



**THE CORPORATION OF THE TOWN OF LASALLE
REGULAR MEETING OF COUNCIL
AGENDA**

Tuesday, October 10, 2017, 7:00 PM
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

	Pages
A. OPENING BUSINESS	
1. Call to Order and Moment of Silent Reflection	
2. Disclosures of Pecuniary Interest and the General Nature Thereof	
3. Adoption of Minutes	5
RECOMMENDATION That the minutes of the regular meeting of Council held September 26, 2017 BE ADOPTED as presented.	
4. Approval of Payment of Accounts	13
RECOMMENDATION That the Accounts Payable report dated October 10, 2017 BE APPROVED for payment.	
5. Mayors Comments	
B. PRESENTATIONS	
C. DELEGATIONS	
D. PUBLIC MEETINGS AND/OR HEARINGS	

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. CONCESSION OPERATIONS- FOOD SERVICES DELIVERY 43

RECOMMENDATION
That the report of the Director of Culture and Recreation dated September 6, 2017 (R& C 12-17) recommending a new business plan for the Concession Operations and Food Service Delivery BE APPROVED; and further that administration REPORT BACK to council in the spring of 2018 to provide an overview on the new business plan approach to the Concession Operations including a review of service, sales and hours of operation.
2. COST SHARING AGREEMENT- MOBILE LIVE TRAINING UNIT 47

RECOMMENDATION
That the report of the Fire Chief dated October 4, 2017 (FIRE-17-11) recommending a formal cost sharing agreement be executed for the joint purchase of a mobile live training unit BE APPROVED; and that the corresponding by-law be adopted during the by-law stage of the agenda.
3. REQUEST FOR SUPPORT FROM THE MUNICIPALITY OF CHATHAM KENT 60

For Council Decision.

F. INFORMATION ITEMS TO BE RECEIVED

1. BREAKDOWN OF REVENUE AND EXPENSE OF THE 2017 SUMMER PROGRAMMING 62

RECOMMENDATION
That the report from the Director of Culture and Recreation dated October 4, 2017 (C& R13-17) regarding the breakdown of revenue and expenses of the 2017 summer programming BE RECEIVED.
2. 2017 THIRD QUARTER PROPERTY TAX WRITE OFFS 64

RECOMMENDATION
That the report of the Supervisor of Revenue dated October 5, 2017 (FIN-27-17) regarding Property Tax Write Offs from July, August and September 2017 BE RECEIVED.
3. COUNCIL MEMBER ATTENDANCE AT MEETINGS- JULY TO SEPTEMBER ,2017 66

RECOMMENDATION
That the report prepared through the Department of Council Services dated September 29, 2017 (CL-17-17) regarding Council member attendance at Council and committee meetings for the 3rd quarter of 2017, (July to September) BE RECEIVED.

4. SUMMARY OF REPORTS TO COUNCIL 72

RECOMMENDATION

That the report of the Chief Administrative Officer dated October 10, 2017 being a summary of reports to Council BE RECEIVED.

5. PRELIMINARY 2018 BUDGET OUTLOOK 73

RECOMMENDATION

That the report of the Director of Finance & Treasurer dated October 5, 2017 (FIN-26-2017) regarding the preliminary 2018 budget outlook BE RECEIVED.

G. BY-LAWS 83

RECOMMENDATION

That the following By-laws BE GIVEN first reading:

8067-A Bylaw to amend Zoning Bylaw No. 5050, the Town's Comprehensive Zoning Bylaw, as amended (Concession 2, Part of Lots 36 & 37)

8068- A Bylaw to authorize the execution of a cost sharing agreement between the Corporation of the Town of LaSalle, the Corporation of the City of Windsor, the Corporation of the Town of Amherstburg and St. Clair College of Applied Arts and Technology

RECOMMENDATION

That by-law numbers 8067 to 8068 BE GIVEN second reading.

RECOMMENDATION

That by-law numbers 8067 to 8068 BE GIVEN third reading and finally passed.

H. COUNCIL QUESTIONS

I. STATEMENTS BY COUNCIL MEMBERS

J. REPORTS FROM COMMITTEES

K. NOTICES OF MOTION

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

N. SCHEDULE OF MEETINGS

Committee of Adjustment - October 18, 2017 @ 5:30 pm

Regular Meeting of Council - October 24, 2017 @ 7:00 pm

Regular Meeting of Council - November 14, 2017 @ 7:00 pm

Committee of Adjustment - November 22, 2017 @ 5:30 pm

Regular Meeting of Council- November 28, 2017 @ 7:00 pm

O. ADJOURNMENT



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of the Regular Meeting of the Town of LaSalle Council held on

September 26, 2017

7:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Ken Antaya, Deputy Mayor Marc Bondy, Councillor Michael Akpata, Councillor Sue Desjarlais, Councillor Crystal Meloche, Councillor Jeff Renaud

Members of Council Absent: Councillor Terry Burns

Administration Present: B. Andreatta, Director of Council Services & Clerk, D. Sutton, Fire Chief, A. Armstrong, Deputy Clerk, D. Hadre, Corporate Communications & Promotions Officer, L. Jean, Administrative Assistant to the Clerk, I. Middleton, IS Administrator, C. Riley, Town Solicitor

Additional Administration Present: D. Langlois, Manager of Finance/Deputy Treasurer, J. Osbourne, Manager of Engineering, A. Burgess, Supervisor of Planning & Development, R. Hyra,, Human Resources Officer, J. Turnball, Supervisor of Programming.

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof

None.

3. Adoption of Minutes

350/17

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the minutes of the closed and regular meetings of Council held September 12, 2017 BE ADOPTED as presented.

Carried.

4. Approval of Payment of Accounts

351/17

Moved by: Councillor Meloche

Seconded by: Deputy Mayor Bondy

That the Accounts Payable report dated September 26, 2017 BE APPROVED for payment.

Carried.

5. Mayors Comments

Mayor Antaya congratulates the Volunteer Recognition award recipients; Dana Tonus, Maria Price, Joe Vaillancourt and Natalie Pallisco.

B. PRESENTATIONS

1. SAVE CANADA POST CAMPAIGN

Diane Mitchell, National Co-Ordinator, Save Canada Post Campaign, appears before Council to provide an overview of the Save Canada Post Campaign.

352/17

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That the presentation provided by Diane Mitchell, National Co-Ordinator of the Save Canada Post Campaign, Canadian Union of Postal Workers regarding the Save Canada Post Campaign BE RECEIVED and that a letter of support specifically noting recommendation 1, 2, 24, and the Rural Route Reassurance Program established to keep a friendly eye on local seniors BE FORWARDED to the Office of the Prime Minister.

Mayor Antaya and Deputy Mayor Bondy voting nay.

Carried.

2. ADVERTISING ON TOWN OF LASALLE BUSES

Ernie Lamont appears before Council to provide a brief presentation regarding an advertising opportunity for the Town of LaSalle Buses.

C. DELEGATIONS

None.

D. PUBLIC MEETINGS AND/OR HEARINGS

None.

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. OCIF TOP UP GRANT APPLICATION

353/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That the report of the Manager of Finance & Deputy Treasurer dated September 20, 2017 (FIN-25-2017) regarding the Ontario Community Infrastructure Fund (OCIF) Top-Up Grant Application BE APPROVED.

Carried.

2. SIXTH CONCESSION DRAIN - APPOINTMENT OF DRAINAGE ENGINEER

354/17

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the report of the Manager of Engineering dated September 20, 2017 (PW-33-17) recommending Dillon Consulting BE APPOINTED for the preparation of a report for the Sixth Concession Drain pursuant to the provisions of Section 78 of the Drainage Act BE APPROVED.

Carried.

3. SIXTH CONCESSION BRANCH DRAIN - APPOINTMENT OF DRAINAGE ENGINEER

355/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Akpata

That the report of the Manager of Engineering dated September 20, 2017 (PW-34-17) recommending Rood Engineering BE APPOINTED for the preparation of a report for the Sixth Concession Branch Drain pursuant to the provisions of Section 78 of the Drainage Act BE APPROVED.

Carried.

4. LASALLE ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES
DATED SEPTEMBER 7, 2017

356/17

Moved by: Councillor Akpata

Seconded by: Councillor Meloche

That the recommendations contained in the minutes of the LaSalle Accessibility Advisory Committee Meeting dated September 7, 2017 BE APPROVED.

Carried.

5. ESSEX COUNTY LIBRARY RESERVE FUNDS ADMINISTRATION

357/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Meloche

That correspondence received from the County of Essex dated September 13, 2017 regarding Essex County Library Reserve Funds Administration BE RECEIVED and that a request for access to our municipal portion of the 2016 Library Surplus in the amount of \$123,385.00 for library capital improvements or enhancements BE APPROVED and that this request BE DIRECTED to the Essex County Library Board through their CEO, Robin Greenall.

Carried.

6. WINDSOR SYMPHONY DRAW

The following volunteer names are drawn at random to receive Windsor Symphony Orchestra tickets to the October 28, 2017 performance of "Oh Canada with Heather Bambrick":

Reverend Stan Fraser- Remembrance Committee

Jocelyn Price- LaSalle Rotary Club

Jake Hicks- 95th Scout Group

Joe Vaillancourt- Knights of Columbus 9500

Emmet Doyle- Knights of Columbus 9500

Alvin Masse- Knights of Columbus 9500

F. INFORMATION ITEMS TO BE RECEIVED

1. AUGUST, 2017 MONTH END FINANCIAL STATEMENTS

358/17

Moved by: Councillor Meloche

Seconded by: Deputy Mayor Bondy

That the month end financial statement, capital fund analysis, and reserves and reserve fund schedule dated August 31, 2017 BE RECEIVED.

Carried.

2. SUMMARY OF REPORTS TO COUNCIL DATED SEPTEMBER 26, 2017

359/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Meloche

That the report of the Chief Administrative Officer dated September 26, 2017 being a summary of reports to Council BE RECEIVED.

Carried.

G. BY-LAWS

360/17

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That the following By-laws BE GIVEN first reading:

8060 - A Bylaw to amend Zoning Bylaw No. 5050, the Town's Comprehensive Zoning Bylaw, as amended (Plan 635, lots 85 to 89 and part of lots 109 to 115 and part Alley)

8063- A Bylaw to authorize the execution of a Developer's Severance Agreement with Jie Su

8064 - A Bylaw to authorize the execution of a Developer's Agreement with Mary Anne Charette and Gerard Paul Charette

8065 - A Bylaw to authorize the execution of a Developers Severance Agreement with Jeramie Charles Anthony Carbonaro and Forest Heggie

Clerks note: *At the request of the Town Solicitor Bylaw 8065 was added to the list of Bylaws.*

Carried.

361/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Meloche

That by-law numbers 8060, 8063, 8064 and 8065 BE GIVEN second reading.

Carried.

362/17

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That by-law numbers 8060, 8063, 8064 and 8065 BE GIVEN third reading and finally passed.

Carried.

H. COUNCIL QUESTIONS

Councillor Akpata asks administration to prepare a report regarding the geese population in the municipality and possible solutions to address nuisance issues.

Councillor Renaud asks administration to prepare a report outlining a list of drains currently being addressed and identify possible future drainage work.

I. STATEMENTS BY COUNCIL MEMBERS

Councillor Akpata noted that riding the Town of LaSalle bus was a positive experience for him and his children.

Councillor Renaud notes that Sandwich West Secondary school will be holding their senior football homecoming on Friday September 29th where they will play the Villa Nova Wildcats.

Councillor Akpata indicates that a donation to the Royal Canadian Legion Dominion Command Poppy Fund was made by himself and Mayor Bondy as promised during the employee hockey game.

J. REPORTS FROM COMMITTEES

Councillor Renaud notes that the Craft Beer Festival Committee met to finalize arrangements for the event that will take place on October 6th and 7th at the Vollmer Recreation Complex.

Councillor Akpata notes that the "Opening Doors and Minds" Accessibility Workshop will be held on October 24, 2017.

K. NOTICES OF MOTION

None.

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

363/17

Moved by: Councillor Meloche

Seconded by: Councillor Akpata

That Confirmatory By-law number 8066 BE GIVEN first reading.

Carried.

364/17

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That Confirmatory Bylaw number 8066 BE GIVEN second reading.

Carried.

365/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Meloche

That Confirmatory Bylaw number 8066 BE GIVEN third reading and finally passed.

Carried.

N. SCHEDULE OF MEETINGS

Accessibility Advisory Committee Meeting - October 5, 2017 @ 4:00 pm

Regular Meeting of Council - October 10, 2017 @ 7:00 pm

Committee of Adjustment - October 18, 2017 @ 5:30 pm

Regular Meeting of Council - October 24, 2017 @ 7:00 pm

O. ADJOURNMENT

Meeting adjourned at the call of the Chair 8:00 pm.

Mayor: Ken Antaya

Deputy Clerk: Agatha Armstrong

TOWN OF LASALLE

ACCOUNTS PAYABLE

COUNCIL REPORT

October 10, 2017

TOWN OF LASALLE
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Date : Oct 05, 2017

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Vendor : 000006 To 911511

Batch : All

Cheque Dates : 21-Sep-2017 To 05-Oct-2017

Bank : 1 To 1

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230045	2173757 ONTARIO LTD						
22014051691	CONC SUP-VRC	20170920 C	05-Sep-2017	20-Sep-2017	63.33	63.33	0.00
22014051807	CONC SUP-VRC	20170920 C	11-Sep-2017	20-Sep-2017	42.22	42.22	0.00
22014051947	CONC SUP-VRC	20170920 C	18-Sep-2017	20-Sep-2017	42.22	42.22	0.00
Supplier Totals :					147.77	147.77	0.00
160056	7168721 CANADA INC						
613554	CHLORINE/POOL SUP-FF	20171004 C	04-Oct-2017	04-Oct-2017	311.21	311.21	0.00
Supplier Totals :					311.21	311.21	0.00
010107	ACCESS DOORS N MORE INC						
37527	SERV PW DOOR-FF	20170920 C	08-Sep-2017	20-Sep-2017	331.77	331.77	0.00
37588	SERV GARAGE DOOR-FF	20171004 C	22-Sep-2017	04-Oct-2017	715.29	715.29	0.00
37589	SERV DOOR-FF	20171004 C	22-Sep-2017	04-Oct-2017	271.20	271.20	0.00
Supplier Totals :					1,318.26	1,318.26	0.00
010004	ADVANCE BUSINESS SYSTEMS						
610734	COPIERS	20171004 C	06-Sep-2017	04-Oct-2017	4,171.72	4,171.72	0.00
Supplier Totals :					4,171.72	4,171.72	0.00
903845	ADVANTAGE FARM EQUIPMENT						
M24417	UNIT 5617-FF	20170920 C	29-Aug-2017	20-Sep-2017	864.20	864.20	0.00
Supplier Totals :					864.20	864.20	0.00
010110	AECOM CANADA LTD C/O						
38272830	SPRUCEWOOD WM	20170920 C	21-Aug-2017	20-Sep-2017	19,180.34	19,180.34	0.00
Supplier Totals :					19,180.34	19,180.34	0.00
900096	ALLEGRA PRINT & IMAGING						
107630	FLYERS-VRC	20171004 C	22-Sep-2017	04-Oct-2017	593.25	593.25	0.00
Supplier Totals :					593.25	593.25	0.00
010123	ALLIED FIRE & SAFETY						
3508	FIRE HOSE-ROADS	20171004 C	22-Sep-2017	04-Oct-2017	171.08	171.08	0.00
Supplier Totals :					171.08	171.08	0.00
010008	ALLSTREAM BUSINESS INC						

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Bank : 1 To 1

Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
18550957	PHONES	20170927 D	10-Sep-2017	27-Sep-2017	1,512.60	1,512.60	0.00
18550958	PHONE-BOAT RAMP	20170927 D	10-Sep-2017	27-Sep-2017	58.87	58.87	0.00
18550960	PHONE-POOL	20170927 D	10-Sep-2017	27-Sep-2017	61.97	61.97	0.00
18550961	PHONE-VRC	20170927 D	10-Sep-2017	27-Sep-2017	319.34	319.34	0.00
18550962	PHONE-POL	20170921 P	10-Sep-2017	21-Sep-2017	846.14	846.14	0.00
Supplier Totals :					2,798.92	2,798.92	0.00
010063	AMERESCO CONSULTING						
20833	STREET LIGHTING	20171004 C	31-Dec-2016	04-Oct-2017	8,252.46	8,252.46	0.00
20834	STREET LIGHTING	20171004 C	26-Sep-2017	04-Oct-2017	323,118.44	323,118.44	0.00
Supplier Totals :					331,370.90	331,370.90	0.00
010019	AMICO INFRASTRUCTURES INC						
J016088	WATER SOD-SPLASHPAD	20171004 C	31-Jul-2017	04-Oct-2017	1,542.45	1,542.45	0.00
Supplier Totals :					1,542.45	1,542.45	0.00
010114	ATHLETICA SPORT SYSTEMS						
308899	BLADES-VRC	20171004 C	15-Sep-2017	04-Oct-2017	474.60	474.60	0.00
Supplier Totals :					474.60	474.60	0.00
010046	ATLAS PRODUCTIONS						
1710 CRAFT BF	SOUND PACKAGE	20171004 C	06-Sep-2017	04-Oct-2017	3,107.50	3,107.50	0.00
Supplier Totals :					3,107.50	3,107.50	0.00
020051	B.K. CORNERSTONE DESIGN						
1276	1040 ALLIANCE	20170920 C	19-Sep-2017	20-Sep-2017	750.00	750.00	0.00
141319	1039 ALLIANCE	20171004 C	27-Sep-2017	04-Oct-2017	750.00	750.00	0.00
151815	1131 MIA ANNE	20170920 C	13-Sep-2017	20-Sep-2017	750.00	750.00	0.00
Supplier Totals :					2,250.00	2,250.00	0.00
020178	BARCO PRODUCTS-CANADA						
9460	RECYCLE CENTERS-PARKS	20171004 C	28-Jul-2017	04-Oct-2017	3,775.67	3,775.67	0.00
Supplier Totals :					3,775.67	3,775.67	0.00
020010	BELL CANADA						
1708/734-7731	PHONE-SPLASHPAD	20170927 D	07-Aug-2017	27-Sep-2017	527.32	527.32	0.00

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 Bank : 1 To 1

Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
1709/734-0813	PHONE-PW	20170927 D	07-Sep-2017	27-Sep-2017	74.94	74.94	0.00
Supplier Totals :					602.26	602.26	0.00
020089	BENSON AUTOPARTS						
12965635	SHOP SUP-FF	20171004 C	14-Sep-2017	04-Oct-2017	268.39	268.39	0.00
12965667	UNIT 5503-FF	20171004 C	18-Sep-2017	04-Oct-2017	655.97	655.97	0.00
20400863	WEIGHTS-FF	20170920 C	25-Aug-2017	20-Sep-2017	250.35	250.35	0.00
20499463	OIL-FF	20171004 C	08-Sep-2017	04-Oct-2017	-136.96	-136.96	0.00
85486305	UNIT 5404-FF	20170920 C	22-Aug-2017	20-Sep-2017	720.04	720.04	0.00
85489827	UNIT 5602-FF	20171004 C	19-Sep-2017	04-Oct-2017	414.15	414.15	0.00
Supplier Totals :					2,171.94	2,171.94	0.00
902071	BLACK & MCDONALD LTD						
43-815869	SERV REGRIGERATION UNIT-VRC	20171004 C	31-Aug-2017	04-Oct-2017	5,632.20	5,632.20	0.00
43-816207	REMOVE OLD COMPRESSOR-FF	20171004 C	31-Aug-2017	04-Oct-2017	6,361.90	6,361.90	0.00
Supplier Totals :					11,994.10	11,994.10	0.00
020018	BOGAR TRUCK PARTS						
820811	LIGHT-FIRE	20171004 C	18-Sep-2017	04-Oct-2017	7.90	7.90	0.00
Supplier Totals :					7.90	7.90	0.00
020023	BONDY ELECTRIC LIMITED						
8236	COOLING FANS-FF	20171004 C	12-Sep-2017	04-Oct-2017	271.20	271.20	0.00
Supplier Totals :					271.20	271.20	0.00
020020	BONDY RILEY KOSKI LLP						
15516	LEGAL FEES-TAX	20171004 C	07-Sep-2017	04-Oct-2017	216.52	216.52	0.00
Supplier Totals :					216.52	216.52	0.00
020157	BRETT						
09152017	DJ-VRC	20170927 D	15-Sep-2017	27-Sep-2017	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00
020168	BRETT						
1710 CRAFT BF	CDN XSPORTS BALANCE	20171004 C	27-Sep-2017	04-Oct-2017	1,412.50	1,412.50	0.00
Supplier Totals :					1,412.50	1,412.50	0.00

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Vendor : 000006 To 911511
 Batch : All

Cheque Dates : 21-Sep-2017 To 05-Oct-2017
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Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
020138 993786	BRODART CO. ARCHIVAL BOXES-CS	20171004 C	21-Sep-2017	04-Oct-2017	523.07	523.07	0.00
Supplier Totals :					523.07	523.07	0.00
900512 45	BULLS EYE PIZZA TRAINING-PW	20171004 C	29-Aug-2017	04-Oct-2017	61.50	61.50	0.00
Supplier Totals :					61.50	61.50	0.00
020143 162019	BUNGALOW GROUP 1153 KASSAS	20170920 C	13-Sep-2017	20-Sep-2017	750.00	750.00	0.00
162050	1137 KASSAS	20170920 C	13-Sep-2017	20-Sep-2017	750.00	750.00	0.00
162051	1141 KASSAS	20170920 C	13-Sep-2017	20-Sep-2017	750.00	750.00	0.00
162057	1145 KASSAS	20170920 C	13-Sep-2017	20-Sep-2017	750.00	750.00	0.00
Supplier Totals :					3,000.00	3,000.00	0.00
020044 170922	BURNS VOL RECOGNITION	20171004 C	23-Sep-2017	04-Oct-2017	3,717.70	3,717.70	0.00
Supplier Totals :					3,717.70	3,717.70	0.00
030107 1355	C n R LANDSCAPE JUNE GRASS CUTTINGS-PARKS	20171004 C	21-Jul-2017	04-Oct-2017	22,433.86	22,433.86	0.00
1356	JULY GRASS CUTTINGS-PARKS	20171004 C	11-Aug-2017	04-Oct-2017	13,737.45	13,737.45	0.00
1367	AUGUST GRASS CUTTINGS-PARKS	20171004 C	11-Sep-2017	04-Oct-2017	15,458.98	15,458.98	0.00
Supplier Totals :					51,630.29	51,630.29	0.00
030015 JULY 26/17	CANADIAN IMPERIAL BANK PAYROLL REMITTANCES	198	25-Jul-2017	25-Jul-2017	1,129.77	0.00	0.00
OCT 4/17	PAYROLL REMITTANCES	259	02-Oct-2017	02-Oct-2017	1,170.19	1,170.19	0.00
SEPT 27/17	PAYROLL REMITTANCES	252	28-Sep-2017	28-Sep-2017	1,168.51	1,168.51	0.00
Supplier Totals :					3,468.47	2,338.70	0.00
030022 559974	CARDINAL SERVICES GROUP REPAIR FRIDGE-VRC	20171004 C	15-Sep-2017	04-Oct-2017	147.58	147.58	0.00
Supplier Totals :					147.58	147.58	0.00
030024	CARRIER CENTERS						

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AP5060A

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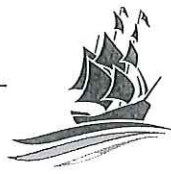
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Vendor : 000006 To 911511
 Batch : All

Cheque Dates : 21-Sep-2017 To 05-Oct-2017
 Bank : 1 To 1

Vendor Code	Vendor Name	Invoice No.	Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
04P427278	UNIT 5213-FF			20170920 C	07-Sep-2017	20-Sep-2017	268.12	268.12	0.00
04P427607	UNIT 5216-FF			20171004 C	13-Sep-2017	04-Oct-2017	577.53	577.53	0.00
Supplier Totals :							845.65	845.65	0.00
030154	CATHYS DANCE STUDIO								
1709 REGISTER	P2P-VRC			20170927 D	27-Sep-2017	27-Sep-2017	167.00	167.00	0.00
Supplier Totals :							167.00	167.00	0.00
030212	CHAPPUS								
170928	VRC POOL SCULPTURES-FF			20171004 C	28-Sep-2017	04-Oct-2017	1,739.22	1,739.22	0.00
Supplier Totals :							1,739.22	1,739.22	0.00
030039	CHECKER INDUSTRIAL LTD								
90394972	PARTS-FF			20171004 C	11-Aug-2017	04-Oct-2017	139.40	139.40	0.00
90396323	PARTS-WATER			20170920 C	24-Aug-2017	20-Sep-2017	1,100.89	1,100.89	0.00
Supplier Totals :							1,240.29	1,240.29	0.00
030211	CIBC MORTGAGES INC								
320-03900	OVERPD TAXES			20170921 D	14-Sep-2017	21-Sep-2017	1,544.35	1,544.35	0.00
Supplier Totals :							1,544.35	1,544.35	0.00
030105	CINTAS CANADA LTD								
5008836529	FIRST AID SUP-FIRE			20170920 C	13-Sep-2017	20-Sep-2017	71.49	71.49	0.00
Supplier Totals :							71.49	71.49	0.00
030064	COGECO CABLE CANADA INC								
1709 CABLE POL	70614-669462-01-2-01 CABLE-POL			20170927 P	12-Sep-2017	27-Sep-2017	82.48	82.48	0.00
1709 FIRE CABLE	70614-587985-02-6-01 CABLE-FIRE			20170921 D	05-Sep-2017	21-Sep-2017	82.48	82.48	0.00
1709 TOWNHALL	70614-675653-01-5-01 CABLE-TOWNHALL			20170921 D	08-Sep-2017	21-Sep-2017	76.82	76.82	0.00
1709 VRC INTERN	70614-653484-01-6-01 CABLE/INTERNET-VRC			20170921 D	05-Sep-2017	21-Sep-2017	250.76	250.76	0.00
Supplier Totals :							492.54	492.54	0.00
900037	COLBRO								
98979-0	CLAMP-FIRE			20171004 C	18-Sep-2017	04-Oct-2017	18.18	18.18	0.00
Supplier Totals :							18.18	18.18	0.00
030068	COLONIAL COFFEE								

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743836	CONC SUP-VRC	20170920 C	14-Sep-2017	20-Sep-2017	121.30	121.30	0.00
Supplier Totals :					121.30	121.30	0.00
030162	COLVOY ENTERPRISES 2012						
34845	UNIT 5205-16-FF	20171004 C	08-Sep-2017	04-Oct-2017	277.09	277.09	0.00
Supplier Totals :					277.09	277.09	0.00
030030	COMMISSIONAIRES						
362223	AUG 7-19 SECURITY-TOWNHALL	20171004 C	19-Aug-2017	04-Oct-2017	1,021.74	1,021.74	0.00
363193	AUG 21-31 SECURITY-TOWNHALL	20171004 C	14-Sep-2017	04-Oct-2017	890.51	890.51	0.00
363194	SEPT 2 SECURITY-TOWNHALL	20171004 C	14-Sep-2017	04-Oct-2017	143.49	143.49	0.00
Supplier Totals :					2,055.74	2,055.74	0.00
900110	CORPORATE BILLING INC						
90422234	UNIT 5201-FF	20170920 C	01-Sep-2017	20-Sep-2017	312.30	312.30	0.00
Supplier Totals :					312.30	312.30	0.00
030084	COUNTRYSIDE HOME HARDWARE						
68001	UTILITY KNIVES-FF	20170920 C	15-Aug-2017	20-Sep-2017	79.07	79.07	0.00
68079	BUSHINGS/FAUCET-FF	20170920 C	24-Aug-2017	20-Sep-2017	21.53	21.53	0.00
Supplier Totals :					100.60	100.60	0.00
903468	CREATIVE HOMESCAPES						
151777	6095 ELLIS	20170927 D	27-Sep-2017	27-Sep-2017	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
030092	CUETS FINANCIAL						
1709 ANDREATA	AMCTO MEMBERSHIP-ARMSTRONG	20170927 D	09-Sep-2017	28-Sep-2017	215.83	215.83	0.00
1709 ANTAYA	AMO CONF TAXI/MTG-COUNCIL	20170927 D	09-Sep-2017	28-Sep-2017	179.15	179.15	0.00
1709 BEAULIEU	WIRELESS WAREHOUSE/TRAINING/AM	20170927 D	09-Sep-2017	28-Sep-2017	357.99	357.99	0.00
1709 BRYDON	TRAINING-PW	20170927 D	09-Sep-2017	28-Sep-2017	230.99	230.99	0.00
1709 COLUMBUS	CONF/GATEWAY-VRC	20170927 D	09-Sep-2017	28-Sep-2017	1,589.24	1,589.24	0.00
1709 FUNARO	MTGS/VOL REC-VRC	20170927 D	09-Sep-2017	28-Sep-2017	545.02	545.02	0.00
1709 LEONTOWIC	TRAINING-POL	20170921 P	09-Sep-2017	21-Sep-2017	425.00	425.00	0.00
1709 MILICIA	PHONE CASES/INTERNET RADIO/BEST BUY-IT	20170927 D	09-Sep-2017	28-Sep-2017	432.68	432.68	0.00

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1709 MILLER	CONSTANT CONT/AMO/FACEBOOK/MTG	20170927 D	09-Sep-2017	28-Sep-2017	1,386.59	1,386.59	0.00
1709 PETROS	MOE/WALKERTON-PW	20170927 D	09-Sep-2017	28-Sep-2017	754.00	754.00	0.00
1709 SCANLAN	CONF-POL	20170921 P	09-Sep-2017	21-Sep-2017	1,350.35	1,350.35	0.00
1709 SILANI	CONF-DSI	20170927 D	09-Sep-2017	28-Sep-2017	165.97	165.97	0.00
1709 SUTTON	NFPA TRAINING-FIRE	20170927 D	09-Sep-2017	28-Sep-2017	55.45	55.45	0.00
1709 THIESSEN	MTG/CDN TIRE/VEH REPAIR/OFF SUP-FIRE	20170927 D	09-Sep-2017	28-Sep-2017	347.28	347.28	0.00
1709 TURNBULL	FACEBOOK/STAPLES-VRC	20170927 D	09-Sep-2017	28-Sep-2017	62.42	62.42	0.00
Supplier Totals :					8,097.96	8,097.96	0.00
030094	CULLIGAN WATER						
6770680	WATER-FIRE	20170920 C	01-Sep-2017	20-Sep-2017	67.80	67.80	0.00
67959000	WATER-ADMIN	20170920 C	31-Aug-2017	20-Sep-2017	33.90	33.90	0.00
6795910	WATER-ADMIN	20170920 C	31-Aug-2017	20-Sep-2017	27.06	27.06	0.00
6795940	WATER-ADMIN	20170920 C	31-Aug-2017	20-Sep-2017	39.49	39.49	0.00
Supplier Totals :					168.25	168.25	0.00
900324	DARCH FIRE						
64281	SCBA RACK-FIRE	20170920 C	08-Sep-2017	20-Sep-2017	4,050.49	4,050.49	0.00
Supplier Totals :					4,050.49	4,050.49	0.00
901593	DEMERS						
1619656		20170920 C	15-Sep-2017	20-Sep-2017	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
040079	DEPENDABLE EMERGENCY						
P82482	LIGHTS-FIRE	20171004 C	06-Sep-2017	04-Oct-2017	395.50	395.50	0.00
Supplier Totals :					395.50	395.50	0.00
040069	DIGITAL BOUNDARY GROUP						
6616	IT SECURITY ASSMT	20171004 C	15-Sep-2017	04-Oct-2017	7,881.75	7,881.75	0.00
Supplier Totals :					7,881.75	7,881.75	0.00
040015	DILLON CONSULTING LIMITED						
171697	FRONT RD BRIDGE	20170920 C	14-Aug-2017	20-Sep-2017	3,070.83	3,070.83	0.00
Supplier Totals :					3,070.83	3,070.83	0.00

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040122	DIPONTI PAVING LTD						
340	ROAD REPAIRS-ROADS/WATER	20171004 C	07-Sep-2017	04-Oct-2017	19,822.15	19,822.15	0.00
Supplier Totals :					19,822.15	19,822.15	0.00
900882	DOMINION TREE SERVICE						
5811	TREE REMOVAL-ROADS	20170920 C	09-Aug-2017	20-Sep-2017	3,785.50	3,785.50	0.00
5820	TREE TRIMMING-ROADS	20170920 C	23-Aug-2017	20-Sep-2017	1,073.50	1,073.50	0.00
Supplier Totals :					4,859.00	4,859.00	0.00
040034	DONS MARINE						
170920	UNIT 5263-17-FF	20171004 C	20-Sep-2017	04-Oct-2017	66.66	66.66	0.00
Supplier Totals :					66.66	66.66	0.00
040144	DR. JAY McGRORY						
1709 SERVICE	CONSULTING-POL	20170921 P	20-Sep-2017	21-Sep-2017	1,130.00	1,130.00	0.00
Supplier Totals :					1,130.00	1,130.00	0.00
050013	ELECTROZAD SUPPLY CO. LTD						
S3208609.001	BULBS-FF	20171004 C	22-Sep-2017	04-Oct-2017	347.58	347.58	0.00
Supplier Totals :					347.58	347.58	0.00
050007	ERGONOW INC						
2644	CHAIR-PW	20170921 D	28-Jun-2017	21-Sep-2017	628.21	628.21	0.00
Supplier Totals :					628.21	628.21	0.00
050025	ESSEX LINEN SUPPLY						
410287	TOWELS-FIRE	20170920 C	13-Sep-2017	20-Sep-2017	63.51	63.51	0.00
410291	MATS/TOWELS-FF	20171004 C	13-Sep-2017	04-Oct-2017	98.43	98.43	0.00
411123	TOWELS-FIRE	20171004 C	20-Sep-2017	04-Oct-2017	44.30	44.30	0.00
412011	TOWELS-FIRE	20171004 C	27-Sep-2017	04-Oct-2017	39.21	39.21	0.00
412015	MATS/TOWELS-FF	20171004 C	27-Sep-2017	04-Oct-2017	98.43	98.43	0.00
741609	TABLECLOTHS-VOL REC	20171004 C	20-Sep-2017	04-Oct-2017	60.91	60.91	0.00
Supplier Totals :					404.79	404.79	0.00
050027	ESSEX POWERLINES						
1708/248886-00	TS HURON CHURCH	20170921 D	08-Aug-2017	21-Sep-2017	76.44	76.44	0.00

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1708/248887-00	TS HURON CHURCH	20170921 D	08-Aug-2017	21-Sep-2017	76.87	76.87	0.00
1709/232192-00	STREET LIGHTS	20170927 D	19-Sep-2017	27-Sep-2017	17,022.16	17,022.16	0.00
1709/243215-00	TS HURON/TODD	20170927 D	18-Sep-2017	27-Sep-2017	229.84	229.84	0.00
1709/243455-00	SL MALDEN	20170927 D	18-Sep-2017	27-Sep-2017	194.31	194.31	0.00
1709/243493-00	TS HWY 18/LAURIER	20170927 D	18-Sep-2017	27-Sep-2017	229.84	229.84	0.00
1709/243546-01	PS 16	20170921 D	08-Sep-2017	21-Sep-2017	132.48	132.48	0.00
1709/243555-01	PS 1	20170927 D	19-Sep-2017	27-Sep-2017	5,979.77	5,979.77	0.00
1709/243599-00	TS LAURIER	20170927 D	18-Sep-2017	27-Sep-2017	38.01	38.01	0.00
1709/243696-00	TS REAUME	20170927 D	18-Sep-2017	27-Sep-2017	38.01	38.01	0.00
1709/243998-00	HYDRO-FRONT RD WASHROOMS	20170921 D	05-Sep-2017	21-Sep-2017	39.60	39.60	0.00
1709/244146-00	TS BOUFFARD	20170927 D	18-Sep-2017	27-Sep-2017	38.01	38.01	0.00
1709/244199-00	TS MALDEN	20170927 D	18-Sep-2017	27-Sep-2017	356.90	356.90	0.00
1709/244200-00	TS MALDEN	20170927 D	18-Sep-2017	27-Sep-2017	356.90	356.90	0.00
1709/244201-00	TS MALDEN	20170927 D	18-Sep-2017	27-Sep-2017	356.90	356.90	0.00
1709/244316-00	HYDRO-POOL	20170921 D	05-Sep-2017	21-Sep-2017	1,174.05	1,174.05	0.00
1709/244335-00	TS HURON LN/NORMANDY	20170927 D	18-Sep-2017	27-Sep-2017	39.93	39.93	0.00
1709/244336-00	TS MARTIN/FRONT	20170927 D	18-Sep-2017	27-Sep-2017	49.84	49.84	0.00
1709/244337-00	TS VICTORY/FRONT	20170927 D	18-Sep-2017	27-Sep-2017	39.93	39.93	0.00
1709/244358-00	TS INTERNATIONAL/FRONT	20170927 D	18-Sep-2017	27-Sep-2017	223.63	223.63	0.00
1709/244372-00	HYDRO-MILL PARK	20170921 D	05-Sep-2017	21-Sep-2017	71.27	71.27	0.00
1709/244816-00	TS SPRUCEWOOD	20170927 D	18-Sep-2017	27-Sep-2017	69.19	69.19	0.00
1709/244959-00	TS MATCHETTE	20170927 D	18-Sep-2017	27-Sep-2017	69.19	69.19	0.00
1709/246835-00	HYDRO-1190 FRONT RD	20170921 D	05-Sep-2017	21-Sep-2017	37.98	37.98	0.00
1709/246961-00	HYDRO-ARENA	20171004 C	19-Sep-2017	04-Oct-2017	69,873.84	69,873.84	0.00
1709/248886-00	TS HURON CHURCH	20170921 D	08-Sep-2017	21-Sep-2017	84.95	84.95	0.00
1709/248887-00	TS HURON CHURCH	20170921 D	08-Sep-2017	21-Sep-2017	78.50	78.50	0.00
1709/249311-00	HYDRO-CONC BLDG	20170921 D	05-Sep-2017	21-Sep-2017	2,345.94	2,345.94	0.00
1709/249314-00	HYDRO-RIVERDANCE	20170921 D	05-Sep-2017	21-Sep-2017	2,817.32	2,817.32	0.00
1709/250306-00	HYDRO-PW	20171004 C	19-Sep-2017	04-Oct-2017	4,657.97	4,657.97	0.00

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1709/250685-00	HYDRO-TOWNHALL	20171004 C	19-Sep-2017	04-Oct-2017	19,370.07	19,370.07	0.00
1709/250948-00	HYDRO-AMPHITHEATRE	20170921 D	05-Sep-2017	21-Sep-2017	37.98	37.98	0.00
1909/228871-00	WATER-RIVER CANARD	20170921 D	08-Sep-2017	21-Sep-2017	63.53	63.53	0.00
Supplier Totals :					126,271.15	126,271.15	0.00
050032	ESSEX REGION						
11616	RISK MANAGEMENT-DSI	20170920 C	28-Aug-2017	20-Sep-2017	1,807.27	1,807.27	0.00
Supplier Totals :					1,807.27	1,807.27	0.00
050035	ESSEX TERMINAL RAILWAY CO						
18160-IN	RAILWAY MAINTENANCE	20171004 C	01-Sep-2017	04-Oct-2017	2,081.79	2,081.79	0.00
Supplier Totals :					2,081.79	2,081.79	0.00
050045	ESSEX WINDSOR SOLID WASTE						
25566	RES WASTE PICKUP	20171004 C	31-Aug-2017	04-Oct-2017	24,580.21	24,580.21	0.00
25573	AUG YARD WASTE	20171004 C	31-Aug-2017	04-Oct-2017	4,488.12	4,488.12	0.00
9279	AUG FIXED COST	20171004 C	31-Aug-2017	04-Oct-2017	46,103.00	46,103.00	0.00
Supplier Totals :					75,171.33	75,171.33	0.00
060009	FALLS WHOLESALE LIMITED						
52370	CONC SUP-VRC	20170920 C	01-Sep-2017	20-Sep-2017	534.62	534.62	0.00
52371	CONC SUP-VRC	20170920 C	01-Sep-2017	20-Sep-2017	598.58	598.58	0.00
Supplier Totals :					1,133.20	1,133.20	0.00
000006	FAMILY RESPONSIBILITY						
OCT 4/17	PAYROLL REMITTANCES	259	02-Oct-2017	02-Oct-2017	243.46	243.46	0.00
SEPT 27/17	PAYROLL REMITTANCES	252	28-Sep-2017	28-Sep-2017	243.46	243.46	0.00
Supplier Totals :					486.92	486.92	0.00
060082	FARRUGLA						
1710 CRAFT BF	ENTERTAINMENT	20171004 C	27-Sep-2017	04-Oct-2017	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
060064	FAZIO						
1710 CRAFT BF	ENTERTAINMENT	20171004 C	27-Sep-2017	04-Oct-2017	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00

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070120	FEGHALI						
1709 REFUND		20170927 D	25-Sep-2017	27-Sep-2017	88.66	88.66	0.00
Supplier Totals :					88.66	88.66	0.00
900686	FESTIVAL TENT & PARTY						
104879	WASHROOMS-CR	20170920 C	31-Aug-2017	20-Sep-2017	162.72	162.72	0.00
104882	WASHROOMS-PARKS	20170920 C	31-Aug-2017	20-Sep-2017	162.72	162.72	0.00
105412	GLASSES-VOL REC	20171004 C	29-Sep-2017	04-Oct-2017	61.02	61.02	0.00
Supplier Totals :					386.46	386.46	0.00
903821	FIRE MARSHAL'S PUBLIC						
149396	HELMETS-FIRE	20170920 C	08-Sep-2017	20-Sep-2017	878.01	878.01	0.00
Supplier Totals :					878.01	878.01	0.00
900420	FIRSTCANADA ULC O/A FIRST						
1970-C-005457	DAY CAMP-VRC	20170920 C	01-Sep-2017	20-Sep-2017	130.65	130.65	0.00
Supplier Totals :					130.65	130.65	0.00
070002	G.C. DUKE EQUIPMENT LTD						
01-69071	UNIT 5628-FF	20171004 C	11-Sep-2017	04-Oct-2017	123.98	123.98	0.00
Supplier Totals :					123.98	123.98	0.00
070106	GENESIS INTEGRATION INC						
65836	POWER AMPLIFIER-IT	20170920 C	12-Sep-2017	20-Sep-2017	923.78	923.78	0.00
Supplier Totals :					923.78	923.78	0.00
903197	GRAND & TOY						
L453050	OFF SUP-ADMIN	20170920 C	05-Sep-2017	20-Sep-2017	32.87	32.87	0.00
Supplier Totals :					32.87	32.87	0.00
070010	GREAT LAKES SAFETY						
297853	VESTS-FIRE	20171004 C	18-Sep-2017	04-Oct-2017	115.37	115.37	0.00
298004	WIRE-FIRE	20171004 C	20-Sep-2017	04-Oct-2017	286.08	286.08	0.00
Supplier Totals :					401.45	401.45	0.00
070012	GREEN SHIELD CANADA						
OCTOBER 2017	OCTOBER 2017	20170927 D	28-Sep-2017	28-Sep-2017	98,506.65	98,506.65	0.00

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Supplier Totals :					98,506.65	98,506.65	0.00
070101	GROENEVELD LUBRICATION						
40106329	GREENLUBE-FF	20171004 C	16-Aug-2017	04-Oct-2017	562.47	562.47	0.00
Supplier Totals :					562.47	562.47	0.00
900564	GUARDIAN FENCE						
7773	TENNIS CRT GATE-PARKS	20170920 C	05-Sep-2017	20-Sep-2017	296.06	296.06	0.00
7777	REPLACE FENCE-RIVER CANARD PARK	20170920 C	07-Sep-2017	20-Sep-2017	2,237.40	2,237.40	0.00
7782	FENCE REPAIR-PARKS	20171004 C	11-Sep-2017	04-Oct-2017	203.40	203.40	0.00
Supplier Totals :					2,736.86	2,736.86	0.00
080003	HANDI-TRANSIT						
170801-31	TRANSPORTATION	20171004 C	06-Sep-2017	04-Oct-2017	4,170.10	4,170.10	0.00
Supplier Totals :					4,170.10	4,170.10	0.00
080008	HEATON SANITATION LTD						
27737	VACUUM PS-SEWER	20171004 C	26-Sep-2017	04-Oct-2017	5,167.94	5,167.94	0.00
29063	EXPOSE STORM LN/FLUSH CULVERTS-ROADS/SEWER	20171004 C	05-Sep-2017	04-Oct-2017	1,582.00	1,582.00	0.00
30868	FLUSH CULVERTS-ROADS	20170920 C	08-Sep-2017	20-Sep-2017	1,921.00	1,921.00	0.00
31626	EXCAVATE HOLES-WATER/SEWER	20170920 C	12-Sep-2017	20-Sep-2017	1,695.00	1,695.00	0.00
31677	CLEAN KELLY RD DITCH-ROADS	20171004 C	18-Sep-2017	04-Oct-2017	791.00	791.00	0.00
Supplier Totals :					11,156.94	11,156.94	0.00
080022	HOLLAND CLEANING						
429392	CUSTODIAL SUP-FF	20171004 C	19-Sep-2017	04-Oct-2017	2,162.87	2,162.87	0.00
Supplier Totals :					2,162.87	2,162.87	0.00
080026	HOLLANDIA GARDENS LTD						
92438	CHLORINE-FF	20170920 C	08-Sep-2017	20-Sep-2017	1,355.16	1,355.16	0.00
92442	CHLORINE-FF	20170920 C	08-Sep-2017	20-Sep-2017	161.02	161.02	0.00
Supplier Totals :					1,516.18	1,516.18	0.00
903265	HR SYSTEMS STRATEGIES INC						
121792	ANNUAL SUPPORT-IT	20170920 C	07-Sep-2017	20-Sep-2017	5,642.09	5,642.09	0.00
Supplier Totals :					5,642.09	5,642.09	0.00

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Invoice No.	Description	Batch	Invoice Date	Due Date			
080070	HYDRO ONE NETWORKS INC						
1709/20009349200	RIVER CANARD CENTRE	20170921 D	13-Sep-2017	21-Sep-2017	55.43	55.43	0.00
1710/20006904396	SL MALDEN	20171004 C	02-Oct-2017	04-Oct-2017	77.62	77.62	0.00
Supplier Totals :					133.05	133.05	0.00
090012	IMAGE360						
4830	SEAT PLATES-VRC	20170920 C	22-Aug-2017	20-Sep-2017	45.20	45.20	0.00
Supplier Totals :					45.20	45.20	0.00
090015	INTERNATIONAL ART DESIGNS						
9459	KYLIE MASSE-VRC	20170920 C	16-Aug-2017	20-Sep-2017	361.60	361.60	0.00
9524	NAME TAGS-ADMIN	20170920 C	14-Sep-2017	20-Sep-2017	336.29	336.29	0.00
9533	PLAQUES-VOL REC	20171004 C	20-Sep-2017	04-Oct-2017	333.07	333.07	0.00
Supplier Totals :					1,030.96	1,030.96	0.00
090013	IRON MOUNTAIN CANADA						
PEN5749	SHREDDING-PW	20171004 C	31-Aug-2017	04-Oct-2017	6.78	6.78	0.00
PEN5750	SHREDDING-ADMIN	20171004 C	31-Aug-2017	04-Oct-2017	17.96	17.96	0.00
Supplier Totals :					24.74	24.74	0.00
100001	J RAUTI CUSTOM HOMES LTD						
141433	4368 NORTHWAY	20171004 C	27-Sep-2017	04-Oct-2017	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
100014	J&J LEPERA						
PAY 3	TS/PATHWAY/WM	20170920 C	31-Aug-2017	20-Sep-2017	32,188.46	32,188.46	0.00
Supplier Totals :					32,188.46	32,188.46	0.00
100020	JOHNSON						
1710 CRAFT BF	ENTERTAINMENT	20171004 C	27-Sep-2017	04-Oct-2017	350.00	350.00	0.00
Supplier Totals :					350.00	350.00	0.00
110006	KENWIL SERVICES						
12274	REPAIR WATER LEAK-FF	20171004 C	31-Jul-2017	04-Oct-2017	169.50	169.50	0.00
12296	EMERGENCY LIGHTS-FF	20171004 C	05-Sep-2017	04-Oct-2017	2,586.57	2,586.57	0.00
12315	CHECK EMERGENCY STOP-FF	20171004 C	23-Aug-2017	04-Oct-2017	169.50	169.50	0.00

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12319	CHECK EXHAUST FAN-FF	20171004 C	21-Aug-2017	04-Oct-2017	254.25	254.25	0.00
12321	INSTALL BACKFLOW DEVICE-FF	20171004 C	30-Aug-2017	04-Oct-2017	3,673.18	3,673.18	0.00
12324	INSTALL BALLAST-FF	20171004 C	17-Aug-2017	04-Oct-2017	202.84	202.84	0.00
12354	INSTALL TRAP GUARDS-FF	20171004 C	01-Sep-2017	04-Oct-2017	3,766.29	3,766.29	0.00
Supplier Totals :					10,822.13	10,822.13	0.00
110052 162016	KORUNOVSKI [REDACTED]	20170920 C	15-Sep-2017	20-Sep-2017	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
110035 1710 CRAFT BF	Koval ENTERTAINMENT	20171004 C	03-Oct-2017	04-Oct-2017	300.00	300.00	0.00
Supplier Totals :					300.00	300.00	0.00
110013 2017-08-05	KRAUTNER JANITORIAL AUG SERV-FIRE	20170921 D	31-Aug-2017	21-Sep-2017	1,753.76	1,753.76	0.00
2017-08-06	AUG CHARGES-POL	20170921 P	31-Aug-2017	21-Sep-2017	5,487.85	5,487.85	0.00
2017-08-07	AUG SERV-CONC BLDG	20170921 D	31-Aug-2017	21-Sep-2017	1,572.59	1,572.59	0.00
2017-08-11	AUG SERV-TOWNHALL	20170921 D	31-Aug-2017	21-Sep-2017	14,320.87	14,320.87	0.00
Supplier Totals :					23,135.07	23,135.07	0.00
120116 55539	L & R MOBILE WASH WASH BRIDGE DECKING-PARKS	20171004 C	05-Sep-2017	04-Oct-2017	220.92	220.92	0.00
Supplier Totals :					220.92	220.92	0.00
120008 1709 GEORGE	LAJEUNESSE-LANOUE INSURANCE CLAIM	20170927 D	22-Sep-2017	27-Sep-2017	2,395.60	2,395.60	0.00
1709 MAGRI	INSURANCE CLAIM	20170927 D	22-Sep-2017	27-Sep-2017	1,408.01	1,408.01	0.00
1709 PENNY	INSURANCE CLAIM	20170927 D	22-Sep-2017	27-Sep-2017	2,450.45	2,450.45	0.00
Supplier Totals :					6,254.06	6,254.06	0.00
120047 352301	LARRY RENAUD FORD & RV ADAPTER/CATCH SET-FIRE	20171004 C	14-Sep-2017	04-Oct-2017	45.09	45.09	0.00
344619	SAFETY TRAILER-FIRE	20171004 C	13-Sep-2017	04-Oct-2017	392.74	392.74	0.00
344647	SAFETY PHOENIX TRAILER-FIRE	20171004 C	13-Sep-2017	04-Oct-2017	337.77	337.77	0.00

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644671	SAFETY OPS TRAILER-FIRE	20171004 C	14-Sep-2017	04-Oct-2017	329.03	329.03	0.00
Supplier Totals :					1,104.63	1,104.63	0.00
120084	LASALLE HANGOUT FOR YOUTH						
1709 RENT	RENT-STRAT PLAN	20170921 D	21-Sep-2017	21-Sep-2017	967.58	967.58	0.00
Supplier Totals :					967.58	967.58	0.00
902849	LASALLE MINOR HOCKEY ASSC						
1709 REGISTER	JUMPSTART-VRC	20170927 D	27-Sep-2017	27-Sep-2017	450.00	450.00	0.00
170927 REGISTER	P2P-VRC	20170927 D	27-Sep-2017	27-Sep-2017	1,287.00	1,287.00	0.00
Supplier Totals :					1,737.00	1,737.00	0.00
120118	LASALLE MUSIC						
1709 REGISTER	P2P-VRC	20170927 D	27-Sep-2017	27-Sep-2017	1,135.80	1,135.80	0.00
Supplier Totals :					1,135.80	1,135.80	0.00
120013	LASALLE POST						
37169	COMM OF ADJ-DSI	20171004 C	08-Sep-2017	04-Oct-2017	93.23	93.23	0.00
Supplier Totals :					93.23	93.23	0.00
120017	LASALLE PRESS						
13102	LETTERHEAD-DSI	20170920 C	12-Sep-2017	20-Sep-2017	200.01	200.01	0.00
Supplier Totals :					200.01	200.01	0.00
120032	LASALLE SPORTS ZONE						
170825-	HELMET-FF	20170920 C	25-Aug-2017	20-Sep-2017	90.39	90.39	0.00
Supplier Totals :					90.39	90.39	0.00
120131	LAURENTIAN BANK OF CANADA						
090-48600	OVERPD TAXES	20170921 D	19-Sep-2017	21-Sep-2017	1,304.48	1,304.48	0.00
Supplier Totals :					1,304.48	1,304.48	0.00
901362	LIFESAVING SOCIETY						
154545	FIRST AID/CPR/CRESTS-VRC	20171004 C	21-Aug-2017	04-Oct-2017	322.30	322.30	0.00
154602	FIRST AID/CPR-VRC	20171004 C	22-Aug-2017	04-Oct-2017	188.00	188.00	0.00
154706	NLS INSTRUCTOR-VRC	20170920 C	24-Aug-2017	20-Sep-2017	137.00	137.00	0.00
154808	CRESTS-VRC	20171004 C	05-Sep-2017	04-Oct-2017	19.30	19.30	0.00

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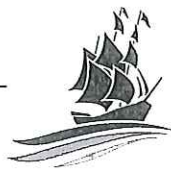
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154844	FIRST AID/CPR-VRC	20171004 C	05-Sep-2017	04-Oct-2017	18.80	18.80	0.00
155118	INSTRUCTOR/CRESTS/FIRST AID/CPR	20171004 C	26-Sep-2017	04-Oct-2017	1,378.20	1,378.20	0.00
M122595	CRESTS/FIRST AID/CPR	20171004 C	22-Sep-2017	04-Oct-2017	3,756.17	3,756.17	0.00
Supplier Totals :					5,819.77	5,819.77	0.00
260010	LOBLAW COMPANIES LTD						
1709/19409	TRANSIT LAUNCH/MTG-ADMIN	20171004 C	13-Sep-2017	04-Oct-2017	157.06	157.06	0.00
Supplier Totals :					157.06	157.06	0.00
120075	LOWES						
1709/12000005434	MELAMINE-FF	20170921 D	08-Sep-2017	21-Sep-2017	24.24	24.24	0.00
Supplier Totals :					24.24	24.24	0.00
120059	LUCIER GLOVE & SAFETY						
24067	FIRE EXT-FF	20170920 C	22-Aug-2017	20-Sep-2017	45.19	45.19	0.00
24107	FIRE EXT-FF	20170920 C	24-Aug-2017	20-Sep-2017	112.98	112.98	0.00
24419	GLOVES/VESTS-PW	20171004 C	13-Sep-2017	04-Oct-2017	95.90	95.90	0.00
24421	CLOTHING-O'NEIL	20171004 C	13-Sep-2017	04-Oct-2017	88.75	88.75	0.00
24474	VEST-PW	20171004 C	16-Sep-2017	04-Oct-2017	22.59	22.59	0.00
24479	CLOTHING-DONLON	20171004 C	18-Sep-2017	04-Oct-2017	164.92	164.92	0.00
24512	CLOTHING-NELSON	20171004 C	19-Sep-2017	04-Oct-2017	17.40	17.40	0.00
24518	CLOTHING-GOERZEN	20171004 C	19-Sep-2017	04-Oct-2017	92.21	92.21	0.00
Supplier Totals :					639.94	639.94	0.00
130000	M.C.M. SNACK FOODS						
36208	CONC SUP-VRC	20170920 C	31-Aug-2017	20-Sep-2017	275.28	275.28	0.00
Supplier Totals :					275.28	275.28	0.00
130179	MARIANNE LOVE CONSULTING						
101.17	LEGAL FEES-CS	20171004 C	31-Aug-2017	04-Oct-2017	1,649.50	1,649.50	0.00
Supplier Totals :					1,649.50	1,649.50	0.00
130211	MATCO TOOLS						
170925	TIRE REAM-FF	20171004 C	25-Sep-2017	04-Oct-2017	68.93	68.93	0.00
Supplier Totals :					68.93	68.93	0.00

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900404 463537	MAXILL INC GLOVES-FIRE	20171004 C	13-Sep-2017	04-Oct-2017	78.99	78.99	0.00
Supplier Totals :					78.99	78.99	0.00
130164 1007	MAXIMUM EXPOSURE VEH DECALS-FF	20171004 C	14-Aug-2017	04-Oct-2017	315.14	315.14	0.00
1014	SIGNS	20171004 C	24-Aug-2017	04-Oct-2017	22,176.11	22,176.11	0.00
1283	SIGNS-SPLASH PADS	20171004 C	04-Jul-2017	04-Oct-2017	983.15	983.15	0.00
Supplier Totals :					23,474.40	23,474.40	0.00
901742 MULTIPLE ROLLS	MCAP SERVICE CORPORATION OVERPD TAXES	20170921 D	19-Sep-2017	21-Sep-2017	2,413.40	2,413.40	0.00
Supplier Totals :					2,413.40	2,413.40	0.00
130038 OCTOBER 2017	MEDAVIE BLUE CROSS OCTOBER 2017	252	27-Sep-2017	27-Sep-2017	67,597.46	67,597.46	0.00
SEPTEMBER 2017	SEPTEMBER 2017	252	01-Sep-2017	27-Sep-2017	67,435.70	67,435.70	0.00
Supplier Totals :					135,033.16	135,033.16	0.00
130168 162348	MEDITERRA HOMES 670 DONLON	20170920 C	13-Sep-2017	20-Sep-2017	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
130042 106917	MERCHANTS PAPER COMPANY CUSTODIAL SUP-FF	20171004 C	19-Sep-2017	04-Oct-2017	918.05	918.05	0.00
107073	CUSTODIAL SUP-FF	20171004 C	20-Sep-2017	04-Oct-2017	518.42	518.42	0.00
107156	CUSTODIAL SUP-FF	20171004 C	21-Sep-2017	04-Oct-2017	918.05	918.05	0.00
501836	CUSTODIAL SUP-FF	20171004 C	22-Sep-2017	04-Oct-2017	-811.26	-811.26	0.00
Supplier Totals :					1,543.26	1,543.26	0.00
901388 178942	MERLO PAINT AND WALLPAPER PAINT-FF	20171004 C	15-May-2017	04-Oct-2017	394.91	394.91	0.00
182755	PAINT-FF	20171004 C	18-Sep-2017	04-Oct-2017	226.00	226.00	0.00
Supplier Totals :					620.91	620.91	0.00
130177	Miceli						

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Invoice No.	Description	Batch	Invoice Date	Due Date			
1709 REIMBURSE	VOL RECOGNITION GIFTS/WINE	20170921 D	20-Sep-2017	21-Sep-2017	305.70	305.70	0.00
Supplier Totals :					305.70	305.70	0.00
130213	MICELI						
170922 VOL REC	ENTERTAINMENT-COUNCIL	20170927 D	22-Sep-2017	27-Sep-2017	400.00	400.00	0.00
Supplier Totals :					400.00	400.00	0.00
130048	MINISTER OF FINANCE						
SEPTEMBER 2017	PAYROLL REMITTANCES	252	28-Sep-2017	28-Sep-2017	22,237.32	22,237.32	0.00
Supplier Totals :					22,237.32	22,237.32	0.00
130050	MONARCH OFFICE SUPPLY LTD						
38397	PAPER-VRC	20170920 C	03-Aug-2017	20-Sep-2017	228.49	228.49	0.00
40652	PAPER-VRC	20170920 C	21-Aug-2017	20-Sep-2017	190.41	190.41	0.00
41971	LOCKER SHELVES-ROADS	20170920 C	28-Aug-2017	20-Sep-2017	35.91	35.91	0.00
43800	PURCHASE	20171004 C	09-Jul-2017	04-Oct-2017	7.75	7.75	0.00
45001	PAPER-ADMIN	20171004 C	13-Sep-2017	04-Oct-2017	190.41	190.41	0.00
Supplier Totals :					652.97	652.97	0.00
900476	MORTON INDUSTRIAL SALES						
259887	VEH PARTS-FF	20170920 C	21-Aug-2017	20-Sep-2017	34.26	34.26	0.00
Supplier Totals :					34.26	34.26	0.00
903788	NASCI CONSTRUCTION						
3798	BUS STOPS	20171004 C	14-Sep-2017	04-Oct-2017	9,232.10	9,232.10	0.00
3799	BUS STOPS	20171004 C	18-Sep-2017	04-Oct-2017	88,573.92	88,573.92	0.00
3800	BUS STOPS	20171004 C	18-Sep-2017	04-Oct-2017	16,360.14	16,360.14	0.00
3808	EXTRA GARBAGE COLLECTION	20171004 C	19-Sep-2017	04-Oct-2017	8,056.23	8,056.23	0.00
Supplier Totals :					122,222.39	122,222.39	0.00
140008	NEDLAW LIVING WALLS						
313	SEPT 2017-AUG 2018 MAINT-FF	20170920 C	01-Sep-2017	20-Sep-2017	14,690.00	14,690.00	0.00
Supplier Totals :					14,690.00	14,690.00	0.00
903279	NELLA CUTLERY INC						
2347735	BLADE SHARPENING-FF	20171004 C	08-Sep-2017	04-Oct-2017	56.50	56.50	0.00

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2348490	CHIPPER BLADE SHARPENING-FF	20171004 C	21-Sep-2017	04-Oct-2017	22.60	22.60	0.00
Supplier Totals :					79.10	79.10	0.00
150060	NORTRAX						
803802	UNIT 5302-FF	20170920 C	17-Aug-2017	20-Sep-2017	2,124.90	2,124.90	0.00
811754	UNIT 5202-FF	20170920 C	29-Aug-2017	20-Sep-2017	283.27	283.27	0.00
811759	UNIT 5214-FF	20170920 C	29-Aug-2017	20-Sep-2017	1,438.63	1,438.63	0.00
821565	UNIT 5302-FF	20171004 C	14-Sep-2017	04-Oct-2017	177.41	177.41	0.00
824970	UNIT 5304-15-FF	20171004 C	19-Sep-2017	04-Oct-2017	292.93	292.93	0.00
Supplier Totals :					4,317.14	4,317.14	0.00
140037	NOVEXCO INC						
10027095	OFF SUP-FIRE	20171004 C	13-Sep-2017	04-Oct-2017	9.67	9.67	0.00
Supplier Totals :					9.67	9.67	0.00
900081	OFFICE SOLUTIONS INC						
51476	FURNITURE-VRC RENOVATIONS	20170920 C	19-Jul-2017	20-Sep-2017	4,142.58	4,142.58	0.00
51496	CHAIRS-VRC RENOVATIONS	20170920 C	26-Jul-2017	20-Sep-2017	674.61	674.61	0.00
51626	MODIFY TOWNHALL WORKSTATIONS	20171004 C	23-Aug-2017	04-Oct-2017	3,853.30	3,853.30	0.00
51630	FURNITURE-VRC RENOVATIONS	20170920 C	23-Aug-2017	20-Sep-2017	979.71	979.71	0.00
Supplier Totals :					9,650.20	9,650.20	0.00
150023	ONTARIO ASSOCIATION OF						
54917	REGISTRATION-FIRE	20171004 C	19-Sep-2017	04-Oct-2017	395.50	395.50	0.00
Supplier Totals :					395.50	395.50	0.00
150027	ONTARIO CLEAN WATER						
96722	AUG CHARGES	20170920 C	18-Aug-2017	20-Sep-2017	1,340.84	1,340.84	0.00
96723	AUG CHARGES	20170920 C	18-Aug-2017	20-Sep-2017	367.28	367.28	0.00
96910	SEPT CHARGES	20171004 C	01-Sep-2017	04-Oct-2017	21,847.20	21,847.20	0.00
Supplier Totals :					23,555.32	23,555.32	0.00
150032	ONTARIO MUNICIPAL						
SEPTEMBER 2017	PAYROLL REMITTANCES	252	28-Sep-2017	28-Sep-2017	213,413.28	213,413.28	0.00
Supplier Totals :					213,413.28	213,413.28	0.00

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Invoice No.	Description						
901730	ONTARIO SPRING &						
21321	UNIT 5201-FF	20170920 C	15-Aug-2017	20-Sep-2017	522.00	522.00	0.00
Supplier Totals :					522.00	522.00	0.00
150088	ORSCHINSKY						
1710 CRAFT BF	ENTERTAINMENT	20171004 C	02-Oct-2017	04-Oct-2017	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
150087	OSBORNE						
172694	[REDACTED]	20170927 D	25-Sep-2017	27-Sep-2017	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
160123	PARKWAY INFRASTRUCTURE						
130	DRIC WATERMAIN	20171004 C	15-Dec-2016	04-Oct-2017	452,000.00	452,000.00	0.00
Supplier Totals :					452,000.00	452,000.00	0.00
900171	PERCIBALLI POOLS						
151755	215 ULSTER	20170927 D	21-Sep-2017	27-Sep-2017	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
160017	PETTY CASH						
17002-PCADMIN	PETTY CASH-ADMIN	20170927 D	27-Sep-2017	27-Sep-2017	184.15	184.15	0.00
1710 PC VRC	PETTY CASH-VRC	20171004 C	22-Sep-2017	04-Oct-2017	753.71	753.71	0.00
Supplier Totals :					937.86	937.86	0.00
160036	PIERASCENZI						
1181	[REDACTED]	20171004 C	27-Sep-2017	04-Oct-2017	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
901114	PISCIUNERI CONSTRUCTION						
151646	1360 D'AMORE	20170920 C	13-Sep-2017	20-Sep-2017	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
160025	PLAYCHEK SERVICES INC						
170925 A	SEPT PARK INSP	20171004 C	25-Sep-2017	04-Oct-2017	1,412.50	1,412.50	0.00
Supplier Totals :					1,412.50	1,412.50	0.00
160085	POWER TRAXX ELECTRIC						

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Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
5532	SERV CAR CHARGER-FF	20171004 C	11-Sep-2017	04-Oct-2017	678.00	678.00	0.00
5559	REPAIR PARKING LOT LIGHTS-FF	20171004 C	18-Sep-2017	04-Oct-2017	3,839.18	3,839.18	0.00
Supplier Totals :					4,517.18	4,517.18	0.00
160074 1729	PRECISION ATHLETICS BASE PLUGS/ANCHORS-VRC	20171004 C	24-May-2017	04-Oct-2017	598.90	598.90	0.00
Supplier Totals :					598.90	598.90	0.00
160108 7029	PROTENDERS INC SECURITY-CBF	20171004 C	01-Sep-2017	04-Oct-2017	8,698.74	8,698.74	0.00
Supplier Totals :					8,698.74	8,698.74	0.00
160034 435730502	PUROLATOR INC POSTAGE-FIRE	20171004 C	08-Sep-2017	04-Oct-2017	157.30	157.30	0.00
435730507	PURCHASE	20171004 C	08-Sep-2017	04-Oct-2017	6.50	6.50	0.00
435748277	POSTAGE-POL	20170921 P	08-Sep-2017	21-Sep-2017	10.25	10.25	0.00
435789913	POSTAGE-FIRE	20171004 C	15-Sep-2017	04-Oct-2017	4.43	4.43	0.00
435810167	POSTAGE-POL	20170927 P	15-Sep-2017	27-Sep-2017	37.45	37.45	0.00
435855130	POSTAGE-ADMIN/COUNCIL	20171004 C	22-Sep-2017	04-Oct-2017	110.59	110.59	0.00
Supplier Totals :					326.52	326.52	0.00
070046 18211	QUINLAN PROPERTY CLEAN UP	20171004 C	01-Sep-2017	04-Oct-2017	3,562.91	3,562.91	0.00
Supplier Totals :					3,562.91	3,562.91	0.00
180004 56426	REAUME CHEVROLET UNIT 5404-FF	20170920 C	22-Aug-2017	20-Sep-2017	360.29	360.29	0.00
56439	UNIT 5404-FF	20170920 C	23-Aug-2017	20-Sep-2017	430.89	430.89	0.00
56452	UNIT 5404-FF	20170920 C	24-Aug-2017	20-Sep-2017	430.89	430.89	0.00
56542	UNIT 5206-FF	20170920 C	05-Sep-2017	20-Sep-2017	120.71	120.71	0.00
56638	UNIT 5206-FF	20170920 C	12-Sep-2017	20-Sep-2017	206.48	206.48	0.00
56656	UNIT 5705-15-FF	20171004 C	13-Sep-2017	04-Oct-2017	19.44	19.44	0.00
56669	UNIT 5604-FF	20171004 C	14-Sep-2017	04-Oct-2017	265.39	265.39	0.00
56733	UNIT 5602-FF	20171004 C	19-Sep-2017	04-Oct-2017	237.98	237.98	0.00

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Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
629713	UNIT 342-FF	20170920 C	08-Sep-2017	20-Sep-2017	135.55	135.55	0.00
630361	UNIT 341-FF	20171004 C	19-Sep-2017	04-Oct-2017	135.55	135.55	0.00
Supplier Totals :					2,343.17	2,343.17	0.00
180006	RECEIVER GENERAL						
180006 - 45503	Payroll Remittance BN: 108134149RP0001	252	22-Sep-2017	22-Sep-2017	56,952.12	56,952.12	0.00
180006 - 45504	Payroll Remittance BN: 108134149RP0002	252	22-Sep-2017	22-Sep-2017	5,992.12	5,992.12	0.00
180006 - 45587	Payroll Remittance BN: 108134149RP0001	259	29-Sep-2017	29-Sep-2017	55,538.48	55,538.48	0.00
180006 - 45588	Payroll Remittance BN: 108134149RP0002	259	29-Sep-2017	29-Sep-2017	7,756.55	7,756.55	0.00
Supplier Totals :					126,239.27	126,239.27	0.00
180051	RECEIVER GENERAL						
OCT 4/17	PAYROLL REMITTANCES	259	02-Oct-2017	02-Oct-2017	243.49	243.49	0.00
Supplier Totals :					243.49	243.49	0.00
180061	RIVERSIDE ELEVATORS INC						
16375	SEPT CHARGES-TOWNHALL/VRC	20171004 C	01-Sep-2017	04-Oct-2017	508.50	508.50	0.00
Supplier Totals :					508.50	508.50	0.00
180019	ROGERS (7-5971-6491)						
1794670244	PHONE-POL	20170921 P	20-Aug-2017	21-Sep-2017	85.97	85.97	0.00
Supplier Totals :					85.97	85.97	0.00
190117	S & C CONSTRUCTION						
1974	MALDEN TS SYNC	20171004 C	28-Sep-2017	04-Oct-2017	13,418.90	13,418.90	0.00
Supplier Totals :					13,418.90	13,418.90	0.00
190134	SENTRY FIRE PROTECTION						
C407403	SERV SCBA-FIRE	20170920 C	31-Aug-2017	20-Sep-2017	409.34	409.34	0.00
Supplier Totals :					409.34	409.34	0.00
190018	SILVER TOP SUPPLY LTD						
53256	CAMERA-FF	20170920 C	28-Aug-2017	20-Sep-2017	566.99	566.99	0.00
Supplier Totals :					566.99	566.99	0.00
190051	SIMPLISTIC LINES						
1057091117	FIELD PAINT-PARKS	20171004 C	11-Sep-2017	04-Oct-2017	972.03	972.03	0.00

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Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
Supplier Totals :					972.03	972.03	0.00
190041	SLATER TIRE & BATTERY						
42817	TIRE DISPOSAL-FF	20171004 C	13-Sep-2017	04-Oct-2017	45.20	45.20	0.00
Supplier Totals :					45.20	45.20	0.00
190173	SMARTEX PRODUCTS						
46062	PROMO CLOTHING-COUNCIL	20171004 C	25-Sep-2017	04-Oct-2017	3,396.78	3,396.78	0.00
Supplier Totals :					3,396.78	3,396.78	0.00
190066	SP&S						
2170418	SERV PUMPS-VRC	20171004 C	02-Jun-2017	04-Oct-2017	1,811.37	1,811.37	0.00
2171030	FILTER SAND/GRAVEL-VRC	20171004 C	22-Sep-2017	04-Oct-2017	4,545.12	4,545.12	0.00
Supplier Totals :					6,356.49	6,356.49	0.00
120005	STANTEC CONSULTING LTD.						
1201379	OLIVER FARMS/HERITAGE	20170920 C	29-Aug-2017	20-Sep-2017	3,543.43	3,543.43	0.00
1202447	UPGRADE PS	20170920 C	31-Aug-2017	20-Sep-2017	8,018.64	8,018.64	0.00
Supplier Totals :					11,562.07	11,562.07	0.00
900582	STEVENS STEEL PRODUCTS						
293723	BARS-ROADS	20170920 C	16-Aug-2017	20-Sep-2017	483.64	483.64	0.00
293726	TUBING/BARS-FF	20171004 C	16-Aug-2017	04-Oct-2017	136.73	136.73	0.00
293738	BAR-FF	20170920 C	24-Aug-2017	20-Sep-2017	94.92	94.92	0.00
293786	STEEL TUBE-WATER	20171004 C	14-Sep-2017	04-Oct-2017	47.46	47.46	0.00
Supplier Totals :					762.75	762.75	0.00
190230	STRAH						
172813		20170927 D	27-Sep-2017	27-Sep-2017	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
190100	SUN LIFE ASSURANCE						
SEPTEMBER 2017	PAYROLL REMITTANCES	252	28-Sep-2017	28-Sep-2017	420.00	420.00	0.00
Supplier Totals :					420.00	420.00	0.00
903323	SUNCOR ENERGY PRODUCTS						
1709/9938524395	FUEL-FIRE	20171004 C	28-Sep-2017	04-Oct-2017	118.78	118.78	0.00

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Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
Supplier Totals :					118.78	118.78	0.00
190064	SUPERIOR PROPANE						
16988570	CYL RENTAL-FF	20171004 C	15-Sep-2017	04-Oct-2017	344.89	344.89	0.00
Supplier Totals :					344.89	344.89	0.00
190106	SYSCO WINDSOR						
1013237	CONC SUP-VRC	20170920 C	22-Aug-2017	20-Sep-2017	433.70	433.70	0.00
1024365	CONC SUP-VRC	20170920 C	01-Sep-2017	20-Sep-2017	617.80	617.80	0.00
Supplier Totals :					1,051.50	1,051.50	0.00
900546	SZEKELY						
008	SEPT 11-18 INSP-BLDG	20170920 C	19-Sep-2017	20-Sep-2017	3,017.70	3,017.70	0.00
009	SEPT 25-OCT 2 INSP-BLDG	20171004 C	03-Oct-2017	04-Oct-2017	2,514.75	2,514.75	0.00
Supplier Totals :					5,532.45	5,532.45	0.00
902563	TELUS MOBILITY						
17223917102	BLACKBERRY'S	20170927 D	17-Sep-2017	27-Sep-2017	2,323.56	2,323.56	0.00
Supplier Totals :					2,323.56	2,323.56	0.00
200105	TOWN OF LASALLE						
1709/243530	WATER-HERITAGE PS	20170921 D	05-Sep-2017	21-Sep-2017	15.00	15.00	0.00
1709/243657	WATER-PS 7	20170921 D	05-Sep-2017	21-Sep-2017	15.00	15.00	0.00
1709/250299-00	WATER-POL	20170921 P	05-Sep-2017	21-Sep-2017	316.34	316.34	0.00
1709/250680	WATER-PS1	20170921 D	05-Sep-2017	21-Sep-2017	136.97	136.97	0.00
Supplier Totals :					483.31	483.31	0.00
901904	TRACTION REGIONAL OFFICE						
396266957	GROMMETS/SEALS-FF	20170920 C	28-Aug-2017	20-Sep-2017	37.49	37.49	0.00
396267079	BULBS-FF	20170920 C	30-Aug-2017	20-Sep-2017	60.03	60.03	0.00
396267443	UNIT 520516-FF	20170920 C	06-Sep-2017	20-Sep-2017	226.00	226.00	0.00
396267526	SEALS/GROMMETS/BULBS-FF	20170920 C	06-Sep-2017	20-Sep-2017	57.47	57.47	0.00
396267543	UNIT 5206-FF	20170920 C	07-Sep-2017	20-Sep-2017	43.13	43.13	0.00
396268044	LIGHTS/GROMMETS-FF	20171004 C	14-Sep-2017	04-Oct-2017	31.05	31.05	0.00
396268444	UNIT 5211-FF	20171004 C	20-Sep-2017	04-Oct-2017	1,044.62	1,044.62	0.00

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Invoice No.	Description						
Supplier Totals :					1,499.79	1,499.79	0.00
200086	TRANSIT TRAILER LTD						
1272630005	UNIT 5256-FF	20171004 C	20-Sep-2017	04-Oct-2017	143.51	143.51	0.00
Supplier Totals :					143.51	143.51	0.00
200067	TURF CARE PRODUCTS						
597619-00	UNIT 5619-FF	20170920 C	25-Aug-2017	20-Sep-2017	2,515.11	2,515.11	0.00
597870-00	UNIT 5623-FF	20170920 C	28-Aug-2017	20-Sep-2017	72.87	72.87	0.00
Supplier Totals :					2,587.98	2,587.98	0.00
220045	VOLLMER INC.						
W18603	SPLASH PAD	20170920 C	28-Aug-2017	20-Sep-2017	585.02	585.02	0.00
W18605	VRC PANIC ALARM-FF	20170920 C	28-Aug-2017	20-Sep-2017	1,045.25	1,045.25	0.00
Supplier Totals :					1,630.27	1,630.27	0.00
230011	WACHS CANADA LTD						
15432	HYDRANT KEY-WATER	20171004 C	11-Sep-2017	04-Oct-2017	257.70	257.70	0.00
Supplier Totals :					257.70	257.70	0.00
190039	WADDICK FUELS						
600843	OIL-FF	20170920 C	08-Aug-2017	20-Sep-2017	926.60	926.60	0.00
601084	OIL-FF	20170920 C	08-Aug-2017	20-Sep-2017	-926.60	-926.60	0.00
603555	DIESEL-FF	20170920 C	24-Aug-2017	20-Sep-2017	10,263.88	10,263.88	0.00
603556	FUEL-FF	20170920 C	24-Aug-2017	20-Sep-2017	11,482.05	11,482.05	0.00
Supplier Totals :					21,745.93	21,745.93	0.00
010014	WALKER AGGREGATES INC						
271587	GABION STONE-ROADS	20171004 C	02-Sep-2017	04-Oct-2017	2,833.23	2,833.23	0.00
Supplier Totals :					2,833.23	2,833.23	0.00
230004	WALKER ROAD AUTOMOTIVE						
3275-574681	UNIT 5217-FF	20171004 C	12-Jun-2017	04-Oct-2017	69.26	69.26	0.00
3275-585139	TRAINING-FF	20171004 C	02-Aug-2017	04-Oct-2017	1,467.87	1,467.87	0.00
3275-586908	BALL JOINT-FF	20171004 C	11-Aug-2017	04-Oct-2017	308.49	308.49	0.00
3275-587985	UNIT 5603-FF	20171004 C	17-Aug-2017	04-Oct-2017	57.52	57.52	0.00

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Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
6275-590224	FUSES-FF	20170920 C	29-Aug-2017	20-Sep-2017	274.57	274.57	0.00
6275-590237	BULBS-FF	20170920 C	29-Aug-2017	20-Sep-2017	21.65	21.65	0.00
6275-592926	UNIT 5705-15-FF	20171004 C	12-Sep-2017	04-Oct-2017	21.20	21.20	0.00
6275-593284	WATER PUMP-FF	20171004 C	14-Sep-2017	04-Oct-2017	188.71	188.71	0.00
6275-593721	UNIT 341-FF	20171004 C	15-Sep-2017	04-Oct-2017	65.40	65.40	0.00
Supplier Totals :					2,474.67	2,474.67	0.00
230016	WHITE'S WEARPARTS LTD						
125730	UNIT 5219-FF	20171004 C	18-Sep-2017	04-Oct-2017	3,695.10	3,695.10	0.00
Supplier Totals :					3,695.10	3,695.10	0.00
230019	WINDSOR DISPOSAL						
57391	WASTE PICKUP	20171004 C	31-Aug-2017	04-Oct-2017	78.82	78.82	0.00
855114	WASTE PICKUP-PW	20170920 C	12-Aug-2017	20-Sep-2017	390.47	390.47	0.00
856879	WASTE PICKUP-VRC	20170920 C	01-Sep-2017	20-Sep-2017	1.66	1.66	0.00
859979	RES WASTE PICKUP	20171004 C	01-Oct-2017	04-Oct-2017	52,042.86	52,042.86	0.00
859980	VRC WASTE PICKUP	20171004 C	01-Oct-2017	04-Oct-2017	769.30	769.30	0.00
859981	FIRE WASTE PICKUP	20171004 C	01-Oct-2017	04-Oct-2017	147.39	147.39	0.00
859982	PW WASTE PICKUP	20171004 C	01-Oct-2017	04-Oct-2017	187.90	187.90	0.00
859983	TOWNHALL WASTE PICKUP	20171004 C	01-Oct-2017	04-Oct-2017	187.41	187.41	0.00
860268	PW WASTE PICKUP	20171004 C	16-Sep-2017	04-Oct-2017	531.33	531.33	0.00
Supplier Totals :					54,337.14	54,337.14	0.00
900440	WINDSOR ESSEX COUNTY						
17/21	WEST NILE TREATMENT	20171004 C	06-Sep-2017	04-Oct-2017	559.17	559.17	0.00
Supplier Totals :					559.17	559.17	0.00
230013	WINDSOR ESSEX COUNTY						
17042788	CAT VOUCHER FC-012	20170920 C	17-Aug-2017	20-Sep-2017	50.00	50.00	0.00
17146514	CAT VOUCHER FC 027	20171004 C	06-Sep-2017	04-Oct-2017	50.00	50.00	0.00
Supplier Totals :					100.00	100.00	0.00
230020	WINDSOR FACTORY SUPPLY						
4580830	BUS STOP SIGNS	20171004 C	15-Aug-2017	04-Oct-2017	41.31	41.31	0.00

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Vendor Code	Vendor Name				Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description	Batch	Invoice Date	Due Date			
Supplier Totals :					41.31	41.31	0.00
230021	WINDSOR FAMILY CREDIT						
OCT 4/17	PAYROLL REMITTANCES	259	02-Oct-2017	02-Oct-2017	1,328.22	1,328.22	0.00
SEPT 27/17	PAYROLL REMITTANCES	252	28-Sep-2017	28-Sep-2017	1,312.22	1,312.22	0.00
Supplier Totals :					2,640.44	2,640.44	0.00
230031	WINDSOR STAR C/O						
4012874WIN	BLDG TECH	20171004 C	30-Sep-2017	04-Oct-2017	683.65	683.65	0.00
Supplier Totals :					683.65	683.65	0.00
230085	WOLSELEY CANADA INC						
5825506	VALVES/SERV BOXES-WATER	20171004 C	30-Aug-2017	04-Oct-2017	413.19	413.19	0.00
5825507	COUPLINGS/ELBOWS/SHUT OFFS-WATER	20171004 C	30-Aug-2017	04-Oct-2017	2,047.14	2,047.14	0.00
5843528	COUPLERS-ROADS	20171004 C	06-Sep-2017	04-Oct-2017	106.12	106.12	0.00
5852869	BUSHINGS-WATER	20171004 C	08-Sep-2017	04-Oct-2017	19.01	19.01	0.00
5871634	SEWAGE PUMP-FF	20171004 C	14-Sep-2017	04-Oct-2017	430.49	430.49	0.00
5881142	PARTS-ROADS	20171004 C	18-Sep-2017	04-Oct-2017	647.58	647.58	0.00
Supplier Totals :					3,663.53	3,663.53	0.00
230037	WORKPLACE SAFETY &						
AA77221	ROSS REAUME	20171004 C	18-Sep-2017	04-Oct-2017	853.02	853.02	0.00
AB164041	ADMIN CHARGE	20171004 C	01-Oct-2017	04-Oct-2017	302.82	302.82	0.00
Supplier Totals :					1,155.84	1,155.84	0.00
230038	WORKPLACE SAFETY AND						
SEPT 2017 RATE (PAYROLL REMITTANCES	252	28-Sep-2017	28-Sep-2017	-1,726.48	-1,726.48	0.00
SEPTEMBER 2017	PAYROLL REMITTANCES	252	28-Sep-2017	28-Sep-2017	30,206.68	30,206.68	0.00
Supplier Totals :					28,480.20	28,480.20	0.00
230105	WURTH CANADA LTD						
22806463	PARTS-FF	20170920 C	06-Sep-2017	20-Sep-2017	662.93	662.93	0.00
22822516	WIRE TIES-FF	20171004 C	20-Sep-2017	04-Oct-2017	312.06	312.06	0.00
Supplier Totals :					974.99	974.99	0.00
Computer Paid Total :					2,298,249.40	2,297,119.63	0.00

Total Unpaid for Approval :	0.00
Total Discount :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	2,297,119.63
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	<u>2,297,119.63</u>

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Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
030140 17-3	CONSEIL SCOLAIRE LEVY-3RD INSTALLMENT	20170929 T	13-Sep-2017	21-Sep-2017	11682.00	11682.00	0.00
Supplier Totals :					11682.00	11682.00	0.00
030136 17-3	CONSEIL SCOLAIRE LEVY-3RD INSTALLMENT	20170929 T	13-Sep-2017	21-Sep-2017	104392.00	104392.00	0.00
Supplier Totals :					104392.00	104392.00	0.00
030142 17-3	CORPORATION OF THE COUNTY LEVY-3RD INSTALLMENT	20170929 T	13-Sep-2017	21-Sep-2017	3629003.00	3629003.00	0.00
Supplier Totals :					3629003.00	3629003.00	0.00
070060 17-3	GREATER ESSEX COUNTY LEVY-3RD INSTALLMENT	20170929 T	13-Sep-2017	21-Sep-2017	1180517.00	1180517.00	0.00
Supplier Totals :					1180517.00	1180517.00	0.00
230074 17-3	WINDSOR ESSEX CATHOLIC LEVY-3RD INSTALLMENT	20170929 T	13-Sep-2017	21-Sep-2017	601002.00	601002.00	0.00
Supplier Totals :					601002.00	601002.00	0.00
EFT Paid Total :					5526596.00	5526596.00	0.00

Total Unpaid for Approval :	0.00
Total Discount :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	5,526,596.00
Grand Total ITEMS for Approval :	5,526,596.00



The Corporation of the Town of LaSalle

Date	September 6, 2017	Report No:	R & C 12-17
Directed To:	Council	Attachments:	
Department:	Culture and Recreation	Policy References:	
Prepared By:	Director of Culture and Recreation		
Subject:	Concession Operations – Food Services Delivery		

RECOMMENDATION:

THAT the report from the Director of Culture and Recreation dated October 4, 2017 (C&R 12 - 17) recommending a new business plan for the Concession Operations and Food Service Delivery as presented by the Director of Culture in Recreation in the report be approved;

AND THAT staff report back to Council in the spring of 2018 to provide an overview on the new business plan approach to the Concession Operations including a review of service, sales and hours of operation.

REPORT:

The Culture and Recreation 2017 Budget set out Departmental Goals and Objectives which included a review of food services delivery options at the Vollmer. Upon investigation into the 2016 and 2015 budgets the Hospitality division of our department was showing deficits annually at an increasing rate.

Working with the Finance Department the estimations were provided demonstrating an approximate loss of \$8,000 in 2015 and approximate loss of \$30,000 in 2016. An internal analysis was performed reviewing product, staffing, hours of operation and price points for menu items. It was also discovered that menu prices had not been altered in the last four years to incorporate inflation, operating expense or wholesale product pricing increases. The following is a breakdown of a proposed business plan to improve the efficiencies of the Concession Operations and strengthen the framework for the overall budget of Hospitality Services.

1) Menu

The Team Lead I and Supervisor provided menu items and pricing which was reviewed to ensure the new menu options would address price point for orders, items with minimal spoilage, maximum profit and incorporate popular product purchases. A price analysis had not been completed and prices had not been raised in 4 years.

Some examples of price adjustments are as follows:

<u>Menu Item</u>	<u>2016</u>	<u>2017</u>
Hamburger	\$ 3.50	\$ 4.50
Cheeseburger	\$ 3.75	\$ 4.75
Fries	\$ 2.75	\$ 3.00
Slushie	\$ 1.00	\$ 1.50

*Please see **attachment A** for full menu pricing for 2016 and 2017.

With a few adjustments to items on the menu the pricing is better in line with other concession recreation venues in the County while covering food service delivery costs.

Below highlights the total Sales for September from 2016 and 2017 with the new prices.

<u>MONTHLY SALES</u>	<u>2016</u>	<u>2017</u>	<u>DIFFERENCE</u>
September	\$ 12,000	\$ 14,550	+ \$2, 550

2) Schedule

The schedule was also reviewed and analyzed, taking the 2016 hour-by-hour total sales and reviewing peak times, busy times, quiet times and down times daily. The Concession Operations hours were adjusted to incorporate and support the busy times and peak times that were experienced in 2016.

The total weekly hours for operations in 2016 were 97.75 for staff and 8.5 for Team Leader II. The proposed total hours for 2017 are 82.5 for staff and none for Team Leader II.

	<u>2016 Week</u>	<u>2017 Week</u>	<u>Difference (+/-)</u>	<u>Amount</u>
Staff	97.75 hours	82.5 hours	- 15.25/week	\$195/week
Team Lead II	8.50 hours	0 hours	- 8.5 /week	\$184/week
Approximate reduction in expense for operation: \$19,700 Annually				

The Hours of operation for the concession operations are recommended to reflect the following times:

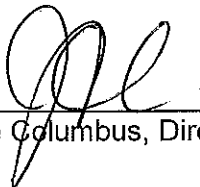
<u>WEEK</u>	<u>2016</u>	<u>2017</u>
Monday:	5:00 – 8:30pm	5:00 pm – 8:00 pm
Tuesday:	5:00 – 8:30pm	5:00 pm – 8:00 pm
Wednesday:	5:00 – 9:00pm	5:30 pm – 9:00 pm
Thursday:	5:00 – 8:30pm	5:00 pm – 8:00 pm
Friday:	4:30 – 9:00pm	5:00 pm – 9:00 pm
Saturday:	8:00 - 9:00pm	10:00 am – 8:00 pm
Sunday:	8:00 – 8:00pm	10:00 am – 6:00 pm



With the reduced hours and increased price points for menu items the hospitality budget should be closer to a break even number.

3) Service

In a recreation complex it is important to ensure that the Food Services Delivery is meeting the needs of our consumers and user groups. As the sales were very low on Saturday and Sunday Mornings between 8am – 10am with a majority of coffee and beverages being sold we felt the need to investigate options to continue this service. A local vendor who installs hot beverage machines met with the staff to sample products and present a solution. The Vollmer has several on site cold beverage machines dispensing various options including juice, power aid and pop. On a trial basis, we have installed at no cost to the municipality a hot beverage machine to offer patrons an option including coffee, tea, hot chocolate and specialty hot beverages. The machine will eventually provide profit sharing to be put towards our revenue and allow us to keep our overall operating cost down while still filling the need.

With the three areas of improvements in the business plan for Food services delivery the 2017/2018 Hospitality Budget should see a significant overall improvement. The Department can continue to offer a service while being fiscally responsible.


Julie Columbus, Director of Culture & Recreation

Reviewed by:							
CAO 	Treasury 	Clerks	Public Works	DSI	Culture & Rec	Building	Fire

New Concession Prices

In the column that has the old prices, I have put what the price that staff currently round to first – and the price that comes up in Max Galaxy in brackets.

Concession Item	NEW Price	OLD Price
Breakfast Menu (until 12 pm)		
Sausage and Cheese Muffin	\$2.50	\$1.50
Sausage Muffin Combo	\$3.00	\$2.75
Hashbrown (2)	\$1.50	\$1.00
English Muffin	\$1.25	- New to menu
Lunch/Dinner * All combo's are served with fries and a medium beverage *		
Cheeseburger	\$4.75	\$3.75
Cheeseburger Combo	\$8.50	\$6.05 *without beverage*
Hamburger	\$4.50	\$3.50
Hamburger Combo	\$8.00	\$5.60 *without beverage*
Hot Dog	\$3.00	\$3.00
Hot Dog Combo	\$7.00	\$4.90 *without beverage*
Chicken Fries	\$4.00	\$4.00
Fries	\$3.00	\$2.75
Poutine	\$5.00	\$4.00
Pizza (16 slices)	\$16.50	\$16.15
Pizza Slice * Viper Nights only*	\$3.50	\$1.50
Snacks		
Candy/Chocolate/Halls	\$1.50	Candy/halls-\$1.15 Chocolate-\$1.25
Chips	\$1.50	\$1.15
Popcorn	\$3.00	\$1.85
Soft Pretzel	\$3.00	\$2.25
Frozen Yogurt	\$3.00	\$2.50
Nachos and Cheese	\$3.50	\$2.50
Extra Cheese	\$1.00	\$0.50
Extra Gravy	\$1.00	\$0.50
Beverages		
Coffee, Tea	Regular- \$1.75 Large \$2.00	Medium - \$1.60 Large - \$1.75
Specialty Drink: French Vanilla, Hot Chocolate, English Toffee	Regular- \$2.50 Large - \$2.75	Small - \$1.40 Medium - \$1.60 Large - \$1.75
Fountain Drink: Pepsi, Diet Pepsi, 7 UP, Root Beer, Orange Crush, Iced Tea	Regular - \$1.60 Large -\$1.75	Small - \$1.55 Medium - \$1.75
Bottled Water	\$1.50	\$1.50 (\$1.49)
Dole Juice: Apple, Tropical, Orange	\$1.50	\$1.50
Slushie	Regular - \$1.50 Regular - \$2.75	Mini - \$1.00 Regular - \$2.40
Chocolate Milk	\$2.50	\$2.25



The Corporation of the Town of LaSalle

Date	Oct. 04, 2017	Report No:	FIRE 17-11
Directed To:	Mayor & Members of Council	Attachments:	Cost Sharing Agreement - Draft
Department:	LaSalle Fire Service	Policy References:	Annual Business Plan & Departmental Goals
Prepared By:	Dave Sutton, Fire Chief		
Subject:	Cost Sharing Agreement – Mobile Live Fire Training Unit		

RECOMMENDATION:

It is recommended that Council authorize administration to execute a formal cost sharing agreement, acceptable to administration, for the joint purchase of a mobile live fire training unit, as previously approved.

REPORT:

Council has previously approved the participation of the LaSalle Fire Service in joint purchase of a mobile live fire training unit, together with the City of Windsor, St. Clair College and Amherstburg Fire Service, subject to a formal cost sharing agreement, including maintenance and repairs. An agreement has been prepared and reviewed by the participating partners, including our administration and solicitor. The proportionate costs as indicated in the agreement, as well as provision for on-going maintenance costs will be appropriately incorporated in subsequent annual budgets. Authorization to proceed with execution of the agreement will confirm participation and expedite the joint purchase.

Final modifications of the unit are currently being completed at the vendor's facility. Delivery and operational instruction training is anticipated in late October or early November.

Respectfully,

Dave Sutton
Fire Chief / C.E.M.C

Reviewed by:							
<input checked="" type="checkbox"/> CAO	Treasury	Clerks	Public Works	Planning	Culture & Rec	Building	Fire

Dated the ____ day of September, 2017

A G R E E M E N T

B E T W E E N:

THE CORPORATION OF THE CITY OF WINDSOR
(the “City”)
OF THE FIRST PART

-and-

THE CORPORATION OF THE TOWN OF
AMHERSTBURG
(“Amherstburg”)
OF THE SECOND PART

-and-

THE CORPORATION OF THE TOWN OF LASALLE
(“LaSalle”)
OF THE THIRD PART

-and-

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND
TECHNOLOGY
(“St. Clair”)
OF THE FOURTH PART

RECITALS

WHEREAS the Parties have the shared goal of improving accessibility to live fire training facilities so that such training can be available in closer proximity to each of the respective the Parties;

AND WHEREAS in furtherance of the above-noted shared goal, the City, Amherstburg, LaSalle and St. Clair have agreed to jointly purchase a Mobile Live Fire Training Simulator from Draeger Canada Ltd.;

AND WHEREAS by City Council Resolution CR438/2017 adopted on August 8, 2017, City Council authorized the City to enter into an agreement with Amherstburg, LaSalle and St. Clair to govern the shared purchase and use of the Fire Simulator.

NOW THEREFORE in consideration of the terms and conditions herein contained and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Definitions

- 1.1 “**Applicable Date**” has the meaning ascribed thereto in Subsection 4.1(b);
- 1.2 “**Draeger**” means Draeger Canada Ltd.;
- 1.3 “**Event of Default**” means a breach by a Party of any of its obligations under this Agreement if such breach is not remedied within fifteen (15) days after receiving notice thereof from any other Party;

- 1.4 **"Fair Market Value"** means the price determined in an open and unrestricted market between informed prudent Parties acting at arm's length and under no compulsion to act, expressed in terms of money or money's worth;
- 1.5 **"Fire Simulator"** means the Mobile Live Fire Training Simulator, more particularly described in the drawings attached hereto as Schedule "A";
- 1.6 **"Fire Simulator Schedule"** has the meaning ascribed thereto in Section 5.1;
- 1.7 **"Parties"** means collectively the City, Amherstburg, St. Clair and LaSalle and **"Party"** means any one of them;
- 1.8 **"Proportionate Share"** means with respect to each Party its undivided interest in the Fire Simulator, expressed as a percentage, in accordance with the following:
 - a. The City owns Forty Percent (40%);
 - b. LaSalle owns Twenty Percent (20%);
 - c. Amherstburg owns Twenty Percent (20%); and
 - d. St. Clair owns Twenty Percent (20%).
- 1.9 **"Purchase Price"** has the meaning ascribed thereto in Section 3.1;
- 1.10 **"Renewal Term"** has the meaning ascribed thereto in Section 2.2;
- 1.11 **"Term"** has the meaning ascribed thereto in Section 2.1;
- 1.12 **"Terminating Party"** and **"Terminating Parties"** has the meaning ascribed thereto in Section 4.1;
- 1.13 **"Trailer"** has the meaning ascribed thereto in Section 6.1;
- 1.14 **"Valuation Date"** has the meaning ascribed thereto in Subsection 4.2(a);
- 1.15 **"Transferor"** and **"Transferee"** shall have the meanings ascribed thereto in Subsection 5.2(a);
- 1.16 **"Unavoidable Delay"** has the meaning ascribed thereto in Section 9.7.

2. Term of Agreement and Renewal Rights

- 2.1 Subject to Section 2.2 and Section 4 of this Agreement, the term of this Agreement shall commence on the ____ day of _____, 2017 and expire on the ____ day of _____, 2022 (the **"Term"**).
- 2.2 Subject to Section 2.3, each of the Parties hereto shall have the option, exercisable on no less than six (6) months' written notice to each of the other Parties hereto prior to the expiry of the Term, to renew this Agreement for an additional term of five (5) years (the **"Renewal Term"**) on the same terms and conditions as the Term save and except:
 - a) there will be no further right to renew the Term beyond the Renewal Term; and
 - b) Section 3.1, Subsection 3.2(d) and Section 4.4 shall be of no further force and effect.
- 2.3 Any Party that has committed an Event of Default shall not have the option to exercise the renewal rights provided for in Section 2.2 herein unless otherwise consented to by the other Parties in writing.

3. Payment of Purchase Price, Maintenance and Operation Costs

- 3.1 The Parties agree that:

- a) the City shall purchase the Fire Simulator from Draeger for a total cost of \$386,383.00, which cost shall include HST and a four (4) year warranty, as further detailed on Table 1 of Schedule “A” attached hereto (the “**Purchase Price**”); and
 - b) Amherstburg, St. Clair and LaSalle shall each repay the City for the total Purchase Price divided in accordance with their respective Proportionate Shares plus interest at a rate of 1.83% per annum, payable in annual installments over the course of the Term in the amounts set out on Table 2 of Schedule “A” attached hereto.
- 3.2 Subject to Section 3.4, the Parties shall be jointly responsible, in accordance with their Proportionate Share, for all costs associated with:
- a) the maintenance and repair of the Fire Simulator, which will be performed by the City and invoiced to the other Parties on an annual basis with supporting documents consisting of parts invoices, certification related documentation and an annual inspection report;
 - b) any applicable certification costs that are not covered by the warranty from Draeger;
 - c) license and registration fees;
 - d) all costs associated with the shipment of the Fire Simulator from Draeger to the City.
- 3.3 The City shall provide notice to the other Parties of any maintenance or repairs performed on the Fire Simulator as they occur, for budgeting purposes. The costs set out in Section 3.2 shall be incurred by the City and invoiced to the other Parties on an annual basis commencing the first (1st) anniversary following the date of this Agreement. The City shall submit any supporting documents in its possession, including the cost break down between the Parties and any copies of invoices paid or proof of purchase. The other Parties shall remit payment to the City within 30 days of receipt of the aforementioned invoice.
- 3.4 Each Party shall be solely responsible for:
- a) all operating costs of the Fire Simulator while in its possession, including but not limited to propane, liquid smoke fluid and any costs associated with transportation of the Fire Simulator to their preferred location in accordance with Section 5.2(a) herein;
 - b) all costs associated with the insurance requirements imposed upon such Party pursuant to Section 6;
 - c) any costs associated with training or the provision of an instructor pursuant to Section 5.
- 3.5 The Parties shall indemnify and hold harmless each other for any amount payable by them under this Agreement which exceeds their share as provided for herein.

4. Termination of Agreement

- 4.1 In the event any Party or Parties do not wish to renew this Agreement after the initial Term (collectively, the “**Terminating Parties**” and each individually a “**Terminating Party**”), the remaining Party or Parties may:
- a) Together, procure one or more third Parties to purchase the Proportionate Share and assume the obligations hereunder of any of any Terminating Party. The remaining Party or Parties shall have six (6) months following receipt of written notice from any Terminating Party to exercise the option under this subsection 4.1(a); or
 - b) Purchase, the Proportionate Share of any Terminating Party for Fair Market Value. The remaining Party or Parties shall have six (6) months following

receipt of written notice from any Terminating Party (the “**Applicable Date**”) to exercise the option under this subsection 4.1(b)

- 4.2 At the end of the Renewal Term, or in the event none of the Parties wish to agree to a Renewal Term the City shall take steps to sell the Fire Simulator for such value determined by the City, in consultation with the Parties, and divide the proceeds amongst the Parties in accordance with each Party’s Proportionate Share. The City shall have two (2) months following the end of the Renewal Term to advertise the Fire Simulator for sale, and shall have the period of time required in order to receive an offer for purchase, to complete the sale, satisfactory to the City and as approved by a majority of all Parties.
- 4.3 Notwithstanding Section 4.2, in the event of any of the Parties wish to continue to use the Fire Simulator after the Renewal term, those Parties shall have the right to retain ownership interest in the Fire Simulator, and to purchase the ownership interest from any Party who does not wish to continue with its ownership. The Parties who wish to continue their use of the Fire Simulator shall then negotiate a new agreement setting out the terms and conditions of the shared use and ownership as between them.
- 4.4 Notwithstanding the provisions of Subsection 4.1(b) hereof, if the Parties are unable to agree on the Fair Market Value of the Fire Simulator within twenty five (25) days following the Applicable Date, then an independent valuator, chosen by the City in its sole discretion, shall determine the Fair Market Value of the Fire Simulator in question as at the Applicable Date (the “**Valuation Date**”).
- 4.5 Should an Event of Default occur, then without prejudice to any other rights of the non-defaulting Parties, either pursuant to this Agreement or at law, the non-defaulting Parties together shall have the following rights which are cumulative and not alternative:
 - a) terminate this Agreement, and enter into a new Agreement, if appropriate;
 - b) to remedy or attempt to remedy any default for the account of the defaulting Party; and the non-defaulting Parties shall not be liable to the defaulting Party for any loss, injury or damages caused by acts of the non-defaulting Parties in remedying or attempting to remedy such default and the defaulting Party shall pay to the non-defaulting parties all expenses incurred by them in connection therewith;
 - c) to recover from the defaulting Party all damages, costs and expenses incurred by the non-defaulting Parties as a result of any default by the defaulting Party. Unless the City has become the owner of the Proportionate Share of the defaulting Party’s interest under Section 4.6 herein, such damages shall first be applied towards any amount owing to the City for any remaining portion of the defaulting Party’s Purchase Price as detailed on Table 1 of Schedule “A”, if any, with any excess amount of said damages being divided among the non-defaulting Parties in the same percentages as their Proportionate Share of ownership.
- 4.6 Notwithstanding Section 4.5, if the Event of Default relates to default of the payment provisions provided for in Section 3.1, unless otherwise agreed to by the City in writing, the defaulting Party shall be deemed to have forfeited all of its Proportionate Share of ownership in the Fire Simulator to the City.

5. Operation

- 5.1 Use of the Fire Simulator amongst the Parties shall be divided on a monthly basis each year. The number of consecutive months each Party shall be entitled to use the Fire Simulator shall be determined in accordance with their Proportionate Share, as detailed more particularly on Schedule “C” (the “**Fire Simulator Schedule**”). The Fire Simulator Schedule may be amended upon written consent of all Parties.

5.2 Each Party shall be responsible for:

- a) transferring the Fire Simulator from the location of the Party who currently has possession of the Fire Simulator (the “**Transferor**”) to the location of the Party entitled to use the Fire Simulator (the “**Transferee**”) on the first day of the period that the Transferee is scheduled to have possession of the Fire Simulator, all in accordance with the Fire Simulator Schedule. The Transferor and Transferee shall be jointly responsible for all costs associated with such transfer;
- b) providing an instructor(s) that is certified for live fire training in accordance with NFP 1403.

6. Insurance, Liability and Indemnification

6.1 Amherstburg, St. Clair and LaSalle shall each:

- a) obtain automobile insurance for the vehicle towing the Fire Simulator (the “**Trailer**”), in respect of any accident or occurrence resulting in bodily injury, death, property damage, or other liability;
- b) obtain general liability insurance for the Fire Simulator when parked, with limits of not less than \$5,000,000 per occurrence, in which “The Corporation of the City of Windsor” shall be named as additional insured and said insurance must include a severability of interest or cross-liability provision,
- c) add the Trailer to the Party’s property insurance policy, in which the City shall be named as a loss payee with sufficient coverage to cover the full replacement cost of the Trailer. In the event the Trailer is uninsurable, each Party agrees to (i) to notify the City forthwith; and (ii) to self-insure for the full replacement cost of the Trailer.

6.2 The insurance policies obtained by each Amherstburg, St. Clair and LaSalle in satisfaction of each of Section 6.1 shall be issued in form reasonably satisfactory to the City’s Manager of Risk and Insurance and shall provide for at least thirty (30) days’ written notice of cancellation. Each Party shall furnish the City with evidence of such policies prior to the commencement of the Term.

6.3 Each Party shall be liable during the course of this Agreement and after this Agreement has expired, for any negligence, wrongful acts, or omissions committed by such Party arising from its use of the Fire Simulator and each Party shall indemnify and save harmless the other Parties from all manner of actions, causes of action, suits, debts, dues, accounts, covenants, claims and demands whatsoever arising out of such acts or omissions of such Party.

Without limiting the generality of the foregoing, in the event the Fire Simulator is damaged or suffers loss the Party in possession of the Fire Simulator shall be responsible to restore or replace the Fire Simulator, as the case may be, unless such damage or loss is as a result of the negligence, wrongful acts, or omissions, of another Party. The Party in possession of the Fire Simulator shall be solely responsible for submitting an insurance claim under such Party’s Property policy (including payment of any applicable deductible) or funding the loss through self-insurance, as applicable.

7. Responsible Person

7.1 Each of the Parties shall designate an individual responsible to act as a liaison among the other Parties. This designation as well as any changes or substitutions shall be made in writing from each Party to the other. The following individuals are designated as the responsible persons under this section by the Parties:

City designate: Stephen Laforet, Fire Chief

Amherstburg designate: [REDACTED]

St. Clair designate: [REDACTED]

La Salle designate: Dave Sutton, Fire Chief

8. Dispute Resolution

- 8.1 Save and except for Section 4.4 of this Agreement, if the Parties are unable to resolve any dispute between the Parties in respect of this Agreement, the matter shall be submitted to arbitration in accordance with the provisions of the *Arbitration Act*, S.O. 1991, c.17, as amended, or any successor act. Each of the Parties involved in the dispute shall collectively appoint one arbitrator, the decision of whom shall be binding upon the Parties. If the said Parties shall fail to agree upon an arbitrator within thirty (30) days of being served with written notice of arbitration by any one of Parties, the arbitrator shall be appointed by a Judge of the Superior Court of Ontario. The arbitrator shall receive and consider written or oral submissions from each of the Parties involved in this dispute. Each Party involved in the dispute shall share the fees and expenses of the arbitrator. Notwithstanding the foregoing, any dispute arising among the Parties in respect of any one or more of the following matters shall not be subject to arbitration:
- i. the withholding of any consent or approval by any Party in situations where the Agreement expressly provides that the consent or approval may be withheld in the sole discretion of the Party;
 - ii. any question of law pertaining to any aspect of this Agreement, other than a question of interpretation of this Agreement;
 - iii. the making of any determination, decision or exercise of discretion or the taking of any action by a Party to this Agreement in situations where this Agreement expressly provides that such determination, decision or exercise of discretion or the taking of such action may be made in such party's sole discretion; or
 - iv. where the Parties have stipulated that the matter or issue in question is not subject to arbitration, or where an alternative mode of dispute resolution is prescribed herein.

The decision of the arbitrator shall be final. There shall be no appeal from the decision of the arbitrator.

9. General Provisions

- 9.1 Nothing in this Agreement nor any acts of the Parties hereto shall be deemed to create any relationship between the Parties other than the relationship specifically defined herein. This Agreement shall not be construed as constituting a joint venture or other partnership or association between the Parties.
- 9.2 If any covenant or obligation in this Agreement or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Agreement or the application of such covenant or obligation to persons or circumstances other than those to which it is invalid or unenforceable shall not be affected thereby and each covenant and obligation in this Agreement shall be separately valid and enforceable to the fullest extent permitted.
- 9.3 All notices required to be given hereunder shall be in writing and shall be given by prepaid first class mail, by facsimile or other means of electronic

communication or by delivery as hereafter provided. Any such notice, if mailed by prepaid first class mail at any time other than during a general discontinuance of postal services due to strike, lockout or otherwise, shall be deemed to have been received on the fifth (5th) business day following the sending, or, if delivered by hand or by facsimile or electronic communications shall be deemed to have been received at the time of delivery. In the event of a general discontinuance of postal service due to strike, lock out or otherwise, notice or other communications shall be delivered by hand or sent by facsimile or other means of electronic communications and shall be deemed to have been received in accordance with this section. Notice and other communications shall be addressed as follows:

If to LaSalle:

The Corporation of the Town of LaSalle
5950 Malden Rd.
LaSalle, ON N9H 1S4
Attention: Clerk
Facsimile: (519) 969-4469

With a copy to:

LaSalle Fire Service
1900 Normandy St.
LaSalle, ON N9H 1P8
Attention: Fire Chief

[REDACTED]

Attention:
Facsimile:

If to Amherstburg:

[REDACTED]

Attention:
Facsimile:

If to St. Clair:

[REDACTED]

Attention:
Facsimile:

If to the City:

The Corporation of the City of Windsor
350 City Hall Square West
Windsor, Ontario N9A 6S1
Attention: City Clerk
Facsimile: (519) 255-6868

With a copy to:

Windsor Fire & Rescue Services
815 Goyeau St.
Windsor, ON N9A 1H7

Attention: Fire Chief

- 9.4 This Agreement and everything contained herein shall ensure to the benefit of and be binding upon the Parties hereto, their respective successors and permitted assigns.
- 9.5 The failure of either Party to insist on the strict performance of any covenant of this Agreement shall not be deemed to constitute a waiver of such covenant, and the waiver by any -Party of any breach of this Agreement shall not be deemed a waiver of any future or other breach.
- 9.6 This Agreement cannot be assigned without the express written consent of the Parties, which consent shall not be unreasonably or arbitrarily withheld.
- 9.7 If any _Party shall be prevented or delayed from punctually performing any obligation or satisfying any condition under this Agreement, as a result of any strike, labour dispute, inability to obtain labour or materials, Act of God, governmental restriction, regulation or control, insurrection, sabotage, fire or other casualty or by any other event beyond the control of such party (herein called “**Unavoidable Delay**”) then the time to perform such obligation, satisfy such condition or exercise such right or option shall be postponed by the period of time consumed by the Unavoidable Delay. Financial instability, inconvenience or embarrassment shall not be considered events causing Unavoidable Delay.
- 9.8 The Parties agree that no Party shall permit any other person to use or have access to the Fire Simulator without the prior written consent of all Parties.
- 9.9 The recitals hereto are true and form part of this Agreement.
- 9.10 This Agreement shall be interpreted pursuant to the laws of Ontario.
- 9.11 This Agreement shall be read with all changes of gender and number required by the context, and the terms “Party” and “Parties” shall include all servants, agents and employees of the respective Parties to which the terms refer.

[remainder of the page left intentionally blank; signatures to follow]

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals duly attested by their proper officers in that behalf, respectively, as of the year and date above written.

**THE CORPORATION OF THE TOWN OF
AMHERSTBURG**

Per: _____

Per: _____

I/We have authority to bind the Corporation

**THE CORPORATION OF THE TOWN OF
LASALLE**

Per: _____
Mayor – Ken Antaya

Per: _____
Clerk – Brenda Andreatta

I/We have authority to bind the Corporation

**THE ST. CLAIR COLLEGE OF APPLIED
ARTS AND TECHNOLOGY**

Per: _____

Per: _____

I/We have authority to bind the Corporation

**THE COPORATION OF THE CITY OF
WINDSOR**

Per: _____
Onorio Colucci
Chief Administrative Officer

Per: _____
Valerie Critchley
City Clerk

We have authority to bind the Corporation

Schedule “A”

Fire Simulator

See attached.

Schedule “B”

Fire Simulator Costs

I. TABLE 1 – Breakdown of Purchase Price

<u>Breakdown</u>	<u>Cost</u>
Capital Cost (includes upfit 1 st year warranty)	\$363,500.00
Warranty (years 2-4)	\$16,200.00
Non- recoverable HST	\$6,683.00
<u>TOTAL</u>	<u>\$386,383.00</u>

II. TABLE 2 – Payment Schedule

<u>Municipality</u>	<u>Year 1</u> (September ____, 2017)	<u>Year 2</u> (September ____, 2018)	<u>Year 3</u> (September ____, 2019)	<u>Year 4</u> (September ____, 2020)	<u>Year 5</u> (September ____, 2021)	<u>Total Repayment</u>
Amherstburg	\$16,318.00	\$16,318.00	\$16,318.00	\$16,318.00	\$16,318.00	\$81,590.00
St. Clair College	\$16,318.00	\$16,318.00	\$16,318.00	\$16,318.00	\$16,318.00	\$81,590.00
LaSalle	\$16,318.00	\$16,318.00	\$16,318.00	\$16,318.00	\$16,318.00	\$81,590.00
<u>TOTAL</u>						<u>\$244,770.00</u>

Schedule “C”

Schedule for Use of Fire Simulator

Weeks	Party entitled to use
Weeks 1-10	
Weeks 11-20	
Weeks 21-30	
Weeks 31-40	
Weeks 41-50	
Weeks 51-52	MAINTENANCE

[note to draft: to be determined by the Parties]



Randy R. Hope



Municipality of Chatham-Kent

315 King Street West
P.O. Box 640
Chatham, Ontario
N7M 5K8

Telephone: 519.436.3219
Fax No.: 519.436.3236
Email: RandyHope@chatham-kent.ca

September 22, 2017

The Honourable Kathleen Wynne
Premier of Ontario
Legislative Building, Rm 281
Queen's Park
Toronto ON M7A 1A1

Dear Premier Wynne:

RE: Barriers on Highway 401

As Mayor of The Municipality of Chatham-Kent, I am providing this letter in support of a resolution passed by Council at its council meeting held on September 18, 2017, as follows:

"WHEREAS, there continue to be serious ongoing concerns regarding traffic safety on the 401 through Chatham-Kent from Tilbury through to Elgin County.

WHEREAS, there have been numerous serious and fatal collisions that have required the closing of the 401, impacting the safety of residents on detour routes with increased heavy truck traffic.

THEREFORE BE IT RESOLVED that council pass a resolution calling on the provincial government to install said barriers and that the mayor draft a letter highlighting the above concerns, and that both the motion and the accompanying letter be circulated to the: Premier of Ontario, The Honourable Kathleen Wynne, The Minister of Transportation, The Honourable Steven Del Duca, and the surrounding municipalities on the 401 corridor from Windsor to London.

AND BE IT RESOLVED the petition as drafted by concerned residents of Chatham-Kent with the help of the MPP for Chatham-Kent-Essex be made available for signing until Sept 27th at all of our municipal service centers before being forwarded to the MPP."

Cont'd...

Thank you for your time and attention to this important matter. We would greatly appreciate a face-to-face meeting with you about this issue. Should you require further information, please do not hesitate to contact my office directly at randyhope@chatham-kent.ca or by telephone at 519.436.3219.

Sincerely,



Randy R. Hope, Mayor/CEO
Municipality of Chatham-Kent

C The Honourable Steven Del Duca
Minister of Transportation
Ferguson Block, 3rd Flr.
77 Wellesley St W
Toronto ON M7A1Z8

Municipalities within Counties of Essex, Elgin and Middlesex



The Corporation of the Town of LaSalle

Date	September 6, 2017	Report No:	R & C 13 -17
Directed To:	Council	Attachments:	
Department:	Culture and Recreation	Policy References:	
Prepared By:	Director of Culture and Recreation		
Subject:	Breakdown of revenue and expenses of the 2017 summer programming		

RECOMMENDATION:

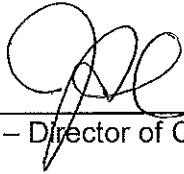
THAT the report from the Director of Culture and Recreation dated October 4, 2017 (C&R 13-17) be RECEIVED for information;

REPORT:

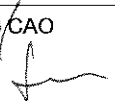
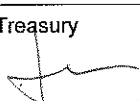
Council had requested staff supply a final report with an overview on how 2017 summer programming compared to 2016. Below is a table that highlights the expenses and registration revenue generated during 2017 summer programming operations.

BUDGET SUMMER PROGRAMS	2016	2017
REVENUE		
Program Registration	\$ 184,141	\$ 233,989
EXPENSES		
Staffing/ Wages	\$ 113, 256	\$ 138, 515
Equipment/Mat & Supplies	\$ 15,198	\$ 16,214
TOTAL EXPENSE	\$ 128,454	\$ 154,729
Overall	+ \$ 55,687	+ \$ 79,260
Total Increase in revenue in 2017= \$ 23,573		

The staff, Team Leaders and Supervisor have done an incredible job in creating and facilitating a terrific summer line up of programs for our residents to enjoy. With access to the high school gym facility in 2018 it will provide opportunity to increase capacity and grow.



Julie Columbus – Director of Culture & Recreation

Reviewed by:							
CAO	Treasury	Clerks	Env. Services	Planning	Parks & Rec	Building	Fire
							



The Corporation of the Town of LaSalle

Date:	October 5, 2017	Report No:	FIN-27-2017
Directed To:	Mayor and Members of Council	Attachments:	None
Department:	Finance		
Prepared By:	Marilyn Abbruzzese, B.A., BComm Supervisor of Revenue	Policy References:	None
Subject:	2017 Third Quarter Property Tax Write Offs		

Recommendation:

- That Council receives the report from July, August and September for Property Tax Write Offs.

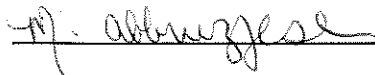
Report:

Further to Council's direction please find below a summary of the property tax write offs for the third quarter of 2017.


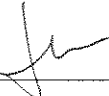
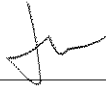
SUMMARY OF TAX WRITE OFFS FOR JULY, AUGUST & SEPTEMBER 2017		
Class	Assessment (Increase)/Decrease	Municipal Tax Impact
RT - Residential	1,613,030	\$14,991.08
CT/ST – Commercial/Shopping Centre	12,540,000	\$123,801.15
CT - Commercial	44,725	\$459.55
TOTAL	14,197,755	\$139,251.78

If you have any further questions, please do not hesitate to contact me.

Yours truly,



Marilyn Abbruzzese, B.A., BComm
Supervisor of Revenue

Reviewed by:						
 / CAO	Finance	Council Services	Environmental Services	Planning & Development	Culture & Recreation	Fire Services
						



The Corporation of the Town of LaSalle

Date	September 29, 2017	Report No:	CL-17-17
Directed To:	Mayor and Members of Council	Attachments:	Attendance Charts
Department:	Council Services	Policy References:	
Prepared By:	Brenda Andreatta Director Council Services/Clerk		
Subject:	Council Member Attendance at Meetings – July to September, 2017		

RECOMMENDATION:

That the report prepared through the Department of Council Services dated September 29, 2017 (CL-17-17) regarding Council member attendance at Council and committee meetings for the 3rd quarter of 2017, (July to September) BE RECEIVED.

REPORT:



Attached is the 2017, 3rd Quarter report regarding Council member attendance at Council and committee meetings.

Attendance at Personnel Committee Meetings is not listed as there were no meetings held during this time frame.

Thank you.



Linda Jean
Department of Council Services

Reviewed by:							
<input checked="" type="checkbox"/> CAO 	Finance	Council Services 	Public Works	DSI	Culture & Rec	Fire	



QUARTER 3, 2017 COUNCIL ATTENDANCE STRATEGIC PLANNING COMMITTEES

STRATEGIC PLANNING STEERING COMMITTEE

There were no Steering Committee Meetings held in the third quarter of 2017

COMMUNICATIONS WORKING COMMITTEE

MEETING DATE	MARC BONDY	SUE DESJARLAIS	CRYSTAL MELOCHE
July 18, 2017	Yes	Yes	Yes
Sept. 12, 2017	Yes	Yes	Yes

Mayor Antaya attended meeting as ex-officio on Jul 18 & Sep 12

ENVIRONMENTAL WORKING COMMITTEE

MEETING DATE	MARC BONDY	SUE DESJARLAIS	MIKE AKPATA
July 18, 2017	Yes	Yes	No
August 10, 2017	Yes	Yes	Yes
Sept. 12, 2017	Yes	Yes	Yes

Mayor Antaya attended meetings as ex-officio on Jul 18 & Aug 10

PROMOTION & MARKETING WORKING COMMITTEE

MEETING DATE	KEN ANTAYA	JEFF RENAUD	CRYSTAL MELOCHE
August 10, 2017	Yes	Yes	Yes

MANAGING HR & FINANCIAL RESOURCES WORKING COMMITTEE

The August 10, 2017 Managing HR & Financial Resources working committee meeting was cancelled.

EXPANDING ASSESSMENT BASE WORKING COMMITTEE

MEETING DATE	KEN ANTAYA	TERRY BURNS	MIKE AKPATA
Sept. 12, 2017	No	Yes	Yes

The July 18, 2017 Expanding Assessment Base working committee meeting was cancelled.



QUARTER 3, 2017- COUNCIL ATTENDANCE FIRE COMMITTEE

MEETING DATE	TERRY BURNS	SUE DESJARLAIS
July 4, 2017	Yes	No
September 28, 2017	Yes	Yes

QUARTER 3 , 2017 COUNCIL ATTENDANCE POLICE SERVICES BOARD

MEETING DATE	KEN ANTAYA	MARC BONDY
September 25, 2017	Yes	Yes

Clerks Note: There was only 1 PSB Meeting held in Quarter 3

QUARTER 3, 2017 COUNCIL ATTENDANCE LASALLE ACCESSIBILITY ADVISORY COMMITTEE

MEETING DATE	CRYSTAL MELOCHE	MIKE AKPATA
September 7, 2017	Yes	Yes

Clerks Note: There was only 1 LAAC Meeting held in Quarter 3



QUARTER 3, 2017 COUNCIL ATTENDANCE PLANNING ADVISORY COMMITTEE

MEETING DATE	MARC BONDY	TERRY BURNS	JEFF RENAUD
July 13	No	No	No
August 24	Yes	No	Yes

Clerks Note: There was no Planning Advisory Committee Meeting held in September

QUARTER 3, 2017 COUNCIL ATTENDANCE RECORD FOR BYLAW REVIEW & ENFORCEMENT COMMITTEE

MEETING DATE	MARC BONDY	JEFF RENAUD	MIKE AKPATA
August 24	Yes	Yes	No
September 14	Yes	Yes	Yes

Clerks Note: There was no BLREC Committee Meeting held in July



QUARTER 3, 2017 COUNCIL ATTENDANCE RECREATION COMMITTEE

MEETING DATE	SUE DESJARLAIS	CRYSTAL MELOCHE	MIKE AKPATA
July 25, 2017	Yes	Yes	No
Sept 21, 2017	Yes	Yes	Yes

QUARTER 3, 2017 COUNCIL ATTENDANCE STRAWBERRY FESTIVAL COMMITTEE

MEETING DATE	Crystal Meloche	Sue Desjarlais
June 22, 2017	Yes	Yes

QUARTER 3, 2017 COUNCIL ATTENDANCE CRAFT BEER FESTIVAL COMMITTEE

MEETING DATE	Jeff Renaud	Mike Akpata
August 24, 2017	Yes	Yes

Schedule of Reports for Council October 10, 2017

Council Resolution	Subject	Department	Report to Council	Comments
B5/16	Radio Communications Study	Fire	October 24, 2017	Requested during Budget Deliberations held December 7th & 8th, 2016.
260/17	Location of Satellite Fire Stations	Fire, Public Works & Planning	October 24, 2017	Requested at the July 11, 2017 Regular Meeting of Council
	Breakdown of revenue and expenses of the Vollmer Complex summer programming for the end of the 2017 season	Culture & Rec & Finance	October 24, 2017	Requested at the August 8, 2017 Regular Meeting of Council
	Re-prioritization of snow removal on sidewalks due to the addition of bus stops	Public Works	2018 Budget	Requested at the August 8, 2017 Regular Meeting of Council
299/17	Centerpiece for Todd Lane and Malden Roundabout	Culture & Rec	October 24, 2017	Requested at the August 8, 2017 Regular Meeting of Council
	Geese population in the municipality and possible solutions to address nuisance issues	Public Works	October 24, 2017	Requested at the September 26, 2017 Regular Meeting of Council
	List of drains currently being addressed for maintenance and identify possible future drainage work	Public Works	November, 2017	Requested at the September 26, 2017 Regular Meeting of Council



The Corporation of the Town of LaSalle

Date:	October 5, 2017	Report No:	FIN-26-2017
Directed To:	Members of Council		
Department:	Finance		
Prepared By:	Joe Milicia, CPA ,CA Director of Finance & Treasurer Dale Langlois, CPA ,CA Manager of Finance & Deputy Treasurer	Policy References:	None
Subject:	Preliminary 2018 Budget Outlook		

Recommendation:

- For Council information and Direction

Report:

As part of the Strategic Planning Process, the Strategic Plan was reviewed and updated at the beginning of the term of council. Members of Council re-affirmed the five (5) areas (or buckets as we often refer to them as) of the Strategic Plan as well as the areas which would be the primary focus for the term of council.

Expanding and diversifying the Town's assessment base	Effectively communicating the activities and interests of the Town	Managing the Town's Human and Financial Resources in a responsible manner	Promoting and Marketing LaSalle	Promote a Healthy and Environmentally Conscious Community
Primary Focus for Term of Council				
1. Increase availability of development ready lands 2. Maintain competitive edge in region	1. Implement strategy for internal communication 2. Implement strategy for external communication	1. Ensure delivery of services in an efficient and effective manner 2. Manage the Town's finances and people in a responsible manner	1. Promote the Town's brand and strengths 2. Attract and keep people in the Town	1. Operate Town in an environmentally conscious manner (internal) 2. Promote a healthy/active/sustainable community (external)

The areas of primary focus are further segmented as Strategic Actions of the plan. As with all Strategic Plans, the priorities and actions will span the mid to long term and generally beyond one single term of council. The municipality has made great strides in undertaking progress and completing the majority of the Strategic Actions.

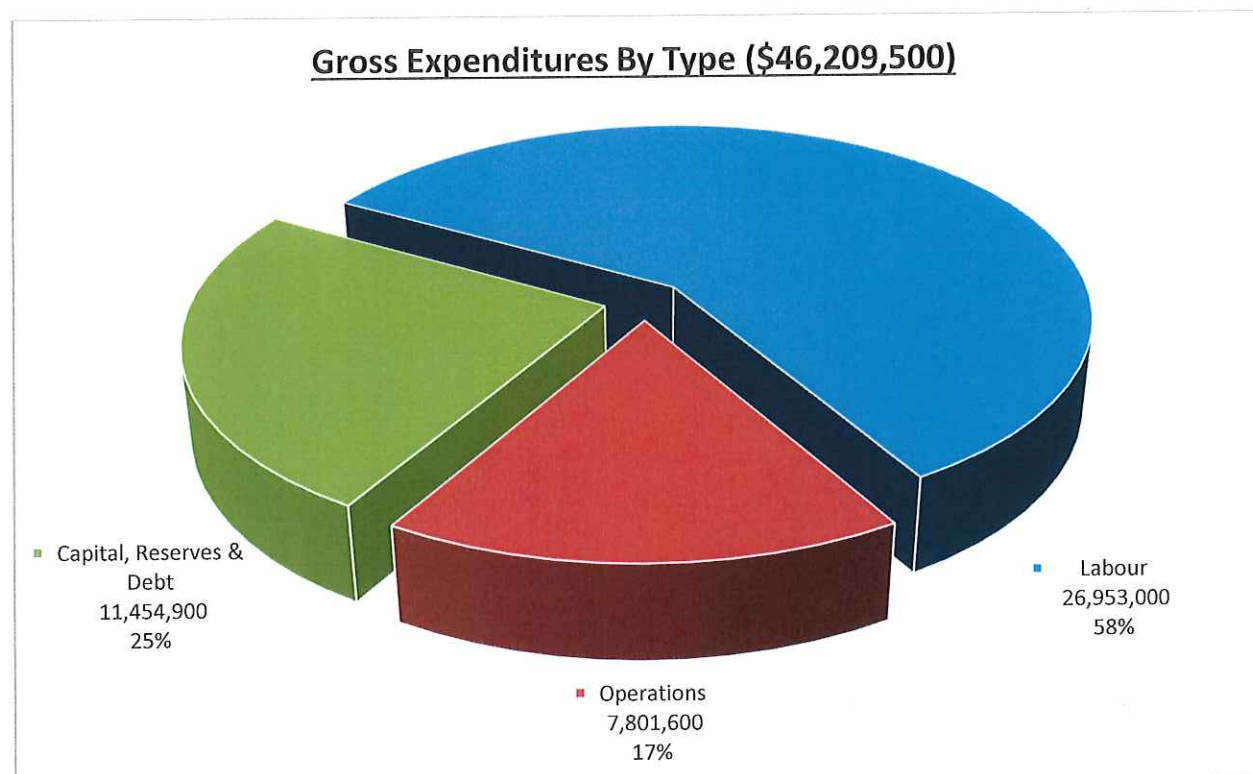
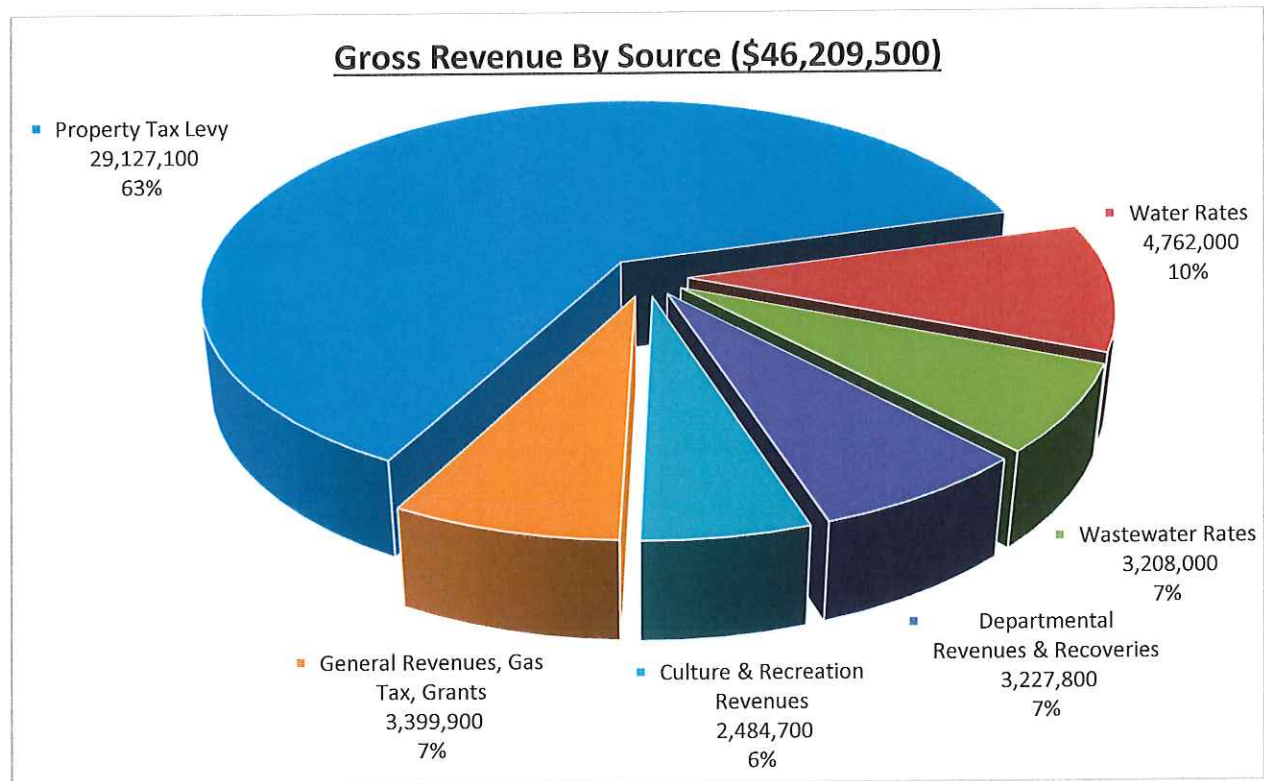
Expanding and diversifying the Town's assessment base	Effectively communicating the activities and interests of the Town	Managing the Town's Human and Financial Resources in a responsible manner	Promoting and Marketing LaSalle	Promote a Healthy and Environmentally Conscious Community
Strategic Actions				
<ol style="list-style-type: none"> 1. Targeted incentive strategy 2. Howard/Bouffard master servicing study 3. Open for business strategy 4. New Official Plan 5. Meeting with stakeholders 6. Pursue grant opportunities 	<ol style="list-style-type: none"> 1. Corporate wide templates 2. Newsletters (paper/electronic) 3. Surveys 4. News Room 5. Media Releases 6. Stream Council Meeting 7. Open houses/Town Hall meetings 	<ol style="list-style-type: none"> 1. Undertake service delivery review (SDR) 2. Conduct community survey 3. New procurement by-law 4. Review and update procurement processes 5. Strategy for enhanced risk management 6. HR programs (i.e. Health and Safety / Performance Management / Benefit Review) 	<ol style="list-style-type: none"> 1. Strategy to expand the Town's brand 2. Develop promotional packages (paper / videos) 3. Meeting with stakeholders (ie. LBA / developers and builders) 4. Strategy to enhance existing festivals 5. Strategy to develop new events (multiple and one day) 6. Strategy to develop cultural activities 	<ol style="list-style-type: none"> 1. Convert to LED streetlights 2. Undertake energy reviews/audits and implement recommendations 3. Prepare information for public on conversion opportunities 4. (Continue to) acquire, manage and protect significant lands 5. (Continue to) encourage the development of sidewalks / trails 6. Explore opportunities for alternate types of transportation (i.e. bike facilities/transit)

These areas of primary focus and strategic actions set the direction for the municipality and the actions of Council and Administration for the term. This is not say that all other areas are dismissed or that changes in the municipal environment are not considered. The Strategic Plan is continuously reviewed in the context of the current information, considering internal and external forces and influences.

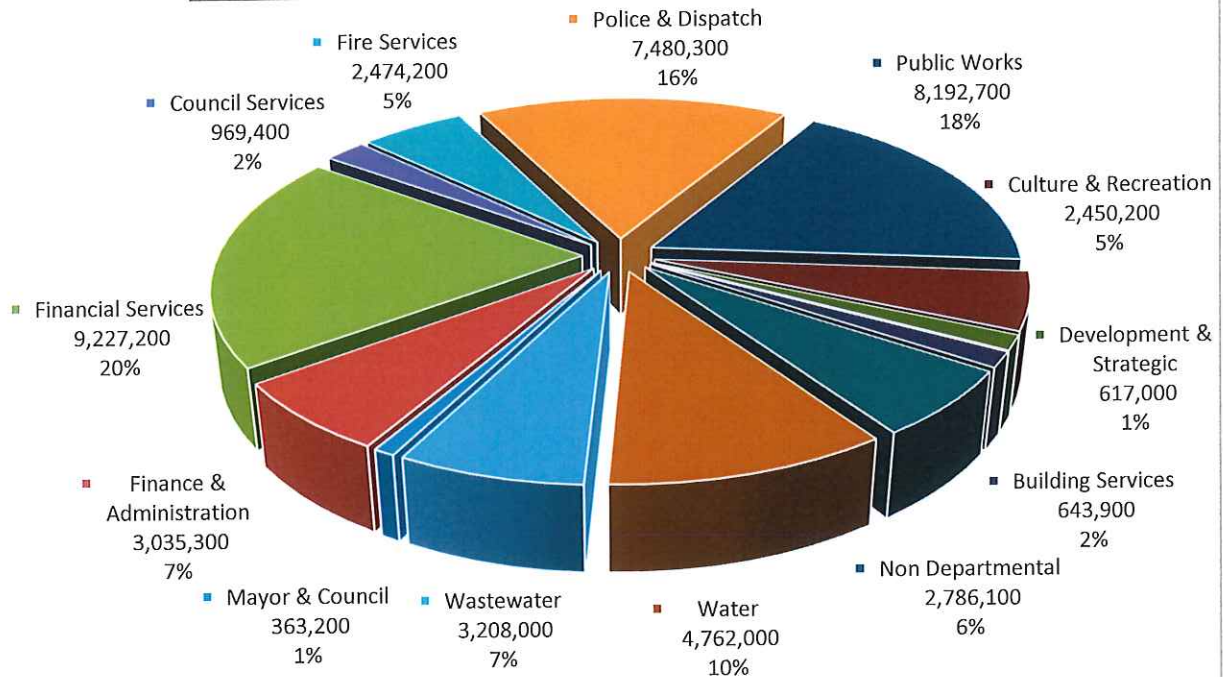
As part of setting the direction of the municipality, the Strategic Priorities/Areas of Focus and Actions guide the development of the annual budget as well as the department and corporate business plans.

2017 Budget Review

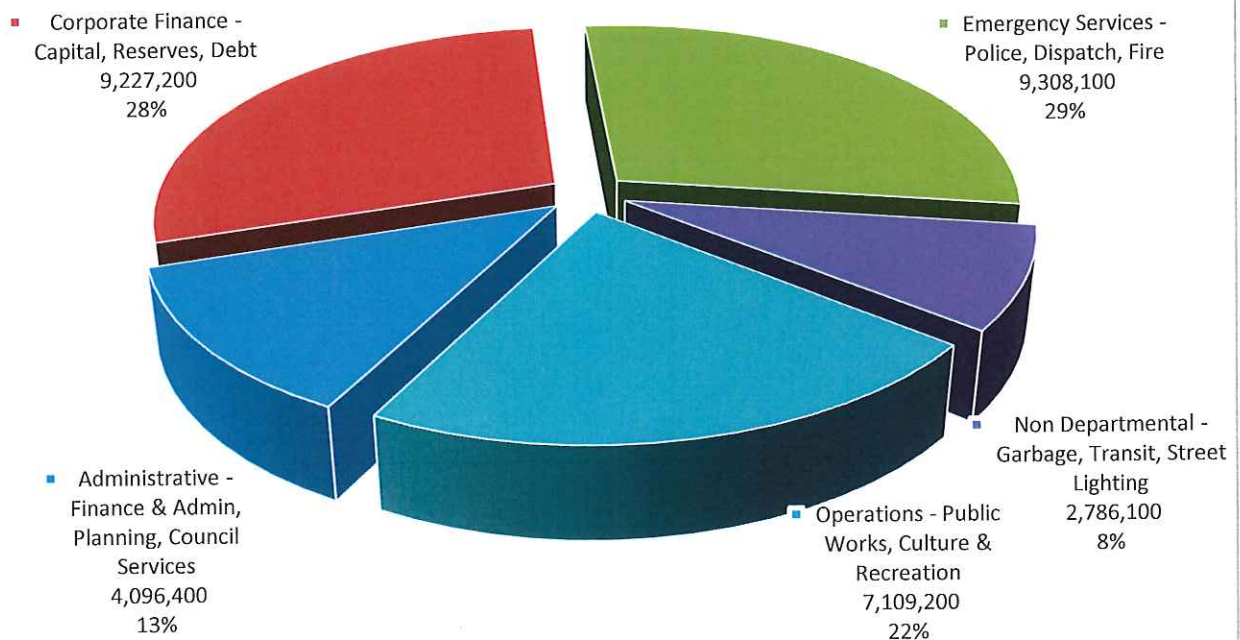
The following graphs display, at a high level the allocation of resources in the approved 2017 Budget.



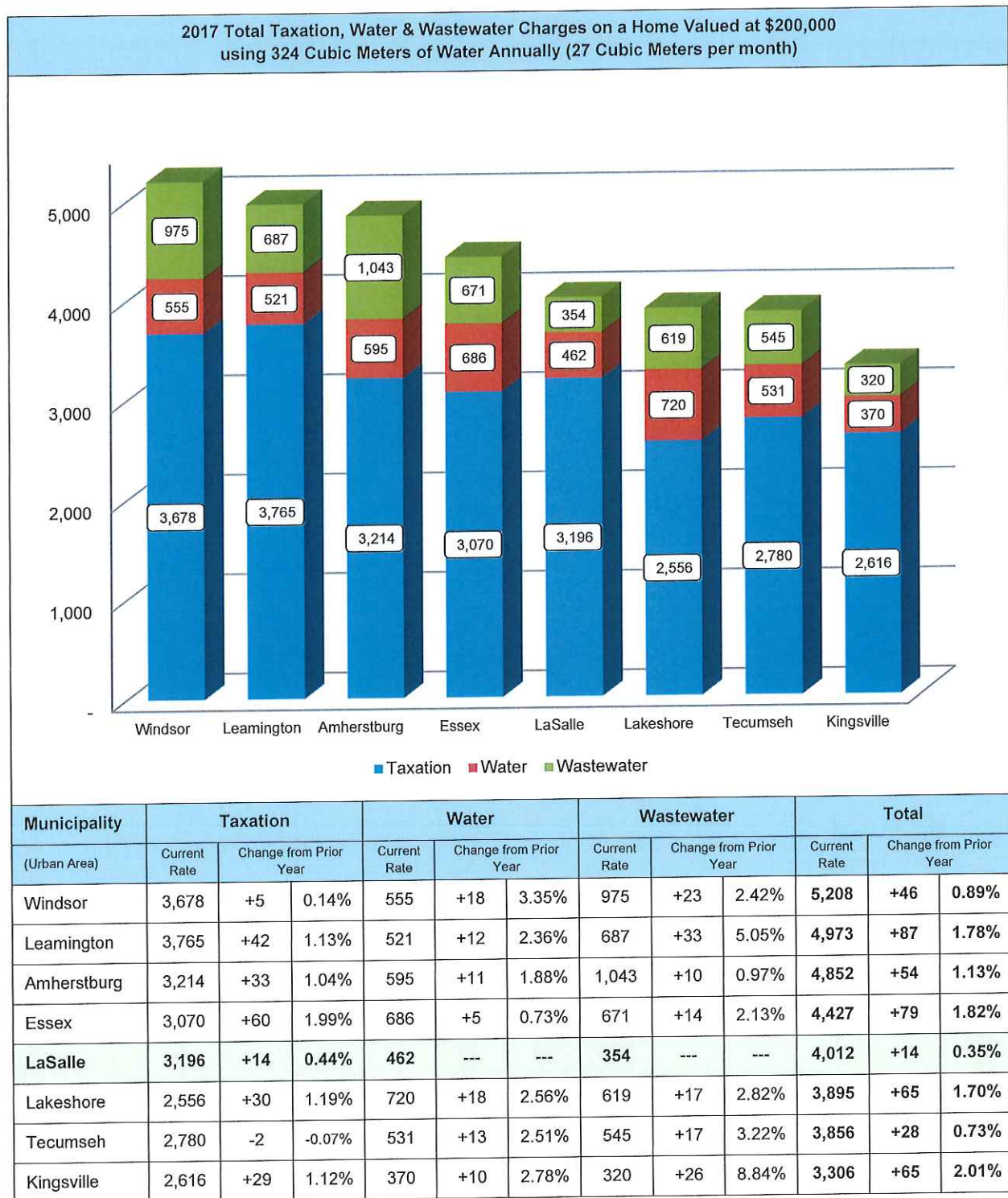
Gross Expenditures By Functional Area (\$46,209,500)



Tax Rate Supported Net Expenditures By Functional Area



2017 Regional Comparison: Taxes, Water and Wastewater



Preliminary 2018 Budget Projection

The preliminary projects for the 2018 Budget have been developed using the information available at this time relating to the general cost/inflationary environment, projects/plans previously approved by Council, expected growth/development conditions, and status & interpretation of current and pending legislation. The following table identifies the known budget pressure and their expected impact.

2017 Net Departmental Expenditure	29,127,100	2017 Total Revenues	29,127,100
Contractual Labour Changes	184,000	Increase in OCIF Funding	140,000
Benefit Cost Increase	135,000	Decrease in Supplementary (In-Year) Billings	(150,000)
Committed Staffing/Restructuring	89,000	Increase in Interest Revenue	25,000
Hydro rate increases	75,000	Actual over Budgeted Growth from 2017 Roll	187,000
Inflation on Operating Expenses	255,000	Increase in Levy from New Growth	750,000
Inflation on Capital Contributions	100,000		
Bill 148 – Part time wages to minimum \$14	50,000	Increase in Levy from Re-assessment on Existing Structures	1,200,000
Bill 148 – Compression effects of minimum wage	175,000		
Bill 148 – Other Impacts (50% of total)	409,000		
Service Level Changes (F&F maintenance, Crack sealing, Strategic Plan, Fire substation)	160,000	Revenue required from a Tax Rate change	883,000
Capital contribution to match replacement costs	600,000	to Balance the Projected Budget (+2.94%)	
Start of Phase in of Fire and Parks master plan	275,000	(1% tax rate change = \$300,000)	
CONTROLLED BY POLICE SERVICES BOARD			
Contractual Labour Changes	104,000		
Benefit Cost Increase	85,000		
Inflation on Operating Expenses	15,000		
Loss of Dispatch Revenue	324,000		
Projected 2018 Net Expenditure Budget	32,162,100	Projected 2018 Revenue Budget	32,162,100

There are a number of assumptions and unknown factors that have been identified in the development of the preliminary 2018 budget projection including the outcome of the collective bargaining process for the various unions and associations as well as the ultimate impact of Bill 148. These results could vary from the current assumptions and as such the use of this preliminary projection should be done so with caution.

Water and Wastewater

The Water and Wastewater operations and budget have the same pressures with respect to labour costs, inflationary impacts and capital financial planning as the tax rate supported budget. As a result, these areas can expect similar rate based increases of 2% to 3% in order to maintain the operational and capital requirements.

In addition, as Council is aware the municipality is in current negotiations with the Windsor Utilities Commission regarding a new Water agreement. Although the final impact has not yet been determined, it would be prudent to budget for an increase of approximately 10% (to the water rate). This will assist in mitigating the expected increase in future years.

2018-2022 Budget Forecast

As part of the budget process, a 5 year forecast is prepared and included in the budget document. This enables Council and Administration to look forward and prepare for the financial challenges that are expected to face the municipality.

As with any projection or forecast, the information is only as accurate as the assumptions and information available at the time of preparation. These forecasts are a general guideline of what is expected and may be effected as the environment changes and/or new information becomes available. The following is the forecast that was included in the 2017 adopted budget.

	2017 Request	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2022 Forecast
Gross Departmental Expenses	38,021,000	40,121,400	42,228,600	43,941,900	45,668,500	47,437,600
Departmental Revenues	(5,612,100)	(5,378,900)	(5,473,000)	(5,564,000)	(5,656,900)	(5,751,600)
Net Departmental Expenditures	32,408,900	34,742,500	36,755,600	38,377,900	40,011,600	41,686,000
Corporate Revenues	(3,405,800)	(3,515,200)	(3,755,400)	(3,825,400)	(3,895,400)	(3,965,400)
General Levy Requirement	29,033,100	31,227,300	33,000,200	34,552,500	36,116,200	37,720,600
Projected Levy Increase	1,912,900	2,224,200	1,772,900	1,552,300	1,563,700	1,604,400
Increase in Taxes from New Assessment (New Growth)		500,000	200,000	250,000	300,000	350,000
Increase in Taxes from Changes in Existing Assessment		1,190,000	1,190,000	1,190,000	---	500,000
Increase in Taxes from a Tax Rate Change		534,200 1.78%	382,900 1.24%	112,300 0.35%	1,263,700 3.83%	754,400 2.22%

The forecasted for 2018 tax rate increase (1.78% as part of the 2017 Budget) is lower than the preliminary tax rate increase (2.94% as outlined in the report). Although there are a number of reasons for this, the primary reasons are: Higher than expected growth, the impact of Bill148, and the reduction of dispatch revenue.

2018 Budget Timelines

At the September 26, 2017 Council meeting the following timeline was approved for the 2018 budget cycle.

September – October, 2017	Preliminary 2018 Budget and 2018 Departmental Business Plan goals and objectives preparation
October – November 2017	Preparation of the 2018 budget and background report and commentary / Preparation of the 2018 departmental business plan report and commentary
Tuesday, November 14 th , 2017	Informational briefing for Council on the 2018 budget/2018 departmental business plan and notification of the public meetings associated with the budget process advertised in the local paper concurrently with the release of the budget documents and a high level review of the budget.
Wednesday, December 13 th through Friday, December 15 th , 2017	Public Council Meeting 2018 Budget 2018 Business Plan deliberation sessions (December 14 th and 15 th if required) Town of LaSalle – Council Chambers 9:30 am <u>Agenda</u> Departmental budget review Capital budget review Departmental business plan goals and objectives
Tuesday, January 9 th , 2018	Public Council Meeting Town of LaSalle – Council Chambers 7:00 pm Adoption of the 2018 budget bylaw

Budget Notification:

The following is a copy of the advertisement that will appear in an upcoming edition of the LaSalle Post. The 2018 budget cycle will differ slightly from prior years as the municipality will begin to solicit input from residents and ratepayers as an earlier stage, rather than when the entire 2018 Proposed Budget document is released.



**PUBLIC NOTICE:
TOWN OF LASALLE 2018 MUNICIPAL BUDGET**

In an effort to increase the openness and accountability of local government, LaSalle Council will commence the 2018 Budget Process on Tuesday October 10th, 2017 with a review of the Preliminary 2018 Budget forecast as part of the regularly scheduled Meeting of Council.

Any documents relating to 2018 Budget will be made available on the Town's website (www.town.lasalle.on.ca), with the 2018 Proposed Budget being available beginning no later than November 14th, 2017. Documents will also be available at the Finance Department office located at the Town of LaSalle Civic Centre, 5950 Malden Road.

The following schedule of public meetings has been set to occur at the Town of LaSalle Civic Centre, 5950 Malden Road, LaSalle, Ontario.

November 14th, 2017

Public Council Meeting

Informational briefing for Council on the 2018 Budget & 2018 Department Business Plan

December 13th – 15th, 2017
(December 14th & 15th sessions will occur if necessary)

Public Deliberation Session

9:30 am – Budget Overview, Delegations, Departmental Operating Budget and Capital Budget Review

January 9th, 2018

Public Council Meeting

Adoption of the Budget Bylaw

All Council Budget deliberation sessions are open to the public. Residents and ratepayers are invited to attend to observe the discussions. Any questions or concerns regarding the 2018 Proposed Budget can be directed to:

Joe Milicia, CPA, CA
Director of Finance & Treasurer
519-969-7770 ext 1224
jmilicia@lasalle.ca

Dale Langlois, CPA, CA
Manager of Finance & Deputy Treasurer
519-969-7770 ext 1242
dlanglois@lasalle.ca

If you wish to make oral or written submissions regarding the 2018 Budget and passing of the Budget by-law, those submissions must be sent to the Office of the Clerk no later than Wednesday December 6th, 2017 to any of the following addresses: Town of LaSalle, 5950 Malden Road, LaSalle, Ontario, N9H 1S4 or by email to bandreatta@lasalle.ca.

B. Andreatta
Director of Council Services & Clerk

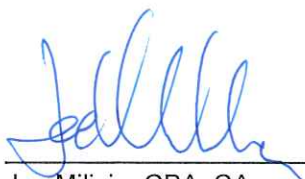
Summary and Direction:

As noted within this report, the 2018 Budget will continue to challenge Council and Administration with providing services desired by residents, maintaining and operating new infrastructure, and being mindful of the economic and growth/development conditions that we find ourselves in – all the while maintaining the taxation at an acceptable level.

As Members of Council consider the 2018 Preliminary Budget information provided within this report, Administration is requesting direction on what, if any, service level changes are to be made and what is an acceptable level of taxation.

If you have any further questions, please do not hesitate to contact the authors.

Yours truly,



Joe Milicia, CPA, CA
Director of Finance & Treasurer



Dale Langlois, CPA, CA
Manager of Finance & Deputy
Treasurer

Reviewed by:						
CAO	Finance	Council Services	Public Works	Development & Strategic Initiatives	Culture & Recreation	Fire Services

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NUMBER - 8067

Being a by-law to amend Zoning By-law 5050,
the Town's Comprehensive Zoning By-law, as amended.

WHEREAS authority is granted under Section 34 of the Planning Act, R.S.O. 1990, and amendments thereto, to the Council of the Town of LaSalle to pass this By-law;

AND WHEREAS this by-law conforms with the Official Plan in effect for the Town of LaSalle, as amended;

NOW THEREFORE THE CORPORATION OF THE TOWN OF LaSALLE BY ITS COUNCIL ENACTS AS FOLLOWS:

1. Schedule "C", Map 07 , of By-law 5050, as amended, is hereby further amended by changing the zone classification on those lands depicted on Schedule "A" attached hereto and forming part of this by-law from Residential One Zone –"R5(h)" to a new Residential Five (R5-8) Zone –"R5-8".
2. Section 10, Residential Five (R5) Zone –"R5-8" Regulations, of By-law No. 5050, as amended, is hereby further amended by adding a new subsection 10.3.8 to read as follows:

10.3.8 – DEFINED AREA R5-8 – as shown on Map 07, Schedule "C" of this By-law:

a) Permitted Uses

- i) Apartment building;
- ii) One home occupation per dwelling unit in accordance with subsection 5.39 of this by-law ;
- iii) Uses accessory to the forgoing uses in accordance with subsection 5.20 of this by-law.

b) Zone Provisions

- | | | |
|------|------------------------------|----------------------------------|
| i) | Minimum Lot Area | 133 sq. meters per dwelling unit |
| ii) | Minimum Lot Frontage | 30.0 meters |
| iii) | Maximum Lot Coverage | 35 percent |
| iv) | Minimum Landscape Open Space | 30 percent |
| v) | Maximum Building Height | 18.3 metres |

vi) Minimum Yard Dimensions for Main Building

- a) Minimum Front Yard Depth 6.0 metres
- b) Minimum Rear Yard Depth 18.0 metres
- c) Minimum Interior Yard Depth 10.0 metres
- d) Minimum Exterior Yard Depth 8.0 metres

vii) Notwithstanding any other provisions of this by-law to the contrary, Private Detached Garages and Accessory Structure Lot Coverage (Maximum) and Gross Floor Area (Maximum) for requirements of this By-law shall not apply to the lands zoned "R5-7".

3. This by-law shall take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

READ a first and second time and FINALLY PASSED on October 10,2017.

1st Reading - October 10,2017

Mayor

2nd Reading - October 10,2017

Clerk

3rd Reading - October 10,2017

SCHEDULE "A"

Conc.2 Part of Lots 36 & 37

Roll No. - 210-194-00

Town of LaSalle



Residential One Zone –“R5(h)” to a Residential Five (R5-8) Zone –“R5-8”

This is Schedule "A" to By-law No. 8067

Passed on October 10, 2017

Signed

Mayor

Clerk

EXPLANATORY NOTE

Conc.2 Part of Lots 36 & 37

This zoning by-law amendment affects approximately 0.9 hectares of land located on north - west corner of Stock Street and Westview Park Blvd..

The subject land is being rezoned from Residential One Zone –"R5(h)" to a new Residential Five (R5-8) Zone –"R5-8"

This by-law amendment will allow a site-specific zoning by-law amendment to allow the future development of a new residential apartment style condominium containing 72 dwelling units.

KEY MAP



Residential One Zone –"R5(h)" to a new Residential Five (R5-8) Zone –
"R5-8"

FORM 1

THE PLANNING ACT, R.S.O. 1990

NOTICE OF THE PASSING OF A ZONING BY-LAW AMENDMENT BY

THE CORPORATION OF THE TOWN OF LASALLE

TAKE NOTICE that the Council of the Town of LaSalle has passed By-law # 8067 on the 10th day of October, 2017 under Section 34 of the Planning Act, R.S.O. 1990.

AND TAKE NOTICE that only individuals, corporations and public bodies may appeal a zoning by-law amendment to the Ontario Municipal Board. An unincorporated association or group may not file a notice of appeal. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

An appeal to the Ontario Municipal Board in respect of the by-law may be complete by filing with the Clerk of the Town of LaSalle not later than 2nd day of November, 2017 an appellant form must be completed and be accompanied by a certified cheque or money order in the amount of \$125.00 made payable to the Minister of Finance, Province of Ontario. A copy of the appellant form is available online at www.omb.gov.on.ca or at our planning department.

An explanation of the purpose and effect of the by-law describing the lands to which the by-law applies and a key map showing the location of the lands to which the by-law applies are attached. The complete by-law and any associated information are available for inspection in my office during regular office hours.

DATED at the Town of LaSalle, this the 13th day of October, 2017.

**Clerk
Town of LaSalle
5950 Malden Road
LaSalle, Ontario
N9H 1S4**

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8068

A BY-LAW TO AUTHORIZE THE EXECUTION OF A COST SHARING AGREEMENT BETWEEN THE CORPORATION OF THE CITY OF WINDSOR, THE CORPORATION OF THE TOWN OF AMHERSTBURG, THE CORPORATION OF THE TOWN OF LASALLE AND ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

WHEREAS the parties have the shared goal of improving accessibility to live fire training facilities so that such training can be available in closer proximity to each of the respective Parties;

AND WHEREAS the Corporation of the City of Windsor, the Corporation of the Town of Amherstburg, the Corporation of the Town of LaSalle and St. Clair College of applied arts and Technology have agreed to jointly purchase a Mobile Live Fire Training Simulator from Draeger Canada Limited in order to have access live fire training;

AND WHEREAS the Corporation deems it expedient to enter into an Agreement with the said parties;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

1. **THAT** the Corporation of the Town of LaSalle enter into a Joint Use Agreement with the City of Windsor, the Corporation of the Town of Amherstburg and St. Clair College of Applied Arts and Technology for the purchase a Mobile Live Fire Training Simulator from Draeger Canada Limited which is attached as Schedule "A" and forms a part of this bylaw.
2. **THAT** the Mayor and Clerk of the Town be hereby authorized to execute the said Joint Use Agreement on behalf of the Corporation and affix the Corporate seal thereto;
3. **AND THAT** this by-law shall come into full force and effect upon the final passing thereof.

READ a first and second time, and **FINALLY PASSED** this 10th day of October, 2017.

1st Reading - October 10, 2017

MAYOR

2nd Reading - October 10, 2017

3rd Reading - October 10, 2017

CLERK