



**THE CORPORATION OF THE TOWN OF LASALLE
REGULAR MEETING OF COUNCIL
AGENDA**

Tuesday, April 24, 2018, 7:00 PM
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

	Pages
A. OPENING BUSINESS	
1. Call to Order and Moment of Silent Reflection	
2. Disclosures of Pecuniary Interest and the General Nature Thereof	
3. Adoption of Minutes	6
RECOMMENDATION That the minutes of the closed and regular meetings of Council held April 10, 2018 BE ADOPTED as presented.	
4. Mayors Comments	
B. PRESENTATIONS	
C. DELEGATIONS	
D. PUBLIC MEETINGS AND/OR HEARINGS	
E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION	
1. TRANSPORTATION MASTER PLAN RFP CONTRACT AWARD	16
RECOMMENDATION That the report of the Director of Development and Strategic Initiatives and the Director of Public Works dated April 16, 2018 (DS-26-2018) regarding the Request for Proposals issued in January, 2018 for the Transportation Master Plan BE RECEIVED and that the Transportation Master Plan Request for Proposals (RFP) contract BE AWARDED to WSP for the creation of a new Transportation Master Plan (including LaSalle Age-Friendly Active Transportation Action Plan) at an all in cost of \$124,640 plus HST.	

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|---|--|----|
| 2. | SPEED BUMP COST AND DEPLOYMENT | 28 |
| <p>RECOMMENDATION
That the report of the Director of Public Works and the Manager of Roads and Parks dated April 18, 2018 (PW-17-18) recommending the collaborative approach between the Public Works Department and the LaSalle Police Department to address traffic related concerns throughout the Town as they are reported to either department BE CONTINUED and ENDORSED and that implementing any further traffic calming measures BE DEFFERED until such time as a transportation master plan and an associated traffic calming policy are completed.</p> | | |
| 3. | LASALLE STRAWBERRY FESTIVAL COMMITTEE MEETING MINUTES-
MARCH 29, 2018 | 32 |
| <p>RECOMMENDATION
That the recommendations contained in the minutes of the LaSalle Strawberry Festival Committee Meeting dated March 29, 2018 BE APPROVED.</p> | | |
| 4. | CULTURE AND RECREATION PARKS ADVISORY COMMITTEE MEETING
MINUTES- FEBRUARY 15, 2018 AND MARCH 29, 2018 | 35 |
| <p>RECOMMENDATION
That the recommendations contained in the minutes of the Culture and Recreation Parks Advisory Committee Meeting dated February 15, 2018 and March 29, 2018 BE APPROVED.</p> | | |
| 5. | FIRE COMMITTEE MEETING MINUTES- FEBRUARY 15, 2018 AND MARCH
22, 2018 | 44 |
| <p>RECOMMENDATION
That the recommendations contained in the minutes of the Fire Committee Meeting dated February 15, 2018 and March 22, 2018 BE APPROVED.</p> | | |
| 6. | REQUEST FOR SUPPORT FROM THE TOWNSHIP OF KILLALOE-
HAGARTY AND RICHARDS | 51 |
| <p>For Council Decision.</p> | | |

F. INFORMATION ITEMS TO BE RECEIVED

- | | | |
|--|--|----|
| 1. | 2018 FIRST QUARTER PROPERTY TAX WRITE OFFS | 53 |
| <p>RECOMMENDATION
That the report of the Supervisor of Revenue dated April 16, 2018 (FIN-18-2018) regarding Property Tax Write Offs from January, February and March 2018 BE RECEIVED.</p> | | |

2.	COUNCIL MEMBER ATTENDANCE AT MEETINGS -Q1- JANUARY TO MARCH, 2018	55
	RECOMMENDATION That the report of the Deputy Clerk dated April 16, 2018 (CL-15-18) regarding Council member attendance at Council and Committee meetings for the 1st quarter of 2018, (January to March) BE RECEIVED.	
3.	PARKS AND RECREATION ONTARIO	62
	RECOMMENDATION That the report of the Director of Culture and Recreation dated April 18, 2018 (R& C 2018-11) regarding the Parks and Recreation Ontario Sector update BE RECEIVED.	
4.	SUMMARY OF REPORTS TO COUNCIL	64
	RECOMMENDATION That the report of the Chief Administrative Officer dated April 24, 2018 being a summary of reports to Council BE RECEIVED.	
G.	BY-LAWS	65
	RECOMMENDATION That the following By-laws BE GIVEN first reading: 8147- A By-law to change the name of Riverdance Cove to Adams Lane. 8148- A By-Law to authorize the execution of an Agreement for Supply and Use of Water with The Windsor Utilities Commission. 8149- A By-law to authorize the execution of a Release of Developer's Subdivision Agreement from Blocks 12 to 17, Plan 12M-637. 8150- A By-law to authorize the execution of a Release of three Developer's Agreements with Riverdance Inc.	
	RECOMMENDATION That by-law numbers 8147 to 8150 BE GIVEN second reading.	
	RECOMMENDATION That by-law numbers 8147 to 8150 BE GIVEN third reading and finally passed.	
H.	COUNCIL QUESTIONS	
I.	STATEMENTS BY COUNCIL MEMBERS	
J.	REPORTS FROM COMMITTEES	

K. NOTICES OF MOTION

1. SECOND SATELLITE FIRE STATION LOCATION

72

Clerk's Note: Councillor Desjarlais gave notice at the April 10, 2018 council meeting of her intention to introduce a motion to reconsider the following motion that was put and lost at the October 24, 2017 meeting of Council:

"That the report of the Chief Administrative Officer dated October 17, 2017 (CAO-20-17) regarding the Second Satellite Fire Station Location Options and Radio Communications Needs BE RECEIVED and that a qualified consultant BE RETAINED to complete a new Fire Master Plan to include a review of all department operations, exploration of service delivery models and to provide a recommended site for the construction of a satellite substation".

The development of scope and terms of reference for a Request for Proposals for future radio communication needs for Fire and Police Services and the Public Works Department was subsequently approved via Council Resolution 394/17.

Councillor Desjarlais is eligible to give notice to reconsider this lost motion as she voted in opposition to it at the October 24, 2017 meeting. All members of Council are eligible to second the reconsideration motion and vote on it. In accordance with the Procedure By-law, Councillor Desjarlais is permitted to make a brief statement outlining the reasons for the reconsideration request but no discussion among the remainder of Council may take place unless the motion to reconsider is adopted by a 2/3 majority. If all members of Council are present at the meeting, 5 votes are required. If 5 or 6 members of Council are present, 4 votes are needed.

Moved by Councillor Desjarlais

Seconded by _____,

That the report of the Chief Administrative Officer dated October 17, 2017 (CAO-20-17) regarding the Second Satellite Fire Station Location Options and Radio Communication Needs BE RECEIVED and that a qualified consultant BE RETAINED to complete a new Fire Master Plan to include a review of all department operations, exploration of service delivery models and to provide a recommended site for the construction of a satellite substation.

Background documents are attached.

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

N. SCHEDULE OF MEETINGS

Accessibility Advisory Committee Meeting - May 3, 2018 @ 5:00 pm

Regular Meeting of Council - May 8, 2018 @ 7:00 pm

Committee of Adjustment - May 16, 2018 @ 5:30pm

Regular Meeting of Council - May 22, 2018 @ 7:00pm

O. ADJOURNMENT



REPORT OF CLOSED MEETING OF LASALLE TOWN COUNCIL

April 10, 2018
5:00 pm

Members in attendance:

Mayor Ken Antaya
Deputy Mayor Marc Bondy
Councillor Terry Burns
Councillor Sue Desjarlais
Councillor Crystal Meloche
Councillor Jeff Renaud

Regrets:

Councillor Mike Akpata

Also in attendance:

Kevin Miller, Chief Administrative Officer
Brenda Andreatta, Director of Council Services & Clerk
Joe Milicia, Director of Finance & Treasurer
Christine Riley, Town Solicitor (Item #1)
Rick Hyra, Human Resources Officer (Items #2 and #3)
Rick Mamak, Human Resources Generalist (Items #2 and #3)
Dale Langlois, Manager of Finance & Deputy Treasurer (Items #2 and #3)
Dave Sutton, Fire Chief (Items #4 and #5)
Ed Thiessen, Deputy Fire Chief (Items #4 and #5)

Mayor Antaya calls the meeting to order at 5:01 pm.

Disclosures of Pecuniary Interest and the General Nature Thereof

None.

137/18 Bondy/Renaud

That Council move into closed session at 5:02 pm to discuss the following items:

1. Property Matter – Acquisition of Property on Front Road (Confidential Report CAO-09-18) attached), s.239(2)(c)
2. Labour Relations – Collective Agreement with CUPE Local 701 (Confidential Report CL-12-18 attached), s.239(2)(d)

3. Labour Relations – Collective Agreement with CUPE Local 701.1 (Confidential Report CL-13-18 attached), s.239(2)(d)
4. Property Matter/Labour Relations – Satellite Fire Station (Confidential Report FIRE 18-06 attached) s.239(2)(c)(d)
5. Labour Relations – Casual Technical Fire Prevention Assistance (Confidential Report FIRE 18-01), s.239(2)(d)

Carried.

C. Riley, Town Solicitor, leaves the room at 5:27 pm after discussion of item #1.

R. Hyra, Human Resources Officer enters the room at 5:27 pm regarding items #2 and #3.

R. Mamak, Human Resources Generalist enters the room at 5:27 pm regarding items #2 and #3.

D. Langlois, Manager of Finance & Deputy Treasurer enters the room at 5:27 pm regarding items #2 and #3.

R. Hyra, Human Resources Officer leaves the room at 5:57 pm after discussion of items #2 and #3

R. Mamak, Human Resources Generalist leaves the room at 5:57 pm after discussion of items #2 and #3.

D. Langlois, Manager of Finance & Deputy Treasurer leaves the room at 5:57 pm after discussion of items #2 & #3.

Dave Sutton, Fire Chief and Ed Thiessen, Deputy Fire Chief enter the room at 5:58 pm regarding items #4 and #5.

138/18 Bondy/Desjarlais

That Council move back into public session at 6:54 pm.

Carried.

1. Property Matter – Acquisition of Property on Front Road

13918 Bondy/Renaud

That the recommendation in the confidential report of the Chief Administrative Officer dated April 5, 2018 (CAO-09-18) regarding the proposed acquisition of property on Front Road BE APPROVED and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried. Councillor Burns voting nay.

2. Collective Agreement with CUPE Local 701

140/18 Desjarlais/Meloche

That the recommendation in the confidential report of the Human Resources Officer and Manager of Finance dated April 4, 2018, (CL-12-18) regarding a tentative agreement with CUPE Local 701 BE APPROVED and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

3. Collective Agreement with CUPE Local 701.1

141/18 Burns/Desjarlais

That the recommendation in the confidential report of the Human Resources Officer dated April 4, 2018 (CL-13-18) regarding contract negotiations with CUPE Local 701.1 BE APPROVED that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

4. Satellite Fire Station

Bondy/Renaud

That option 1 in the confidential report of the Fire Chief dated March 28, 2018 (FIRE 18-16) regarding the acquisition of property for a Satellite Fire Station BE APPROVED and Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

The motion is put and is lost.

In favour: Deputy Mayor Bondy and Councillor Renaud

Opposed: Councillors Burns, Desjarlais and Meloche

5. Casual Technical Fire Prevention Assistance

142/18 Bondy/Renaud

That the recommendation in the confidential report of the Fire Chief dated January 15, 2018 (FIRE 18-01) regarding casual Technical Fire Prevention Assistance BE APPROVED and that Administration BE AUTHORIZED to proceed with the verbal instructions of Council.

Carried.

There being no further business, the meeting is adjourned at 6:58 pm.

Mayor – Ken Antaya

Clerk – Brenda Andreatta



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of the Regular Meeting of the Town of LaSalle Council held on

April 10, 2018

7:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Ken Antaya, Deputy Mayor Marc Bondy, Councillor Terry Burns, Councillor Sue Desjarlais, Councillor Crystal Meloche, Councillor Jeff Renaud

Members of Council Absent: Councillor Mike Akpata

Administration Present: K. Miller, Chief Administrative Officer, B. Andreatta, Director of Council Services & Clerk, J Milicia, Director of Finance & Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, D. Sutton, Fire Chief, D. Hadre, Corporate Communications & Promotions Officer, N. DiGesù, L. Jean, Executive Assistant to the Clerk, IT Supervisor, C. Riley, Town Solicitor Allen Burgess, Supervisor of Planning & Development, Jonathan Osborne, Manager of Engineering and Dale Langlois, Manager of Finance & Deputy Treasurer.

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection
Mayor Antaya calls the meeting to order at 7:04 pm.
2. Disclosures of Pecuniary Interest and the General Nature Thereof
None disclosed.

3. Adoption of Minutes

143/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That the minutes of the regular meeting of Council held March 27, 2018 BE ADOPTED as presented.

Carried.

4. Mayors Comments

Mayor Antaya expresses sympathy to the Humboldt Broncos hockey team and their families and community following the tragic bus crash that left fifteen dead and many others injured.

B. PRESENTATIONS

1. ESSEX POWER

Joe Barile, General Manager, Essex Powerlines, Ray Tracey, President and Chief Executive Officer, Essex Powerlines and Janis McVittie, Executive Assistant to the President and Chief Executive Officer of Essex Powerlines, appear before Council to provide an update on Essex Powerlines including activities, rates, conservation and financial sustainability and to present the \$10,000 Youth in Community Fund cheque for 2018.

144/18

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That the presentation provided by Joe Barile, General Manager, Essex Powerlines, Ray Tracey, President and Chief Executive Officer, Essex Powerlines and Janis McVittie, Executive Assistant to the President and Chief Executive Officer of Essex Powerlines regarding an update on Essex Powerlines activity and the presentation of the \$10,000 Youth in Community Fund cheque for 2018 BE RECEIVED.

Carried.

C. DELEGATIONS

D. PUBLIC MEETINGS AND/OR HEARINGS

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. ABANDONMENT OF A PORTION OF THE LEPAIN DRAIN

145/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That the report of the Manager of Engineering dated April 4, 2018 (PW-16-18) recommending a portion of the Lepain Drain extending from the east side of the concrete box culvert at Huron Church to the upstream limits of the drain located in the Oliver Farms subdivision BE ABANDONED and that the corresponding Bylaw BE ADOPTED during the bylaw stage of the agenda.

2. ELECTION SIGNS

146/18

Moved by: Councillor Meloche

Seconded by: Councillor Renaud

That the report of the Director Council Services/Clerk and Director of Development and Strategic Initiatives dated April 3, 2018 (CL-11-18) respecting a by-law to enforce Council Resolution 396/14, adopted October 14, 2014 to provide for the time period in which municipal election signs may be erected or displayed BE APPROVED to provide that municipal elections signs be prohibited from being erected or displayed prior to Nomination Day.

3. 2018 FINAL TAX RATES

147/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Renaud

That the report of the Manager of Finance & Deputy Treasurer dated April 5, 2018 (FIN-17-2018) regarding the 2018 Final Tax Rate BE RECEIVED and that Option "B" recommending the overall tax rate be maintained (as previously announced) in order for approximately \$142,000 of additional funding be created which will be allocated to capital reserve accounts to build up funding for future capital infrastructure projects BE APPROVED and that the corresponding Bylaw BE ADOPTED during the Bylaw stage of the agenda.

Carried.

4. USER PAY CHILDCARE SERVICES AT AMO AND FCM CONFERENCES

148/18

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That correspondence dated March 12, 2018 received from the Town of Essex regarding user pay childcare at AMO and FCM Conferences BE RECEIVED.

Carried.

F. INFORMATION ITEMS TO BE RECEIVED

1. CANNABIS - PRODUCTION FACILITY FOR MEDICAL PURPOSES AND LEGISLATION

149/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Burns

That correspondence received from the Greater Essex County District School Board dated March 21 urging municipalities to limit the proximity of cannabis production facilities and cannabis retail stores to school facilities and requesting that school boards be informed of any future potential sites BE RECEIVED.

Carried.

2. 2018 SENIOR OF THE YEAR AWARD

150/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Burns

That correspondence from the Minister of Seniors Affairs dated March, 2018 inviting submissions of nominations for the 2018 Senior of the Year Award BE REFERRED to the Department of Culture and Recreation.

Carried.

3. SUMMARY OF REPORTS TO COUNCIL

151/18

Moved by: Councillor Burns

Seconded by: Councillor Meloche

That the report of the Chief Administrative Officer dated April 10, 2018 being a summary of reports to Council BE RECEIVED.

Carried.

G. BY-LAWS

152/18

Moved by: Councillor Burns

Seconded by: Councillor Meloche

That the following By-laws BE GIVEN first reading:

8136 - A Bylaw to deem a portion of Registered Plan 731 not to be lands on a registered plan of subdivision for the purposes of Section 50(3) of the *Planning Act*

8137 - A Bylaw to appoint a Deputy Clerk for the Corporation of the Town of LaSalle

8138 - A Bylaw to amend Bylaw #6500 respecting the appointment of Provincial Offences Officers

8139 - A Bylaw to amend Sign Bylaw 6407 (as amended) being a Bylaw to prohibit or regulate advertising devices, including signs, within the Town of LaSalle

8140 - A Bylaw to authorize execution of an agreement with Snyder Metal Fabricating Ltd. for a replica Griffon ship in the Todd Lane/Malden Road roundabout

8141 - A Bylaw to authorize the execution of an agreement with the Ministry of Transportation to establish the Public Transit Infrastructure Fund (PTIF) Phase One (Ontario) Transfer Payment Agreement

8142 - A Bylaw to authorize the execution of an Abandonment of a Portion of the Lepain Drain

8143 - A Bylaw to authorize the execution of a Developer's Site Plan with 9095217 Canada Inc., Martin Joseph Augustine Dupuis, Donna Theresa Dupuis and Ronald Alan LaPointe and River Canard Canoe Company

8144 - A Bylaw to amend Zoning Bylaw 5050, the Town's Comprehensive Zoning Bylaw, as amended (Concession 1, Part of Lots 5 & 6)

8145 - A Bylaw to adopt tax rates and to further provide for penalty and interest in default of payment thereof for the year 2018

Carried.

153/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That by-law numbers 8136 to 8145 BE GIVEN second reading.

Carried.

154/18

Moved by: Councillor Renaud

Seconded by: Councillor Meloche

That by-law numbers 8136 to 8145 BE GIVEN third reading and finally passed.

Carried.

H. COUNCIL QUESTIONS

Councillor Meloche asks that accessible sidewalk approaches be added to the draft Multi-Year Accessibility Plan.

Councillor Burns asks for a review of rear lighting and camera video surveillance at the new LCBO store on Malden Road further to a light pollution and privacy concern raised by a neighbouring resident.

I. STATEMENTS BY COUNCIL MEMBERS

J. REPORTS FROM COMMITTEES

K. NOTICES OF MOTION

Councillor Desjarlais gives notice that at the next regular meeting of Council, she will introduce a motion to reconsider the lost motion of Council from its October 24, 2017 meeting that called for the retention of a qualified consultant to complete a new Fire Master Plan,

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

155/18

Moved by: Councillor Renaud

Seconded by: Councillor Burns

That Confirmatory Bylaw #8146 BE GIVEN first reading.

Carried.

156/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Meloche

That Confirmatory Bylaw #8146 BE GIVEN second reading.

Carried.

157/18

Moved by: Councillor Burns

Seconded by: Councillor Desjarlais

That Confirmatory Bylaw #8146 BE GIVEN third reading and finally passed.

Carried.

N. SCHEDULE OF MEETINGS

Committee of Adjustment - April 18, 2018 @ 5:30 pm

Regular Meeting of Council - April 24, 2018 @ 7:00 pm

Accessibility Advisory Committee Meeting - May 3, 2018 @ 5:00 pm

Regular Meeting of Council - May 8, 2018 @ 7:00 pm

O. ADJOURNMENT

Meeting adjourned at the call of the Chair 8:01 pm.

Mayor: Ken Antaya

Clerk: Brenda Andreatta



The Corporation of the Town of LaSalle

Date:	April 16, 2018	Report No:	DS-26-2018
Directed To:	Mayor and Members of Council	Attachments:	Transportation Master Plan RFP
Department:	Development & Strategic Initiatives		
Prepared By:	L. Silani, M.PI, MCIP, RPP Director of Development & Strategic Initiatives	Policy References:	
	P. Marra, P. Eng. Director of Public Works		
Subject:	Transportation Master Plan RFP Contract Award		

RECOMMENDATION:

That Council award the Transportation Master Plan Request for Proposals (RFP) contract to WSP, for the creation of a new Transportation Master Plan (including a LaSalle Age-Friendly Active Transportation Action Plan) for the Town.

REPORT:

In 2017 the Town received a grant from CWATS in the amount of \$30,000 to assist the Town to undertake a LaSalle Age-Friendly Active Transportation Action Plan, as part of a comprehensive, forward-thinking, and integrated Transportation Master Plan to be prepared for the entire community. Attached to this Staff Report is a copy of the Town's RFP document that describes the nature and scope of this project, and identifies the key objectives to be addressed, and the importance of proceeding to prepare the Active Transportation Plan as part of an overall Transportation Master Plan.

The RFP for this project was issued in January of this year, and Consultants were required to submit their proposals by March 9th. A total of four submissions were received from Consultants. Town Staff reviewed and short-listed these submissions to three for interview purposes. Interviews were held with representatives from all three consulting teams on April 9th. The proposed fees ranged from \$114,796 to \$124,640 plus HST. Based on the results of the submissions received and the interviews conducted, it is recommended by Administration that the Town retain the services of WSP, to prepare the new Transportation Master Plan (including a LaSalle Age-Friendly Active Transportation Action Plan) for the Town, for an amount not to exceed \$124,640 plus HST.


Respectfully submitted by,



L. Silani, M.Pl., MCIP, RPP
 Director of Development &
 Strategic Initiatives



P. Marra, P. Eng.
 Director of Public
 Works

Reviewed by:						
 CAO	Finance	Council Services	Public Works	Development & Strategic Initiatives	Culture & Recreation	Fire



Transportation Master Plan



- REQUEST FOR PROPOSALS -

FOR PROFESSIONAL TRANSPORTATION PLANNING CONSULTING SERVICES

January 2018

Place Matters, It Is About Making Smart Choices

Departments of Development & Strategic Initiatives and Public Works

1.0 Introduction

In August of 2017, LaSalle Council passed a resolution in support of the preparation of a new *"LaSalle Age-Friendly Active Transportation Plan"* being prepared for the Town of LaSalle, as part of a comprehensive Transportation Master Plan.

Active Transportation (AT) includes all forms of non-motorized (human-powered) transportation. Within a growing municipality such as the Town of LaSalle, there is a broad range of users that require a properly designed, built and maintained network of both cycling and pedestrian related active transportation infrastructure --- including but not limited to AT infrastructure for:

Commuter Cyclists



Recreational Cyclists



Pedestrians travelling to/from a specific destination (walking to the store, walking to school, etc.)



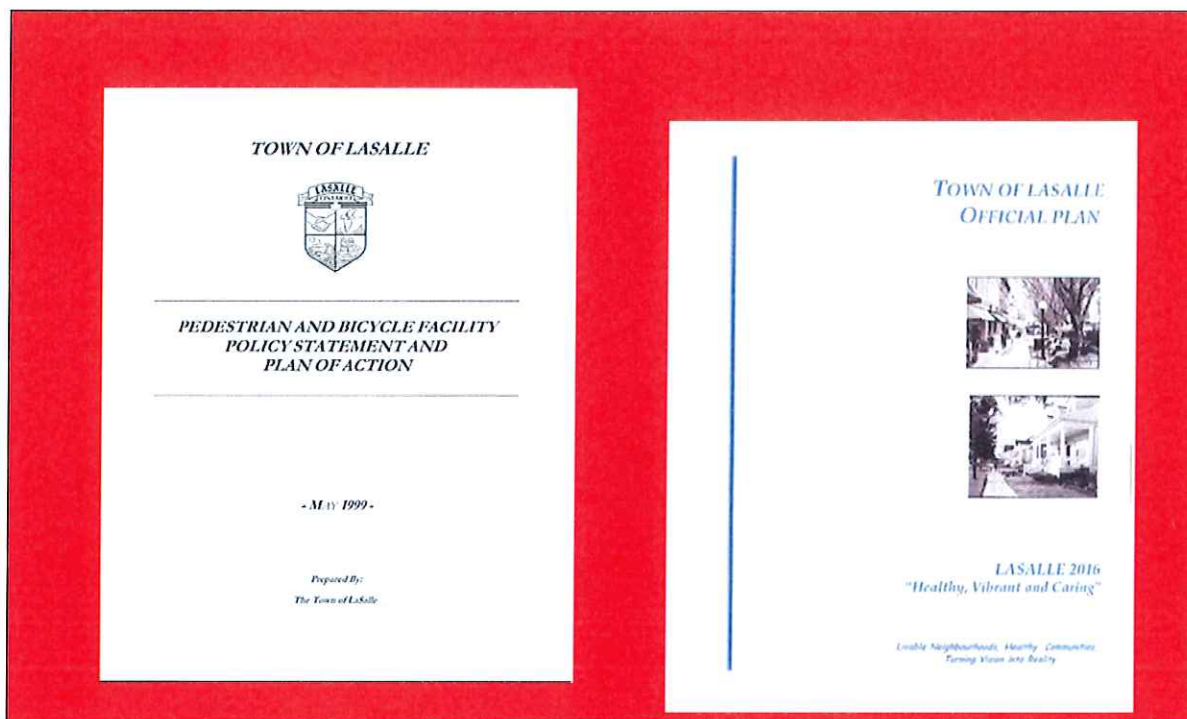
Pedestrians walking or jogging for leisure/exercise purposes



Pedestrians with special mobility requirements



The Town of LaSalle has a long history and a successful track record of planning for and building "age-friendly" infrastructure for both cyclists and pedestrians of all ages and abilities.



In 1997, extensive community consultation resulted in the adoption of an Official Plan which incorporated the "LaSalle Greenway" as a cornerstone element of the Town's growth management strategy. The essence of the greenway system approach is linkages --- connecting wildlife habitat areas to each other, neighbourhoods to other neighbourhoods, urban to rural, waterfront to non-waterfront, and people to nature.

In 1999, a "Pedestrian and Bicycle Facility Policy Statement and Action Plan" was formulated by LaSalle Staff and was adopted by Council ---- to put in place a set of guiding principles and specific actions to be taken to build an integrated network of safe and inviting facilities for LaSalle residents and visitors to cycle and walk for both utilitarian and recreational purposes.

Both of these documents, and the on-going commitment by Council to allocate funding for cycling and pedestrian related infrastructure, has resulted in a community that has an extensive network of off-road, in-boulevard and on-road cycling facilities (over 40 kilometres in total), and more than 80 kilometres of sidewalks ----- see Figure 1 attached, which depicts the various elements of the Town's existing Active Transportation Network.

This existing AT network currently serves many of the needs of this community, and has been received very positively by a broad cross-section of LaSalle residents. "LaSalle Trails" are a key

defining element of this municipality. They are a significant community asset that are used by many residents as a deciding factor when choosing to make LaSalle their home.

However, the Town is now at a point in time where there is a need to “re-tool” and to undertake a comprehensive review of:

- the gaps that still exist within the AT network, with an emphasis on identifying critical pieces of missing AT infrastructure, and identifying how best to complete the Town’s AT network, in order to meet the evolving needs of cyclists, pedestrians and persons with special mobility requirements of all ages and of all abilities;
- the opportunities that exist to better integrate the Town’s AT infrastructure within the larger CWATS network, with the AT infrastructure that is to be built as part of the new Gordie Howe International Bridge, and with the network that exists/is planned in the City of Windsor and along the Herb Gray Parkway;
- the design guidelines that should be used for various AT facility types, for both new “greenfield” neighbourhoods and for existing developed areas of LaSalle --- focusing on user needs, safety, and convenience factors that collectively promote/support increased use of AT by a broad range of LaSalle residents and visitors of all ages and abilities;
- financial resources required for AT related infrastructure --- with the objective being to identify and put into place a sustainable and fiscally responsible on-going implementation plan in keeping with the Town’s available resources;
- opportunities that may exist for funding from senior levels of government for cycling related infrastructure --- particularly those related to provincial and federal programs designed to promote active and healthy lifestyles and to reduce greenhouse gas emissions;
- best practices for on-going maintenance of AT infrastructure – for on-going asset management and user safety purposes;
- the priority actions that need to be taken during the next 5 and 10 year time frames --- to continue to build on the successful AT track record that has been built during the last two decades.

A new “*LaSalle Age-Friendly Active Transportation Action Plan*” will provide the necessary recommendations and action items that will enable Council, working collaboratively with

community partners, to responsibly deal with each of the above-noted items in a timely, integrated and cost-effective manner.

The AT action plan is to be prepared as part of a broader Transportation Master Plan, to be prepared by the Town with the assistance an experienced multi-disciplinary consulting team, working closely with Town Staff, Council, stakeholder groups (including County of Essex Engineering Staff), and a broad cross-section of LaSalle businesses and residents.

In addition to the AT action plan, the Town's new Transportation Master Plan will need to be comprehensive in scope, including the following key components:

- I. An assessment and evaluation of the existing transportation network, and an identification of gaps and deficiencies in terms of capacity, connectivity, level of service and effectiveness. Attached, as Figure 2, is the Town's Existing Transportation Plan --- depicting existing and planned arterial and collector roads;
- II. A re-assessment of the Town's future arterial and collector road needs, based on short, mid and long-term planning horizons;
- III. An assessment of the Town's mid and long-term transit requirements;
- IV. The identification, assessment and evaluation of cost-effective options to responsibly address the existing transportation related gaps/deficiencies and the future transportation related needs of the Town of LaSalle;
- V. A review and update existing design standards for Town of LaSalle roads and trails, to ensure that they are designed, built and maintained to meet applicable standards and best practices for all users (pedestrians, cyclists, transit riders and motorists of all ages and abilities);
- VI. An assessment of steps that the Town will need to take to responsibly address mid and long-term impacts to the Town's overall transportation needs, arising from autonomous (self-driving) vehicles;
- VII. The preparation of an implementable action plan that makes cost-effective use of limited financial resources, and builds on the existing strengths and successes achieved to date by the Town to create "safe and livable neighbourhoods" and a "healthy, vibrant and caring" community.

2.0 Scope of Professional Planning Consulting Services for the LaSalle Official Plan Review

The Town of LaSalle is seeking to retain the services of a team of highly skilled professionals that collectively possess the necessary experience and knowledge in their respective professional fields (i.e. transportation planning/engineering, municipal engineering, urban design and land use planning, and community/stakeholder engagement), and have a “proven track record” of preparing technically sound and fiscally responsible municipal Transportation Master Plans.

As part of this RFP, the Town of LaSalle will be awarding one (1) professional consulting service contract for the entire scope of work as described herein.

The selected consultant will coordinate and attend meetings with the Town's Project Steering Committee, with Council, Stakeholders and the community at large throughout the duration of the consulting service contract.

The consultants will be expected to:

- i) Identify and implement meaningful stakeholder and community consultation, to ensure that the voices of LaSalle landowners, business, and residents of all ages are heard throughout the process; and
- ii) Undertake all of the tasks required to successfully complete project on time and on budget;
- iii) Complete this work in accordance with the “Master Plan” process, to satisfy the corresponding provisions of a Municipal Class EA.

3.0 Project Administration, Project Completion Deadline

All of the tasks to be undertaken to satisfy the terms of this professional consulting service contract are to be completed in a timely and cost-effective manner, and no later than December 2018.

Each submission will need to establish a completion date, a detailed work plan and project timeline, and provide a rationale for the date selected for project completion.

This project will be completed under the direction of the Town's Director of Development & Strategic Initiatives and the Director of Public Works (the Town's Project Managers for this Transportation Master Plan).

The Senior Staff person from the selected consulting team will be reporting directly to the Project Managers, and will be meeting with a Project Steering Committee on a regular basis. The Steering Committee (including Council representatives) shall be fully involved throughout the duration of this project.

4.0 Available Documents

The following documents are available for review at the LaSalle Town Hall.

- Consolidated Version of the Approved "*Town of LaSalle Official Plan*" (consolidated January 5, 2015);
- "*Bouffard and Howard Planning Districts, Illustrated Zoning By-law and Development Standards Manual*", August 2005;
- "*County of Essex Official Plan*", Approved April 2014;
- "*Town of LaSalle Road Needs Study*", 2017;
- "*EA Addendum Report for the Bouffard and Howard Planning Districts*", 2017

5.0 Deliverables

The consultant team will supply the following to the Town of LaSalle:

- Ten (10) copies of draft and final versions of all reports, plans, drawings and other documents produced;
- One original hard copy, and one electronic file copy of all draft and final reports, plans, drawings and other documents produced -- including all maps, graphics, tables, illustrations and text (in electronic formats as directed by the Town's Project Manager);
- All required notices, and copies of all attendance records, meeting minutes, correspondence and any other pertinent documentation that is prepared/received by the consulting team.

6.0 Proposal Instructions

The consulting team shall prepare a proposal submission that clearly identifies on the outside of the envelope the name of the professional services contract that they are submitting a proposal for, as follows:

"Town of LaSalle -- Professional Planning Consulting Service
for the LaSalle Transportation Master Plan"

The envelope will contain the consultant's submission of the proposed work program to be followed to complete the scope of work as described in this RFP, incorporating the following information:

- A description of the consultant's understanding of the scope and nature of the issues to be addressed, and a description of the approach and phases to be used by the consulting team;
- A detailed project schedule, including public/agency/stakeholder/community consultation meetings, Steering Committee meetings and meetings with Council;
- A description of the methodology and techniques to be used by the consulting team to successfully undertake and complete meaningful stakeholder/agency and public/community consultation;
- An outline of the detailed project deliverables that will be submitted at key milestones dates;
- A summary of the consultant's project team (with an organizational chart and resumes); a description of the corresponding experience of the principal staff in completing similar projects in other municipal jurisdictions; and examples of recent successes in completing municipal Transportation Master Plans and Active Transportation Plans;
- Identification of any specialized services or sub-consultant services (with resumes) to be used on this consulting service contract;
- Availability of the firms resources and the estimated time that each assigned staff person will spend on this project;
- A description of the assistance that the consultant expects to receive from Town Staff and from the Project Steering Committee throughout the duration of this contract;
- Per diem rates for all of the staff to be assigned to this project;
- Total consulting fee to be charged to the Town of LaSalle to complete all of the required project tasks --- which will represent the maximum upset fees that shall not be exceeded.

Your proposed consulting fee is to be inclusive of all professional fees, travel expenses, and any other out-of-pocket expenses. All overhead and support will be the consultant's responsibility.

Any revisions to the agreed upon work which may require additional expenditures to be made will require the written approval of the Town's Project Managers.

Six (6) copies of the RFP submission, enclosed in a sealed envelope as outlined above, identifying the consultant and the project are to have the heading as noted above.

There is to be no payment for the preparation and submission of proposals in response to this Request for Proposals.

The Town of LaSalle reserves the right to negotiate changes in the content and cost of the most satisfactory proposal(s) and, if necessary, interview key personnel. Any in-person interviews will be conducted in the Town of LaSalle.

Proposals may be submitted by individuals or firms. Consortiums are welcome to submit proposals, but must indicate which individual or firm will be the prime consultant.

Individuals and/or firms selected by the Town for this consulting service contract will be required to carry a minimum of one (1) million dollars in professional errors and omissions insurance. The successful consultant will be required to enter into a professional consulting services contract for the work as outlined.

The Town of LaSalle reserves the right to reject any or all proposals without incurring any liability whatsoever.

Proposed submissions are to be addressed and submitted to the attention of:

**L. Silani, MCIP, RPP & P. Marra, P. Eng.
Director of Development & Strategic Initiatives & Director of Public Works
Town of LaSalle
5950 Malden Road
LaSalle, Ontario
N9H1S4**

and shall be received until 12 noon, Friday, March 9, 2018 at the above noted address. The intent is to award this professional consulting services contract in April of 2018.



The Corporation of the Town of LaSalle

Date	April 18, 2018	Report No:	PW-17-18
Directed To:	Mayor and Members of Council	Attachments:	
Department:	Public Works	Policy References:	
Prepared By:	Peter Marra, P.Eng. – Director of Public Works & Mark Beggs – Manager of Roads and Parks		
Subject:	Speed Bump Cost and Deployment		

RECOMMENDATION:

That Council endorse the continued collaborative approach between the Public Works and LaSalle Police Department to address traffic relates concerns throughout the Town as they are reported to either department.

That Council defer implementing and further traffic calming until such time as the transportation master plan is completed and the associated traffic calming policy is completed and adopted by Council.

REPORT:

This report is prepared in response to a Council question on the cost of speed bump, effectiveness and how they are deployed annually.

Background

The Town initiated purchase and deployment of speed bumps approximately 7 years ago. This was primarily during the construction of the Herb Gray Parkway. Speed bump were purchased and deployed on area roads in an attempt to address traffic concerns resulting from detours for the parkway construcion.

The Town originally purchased 12 sets of speed bumps. The speed bump are installed in the spring and removed just prior to winter. Over the years with the constant installation and removal of the speed bumps, our current stock of speed bumps is at 5 complete sets. The Public Work department has not budgeted for replacing the speed bump and once the current sets are no longer suitable for installation, the practice will be discontinued.

Current Deployment Process

Priority deployment is based on Town initiatives and Town run construction projects. For example, a set of speed bump were deployed on Tenth Street and Elmdale during the Todd Lane reconstruction project. Town deployment take priority over residents requests.

Other deployment throughout the Town of the speed bumps has been based on residents requests. We evaluate the request and if multiple requests are received and the area is of concern to Public Works or the Police Department they will be deployed in that area.

In 2018, we are currently have about 24 request for speed bumps, and only 5 sets are available.

Effectiveness and Acceptance

We have heard a mixture of success and failure stories with the implementation of speed bumps in neighborhoods.

The most prominent success story is that when they are deployed, they do temporarily reduce speeds in the localized area, however, they are not effective on reducing the traffic volumes. This temporary relief of speed is only experienced when the speed bumps are present from about mid spring to mid fall. The rest of the year traffic concerns remain status quo.

One major concern is that if they are deployed on a particular street, this sometimes pushes some additional traffic to the adjacent streets in the neighborhood and we begin to get calls from residents on neighboring parallel street about traffic concerns. It appears that deployment of speed bumps may just chase the traffic concerns through a particular neighborhood and move it from one street to another.

The decision of where to locate the speed bumps on a particular stretch of road have been a very controversial issue when they are deployed. In most instances, the speed bumps are located at a typical mid-block location away from stop signs and bends in the road and in most instances the residents that get the speed bumps and associated signs placed in front of their house is normally very upset, since they did not express any original concerns relative to traffic.

Cost for New Speed Bumps

The cost to purchase a new set of speed bumps is approximately \$2,000.00 (+HST). This represents one set of temporary speed bumps to cross the entire road width at one location with the appropriate warning signs.

It should also be noted that there are indirect costs for labor to install and remove the speed bumps. It takes three people about 3-4 hours to install speed bumps and signs in mid spring and three people about 1.5-2 hours to remove everything in mid fall.

We have not budgeted for purchase of new speed bumps in the 2018 budget.

Moving Forward Strategy

In the last couple of years, traffic related concerns that are received from the public are being addressed collaboratively between the PW and Police dept. Most concerns are first reported to the PW dept. and most relate to speed. Unfortunately, the PW dept. does not do speed enforcement so these concerns are shared with the Police dept. The Police dept. has been deploying their speed monitor signs and trailers in areas of concern and have also been meeting with the residents who expressed the concerns and have also been carrying out directed patrols in problem areas. This approach has been very useful and helpful.

It is recommended that Council endorse the continued collaborative approach between the Public Works and Police Department to address traffic related concerns throughout the Town as they are reported to either department.

Furthermore, the Town will be embarking on an overall Town wide Transportation Master Plan (TMP). The TMP is expected to commence in the next month and take about 12 months to complete. The TMP will be a public process with public meetings and social media outreaches will be carried out for the duration of the project to seek public input. The TMP will not address individual streets in our road network however, it will address the major traffic routes. As part of the TMP, the consultant will be developing and proposing a traffic calming policy.

A traffic calming policy will outline various tools and options along with associated recording of background information, such as speed surveys, prior to implementing traffic calming measures. Speed bumps are just one of more than a dozen approaches for calming traffic and implementation of other options may be more effective given various circumstances. The policy will endeavor to identify measures to implement given the situation and circumstances of any particular street or concern brought forward in the future.

It is recommended that Council defer implementing and further traffic calming until such time as the TMP is completed and the associated traffic calming policy is completed and adopted by Council.

This report has been reviewed and prepared in consultation with the LaSalle Police Department input. It should be further noted that the Police department noted that they are interested in being involved with development of a traffic claming policy and strategy to move forward into the future with.

We are available for any questions.


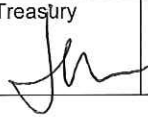
Respectfully submitted,



Peter Marra, P.Eng.
Director of Public Works



Mark Beggs
Manager of Roads and Parks

Reviewed by:							
CAO	Treasury	Clerks	Public Works	Planning	Cult. & Rec.	Building	Fire
							

Town of LaSalle
2018 Strawberry Festival Committee Meeting
Thursday, March 29, 2018 at 10:00 am
Room 236 – Sandwich West Room, Town Hall

MINUTES

PRESENT: C. Meloche, Councillor
S. Desjarlais, Councillor
M. Akpata, Councillor
J. Columbus, Director of Culture & Recreation
P. Funaro, Recreation Manager
D. Langlois, Manager of Finance/Deputy Treasurer
M. Beggs, Manager, Parks & Roads
K. Scherer, Recreation Coordinator
D. Sutton, Chief LaSalle Fire
M. Wiley, LaSalle Fire
K. Beaudoin, LaSalle Police

1. Entertainment

a) Party on the Patio:

Police & Fire Concerns RE: Patio on the Patio:

K. Beaudoin indicated that they always get increased calls for service on Strawberry Festival weekend & must ensure that adequate police resources are available for the whole community so they are equipped to address any issues. K. Beaudoin requested that heavy advertising be done to enforce no backpacks & no bags through the gates.

D. Sutton requested that from a risk management & emergency planning perspective that consideration be given to making the entrances & exits more open. Other concerns include availability of hydro, fencing, tents in the wind and indicated that occupancy figures that they provide depend on the configuration of the set up.

P. Funaro indicated that with police & fire concerns of hosting in Millennial gardens, past security struggles and unruly teens it would be best to use our resources where they are most needed and recommended that we table the event this year, get security under control and possibly revisit in 2019.

b) Main Stage: P. Funaro recommended that we do a tribute artist on Saturday night, reduce the entertainment by filling the time slots with local artists for the remainder of the event to spend more on security that we assess it for this year and that the new Team Leader will help to keep things on track for next year.

D. Sutton recommended more lighting at the entrance. P. Funaro will coordinate a meeting with police, fire & the new security company.

2. Vendor Update

P. Funaro indicated that applications are coming in, some of them include items from Haiti, rod iron garden art, handmade stuffed animals, food trucks include Street Dogs & Funnel Cakes on a Stick.

3. Park Set Up/Logistics

- a) Community Group Application to Provide Service: P. Funaro indicated that Bike Friendly Essex will be doing the bike valet & parking. Life After Fifty, LaSalle stompers & LaSalle Rowing Club applied. D. Langlois indicated that the Turtle club is non-profit. The Committee agreed that Life After Fifty would handle strawberries & ice cream & that we would split the Rowing Club (3) & LaSalle stompers (3) & that each group would receive \$2000.00. P. Funaro will write a letter to Turtle Club thanking them for past years & sorry that we didn't receive a letter from them.

4. Promotions

P. Funaro indicated that we will not be using the LaSalle Post due to the many challenges from last year. C. Meloche indicated that we don't really benefit by advertising with the Messenger, that we can advertise at the high schools & on social media. There will e a focus on No backpacks, no dogs (other than service dogs), bike valet, schedule of events and that signage will be posted along the walkway.

The committee agreed to research other policies & find other options to bring back. There will be no mail-out, we can use printed posters & signs. The Security company will identify checked bags with a wristband. We will take out an Ad about backpacks in the Post.

5. New Business:

- a) Request from Making Music: P. Funaro indicated that we are taking Sunday in a different direction and recommended more paid acts on the Sunday family oriented day to keep it more interactive with families. The committee agreed to encourage Jessie's Makin Music to participate in the Rise to Fame context. M. Akpata indicated that we should no longer be allowing a full profit business full access and that we are going in a new direction for 2018 to make family day Sunday more interactive. P. Funaro will draft a reply to Jessie's Makin Music.

Family Day Sunday suggestions included: eliminate the photo contest, bring in Oodles & Doodles, strawberry eating, planting, drumming circle, include community group displays such as Tae Kwon Doe, have booths on the grass, interactive painting, photo booth with green screen & strawberries in the background, Birds of Prey & Zoo to You. We should be creating the experience for our patrons. S. Desjarlais & C. Meloche agreed to eliminate the photo contest as it has been too competitive. Sunday should multi-generational and appeal to seniors as well.

- b) Insurance Clarification: committee members had to leave and this item was not discussed.
- c) Team Leader Position Update: the position has been posted and interviews will take place on April 4.

6. Old Business:

- a) First Aid: the security company's staff is first aid certified so St. John Ambulance will not be required. P. Funaro will rent or purchase a defibrillator for the event
- b) MC: S. Desjarlais indicated that Gord Orr will MC again this year & has requested a podium. P. Funaro will ask Atlas Productions if they have a small portable one. Judges will be needed.
- c) Raymonts: S. Desjarlais will contact them.
- d) Strawberry Eating Contest: K. Scherer will reach out to Reaume, let them know we are running it the same way as last year & mention that if they are unhappy they are not obligated to be involved.
- e) Stilt Guys: committee agreed to hire them again.
- f) Mic/Speaker System: D. Sutton indicated the importance of being able to make any announcements.

7. Next Meeting Date: Thursday, April 19, 2018 at 10:00 am

8. Adjournment 11am



The Corporation of the Town of LaSalle
Culture and Recreation - Parks Advisory Committee Meeting
MINUTES

February 15, 2018, 9:00 a.m.
Sandwich West Room
2nd Floor LaSalle Civic Centre
5950 Malden Road

Present:

Crystal Meloche, Councillor
Sue Desjarlais, Councillor
Mike Akpata, Councillor
Julie Columbus, Director of Culture & Recreation
Patti Funaro, Recreation Manager
Peter Marra, Director of Public Works
Mark Beggs, Manager of Parks & Roads
Mark Masanovich, Manager of Fleet & Facilities
Dale Langlois, Manager of Finance/Deputy Treasurer
Kim Scherer, Recreation Coordinator

1. Call to Order

Councillor Desjarlais calls the meeting to order at 9:05am

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None.

3. Adoption of Minutes from Previous Meeting

Moved By: Councillor Akpata

Seconded By: Councillor Desjarlais

That the minutes of the meeting of the Culture & Recreation Parks Advisory Committee dated Thursday January 18, 2018 BE ADOPTED as presented.

Carried.

4. Business Arising from the Minutes

4.1 LaSalle Stompers Seeking Confirmation of Sign Request for Field House & Advertising

J. Columbus indicated that the LaSalle Stompers are seeking a response from the committee on installing a sign as an advertising option.

Discussion ensued and the Committee agreed that J. Columbus would create an agreement and that the Stompers would have to decide who they would have to maintain it and that a clause to indicate the size of the sign would be included. J. Columbus will meet with M. Beggs to review sizing options.

Note: the information was received by the committee, no formal motion was made.

5. New Business

5.1 2018 Night Market

P. Funaro indicated that the summer concert series this year will run from May - August on the last Sunday of the month and will be enhanced to include vendors & food trucks. Vendor spaces will cost \$25 and if vendors register for all dates, they will receive 1 date for free as a way to build on the event.

Note: the information was received by the committee, no formal motion was made.

5.2 Active Living Strategy Update

P. Funaro indicated that the Ontario sports & recreation fund that we received last year is wrapping up and that focus group studies have been done in collaboration with Douglas Marketing Group to create a digital active living map. First draft looks good. Community groups & private businesses can enter their contact information for all the active living options in the town. P. Funaro will present the strategy in draft form to council in March. Discussion ensued and the Committee agreed that

there is no need to bring it back to the Advisory committee unless there are questions.

J. Columbus indicated that we are keeping a running record of community groups.

Note: the information was received by the committee, no formal motion was made.

5.3 Request for Diamond 2 - Slowpitch

J. Columbus reported on a request that was made for Diamond #2 to be used for Adult Slow pitch, as all other softball diamonds are full and indicated that we want to make sure they are permitted to use Diamond #2 as this is a new use for the hardball diamond. M. Beggs indicated that changing the base locations will cause damage to the grass and the pitcher's mound could create a potential trip hazard. Discussion ensued and the committee agreed on the following:

Diamond #2 will be left as is, and that no major changes will be made to the Diamond. Group(s) who are renting the diamond for a different use than hardball will use the diamond at their own risk. The phrase 'use at your own risk' will be added to the new rental contracts moving forward. There will be 3 bases, a rubber pitcher's mound and base plugs to be installed by the Parks Department at designated location to accommodate the Adult Slow Pitch rentals. The Committee acknowledged that new base lines on the grass will show that the field is being used.

5.4 Summer Ball Hockey Rink A

J. Columbus reported on creating a kids summer ball hockey league which is low cost and will generate revenue. M. Masanovich indicated that May 7 the ice will come out & that his staff will require 1 week to get the surface ready. J. Columbus indicated it will run it for 6 weeks in the summer starting the week after the long weekend.

Note: the information was received by the committee, no formal motion was made.

5.5 Chlorine Smell at Vollmer Complex

J. Columbus indicated that we are receiving feedback regarding the smell of chlorine at the Vollmer complex. M. Masanovich indicated that it is an ongoing project with Ameresco and that the pool pack unit on the roof of the building has been a challenge with the weather and has caused the noise. M. Masanovich indicated that they manually overrode the system to eliminate the smell and that the migration of smell was not a safety concern and indicated that Ameresco has been working over the last few months on balancing the levels of chloramine in the air.

Note: the information was received by the committee, no formal motion was made.

5.6 Request for Broomball Tournament

J. Columbus indicated that K. Kirincic received a request for a Broom Ball tournament which would be the first ever tournament of its kind in Essex County with 36 teams and 6 different divisions but that it would take ice away from minor hockey and would involve some line painting & some facility maintenance. J. Columbus indicated that it would take place for 1 weekend in Nov 30 – December 2. M. Masanovich indicated that the ice would just have to be painted & removed right afterwards.

Discussion ensued and the committee agreed that this is more than enough notice to let LMHA know that the ice will not be available for this time. The committee agreed to proceed with this event as it brings a new user group to our facility. M. Masanovich indicated that he will send some costing to J. Columbus to include in the broomball tournament.

6. Discussion

i) Renovation 2nd Floor Vollmer Complex:

J. Columbus indicated that there was a meeting with JP Thompson and that she & M. Masanovich will bring more information to the next meeting including a cost list.

ii) Skate LaSalle Signage:

M. Masanovich indicated that the board will be installed between the women's washroom & the IT room on the main floor of the Vollmer Complex.

iii) Vollmer Complex 10th Anniversary:

P. Funaro indicated that March Break 2018 will mark 10 years for the Vollmer Complex and that there will be a special day to commemorate with festivities on March 11. Activities will include a free skating event, council will be invited, cake cutting and kids activities. P. Funaro indicated that there will be free skating & free swimming all week, which was made possible by P2P funds. P. Funaro indicated that there will be a 3 month fitness special March 1-10 \$10/ea month for 3 months

M Akpata suggested to invite kids born in March 2008 as well as the people who sponsored the Vollmer complex, peoples' name on pool wall and fundraisers.

iv) Contact Number:

Councillor Meloche asked that her personal phone number be taken out of the Activity Guide.

7. Next Meeting

The next scheduled meeting will be held on Thursday March 15 at 9:00am, in the Sandwich West Room #236, Town Hall.

8. Adjournment

C. Meloche adjourned the meeting at 10:00am.



The Corporation of the Town of LaSalle
Culture and Recreation - Parks Advisory Committee Meeting
MINUTES

March 29, 2018, 9:00 a.m.
Sandwich West Room
2nd Floor LaSalle Civic Centre
5950 Malden Road

Present: Councillor Crystal Meloche
Councillor Sue Desjarlais
Councillor Mike Akpata
J. Columbus, Director of Culture & Recreation
P. Marra, Director of Public Works
P. Funaro, Recreation Manager
M. Beggs, Manager of Parks and Roads
M. Masonovich, Manager of Fleet & Facilities
K. Scherer, Recreation Coordinator

1. Call to Order

Councillor Meloche called the meeting to order at 9:00am.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None

3. Adoption of Minutes from Previous Meeting

Moved By: Councillor Meloche

Seconded By: Councillor Desjarlais

Carried.

4. Business Arising from the Minutes

None

5. New Business

5.1 2018 Special Event Booking Schedule

P. Funaro reported on the 2018 Calendar of Events for the Culture & Recreation Department and indicated that September 12 is the Vipers 10th anniversary.

The committee received the above information, no formal Motion was made.

5.2 User Group Contract Updates

J. Columbus indicated that all contracts for summer usage have been updated & are being signed and that 'use at own risk' was added for hardball usage at Diamond 2.

The committee received the above information, no formal Motion was made.

5.3 RFP Update - Vollmer Complex, Waterfront

J. Columbus reported that the Vollmer Master Plan is currently posted on the Town website and closes on April 20th. J. Columbus indicated that the waterfront RFP is on hold until we receive more information about the property.

The committee received the above information, no formal Motion was made.

5.4 Multi Purpose Room Sponsorship

J. Columbus indicated that the Multi Purpose Room at the Vollmer Complex had a financial pledge from the Kin Club that they had stopped paying. J. Columbus indicated that the Kin Club did not meet what they had contractually proposed and that now we are looking into other options. J. Columbus will bring numbers to the next meeting.

The committee received the above information, no formal Motion was made.

5.5 Fitness Centre Memberships

J. Columbus indicated that the Vollmer Walking Track has had over 3000 people in the first quarter of 2018. M. Masanovich indicated that there is more wear & tear on the track from a maintenance standpoint.

The committee received the above information, no formal Motion was made.

5.6 Vollmer Renovations Update

J. Columbus reported that JP Thompson will be doing the renovations at the Vollmer. In the fitness area on the second floor this will include closing the staff hallway to the public and opening up the washroom for accessibility. The multi purpose room will have an office area on one side & a staff lunch room on the other side with a storage area for tables & chairs. A third storage area will be similar to the storage area near Rink A. J. Columbus indicated that we are waiting for numbers on the cost and for the drawings to come through.-

The committee received the above information, no formal Motion was made.

5.7 LaSalle Rowing Club

J. Columbus indicated that the LaSalle Rowing Club contract is up for renewal and that their payment schedule will be in the new contract.

The committee received the above information, no formal Motion was made.

6. Other Items

6.1 Star Wars Night - May 4

M. Akpata showed interest in hosting a Star Wars night on May 4. with a screen, movie and popcorn. P. Funaro indicated she would price it out & recommended doing it in 2019 when May 4 falls on a Saturday.

The committee agreed to revisit in 2019.

6.2 LaSalle Friendship Club

J. Columbus indicated the choir has come to the Culture & Recreation department in the past when they have concerns but that the choir is part of the Friendship Club. J. Columbus indicated that they have a board that they should be going to. M. Akpata informed the group of culture &

recreation engagement grants & seniors grants that are available for them to look into.

6.3 Playground Equipment - St. Clair Park

M. Beggs will coordinate a meeting with S. Desjarlais and J. Columbus to discuss a plan and indicated that the original master plan indicated that St. Clair park will not have playground equipment

6.4 Accessible Swing - Seven Lakes

C. Meloche indicated that Mark Jones is donating an accessible swing to 7 Lakes Park. M. Beggs indicated that we can take the swing but must discuss where it will go and mentioned that there is a family near that park who could benefit from it there. P. Marra indicated that once the Accessibility Committee accepts it, we can coordinate the installation. M. Beggs mentioned that the base at Seven Lakes is pea stone & not solid and that by 2021 all parks in LaSalle will be accessible.

6.5 Team Lead 1 Position

J. Columbus indicated that the posting for the Team Lead 1 position (to assist with events & concession) closed and that interviews will be held on April

7. Next Meeting – Thursday April 26, 2018 @ 9:00am

8. Adjournment

The meeting is adjourned at the call of the Chair at 9:40am.



The Corporation of the Town of LaSalle
Minutes of a meeting of the Fire Committee Meeting

February 15, 2018, 11:00 a.m.
LaSalle Fire Hall - Meeting Room
1900 Normandy Road

Present: Councillor Terry Burns
Councillor Sue Desjarlais
Regrets: Mayor Ken Antaya
Also Present: D. Sutton, Fire Chief
K. Miller, Chief Administrative Officer
J. Milicia, Director of Finance & Treasurer
E. Thiessen, Deputy Fire Chief
S. Nantais, Administrative Assistant to the Fire Chief

1. Call to Order

Councillor Burns calls the meeting to order at 11:05 a.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

3. Adoption of Minutes from Previous Meeting

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That the minutes of the Fire Committee meeting dated November 9, 2017 BE
ADOPTED as presented.

Carried.

4. Business Arising from the Minutes

None

5. New Business

Essex-Windsor EMS is requesting an update of the Tiered Response Agreement to reflect some operational changes to streamline fire department responses. A report outlining the changes will be submitted to Council.

5.1 Quarterly Report

Chief Sutton reviewed the Quarterly Report for the 4th quarter of 2017 ending December 31, 2017.

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

Motion to RECEIVE the Quarterly Report for the 4th quarter of 2017 ending December 31, 2017.

Carried.

5.2 Casual Technical Fire Prevention Assistance

The Chief discussed and provided rationale for the recommendation contained in the report.

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That the report of the Fire Chief (FIRE 18-01) regarding Casual Technical Fire Prevention Assistance BE DEFERRED to the next Fire Committee meeting scheduled for March 22, 2018.

Carried.

5.3 Proposed Provincial Fire Service Regulations

The Chief provided preliminary information on two proposed draft regulations under the Fire Protection and Prevention Act. One regulation would require mandatory minimum levels of training and certification for all fire service personnel. The second proposed regulation would require mandatory Community Risk Assessments to be completed every five years and reviewed annually by the municipality to assist in fire protection decision making. LaSalle Fire Service is currently in voluntary compliance with the majority of the proposed new requirements. A further report will be presented to Council outlining any areas of concern with the draft

regulations and recommended comments for amendments, prior to the close of the period for public consultation on March 11, 2018.

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That the report of the Fire Chief (FIRE 18-02) regarding the Proposed Provincial Fire Service Regulations BE RECEIVED.

Carried.

5.4 Emergency Management Updates

The Province is now recognizing Fermi II in the recently revised Provincial Nuclear Emergency Response Plan. The plant was not previously recognized because it is located in the US. Additional funding and responsibilities for response have been undertaken by the province.

LaSalle does not currently have duties under the current plan. Meetings to take place in the near future for further local response planning.

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That the verbal update from the Fire Chief regarding Emergency Management BE RECEIVED.

Carried.

5.5 Hiring Processes Update

Five new Volunteer (paid-on-call) Firefighters started employment on February 12, 2018.

One previous Volunteer (paid-on-call) Firefighter hired as a Full-Time Firefighter. Started full-time training on February 5, 2018 and will commence full duties mid March.

In the processes of promoting two Volunteer (paid-on-call) Firefighters to Captain/Company Officer to backfill vacancies.

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That the verbal update provided by the Fire Chief regarding hiring processes for LaSalle Fire Service BE RECEIVED.

Carried.

5.6 Peer Support Program Update

The local Canadian Mental Health Association in partnership with Essex-Windsor EMS was recently successful in receiving significant grant funding to support the development of a regional peer support program comprised of various emergency response agencies.

Moved By: Councillor Burns

Seconded By: Councillor Desjarlais

That the verbal update of the Fire Chief regarding the Peer Support Program BE RECEIVED.

Carried.


5.7 Tiered Response Agreement

6. Next Meeting

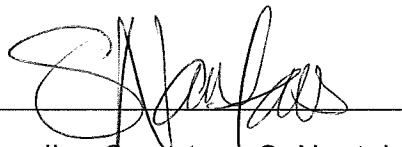
The next scheduled meeting TBD.

7. Adjournment

The meeting is adjourned at the call of the Chair at 11:45 a.m.

2-22-18 

Chair: Councillor T. Burns


Recording Secretary: S. Nantais



The Corporation of the Town of LaSalle
Minutes of a meeting of the Fire Committee Meeting

March 22, 2018, 10:00 a.m.
LaSalle Fire Hall - Meeting Room
1900 Normandy Road

Present: Mayor Ken Antaya
Councillor Terry Burns
Councillor Sue Desjarlais

Also Present: D. Sutton, Fire Chief
K. Miller, Chief Administrative Officer
J. Milicia, Director of Finance & Treasurer
S. Nantais, Administrative Assistant to the Fire Chief

Regrets: E. Thiessen, Deputy Fire Chief

1. Call to Order

Councillor Burns calls the meeting to order at 10:05 a.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None.

3. Adoption of Minutes from Previous Meeting

That the minutes of the Fire Committee meeting dated February 15, 2018 BE
ADOPTED as presented.

Carried.

4. Business Arising from the Minutes

4.1 Casual Technical Fire Prevention Assistance

The Chief discussed and provided rationale for the recommendation contained in the report.

Moved By: Councillor Desjarlais

Seconded By: Councillor Burns

That the report of the Fire Chief (FIRE 18-01) regarding Casual Technical Fire Prevention Assistance BE RECEIVED and REFERRED TO COUNCIL for a decision.

Aye vote: Mayor Antaya

Nay vote: Councillor Burns and Councillor Desjarlais

Carried.

5. New Business

5.1 Live Fire Training Unit - Update

Chief Sutton provided the committee with a verbal update on the Mobile Live Fire Unit. The first LaSalle Live Fire training session took place on March 20th. A photo slideshow with images of training scenarios was presented to demonstrate capabilities and safety features of the training facility.

Moved By: Councillor Desjarlais

Seconded By: Councillor Burns

That the update on the Live Fire Training Unit BE RECEIVED.

Carried.

6. Next Meeting

The next scheduled meeting will be held on May 3, 2018 at 9:00 a.m.

7. Adjournment

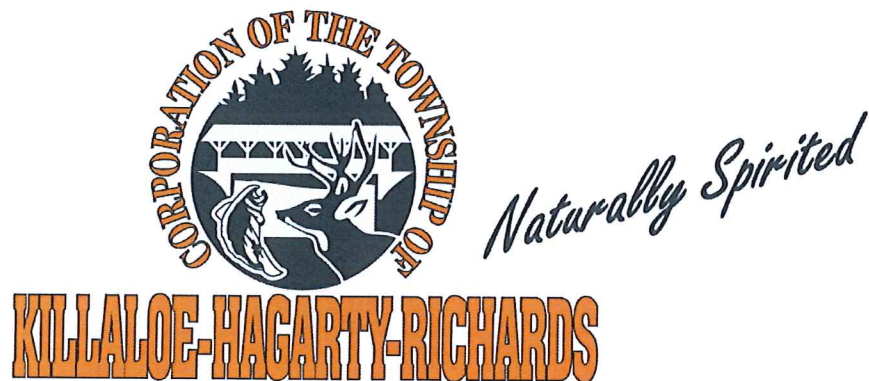
The meeting is adjourned at the call of the Chair at 10:39 a.m.

T. Burns 4-08-2018

Chair: Councillor T. Burns

S. Nantais

Recording Secretary: S. Nantais



TOWNSHIP OF KILLALOE, HAGARTY AND RICHARDS

Date: April 3, 2018

Resolution No.:

9

Moved By:

T. R. C.

Seconded By:

John H. Jeffrey

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS proposed Ontario legislation (Bill 139) will grant municipalities additional authority and autonomy to make decisions for their communities;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities,

AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and

Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND UNLESS significant efforts are made to increase recycling and diversion rates, a new home for this Toronto garbage will need to be found, as landfill space is filling up quickly;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites for future Toronto garbage by private landfill operators;

AND WHEREAS other communities should not be forced to take Toronto waste, as landfills can contaminate local watersheds, air quality, dramatically increase heavy truck traffic on community roads, and reduce the quality of life for local residents;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades' worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the exclusive right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the Township of Killaloe, Hagarty and Richards calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities, prior to June 2018;

AND THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities;

AND FURTHER THAT the Township of Killaloe, Hagarty and Richards encourage all other municipalities in Ontario to consider this motion calling for immediate provincial action.

Carried: ✓

Not Carried: _____



The Corporation of the Town of LaSalle

Date:	April 16, 2018	Report No:	FIN-18-2018
Directed To:	Mayor and Members of Council	Attachments:	None
Department:	Finance		
Prepared By:	Marilyn Abbruzzese, B.A., BComm Supervisor of Revenue	Policy References:	None
Subject:	2018 First Quarter Property Tax Write Offs		

Recommendation:

- That Council receives the report from January, February and March for Property Tax Write Offs.

Report:

Further to Council's direction please find below a summary of the property tax write offs for the first quarter of 2018.



SUMMARY OF TAX WRITE OFFS FOR JANUARY, FEBRUARY & MARCH 2018		
Class	Assessment (Increase)/Decrease	Municipal Tax Impact
RT - Residential	254,903	\$1,493.23
CT - Commercial	276,250	\$2,838.48
TOTAL	531,153	\$4,331.71

If you have any further questions, please do not hesitate to contact me.

Yours truly,



Marilyn Abbruzzese, B.A., BComm
Supervisor of Revenue

Reviewed by:						
 CAO	 Finance	Council Services	Environmental Services	Planning & Development	Culture & Recreation	Fire Services



The Corporation of the Town of LaSalle

Date	April 16, 2018	Report No:	CL-15-18
Directed To:	Mayor and Members of Council	Attachments:	Attendance Charts
Department:	Council Services	Policy References:	
Prepared By:	Linda Jean Deputy Clerk		
Subject:	Council Member Attendance at Meetings – Q1 – January to March, 2018		

RECOMMENDATION:

That the report provided by the Deputy Clerk dated April 16, 2018 (CL-15-18) regarding Council member attendance at Council and committee meetings for the period of January to March 2018 (1st Quarter of 2018) BE RECEIVED.

REPORT:

Attached for information purposes, are Council member meeting attendance records from January to March, 2018. (Quarter 4)

Linda Jean
Deputy Clerk

Reviewed by:							
CAO	Finance	Council Services	Public Works	DSI	Culture & Rec	Fire	



QUARTER 1, 2018 COUNCIL MEETING ATTENDANCE RECORD

MEETING	DATE	Ken Antaya	Marc Bondy	Sue Desjarlais	Terry Burns	Jeff Renaud	Crystal Meloche	Mike Akpata
Closed	January 9	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Regular	January 9	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Water & Wastewater	January 23	Yes	Yes	Yes	Yes	No	Yes	Yes
Closed	January 23	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Regular	January 23	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Closed	February 13	No	Yes	Yes	Yes	Yes	Yes	Yes
Regular	February 13	No	Yes	Yes	Yes	Yes	Yes	Yes
Regular	February 27	No	Yes	Yes	Yes	Yes	Yes	Yes
Water & Wastewater	March 13	Yes	Yes	Yes	Yes	Yes	Yes	No
Closed	March 13	Yes	Yes	Yes	Yes	Yes	Yes	No
Regular	March 13	Yes	Yes	Yes	Yes	Yes	Yes	No
Regular	March 27	Yes	No	Yes	No	Yes	Yes	Yes



Q1 2018 COUNCIL ATTENDANCE RECORD FOR STRATEGIC PLANNING COMMITTEES

STRATEGIC PLANNING STEERING COMMITTEE

MEETING DATE	KEN ANTAYA	MARC BONDY
January 9	Yes	Yes

COMMUNICATIONS WORKING COMMITTEE

MEETING DATE	MARC BONDY	SUE DESJARLAIS	CRYSTAL MELOCHE
January 16	Absent	Yes	Absent
March 8	Yes	Yes	Yes

Mayor Antaya attended as ex-officio on: Jan 16, Mar 8

ENVIRONMENTAL WORKING COMMITTEE

MEETING DATE	MARC BONDY	SUE DESJARLAIS	MIKE AKPATA
January 16	Absent	Yes	Yes
March 20	Yes	Yes	Absent

Mayor Antaya attended as ex-officio on: Jan 16, Mar 20

EXPANDING ASSESSMENT BASE WORKING COMMITTEE

MEETING DATE	KEN ANTAYA	TERRY BURNS	MIKE AKPATA
January 16	Yes	Yes	Yes
January 30	Yes	Yes	Absent
March 20	Yes	Yes	Absent

MANAGING HR & FINANCIAL RESOURCES WORKING COMMITTEE

MEETING DATE	KEN ANTAYA	TERRY BURNS	JEFF RENAUD
January 30	Yes	Yes	Yes

PROMOTION & MARKETING WORKING COMMITTEE

MEETING DATE	KEN ANTAYA	JEFF RENAUD	CRYSTAL MELOCHE
January 30	Yes	Yes	Absent



QUARTER 1, 2018- COUNCIL ATTENDANCE FIRE COMMITTEE

MEETING DATE	TERRY BURNS	SUE DESJARLAIS
February 15	Yes	Yes
March 22	Yes	Yes

QUARTER 1, 2018 COUNCIL ATTENDANCE POLICE SERVICES BOARD

MEETING DATE	KEN ANTAYA	MARC BONDY
January 8	Yes	Yes
February	No meeting	
March 19	Yes	Yes

QUARTER 1, 2018 COUNCIL ATTENDANCE LASALLE ACCESSIBILITY ADVISORY COMMITTEE

MEETING DATE	CRYSTAL MELOCHE	MIKE AKPATA
January 4	No	Yes
February 4	Meeting Cancelled	
March 1	Yes	Yes



**QUARTER 1, 2018 COUNCIL ATTENDANCE
RECREATION COMMITTEE
Culture & Recreation – Parks Advisory
Committee**

MEETING DATE	SUE DESJARLAIS	CRYSTAL MELOCHE	MIKE AKPATA
January 18	Yes	Yes	Yes
February 15	Yes	Yes	Yes
March 29	Yes	Yes	Yes

**QUARTER 1, 2018 COUNCIL ATTENDANCE
STRAWBERRY FESTIVAL COMMITTEE**

MEETING DATE	CRYSTAL MELOCHE	SUE DESJARLAIS	MIKE AKPATA
January 18	Yes	Yes	Yes
February 15	Yes	Yes	Yes
March 29	Yes	Yes	Yes

**QUARTER 1, 2018 COUNCIL ATTENDANCE
CRAFT BEER FESTIVAL COMMITTEE**

MEETING DATE	JEFF RENAUD	MIKE AKPATA
January 18	Yes	Yes



1st QUARTER, 2018 COUNCIL ATTENDANCE PLANNING ADVISORY COMMITTEE

MEETING DATE	MARC BONDY	TERRY BURNS	JEFF RENAUD
January 11	No	Yes	Yes
February 22	Yes	Yes	Yes

1st QUARTER, 2018 COUNCIL ATTENDANCE BYLAW REVIEW & ENFORCEMENT COMMITTEE

MEETING DATE	MARC BONDY	JEFF RENAUD	MIKE AKPATA
No Meetings in the 1 st Quarter			

1st QUARTER, 2018 COUNCIL ATTENDANCE PERSONNEL COMMITTEE

MEETING DATE	KEN ANTAYA	MARC BONDY	SUE DESJARLAIS
January 23	Yes	Yes	Yes



The Corporation of the Town of LaSalle

Date	April 18, 2018	Report No:	R & C 2018-11
Directed To:	Council	Attachments:	
Department:	Culture and Recreation	Policy References:	
Prepared By:	Director of Culture and Recreation		
Subject:	Parks and Recreation Ontario		

RECOMMENDATION:

That the report from the Director of Culture and Recreation dated April 18th, 2018 (C&R 2018-11) regarding the Parks and Recreation Ontario Sector update BE RECEIVED;

REPORT:

As part of the 2015-2018 Strategic Plan, The Town of LaSalle created a Community Vision that *"LaSalle will be an active, healthy and caring community...for the benefits of all ages and abilities."* The Culture and Recreation Department is continually striving to promote this vision and grow our exposure and knowledge to enhance recreation services.

This year Culture and Recreation Staff attended the 2018 Parks and Recreation Ontario (PRO) Education Forum. Staff were educated on various topics that are relative to our Sector including new regulations and their impacts on our municipal operations. We heard about Recreation Trends, Funding opportunities, Programming enhancements, Provincial Regulations, operations, service delivery and community development.

The Recreation Director was invited to participate in a Senior Leadership session hosted by the CEO and President of PRO on Thursday April 12th. Approximately, 20 Parks and Recreation Directors from across Ontario were invited to participate from large urban populations such as Toronto and Brampton to smaller populations like Woodstock and Huntsville. It was an opportunity for the senior leaders of our sector to come together to lead, collaborate on common issues and discuss new opportunities. The consultation engaged senior leaders throughout Ontario to set the stage for the future and address the focus our energies and resources. This roundtable discussion provided a platform to exchange information with the leaders of the Provincial Recreation realm and learn from peers in other municipalities.

One key discussion was around the impacts of Bill 148 and how municipalities were preparing for the changes in parks and recreation service and budgeting for the effects. It became evident that our municipality is ahead of most municipalities and more educated than the larger urban centres who have a disconnect with other departments (ie. HR and Finance). Staff shared the extensive work done around compression and county wide research done with partners in our neighbouring municipalities to ensure solid market value and prepare a new hourly pay grid.

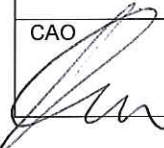
The other sessions staff attended included the following topics:

- Working with Distinct Generation (Millennials, Gen X-ers and Baby Boomers)
- PRO public Policy: position your community for change
- What collective action is needed to shape and support our future?
- The First 48: Critical Incident experts
- Senior Staff Planning Session
- 10 Tips for Cost Recovery: Proven tools for affordable growth
- Measuring and managing for success
- Fine-tune your pitch
- Building sensational customer service from the ground up
- Training staff well with technology
- Leadership strategies to build a strong team
- Physical Literacy and older adults

Attending the forum allowed staff the opportunity to meet peers from over 200 municipalities, explore the trade show, discuss current struggles and learn about successes. The exhibits at the trade show emphasized resources from parks, maintenance, aquatics, consulting services, architectural firms, new products, turf, software and non-profit partnerships. There was extensive knowledge and growth in all aspect for our staff who attended. We are looking at submitting a session topic at the 2019 forum and celebrate the new Active Living Map in LaSalle.



Director of Culture and Recreation

Reviewed by:							
CAO 	Treasury	Clerks	Env. Services	Planning	Parks & Rec	Building	Fire

Schedule of Reports for Council April 24, 2018

Council Resolution or Member Question	Subject	Department	Report to Council	Comments
Councillor Meloche	Cost of speed bumps and effectiveness in keeping vehicle speeds down	Public Works	April 2018	Requested at the March 13, 2018 Regular Meeting of Council <i>See Report PW-17-18 on today's agenda</i>
Councillor Desjarlais	Status of pool, HVAC Equipment & Air Quality at the Vollmer Centre as well as maintenance of the general use change rooms	Public Works	May, 2018	Requested at the March 27, 2018 Regular Meeting of Council

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8147

**A By-law to change the name of
Riverdance Cove to Adams Lane.**

WHEREAS The Corporation is the registered owner of and the public authority having jurisdiction over the public highway currently known as “Riverdance Cove” as described in By-law 5479 of the Corporation, which was passed on November 19, 1996 and registered on November 29, 1996 as Document No. R1366624;

AND WHEREAS it is deemed expedient to change the name of Riverdance Cove to “Adams Lane”;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:**

1. That the lands legally described as part of Lots 36 to 49 both inclusive, and part of Blocks “C”, “G”, “I” and “J” all on Registered Plan 1174, in the Town of LaSalle, in the County of Essex now designated as Parts 4, 5, 6, 7, 8, 9 and 10 on Reference Plan 12R-14542, be and the same shall be hereinafter known as ***Adams Lane***.
2. This By-law shall come into force and take effect upon the final passing thereof.

**Read a first and second time and FINALLY PASSED this 24th day of
April, 2018.**

1st Reading – April 24, 2018

MAYOR

2nd Reading – April 24, 2018

3rd Reading – April 24, 2018

CLERK

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8148

A By-Law to authorize the execution of an Agreement for Supply and Use of Water with The Windsor Utilities Commission.

WHEREAS the Corporation and The Windsor Utilities Commission have negotiated terms satisfactory to both parties to allow for the continued supply of water to service the residents and businesses of the Town;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

1. That the Corporation enter into an Agreement for Supply and Use of Water with The Windsor Utilities Commission regarding the use and supply of water to the Town of LaSalle, a copy of which Agreement is attached hereto and forms a part of this By-law.
2. That the Mayor and the Clerk are hereby authorized to execute the said Agreement for Supply and Use of Water on behalf of the Corporation, and affix the Corporation's seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement.
3. This By-law shall come into force and take effect on the final passing thereof.

Read a first and second time and FINALLY PASSED this 24th day of April, 2018.

1st Reading – April 24, 2018

MAYOR

2nd Reading – April 24, 2018

3rd Reading - April 24, 2018

CLERK

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8149

A By-law to authorize the execution of a Release of Developer's Subdivision Agreement from Blocks 12 to 17, Plan 12M-637.

WHEREAS the Corporation has received a request from 1912844 Ontario Limited (Rauti) to release certain lands from the provisions of a previous Developer's Subdivision Agreement, as these lands listed below no longer form part of the new subdivision;

AND WHEREAS the Corporation deems it expedient to grant this request on certain terms and conditions;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

1. That the Corporation hereby releases any and all rights it may have with regard to the Developer's Subdivision Agreement registered as Document Number CE808535 on December 13, 2017 over the lands designated as Blocks 12 to 17 both inclusive, Plan 12M-637 in the Town of LaSalle, in the County of Essex, on the condition that the Corporation be reimbursed for any and all legal expenses incurred by the Corporation with regard to this matter.
2. That the Mayor and the Clerk of the Corporation be and they are hereby authorized to execute a Release of Agreement in the form as attached hereto, which Release forms a part of this By-law.
3. This By-law shall come into force on the final passing thereof.

READ a first and second time and **FINALLY PASSED** this 24th day of April,
2018.

1st Reading – April 24, 2018

MAYOR

2nd Reading – April 24, 2018

3rd Reading – April 24, 2018

CLERK

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8150

A By-law to authorize the execution of a Release of three Developer's Agreements with Riverdance Inc.

WHEREAS the Corporation has determined that the three previous Developer's Agreements with Riverdance Inc. are no longer required;

AND WHEREAS the Corporation deems it expedient to release these Agreements from all affected lands;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

1. That the Corporation hereby releases any and all rights it may have with regard to the Developer's Agreement registered as Document Number R1349344, which was registered on July 2, 1996, the Developer's Agreement registered as Document Number R1396926, which was registered on August 25, 1997, and the Developer's Agreement registered as Document Number R1396931, which was registered on August 25, 1997, which Agreements are registered against lands in Registered Plan 1174, in the Town of LaSalle, in the County of Essex.
2. That the Mayor and the Clerk of the Corporation be and they are hereby authorized to execute a Release of Agreement in the form as attached hereto, which Release forms a part of this By-law.

3. This By-law shall come into force on the final passing thereof.

READ a first and second time and **FINALLY PASSED** this 24th day of April, 2018.

1st Reading – April 24, 2018

MAYOR

2nd Reading – April 24, 2018

3rd Reading – April 24, 2018

CLERK



The Corporation of the Town of LaSalle

Date	October 17, 2017	Report No:	CAO-20-17
Directed To:	Mayor and Members of Council	Attachments:	Critical Analysis Chart
Department:	Administration	Policy References:	
Prepared By:	Kevin Miller, CAO		
Subject:	Second Satellite Fire Station Location Options and Radio Communications Needs		

RECOMMENDATION:

For Council decision.

BACKGROUND:

As Council will recall, at its meeting of July 11, 2017 a public meeting was held regarding the construction of a satellite fire station on municipal lands adjacent to John Dupuis Park. At that meeting the following resolutions were passed:

259/17

Moved by: Councillor Meloche

Seconded by: Deputy Mayor Bondy

That the report prepared by Administration dated June 30, 2017 (CAO-16-17) regarding the Fire Master Plan Recommendation - Second Fire Station BE RECEIVED and that the construction of a satellite fire substation and community/EOC room on Hazel Street adjacent to John Dupuis Park, as recommended by administration BE REJECTED.

Carried.

260/17

Moved by: Councillor Meloche

Seconded by: Councillor Burns

That the matter of the location of a satellite fire station BE REFERRED back to Administration for consideration and a report back on options, statistics on response time and use of GIS mapping.

Carried.

REPORT:

Pursuant to the direction of Council, the following options are put forth for Council's consideration:

Option 1: Council provide direction to Administration to provide for the construction of a satellite station on an alternative municipally owned site.

Option 2: Council authorize additional Capital dollars to acquire property for the purpose of constructing a satellite station.

Option 3: Council authorize retaining a qualified consultant to complete a study specifically for the purpose of identifying a site for the construction of a satellite substation.

Option 4: Council authorize retaining a qualified consultant to complete a new Fire Master Plan which will include a review of all department operations, explore service delivery models, and provide a recommended site for the construction of a satellite substation.

Discussion:

Option 1 would provide the opportunity for Council to determine if one of the other identified sites (refer to attached critical analysis chart) would be considered appropriate for the construction of a satellite substation. As previously noted by staff, while the selection of one of the alternative sites would provide the required infrastructure for the recommended two station model, it is believed by the professional fire staff that such sites would not consistently improve current response times. Further, alternative sites would not improve the intended effectiveness until such time as the current composite model shifts to a more full-time staffing model. At that point, sites for example along the west side of Front Road would be considered differently as part of any critical analysis.

Therefore, based on the current operating model, Administration is not in a position to recommend any of the other sites.

Option 2 would allow Council to consider providing additional dollars to the project to acquire lands for the construction of a satellite substation. Although Administration could certainly engage in this process, there is reasonable likelihood that any potential site would meet with similar concerns expressed by residents living near John Dupuis Park. During the public consultation process, significant concern was expressed for resident and pedestrian safety in relation to the current paid-on-call response model and responders navigating residential neighbourhoods in personal vehicles to access a conveniently located station for an efficient and timely response to calls. At the July 11th Council meeting, part of the resolution requested statistics on response times and the use of GIS mapping. As part of the July 4th report, Administration input all of the statistics that were readily available, and deemed necessary for the purpose of station location. In the event Council believes there are additional statistics the Town should rely on as part of any decision making process, then Administration would suggest either Option 3 or 4 be pursued. With respect to GIS mapping, as noted in the July 11th report, Administration used internal GIS resources (Spring 2017) as part of the analysis and recommendations to Council on station location. In addition, Administration also relied on the GIS mapping identified by Dillon in the 2008 Master Plan. Certainly if Option 2 is pursued, the same statistical data and GIS mapping would be utilized by staff, and may therefore not satisfy the concerns of Council. Furthermore, Council may end at another impasse if there is significant concern raised during the public consultation process.


Option 3 and 4 both involve retaining an outside consultant. Option 3 would be scoped to specifically look at making recommendations with respect to the location for a satellite substation. Option 4 would undertake to complete a new Master Plan. Since station location is directly associated with the service delivery model, it is suggested that Option 3 (although likely shorter and less expensive to complete) will not produce the desired outcome. Therefore, in the event Council pursues an outside consultant, Administration would suggest consideration be given to approve Option 4.

As part of engaging an outside consultant, Council could also have the successful proponent examine the future radio needs. The following summarizes the current radio status.

- The Town entered into an agreement with vendor on their proprietary 400Mhz. radio system for a 3 year term which expires January 2020.
- Use of this system for the term of this agreement is approximately \$32,000 per year. Monthly rates at renewal are unknown. Capital costs for equipment upgrades and replacements are anticipated.
- Police and Public Works currently on municipally owned VHF system. Intermittent failures on VHF system caused fire service significant health and safety concerns as well as sudden and unpredictable operational challenges, over an extended period. Ultimately significant unbudgeted costs were incurred to quickly move to sole-sourced, immediately available system to restore reliable emergency communications.
- Radio equipment currently in all municipal applications will eventually require upgrade or replacement.
- VHF band has traditionally served our needs. Conventional expert opinion is that VHF is that as technology changes, and as the municipality becomes more urban with greater building mass, the reliability of a VHF system may be reduced. Additionally as the proliferation of radio controlled devices in daily use continues, the VHF band is becoming increasingly congested, and detection of harmful interference on licensed frequencies becomes more difficult to determine.
- Prior to the need for replacement or renewal of further capital expenses for radio communications based on the current platforms, it may be prudent opportunity to study our anticipated future needs and uses for radio communications, changes in the built environment that may affect performance of traditional systems, and advances in technology that may improve municipal operations and enhance staff health and safety.
- In the absence of a new Master Plan Study, it would be proposed that a collaborative project team be assembled including staff from the various user groups and the IT department to develop the desired scope and terms of reference for an RFP to engage a professional consultant to complete a comprehensive study of the town's needs, limitations and opportunities, and provide recommendations for a proposed platform and infrastructure required to serve the town's current and anticipated future radio communication needs. In the event a Master Plan Study were pursued, then the RFP could include details with respect to completing a review of the future communication needs of the Town.

Based on all of the above, it is suggested that Council endorse Option 4, and the matter be referred to the 2018 budget deliberations.

Respectfully submitted,



K. Miller, CAO

Reviewed by:							
CAO	Treasury	Clerks	Env. Services	Planning	Parks & Rec	Building	Fire

FIGURE 5

**STRATEGIC STATION LOCATIONS
CRITICAL ANALYSIS**

CRITERIA	POTENTIAL SITE LOCATIONS			
	Hazel St. Site	Centennial Arena	Lafferty Park	Laurier/ Front Rd
Optimal urban coverage within 4 km response area (NFPA standards for response times)	Yellow	Red	Green	Red
Proximity to critical mass of paid-on-call responders	Green	Yellow	Yellow	Yellow
Access to efficient response routes	Green	Green	Red	Green
Ease of access for responders in personal vehicles	Green	Yellow	Red	Yellow
Strategic positioning for response based on growth patterns, call volumes, areas of greater risk	Green	Red	Yellow	Yellow
Neighborhood Impact & land use compatability	Yellow	Green	Red	Yellow
Environmental impacts (endangered species, site remediation etc)	Green	Green	Yellow	Green
Costs of acquiring and const ready	Green	Green	Yellow	Green