



**THE CORPORATION OF THE TOWN OF LASALLE  
REGULAR MEETING OF COUNCIL  
AGENDA**

Tuesday, February 27, 2018, 7:00 PM  
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

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**Pages**

**A. OPENING BUSINESS**

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof
3. Adoption of Minutes

4

**RECOMMENDATION**

That the minutes of the closed and regular meetings of Council held February 13, 2018 BE ADOPTED as presented.

4. Mayors Comments

**B. PRESENTATIONS**

**C. DELEGATIONS**

**D. PUBLIC MEETINGS AND/OR HEARINGS**

1. HOLDING ZONE SYMBOL REMOVAL APPLICATION NORTHSIDE OF  
OUTRAM AND WEST SIDE OF MALDEN

15

Public meeting to consider a holding zone symbol removal application from Michael Herbert and Bianca Rota-Herbert (registered owner) on 695 sq. meters of land located along the north side of Outram Avenue, west of Malden Road to the rear of lands municipally known as 1539 Stuart Blvd to allow for the development of one single detached home.

## E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. CULTURE & RECREATION/PARKS ADVISORY COMMITTEE MEETING MINUTES- JANUARY 18, 2018 19  
  
RECOMMENDATION  
That the recommendations contained in the minutes of the Culture and Recreation/Parks Advisory Committee Meeting dated January 18, 2018 BE APPROVED.
2. AMO CORRESPONDENCE- OFFERING SCHOOL PROPERTY TO MUNICIPALITIES 22  
  
For Council Decision.  
  
*Clerks Note: Support of the Town of Essex resolution regarding surplus school properties is recommended.*
3. LAKESHORE- POPULATION GROWTH PROJECTIONS 24  
  
For Council Decision.
4. MEDICAL TIERED RESPONSE AGREEMENT RENEWAL 26  
  
RECOMMENDATION  
That the report of the Fire Chief dated February 19, 2018 (FIRE-18-04) recommending the execution of the proposed agreement for medical tiered response with Essex-Windsor EMS BE APPROVED and consideration BE GIVEN to the authorizing by-law on the agenda.
5. PUBLIC CONSULATION OF PROPOSED REGULATIONS 37  
  
RECOMMENDATION  
That the report of the Fire Chief dated February 20, 2018 (FIRE-18-05) regarding the proposed draft regulations affecting the delivery of municipal fire services BE RECEIVED and that the recommended comments to the Ministry of Community Safety and Correctional Services (MCSCS) provided through the public consultation process, prior to the close of March 11, 2018 BE SUPPORTED.

## F. INFORMATION ITEMS TO BE RECEIVED

1. SUMMARY OF REPORTS TO COUNCIL 47  
  
RECOMMENDATION  
That the report of the Chief Administrative Officer dated February 27, 2018 being a summary of reports to Council BE RECEIVED.
2. RECOGNITION OF LASALLE VOLUNTEERS 48  
  
Draw for LaSalle Night at Windsor Express Basketball Game tickets held on Friday, March 16, 2018.

## G. BY-LAWS

### RECOMMENDATION

That the following By-laws BE GIVEN first reading:

**8118-** A By-law to enter into an agreement with the County of Essex for the lease of the dog pound facility.

*Clerks Note: Approved by council resolution 55/18. Adopted February 13, 2018.*

**8119-** A By-law to amend By-law 6794 to authorize the execution of a medical tiered response agreement between Essex Windsor EMS, the City of Windsor and County of Essex Fire Services.

### RECOMMENDATION

That by-law numbers **8118** to **8119** BE GIVEN second reading.

### RECOMMENDATION

That by-law numbers **8118** to **8119** BE GIVEN third reading and finally passed.

## H. COUNCIL QUESTIONS

### I. STATEMENTS BY COUNCIL MEMBERS

### J. REPORTS FROM COMMITTEES

### K. NOTICES OF MOTION

### L. MOTION TO MOVE INTO CLOSED SESSION

### M. CONFIRMATORY BY-LAW

### N. SCHEDULE OF MEETINGS

Regular Meeting of Council- March 13, 2018 @ 7:00pm

Committee of Adjustment- March 21, 2018 @ 5:30pm

Regular Meeting of Council- March 27, 2018 @ 7:00pm

Regular Meeting of Council- April 10, 2018 @ 7:00pm

## O. ADJOURNMENT



## REPORT OF CLOSED MEETING OF LASALLE TOWN COUNCIL

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February 13, 2018  
5:30 pm

**Members in attendance:**

Deputy Mayor Marc Bondy  
Councillor Mike Akpata  
Councillor Terry Burns  
Councillor Sue Desjarlais  
Councillor Crystal Meloche  
Councillor Jeff Renaud

**Regrets:**

Mayor Ken Antaya

**Also in attendance:**

Kevin Miller, Chief Administrative Officer  
Rick Hyra, Human Resources Officer  
Dale Langlois, Manager of Finance & Deputy Treasurer (Item #2)  
Julie Columbus, Director of Culture & Recreation (Item #2)  
Mark Masanovich, Manager of Fleet & Facilities (Item #3)  
Peter Marra, Director of Public Works (Items #3 and #4)  
Christine Riley, Town Solicitor (Item #4)

Deputy Mayor Bondy calls the meeting to order at 5:30 pm.

**Disclosures of Pecuniary Interest and the General Nature Thereof**

None.

45/18 Akpata/Renaud

That Council move into closed session at 5:31 pm to discuss the following items:

1. Personal Matters about Identifiable Individuals, Personnel Committee Meeting Minutes dated January 23, 2018, s.239(2)(b)
2. Labour Relations, Proposed 2018 Part-Time Wage Rates, Confidential Report FIN-09-2018, s.239(2)(d)
3. Labour Relations, Facility Operator Review, Confidential Report PW-08-18, s.239(2)(d)
4. Solicitor Client Privilege/Negotiations, Confidential Report CAO-04-18, s.239(2)(f)(k)  
Carried.

J. Columbus, Director of Culture & Recreation enters the room at 6:04 pm.  
D. Langlois, Manager of Finance & Deputy Treasurer enters the room at 6:10 pm.  
D. Langlois, Manager of Finance & Deputy Treasurer leaves the room at 6:15 pm.  
J. Columbus, Director of Culture & Recreation leaves the room at 6:15 pm.  
P. Marra, Director of Public Works, enters the room at 6:15 pm.  
M. Masonovich, Manager of Fleet and Facilities, enters the room at 6:15 pm.  
M. Masonovich, Manager of Fleet and Facilities, leaves the room at 6:31 pm.  
C. Riley, Town Solicitor, enters the room at 6:32 pm.

46/18 Desjarlais/Akpata

That Council move back into public session at 6:42 pm.

Carried.

1. Personnel Committee Meeting Minutes dated January 23, 2018

47/18 Renaud/Desjarlais

That the confidential minutes of the Personnel Committee Meeting dated January 23, 2018 BE ADOPTED as presented and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

2. Proposed 2018 Part Time Wage Rates

48/18 Burns/Desjarlais

That the confidential report of the Manager of Finance & Deputy Treasurer and Human Resources Officer dated February 5, 2018 (FIN-09-2018) regarding the proposed 2018 part-time wage rates BE APPROVED and that Administration BE AUTHORIZED to proceed with the verbal instructions of Council.

Carried.

3. Facility Operator Position

49/18 Akpata/Meloche

That the confidential report of the Director of Public Works dated February 7, 2018 (PW-08-18) recommending the Facility Operator 2 position become a permanent full time position and that Administration BE AUTHORIZED to proceed with the verbal instructions of Council.

Carried.

4. Windsor Utilities Commission Agreement Negotiations

50/18 Burns/Renaud

That the confidential report of the Chief Administrative Officer, Director of Finance, Director of Public Works and Town Solicitor dated February 8, 2018 (CAO-04-18) recommending the Term Sheet as provided by Windsor Utilities Corporation BE EXECUTED by the Chief Administrative Officer and the Mayor; and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

There being no further business, the meeting is adjourned at 6:44 pm.

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Deputy Mayor – Marc Bondy

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Deputy Clerk – Kevin Miller



## THE CORPORATION OF THE TOWN OF LASALLE

### Minutes of the Regular Meeting of the Town of LaSalle Council held on

February 13, 2018

7:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Deputy Mayor Marc Bondy, Councillor Michael Akpata, Councillor Terry Burns, Councillor Sue Desjarlais, Councillor Crystal Meloche, Councillor Jeff Renaud

Administration Present: K. Miller, Chief Administrative Officer, J. Milicia, Director of Finance & Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, J. Columbus, Director of Culture and Recreation, D. Sutton, Fire Chief, D. Hadre, Corporate Communications & Promotions Officer, N. DiGesù, IT Supervisor, L. Jean, Executive Assistant to the Clerk, C. Riley, Town Solicitor, A. Burgess, Supervisor of Planning and Development, P. Funaro, Supervisor of Programming, M. Beggs, Manager of Park & Roads, and D. Langlois, Manager of Finance/Treasurer

#### A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection  
Deputy Mayor Bondy calls the meeting to order at 7:00pm.
2. Disclosures of Pecuniary Interest and the General Nature Thereof  
None.
3. Adoption of Minutes  
51/18  
Moved by: Councillor Desjarlais  
Seconded by: Councillor Meloche  
  
That the minutes of the closed and regular meeting of Council held January 23, 2018 BE ADOPTED as presented.  
  
**Carried.**
4. Mayors Comments  
Deputy Mayor Bondy advises that Mayor Antaya is away on vacation.

#### B. PRESENTATIONS

None.

## **C. DELEGATIONS**

### **1. ROWING CLUB REVISED PROPOSAL**

Kevin Nyman, resident and member of the LaSalle Rowing Club, appears before council to answer questions regarding the revised proposal from the Rowing Club of a financial contribution toward the replacement dock.

52/18

Moved by: Councillor Akpata

Seconded by: Councillor Burns

That the report of the Director of Culture and Recreation dated February 7, 2018 (C&R 2018-05) regarding the revised proposal from the LaSalle Rowing Club of a \$20,000.00 financial contribution toward the replacement dock BE APPROVED; and that the existing agreement between the Town of LaSalle and the Rowing Club BE AMENDED as outlined in the proposal as follows: \$5,000.00 at the start of the project, 5,000.00 upon completion of the replacement dock, \$1,000.00 per year (starting in 2019) for 10 years for a total of \$10,000.00, cleaning the dock as needed, development of a strategic long term plan to ensure the future of the club, which will be shared with the Town of LaSalle if requested and will include application to volunteer at the Town of LaSalle Strawberry Festival and new fundraising efforts; and that the proposal as presented BE UPDATED to remove the "Final quote and design of replacement dock be approved by the LaSalle Rowing Club" and BE EDITED to state that "the Rowing Club be included in the design phase of the dock for input"; and finally that staff proceed with the process to purchase the replacement dock to ensure its design, delivery and installation before summer operations.

**Carried.**

## **D. PUBLIC MEETINGS AND/OR HEARINGS**

### **1. REZONING APPLICATION - WEST SIDE OF DISPUTED ROAD AND NORTH OF BOUFFARD ROAD**

53/18

Moved by: Councillor Burns

Seconded by: Councillor Meloche

That the report of the Supervisor of Planning Services dated January 30, 2018 (DS-04-18) recommending the request of John Herdman, c/o Valente Property Corp (Applicant & Owner) and Dillon Consulting Limited, K Tanner (Agent) to rezone approximately 0.75 hectares of land located on the west side of Disputed Road, north of Bouffard Road from "A" Agricultural Zone to a site-specific Agricultural Zone to allow Mr. Herdman and his family to continue storing and maintaining their farm equipment within the existing buildings at this site BE APPROVED and that two of the three bulk storage silo's be relocated or demolished as one of the silo's straddling the proposed lot line; and that the applicant and the Town of LaSalle enter into a severance agreement to ensure that the subject lands comply with all municipal development standards and servicing requirements, including lot grading, private sanitary sewer system, rear yard drainage, easements, etc., and that easements will be provided for the maintenance and repair of the existing drainage corridor of the Lepain Drain to the satisfaction of the Town Engineer, and that this severance and the subsequent severance will result in the consolidation of land for future development.

**Carried.**



**E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION**

**1. CIVIL MARRIAGE SOLEMNIZATION SERVICE**

54/18

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the report of the Director Council Services/Clerk dated January 28, 2018 (CL-9-18) respecting the appointment of the Executive Assistant to the Clerk and Council Coordinator as civil marriage officiants in accordance with S.228(4) of the Municipal Act 2001, BE APPROVED and consideration BE GIVEN to the necessary by-law during the by-law stage of the agenda.

**Carried.**

**2. AGREEMENT FOR LEASE OF DOG POUND FACILITY**

55/18

Moved by: Councillor Burns

Seconded by: Councillor Meloche

That the report of the Director Council Services/Clerk dated January 26, 2018 (CL-08-18) regarding the request from the Dog Pound Committee to enter into an agreement with the Essex Windsor Solid Waste Authority for the lease of the dog pound facility BE APPROVED and consideration BE GIVEN to the authorizing by-law on the agenda.

**Carried.**

**3. 3 AXLE LIVE BOTTOM TRAILER PURCHASE 2018**

56/18

Moved by: Councillor Burns

Seconded by: Councillor Meloche

That the report of the Manager of Roads and Parks and the Superintendant of Roads and Drainage dated January 31, 2018 (PW-06-18) regarding a 3 Axle Live Bottom Trailer Purchase BE RECEIVED and that a 2018 Trout River 3 Axle Trailer, Model SC-39-S2 with a Shouldering Attachment and Auto Greaser be purchased from Carrier Centers at cost of \$116,650.00 plus HST.

**Carried.**

**4. BOAT RAMP RATES**

57/18

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the report of the Manager of Finance and Deputy Treasurer dated January 23, 2018 (FIN-07-2018) regarding the 2018 Boat Ramp user rate changes BE APPROVED and that the Schedule of Fees BE AMENDED accordingly.

**Carried.**

5. HOWARD/BOUFFARD AREA MASTER DRAINAGE PLAN

58/18

Moved by: Councillor Renaud

Seconded by: Councillor Burns

That the report of the Director of Public Works dated February 5, 2018 (PW-07-18) regarding the Howard/Bouffard Area Master Drainage Plan BE RECEIVED and that Administration BE AUTHORIZED to seek proposals for a master drainage plan for the Howard/Bouffard Area.

**Carried.**

6. AMO CORRESPONDENCE- FIRE MEDIC PROTECTION NEEDED FOR MUNICIPAL GOVERNMENTS

59/18

Moved by: Councillor Burns

Seconded by: Councillor Meloche

That the correspondence from the Association of Municipalities of Ontario dated February 2, 2018 regarding legislated protection from arbitrators imposing fire medic pilots or programs on unwilling municipalities BE SUPPORTED through the following resolution:

**WHEREAS** Bill 160, the *Strengthening Quality and Accountability for Patients Act* amended the *Ambulance Act* to permit the Ministry of Health and Long Term Care to enable two pilot projects hosted by willing municipal governments to allow fire fighters, certified as paramedics, to treat patients while on duty with a fire department; and

**WHEREAS** the Government of Ontario is committed to proceeding with the pilots and enabling the fire-medic model despite the absence of objective evidence to show that it would improve patient outcomes or response times; and

**WHEREAS** the current interest arbitration model, particularly in the fire services sector, allows arbitrators to impose awards on unwilling employers that directly impact the employer's ability to determine how it will deploy its workforce, as evidenced by the experience of many municipalities in regards to the 24-hour shift; and

**WHEREAS** in the absence of legislative protection, unwilling municipalities may be forced to enter into a pilot or adopt a fire-medic model as a result of interest arbitration; and

**WHEREAS** the Association of Municipalities of Ontario and its municipal members have called on the Government of Ontario to introduce legislative amendments to the *Fire Protection and Prevention Act, 1997* and the *Ambulance Services Collective Bargaining Act* to preclude arbitrators from expanding the scope of work for fire fighters and paramedics respectively through interest arbitration awards; and

**WHEREAS** there is precedent for a restriction on the scope of jurisdiction of arbitrators in section 126 of the *Police Services Act* which precludes arbitrators from amending the core duties of police officers; and

**WHEREAS** the Government of Ontario has committed that no unwilling municipal government will have a fire-medic pilot or program imposed upon them.

**NOW THEREFORE** be it resolved that:

1. The Town of LaSalle calls on the Government of Ontario to act immediately so that legislative amendments, that will protect unwilling municipalities from being forced by arbitrators to have a fire medic pilot or program, are placed within the upcoming Budget Bill before the Ontario Legislature rises for the provincial election.
2. A copy of this resolution be forwarded to Premier Kathleen Wynne, Office of the Premier; Hon. Dr. Eric Hoskins, Minister of Health and Long Term Care; Hon. Marie-France Lalonde, Minister of Community Safety and Correctional Services; Hon. Kevin Flynn, Minister of Labour, Hon. Bill Mauro, Minister of Municipal Affairs; the County of Essex, Local Members of Provincial Parliament, local Members of Parliament and the Association of Municipalities of Ontario.

**Carried.**

7. MARIJUANA TAX REVENUE- TOWN OF LAKESHORE

60/18

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That correspondence received from the Town of Lakeshore dated January 22, 2018 regarding Marijuana Tax Revenue BE SUPPORTED through the following resolution:

**WHEREAS** marijuana will soon be available for purchase through retail outlets in Canada;

**WHEREAS** the sale of marijuana will generate new tax revenues;

**WHEREAS** the Government of Canada and the Government of Ontario have been actively discussing how to distribute the new tax revenues generated by the sale of marijuana;

**WHEREAS** the Government of Canada and the Government of Ontario have thus far not agreed to distribute any of the new tax revenues generated by the sale of marijuana to municipalities directly;

**WHEREAS** municipalities are responsible for critical infrastructure projects such as roads, bridges, water treatment and delivery of potable water;

**WHEREAS** municipalities face a significant challenge in funding critical infrastructure projects and have limited options for increasing revenues, aside from raising property taxes, which negatively impacts all taxpayers; and

**WHEREAS** the new tax revenues generated from the sale of marijuana, could be used to help offset infrastructure costs for municipalities.

**NOW THEREFOR BE IT RESOLVED** that the Government of Canada and the Government of Ontario be urged to allocate a proportionate share of the new tax revenues generated from the sale of marijuana, to municipalities directly;

**BE IT FURTHER RESOLVED** that the Government of Canada and the Government of Ontario be urged to create a fund, similar to the Gas Tax Fund and the Clean Water and Wastewater Fund, from the new tax revenues generated by the sale of marijuana, to provide funding to municipalities for infrastructure projects;

**BE IT FURTHER RESOLVED** that a copy of this motion be sent to the Right Honourable Justin Trudeau, Prime Minister of Canada, Mr. Andrew Scheer,

Leader of the Conservative Party of Canada, Mr. Jagmeet Singh, Leader of the New Democratic Party of Canada, Ms. Elizabeth May, Leader of the Green Party of Canada, all Members of Parliament, the Honourable Kathleen Wynne, Premier of Ontario, Mr. Patrick Brown, Leader of the Progressive Conservative Party of Ontario, Ms. Andrea Horwath, Leader of the New Democratic Party of Ontario, and all Members of Provincial Parliament of Ontario; and

**BE IT FURTHER RESOLVED THAT** a copy of this Motion be sent to the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO) for consideration, the County of Essex and local Members of Parliament.

**Carried.**

**F. INFORMATION ITEMS TO BE RECEIVED**

**1. FAMILY DAY 2018**

61/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That the report of the Director of Culture and Recreation dated February 7, 2018 (C&R 2018-06) regarding Family Day 2018 schedule of activities BE RECEIVED.

**Carried.**

**2. 2017 CRAFT BEER FESTIVAL FINANCIAL RESULTS**

62/18

Moved by: Councillor Burns

Seconded by: Councillor Renaud

That the report of the Manager of Finance & Deputy Treasurer dated January 30, 2018 (FIN-08-2018) regarding the financial results of the 2017 Craft Beer Festival which resulted in a deficit of \$357.23 BE RECEIVED.

**Carried.**

**3. SUMMARY OF REPORTS TO COUNCIL**

63/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Burns

That the report of the Chief Administrative Officer dated February 13, 2018 being a summary of reports to Council BE RECEIVED.

**Carried.**

**G. BY-LAWS**

64/18

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That the following By-laws BE GIVEN first reading:

**8112-** A Bylaw to amend Zoning Bylaw No. 5050, the Town's Comprehensive Zoning Bylaw, as amended.

**8113-** A Bylaw to authorize amending agreement No. 1 with the Ministry of Infrastructure to establish the Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement.

**8114-** A Bylaw to amend Zoning Bylaw No. 5050, the Town's Comprehensive Zoning Bylaw, as amended.

**8115-** A Bylaw to amend Bylaw 7865 being a Bylaw to Authorize Civil Marriage Solemnization Services in the Town of LaSalle.

**8116-** A Bylaw to assume part of Block 24, Plan 12M-433 designated as Part 1 on Reference Plan 12R-27123 and Block 25, Plan 12M-433 as a public highway.

**Carried.**

65/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That by-law numbers **8112** to **8116** BE GIVEN second reading.

66/18

Moved by: Councillor Burns

Seconded by: Councillor Renaud

That by-law numbers **8112** to **8116** BE GIVEN third reading and finally passed.

**Carried.**

#### **H. COUNCIL QUESTIONS**

Councillor Burns requests an Administrative Report outlining causes, number and frequency of Watermain breaks and how these occurrences can be reduced in the future.

#### **I. STATEMENTS BY COUNCIL MEMBERS**

Councillor Burn thanks the Department of Public Works for being on top of the plowing and salting of roads during the recent snow fall and congratulates them on a job well done.

#### **J. REPORTS FROM COMMITTEES**

None.

#### **K. NOTICES OF MOTION**

None.

#### **L. MOTION TO MOVE INTO CLOSED SESSION**

#### **M. CONFIRMATORY BY-LAW**

67/18

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That the following By-law #8117 BE GIVEN first reading.

**Carried.**

68/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That By-law number #8117 BE GIVEN second reading.

**Carried.**

69/18

Moved by: Councillor Renaud

Seconded by: Councillor Burns

That By-law number #8117 BE GIVEN third reading and finally passed.

**Carried.**

**N. SCHEDULE OF MEETINGS**

Committee of Adjustment- February 21, 2018 @ 5:30pm

Regular Meeting of Council- February 27, 2018 @ 7:00pm

Regular Meeting of Council- March 13, 2018 @ 7:00pm

Committee of Adjustment- March 21, 2018 @ 5:30pm

Regular Meeting of Council- March 27, 2018 @ 7:00pm

**O. ADJOURNMENT**

Meeting adjourned at the call of the Chair 7:24 pm.

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Deputy Mayor: Marc Bondy

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Deputy Clerk: Kevin Miller



## The Corporation of the Town of LaSalle

<b>Date:</b>	February 15, 2018	<b>Report No:</b>	DS-00-2018
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	Figure 1
<b>Department:</b>	Development & Strategic Initiatives		
<b>Prepared By:</b>	Allen Burgess, MCIP, RPP. Supervisor of Planning & Development Services	<b>Policy References:</b>	Official Plan Zoning By-law 5050
<b>Subject:</b>	Application to Remove the Holding Symbol	<b>Our File No:</b>	Z-03-18
<b>Registered Owner :</b>	Michael Herbert & Bianca Rota-Herbert		
<b>Location of Application:</b>	695 sq. metres of land, located along the north side of Outram Avenue west of Malden Road, located to the rear of lands municipally known as 1539 Stuart Blvd.		

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### **RECOMMENDATION:**

Based on the information provided within this report, it is recommended that:

- Approval in principle be granted to this holding zone symbol removal application;
- A draft by-law to remove the holding zone symbol and a development agreement be prepared and brought back for adoption once the necessary agreement has been executed by the applicant to the satisfaction of the Town of LaSalle;

### **REPORT:**

#### **Introduction:**

This report is intended to provide members of Council with comments and recommendations regarding an application that has been submitted requesting Council approval for the removal of the holding zone symbol from approximately 695 sq. metres of land, located along the north side of Outram Avenue west of Malden Road, located to the rear of lands municipally known as 1539 Stuart Blvd. If approved, this application would allow one (1) new single detached dwelling to be constructed on the existing lot located on Outram Avenue.

Figure 1 attached depicts the location of the lands affected by this application.

## **OFFICIAL PLAN:**

The Official Plan for the Town of LaSalle designates the lands subject to this application "Residential". A broad range of residential dwelling unit types are permitted within this designation, including single-unit detached, semi-detached, townhouse and apartment type dwelling units.

Section 3.3.1 of the Official Plan contains a set of goals for lands designated residential, including the following:

*"To broaden the range of housing options available to existing and future residents of the town by encouraging the production of a more diverse and affordable mix of housing that is capable of meeting the needs of all households, including households with special needs. The provision of mixture of housing forms, sizes, tenures and affordable housing types, including both public and private sector sponsored housing are to be encouraged."*

*"To promote and encourage private landowners, developers and builders to undertake residential intensification activities in areas of the town where a full range of municipal infrastructure, community facilities and goods and services are readily available. Residential intensification includes infilling, conversions and redevelopment and will be encouraged in certain areas of the town as a means of increasing the supply of affordable rental and ownership housing."*

It is my opinion application to remove the holding symbol and the subsequent construction of a single detached dwelling is in keeping with the policies and the intent of the approved Official Plan of the Town of LaSalle.

## **ZONING:**

The property is an "infill lot" surrounded by existing single detached dwellings constructed in mid-90's. Zoning By-law No. 5050 currently zones the lands subject to the application "Residential One Holding – R1 (h)". The size and shape of the proposed lot will meet and/or exceed the "R1" zone requirements.

## **Comments and Discussion:**


In assessing the merits of this application the following comments are offered for Council's consideration:

- i) The Applicant shall be required to enter into a development agreement with the Town to ensure that the property complies with all municipal residential development standards and servicing requirements, including lot grading, front yard drainage, storm, sanitary and water connections, easements, etc;
- ii) This property is part of a concurrent severance application that will be heard by the Committee of Adjustment on March 21, 2018;




- iii) The applicant intends to maintain the existing garage on the subject property, securities will be taken to ensure either a home is constructed on subject lands or the accessory garage is demolished within one year of the registration of the agreement. Additional steps will need to be taken to ensure the existing grade of the garage is incorporated into the lot-grading plan for this property.
- iv) Cash-in-lieu of parkland in the amount of \$750 lot will need to be paid by the Applicant;
- v) The owner will be required to plant street trees between the street and the property line, and they shall be spaced every 30 feet.

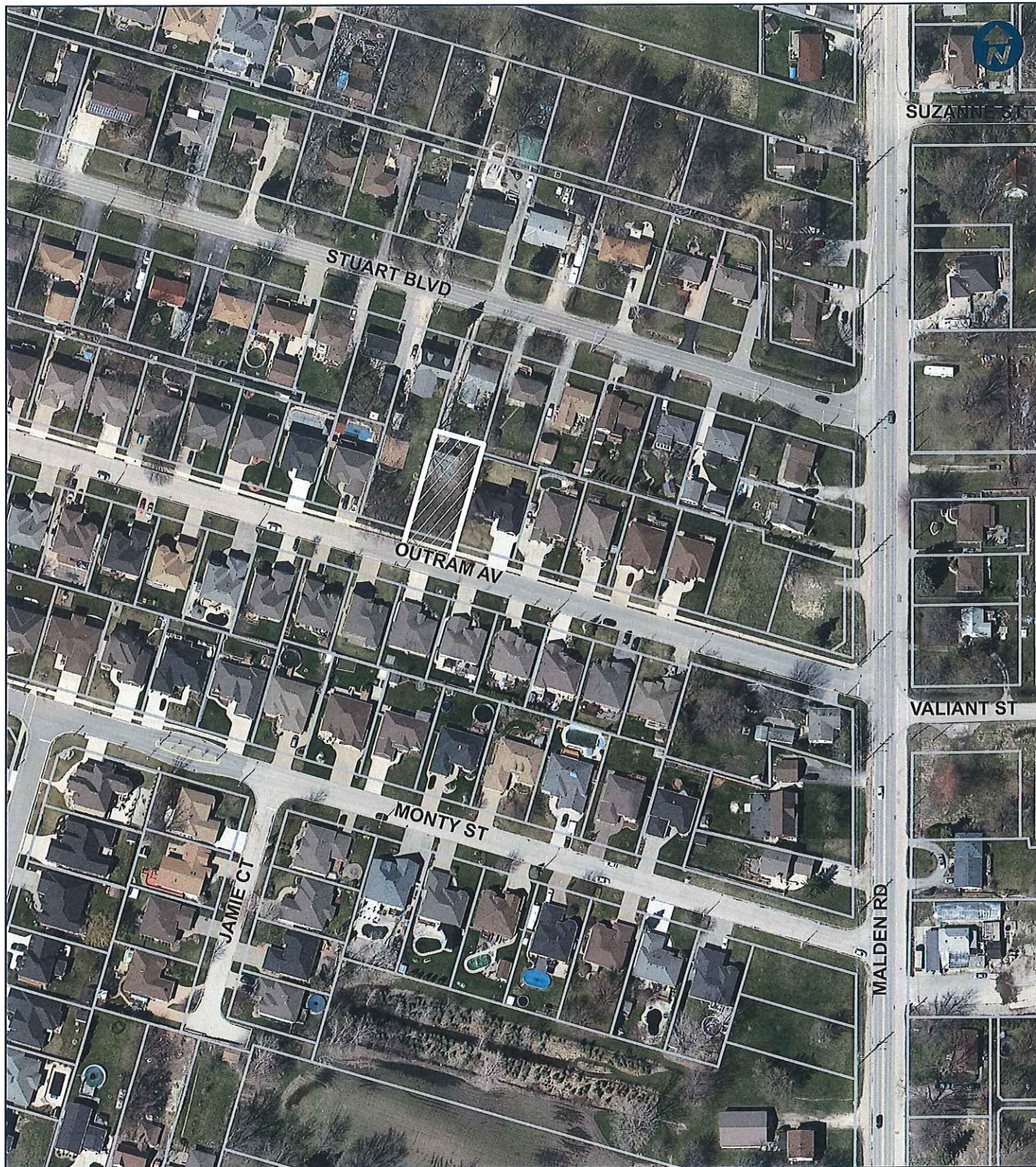
Respectfully,

*for* 

A. Burgess, MCIP, RPP.  
Supervisor of Planning &  
Development Services

Reviewed by:						
CAO	Finance	Clerk	Environmental Services	Development & Strategic Initiatives	Culture & Recreation	Fire
						





Legend:



Subject Lands

Title:

## FIGURE 1 - KEY PLAN



Scale: 1:1000

File No: Z-03-2018

Prepared For: Planning Dept.

Applicant: Michael & Bianca Hebert

Prepared By: DSI

Date: February 22, 2018

Notes: This document is not a Legal Plan of Survey.





**The Corporation of the Town of LaSalle**

**Minutes of a meeting of the Culture and Recreation - Parks Advisory Committee  
Meeting**

January 18, 2018, 9:00 a.m.  
Sandwich West Room  
2nd Floor LaSalle Civic Centre  
5950 Malden Road

Present: Councillor Crystal Meloche  
Councillor Sue Desjarlais  
Councillor Mike Akpata  
J. Columbus, Director of Culture & Recreation  
P. Marra, Director of Public Works  
P. Funaro, Supervisor of Programming  
M. Beggs, Manager of Parks and Roads  
M. Masonovich, Manager of Fleet & Facilities  
K. Scherer, Assistant to the Director of Culture & Recreation

1. **Call to Order**
2. **Disclosures of Pecuniary Interest and the General Nature Thereof**
3. **Adoption of Minutes from Previous Meeting**

**Moved By:** Councillor Meloche

**Seconded By:** Councillor Desjarlais

That the minutes of the meeting of the Culture and Recreation - Parks Advisory Committee dated Tuesday December 12, 2017 BE ADOPTED as presented.

**Carried.**

#### **4. Business Arising from the Minutes**

##### **4.1 Correspondence Received from Skate LaSalle**

J. Columbus indicated that Skate LaSalle has requested an update on an enclosed bulletin board that was approved by the Advisory Committee in April, 2013.

It was generally agreed upon by the committee that J. Columbus would follow up with a meeting on site to determine a location and specific details for the bulletin board. Note: no formal Motion was made.

##### **4.2 Correspondence Received from LaSalle Stompers**

J. Columbus reported on an inquiry from the LaSalle Stompers regarding their advertising & sponsorship request. M. Akpata indicated that the Town must have the last right of refusal and that it must fit with the value statement of the Town.

It was generally agreed upon by the committee that staff would follow up with Kevin Miller on past advertising and building sponsorship. Note: no formal Motion was made.

#### **5. New Business**

##### **5.1 Corporate Challenge**

J. Columbus indicated that the Corporate Challenge organizers have requested that we shut down the splash pad to the public this year for them to operate their event.

S. Desjarlais indicated that the splash pad & playground are accessible public spaces not intended to be closed for private rental.

##### **5.2 Boat Ramp Rates**

D. Langlois recommended increasing the boat ramp rates to \$13/Daily as of July 1, 2018 & \$150/Seasonal as of January, 2019.

**Moved By:** Councillor Meloche

**Seconded By:** Councillor Akpata

That the report of the Director of Finance & Treasurer and the Manager of Finance & Deputy Treasurer dated January 15, 2018 (FIN-04-2018) recommending that the proposed 2018 boat ramp user rates, be ENDORSED and APPROVED.

**Carried.**

### **5.3 Signage Regarding Dogs Being Permitted in the Vollmer**

General discussion arose regarding dogs & service animals as well as cell phone use in dressing rooms at the Vollmer complex. S. Desjarlais & M. Akpata indicated that service dogs only, are permitted into the Vollmer Complex. J. Columbus confirmed there is a Town policy and that the enforcement of cell phone rules should be the responsibility of the user group, that the user group should receive a copy of these rules which they should then provide to their parents as part of their information package.

It was generally agreed upon by the committee that M. Masanovich would review the current signage to refine it and break it into 2 separate signs to be posted at the Vollmer complex. Note: no formal Motion was made.

### **5.4 Walking Track/Fitness Update**

J. Columbus reported that a goal of the Culture & Recreation department is to increase usage of the Vollmer facility & that Pathway to Potential has provided \$2,000 for the 2018 Walk this Way program, which invites people to walk the track for free. J. Columbus indicated that promotion is being done through social media, signage, flyers and that the number of users in the first week was greater than the total number of users for the whole of last year. J. Columbus indicated that she is working with facilities & HR to re-route traffic upstairs.

It was generally agreed upon by the committee that the above-mentioned information be received. Note: no formal Motion was made.

## **6. Next Meeting**

The next scheduled meeting will be held on Thursday February 15, 2018 at 9:00am.

## **7. Adjournment**

The meeting is adjourned at the call of the Chair at 10:15am



February 1, 2018

Association of Municipalities of Ontario (AMO)  
200 University Avenue, Suite 801  
Toronto, Ontario M5H 3C6  
Email: [amo@amo.on.ca](mailto:amo@amo.on.ca)

Rural Ontario Municipal Association  
200 University Avenue, Suite 800  
Toronto, Ontario M5H 3C6  
Email: [roma@roma.on.ca](mailto:roma@roma.on.ca)

Ontario Municipalities

Re: Offering School Property to Municipalities

Dear Sir/Madam,

At its regular council meeting of January 15, 2018, Essex Town Council discussed the ongoing issue of school closures throughout Ontario. These school closures in many cases result in properties that are left as vacant and unused for substantial periods of time and this often results in properties that not only become eyesores for the affected communities but as well often have further negative impacts on the social and economic development of that community and its municipality.

Many municipalities might be interested in purchasing these properties for development and sustainment as a hub in their community. However the feasibility of this certainly becomes more daunting and for some municipalities even impossible when municipalities that are interested in purchasing must first (pursuant to current regulations) purchase these properties at fair market value with taxpayer dollars and then may need to spend further taxpayer monies in order to retrofit and/or remediate the building (s) on these properties.

Given the fact that these properties were already originally purchased and developed into schools using taxpayer dollars we ask that consideration be given to the fact that the taxpayers should not again have to purchase these properties at fair market value if the intent



is for the particular Municipality to develop and/or sustain these properties for the betterment of its community.

As a result of the discussion the following resolution was passed by Essex Town Council at its January 15, 2018 regular meeting:

Moved by Councillor Bondy  
Seconded by Councillor Voakes

**(R18-01-013) That** the Town of Essex send a request to the Association of Municipalities of Ontario (AMO), ROMA and all other municipalities in Ontario requesting that when schools boards make decisions to close schools, that they have to offer the building to the local municipality for a dollar.

**Carried**

Council believes that providing the opportunity to purchase the buildings for a dollar would give municipalities a meaningful opportunity to ensure that these properties remain a key hub for social and economic development in their respective communities.

Should you have any questions or comments regarding this matter, please feel free to contact the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read "Robert Auger".

Robert Auger, L.L.B.  
Clerk, Legal and Legislative Services  
Town of Essex  
Email: [rauger@essex.ca](mailto:rauger@essex.ca)

RA/Im



## TOWN OF LAKESHORE

419 Notre Dame St.  
Belle River, ON N0R 1A0

January 22, 2018

Honourable Kathleen Wynne, Premier  
Legislative Building, Room 281  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Wynne:

### **RE: POPULATION GROWTH PROJECTIONS**

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At their meeting of January 16, 2018 the Council of the Town of Lakeshore duly passed the following resolution.

576-01-2018

Councillor Wilder moved and Deputy Mayor Fazio seconded:

**That:**

**WHEREAS** municipalities are required to create and implement master plans and asset management plans, as part of prudent financial planning;

**WHEREAS** population growth projections and estimates are a key foundational component, relied upon in creating master plans and asset management plans, as part of prudent financial planning;

**WHEREAS** population growth projections and estimates are simply estimates of future events, often several years into the future, and are highly susceptible to ultimately being inaccurate, due to changes in circumstances, such as economic conditions and housing patterns;

**WHEREAS** both upper-tier municipalities and lower-tier municipalities often prepare their own growth projections and estimates, which can result in a significant discrepancy between their respective, anticipated population numbers in future years;

**WHEREAS** lower-tier municipalities are essentially forced to accept and rely upon upper-tier municipalities growth projections and estimates, regardless of whether those projections and estimates reflect reality; and

**WHEREAS** inaccurate growth projections and estimates, negatively impacts municipal financial planning, resulting in significant financial difficulties for municipalities.



**NOW THEREFORE BE IT RESOLVED** that the Government of Ontario be urged to grant more autonomy to lower-tier municipalities, to adopt and rely upon their own growth projections and estimates, especially for financial planning purposes;

**BE IT FURTHER RESOLVED** that the Government of Ontario be urged to create a mechanism, whereby lower-tier municipalities can more easily dispute growth projections and estimates of upper-tier municipalities;

**BE IT FURTHER RESOLVED** that the Government of Ontario be urged to require upper-tier municipalities to update growth projections and estimates, when reality indicates that the previous projections and estimates are inaccurate and unreliable;

**BE IT FURTHER RESOLVED** that a copy of this motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Patrick Brown, Leader of the Progressive Conservative Party, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

**BE IT FURTHER RESOLVED THAT** a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

**Motion Carried Unanimously**

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,



Mary Masse  
Clerk

/cl

cc: Hon. Patrick Brown, Leader of Progressive Conservative Party  
cc: Hon. Andrea Horwath, Leader of New Democratic Party  
cc: Members of Provincial Parliament in Ontario  
cc: Association of Municipalities Ontario (AMO)  
cc: Via Email - All Ontario Municipalities



## The Corporation of the Town of LaSalle

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<b>Date</b>	February 19, 2018	<b>Report No:</b>	FIRE 18-04
<b>Directed To:</b>	Mayor & Members of Council	<b>Attachments:</b>	Proposed Agreement
<b>Department:</b>	LaSalle Fire Service	<b>Policy References:</b>	By-law 6794
<b>Prepared By:</b>	Dave Sutton, Fire Chief		
<b>Subject:</b>	MEDICAL TIERED RESPONSE AGREEMENT Renewal		

### RECOMMENDATION:

It is recommended that Council approve and authorize by by-law, the execution of the proposed agreement for medical tiered response with Essex-Windsor EMS.

### REPORT:

LaSalle Fire Service has been participating in a medical tiered response program with Essex-Windsor EMS for some time. The operating agreement provides for periodic review and renewal by any party as required. While the fundamental operational elements and obligations remain unchanged, Essex-Windsor EMS is proposing some minor revisions to the agreement to reflect recent changes in the deployment of their services, and to provide consistency among parties to the agreement.

The revised agreement clarifies the criteria for fire department activation due to limited resources from the criteria based on availability of ambulances from specific bases, to a criteria based on system-wide resource distribution and availability. The revised agreement also provides for exclusions for tiered response to various health care facilities where advanced medical care is available on site.

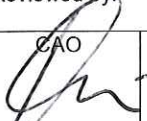
To provide for the flexibility of administrative processes among the participating parties, the authorizing signature lines have been amended to allow for either a delegated authority signature or a resolution of Council process. As the agreement directly relates to levels of service as determined by Council, no change is recommended to our municipal process of Council resolution and authorizing by-law.

The recommended changes are intended to further streamline required tiered responses. The service delivery aspects of the agreement continue to serve the needs of the community and are sustainable for the fire service.

Respectfully,



Dave Sutton  
Fire Chief / C.E.M.C

Reviewed by:							
CAO	Treasury	Clerks	Public Works	Planning	Culture & Rec	Building	Fire
							

# MEDICAL TIERED RESPONSE AGREEMENT

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BETWEEN:

Essex Windsor EMS

(EWEMS)

-and-

(Fire Services)

The following agreement defines the criteria for EWEMS to initiate a Medical Tiered Response request for Fire Services. It is understood that the Windsor Central Ambulance Communications Centre (W-CACC) is the communication link between EWEMS and local Fire Services. W-CACC is responsible for all Medical Tiered Response communication between the agencies.






































It is assumed that Fire Services will be tiered to calls in which their assistance is required as part of their responsibilities identified in the Fire Protection and Prevention Act, 1997 and any other applicable provincial and municipal legislation.

The Medical Tiered Response Agreement is a separate document that encompasses the following Emergency Call Types, Response Criteria Table and associated definitions;

## **Emergency Call Types**

- a) Multi-Casualty Incidents
- b) Industrial Accidents
- c) Entrapment, Extrication and other Rescues
- d) Motor Vehicle Collision requiring EWEMS

**Response Criteria Table**

Fire Service	Cardiac Respiratory Arrest	Airway Obstruction	Unconscious Unresponsive	Limited Resource	When requested by Paramedics
Windsor					
Lakeshore					
LaSalle					
Amherstburg					
Essex					
Kingsville					
Tecumseh					
Leamington					

**Definitions:**

**Fire Services include:**

- City of Windsor
- Town of Lakeshore
- Town of LaSalle
- Town of Amherstburg
- Town of Essex
- Town of Kingsville
- Town of Leamington
- Town of Tecumseh



## **Industrial Accident**

An injury at an industrial or construction setting that meets what is defined or perceived as a *critical injury* or involves entrapment.

*\*\* Ford Canada, accessed from Henry Ford Boulevard is not included in Windsor Fire & Rescue Response area. Ford Security must be contacted*

## **Critical Injury**

Places life or limb in jeopardy including, but not limited to;

Patient is unconscious **or**

Possibility of substantial loss of blood **or**

Possibility of fracture to leg or arm but not finger or toe **or**

Amputation of leg, arm, hand or foot, but not finger or toe **or**

Consists of burns to major portion of body **or**

Causes loss of sight in an eye

## **Motor Vehicle Collision (MVC) includes any of the following;**

Code 4 EMS response for a MVC including;

Air bag deployment **or**

Entrapment of occupants **or**

Hazards including but not limited to; electrical wires down, vehicle fluids leaking, natural gas leaks and ice or water rescue

## **Cardiac/ Respiratory Arrest**

Cardiac Arrest is the sudden, unexpected loss of heart function (pulse rate), breathing (respiratory rate) and consciousness (awareness of self and surroundings). Respiratory Arrest is the sudden, unexpected loss of breathing (respiratory rate) and consciousness (awareness of self and surroundings) but will still have a palpable pulse rate.

## **Airway Obstruction**

Is the partial or complete blockage of the breathing passages to the lungs. Without intervention, will lead to Cardiac/respiratory Arrest

## **Unconscious Unresponsive**

Is the Interruption of awareness of oneself and one's surroundings, lack of the ability to notice or respond to stimuli in the environment. Without intervention, may lead to Cardiac/Respiratory Arrest.

## **Limited EMS Resource Deployment**

Normal EMS Resource deployment is when twelve (12) ambulances are strategically located in the twelve (12) ambulance stations located throughout the region. When volumes demand increases, resources are deployed and ultimately EMS can move to limited status.

EMS has coded resource status as follows;

Yellow is when EMS Resources (ambulances) are equal to or less than six (6) available ambulances in the region.

Red is when EMS Resources (ambulances) are equal to or less than two (2) available ambulances in the region

Black is when EMS Resources (ambulances) are depleted and zero (0) ambulances are available in the region

Fire Service can be tiered on a Life or Limb initial response (Code 4) when EMS resources are in Red or Black Status only. Fire will not be tiered to long term care residents at any time or due to Code 3 delay in response enacting.

## When Requested by Paramedics

When an EMS resource is on scene and requires the assistance of the Fire Services for the following, but not limited to;

Lift assistance that overwhelms the resources of the EMS Crew **or**

Extrication for a scene that requires the expertise and resources of the Fire Services **or**

Access and egress to the scene utilizing the staff and resources of the Fire Services **or**

MVC that is not identified upon receipt of response **or**

Hazardous scene

## Exceptions

Fire Services shall not be Tiered for medical response when the following apply;

- When CACC is made aware the patient is to have a Do Not Resuscitate Validity Form **OR**
- The response is to a Long Term Care facility or Health Care facility where the staff are able to provide the same level of service or higher than as the responding Fire Service. Please refer to Schedule A

NOTE: Schedule A is a list of organizations and location which Fire Services should be Tiered for a Medical Assist. Schedule A is compiled from the Erie St. Clair LHIN. The schedule, although comprehensive, may not be reflective of the entire list of organizations. This list may be amended, expanded or lessened upon review of the status of ESCLHIN data set.

As a basic rule, Fire Services should not be Tiered for a Medical Assist to;

- Doctor Offices
- Dentist Offices
- Family Health Teams
- Nurse Practitioner Led Offices
- Hospitals
- Hospice
- Community Health Centres



## **Disclosure**

This agreement recognizes that the fire services may not be able to respond when occupied with a fire or for any other reason as determined by the senior on-duty fire officer. Further, Fire Service response is based upon circumstances and resources available at the time of the occurrence. This Medical Tiered Response Agreement will be maintained, reviewed and revised as required by the agencies involved.

Windsor CACC will not be held responsible for any associated financial cost with the application or interpretation of this agreement.

## **Tiered Medical Response Fire Service Grant**

As per the Essex County Council Report 2007-R0005-LA-07-18-BB (attached), Fire Service Annual Grant, Essex Windsor EMS will grant the following Fire Services One Thousand dollars (\$1,000) per defibrillator;

- City of Windsor
- Town of Tecumseh
- Town of LaSalle
- Town of Lakeshore
- Town of Amherstburg
- Town of Essex
- Town of Kingsville

The grant funding is intended for the ongoing preventative maintenance programs of each defibrillator, replacement of defibrillators, ongoing supplies and associated training. At the commencement of each calendar year, each Fire service must submit an inventory list of Tiered Response Defibrillator to determine eligibility for the grant funding.

## **Expendable Medical Equipment/Supplies**

Essex Windsor EMS will supply expendable medical supplies used by the Fire Service partners at medical response incidents. Such items include;

- Medical oxygen cylinders
- Defibrillator Pads
- Oxygen Masks
- Oropharyngeal airways
- Burn gel dressings
- Suction canisters

Replacement of supplies will be on a one for one basis and must be associated to a medical response. A Windsor CACC Ambulance Run Number must be placed with any orders. In some circumstances Fire Service may replace from the EMS Ambulance, understanding this should not delay transport or reduce stock in the ambulances below Standard.

If expendable supplies are scheduled to expire, EWEMS will exchange such equipment no later than six (6) months prior to the expiry date. Any items expiring within six (6) months or have expired, are the responsibility of the Fire Service to replace.

EWEMS will share vendors' lists and pricing to ensure the Fire Services experience the same pricing template as EWEMS.

### **Defibrillators**

It is understood that the Fire Service defibrillators are the property of the individual Fire Services. Replacement or enhancement of defibrillators is also the responsibility of each Fire Service. EWEMS will provide guidance and consultation on the selection of any defibrillators to ensure compatibility and compliance, with both EMS and Public Access Defibrillation (PAD)

EWEMS will ensure Fire Services are aware of any future EWEMS replacement plans or decisions to ensure compatibility and compliance and to ensure any replacement is fiscally responsible to all parties.

### **Defibrillator Preventative Inspection Program (PIP)**

EWEMS will coordinate a contract to ensure each Fire Service defibrillator is inspected by the manufacturer biometrics department. Preventative Inspection Program (PIP) reports on each defibrillator listed in the Grant Funding Inventory must be submitted annually to EWEMS for verification of Grant Funding responsibilities.

Ongoing maintenance and damage repair is the responsibility of the Fire Service.

## **Continuing Quality Assurance (CQI)**

### **Training**

EWEMS, in collaboration with the Fire Services and local medical direction will review the current International Liaison Committee On Resuscitation (ILCOR) guidelines, the current MOH&LTC Standards of Practice in Resuscitation, the Ontario Base Hospital Group (OBHG) protocols and the direction of the Provincial Medical Advisory Committee (MAC) to determine the current and future best practice in developing a robust, comprehensive and consistent resuscitation training curriculum to be delivered the respective fire services.

The intent is to deliver comprehensive, seamless and consistent resuscitation to the residents and visitors of Windsor and Essex County.

EWEMS, local medical direction and the fire services agree to train the trainers to allow for the local fire service to schedule, maintain and review the training provided. The medical director has oversight of all training being delivered to the local fire services.

EWEMS and the local fire services agree to utilize and share any resources or equipment to provide the ongoing annual training.

Training shall be completed annually and be comprised of:

- CPR
- AED Operation
- Review of current ILCOR and Provincial Protocols
- Review of local Protocols and equipment

Costs associated for all training is the responsibility of the individual Fire Service.

### **Call Response Audit**

Upon completion of any Medical Assist Response (MAR), the Fire service shall, as soon as operationally feasible;

- Complete a MAR form and submit to EWEMS
- Download the applicable AED data and send to EWEMS, if available
- If Download is not available, Professional Standards Division will arrange for a defibrillator loaner while the download process is complete.
- Submit a expendable supply replacement form to EWEMS

Upon receipt of the above, EWEMS will, as soon as operationally feasible;

- Review the MAR form and attach to the corresponding eACR
- Review the AED download and attach to the corresponding eACR
- Review the AED download and complete a CPR Process report and submit to the applicable Fire Service
- Review and complete a restocking of the resupply order and notify the applicable Fire Service.

This agreement shall remain in force until any party provides written notification of their intent to change or discontinue the practices herein referenced. This Agreement shall be reviewed by all parties at the request of any participating agency.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ 2018

\_\_\_\_\_  
Chief Essex Windsor EMS  
Bruce Krauter

\_\_\_\_\_  
Municipal signatory and Title



## The Corporation of the Town of LaSalle

<b>Date</b>	February 20, 2018	<b>Report No:</b>	Fire 18-05
<b>Directed To:</b>	Mayor & Members of Council	<b>Attachments:</b>	Draft Regulations
<b>Department:</b>	Fire Service	<b>Policy References:</b>	By-Law 6073 Establishing & Regulating By-Law
<b>Prepared By:</b>	D. Sutton, Fire Chief		
<b>Subject:</b>	<b>Public Consultation on Proposed Regulations</b> - Mandatory training and certification for fire service personnel - Mandatory Community Risk Assessments for municipal fire protection		

### **RECOMMENDATION:**

It is recommended that Council receive the report of the Fire Chief regarding the proposed draft regulations affecting the delivery of municipal fire services, and further that Council support the recommended comments to the Ministry of Community Safety and Correctional Services (MCSCS) through the public consultation process, prior to the close of public comment on March 11, 2018.

### **REPORT:**

On January 25, the Ministry of Community Safety and Correctional Services (MCSCS) released two proposed regulations under the *Fire Protection and Prevention Act, 1997* (FPPA) related to new requirements for:

1. Mandatory training and certification for firefighters; and
2. Community risk assessments to inform the delivery of fire protection services.

The MCSCS is seeking public feedback on both regulations. Comments are due March 11, 2018. The draft regulations are attached for review and information purposes. It is not anticipated that either of the proposed new regulations will have a significant impact on our overall departmental operations, as LaSalle Fire Service has traditionally been proactively in general compliance with the proposed legislation. As the regulations are currently drafted, there may however be some operational impacts during the short-term implementation period over the next several years.

### **Mandatory Training and Certification**

The first proposed regulation is intended to introduce minimum professional qualifications and training standards for the Ontario fire service. The LaSalle Fire Service has historically trained all personnel and certified all personnel to provincial standards, as required by Council in our Establishing and Regulating by-law.



MCSCS is proposing to establish mandatory certification requirements set out by the National Fire Protection Association (NFPA) for all new firefighters employed or appointed to a Fire Department in Ontario for the following positions:

- Suppression firefighters
- Pump operators
- Technical Rescuers
- Fire Officers
- Fire Educators

These requirements are proposed to come into force January 01, 2019 with the exception of technical rescuers, which would come into force January 01, 2020. An additional year for technical rescuers to achieve certification is being proposed to allow for sufficient time to develop training and certification examination materials.

In addition, MCSCS is proposing that mandatory certification requirements also set out by the NFPA apply to existing firefighters currently employed or appointed in fire departments across Ontario, including:

- Fire inspectors
- Fire Investigators
- Fire Instructors
- Hazardous materials personnel
- Fire Dispatchers

It is proposed that these mandatory certification requirements apply to existing Firefighters employed or appointed in these roles. These requirements are proposed to come into force January 01, 2020 to give Fire Departments additional time to train and certify their staff.

Unlike Police and Emergency Medical services, there is currently no mandatory certification for Firefighters. Each fire department in Ontario must determine its own training requirements and the associated method of delivery for such. LaSalle Fire Service has historically adopted and maintained the provincial standards for training and certification, and supports the introduction of minimum professional standards and certification.

#### Prior Certification through Grandfathering

In the transition period from the former Ontario Firefighter Curriculum and certification program, to the internationally recognized NFPA Standards and certification program in 2014, the Ontario Fire Marshal issued a directive, which enable Firefighters through their respective departments to apply for certain equivalent NFPA certifications through a “grandfathering” program. This provided an opportunity for firefighters to apply for certification based on their knowledge and experience at the time. The program required the Fire Chief of each department to review each application from within his or her department and forward only those who met the minimum requirements identified by the Fire Marshal.

LaSalle Fire Service took advantage of this program at the time and all personnel who qualified for recognition under the grandfathering opportunity will have those Certifications recognized going forward.

For our fire service, the greatest challenge will be implementing the testing and evaluating process. Given our current rate of turnover for paid-on-call firefighters, the proposed requirement for mandatory certification within two years of hire, could create capacity issues in the areas of certification for specialized rescue services. Currently our internal training program for new firefighters, combined with external capacity for course loading and third party certification testing may present challenges for compliance within the two year time period. Additionally, all existing personnel have been trained to provincial standards for technical rescue disciplines such as ice/water rescue, confined space rescue etc. but certification programs have been inconsistent so all personnel would require certification for those areas of technical rescue. As noted, in some cases the applicable training and certification testing materials have yet to be developed, but as currently proposed all personnel providing the rescue service would be required to be certified as of Jan. 01 2020.

In order to obtain Certification, third party testing must be conducted, which means a Department cannot train and certify its own personnel. Written exams and practical skills evaluation (where applicable) must be conducted by a Certified Evaluator representing the certifying organization. It is understood, at this point, that should the proposed amendments to the Regulations come in effect; testing and skills evaluation will be conducted through the Office of the Fire Marshal and Emergency Management. The exact details of how this will be accomplished; have not yet been communicated.

The current draft of the proposed regulation may also impact our current practice and training program to promote personnel from firefighter level to officers positions. The proposed regulation provides a period of two years for new hires to become initially certified to the firefighter level, however beyond new hires, existing personnel would be required to have the certification required before being promoted to an officer role. While this practice is certainly preferable, given the capacity of our training program currently, it is not always possible to provide all potential candidates with the required officer level training and certification prior to being considered in a promotional process.

To a lesser extent it is also conceivable that there may be some capacity issues with certifying all personnel to the standard for pump operators, as this is a new requirement. Although all current personnel are trained to the standard for pump operations that is current at the time they progress through the training program, certification processes have been inconsistent for this qualification. According to the proposed regulation, all personnel currently employed and performing the function would be "deemed" compliant, however it would be expedient for the department to establish a phased schedule for all personnel to achieve certification.

Ultimately, our ability to comply with the proposed regulations for certification may impact the our ability to provide the current levels of specialized services. It may also impact our ability to promoted pre-qualified individuals to Officer positions, particularly volunteer Captain positions. It is expected that these challenges will affect many municipal fire services. The recommended comments on the draft regulations included in this report are intended to attempt to affect amendments that will alleviate any perceived gaps in ability to provide capacity to achieve compliance.

## **Mandatory Community Risk Assessments**

MCSCS is proposing that effective January 01, 2019, municipalities be required to conduct a Standard Risk Assessment every five (5) years focusing on key profiles in their communities (e.g. demographics, geography, past fire loss and event history, critical infrastructure, building stock profile within the community, etc.).

Municipalities would be responsible for reviewing their community risk assessment annually to ensure that any significant changes in the mandatory profiles are identified. If there are any significant changes in risk (e.g., addition of retirement homes or care facilities), the Municipality will be responsible for updating their assessment. This information will be used to inform decisions about Fire Protection Services in their community.

Comparable Risk Assessments have been conducted on a regular basis by LaSalle Fire Service. The current Risk Assessment document was approved by Council in July of 2016. The specific criteria in the proposed legislation may broaden the scope slightly, including some of the profiles traditionally included in the municipal emergency management planning documents, however the implications are expected to be minimal.

Overall, the proposed regulations are intended to improve the professionalization of firefighters and standardize or enhance the level of fire protection throughout the province. Fire administration is currently reviewing all of the draft Regulations in detail, to determine the operational and financial impact on the LaSalle Fire Service. Subsequent reporting through Fire Committee will provide Council with an update on impacts and financial implications once the proposed Regulations are finalized and become legislated requirements.

## **Recommended Comments**

The following comments are recommended to be submitted to the Ministry of Community Safety and Correctional Services (MCSCS) as part of the public consultation process:

### **Mandatory Certification:**

- a) It is recommended that the Internship Program of twenty-four (24) months for newly hired firefighters be expanded to include all applicable areas and positions, such as fire inspectors and Fire Officer I & II, replacing the limiting language found in Section 3(b) of the Act (attached); and
- b) It is recommended that the date of implementation be reviewed (in light of an election year) as there may not be enough time prior to July 2018 or at the initial Council meeting on/or after December 1, 2018, to make decisions (e.g. training funding) to ensure full implementation of the Mandatory Training and Certification regulation; and
- c) It is recommended that Certification for some individual chapters within the National Fire Protection Association (NFPA) 1006 may not be available for the January 1, 2020 deadline. Additional wording should be added, allowing the Authority Having Jurisdiction (AHJ) to manage the implementation of NFPA 1006 Technical Rescue 1006 as the



standards are updated, published, and testing/skills are made available, in order to support and complete the certification process; and

- d) It is recommended that reciprocity among AHJ's be addressed so that both current and newly hired firefighters that have received NFPA certifications outside the province of Ontario are recognized by the provincial AHJ under the proposed regulations. This recommendation will also assist with provincial capacity for testing and certification.


**Mandatory Community Risk Assessments:**

- e) It is recommended that the reference to building stock and classifications should use Municipal Property Assessment Corporation (MPAC) data to classify building usage in regards to fire risks; and
- f) It is recommended that, in Section 2 of the Draft Regulation – Mandatory Community Risk Assessment (Appendix B) Reporting the “state of compliance with the fire code” should be deleted as this is directly dependent upon municipalities’ set level of service for fire prevention (e.g. fire inspections upon request or complaints as permitted, under the FPPA); and
- g) It is recommended that, in Section 6 of Draft Regulation (Appendix B) that in a multi-tier Government, (e.g. lower-tier fire, upper-tier Emergency Medical Service (EMS) and /or Police Service), the data required for public safety response profile is not attainable, and
- h) It is recommended that, in Section 9 (2) of the Draft Regulation (Appendix B), that comparison to other “like communities” may be difficult to achieve. Reporting in comparison to provincial trends would be more appropriate.; and
- i) It is recommended that the Provincial Government provides liability indemnification for all municipal governments who comply with these new regulations at least twelve (12) months before the training and certification comes into force.

Respectfully,



Dave Sutton  
Fire Chief / C.E.M.C

Reviewed by:							
	Treasury	Clerks	Public Works	Planning	Culture & Rec	Building	Fire

**Caution:**

*This consultation draft is intended to facilitate dialogue concerning its contents. Should the decision be made to proceed with the proposal, the comments received during consultation will be considered during the final preparation of the regulation. The content, structure, form and wording of the consultation draft are subject to change as a result of the consultation process and as a result of review, editing and correction by the Office of Legislative Counsel.*

**CONSULTATION DRAFT**

**ONTARIO REGULATION**

to be made under the

**FIRE PROTECTION AND PREVENTION ACT, 1997**

**FIREFIGHTER CERTIFICATION**

Contents

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<u>4.</u>	Transition
<u>5.</u>	Commencement
<u>Table 1</u>	Mandatory certification

**Definition**

1. In this Regulation,

“NFPA” means the National Fire Protection Association.

**Mandatory certification**

2. (1) Every municipality, and every fire department in a territory without municipal organization, must ensure that its firefighters only perform a fire protection service set out in Table 1 if,

- (a) the firefighter performing the fire protection service is certified to the corresponding certification standard set out in that Table; or

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**CONSULTATION DRAFT**

**ONTARIO REGULATION**

to be made under the

**FIRE PROTECTION AND PREVENTION ACT, 1997**

**COMMUNITY RISK ASSESSMENTS**

Contents

<u>1.</u>	Mandatory use
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<u>Schedule 1</u>	Mandatory profiles

**Mandatory use**

1. Every municipality, and every fire department in a territory without municipal organization, must,

- (a) complete and review a community risk assessment as provided by this Regulation; and
- (b) use its community risk assessment to inform decisions about the provision of fire protection services.

**What it is**

2. (1) A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services.

**Mandatory profiles**

(2) A community risk assessment must include consideration of the mandatory profiles listed in Schedule 1.

**Form**

(3) A community risk assessment must be in the form, if any, that the Fire Marshal provides or approves.

**When to complete (at least every five years)**

3. (1) The municipality or fire department must complete a community risk assessment no later than five years after the day its previous community risk assessment was completed.

**New municipality or fire department**

(2) If a municipality, or a fire department in a territory without municipal organization, comes into existence, the municipality or fire department must complete a community risk assessment no later than two years after the day it comes into existence.

**Transition**

(3) A municipality that exists on January 1, 2019, or a fire department in a territory without municipal organization that exists on January 1, 2019, must complete a community risk assessment no later than January 1, 2024.

**Revocation**

(4) Subsection (3) and this subsection are revoked on January 1, 2025.

**When to review (at least every year)**

4. (1) The municipality or fire department must complete a review of its community risk assessment no later than 12 months after,

- (a) the day its community risk assessment was completed; and

- (b) the day its previous review was completed.

#### **Other reviews**

(2) The municipality or fire department must also review its community risk assessment whenever necessary.

#### **Revisions**

(3) The municipality or fire department must revise its community risk assessment if it is necessary to reflect,

- (a) any significant changes in the mandatory profiles;
- (b) any other significant matters arising from the review.

#### **New assessment instead of review**

(4) The municipality or fire department does not have to review its community risk assessment if it expects to complete a new community risk assessment on or before the day it would complete the review.

#### **Commencement**

**5. This Regulation comes into force on the later of January 1, 2019 and the day it is filed.**

### **SCHEDULE 1 MANDATORY PROFILES**

1. Geographic profile: The physical features of the community, including the nature and placement of features such as highways, waterways, railways, canyons, bridges, landforms and wildland-urban interfaces.
2. Building stock profile: The number of buildings in the community, their age, their major occupancy classifications within the meaning of Ontario Regulation 332/12 (Building Code) under the *Building Code Act, 1992* and their state of compliance with the fire code.
3. Critical infrastructure profile: The capabilities and limitations of critical infrastructure, including electricity distribution, water distribution, telecommunications, hospitals and airports.

4. Demographic profile: The composition of the community's population, respecting matters relevant to the community, such as population size and dispersion, age, gender, cultural background, level of education, socioeconomic make-up, and transient population.

5. Hazard profile: The hazards in the community, including natural hazards, hazards caused by humans, and technological hazards.

6. Public safety response profile: The types of incidents responded to by other entities in the community, and those entities' response capabilities.

7. Community services profile: The types of services provided by other entities in the community, and those entities' service capabilities.

8. Economic profile: The economic sectors affecting the community that are critical to its financial sustainability.

9. Past loss and event history profile: The community's past emergency response experience, including the following analysis:

1. The number and types of emergency responses, injuries, deaths and dollar losses.
2. Comparison of the community's experience with the experiences of comparable communities.

Note: Each profile is to be interpreted as extending only to matters relevant to fire protection services.



## Schedule of Reports for Council February 27, 2018

<b>Council Resolution or Member Question</b>	<b>Subject</b>	<b>Department</b>	<b>Report to Council</b>	<b>Comments</b>
Councillor Burns	Installation of turning lanes on streets crossing Malden Road during the County re-paving of Malden	Public Works	March 2018	Requested at the January 23, 2018 Regular Meeting of Council
Councillor Burns	Outline of causes, number and frequency of Watermain breaks	Public Works	March 2018	Report to be forwarded to the Water and Wastewater committee

February 27, 2018

LASALLE NIGHT AT WINDSOR  
EXPRESS BASKETBALL GAME  
GRAND DRAW

HELD ON FRI. MAR. 16, 2018

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8118**

**A BY-LAW TO ENTER INTO AN AGREEMENT WITH THE  
COUNTY OF ESSEX FOR THE LEASE OF THE DOG POUND  
FACILITY**

**WHEREAS** this municipality, the Towns of Essex, Lakeshore and Tecumseh are the current users of the regional dog pound found in the County of Essex;

**AND WHEREAS** the current agreement with the County of Essex to lease property to operate the regional dog pound has now expired;

**AND WHEREAS** the County of Essex is the registered owner of the portion of lands which forms part of the closed Landfill No. 3 where the current regional dog pound is located;

**AND WHEREAS** an option to renew the lease for use of the dog pound facility was presented to the Essex Windsor Solid Waste Authority who currently operates and manages the closed landfill site;

**AND WHEREAS** the parties have now agreed to enter into a lease agreement with the County of Essex for the use of the dog pound facility which form part of the closed Landfill No. 3 for a twenty (20) year term;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:**

1. That the Mayor and Clerk BE AUTHORIZED to execute and affix thereto the Corporation Seal to the Agreement attached hereto as Schedule "A" and forming part of this by-law

**Read** a first and second time, and FINALLY PASSED this 27<sup>th</sup> day of February, 2018.

1<sup>st</sup> Reading - February 27, 2018

\_\_\_\_\_  
Mayor

2<sup>nd</sup> Reading – February 27, 2018

3<sup>rd</sup> Reading – February 27, 2018

\_\_\_\_\_  
Clerk

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8119**

**A BY-LAW TO AMEND BY-LAW 6794 TO  
AUTHORIZE THE EXECUTION OF A MEDICAL  
TIERED RESPONSE AGREEMENT BETWEEN  
ESSEX WINDSOR EMS, THE CITY OF WINDSOR  
AND COUNTY OF ESSEX FIRE SERVICES**

**WHEREAS** the LaSalle Fire Service has been participating in a medical tiered response program with Essex-Windsor EMS (formerly County of Essex Land Ambulance) for some time; and

**WHEREAS** the Town entered into an agreement for this purpose on April 10, 2007 with the passing of By-law 6794; and

**WHEREAS** the operating agreement provides for periodic review and renewal by any party as required; and

**WHEREAS** although the fundamental operational elements and obligations remain unchanged, it is recognized that several administrative and quality control changes are needed to improve efficiency

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:**

1. That the Mayor BE AUTHORIZED to execute and affix thereto the Corporation Seal to the Agreement attached hereto as Schedule "A" and forming part of this by-law
2. That By-law 6794 be amended accordingly.

3. That this by-law shall come into full force and effect upon the final passing thereof

Read a first and second time, and FINALLY PASSED this 27th day of February, 2018.

1<sup>st</sup> Reading - February 27, 2018

\_\_\_\_\_  
Mayor

2<sup>nd</sup> Reading - February 27, 2018

3<sup>rd</sup> Reading - February 27, 2018

\_\_\_\_\_  
Clerk