



The Corporation of the Town of LaSalle
Regular Meeting of Council
Agenda

Tuesday, October 22, 2024, 6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Accessible formats or communication supports are available upon request. Contact the Clerk's Office, Clerk@lasalle.ca, 519-969-7770 extension 1256.

Pages

A. Opening Business

1. Call to Order
2. Land Acknowledgement Statement
3. Moment of Silent Reflection and Playing of National Anthem

B. Adoption of Agenda

Recommendation

That the October 22, 2024, Regular Council Meeting Agenda be adopted as presented.

C. Disclosure of Pecuniary Interest

D. Adoption of Minutes

6

Recommendation

That the Minutes of the Regular Meeting of Council held October 8, 2024, be adopted as presented.

E. Mayor's Comments

F. Public Meetings and/or Hearings

G. Presentations and Delegations

1. Recognition Award to Kris Cooper

Mayor Crystal Meloche to present a recognition award to Kris Cooper for his contributions to the community.

2. 2023 LaSalle Police Service Annual Report 11

Mayor Crystal Meloche, Chair of the LaSalle Police Services Board, and Michael Pearce, Chief of Police, appearing before Council to present the 2023 LaSalle Police Service Annual Report.

Recommendation

That the 2023 LaSalle Police Service Annual Report, as presented by Mayor Crystal Meloche, Chair of the LaSalle Police Services Board, and Michael Pearce, Chief of Police, be received for information.

H. Staff Reports and Correspondence for Council's Action

1. Z-08-2024 Application to Remove the Holding Symbol for 1725 Sprucewood Avenue 41

Recommendation

That the report of the Manager of Planning and Development dated September 26, 2024 (PD-34-2024) regarding the request to remove the holding provision from the vacant land on Lorne Avenue be received;

And that, Council approves the Applicant's request to remove the holding zone symbol from the subject lands;

And that, Administration prepares a corresponding By-law for adoption once the required development agreement is properly executed by the Corporation.

2. Matchett Intersections Improvement Options 47

Recommendation

That the report of the Manager of Engineering, dated September 19, 2024 (PW-33-2024) regarding Matchett Intersections Improvement Options be received;

And that, RC Spencer and Associates finalizes the detailed design of the Matchett/Sprucewood intersection to include signals and protected left turn lanes on Matchett Road;

And that, RC Spencer and Associates finalizes the detailed design of the Matchett/Morton intersection to include turning lanes on Matchett Road;

And that, Administration brings forward the temporary intersection improvements with sidewalks for Council consideration as part of the 2025 Proposed Capital Budget.

3. November 11, 2025, Council Meeting

Recommendation

Whereas in accordance with Section 4.6 of the Procedure By-law, Regular Meetings of Council shall be held on the second and fourth

Tuesday of each month;

And whereas, Section 4.8 of the Procedure By-law authorizes Council by resolution to alter the date, time and or location of the Meetings provided adequate notice of the change is communicated to the public;

And whereas, the November 11, 2025, Regular Council Meeting falls on the Remembrance Day holiday;

Now therefore, The Council of the Corporation of the Town of LaSalle hereby resolves;

a) The Regular Council Meeting be moved to a new date;

or

b) The Regular Council Meeting of November 11, 2025, be cancelled.

Clerk's Note: If Council wishes to reschedule the Meeting, Administration recommends moving this meeting to Monday, November 10, 2025, or Wednesday, November 12, 2025.

I. Consent Agenda

- | | | |
|----|----------------------------------------------------------------------|----|
| 1. | Site Plan Agreements Executed (August 1, 2024 to September 30, 2024) | 53 |
|----|----------------------------------------------------------------------|----|

Recommendation

That the report completed by the Supervisor of Planning and Development (PD-35-2024) regarding the number and nature of site plan agreements executed from August 1, 2024, to September 30, 2024, be received.

- | | | |
|----|--------------------------------------------|----|
| 2. | 2024 Third Quarter Property Tax Write Offs | 57 |
|----|--------------------------------------------|----|

Recommendation

That the report of the Supervisor of Revenue dated October 4, 2024 (FIN-25-2024) regarding the third quarter property tax write offs be received.

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|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| 3. | Correspondence | |
| | a. City of Kitchener- Renovictions- Safe and Adequate Housing | 60 |
| | b. City of Temiskaming Shores- Alcohol Sales and Provincial Alcohol Strategy | 63 |
| | c. Western Ontario Wardens Caucus- Support for Blue Box Program Extended Producer Responsibility for Industrial, Commercial and Institutional Sector (Non-Eligible Sources) | 65 |
| 4. | Summary of Reports to Council | 67 |

Recommendation

That items 1 through 4 on the Consent Agenda for October 22, 2024, be received.

J. Committee Matters

1. Essex County Council Highlights for October 2, 2024 71

Recommendation

That the Essex County Council Highlights for October 2, 2024, be received.

2. Accessibility Advisory Committee Meeting May 15, 2024 74

Recommendation

That the Minutes of the Accessibility Advisory Committee and Committee Matters dated May 15, 2024, be received.

K. Questions and Statements by Council Members

L. Notices of Motion

M. Closed Session

N. By-laws 77

Recommendation

That the following By-laws be given a first, second, and third reading and finally passed:

8927- A By-law to repeal By-law 8905 and to authorize the execution of a Lease Extension Agreement between Bella Vista Holdings Inc., LaSalle Bella Vista Ltd., and The Corporation of the Town of LaSalle

8931- A By-law to authorize the execution of a Lease Extension Agreement between The Corporation of the County of Essex and The Corporation of the Town of LaSalle for the Emergency Medical Services Station

8932- A By-law to authorize the donation of Parts 2, 3 and 4 on Reference Plan 12R28633 with Christopher James Bezaire, James Allen Bezaire and the estate of Marianne DePape

O. Confirmatory By-law 80

Recommendation

That Confirmatory By-law 8933 be given a first, second, and third reading and finally passed.

P. Schedule of Meetings

Public Planning Meeting (Howard/Bouffard Secondary Plan) October 29, 2024, 4:30 p.m.

Public Planning Meeting November 12, 2024, 4:30 p.m.

Regular Council Meeting November 12, 2024, 6:00 p.m.

Accessibility Advisory Committee Meeting November 20, 2024, 3:30 p.m.

Committee of Adjustment November 20, 2024, 5:00 p.m.

Parks, Recreation and Events Committee Meeting November 26, 2024, 4:30 p.m.

Regular Council Meeting November 26, 2024, 6:00 p.m.

Q. Adjournment



The Corporation of the Town of LaSalle

Minutes of the Regular Meeting of the Town of LaSalle Council

October 8, 2024

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present:

Mayor Crystal Meloche, Deputy Mayor Michael Akpata, Councillor Terry Burns, Councillor Mark Carrick, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Members of Council Absent:

Councillor Sue Desjarlais

Administration Present:

P. Marra, Deputy Chief Administrative Officer, J. Astrologo, Director of Council Services/Clerk, G. Beggs, Director of Planning and Development, P. Funaro, Director of Culture & Recreation, D. Hadre, Director of Strategy and Engagement, D. Langlois, Director of Finance and Treasurer, J. Osborne, Director of Public Works, E. Thiessen, Director of Fire Service/Fire Chief, D. Dadalt, Legal Counsel, G. Ferraro, Manager of Finance & Deputy Treasurer, L. Jean, Deputy Clerk, I. Middleton, Supervisor of IT, L. Petros, Manager of Water/Wastewater, M. Pearce, Chief of Police

A. Opening Business

1. Call to Order

Mayor Meloche called the meeting to order at 6:01 p.m.

2. Land Acknowledgement Statement

Mayor Meloche read the land acknowledgement statement.

3. Moment of Silent Reflection and Playing of National Anthem

B. Adoption of Agenda

228/24

Moved by: Councillor Burns

Seconded by: Councillor Renaud

That the October 8, 2024, Regular Council Meeting Agenda be adopted as presented.

Carried.

C. Disclosure of Pecuniary Interest

None.

D. Adoption of Minutes

229/24

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Renaud

That the Minutes of the Special Closed Meeting of Council held September 17, 2024 and Regular Meeting of Council held September 24, 2024 be adopted as presented.

Carried.

E. Mayor's Comments

Mayor Meloche reported that the LaSalle Police Service Board held the official Change of Command ceremony at the event Centre. She congratulated Chief Davies on his retirement and welcomed Chief Pearce in his new role. She thanked members of Administration for their efforts to make the event a success. A video of the Change of Command ceremony will be shared on the Town's YouTube channel at a later date.

Mayor Meloche reminded residents of LaSalle that they can pick up KI pills in the event of a nuclear emergency. The KI pills can be picked up at the LaSalle Civic Centre Monday to Friday from 8:30 am to 4:30 pm or at the LaSalle Fire Service Monday to Friday from 8:30 am to 11:30 am. Photo identification is required.

Mayor Meloche advised that an annual emergency training session was held last week relating to a mock cyber security threat. She noted that this training provided additional resources to staff to ensure they felt confident and comfortable in their roles. Mayor Meloche thanked LaSalle Fire Service for organizing this well-run training session.

Mayor Meloche extended thoughts and prayers and wished safety and strength to all those affected by the hurricane in Florida.

F. Public Meetings and/or Hearings

None.

G. Presentations and Delegations

1. Recognition Award to Carter Gillen

Mayor Meloche recognized Carter Gillen for the initiative he took in organizing a charity fundraising event to support the family of Stefano Chisesi, who passed away earlier this year.

H. Staff Reports and Correspondence for Council's Action

1. Updated Expression of Care Policy (formerly titled Tribute Policy)

L. Jean, Deputy Clerk, presented the report.

230/24

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That the report of the Deputy Clerk dated September 18, 2024 (CS-2024-004) regarding amendments to the Expression of Care Policy (formerly titled Tribute Policy) be received;

And that, the new Expression of Care Policy be adopted and the Tribute Policy be repealed.

Carried.

2. Malden Road Watermain Replacement Project

L. Petros, Manager of Water and Wastewater, presented the report.

231/24

Moved by: Councillor Carrick

Seconded by: Councillor Burns

That the report of the Manager of Water and Wastewater dated September 22, 2024 (PW-36-2024) regarding the Malden Road Watermain Replacement Project be received;

And that, Council approves the award of watermain contract to D'Amore Construction (2000) Ltd. for the bid price of \$429,000.00, plus HST;

And that, this amount be funded from the 2024 Watermain Replacement project, which is part of the approved 2024 Capital Budget.

Carried.

3. Front Road Pedestrian Crossings

J. Osborne, Director of Public Works, presented the report.

232/24

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Renaud

That the report of the Director of Public Works dated September 23, 2024, (PW-35-2024) regarding the installation of three pedestrian crossings on Front Road be received;

And that, Field Electrical Contractors Inc. be authorized to install pedestrian crossings on Front Road at the intersections of Bouffard, Huron and Boismier at a cost of \$475,435.30, plus HST.

Carried.

I. Consent Agenda

1. Correspondence

a. Town of South Bruce Peninsula- Ineligible Sources Recycling

b. Quinte West- AMCTO Provincial Updates to the Municipal Elections Act

2. Summary of Reports to Council

233/24

Moved by: Deputy Mayor Akpata

Seconded by: Councillor Carrick

That items 1 and 2 on the Consent Agenda for October 8, 2024 be received.

Carried.

J. Committee Matters

1. Essex County Council Highlights for September 18, 2024

234/24

Moved by: Councillor Burns

Seconded by: Councillor Carrick

That the Essex County Council Highlights for September 18, 2024, be received.

Carried.

K. Questions and Statements by Council Members

Councillor Burns advised that the Library Board met last month and increased the budget by 5% and that \$50,000 was allotted to create a reserve fund that was depleted in the past.

L. Notices of Motion

None.

M. Closed Session

Mayor Meloche reported that Council met in Closed Session on September 17 and received information on labour relations and employee negotiations.

N. By-laws

235/24

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That the following By-laws be given a first, second, and third reading and finally passed:

8928- A By-law to stop up, close and sell an alley system running east-west lying north of lots 405 to 420, both inclusive, Registered Plan 1017, LaSalle

8929- A By-law to stop up, close and sell an alley system running east-west lying north of lots 979 to 988, and lots 991 to 993, Registered Plan 875, LaSalle

Carried.

O. Confirmatory By-law

236/24

Moved by: Councillor Burns

Seconded by: Deputy Mayor Akpata

That Confirmatory By-law 8930 be given a first, second, and third reading and finally passed.

Carried.

P. Schedule of Meetings

- Police Services Board Public Meeting, October 21, 2024, 5:00 p.m.
- Regular Council Meeting October 22, 2024, 6:00 p.m.
- Public Planning Meeting (Howard/Bouffard Secondary Plan) October 29, 2024, 4:30 p.m.
- Regular Council Meeting November 12, 2024, 6:00 p.m.
- Accessibility Advisory Committee Meeting, November 20, 2024, 3:30 p.m.
- Committee of Adjustment, November 20, 2024, 5:00 p.m.

Q. Adjournment

- Meeting adjourned at the call of the Chair at 6:23 p.m.

Mayor

Clerk



LaSalle Police Service



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Message from the Board Chair



Mayor Crystal MELOCHE
Chair, Jan 2023 – Present
Vice Chair, Jan 2019 – Dec 2022



Dear members of the LaSalle community,

On behalf of the LaSalle Police Services Board, it is my privilege to present the 2023 annual report of the LaSalle Police Service. As Chair of the Board, I am pleased to highlight the significant achievements and continued dedication of our police service in serving our community.

The past year has been marked by various challenges, yet our officers have remained steadfast in their commitment to ensuring the safety and well-being of all residents. The LaSalle Police Service has maintained its high standards of service and professionalism.

In 2023, our officers have placed a strong emphasis on enhancing traffic safety measures throughout LaSalle. Through strategic enforcement operations, educational initiatives, and collaborative efforts with local stakeholders, we have diligently worked to improve road safety and reduce incidents on our streets.

Community engagement remains a cornerstone of our policing philosophy, and throughout the year, our officers have actively participated in community events, school programs, and charitable activities. These interactions have strengthened trust and fostered positive relationships with residents across LaSalle.

I extend my heartfelt gratitude to our dedicated officers, support staff, and volunteers for their commitment and exceptional service. Their efforts have contributed immensely to the safety and security of our community. I also extend my thanks to the residents of LaSalle for their continued support and cooperation, which are instrumental in our collective efforts to maintain a safe environment.

As we look ahead, I am confident that with the ongoing dedication of our personnel and support of our community, the LaSalle Police Service will continue to uphold its reputation as a leader in policing excellence.

LaSalle Police Services Board Members



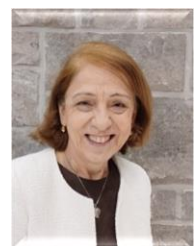
Michael AKPATA
Deputy Mayor & Vice Chair
Jan 2023 – November 2023



Daniel ALLEN
Member
Aug 2019 – Present



Morris BRAUSE
Member
Jan 2023 – Present



Marie CAMPAGNA
Member
Jan 2023 – Present



Message from the Chief

On behalf of all members of the LaSalle Police Service, it is my honour to share with you our 2023 Annual Report.

The Annual Report provides a written and visual summary of our Service and the activities of our members over the past year.

Our Service continues to closely monitor both our proactive activities and reactive calls for service to ensure we maintain the highest level of professional service to our community. Trends indicate an increase in the number of calls for service and point toward a return to post-pandemic levels. A return to face-to-face interaction combined with high population growth are, in part, contributing factors to this trend. Data driven analytics help identify areas of concern so that appropriate action plans can be developed, and the necessary resources deployed to address them.

I would like to acknowledge and thank members of the LaSalle Police Services Board for sharing our common vision and supporting proposals relating to efficient and effective human resources, equipment and service delivery strategies.

Every member of the LaSalle Police Service, including our Board, Senior Leadership Team, Community Patrol Officers, Detectives, Special Services Officers, Communicators and Administrative Support Staff, remain united in our collective mission to partner with our community with the ultimate goal of ensuring the safety and security of all.

I am proud to be counted in the ranks amongst such a talented group of dedicated team members committed to service above self because together everyone achieves more.

Duncan DAVIES
Chief of Police
January 2021 –
September 2024





Annual Reporting

In accordance with *Ontario Regulation 3/99* made under the *Police Services Act* governing the adequacy and effectiveness of police services, the Chief of Police is required to prepare and present to the LaSalle Police Services Board, an annual report on the activities of the police service during the previous fiscal year which includes information on:

- * Performance objectives, indicators and results;
- * Public complaints; and
- * The actual cost of police services.

In addition to the Regulation, the LaSalle Police Services Board and the Chief of Police have established policies with respect to the information that must be contained in the annual report.

In accordance with the Regulation and policies of the Board and Police Service, the annual report shall contain:

- * An organizational chart, a description of the organizational structure and information on uniform and civilian staffing levels;
- * A statement of purpose and direction of the LaSalle Police Service;
- * The LaSalle Police Service's provision of community-based crime prevention initiatives, community patrol and criminal investigation services;
- * Community satisfaction with the LaSalle Police Service;
- * Current strategic business plan objectives, indicators and results;
- * Crime call and public disorder analysis relating to:
 - Emergency calls for service;
 - Violent crime and clearance rates for violent crime;
 - Property crime and clearance rates for property crime;
 - Youth crime and clearance rates for youth crime;
 - Police assistance to victims of crime and re-victimization rates; and
 - Road safety.
- * Cost of Policing for the previous fiscal year including a comparison between the actual and estimated cost of policing.





Statement of Purpose & Direction

Our Mission

Our sole mission is to protect the lives and property of the citizens we serve, provide a safe community, improve quality of life, and prevent crime while working in partnership with the community.



Our Goals & Objectives

The goal of the LaSalle Police Service is to protect our community in a manner that promotes pride within our organization and with the citizens we serve providing a professional and innovative police service.



In attaining this goal, we will be committed to ensuring that we are compassionate and accountable, fostering trust with our community through integrity and mutual respect. □□

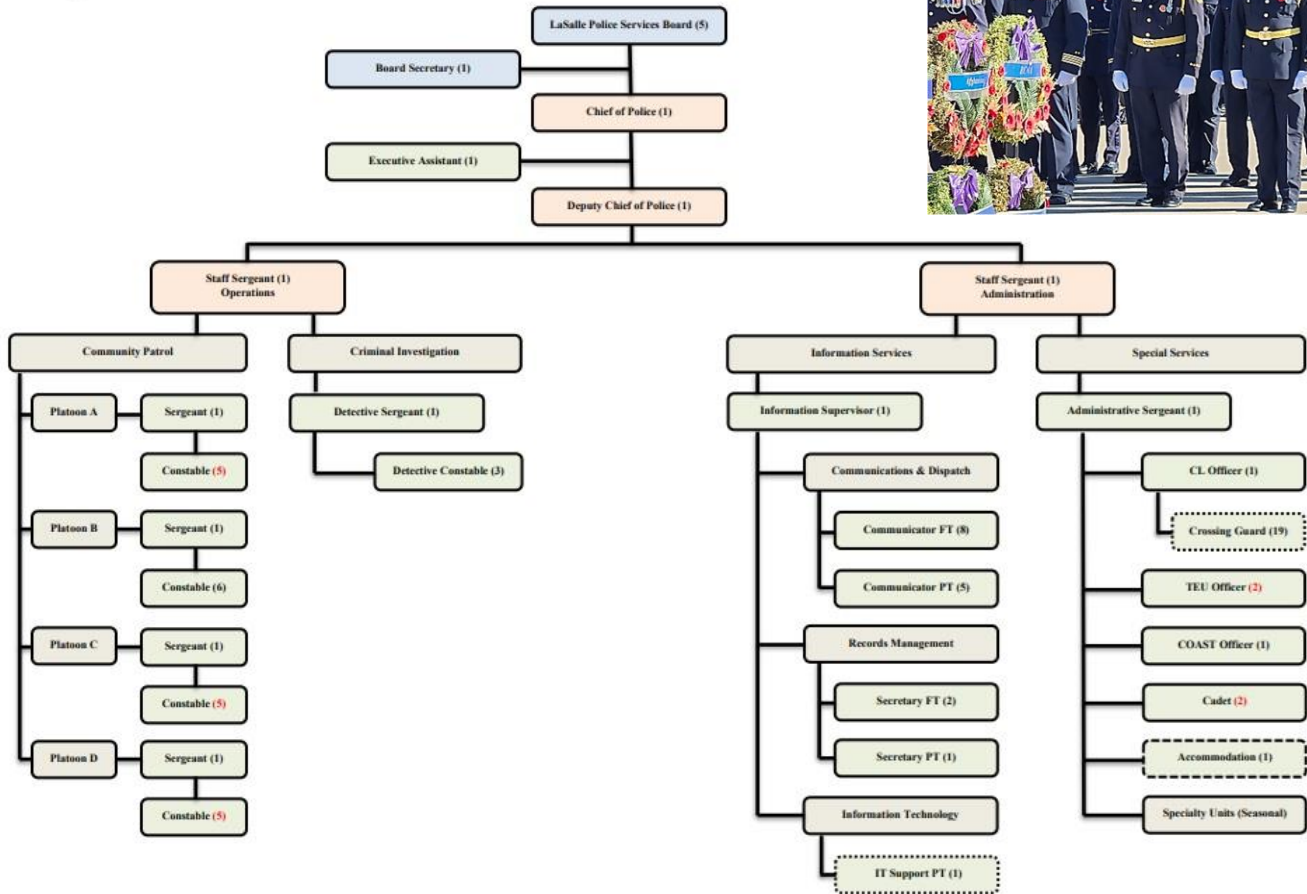


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Organizational Structure

LaSalle Police Service
2023 Organizational Chart





Service Membership

Senior Leadership Members

Chief of Police Duncan DAVIES
Deputy Chief of Police Jason WOODS
Executive Assistant Ida LAROCQUE
Staff Sergeant Michael FOREMAN
Staff Sergeant Nawzad SINJARI

Community Patrol Division

Sergeant Mauro TONIN
Sergeant Gerald BRUN
Sergeant James NESTOR
Sergeant Nicholas GOY
Senior Constable Brad THORNTON
Senior Constable Harbinder GILL
Senior Constable Erena PESIN
Senior Constable Kristen RUGGABER
Senior Constable Adam STIBBARD
Senior Constable James ROOS
Senior Constable Christopher WILLIAMS
Senior Constable Steve KIRINCIC
Constable Jimmi HANNA
Constable Alison HUNTER

Criminal Investigation Division

Detective Sergeant Al Gibson
Detective Constable Marc WILLIAMS
Detective Constable Corrine BRUN

Communications & Dispatch

Communications Supervisor David PETTYPIECE
Senior Communicator Patricia FREITAS
Senior Communicator Victoria ALFINI
Senior Communicator Natalie MALANDRUCCOLO
Senior Communicator Kathryn LANGLEY
Senior Communicator Teresa PARE
Communicator Jessica DAY
Communicator Lisa HOMENICK
Communicator Marjon SALONEN
Communicator Sarah CARR
Communicator Sarah SIMARD
Communicator Joselina STEWART
Communicator Samantha HOLLAND



Senior Constable Kimberly RATHBONE
Constable Tyler PRATT
Constable Kamae CARTER
Constable Sean BEAR
Constable Kristy ASSEF
Constable Alaina ATKINS
Constable Olivia DUCHARME
Constable Jaideep RANDHAWA
Constable Oliver JIBRAIL
Constable Matthew KOSNIK
Constable Alex PAVIA
Constable Eamon GORMAN
Constable Jack BARTLETT
Constable Jamie ADJETEY-NELSON
Cadet Todd SMILEY

Special Services Division

Sergeant Michael AGOSTINIS
Senior Constable Terry SEGUIN
Senior Constable Leigh RUMBALL
Senior Constable Bonnie RACINE
Senior Constable Justin PARE

Administrative Support Staff

Senior Secretary Marlene YEARLEY
Senior Secretary Rachelle WENGRZYNSKI
Secretary Tammy FOWKES



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A warm welcome to the following new members who joined our Service in 2023: □□

* Sarah SIMARD, PPT Dispatcher	February 6 th , 2023
* Tammy FOWKES, PPT Secretary	February 6 th , 2023
* Brady WHITE, Constable-In-Training	August 28 th , 2023
* Joselina STEWART, PPT Dispatcher	August 28 th , 2023
* Samantha HOLLAND, PPT Dispatcher	August 28 th , 2023
* Jamie ADJETEY-NELSON, Constable	October 2 nd , 2023
* Todd SMILEY, Constable-In Training	December 5 th , 2023



Best wishes to the following members who left our Service in 2023:

* Matthew SWINDAIL, PPT Dispatcher	May 2 nd , 2023
* Tara MANHERZ, Sr. Constable	May 6 th , 2023
* Michelle DUPUIS, PPT Dispatcher	August 1 st , 2023



Member Designations

All members, both uniform and civilian, have taken a leadership role in their duties by “wearing many hats” reflecting their diverse responsibilities to the many different aspects of policing the community of LaSalle.

The Chief of Police has designated selected members of the Service to various positions, roles and tasks. Each designated member shall have the necessary and appropriate knowledge, skills, abilities and training in order to fulfill the responsibilities of their designation.



Some of the various positions, roles and tasks include:

- ✓ Acting Rank Officers
- ✓ Administrative Sergeant
- ✓ All-Terrain Vehicle Patrol Officers
- ✓ Approved Drug Screening Equipment Trainer
- ✓ Administrative Support
- ✓ Armourer
- ✓ Audit Review Committee
- ✓ Automated Licence Plate Recognition Coordinator
- ✓ Bicycle Patrol Officers
- ✓ C8 Rifle Operators
- ✓ Child Seat Inspectors
- ✓ Collection Of Identifying Information Liaison
- ✓ Coach Officers
- ✓ Commissioner of Affidavits
- ✓ Communicable Diseases Coordinator
- ✓ Community Liaison Officer
- ✓ Community Outreach & Support Team Officer
- ✓ Conducted Energy Weapon Instructors
- ✓ Conducted Energy Weapon Operators
- ✓ Constable Selection System Recruiters
- ✓ Counter Terrorism Information Officers
- ✓ Canadian Police Information Centre Representative
- ✓ CPR/First Aid/Defibrillator Instructor
- ✓ Crime Prevention Coordinator
- ✓ Crime Prevention Officers
- ✓ Criminal Investigators
- ✓ Crisis Negotiators
- ✓ Critical Incident/Stress Mgmt/Peer Counselors
- ✓ Diversity Liaison Officer
- ✓ Domestic Violence Investigators
- ✓ Drug Resource Officer
- ✓ Emergency Response/Incident Command
- ✓ Firearms Instructor
- ✓ Firearms Tracing
- ✓ Fleet Management
- ✓ Forensic Identification Officers
- ✓ Fraud Investigators
- ✓ Freedom of Information Coordinator
- ✓ Harassment Advisors
- ✓ Hate Crime Investigator
- ✓ Health & Safety Committee
- ✓ High School Liaison Officer
- ✓ Health & Safety Committee
- ✓ High School Liaison Officer
- ✓ Historical Vehicle Committee
- ✓ Honour Guard
- ✓ Intelligence Officers
- ✓ Intoxilyzer Technicians
- ✓ LPS Charity Golf Tournament Committee
- ✓ Major Case Management Team
- ✓ Marine Patrol Officers
- ✓ Narcan Spray Training Officer
- ✓ OIPRD Representative
- ✓ Ontario Sex Offender Registry Liaison Officer
- ✓ Police Clearance Coordinator
- ✓ Policy Development
- ✓ Property & Evidence Control Officers
- ✓ Quartermaster
- ✓ Radar Instructor
- ✓ RIDE Unit Coordinator
- ✓ RMS Administrator
- ✓ Road Watch Coordinator
- ✓ Search Master
- ✓ Sexual Assault Investigators
- ✓ Sexual Offences Against Children Investigators
- ✓ Shotgun Operators
- ✓ Special Investigations Unit Liaison
- ✓ Strategic Business Planning Committee
- ✓ Supervisors
- ✓ Surveillance Officers
- ✓ Technical Collision Investigators
- ✓ Threat Assessment Investigators
- ✓ Torch Run/Special Olympics Coordinator
- ✓ Traffic Enforcement Unit Coordinator
- ✓ Training/Skills Development Coordinators
- ✓ Use of Force Trainer
- ✓ Versatarm Subject Matter Experts
- ✓ ViCLAS Coordinator
- ✓ Victim Services Liaison
- ✓ Values, Influences & Peers Officers
- ✓ Wellness & Enhancement Coordinator
- ✓ Witness Protection Liaison



Service Sections & Divisions

In the Organizational Structure, the LaSalle Police Service is comprised of the following three sections:

Senior Leadership

- * Chief of Police
- * Deputy Chief of Police
- * Executive Assistant
- * Staff Sergeants

Operations

- * Community Patrol Division
- * Criminal Investigation Division

Administration

- * Information Services Division
- * Special Services Division

Senior Leadership

The Senior Leadership Team leads, manages and oversees the day-to-day operations of the Service including:

- ✓ Human Resources
- ✓ Recruiting
- ✓ Training & Professional Development
- ✓ Personnel Deployment
- ✓ Incident Command
- ✓ Public Complaints
- ✓ Contracts & Agreements
- ✓ Grants
- ✓ Policy Development & Review
- ✓ Business Planning
- ✓ Finance
- ✓ Procurement
- ✓ Fleet Management
- ✓ Police Facilities
- ✓ Internal Auditing
- ✓ Supervision



In 2023, our Senior Leadership Team continued to deliver highly effective and cost-efficient policing services to the Town of LaSalle.



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Service Sections & Divisions

Operations

Managed and overseen by a Staff Sergeant, the Operations section consists of the Community Patrol Division and Criminal Investigation Division.

Community Patrol Division

Twenty-seven Officers on four platoons of our Community Patrol Division are committed to public safety and security. Community Patrol Officers are primarily responsible for core policing responsibilities of:

- Crime Prevention;
- Law Enforcement;
- Victim Assistance;
- Public Order Maintenance; and
- Emergency Response.

Whether answering calls for service or patrolling roadways and neighbourhoods, our front-line Officers are encouraged to take responsibility for initiating problem-solving activities and promote their sense of ownership. Emphasis is placed on our presence in the community with problem-oriented policing strategies that address the root causes of problems before they become crime and disorder issues. This includes partnerships, directed patrol, foot patrol, use of in-car computers, quick response to calls for service and traffic management in specific geographical areas.



Experience gained in the Community Patrol Division, complemented with specialized training, provide members with the necessary knowledge, skills and abilities to advance to other specialized roles and responsibilities and/or promotion.

In 2023, our Community Patrol Officers continued to fulfill the mission, goals and objectives of the Service in a professional, ethical and responsible manner.

Criminal Investigation Division

The Criminal Investigation Division (CID) provides criminal investigative and case management support to the Service. CID is responsible for the investigation and/or case management of serious criminal offences in addition to overseeing the Forensic Identification Unit, Criminal Intelligence, Major Case and ViCLAS coordination.

In 2023, CID consisted of one full-time Detective Sergeant and two full-time Detective Constables. All Officers assigned to CID have demonstrated the required knowledge, skills and abilities and received specialized training to fulfill the duties of the role.





Service Sections & Divisions

Administration

Managed and overseen by a Staff Sergeant, the Administration section consists of our Information Services Division and Special Services Division.

Information Services Division

The Information Services Division is comprised of:

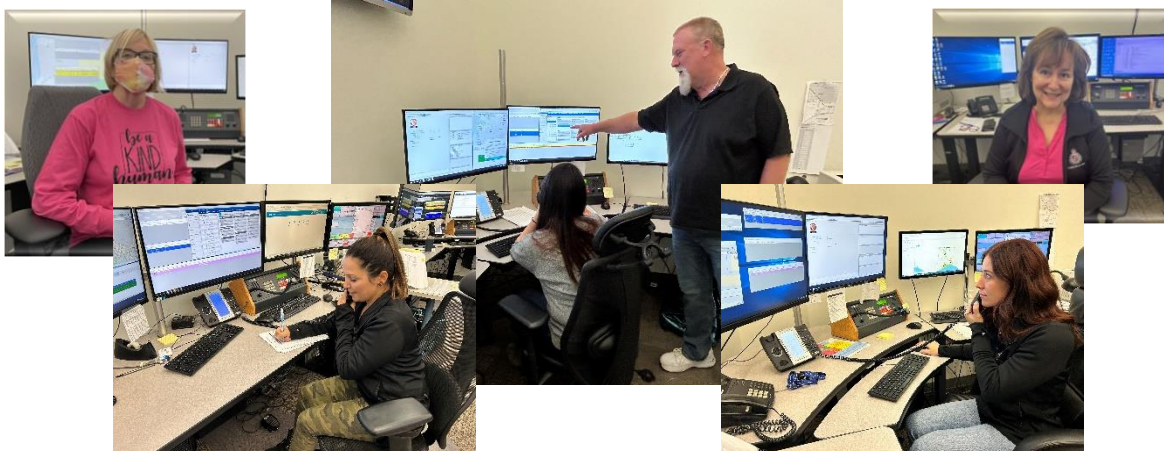
- Communications & Dispatch
- Records Management
- Administrative Support
- Information Technology

Communications & Dispatch

The Service is responsible for maintaining, staffing and operating the Central Communications Centre 24 hours a day, 7 days a week, 365 days of the year. The Central Communications Centre provides radio and telephone dispatch services for the LaSalle Police Service, LaSalle Fire Service and Kingsville Fire Service.

Our Central Communications Centre members are highly skilled and dedicated professionals. They handle police and fire emergency calls as well as other high-risk incidents on a daily basis. Our Communications members are often a lifeline to both victims and responding police Officers. They offer understanding, comfort, and front-line support for victims. LaSalle Police Service is fortunate to have a skilled and experienced Communications team - an integral part of a successful emergency response organization.

In 2023, the Centre logged 9,721 calls for service and police related activities for the LaSalle Police Service including a total of 4,353 emergency 911 calls.



Dedicated To Serve



Service Sections & Divisions

Administration

Information Services Division - Continued

Records Management

Almost every aspect of the policing profession requires members of the Service to properly and accurately complete documentation respecting each member's functions and actions. Accounting for this immense volume of accurate and detailed documentation, the Service has employed the use of electronic data, information and records management systems.

In May 2021, the Service transitioned from the Enterpol Computer Aided Dispatch (CAD) and Enterpol Records Management System (RMS) to Versaterm CAD and RMS. The Service has contracted with the Windsor Police Service on the multijurisdictional functionality, implementation and support of the Versaterm software. With this change, several processes, procedures and data collection methods have changed. As time passes using the new Versaterm software, further statistical data will be available to provide a clearer understanding of crime data, analysis and trends.



The Service continues to use the Enterpol software for other functions including time management, training records, media releases, bulletins, policy indexing and email.

Administrative Support

Our two administrative support members provide Officer support, court liaison services, police clearances, Freedom of Information requests, front counter service, commissioning of oaths, overtime and time off management, training and travel requisitions as well as file record maintenance.

Information Technology

Due to the proliferation of technology and the electronics age, the Service remains committed to keeping current with technological advances that would assist the Service in its responsibilities.

Having instant access to accurate and reliable information is crucial in policing. The Service continuously seeks out ways of improving and enhancing our access to information and how we process and document that information.

In 2023, IT support was provided to the Service by an outside contractor. The IT contractor provides regular status reports regarding ongoing IT projects and maintenance.



Service Sections & Divisions

Administration

Special Services Division

Implemented in 2022, the new Special Services Division ensures that the Service is devoting the necessary time and resources to identified priority areas. The new division helps to relieve some of the pressures formerly placed on our front-line Community Patrol Officers refocusing their attention on their core policing responsibilities.

The new Special Services Division is supervised by a newly created position of Administrative Sergeant overseeing the following:

- Community Liaison
- Traffic Enforcement
- Community Outreach & Support
- Specialty Units
 - All-Terrain Vehicle (ATV) Unit
 - Bicycle Unit
 - Marine Unit



Community Liaison Officer (CLO)

Success in policing can be directly attributed to the police service's ability to remain focused on meeting the needs of the community. The role of Community Liaison Officer (CLO) is designed to ensure that a strong and healthy connection is maintained between the Service and the community because communication is a key to success.

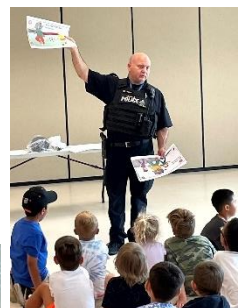
The CLO can be best described as the "Face of the Service" fulfilling a variety of public facing responsibilities including:

- Media Relations
- Social Media
- School Resource Officer
- Public Education
- Community Events, Outreach & Engagement
- Crossing Guards & School Bus Patrollers
- LaSalle Police Youth Foundation



Through ongoing community engagement and support as well as by securing and maintaining successful partnerships with many local community and social service agencies, the CLO has significantly contributed to the Service's motto of "Dedicated To Serve".

In 2023, Senior Constable Terry Seguin continued to represent the Service in the full-time role of CLO.



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Service Sections & Divisions

Administration

Special Services Division - Continued

Traffic Enforcement Unit (TEU)

With grant funding from the provincial government, the Service continued to prioritize traffic management, enforcement and road safety. Over the past several years, changes to legislation along with new technologies and advancements have elevated traffic management, enforcement and road safety to a place where much more dedicated time and effort are needed to ensure an adequate and effective response.

In 2023, full time Traffic Enforcement Unit (TEU) Coordinator – Senior Constable Justin PARE managed all day-to-day activities relating to traffic management, enforcement and road safety. The TEU Coordinator continues to be active on local roadways enforcing traffic laws as well as organizing and implementing unique operational plans targeting specific and chronic traffic complaints and infractions.

The Traffic Enforcement Unit supports the Service's Traffic Management, Enforcement & Road Safety Plans including the core aspects of education, awareness and enforcement in a concerted effort to reduce, if not prevent, traffic related offences, infractions and motor vehicle collisions.



Community Outreach & Support Team (COAST)

With grant funding from the provincial government, the Service continued this critical mental health support initiative.

Our COAST Team is comprised of one full-time, experienced Police Officer (COAST Officer) – Senior Constable Bonnie RACINE partnered with a Community Crisis Social Worker (CCSW) Stephanie ROBINSON from Hotel-Dieu Grace Health Care providing specialized support for front-line Officers as well as in-home assessments and support to individuals with chronic and persistent mental health concerns, those who have been victimized, and those who have frequent contacts with police and hospitals. The COAST Team collaborates with individuals and their families in developing a support plan linking them to community resources with the goal of reducing further police or hospital intervention for non-emergency incidents.



In addition, the COAST Officer is also trained in peer support and employee wellness. Not only will the COAST Team focus attention on mental health support for the community at large but also direct their attention internally by providing training and support to our members. This will ensure that the people responding to calls for service also have the mental health support they need.





Service Sections & Divisions

Administration

Special Services Division - Continued

Specialty Units

All-Terrain Vehicle (ATV) Unit

The objective of the ATV Unit is to reduce the number of trespassers and violators on Town property, private property and railways through pro-active enforcement, patrolling, community involvement and educational awareness. Members are required to take a specialized course prior to participating on the ATV Unit.

In 2023, the ATV Unit consisted of 19 Officers responsible for conducting patrols of area parks and trails as well as engaging in problem oriented policing initiatives and local special events.



Bicycle Unit

The Bicycle Unit uses bicycles for transportation in the patrol of our parks, hydro right of ways, jogging trails and other areas normally inaccessible to vehicular patrols. This unit operates in the same fashion as Officers in patrol vehicles yet provides for closer interaction with members of our community. Members are required to take a specialized police biking course prior to participating in patrol on two wheels.

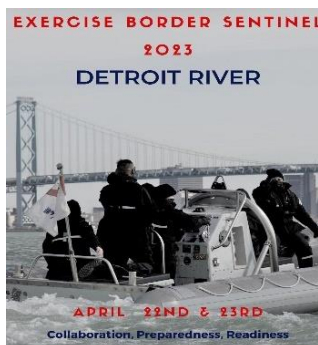
In 2023, the Bicycle Unit consisted of 19 Officers responsible for conducting community patrols of area neighbourhoods, business districts, parks and trails as well as engaging in problem oriented policing initiatives and local special events.



Marine Unit

The Marine Unit provides the citizens of LaSalle with an effective and efficient police presence on the water. The Unit promotes water safety, responds to water related calls for service and participates in joint forces operations with other area agencies.

In 2023, the Marine Unit consisted of 14 Officers responsible for marine patrol and enforcement on the Detroit River.





Quality Assurance

Community Satisfaction



As part of the Service's 2022 – 2024 Strategic Business Plan, a new priority objective has been established to "explore the development and use of available survey technology to solicit independent community feedback on police initiatives and investigations".

In late 2023, the Service launched an independent online Community Satisfaction Survey to gather honest feedback from the public on the quality of services provided by our members.

The survey was conducted between November 2nd, 2023 and December 31st, 2023. During that time, 374 surveys were completed with feedback providing guidance in resource allocation. Most of the respondents indicated a favorable perception of our Service and with the safety and security of our community.

The following are just a few of the many comments expressed in the feedback regarding our members and their daily interaction with the community:

"Our officers do a wonderful job at keeping our town safe. They respond immediately to calls. They are genuinely kind and have the best interest of our community"

"Keep up the great work"

"I have nothing but praise for the men and women of the LaSalle Police Service"

"They were kind and compassionate"

"Our police service is amazing"

"The response time was super fast and the follow up was amazing"

"Keep up the great work you do...simply the best!!"

"Very calm and patient"

"Keep up the great job at protecting our wonderful and growing community"

"I think we have the best police force around"

"Great public service and representation"

"Awesome job"

"Thank you for everything you do"

"The officers are always there for your when you need them"

"The absolute best police service in Canada in my opinion"

"Excellent service"

"It is an absolute privilege to have such a professional and empathetic police organization protecting our community"

Public Complaints



In 2023, 43 Officers and 17 Civilian members of the LaSalle Police Service interacted with the public on 9,721 occasions responding to calls for service and initiating proactive police activities. As a result:

- ✓ No public complaints were received about the policies or services provided by the Service.
- ✓ Four public complaints were received about Officer conduct. All complaints were investigated with two concluded as unfounded and two resolved informally.

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Crime Analysis & Statistics

Central Communications Centre

The Central Communications Centre is responsible for logging and dispatching all complaints and calls for service. Every complaint and call for service is entered into our Computer Aided Dispatch (CAD) System including details of our response and any subsequent follow-up.



LPS Dispatch History 2020 – 2023 Complaint Types						
Item	2020	2021	2022	2023	# Chg	% Chg
All Complaint Types	19,776	11,025	8,996	9,721	+725	+8.06%
➤ Reactive Calls for Service Only	6,482	6,798	6,422	6,776	+354	+5.51%
➤ Alarms	258	260	323	334	+11	+3.41%
➤ Driving Complaints	509	512	470	444	-26	-5.53%
➤ 911 Calls	2,481	2,647	2,779	4,353	+1,574	+56.64%
➤ 911 Misdials	909	1,256	705	983	+278	+39.43%

Reportable Occurrences

Many occurrences are cleared as “report to follow” meaning that a report is generated to document the investigation in our Records Management System (RMS). Of these reports, certain incidents are further reportable to the Canadian Centre for Justice & Community Safety Statistics (CCJCSS) where data is collected to assess the levels of crime in Canada.

LPS RMS 2020 – 2023 Reportable Occurrences						
Item	2020	2021	2022	2023	# Chg	% Chg
Total RMS Occurrence Reports	2,621	2,399	2,320	2,332	+12	+0.52%
CCJCSS Violent Occurrences	40	83	136	119	-17	-12.50%
CCJCSS Property Occurrences	404	443	445	532	+87	+19.55%
CCJCSS Other Occurrences	134	59	127	92	-31	-24.41%
CCJCSS Federal Statutes	6	14	0	1	+1	+100%
CCJCSS Traffic	21	23	31	26	-5	-16.13%
Total Young Persons in Crime	26	20	54	48	-6	-11%
➤ Total Youths Charged	1	3	8	10	2	25%
➤ Total Youths Cautioned	25	17	46	38	-8	-17.5%
➤ Violent Youths Charged	1	2	4	5	1	25%
➤ Violent Youths Cautioned	10	9	26	10	-16	-61.6%
Total CCJCSS Reportable Criminal Occurrences	605	622	739	770	+31	+4.19%
Total Criminal Charges Laid	268	290	335	350	+15	+4.48%
Crime Severity Index (CSI) Rating	19.15	20.70	30.20	25.5	-4.7	-15.56%
Crime Severity Index (CSI) Ranking	3/325	4/326	24/330	N/A	N/A	N/A
Weighted Clearance Rate	33.7%	41.2%	47.8%	28.3%	-	-19.5%
Victim Services Referrals	57	28	17	23	6	35.29



Crime Analysis & Statistics

Traffic Management & Road Safety

The following table highlights the overall statistics related to traffic management and road safety.



LPS RMS 2020 – 2023 Traffic Management & Road Safety						
Item	2020	2021	2022	2023	# Chg	% Chg
Total Motor Vehicle Accidents	287	242	336	358	+22	+6.55%
➤ Fatal	0	0	1	1	0	0%
➤ Injury	37	21	36	37	+1	+2.78%
➤ Property Damage > \$2,000	125	104	179	202	+23	+12.85%
➤ Non Reportable < \$2,000	82	68	80	78	-2	-2.50%
➤ Fail To Remain	43	49	40	40	0	0%
Impaired Occurrences	10	11	21	18	-3	-14.29%
ASD Roadside Suspensions	41	31	23	19	-4	-17.39%
Other Traffic Reports	267	163	152	167	+15	+9.87%
Total Traffic Related Reports	605	416	509	525	+16	+3.14%
Total Traffic Charges	1,509	612	1,214	1,209	-5	-0.41%
Total Traffic Warnings	2,625	970	1,735	1,640	-95	-5.48%

Annual Comparison

The following table highlights the annual comparison for all LaSalle Police Service reports in the areas of violence, property, lawless public behaviour and traffic. Each of the identified areas capture data from reports that include incidents where an actual offence had occurred or where there was the potential for an offence to be committed.

LPS RMS 2020 – 2023 Occurrence Report Annual Comparison						
Item	2020	2021	2022	2023	# Chg	% Chg
Violence	373	378	469	451	-18	-3.84%
Property	406	443	445	534	+89	+20.00%
Lawless Public Behaviour	457	449	390	333	-57	-14.62%
Traffic	431	439	509	525	+16	+3.14%
Other	954	566	359	311	-48	-13.37%

Overall Crime Trends – Six Year Average

Over the six-year period between 2018 and 2023, the following trends were averaged and compared:

LPS RMS Overall Crime Trends – Six Year Average				
Item	2023	Six Year Average	# Diff	% Diff
Violence	451	436.2	+14.8	+3.39%
Property	534	482.3	+51.7	+10.72%
Lawless Public Behaviour	333	406.8	-73.8	-18.14%
Traffic	525	494.2	+30.8	+6.23%

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Strategic Business Plan

Through 2023, the Strategic Business Planning Committee continued their work on a new Strategic Business Plan for the Service. New performance objectives and indicators for thirteen core policing areas have been developed for the next three years to ensure the Service continues to meet the Town's policing needs and expectations.

The following tables identify our new performance objectives, measurements and results achieved to date:

2022 – 2024 Strategic Business Plan Objectives, Measurements & Results

1. Crime Prevention

Crime Prevention			
Item	Objective	Measurement	Result
1.1	Explore the use and implementation of the crime-mapping feature built into VERSA as a tool of public dissemination of information as necessary, depicting general crime locations within the Town.	<ul style="list-style-type: none"> Feasibility Report & Cost Estimate Record and measure the use and success of the use of this software by investigators Record and measure public participation by way of information obtained from citizens, regardless of its usefulness to investigations. Public awareness and engagement are key here. 	In Progress Our TEC provides a monthly report with a map generated in Versaterm showing the locations of every traffic stop in our Town for the month. This provides officers with a visual reference to where we are seeing increased road safety issues.
1.2	In conjunction with the Town of LaSalle's 2020-2050 Strategic Plan, explore community partnerships to assist in crime prevention initiatives within the town. IE: Engage the Town of LaSalle to install additional lighting along the trail system to deter criminal activity and loitering in those areas.	<ul style="list-style-type: none"> Feasibility Report & Cost Estimate Implementation 	In Progress Opened a Partnership with Windsor Essex Crime Stoppers, bringing their office into our building (2024)
1.3	Train more officers in CPTED – Crime Prevention Through Environmental Design and create public training or individualized advice to businesses or residents on how to apply CPTED principles to their residences or businesses	<ul style="list-style-type: none"> Number of officers trained and number of reports citing CPTED strategies provided 	Partially Achieved Three officers completed CPTED Training in November 2022.





2022 – 2024 Strategic Business Plan Objectives, Measurements & Results - Continued

2. Community Patrol

Community Patrol			
Item	Objective	Measurement	Result
2.1	Enhance Special Services to address needs in the Town by deploying them at targeted / optimal times to address community concerns.	<ul style="list-style-type: none"> Feasibility Report & Cost Estimate Track number of outings and community contacts 	<p>Achieved ✓</p> <p>In 2022, the Special Services Division was created to oversee:</p> <ul style="list-style-type: none"> Community Liaison COAST Traffic Enforcement Unit (TEU) Specialty Units (Marine, Bike UTV) <p>Our TEU participate in four {4} joint forces operations with community partners. They issued 1324 charges and 1624 cautions (up from 724 cautions and 1071 in 2021).</p> <p>Our Bike Unit was deployed for over 81 hours of patrols and community events (up almost 300% from 2021). The unit was deployed 28 times, had 131 contacts, and gave 16 cautions for offences.</p> <p>Our UTV was deployed for seven {7} patrols and community events totaling 28 hours. Two members were trained and added to the unit.</p> <p>Our vessel was repainted in 2022 and the Marine Unit completed 13 patrols and community events (up from 10 in 2022).</p>
2.2	Maintain current and enhance overall health of Community Patrol Officers and Communicators through Health and Wellness Programs and alternative work hour arrangements.	<ul style="list-style-type: none"> Participation and use of programs 	<p>Achieved ✓</p> <p>Our Employee Health & Wellness Program encourages all employees to look after their physical and mental health. In addition to regular check-ups with a doctor and physical exercise, the program provides information on accessing the services of a dietician and/or nutritionist for guidance on healthy eating habits.</p> <p>Members participating in our Health & Wellness program are eligible for incentives including gift card draws and bonus hours of time off.</p> <p>LPS introduced OPC Pin testing in 2023 whereby all members can participate in the fitness testing and upon a passing mark receive the Ontario Police College Fitness Pin for that calendar year and receive 6 hours of time off in their time bank.</p>



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2022 – 2024 Strategic Business Plan Objectives, Measurements & Results - Continued

3. Criminal Investigations

Criminal Investigations			
Item	Objective	Measurement	Result
3.1	Acquire encrypted radios or mic phones	<ul style="list-style-type: none">Acquisition	Achieved ✓ In 2022, encrypted mic phones were purchased enabling our Officers to privately communicate with Officers from partner agencies.
3.2	Enter into joint forces operations with surrounding agencies to combat crimes occurring in LaSalle and Essex County.	<ul style="list-style-type: none">Number of partnerships entered	Achieved ✓ In 2022, there were six {6} joint forces operations (JFOs) including investigations into sex crimes, counterfeit currency, car thefts, drug distribution (cocaine), break & enters, drugs/guns and human trafficking.
3.3	Acquire equipment for surveillance and intelligence gathering.	<ul style="list-style-type: none">Acquisition	Achieved ✓ In 2022, a multipurpose camera was purchased through grant funding which is utilized as needed. Surveillance vehicles are available and used as needed.

4. Community Satisfaction

Community Satisfaction			
Item	Objective	Measurement	Result
4.1	In conjunction with the Town of LaSalle's Strategic Business Plan 2020-2050 explore the development and use of available survey technology to solicit independent community feedback on police initiatives and investigations.	<ul style="list-style-type: none">Feasibility Report & Cost Estimate	Achieved In 2023 an on-line survey was created for citizens to complete and provide feedback to the Service.
4.2	Explore the installation of computers in the police facility lobby to enable online reporting and access to public police related documents and forms.	<ul style="list-style-type: none">Feasibility Report & Cost Estimate	Achieved Elected not to install computers in lobby. Our preference is to provide to customer service by our staff.
4.3	In conjunction with the goals and objectives set out in the Community Safety and Well Being Plan – explore and maintain ongoing partnerships with other police services and community agencies to integrate services, to improve efficiencies, cost savings and community benefit.	<ul style="list-style-type: none">Acquisition	Achieved In 2023, members of the LaSalle Police Service took part in joint training initiatives with partnering police agencies. Deputy Chief Woods sits on the CSWB Regional Leadership Table.



2022 – 2024 Strategic Business Plan Objectives, Measurements & Results - Continued

5. Emergency Response

Emergency Response			
Item	Objective	Measurement	Result
5.1	In conjunction with the Town of LaSalle's Strategic Business Plan 2020-2050 and to prevent further harm from emerging, explore new training opportunities with partner agencies in responding to high risk – low frequency emergency calls for service.	<ul style="list-style-type: none">• Partner MOUs• Additional Training Dates	<p>Achieved</p> <p>In 2023, our Service participated in the Border Sentinel training and exercises covering a wide array of marine emergencies with partnering agencies from Police, Fire, Coast Guard, Navy, Port Authority, EMS, WRH, and many others.</p> <p>Our Service continues to participate in Joint Forces traffic initiatives (speeding, RIDEs, truck inspections, etc.) with OPP, WPS, and MTO.</p> <p>Firearms training, IRD, Active Shooter training with CKPS.</p> <p>Marine JFOs and cross training with WPS and other area agencies.</p>
5.2	Train additional Officers in Emergency Response (such as Crisis Negotiation, Search Master and Incident Command)	<ul style="list-style-type: none">• Increased number of Trained Officers.	<p>Achieved</p> <p>In 2023, one more officer was trained in Crisis Negotiation.</p>

6. Violent Crime

Violent Crime			
Item	Objective	Measurement	Result
6.1	Maintain a front loaded and effective response to solving crimes of violence.	<ul style="list-style-type: none">• Solved Rate	In Progress
6.2	Increase the number of Intimate Partner Violence Investigators	<ul style="list-style-type: none">• Increased number of trained officers	<p>In Progress</p> <p>Several Officers have been identified to attend Intimate Partner Violence (IPV) training in 2024 and subsequent years.</p>
6.3	Monitor offenders with an intelligence-led, proactive approach.	<ul style="list-style-type: none">• Number of arrests/charges	<p>In Progress</p> <p>A joint bail grant between LaSalle and Windsor Police was successful for the creation of a Bail Compliance Unit. This will begin in 2024.</p>



2022 – 2024 Strategic Business Plan Objectives, Measurements & Results - Continued

7. Property Crime

Property Crime			
Item	Objective	Measurement	Result
7.1	Enhance public education through social media on crime prevention to assist in the reduction of incidents of property crime.	<ul style="list-style-type: none">Number of public information messages	Achieved ✓ Our Community Liaison Officer regularly posts information and crime prevention tips on our website, Facebook, Twitter, and Instagram. Topics include property crimes, thefts, trespassing, residential & commercial crime prevention, and robbery prevention.
7.2	Research, develop, initiate, implement and participate in crime prevention programs similar to CPTED and POP	<ul style="list-style-type: none">Number of crime prevention programs/initiatives created and utilized	In Progress

8. Youth Crime

Youth Crime			
Item	Objective	Measurement	Result
8.1	Continue fostering positive relationships with local youth through programs such as B-RAD, VIP and LaSalle Hangout.	<ul style="list-style-type: none">Number of community partnerships and programs	Achieved In 2022, our Officers participated in a basketball game with youths from the LaSalle Hangout. Several presentations were made at our local public and secondary schools on anti-racism and bullying. Several members participated in “Coffee with A Cop” at Starbucks. The B-RAD presentation was modernized with Officers across Essex County, spearheaded by our Service. Numerous attendances at youth center events such as Truck or Treat, First Day of School welcome, Montessori reading sessions, Trick or Treat at the Safety Village, and sporting venues.
8.2	Train officers in VTRA – Violent Threat Risk Assessment to assist in risk assessment for schools.	<ul style="list-style-type: none">Number of officers receiving accredited training	In Progress



2022 – 2024 Strategic Business Plan Objectives, Measurements & Results - Continued

9. Victim Assistance

Victim Assistance			
Item	Objective	Measurement	Result
9.1	Ensure proper referrals are made to agencies that provide support services for victims.	<ul style="list-style-type: none">Number of Victim Services and community services referrals	Achieved 2023 Saw an increase of referrals to 23 from 17 in 2022.

10. Road Safety

Road Safety			
Item	Objectives	Measurement	Result
10.1	Increase road safety awareness, issues and enforcement actions within our community through presentations, interactions and social media.	<ul style="list-style-type: none">Number of presentations given to these groups and report the number of social media posts relating to traffic.	Achieved ✓ In 2022, our new TEU Coordinator gave two road safety presentations to students at Villanova Secondary School. At least two or three times each month, the TEU regularly posts to social media instances of stunt driving and educates the public on the consequences of careless and dangerous driving. Results of RIDE programs are posted to social and mainstream media with education on the topic of impaired driving laws.
10.2	With the engagement of the new Traffic Enforcement Unit Coordinator, gather and analyze statistics on road safety and traffic enforcement.	<ul style="list-style-type: none">Gather statistics to measure enforcement as well as motor vehicle collisions on Town roadways.	Achieved ✓ The TEU Coordinator prepares a monthly and annual report on traffic enforcement and road safety statistics which is in turn shared with all members. Speed sign downloads provide valuable information on peak times and locations assisting Officers in focusing enforcement initiatives.
10.3	Continue partnering with the Town of LaSalle in their traffic calming policy to implement additional traffic calming measures in problem areas (speed bumps and speed tables)	<ul style="list-style-type: none">Report the use of these measures if acquired	Achieved ✓ The TEU Coordinator meets regularly with the Town of LaSalle Public Works Department who oversee our municipal roadways collaborating on traffic calming measures such as speed signage, speed bumps, roadway design and how best to address chronic driving/traffic complaints.



2022 – 2024 Strategic Business Plan Objectives, Measurements & Results - Continued

11. Information Technology

Information Technology			
Item	Objectives	Measurement	Result
11.1	Explore different options for our website design and hosting.	• Feasibility Report & Cost Estimate	In Progress
11.2	Research the cost and benefits of using e-ticketing technology.	• Feasibility Report & Cost Estimate	Achieved In 2023, the TEU Coordinator acquired equipment that is capable of scanning a driver's license and printing the ticket within a minute. A process was also completed to electronically deliver the ticket to Court Services.
11.3	Maintain a surveillance camera registry to assist in canvassing during investigations.	• Feasibility Report & Cost Estimate	In Progress

12. Police Facilities

Police Facilities			
Item	Objective	Measurement	Result
12.1	Explore the installation of enhanced security and privacy measures, including booking area partition, change room/washroom partition, and exterior bollards.	• Feasibility Report & Cost Estimate	In Progress
12.2	Enhance employee wellness through purchases of ergonomic equipment.	• Feasibility Report & Cost Estimate	Achieved Ergonomic chairs have been purchased for our Communications staff. New chairs have also been tested by members of Special Services. A new and modern office and workspace was created for the Special Services Unit to enhance team work, productivity, and collaboration.





2022 – 2024 Strategic Business Plan Objectives, Measurements & Results - Continued

13. Resource Planning

Resource Planning			
Item	Objective	Measurement	Result
13.1	Continue striking ad hoc Service Delivery Committees to assess and review all aspects of policing operations.	<ul style="list-style-type: none"> New committee 	<p>Achieved</p> <p>A uniform and equipment committee was created which reviews those items necessary from members to use to do their day to day jobs. A communications committee partnered with the Town. A Collective Agreement working group was created in 2022 to assist on the Collective Agreement and negotiations.</p>
13.2	Explore implementing auxiliary police and special constable positions.	<ul style="list-style-type: none"> Feasibility Report and/or implementation 	In Progress
13.3	Increase number of trained officers in the area of forensics and technology-based investigations.	<ul style="list-style-type: none"> Feasibility Report & Cost Estimate 	<p>Partially Achieved</p> <p>2 officers were identified and will be trained in 2024.</p>
13.4	Succession planning to replace required designations and develop future leaders.	<ul style="list-style-type: none"> Feasibility Report & Cost Estimate 	<p>Achieved ✓</p> <p>At the beginning of 2022, several Officers in supervisory roles received OPC accredited training on Leadership in Police Organizations.</p> <p>Providing regular and ongoing Acting Rank opportunities as needed throughout the year.</p>



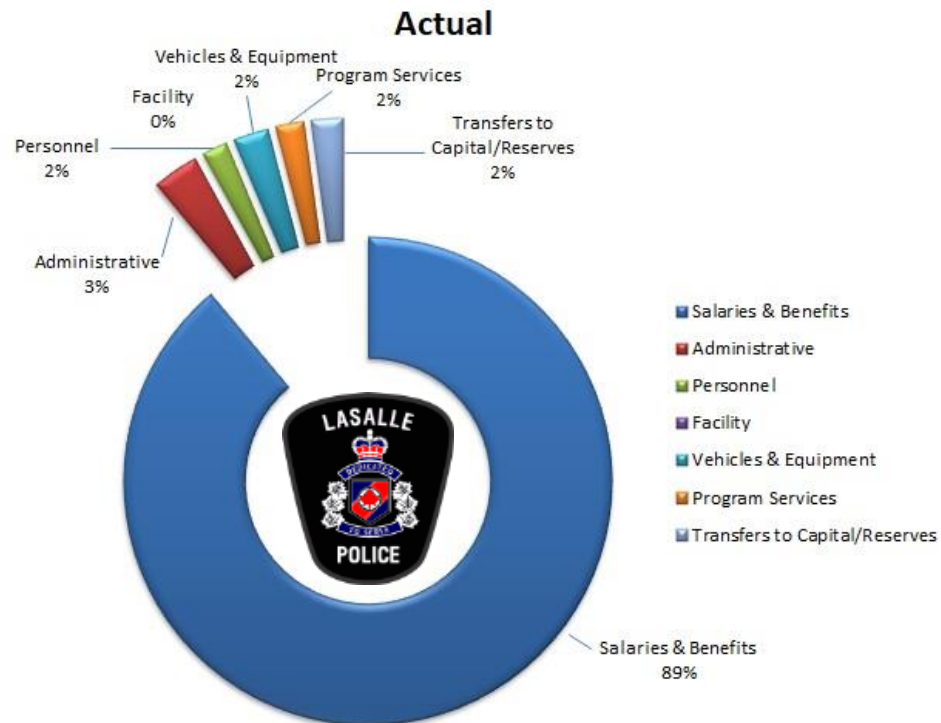


Financial Report - Business Operations

Cost of Policing

For the 2023 fiscal year, the Service's total estimated and actual operating expenses are broken down as follows:

Policing Expenses	Estimated	Actual	Difference
Salaries & Benefits	\$8,637,900.00	\$8,782,842.00	+\$144,942.00
Administrative	\$208,400.00	\$275,313.00	+\$66,913.00
Personnel	\$149,000.00	\$142,007.00	-\$6,993.00
Facility	\$2,000.00	\$950.00	-\$1,050.00
Vehicles & Equipment	\$181,400.00	\$189,572.00	+\$8,172.00
Programs	\$121,500.00	\$173,272.00	+\$51,772.00
Transfers To Capital/Reserves	\$200,400.00	\$200,400.00	\$0
Operating Expenses	\$9,500,600.00	\$9,764,356.00	+\$263,756.00
Less Revenue	-\$464,600.00	-\$478,786.00	+\$14,186.00
Total Cost	\$9,036,000.00	\$9,285,570.00	+\$249,570.00



Per Capita Costs

In 2023, the LaSalle Police Service operated at an estimated cost of \$271.12 per LaSalle resident. This amount indicates that the Town of LaSalle continues to provide policing services at one of the lowest per capita policing costs among Ontario municipalities.



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Kristina Brcic, Manager of Planning & Development

Department: Planning & Development

Date of Report: September 26, 2024

Subject: Z-08-2024 Application to Remove the Holding Symbol for 1725 Sprucewood Avenue

Report Number: PD-34-2024

Location: V/L on Lorne Avenue, adjacent to 1725 Sprucewood Ave

Recommendation

That the report of the Manager of Planning and Development dated September 26, 2024 (PD-34-2024) regarding the request to remove the holding provision from the vacant land on Lorne Avenue be received;

And that, Council approves the Applicant's request to remove the holding zone symbol from the subject lands;

And that, Administration prepares a corresponding By-law for adoption once the required development agreement is properly executed by the Corporation.

Report

This report is intended to provide members of Council with comments and recommendations regarding an application that has been submitted requesting that Council approve removing the holding zone symbol from the lands known as V/L on Lorne Avenue, as shown in Figure 1. The applicant wishes to consolidate the subject lands as part of a larger site for development in accordance with an approved Site Plan. The subject property is designated 'LaSalle Town Centre District' in the Town of LaSalle's Official Plan and zoned 'Town Centre Two Holding – TC2(h)' in the Town of LaSalle Comprehensive Zoning By-law.

The applicant is amending their existing Site Plan Agreement for 1725 Sprucewood Avenue. The existing agreement included the conveyance of the alley and a portion of Lorne Avenue. The amending agreement will include the subject lands, which have

been recently severed and purchased by the applicant. Removal of the holding symbol from these vacant lands will allow the lands to be consolidated as part of the amending site plan proposal.

Through the Site Plan Amendment application process, the applicant is proposing to construct a five-storey, mixed-use building consisting of 19 residential units with commercial space on the ground floor. Figure 2 illustrates a preliminary site plan of the proposed development.

Following a thorough comprehensive site plan review, it has been determined that the proposal conforms to the Town's Official Plan and complies with the Zoning By-law.

Section 7.6.3 of the Town of LaSalle's Official Plan identifies certain criteria to be met prior to consideration of a holding symbol removal. The holding symbol will not be removed until Council is satisfied there is adequate municipal capacity to support the proposed development and that the required development agreements are in place.

When assessing the merits of this application, the following are offered for Council's consideration:

1. The development proposal conforms to the Official Plan designation and complies with the Comprehensive Zoning By-law.
2. Administration is satisfied that adequate storm, sanitary, and water services are available to facilitate the proposed development.
3. The Applicant will be executing a site plan agreement that will ensure that the owner of the property complies with all municipal development standards and municipal servicing requirements.
4. The subject lands will be consolidated with the lands known as 1725 Sprucewood Avenue.

Based on the information in this report, it is recommended that the By-law to remove the holding symbol from the subject lands be adopted once the corresponding development agreement has been executed to the satisfaction of the Corporation.

Consultations

Municipal Engineering, Building, Legal Staff and ERCA.

Financial Implications

None

Prepared By:

A handwritten signature in black ink, appearing to read 'KB', followed by a long horizontal flourish.

Kristina Brcic

Link to Strategic Goals

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community's engagement with the Town - Yes
3. Grow and diversify the local economy - Yes
4. Build on our high-quality of life - Yes
5. Sustaining strong public services and infrastructure - Yes

Notifications

Notification was provided pursuant to the *Planning Act*.

Report Approval Details

Document Title:	Z-08-2024 1725 Sprucewood H Removal.docx
Attachments:	- Figure 1 - Location Map.pdf - Figure 2 - Site Plan.pdf
Final Approval Date:	Oct 7, 2024

This report and all of its attachments were approved and signed as outlined below:



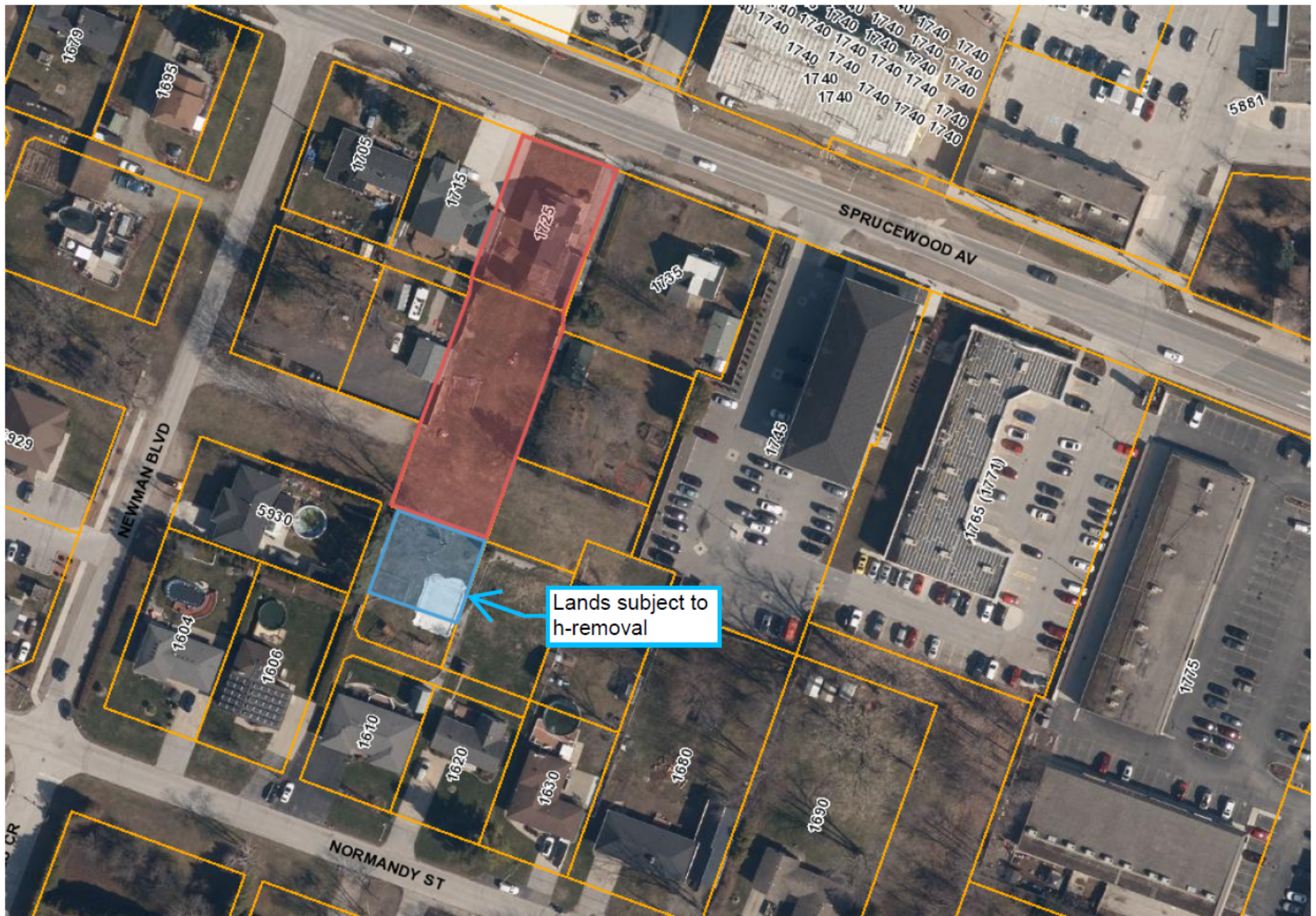
Director of Planning and Development


Gudrin Beggs



Chief Administrative Officer

Joe Milicia



<p>Legend:</p> 	LaSalle File No: Z-08-2024	<p>Title: FIGURE 1 -SUBJECT LANDS</p>
	Applicant: Tabib	
	Date: September 26, 2024	<p>Notes: 45</p> <p>This document is not a Legal Plan of Survey.</p>



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Michael Cappucci, Manager of Engineering

Department: Public Works

Date of Report: September 12, 2024

Report Number: PW-33-2024

Subject: Matchett Intersections Improvement Options

Recommendation

That the report of the Manager of Engineering, dated September 19, 2024 (PW-33-2024) regarding Matchett Intersections Improvement Options be received;

And that, RC Spencer and Associates finalizes the detailed design of the Matchett/Sprucewood intersection to include signals and protected left turn lanes on Matchett Road;

And that, RC Spencer and Associates finalizes the detailed design of the Matchett/Morton intersection to include turning lanes on Matchett Road;

And that, Administration brings forward the temporary intersection improvements with sidewalks for Council consideration as part of the 2025 Proposed Capital Budget.

Report

Background

In 2023, Council had requested Administration provide a report on the history and function of the Sprucewood and Matchett intersection. The report outlined that the intersection does function, however at a lower level of service in the afternoon peak times. The report also highlighted the fact that there is an agreement in place for the future potential development site on the northwest corner, to construct a full roundabout at the developers expense at the time they develop. However, the timing of that development is not known at this time.

Council directed administration to obtain a traffic engineer to review the Sprucewood and Morton intersections along Matchett, complete a preliminary design, and identify the associated property and cost requirements. RC Spencer and Associates was retained, has analyzed the intersections and produced a preliminary design.

Existing Intersections

Currently Sprucewood is controlled by a four-way stop and flashing red lights, and currently operates at a Level of Service (LOS) D during peak times, indicating some delays. Road users experienced a spike in traffic volumes in the month of September due to construction work that had taken place on Ojibway Parkway.

The Morton intersection has stop signs on Morton only, and Matchett has thru lanes. The Morton intersection experiences no major delays, however due to the collision history of the intersection, upgrades should be considered.

Administration has been collaborating with RC Spencer to develop a functional design for the intersections as determined below.

Sprucewood

Administration approached this task with the intention of designing the intersection to facilitate signals but also minimize the number of additional infrastructure improvements needed to save costs. The result is a signalized intersection with protected left turn lanes on Matchett only, that will improve the level of service of the intersection and adds some pedestrian connectivity.

To accommodate the signal design, there are some sections of ditch infilling required and bank stabilizing. These were done as little as possible to avoid any environmental areas and keep the work within the existing roadway. Most of the civil work will be widening the road, re-paving, underground infrastructure and installing the signals.

Morton

The Morton intersection was reviewed, and due to the high collision history of this intersection the Ontario Traffic Manual warrants an all-way-stop control.

An alternative approach that Administration would recommend, is to add turning lanes on Matchett, and re-evaluate the intersection after the improvements are made on Sprucewood. With the installation of signals at Sprucewood and geometric changes at Morton, it is likely that it will produce the necessary gaps in traffic to more easily allow cars to turn off of Morton onto Matchett. With this, Administration would continue to monitor the function of the intersection over the next couple of years and report back.

Sidewalk Connectivity

Administration would like to point out that due to the temporary nature of this signal design and limited space, pedestrian connectivity can be partially accommodated, but not fully implemented. Typically, a more wholesome approach is taken as part of a

signalization project. However AODA standards and being met on the pedestrian facilities contemplated.

The design illustrates the potential of a sidewalk on the south and east corner of the intersection that would connect the existing sidewalk on Matchett to the sidewalk on Sprucewood. However, to accommodate this, a small piece of property (approximately a 4m x 4m daylight corner) would be required and a full ditch enclosure is needed. If Council approved the pedestrian connection and sidewalk construction, Administration would begin property requirement discussions with the property owner.

Lastly, this design at this stage does not contemplate the sidewalk extension beyond the intersection work. However, extending the sidewalk on Sprucewood to connect to the existing sidewalk and trail connection at the LaSalle Street ROW would be recommended to be completed if the intersection works do proceed (approximately 500m east). This can be incorporated into the detailed design.

Estimated Costs

The cost to complete the signal installation, lane additions at the Sprucewood intersection would be approximately \$900,000.00.

The cost to add turning lanes on Matchett at Morton would be approximately \$250,000.

The cost to complete the sidewalk extension on Matchette would be approximately \$100,000.00

The cost to complete the sidewalk extension on Sprucewood would be approximately \$200,000.00.

The total costs of all of the work listed would be approximately \$1,450,000.00

An important item to note is that this work would be temporary, as it is the intention of the Town to have the full roundabout installed by the developer at the time of that development. If the development occurs in the short term, some of the signal infrastructure could be re-utilized by the Town on other projects.

Closing

Administration would recommend to continue to have RC Spencer work on the detailed design work as part of their original assignment. Given that a tender package would not be ready until winter of 2025, it would be appropriate to identify this project in the 2025 proposed budget. If approved in the 2025 proposed budget, Administration would be in a position to tender and award a contract in spring of 2025.

Consultations

RC Spencer and Associates

City of Windsor

Finance Department

Financial Implications

The estimated cost of the signal and road work is \$1,150,000. If approved in the 2025 budget, the project would be recommended to be funded from the Roads Reserve.

The estimated cost of the sidewalk work is \$300,000. If approved in the 2025 budget, the project would be recommended to be funded from the Pedestrian Safety reserve.

With the addition of this signal, an additional operating cost will also be included in the 2025 proposed budget to account for signal maintenance costs.

Prepared By:

A handwritten signature in black ink, appearing to read 'M. Cappucci', with a long horizontal flourish extending to the right.

Michael Cappucci P.Eng

Link to Strategic Goals

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community's engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Yes
5. Sustaining strong public services and infrastructure - Yes

Communications

N/A

Report Approval Details

Document Title:	Matchett Intersections Improvement Options.docx
Attachments:	
Final Approval Date:	Oct 8, 2024

This report and all of its attachments were approved and signed as outlined below:



Jonathan Osborne
Director, Public Works

Jonathan Osborne



Deputy Chief Administrative Officer

Peter Marra



Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Allen Burgess, Supervisor of Planning & Development

Department: Planning & Development

Date of Report: October 4, 2024

Report Number: PD-35-2024

Subject: Site Plan Agreements Executed (August 1, 2024 to September 30, 2024)

Recommendation

That the report completed by the Supervisor of Planning and Development (PD-35-2024) regarding the number and nature of site plan agreements executed from August 1, 2024, to September 30, 2024, be received.

Report

The Town of LaSalle's Official Plan (2018) designates the Town of LaSalle in its entirety as a Site Plan Control Area pursuant to Section 41(2) of the *Planning Act*. The passing of the *More Homes for Everyone Act, 2022* (Bill 109) resulted in the addition of section 41(4.0.1) to the *Planning Act* which states Council is to pass a by-law under subsection (2) and shall appoint an officer, employee, or agent of the municipality as an authorized person for the purposes of subsection (4). Where site plan approval was previously approved by Council, Bill 109 required municipalities to pass a By-law to appoint an authorized designate for site plan control approvals. At the June 14th, 2022, meeting of Council, By-law 8709 was adopted to appoint an authorized designate to oversee and approve site plan control applications on behalf of the municipality.

The purpose of this report is to provide information to Council with details on the number and nature of site plan agreements that have been approved by Administration, since the last report on August 13th, 2024.

Each site plan control agreement is prepared by Legal Counsel for the Municipality in consultation with both the Planning and Engineering Departments. Any site plan proposal that is granted approval must demonstrate compliance with the zoning requirements and engineering standards for new development in the Town of LaSalle.

Since the last site plan approval update report to Council, Administration has exercised the delegated authority of site plan approval for the following applications:

	Registered Owner	Registration Date and #	Project Location	Description of Project
1	Mohamed Tabib	August 21, 2024 CE1194589	1725 Sprucewood Avenue	New Site Plan Control Agreement for the construction of a mixed-use multi-unit residential/commercial development (purpose-built rental building), which includes a total of 12 dwelling units and a ground floor commercial unit.
2	2210036 Ontario Limited (Facca Marina)	September 4, 2024 CE1196646	2796 Front Road	New Site Plan Control Agreement to facilitate the construction of a 15,400 square foot indoor Marine Storage facility.
3	2442760 Ontario Limited (ProPower)	September 23, 2024 CE1199242	5000 Howard Business Parkway	New Site Plan Control Agreement to facilitate a 15,800 square foot expansion of the existing ProPower manufacturing facility on Howard Business Parkway.

Consultations

Consultation with the Town's legal department.

Financial Implications

There are no financial impacts as a result of this report. The municipality collects the appropriate development charges and building permit fees prior to releasing the building permit. Following project completion, there is an anticipated increase in the assessed value of the property which typically results in an increase in municipal taxation and assessment base for the Town.

Prepared By:

Allen Burgess, MCIP, RPP
Supervisor of Planning & Development Services
Town of LaSalle

Link to Strategic Goals

1. Enhancing organizational excellence - Yes
2. Strengthen the community's engagement with the Town - Yes
3. Grow and diversify the local economy - No
4. Build on our high-quality of life - No
5. Sustaining strong public services and infrastructure - No

Communications

None.

Notifications

None.

Report Approval Details

Document Title:	Site Plan Agreements Executed (August, 2024 to Sept 30, 2024).docx
Attachments:	
Final Approval Date:	Oct 7, 2024

This report and all of its attachments were approved and signed as outlined below:



Manager, Planning and Development

Kristina Brcic

A handwritten signature in black ink, appearing to read 'GB' followed by a stylized flourish.

Director of Planning and Development

Gudrin Beggs

A handwritten signature in black ink, appearing to read 'Joe Milicia' in a cursive style.

Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Marilyn Abbruzzese

Department: Finance

Date of Report: October 4, 2024

Report Number: FIN-25-2024

Subject: 2024 Third Quarter Property Tax Write Offs

Recommendation

That the report of the Supervisor of Revenue dated October 4, 2024 (FIN-25-2024) regarding the third quarter property tax write offs be received.

Report

Further to Council's direction please find below a summary of the property tax write offs for the third quarter of 2024.

Summary of Tax Write Offs for July, August & September 2024

Class	Assessment (Increase)/Decrease	Municipal Tax Impact
RT - Residential	1,723,400	\$11,863.57
TOTAL	1,723,400	\$11,863.57

Consultations

Not applicable

Financial Implications

Not applicable

Prepared By:

A handwritten signature in black ink, appearing to read 'M. Abbruzzese', with a stylized, cursive script.

Supervisor of Revenue

Marilyn Abbruzzese

Link to Strategic Goals

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community's engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Not Applicable
5. Sustaining strong public services and infrastructure - Not Applicable

Communications

Not applicable

Report Approval Details

Document Title:	FIN-25-2024 2024 Third Quarter Property Tax Write Offs.docx
Attachments:	
Final Approval Date:	Oct 4, 2024

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Chief Administrative Officer

Joe Milicia



AMANDA FUSCO

Director of Legislated Services & City Clerk

Corporate Services Department

Kitchener City Hall, 2nd Floor

200 King Street West, P.O. Box 1118

Kitchener, ON N2G 4G7

Phone: 519.741.2200 x 7809 Fax: 519.741.2705

amanda.fusco@kitchener.ca

TTY: 519-741-2385

September 19, 2024

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on August 26, 2024, passed the following resolution regarding Renovictions and Safe and Adequate Housing:

"WHEREAS the City of Kitchener adopted the resolution, "Renovictions' - Safe and Adequate Housing" on October 18, 2021, advocating to the Province of Ontario to take additional and meaningful steps to address the ever-increasing problem of Renovictions;

WHEREAS the City of Kitchener is taking meaningful steps to help address the issue with the legislated tools available to municipalities including adopting Inclusionary Zoning By-law and a Rental Replacement By-law;

THEREFORE IT BE RESOLVED that the City of Kitchener supports the resolution adopted by the City of Toronto to urge the Province of Ontario to proclaim and bring into force all regulations pertaining to Bill 97, Helping Homebuyers, Protecting Tenants Act, 2023,

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener supports the resolution adopted by the City of Toronto to request to the Province of Ontario to amend the Residential Tenancies Act, 2006, and/or related regulations to:

- a. reintroduce vacancy control legislation which ties rents to residential units rather than tenancies;
- b. introduce rent control to cover units first occupied after November 15, 2018;
- c. require landlords of residential units to be responsible for finding temporary accommodation or provide sufficient relocation assistance for their tenants for the duration of the renovations if tenants intend to return post - repair/renovation;

- d. require landlords to obtain a building permit before issuing an N13 notice of termination, provide a copy of the applicable permit to tenants together with any N13 notice of termination, require evidence that the permit was delivered with the N13 notice of termination as part of any L2 application to end a tenancy filed on that basis, and require the approved permit be provided to the LTB as part of any L2 application to end a tenancy filed on the basis of an N13 notice of termination;
- e. provide the same rights and compensation afforded to tenants in buildings with five (5) or more units to those in buildings with less than five (5) units;
- f. increase the required compensation for tenants in no-fault evictions;
- g. remove ex parte eviction orders for breached repayment agreements;
- h. require landlords to attach a plain-language tenants' rights information package to N13 eviction notices;
- i. regulate N11s and buy-out agreements; and
- j. amend Above Guideline Increase (AGI) rules to eliminate the eligibility of capital expenditures that constitute general repair and maintenance of the property; add a new subsection requiring landlords to save 10 percent of rental income to be accessed for capital expenditures; and require landlords to notify tenants of the decrease in advance of the date when rent is required to be reduced as specified in an order permitting an AGI related to eligible capital expenses;

THEREFORE BE IT FURTHER RESOLVED that the City of Kitchener supports the resolution adopted by the City of Toronto to urge to the province of Ontario to make the following operational changes to the Landlord Tenant Tribunal (LTB):

- a. allow tenants the right to in-person LTB hearings to eliminate technological barriers for individuals who do not have access to digital devices or reliable internet connection;
- b. simplify LTB notices with plain language so they are easily understood and ensure all forms include a tracking number that is linked to a public registry; and
- c. establish a provincial rental registry that tracks building ownership, rental rates, AGIs and their expiry dates, and LTB eviction filings and their outcomes; and monitor data on N12 and N13 evictions.

THEREFORE BE IT FINALLY RESOLVED that a copy of this motion be sent to the Association of Municipalities of Ontario, the Premier of Ontario, the Ministry of Municipal Affairs and housing, all other municipalities within Ontario, the Region of Waterloo and other Municipalities for their consideration and possible endorsement.”

Yours truly,



A. Fusco
Director of Legislated Services & City Clerk

Cc: Honourable Paul Calandra, Minister of Municipal Affairs and
Housing
Colin Best, President, Association of Municipalities Ontario
Will Short, Clerk, Region of Waterloo
Ontario Municipalities
Sloane Sweazey, Senior Policy Advisor, City of Kitchener



The Corporation of the City of Temiskaming Shores
Regular Council Meeting
Tuesday, September 17, 2024

Resolution

Provincial decision regarding alcohol sales in convenience stores and locations that sell fuel to drivers, and the development of a comprehensive provincial alcohol strategy

Resolution No. 2024-332

Moved by: Councillor Whalen

Seconded by: Councillor Wilson

Whereas excessive consumption of alcohol has a negative impact on many communities because of detrimental health effects, road safety, and other harms; and

Whereas the number of cases of individuals driving under the influence are increasing in Ontario, and the Timiskaming District has recently seen its highest rate ever for impaired driving infractions with 10 in April of 2024; and

Whereas jurisdictions with broader access to alcohol have higher rates of driving under the influence and crashes associated with alcohol; and

Whereas alcohol causes at least seven types of cancer and is a risk factor for, disease, disability and premature death, and is a direct cause of 4,300 deaths and 195,000 emergency department visits per year in Ontario; and

Whereas alcohol related emergency department visits increased 18 percent after the introduction of alcohol sales in grocery stores in Ontario; and

Whereas 35 percent of youth in grades 10 and 11 in the Timiskaming District have indicated that they consumed alcohol at 13 years or younger; and

Whereas 49 percent of youth in grades 10 and 11 in the Timiskaming District have been drunk at least once in their life; and

Whereas alcohol related harms cost the Ontario economy 7 billion dollars a year; and

Whereas alcohol is a factor in many domestic, sexual and physical assaults in Ontario; and

Whereas most tax revenue generated by the sale of alcohol goes to the province yet the costs and harms that are alcohol related are borne by the municipalities in the form of policing and social services and public health costs.

Therefore be it resolved that Council for the City of Temiskaming Shores requests the Government of Ontario reverse their decision to allow alcohol to be sold in more locations and implement the following recommendations:

1. Permit municipalities to opt out of retail alcohol expansion;
2. Grant municipalities the powers to use zoning to determine where new alcohol retail locations are acceptable;
3. Not permit alcohol sales within 150 m of schools, daycares, or substance use facilities;
4. Prohibit the sale of Alcohol at gas stations;
5. Require health warning labels on all alcohol containers;
6. Dedicate a portion of provincial alcohol revenue to addressing alcohol related harms; and
7. Develop and implement a comprehensive provincial alcohol strategy, in partnership with municipalities, that prioritizes health and safety and considers the costs associated with alcohol consumption.

Further that a copy of this resolution be provided to the Honourable Doug Ford, Premier of Ontario; the Honourable Sylvia Jones, Deputy Premier and Minister of Health; the Honourable Doug Downey, Attorney General; the Honourable Prabmeet Sarkaria, Minister of Transportation; John Vanthof, MPP Timiskaming Cochrane; AMO; FONOM; ROMA; Temiskaming Municipal Association (TMA); Timiskaming Health Unit (Planet Youth Timiskaming); Temiskaming Shores OPP Detachment Board; and all Ontario Municipalities.

Carried

Certified True Copy
City of Temiskaming Shores



Logan Belanger
Municipal Clerk



Friday, September 27, 2024

Sent via email
minister.mecp@ontario.ca

Hon. Andrea Khanjin
Minister of the Environment, Conservation and Parks
College Park 5th Flr,
777 Bay St
Toronto, ON M7A 1S5

Dear Honourable Minister Khanjin,

Re: Support for Blue Box Program Extended Producer Responsibility for Industrial, Commercial and Institutional Sector (Non-Eligible Sources)

On Sunday, August 18, 2024 the Western Ontario Wardens' Caucus passed the following motion:

Moved by C. Peabody, seconded by A. Lennox:

"THAT the Western Ontario Wardens' Caucus direct staff to write a letter to the Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks, citing the need for the Province to reconsider the criteria for including NESs in the O. Reg. 391/21; at a minimum to expand the producer responsibility to include IC&I properties not governed by O. Reg. 103/94 to bridge the gap between the two regulations' criteria while promoting continued participation in recycling programs." - **CARRIED**

The current Ontario Regulation 391/21 mandates producers to collect recyclables only from residences, multi-residential buildings, schools, and non-profit long-term care and retirement homes. However, this regulation excludes industrial, commercial, and institutional (ICI) sources that are presently benefiting from Blue Box curbside collection services. These excluded sources include not-for-profit organizations, municipal buildings and facilities, daycares, private schools, places of worship, campgrounds, trailer parks, and commercial farms.

Existing waste diversion regulations for the ICI sector, such as Ontario Regulation 102/94 (Waste Audits and Waste Reduction Work Plans) and Ontario Regulation 103/94 (Industrial, Commercial, and Institutional Source Separation Programs), focus on large ICI establishments. Unfortunately, they do not cover small and medium-sized establishments, which have been left out of the new Blue Box Regulation but currently receive collection services through their municipalities.

This gap in the legislation poses significant risks to waste diversion efforts. Without proper regulation, Blue Box materials from these sectors are likely to end up in landfills—at a time when Ontario's landfill capacity is nearing a critical point. Additionally, separating the collection and processing of eligible and non-eligible materials will reduce operational efficiencies, increase supply-chain strain, and drive up the costs of collection contracts. This arrangement is particularly unfair to municipalities that have successfully supported Blue Box material diversion from their landfills for over 30 years.

The Western Ontario Wardens' Caucus is calling on the Province to reconsider the exclusion of Non-Eligible Sources under Regulation 391/21. At the very least, we urge the Province to extend producer responsibility to include ICI properties not covered by Regulation 103/94, closing the gap between the two regulations. This would help maintain participation in recycling programs, ensure continued waste diversion, and extend the lifespan of provincial landfills.

The Caucus respectfully asks for your support in this effort and hopes you will advocate for this issue at this critical juncture for waste diversion in Ontario.

Sincerely,

A handwritten signature in black ink that reads "Glen McNeil". The signature is written in a cursive, flowing style.

Glen McNeil,
Chair, Western Ontario Wardens' Caucus

cc:

Hon. Lisa Thompson, Minister of Rural Affairs
Western Ontario MPPs
Municipalities in Western Ontario

Summary of Reports to Council October 22, 2024

Council Resolution or Member Question	Subject	Department	Projected Date of Report to Council	Comments
Deputy Mayor Akpata	Cul-de-sac parking	Public Works	October 22, 2024	<p>At the April 23, 2024 Regular Meeting of Council: Deputy Mayor Akpata requested that an Administrative report be prepared exploring:</p> <ul style="list-style-type: none"> i) how cul-de-sac parking is handled in other municipalities across the province, ii) alternate side parking options using the width of a Ford F1-50 as the standard size of vehicle, and iii) the option of moving the 'No Parking' signs up a house or two toward the cul-de-sac to allow for additional parking spaces compared to what currently exists.

Council Resolution or Member Question	Subject	Department	Projected Date of Report to Council	Comments
Councillor Carrick	Water and Wastewater Consumption Billing	Finance	October 22, 2024	<p>At the March 26, 2024, Water and Wastewater Committee Meeting:</p> <p>Councillor Carrick requested that an Administrative report be prepared investigating the costs associated with a monthly water/wastewater consumption billing cycle for residential customers as compared to the costs of continuing with quarterly billing and what other information can be included with the water/wastewater billing, similar to the information sent out with tax bills.</p> <p>Clerk's Note: See report FIN-10-2024 on today's Water and Wastewater Committee agenda</p>
Councillor Renaud	Declaration of Municipal Significance	Administration	Q3 2024	<p>At the August 8, 2023, Regular Meeting of Council:</p> <p>Councillor Renaud requested that Administration investigate whether declaring an event as Municipally Significant can be delegated to Administration.</p> <p>Comment: The Delegation of Authority By-law is set for review next year, with a recommendation to delegate this authority.</p>
Councillor Renaud	Curb and Gutter	Public Works	October, 2024	<p>At the May 28, 2024, Regular Meeting of Council:</p> <p>Councillor Renaud requested an administrative report outlining the cost incurred to provide curbing and guttering to the roads in LaSalle.</p>

Council Resolution or Member Question	Subject	Department	Projected Date of Report to Council	Comments
Councillor Carrick	Short Term Rentals	Planning & Development	Q1 2025	At the November 14, 2023 Regular Meeting of Council: Councillor Carrick requested an administrative report regarding the short term rental market no later than end of Q1 2025.
Deputy Mayor Akpata	Review of Parking By-law	Public Works	Q2 2025	At the August 27, 2024 Regular Meeting of Council: Deputy Mayor Akpata requested an administrative report be prepared to review the parking bylaw to consider alternate parking provisions and parking regulations during snow events.

Matters Referred to Budget 2025

As per the Town's Procedural By-law, the Agenda for the 2025 Budget Deliberations must be published 10 days before the meeting. Reports will be due in the same manner as Regular Meetings and are due 14 days before the meeting.

Council Resolution or Member Question	Subject	Department	Comments



County Council Highlights for Oct. 2, 2024

Posted on October 03, 2024



Deputy Warden Encourages Residents to Visit their Libraries

Essex County Library branches are community hubs that provide multiple avenues for discovery and learning to residents, Deputy Warden Joe Bachetti said in his opening remarks to council Wednesday.

"As chair of the Essex County Library Board, nothing makes me prouder than walking into a branch bustling with activity," he said. "I know my fellow board members are equally proud of library staff for consistently coming up with new and creative ways to provide residents with programs and tools for lifelong learning."

The Essex County Library's 14 branches provides residents with access to more than 367,000 items. More than 16,000 children, teens and adults participated in 371 programs at library branches across the county during July and August alone.

Construction is to begin soon on a new community centre and library building in Cottam. And the recently renovated Cada Library Branch in Tecumseh is hosting an art open house later this month in partnership with the town.

The Essex County Library's new mission statement says it is "a space of discovery for all at the heart of our communities." Its vision is to be "a trusted community partner, enriching the lives of residents by providing responsive services and creating connections to information, entertainment, and knowledge."

Bachetti encouraged residents to drop by their local library branch and get a library card.

Council Receives Report on Identifying Road Safety Issues

A comprehensive review of the County of Essex road network's 1,084 intersections and 1,085 interconnecting segments to identify safety issues is underway. The review by a specialized consultant will produce a ranked list of locations based on their potential for safety improvements, says a [report to council](#).

The ranked project list is expected to be completed by the end of 2024 and the implementation of safety modifications could begin as early as the spring of 2025.

This new Road Safety Management Program will allow the county to efficiently identify safety issues and prioritize the implementation of solutions, says the report. Once solutions are put in place, they will be monitored to assess whether the modifications are reducing collisions. It is recommended that a review of all intersections and interconnecting road segments be done every five years to provide refreshed data about collisions and traffic volumes.

The Infrastructure and Planning Services department receives numerous requests for safety reviews at locations through Essex County, with 16 completed so far this year, says the report.

New Software to Manage Bridge and Culvert Assets to be Purchased

Essex County Council has approved an agreement to purchase InspectX software and enter a five-year service contract (with an option to renew for five more years) with Bridge Intelligence LLC DBA Asset Intel for \$521,675. The software is needed to track and analyze inspection data for bridges and culverts on county roads. It was previously tracked with software that is no longer available, says a [report to council](#).

Council Approves Conferences for 2025

Essex County Council has approved [seven conferences in 2025](#) that members can attend on behalf of the county while complying with its travel, meetings and conferences policy. The policy allows each council member to spend up to \$5,000 on travel expenses, meals, accommodations and conference fees to attend one approved conference a year.

Council Calls for Report on Civic Centre Access

Council voted to have staff prepare a report about public access to the Civic Centre on Council meeting nights.

How To Find Us

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Warden and County Council By Department



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Subject: Committee Matters

Committee: Accessibility Advisory Committee

Committee Meeting Date: May 15, 2024

Attachments: Committee Meeting Minutes

1. Fire Station 2 Construction

Moved By: Councillor Terry Burns

Seconded By: Cynthia Butcher

That the report of the Manager of Engineering dated May 3, 2024 (PWAC-2024-2) regarding the Fire Station 2 be received.

Carried.

For more information regarding the Accessibility Advisory Committee Meeting on May 15, 2024, please view the Meeting Agenda here:

<https://events.lasalle.ca/council>



The Corporation of the Town of LaSalle

Minutes of the Meeting of the Accessibility Advisory Committee

May 15, 2024

10:00 a.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Committee Present:

Councillor Anita Riccio-Spagnuolo, Councillor Terry Burns, Cynthia Butcher, Jason Thibodeau, Joanna Conrad

Members of Committee Absent:

Michael Gerard

Administration Present:

L. Jean, Deputy Clerk, M. Cappucci, Manager of Engineering, S. Bisson, Manager of Culture and Recreation, O. Stichhaller, Supervisor of Recreation, R. Tufts, Council Coordinator, A. Hussain, IS Administrator

A. Opening Business

1. Call to Order

Councillor Riccio-Spagnuolo, Chair, called the meeting to order at 10:00 a.m.

2. Land Acknowledgement Statement

Councillor Riccio-Spagnuolo read the land acknowledgment statement.

B. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

C. Adoption of Minutes

AAC-08-24

Moved By: Cynthia Butcher

Seconded By: Councillor Terry Burns

That the Minutes of the Meeting of the Accessibility Advisory Committee dated March 20, 2024 be adopted as presented.

Carried.

D. Items for Consideration

1. Fire Station 2 Construction

M. Cappucci, Manager of Engineering. presented the report.

C. MacDonald, JP Thomson, Architect, presented renderings and was available to answer questions.

AAC-09-24

Moved By: Councillor Terry Burns
Seconded By: Cynthia Butcher

That the report of the Manager of Engineering dated May 3, 2024 (PW-AC-2024-2) regarding the Fire Station 2 be received.

Carried.

E. Questions/Statements from Members of the Committee

F. Next Meeting

The next scheduled Meeting will be held on Wednesday, September 18, 2024 at 3:30 p.m.

G. Adjournment

The meeting is adjourned at the call of the Chair at 10:19 a.m.

Chair

Deputy Clerk

The Corporation of the Town of LaSalle

By-law Number 8927

A By-law to repeal By-law 8905 and to
authorize the execution of a Lease
Extension Agreement between Bella Vista
Holdings Inc., LaSalle Bella Vista Ltd.,
and The Corporation of the Town of
LaSalle

Whereas The Corporation of the Town of LaSalle entered into a Lease Agreement dated September 14, 1999 with 1329706 Ontario Limited;

And whereas the Lease Agreement expired on August 31, 2019;

And whereas the Lease Agreement was extended an additional 5 years, expiring on August 31, 2024, with First Canadian Properties Corporation and LaSalle Bella Vista Ltd.;

And whereas By-law 8905 was passed on July 23, 2024 to further extend the Lease Agreement;

And whereas due to a corporate restructuring and updated term of the lease, By-law 8905 shall be repealed;

And whereas the Lease Extension Agreement shall now be entered into between Bella Vista Holdings Inc., LaSalle Bella Vista Ltd. and the Corporation of the Town of LaSalle for a term of two (2) years ending on August 31st, 2026.

And whereas both parties wish to enter into this updated Lease Extension Agreement;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** By-law 8905 is hereby repealed and replaced.
2. **That** the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the Corporation of the Town of LaSalle to execute and affix the Corporate seal on a Lease Extension Agreement entered into between Bella Vista Holdings Inc., LaSalle Bella Vista Ltd. and the Corporation of the Town of LaSalle, a copy of which Agreement is attached hereto and forms a part of this By-law.
3. **That** this By-law shall come into force and take effect immediately upon final passing.

Read a first and second time and finally passed this 22nd day of October, 2024.

1st Reading – October 22, 2024

2nd Reading – October 22, 2024

3rd Reading – October 22, 2024

Mayor

Clerk

The Corporation of the Town of LaSalle

By-law Number 8931

A By-law to authorize the execution of a
Lease Extension Agreement between The
Corporation of the County of Essex and
The Corporation of the Town of LaSalle
for the Emergency Medical Services
Station

Whereas The Corporation of the Town of LaSalle entered into a Lease Agreement (“Lease”) dated April 17, 2019 with the Corporation of the County of Essex (“County”) for the lease of lands municipally known as 1902 Normandy Street, LaSalle Ontario (“Premises”);

And whereas the Lease expired on December 31, 2023;

And whereas both parties wish to extend the Lease for a period of three (3) years, expiring on August 31, 2027;

And whereas the Town of LaSalle deems it expedient to extend the Lease of the Premises to the County for the Emergency Medical Services Station based on the terms and conditions set out in the Lease Extension Agreement;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the Corporation of the Town of LaSalle to execute and affix the Corporate seal on a Lease Extension Agreement entered into between the the Corporation of the County of Essex and the Corporation of the Town of LaSalle, a copy of which Agreement is attached hereto and forms a part of this By-law.
2. **That** this By-law shall come into force and take effect upon the date of the third and final reading thereof.

Read a first and second time and finally passed this 22nd day of October, 2024.

1st Reading – October 22, 2024

2nd Reading – October 22, 2024

3rd Reading – October 22, 2024

Mayor

Clerk

The Corporation of the Town of LaSalle

By-law Number 8932

A By-law to authorize the donation of
Parts 2, 3 and 4 on Reference Plan 12R-
28633 with Christopher James Bezaire,
James Allen Bezaire and the estate of
Marianne DePape

Whereas the Corporation of the Town of LaSalle (“Corporation”) has been requested by Christopher James Bezaire, James Allen Bezaire and the estate of Marianne DePape to accept the dedication of Parts 2, 3 and 4 on Reference Plan 12R-28633, in the Town of LaSalle, in the County of Essex;

And whereas the Corporation of the Town of LaSalle deems it expedient to confirm acceptance of the donation of said lands;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** the Corporation accept the donation of Parts 2, 3 and 4 on Reference Plan 12R-28633 from Christopher James Bezaire, James Allen Bezaire and the estate of Marianne DePape, in consideration of the Corporation granting a tax receipt.
2. **That** the execution by the Mayor and the Clerk of the Corporation of any and all documents necessary to complete this transaction, and the affixing of the Corporation’s seal to such documents to give effect to this transaction, be and the same are hereby confirmed.
3. **That** By-law shall come into force and take effect on the final passing thereof.

Read a first and second time and finally passed this 22nd day of October, 2024.

1st Reading – October 22, 2024

2nd Reading – October 22, 2024

3rd Reading – October 22, 2024

Mayor

Clerk

The Corporation of the Town of LaSalle

By-law Number 8933

A By-law to Confirm the Proceedings of Council

Whereas Sections 8 and 9 of the *Municipal Act, 2001*, S.O. 2001, chapter 25, as amended (the “*Act*”) provide a municipality with the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other act, enabling it to govern its affairs as it considers appropriate;

And whereas subsection 5(3) of the *Act*, provides that the powers of a municipality shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

And whereas it is deemed expedient that the proceedings of Council at Meetings be confirmed and adopted by By-law;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Town of LaSalle at the following meeting:
 - October 22, 2024, Water and Wastewater Committee Meeting
 - October 22, 2024, Regular Meeting of Councilin respect of each report, motion, resolution, or other action taken or direction given by the Council at its meetings held on these days are, hereby adopted, ratified and confirmed as if the same were expressly embodied in this By-law.
2. That the Mayor and proper officials of the Corporation of the Town of LaSalle are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in paragraph 1.
3. That the Mayor and Clerk, unless otherwise provided, of the Corporation of the Town of LaSalle are hereby authorized and directed to execute all documents necessary to give effect to the actions taken by this Council as described in paragraph 1 of this By-law, and to affix the Corporate Seal to all such documents referred to above.
4. This By-law comes into force and effect on the day of the final passing thereof.

Read a first and second time and finally passed this 22nd day of October 2024.

1st Reading – October 22, 2024

2nd Reading – October 22, 2024

3rd Reading – October 22, 2024

Mayor

Clerk