



## THE CORPORATION OF THE TOWN OF LASALLE

### Minutes of the Regular Meeting of the Town of LaSalle Council held on

January 9, 2018

7:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Ken Antaya, Deputy Mayor Marc Bondy, Councillor Michael Akpata, Councillor Terry Burns, Councillor Sue Desjarlais, Councillor Crystal Meloche, Councillor Jeff Renaud

Administration Present: B. Andreatta, Director of Council Services & Clerk, J. Milicia, Director of Finance & Treasurer, P. Marra, Director of Public Works, J. Columbus, Director of Culture and Recreation, D. Sutton, Fire Chief, D. Hadre, Corporate Communications & Promotions Officer, N. DiGesú, IT Supervisor, L. Jean, Administrative Assistant to the Clerk, C. Riley, Town Solicitor

Additional Administration Present: D. Langlois, Manager of Finance and Deputy Treasurer, A. Burgess, Supervisor of Planning and Development, D. Hansen, Supervisor of Accounting

#### A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof
3. Adoption of Minutes

01/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That the minutes of the closed, regular and budget meetings of Council held December 12 and 13, 2017 BE ADOPTED as presented.

**Carried.**

4. Approval of Payment of Accounts

02/18

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That the Accounts Payable report dated January 9, 2018 BE APPROVED for payment.

**Carried.**

5. Mayors Comments

Mayor Antaya extends New Year greetings to Council, Staff and the Public.

**B. PRESENTATIONS**

1. LASALLE MECHANIX A COMMUNITY ROBOTICS TEAM

Shane Seguin, resident and 7 members of the LaSalle Mechanix, a Community Robotics Team, appear before council to present the team's project on the water cycle impacts on the environment and suggestions on Municipal improvements to better the water cycle.

**C. DELEGATIONS**

**D. PUBLIC MEETINGS AND/OR HEARINGS**

**E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION**

1. 2018 COUNCIL MEETING SCHEDULE

03/18

Moved by: Councillor Burns

Seconded by: Councillor Desjarlais

That the report provided by the Department of Council Services dated January 2, 2018 (CL-03-18) regarding the Council Meeting Schedule for 2018 BE RECEIVED and that the October 23, 2018 Council meeting BE CANCELLED due to the Municipal Election being held on October 22, 2018 and that public notice BE GIVEN.

**Carried.**

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That the July 10th and August 14th, 2018 meetings of Council BE CANCELLED to provide for only one meeting in each of July and August.

**Motion is Put and is Lost**

2. BY LAW TO APPOINT BARBARA RUSAN AS CHIEF BUILDING OFFICIAL/  
MANAGER OF BUILDING SERVICES

04/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Akpata

That the report of the Chief Building Official/Manager of Building Services dated December 5, 2017 (DS-70-2017) recommending that Mrs. Barbara Rusan be appointed as Chief Building Official/ Manager of Building Services BE APPROVED and that the corresponding bylaw BE ADOPTED during the bylaw stage of the agenda.

**Carried.**

3. CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM

05/18

Moved by: Councillor Burns

Seconded by: Councillor Renaud

That the report of the Manager of Finance and Deputy Treasurer dated January 1, 2018 (FIN-1-2018) BE RECEIVED and that the a contribution agreement through FedDev Ontario for funding under the Canada 150 Community Infrastructure Program for the improvement of LaSalle Trail Signage project for the approved funding amount of \$50,000 BE ENDORSED.

**Carried.**

4. CANADA POST- USE OF LASALLE AS PRIMARY MUNICIPAL MAILING NAME

06/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Renaud

That the report of the Director of Council Services/Clerk dated January 2, 2018 (CL-02-18) BE RECEIVED and Canada Post BE ADVISED that the Town of LaSalle supports the use of LaSalle as the primary municipal mailing name for all addresses in LaSalle and further, that Canada Post BE REQUESTED to begin the change of address process for Canada Post customers in LaSalle who have been assigned a Windsor mailing address despite being geographically located within the Town of LaSalle.

**Carried.**

5. PROCEDURE BY-LAW AMENDMENTS

07/18

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Bondy

That the report of the Director Council Services/Clerk dated January 3, 2018 (CL-04-18) regarding amendments to the Procedural By-Law arising from changes to the Municipal Act, 2001 BE APPROVED and consideration BE GIVEN to the amending by-law on this agenda.

**Carried.**

**F. INFORMATION ITEMS TO BE RECEIVED**

1. 2017 FOURTH QUARTER TAX WRITE OFFS

08/18

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That the report of the Supervisor of Revenue dated December 19, 2017 (FIN-37-2017) regarding Property Tax Write Offs from October, November and December 2017 BE RECEIVED.

**Carried.**

2. COUNCIL MEETING ATTENDANCE AT MEETINGS- Q4- OCTOBER TO DECEMBER, 2017

09/18

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That the report provided by the Department of Council Services dated January 2, 2018 (CL-01-18) regarding Council Member attendance at Council and Committee meetings for the period of October to December, 2017 (4th Quarter) BE RECEIVED.

**Carried.**

3. LETTER FROM THE ONTARIO MINISTER OF FINANCE TO HEADS OF COUNCIL REGARDING CANNABIS LEGALIZATION

10/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Meloche

That correspondence received from Minister of Finance Charles Sousa providing an update on the provincial work underway to establish a retail and distribution channel for legal cannabis BE RECEIVED.

**Carried.**

4. LDC INDEXING

11/18

Moved by: Councillor Burns

Seconded by: Councillor Desjarlais

That the report of the Director of Finance dated January 3, 2018 (FIN-02-2018) recommending the indexed Land Development Charges rates for Fiscal 2018 in accordance with the Council approved Land Development Charges bylaw BE APPROVED.

**Carried.**

5. MONTH END FINANCIAL STATEMENTS NOVEMBER 2017

12/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Renaud

That the month end financial statement, capital fund analysis and reserves and reserve fund schedule dated November 30, 2017 BE RECEIVED.

**Carried.**

6. CORRESPONDENCE FROM CANADA POST

13/18

Moved by: Councillor Renaud

Seconded by: Councillor Meloche

That correspondence received from Canada Post Corporation Review Secretariat, dated December 14, 2017 regarding the halt of conversion to community mailboxes and undertaking a comprehensive review of Canada Post BE RECEIVED.

**Carried.**

7. POST BUDGET DELIBERATIONS REPORT

14/18

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That the report of the Director of Finance and Deputy Treasurer dated January 3, 2018 (FIN-03-2018) recommending reductions in the amount of \$225,000 to arrive at a Municipal tax rate increase of 1% BE APPROVED.

**Carried.**

8. 2018 FITNESS CENTRE MEMBERSHIP

15/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That the report of the Director of Culture and Recreation dated January 4, 2018 (C&R-2018-01) regarding fitness memberships at the Vollmer Recreation Complex BE RECEIVED.

**Carried.**

**G. BY-LAWS**

16/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Akpata

That the following By-laws BE GIVEN first reading:

**8098-A** Bylaw to amend Bylaw No. 7762 being a Bylaw to delegate to Administration the authority to process, make decisions on and to execute agreements for certain matters

**8099-A** Bylaw to appoint a Chief Building Official

**8100-A** Bylaw to authorize the execution of a Developer's Severance Agreement with Bernadette Bezaire, Bernard Arthur Drouillard and Elizabeth Alice Drouillard

**8101-A** Bylaw to authorize execution of an agreement for the Canada 150 Community Infrastructure Program

**8102-A** Bylaw to authorize an agreement with the Ministry of Transportation related to funding provided by the Province of Ontario under the Dedicated Gas Tax Funds for Public Transportation Program

**8103-A** Bylaw to levy and collect a portion of the taxes for the year 2018

**8104-A** Bylaw to authorize the borrowing of \$17,000,000 for current expenditures under Section 407 of the Municipal Act and to authorize the temporary borrowing for works under Section 405 of the Municipal Act for the 2018 fiscal year

**8105-** A Bylaw to assume part of Sixth Street Registered Plan 1007 as a public highway, and to re-name it as Richmond Court.

**8106-A** Bylaw to adopt the budget for year 2018.

**8107-** A Bylaw to amend By-Law 6647 passed on October 13, 2015 being a Bylaw to govern the proceedings of Council meetings, the conduct of its members, and the calling of its meetings.

**Carried.**

17/18

Moved by: Councillor Meloche

Seconded by: Councillor Renaud

That by-law numbers 8098 to 8107 BE GIVEN second reading.

**Carried.**

18/18

Moved by: Councillor Desjarlais

Seconded by: Councillor Burns

That by-law numbers 8098 to 8107 BE GIVEN third reading and finally passed.

**Carried.**

#### **H. COUNCIL QUESTIONS**

None.

#### **I. STATEMENTS BY COUNCIL MEMBERS**

Councillor Akpata has met with Sandwich Secondary high school and St. Thomas of Villanova high school students regarding input for the Town of LaSalle.

#### **J. REPORTS FROM COMMITTEES**

#### **K. NOTICES OF MOTION**

19/18

Moved by: Deputy Mayor Bondy

Seconded by: Mayor Antaya

Whereas the Accounts Payable Cheque Register contains a listing of proposed payments to vendors that is created solely for the review of Council on a bi-weekly basis on the council agenda; and

Whereas the accounts have been provided for in the annual budget; and

Whereas the Town's auditor, KPMG, has indicated that there is no requirement for Council to review and approve the Accounts Payable Cheque Register given that internal controls are in place ; and

Whereas the Town has accepted and/or received the goods and/or services from the vendor and as a result the Town has an obligation to provide for the payment of those goods and/or services; and

Whereas departments have already vetted the Accounts Payables for accuracy and approved payment; and

Whereas delays in payment to vendors are created while waiting for the Accounts Payable listing to be placed on the next available council agenda, which may lead to late payment fees being paid

Whereas creation of the document and severing of personal information in accordance with the Municipal Freedom of Information and Protection of Privacy Act are a time consuming process,

THEREFORE BE IT RESOLVED, that the practice of creating the Accounts Payable Cheque Register for the approval of Council BE DISCONTINUED and further that Procedure By law #6647 BE AMENDED accordingly.

**Carried.**

**L. MOTION TO MOVE INTO CLOSED SESSION**

**M. CONFIRMATORY BY-LAW**

20/18

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That Confirmatory Bylaw #8108 BE GIVEN first reading.

**Carried.**

21/18

Moved by: Councillor Meloche

Seconded by: Councillor Burns

That Confirmatory Bylaw #8108 BE GIVEN second reading.

**Carried.**

22/18

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That Confirmatory Bylaw #8108 BE GIVEN third reading and finally passed.

**Carried.**

**N. SCHEDULE OF MEETINGS**

**O. ADJOURNMENT**

Meeting adjourned at the call of the Chair 8:00 pm.

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Mayor: Ken Antaya

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Clerk: Brenda Andreatta