally passed this 26<sup>th</sup> day of June, 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Deputy Clerk

**READ** a third and final time, and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Deputy Clerk



**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8213**

A By-Law to authorize the execution of an Amending Agreement between Oakdale Trails Inc. and The Corporation of the Town of LaSalle

**WHEREAS** it is deemed expedient to enter into an Amending Agreement with Oakdale Trails Inc. with respect to a Site Plan Control Agreement made between the parties hereto which was registered on July 31, 2018 as Document No. CE841038 (By-law No. 8091) within the limits of the Town of LaSalle, as more particularly set out in the said Agreement;

**NOW THEREFORE the Council of the Corporation of the Town of LaSalle hereby enacts as follows:**

- 1. That the Mayor and Deputy Clerk be and they are hereby authorized to execute and affix the corporate seal to an Amending Agreement entered into between the Corporation and Oakdale Trails Inc., a copy of which Agreement is attached hereto and forms a part of this By-law.
- 2. This By-law shall come into full force and affect upon the final passing thereof.

**Read** a first and second time and finally passed this 11th day of September, 2018.

1st Reading – September 11, 2018	_____
	Mayor
2nd Reading – September 11, 2018	
3rd Reading – September 11, 2018	_____
	Deputy Clerk