



The Corporation of the Town of LaSalle
Regular Meeting of Council
Agenda

Tuesday, July 9, 2024, 6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Accessible formats or communication supports are available upon request. Contact the Clerk's Office, ljean@lasalle.ca, 519-969-7770 extension 1256.

	Pages
A. Opening Business	
1. Call to Order	
2. Land Acknowledgement Statement	
3. Moment of Silent Reflection and Playing of National Anthem	
B. Adoption of Agenda	
Recommendation	
That the July 9, 2024, Regular Council Meeting Agenda be adopted as presented.	
C. Disclosure of Pecuniary Interest	
D. Adoption of Minutes	5
Recommendation	
That the Minutes of the Regular Meeting of Council held June 25, 2024, be adopted as presented.	
E. Mayor's Comments	
F. Public Meetings and/or Hearings	
G. Presentations and Delegations	
H. Staff Reports and Correspondence for Council's Action	

1. Chappus Drain – Tender Results and Award of Contract 12
Recommendation
That the report of the Drainage Superintendent dated June 20, 2024 (PW-21-2024) regarding the Chappus Drain tender results be received;

And that Council awards the contract to Matassa Inc. for the bid price of \$194,832.00 plus HST;

And that this amount be funded from the Town of LaSalle Drainage Capital Account and recovered as per the assessment schedule in the Chappus Drain Report with corresponding By-Law 8823.

2. Marentette Drain – Request for Major Improvement 15
Recommendation
That the report of the Drainage Superintendent, dated June 20, 2024 (PW-25-2024) regarding the request for major improvement to the Marentette Drain be received;

And that Council accept the request, and authorizes administration to begin the process for a major improvement of the Marentette Drain under Section 78 of the Drainage Act.

3. St Michaels Drain – Tender Results and Award of Contract 18
Recommendation
That the report of the Drainage Superintendent dated June 20, 2024 (PW-22-2024) regarding the St Michaels Drain tender results be received;

And that Council awards the contract to Murray Mills Excavating & Trucking (Sarnia) Ltd. for the bid price of \$299,850.00 plus HST;

And that this amount be funded from the Town of LaSalle Drainage Capital Account and recovered as per the assessment schedule of the Approved St Michaels Drain Report with corresponding By-Law 8837.

4. Windsor Family Credit Union - Financial Services Agreement 21
Recommendation
That the report of the Director of Finance dated June 18, 2024 (FIN-13-2024) regarding the Windsor Family Credit Union – Financial Services Agreement be received;

And that Council authorizes the renewal of the financial services agreement with the Windsor Family Credit Union based on the continuation of the existing agreement for an additional 5 year term;

And that Council authorizes the Director of Finance & Treasurer to prepare and sign all the necessary agreements.

I.	Consent Agenda	
1.	Correspondence	
	a. Township of Larder Lake - Asset Retirement Obligation	24
2.	Summary of Reports to Council	26
	Recommendation	
	That items 1 and 2 on the Consent Agenda for July 9, 2024, be received.	
J.	Committee Matters	
1.	Essex County Council Highlights for June 19, 2024	30
	Recommendation	
	That the Essex County Council Highlights for June 19, 2024, be received.	
K.	Questions and Statements by Council Members	
L.	Notices of Motion	
M.	Closed Session	
N.	By-laws	33
	Recommendation	
	That the following By-laws be given a first, second, and third reading and finally passed:	
	8896 – A By-law to amend Zoning by-law No. 8600, the Town’s Comprehensive Zoning By-Law, as amended	
	8897 - A By-law to authorize the execution of an Agreement between Matassa Inc and the Corporation of the Town of LaSalle for the Chappus Drain Improvements	
	8899 – A By-law to authorize the execution of an Agreement between Murray Mills Excavating & Trucking (Sarnia) Ltd. and the Corporation of the Town of LaSalle for the St Michaels Drain Improvements	
	8900 - A By-law to amend Zoning By-law Number 8600, the Town’s Comprehensive Zoning By-law, as amended	
O.	Confirmatory By-law	39
	Recommendation	
	That Confirmatory By-law 8901 be given a first, second, and third reading and finally passed.	

P. Schedule of Meetings

Committee of Adjustment July 17, 2024, 5:00 p.m.

Regular Council Meeting July 23, 2024, 6:00 p.m.

Q. Adjournment



The Corporation of the Town of LaSalle

Minutes of the Regular Meeting of the Town of LaSalle Council

June 25, 2024

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present:

Mayor Crystal Meloche, Deputy Mayor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Members of Council Absent:

Councillor Terry Burns

Administration Present:

J. Milicia, Chief Administrative Officer, P. Marra, Deputy Chief Administrative Officer, G. Beggs, Director of Planning and Development, D. Davies, Chief of Police, P. Funaro, Director of Culture & Recreation, D. Hadre, Director of Strategy and Engagement, D. Langlois, Director of Finance and Treasurer, J. Osborne, Director of Public Works, E. Thiessen, Director of Fire Service/Fire Chief, K. Brcic, Manager of Planning & Development, A. Colucci, Manager of Building Services, CBO, D. Dadalt, Legal Counsel, N. DiGesù, Manager of IT, G. Ferraro, Manager of Finance & Deputy Treasurer, L. Jean, Deputy Clerk, M. Seguin, Deputy Fire Chief, A. Bala, Administrative Assistant to the Fire Chief, B. MacMillan, Drainage Superintendent

A. Opening Business

1. Call to Order

Mayor Meloche called the meeting to order at 6:00 p.m.

2. Land Acknowledgement Statement

The Mayor read the land acknowledgement statement.

3. Moment of Silent Reflection and Playing of National Anthem

B. Adoption of Agenda

141/24

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Carrick

That the June 25, 2024, Regular Council Meeting Agenda be adopted as presented.

Carried.

C. Disclosure of Pecuniary Interest

None disclosed.

D. Adoption of Minutes

142/24

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the Minutes of the Closed Meeting of Council and Regular Meeting of Council held May 28, 2024, be adopted as presented.

Carried.

E. Mayor's Comments

Mayor Meloche noted that Councillor Burns was away on personal business.

The Vollmer Centre will be closed on Thursday, June 27, for the annual employee training to review emergency procedures, orientation for new employees, and a review of departmental procedures.

Mayor Meloche stated that the outdoor pool, located on Front Road at Laurier Drive, opens this Sunday, offering free recreational swimming daily from 2 PM to 4 PM, sponsored by Essex Powerlines. Registration is recommended and can be completed online. The LaSalle Night Market is also scheduled for this Sunday, June 30, at the Civic Centre from 4 PM to 8 PM, featuring over 80 vendors, food, and entertainment.

Mayor Meloche reminded residents that both the Municipal Office and the Vollmer Centre will be closed on Monday, July 1, for Canada Day.

Summer activities begin on Monday, July 2, including indoor drop-in pickleball at the Event Centre. She encouraged everyone to visit the Town's website and social media pages for the schedule of open sessions on Tuesdays and Thursdays throughout the summer.

Congratulations was extended to the Florida Panthers hockey team for winning the Stanley Cup. Acknowledgment was given to the team's coach Paul Maurice, who lived in LaSalle and wife was a teacher at Villanova, as well as Aaron Ekblad from the Lakeshore area, on their big win.

F. Public Meetings and/or Hearings

None.

G. Presentations and Delegations

1. LaSalle Fire Service Long Service Award Recognition

Ed Thiessen, Fire Chief and Mark Seguin, Deputy Fire Chief, presented the Provincial Fire Services Exemplary Service Medal award to Mike Wiley, Captain/Fire Prevention Officer, and Jason Shinkar, Firefighter, for 20 years of service and dedication to the field and presented the Provincial Fire Services Long Service Bar to Randy Curtis, Firefighter, for 30 years of service and dedication to the field.

H. Staff Reports and Correspondence for Council's Action

1. Council Compensation Policy

L. Jean, Deputy Clerk, presented the report.

143/24

Moved by: Councillor Carrick

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Deputy Clerk dated May 29, 2024 (CL-002-2024) be received;

And that the Council Compensation Policy be adopted as presented.

Carried.

2. County Road 8 Bridge Over River Canard

P. Marra, Deputy Chief Administrative Officer, presented the report.

144/24

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Akpata

That the report of the Deputy Chief Administrative Officer dated June 6, 2024 (AD-2024-11) regarding the County Road 8 Bridge over River Canard be received;

And that Council approves a contribution of \$3,000 from the Strategic Plan Budget for the historical designation of the bridge as provincially significant and installation of the bilingual recognition plaque.

Carried.

3. National Urban Park Progress Update – LaSalle Lands

P. Marra, Deputy Chief Administrative Officer, presented the report.

145/24

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the report of the Deputy Chief Administrative Officer dated June 10, 2024 (AD-2024-12) regarding the National Urban Park Progress Update – LaSalle Lands be received;

And that Council directs Administration to continue to be part of the policy driven process;

And that Administration contributes and be part of developing the co-governance agreement and subsequently report back to Council when additional information is available at which time Council can then decide to continue to include lands into the National Urban Park.

Carried.

4. Extension of Draft Plan Approval for Creekside Condos (County File No. 37-CD-20005 Building C)

K. Brcic, Manager of Planning and Development, presented the report.

146/24

Moved by: Councillor Carrick

Seconded by: Councillor Desjarlais

That the report by the Manager of Planning & Development PD-22-2024, entitled Extension of Draft Plan Approval for Creekside Condos (County File No. 37-CD-20005 Building C) dated June 5, 2024 be received;

And that Council pass a resolution in support of the County of Essex to grant a three (3) year extension of the Draft Plan Approval for Building C of Creekside Condos from the current date of expiry being July 22, 2024;

And that a copy of this report and the supporting resolution be sent to the Manager of Planning Services for the Corporation of the County of Essex.

Carried.

I. Consent Agenda

1. Chappus Drain Minor Improvement – Termination of Project
2. 2023 Building Division Activity
3. Correspondence
 - a. Western Ontario Wardens' Caucus - Submissions to the Environmental Registry regarding Proposed Planning Act and Municipal Act Changes, Proposed Changes to the Development Charges Act, and Proposed Provincial Planning Statement
 - b. Municipality of Casselman - Regulatory changes under the Conservation Authorities Act
 - c. Township of Georgian Bay - Sustainable Infrastructure Funding for Small Rural Municipalities
 - d. Town of Essex - Organic Waste Collection on County Tax Levy
 - e. Toronto Zoo - Lack of Regulations Regarding Exotic Animals
 - f. Town of the Blue Mountains - Ridesharing Services

4. Summary of Reports to Council

147/24

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Renaud

That items 1, 2 and 4 on the Consent Agenda for June 25, 2024, be received.

Carried.

148/24

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That the correspondence received from the Toronto Zoo dated May 23, 2024, regarding lack of Provincial regulations related to exotic wild animal species, be supported;

And that a copy of Council's support be forwarded to all municipalities in Ontario, the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, and MPP Anthony Leardi, AMO, AMCTO, and MLEAO.

Carried.

149/24

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That the remainder of the correspondence listed under item 3 on the Consent Agenda for June 25, 2024, be received.

Carried.

J. Committee Matters

1. Accessibility Advisory Committee Meeting March 20, 2024

150/24

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the Minutes of the Accessibility Advisory Committee and Committee Matters dated March 20, 2024, be received.

Carried.

2. Essex County Council Highlights for May 15, 2024 and June 5, 2024

151/24

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Akpata

That the Essex County Council Highlights for May 15, 2024 and June 5, 2024, be received.

Carried.

K. Questions and Statements by Council Members

Deputy Mayor Akpata stated that there was an experimental project by the University of Toronto involving the use of a moth and larva to control Phragmites. He inquired on the feasibility of participating in the project alongside ERCA. J. Osborne, Director of Public Works, advised that Administration will contact ERCA.

Councillor Akpata advised about a \$60 million provincial grant for invasive species. J. Osborne, Director of Public Works, confirmed that the Town is aware of the grant. B. MacMillan, Drainage Superintendent, added that the Town has applied for approximately \$4,000 under this grant for contributions for summer students and that a response is pending.

Councillor Akpata also referenced correspondence received from the Federation of Anglers concerning invasive species in the lake. The Federation offered free signs to be posted at various locations. Councillor Akpata inquired if one of these signs might be placed at the boat ramp. J. Osborne, Director of Public Works, responded that this could be accommodated.

Councillor Riccio-Spagnuolo inquired why playground equipment renovations were scheduled during the summer when children are most active in the parks. J. Osborne, Director of Public Works, responded that the timing of these

construction projects are slated in the summer due to scheduling constraints with contractors and noted that playground renovations are not possible in the winter.

Councillor Riccio-Spagnuolo stated that she observed some picnic tables flipped over at the playground and inquired about the possibility of securing them to the ground. J. Osborne, Director of Public Works, responded that the ability to move tables around the parks is generally preferred for flexibility in park usage, which can result in occasional displacement by park visitors.

Councillor Renaud thanked J. Osborne, Director of Public Works and the engineering staff for their quick response to a concerned resident.

Mayor Meloche extended thoughts and prayers to the family affected by the tragedy in Harrow and the Harrow Community on behalf of the Council, Administration and residents of the Town of LaSalle.

L. Notices of Motion

None.

M. Closed Session

None.

N. By-laws

152/24

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the following By-laws be given a third reading and finally passed:

8873 - A Bylaw to provide for the minor improvement of the Lafferty Drain in the Town of LaSalle, in the County of Essex

8889 - A Bylaw to provide for the minor improvement of the Laframbois Drain in the Town of LaSalle, in the County of Essex

8891 - A Bylaw to provide for the minor improvement of the 4th Concession Drain in the Town of LaSalle, in the County of Essex

Carried.

O. Confirmatory By-law

153/24

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Carrick

That Confirmatory By-law 8895 be given a first, second, and third reading and finally passed.

Carried.

P. Schedule of Meetings

Parks, Recreation and Events Committee Meeting July 9, 2024, 4:30 p.m.

Regular Council Meeting July 9, 2024, 6:00 p.m.

Committee of Adjustment July 17, 2024, 5:00 p.m.

Regular Council Meeting July 23, 2024, 6:00 p.m.

Q. Adjournment

Meeting adjourned at the call of the Chair at 6:48 p.m.

Mayor

Clerk



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Brian MacMillan, C.Tech.

Department: Public Works

Date of Report: June 20, 2024

Report Number: PW-21-2024

Subject: Chappus Drain – Tender Results and Award of Contract

Recommendation

That the report of the Drainage Superintendent dated June 20, 2024 (PW-21-2024) regarding the Chappus Drain tender results be received;

And that Council awards the contract to Matassa Inc. for the bid price of \$194,832.00 plus HST;

And that this amount be funded from the Town of LaSalle Drainage Capital Account and recovered as per the assessment schedule in the Chappus Drain Report with corresponding By-Law 8823.

Report

The Chappus Drain is a Municipal Drain that begins near Malden Road south of Megan Drive, and generally runs southwesterly to its outlet into the Canard River. The downstream end of the drain is located in the Town of Amherstburg.

The Town initiated a request for drain maintenance for the upper portion of the Chappus Drain and appointed Rood Engineering Inc. as the Drainage Engineer in 2016.

After working through the Drainage Act process By-Law #8823 was read a third and final time on March 12th, 2024 adopting the final drainage report submitted by Rood Engineering.

The Major Improvement and Repair project consists of the works recommended in the Engineer's report including improvements to the open drain, culvert maintenance, and re-alignment of a section of the drain. The estimated construction cost for this project within the engineers report was \$178,000.00.

The tender closed on June 7th, 2024 and the following prices (excluding HST) were received;

- Matassa Inc. \$194,832.00
- Murray Mills Excavating & Trucking (Sarnia) Ltd. \$230,162.00
- D'Amore Construction (2000) Ltd \$408,350.00
- J.C.S Construction Inc. \$528,900.00
- Rudak Excavating Inc. \$618,200.00

Based on the tender prices, and consultation with the drainage engineer, Administration is recommending this contract be awarded to Matassa Inc. for the above bid price.

The work is scheduled to be completed by November of 2024.

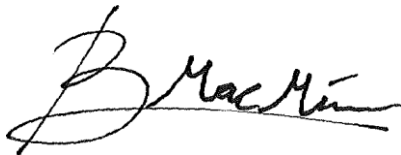
Consultations

Rood Engineering Inc.

Financial Implications

The cost of the improvements will be collected upon the completion of the works as per the assessment schedule and the Town's Drainage Billing and Collection Policy. This would include collection from The County of Essex and LaSalle property owners within the drainage watershed.

Prepared By:



Brian MacMillan, C.Tech.

Link to Strategic Goals

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community's engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Yes
5. Sustaining strong public services and infrastructure - Yes

Communications

Bids and Tenders website.

Report Approval Details

Document Title:	Chappus Drain - Tender Results and Contract Award.docx
Attachments:	
Final Approval Date:	Jun 24, 2024

This report and all of its attachments were approved and signed as outlined below:



Jonathan Osborne
Director, Public Works

Jonathan Osborne



Deputy Chief Administrative Officer

Peter Marra



Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Brian MacMillan, C.Tech., Drainage Superintendent

Department: Public Works

Date of Report: June 20, 2024

Report Number: PW-25-2024

Subject: Marentette Drain – Request for Major Improvement

Recommendation

That the report of the Drainage Superintendent, dated June 20, 2024 (PW-25-2024) regarding the request for major improvement to the Marentette Drain be received;

And that Council accept the request, and authorizes administration to begin the process for a major improvement of the Marentette Drain under Section 78 of the Drainage Act.

Report

The Marentette Drain is a Municipal drain with the upstream end located near Malden Road between Laurier Parkway and Mike Raymond Drive. The Drain generally runs Southwesterly to its outlet into the Detroit River.

The Town has received a request for major improvement of the Marentette Drain to facilitate realignment of a portion of the drain to support residential development of land near the downstream end of the drain, south of Gary Avenue. The development is in the early conceptual stages, however the drain realignment will be a necessary component, and the developer wished to get the drainage act process initiated.

After reviewing the current condition of the Marentette Drain it has been determined that the majority of the drain requires some level of maintenance. Also, the most recent report on the Marentette Drain is from 1977 and is outdated. A new Engineer's report is required, inclusive of an updated assessment schedule for the watershed.

If the request is accepted, required notices will be sent to the Essex Region Conservation Authority and prescribed persons under the Drainage Act. A minimum of 30 days after notices have been sent, a subsequent report will be brought to Council recommending the appointment of an Engineer for this project.

Consultations

N/A

Financial Implications

None at this time. If the project progresses and an Engineer’s report is completed the cost of drain maintenance would be assessed as per the assessment schedule and the Town of LaSalle Municipal Drainage Billing and Collection policy.

Prepared By:



Brian MacMillan, C.Tech.

Link to Strategic Goals

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community’s engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Not Applicable
5. Sustaining strong public services and infrastructure - Yes

Communications

N/A

Report Approval Details

Document Title:	Marentette Drain - Request for Major Improvement.docx
Attachments:	
Final Approval Date:	Jun 24, 2024

This report and all of its attachments were approved and signed as outlined below:



Jonathan Osborne
Director, Public Works

Jonathan Osborne

A handwritten signature in black ink, appearing to read 'P. Marra', written in a cursive style.

Deputy Chief Administrative Officer

Peter Marra

A handwritten signature in black ink, appearing to read 'Joe Milicia', written in a cursive style.

Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Brian MacMillan, C.Tech.

Department: Public Works

Date of Report: June 20, 2024

Report Number: PW-22-2024

Subject: St Michaels Drain – Tender Results and Award of Contract

Recommendation

That the report of the Drainage Superintendent dated June 20, 2024 (PW-22-2024) regarding the St Michaels Drain tender results be received;

And that Council awards the contract to Murray Mills Excavating & Trucking (Sarnia) Ltd. for the bid price of \$299,850.00 plus HST;

And that this amount be funded from the Town of LaSalle Drainage Capital Account and recovered as per the assessment schedule of the Approved St Michaels Drain Report with corresponding By-Law 8837.

Report

The St Michaels Drain is a Municipal Drain that begins near Malden Road south of Bouffard Road, and generally runs northwesterly to its outlet into the Turkey Creek.

The Town initiated a request for drain maintenance for the St Michaels Drain and appointed Rood Engineering Inc. as the Drainage Engineer in 2018.

After working through the Drainage Act process By-Law #8837 was read a third and final time on February 27th, 2024 adopting the final drainage report submitted by Rood Engineering.

The Major Improvement and Repair project consists of the works recommended in the Engineer's report including improvements to the open drain, culvert replacements, and culvert maintenance. The estimated construction cost for this project within the engineers report was \$285,000.00.

The tender closed on June 7, 2024 and the following prices (excluding HST) were received;

- Murray Mills Excavating & Trucking (Sarnia) Ltd. \$299,850.00
- J.C.S Construction Inc. \$554,200.00
- Sherway Contracting (Windsor) Ltd. \$578,410.00

Based on the tender prices, and consultation with the drainage engineer, Administration is recommending this contract be awarded to Murray Mills Excavating & Trucking (Sarnia) Ltd. for the above bid price.

The work is scheduled to be completed by November of 2024.

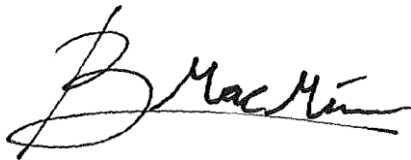
Consultations

Rood Engineering Inc.

Financial Implications

The cost of the improvements will be collected upon the completion of the works as per the assessment schedule and the Town's Drainage Billing and Collection Policy. This would include collection from LaSalle property owners within the drainage watershed.

Prepared By:



Brian MacMillan, C.Tech.

Link to Strategic Goals

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community's engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Yes
5. Sustaining strong public services and infrastructure - Yes

Communications

Bids and Tenders website.

Report Approval Details

Document Title:	St Michaels Drain – Tender Results and Award of Contract.docx
Attachments:	
Final Approval Date:	Jun 24, 2024

This report and all of its attachments were approved and signed as outlined below:



Jonathan Osborne
Director, Public Works

Jonathan Osborne



Deputy Chief Administrative Officer

Peter Marra



Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Dale Langlois

Department: Finance

Date of Report: June 25, 2024

Report Number: FIN-13-2024

Subject: Windsor Family Credit Union - Financial Services Agreement

Recommendation

That the report of the Director of Finance dated June 18, 2024 (FIN-13-2024) regarding the Windsor Family Credit Union – Financial Services Agreement be received;

And that Council authorizes the renewal of the financial services agreement with the Windsor Family Credit Union based on the continuation of the existing agreement for an additional 5 year term;

And that Council authorizes the Director of Finance & Treasurer to prepare and sign all the necessary agreements.

Report

As Council may be aware the current financial services agreement with the Windsor Family Credit Union (WFCU) expired on May 31st, 2024. The WFCU has been the municipality's financial services provider for the past twenty-three (23) years and has been providing investment services to the municipality for over three decades. The WFCU is a community based, community owned credit union. They have a long-standing relationship with the municipality and with many residents. They contribute to a number of local charities, bursaries and causes – including holding a seat on the Vollmer Campaign Cabinet and being further a donor for multiple LaSalle initiatives and events.

In a survey of county municipalities it has become apparent that the financial services agreement with the WFCU provides for additional return on investment (by way of interest) at a lower cost (fee base) compared to other financial services agreements in the region that are not using the WFCU as their primary financial institution. It should be noted that a direct comparison among municipalities is difficult as a result of the differing services provided, service level and available cash balances.

Although service fees are slightly higher in most neighbouring municipalities that use other financial institutions, generally the greatest difference occurs in the investment yield area where LaSalle rates are a standard 75 basis points higher than most other agreements. Further, the LaSalle agreement provides for a mitigation of the interest revenue lost with the sliding minimum interest rate when Prime Rate begins to fall. As is the case in the current economic conditions with Prime Rate at 6.95% (as of the date of this report) the municipality earns an additional 100 basis points more than the comparable agreements in the region that are not using WFCU as their primary financial institution. Based on the municipality's average cash balances this interested rate difference earns approximately \$500,000 to \$700,000 in additional interest – dependent on the Prime Rate.

From a service delivery perspective the WFCU has satisfied every need the municipality has requested at a fee level which is effectively nonexistent. Over the past two decades, the municipality has established an extremely advantageous working relationship with the WFCU in both the financial services and investment fields.

As with many of our specialized services, tender/request for proposal are not often used as experience with the municipality/municipal field and expertise in the field are of increased relative importance. In order to satisfy the concern that the municipality is obtaining best value for money, comparisons are done within the industry as to rates and fees as well as with other municipalities. The Procurement and Purchasing Policy, under Schedule B, provides the ability to award contracts/engagement of service providers without a full tender/request for proposal process. In addition, under Chapter 19-5 of the Comprehensive Economic and Trade Agreement (CETA), and under Article 504, Section 11(h) of the Canadian Free Trade Agreement (CFTA), financial services are exempt from the tendering process requirements of these agreements.

Based on the comparison analysis conducted to date and considering the efforts and costs involved in changing financial institutions, it is Administration's position and recommendation that a request for proposal of the financial services is not required and that the existing terms of the agreement be extended for a further 5 years.

Consultations

All Municipal Treasurers / Directors of Finance in Essex County

Financial Implications

The financial terms of the proposed agreement extension are consistent with the terms of the existing agreement. However, the WFCU is no longer able to reimburse the Town for the POS payment terminals as the WFCU no longer has a relationship with this entity. The financial impact is minimal. The WFCU has also added to the agreement that the Town maintains an exclusive deposit relationship with the WFCU, which has been

the case for the past two decades, besides a minimal investment with the ONE investment fund, which no longer exists.

Prepared By:



Director of Finance/Treasurer

Dale Langlois, CPA, CA

Link to Strategic Goals

- 1. Enhancing organizational excellence - Not Applicable
- 2. Strengthen the community’s engagement with the Town - Not Applicable
- 3. Grow and diversify the local economy - Not Applicable
- 4. Build on our high-quality of life - Not Applicable
- 5. Sustaining strong public services and infrastructure - Not Applicable

Communications

None

Report Approval Details

Document Title:	FIN-13-2024 Windsor Family Credit Union - Financial Services Agreement.docx
Attachments:	
Final Approval Date:	Jun 25, 2024

This report and all of its attachments were approved and signed as outlined below:



Chief Administrative Officer

Joe Milicia

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 12

Resolution #:

Date: June 11, 2024

WHEREAS, the Public Sector Accounting Board (PSAB) establishes accounting standards for the public sector which must be followed by all Ontario municipalities; And

WHEREAS, the Municipal Act, 2001 section 294.1 states that a municipality shall, for each fiscal year, prepare annual financial statements for the municipality in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada; And

WHEREAS, PS 3280 is a new accounting standard covering asset retirement obligations (ARO) that was approved by PSAB in March 2018; And

WHEREAS, the standard must be applied by all public sector entities who prepare their financial statements under PSAB, including all Canadian municipalities; And

WHEREAS, many small municipalities do not have accountants or engineers on staff to complete the ARO obligations and this major accounting change will force small municipalities to hire consultants to complete this work and cause a significant financial burden to municipalities;

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the Township of Larder Lake hereby calls upon the province of Ontario to provide financial assistance to municipalities to complete the ARO; And

FINALLY, THAT a copy of this resolution be forwarded to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipal Clerks and Treasurers

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: _____

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 13

Resolution #:

Date: June 11, 2024

of Ontario (AMCTO), the Timiskaming Municipal Association (TMA), the Federation of Ontario Municipalities (FONOM), and all municipalities within the District of Timiskaming.

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair:

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

**Summary of Reports to Council
July 9, 2024**

Council Resolution or Member Question	Subject	Department	Projected Date of Report to Council	Comments
Councillor Renaud	Options to cover net loss from Sean Kenney's Animal Super Powers® Exhibit event	Finance	July 23, 2024	At the April 23, 2024, Regular Council Meeting: Councillor Renaud requested that an Administrative report be prepared report to outline the options available to cover the net loss from the Sean Kenney's Animal Super Powers® Exhibit event, with a view to keeping the Town's festival and events safe and prosperous and also protecting our waterfront reserve, and that this report be prepared after the results of the wage subsidy grant are known.
Mayor Meloche	Reduced Rated for Schools Pilot Project	Culture & Recreation	August, 2024	At the April 25, 2023, Regular Meeting of Council: Mayor Meloche requested that an Administrative report be prepared following the conclusion of the pilot project regarding the success of the project. Comment: This project begins in September 2023 and runs until June 2024.

Council Resolution or Member Question	Subject	Department	Projected Date of Report to Council	Comments
Deputy Mayor Akpata	Cul-de-sac parking	Public Works	October 22, 2024	<p>At the April 23, 2024 Regular Meeting of Council: Deputy Mayor Akpata requested that an Administrative report be prepared exploring:</p> <ul style="list-style-type: none"> i) how cul-de-sac parking is handled in other municipalities across the province, ii) alternate side parking options using the width of a Ford F1-50 as the standard size of vehicle, and iii) the option of moving the 'No Parking' signs up a house or two toward the cul-de-sac to allow for additional parking spaces compared to what currently exists.
Councillor Carrick	Water and Wastewater Consumption Billing	Finance	October 22, 2024	<p>At the March 26, 2024, Water and Wastewater Committee Meeting: Councillor Carrick requested that an Administrative report be prepared investigating the costs associated with a monthly water/wastewater consumption billing cycle for residential customers as compared to the costs of continuing with quarterly billing and what other information can be included with the water/wastewater billing, similar to the information sent out with tax bills.</p>

Council Resolution or Member Question	Subject	Department	Projected Date of Report to Council	Comments
Councillor Renaud	Declaration of Municipal Significance	Administration	Q3 2024	<p>At the August 8, 2023, Regular Meeting of Council: Councillor Renaud requested that Administration investigate whether declaring an event as Municipally Significant can be delegated to Administration.</p> <p>Comment: The Delegation of Authority By-law is set for review next year, with a recommendation to delegate this authority.</p>
Councillor Renaud	Curb and Gutter	Public Works	September, 2024	<p>At the May 28, 2024, Regular Meeting of Council: Councillor Renaud requested an administrative report outlining the cost incurred to provide curbing and guttering to the roads in LaSalle.</p>
Councillor Carrick	Short Term Rentals	Planning & Development	Q1 2025	<p>At the November 14, 2023 Regular Meeting of Council: Councillor Carrick requested an administrative report regarding the short term rental market no later than end of Q1 2025.</p>

Matters Referred to Budget 2025

As per the Town's Procedural By-law, the Agenda for the 2025 Budget Deliberations must be published 10 days before the meeting. Reports will be due in the same manner as Regular Meetings and are due 14 days before the meeting.

Council Resolution or Member Question	Subject	Department	Comments

County Council Highlights for June 19, 2024

Warden Urges Respect and Patience for Road Workers

Warden Hilda MacDonald in her opening remarks to Essex County Council on Wednesday urged drivers to show respect and patience for road maintenance and construction workers.

“Please slow down, be patient and follow the posted directions when driving around crews doing roadwork,” she said. “Your attention and patience are greatly appreciated. It will make this summer a safer and more enjoyable one for everyone.”

The warden thanked Essex County Infrastructure and Planning Services staff and public works staff at the seven local municipalities for the work they are doing to keep the region’s road network in good shape.

She also thanked staff at Sun Parlor Home, who celebrated the first National Long-Term Care Day on June 14.

“We are deeply grateful to all long-term care workers across Windsor-Essex for their hard work and commitment to providing care and support to residents,” MacDonald said.

She closed by congratulating Essex-Windsor EMS District Chiefs David Jacobs and Mike Jacobs for each providing more than 45 years of service, calling their passion and dedication to the paramedic team “outstanding.”

Health Unit Provides Program Update

Windsor-Essex County Health Unit officials gave council an update on its programs and on the province’s initiative to strengthen the public health sector.

The [presentation](#) included details of the programs for which the health unit is responsible in nine areas, ranging from safe water to substance use and injury prevention. It was also noted that the Ontario government is moving forward with a strategy to strengthen the public health sector, which is expected to be implemented in early 2025.

Regional Shoreline Natural Hazard Mapping Complete

The [Essex Region Shoreline Natural Hazard Mapping](#) report and updated maps have been reviewed and are ready to be finalized for use by municipal planners and the Essex Region Conservation Authority.

Essex County Council was provided with an [update by consultant Pete Zuzek, of Zuzek Inc.](#), and [a report summarizing the project to date](#). The report will also be presented to the conservation authority board on June 20. After that, the mapping will be finalized in accordance with the conservation authority's regulations and provincial technical manuals that are used when assessing development proposals under the Conservation Authorities Act."

The total cost of the mapping project was \$436,226, with \$138,113 coming from the county, \$40,000 from the City of Windsor and the remainder from federal and provincial grants.

Auditor Approves 2023 County Consolidated Financial Statements

Audited 2023 statements for the County of Essex show its finances are in good shape to meet its service and financial obligations, says a [report to council](#). In its audit, KPMG concluded the 2023 consolidated financial statements fairly and appropriately represent Essex County's financial position.

Traffic Signal Planned for Intersection of County Roads 9 and 10

Infrastructure to accommodate traffic lights at the intersection of County Road 9 and County Road 10 is being built into a new bridge under construction at the site.

After Essex County Council requested a traffic study, Infrastructure and Planning Services staff conducted an analysis that found the intersection is close to meeting the requirements for a traffic signal, says [a report to council](#).

The staff worked with the bridge contractor to add the required infrastructure to support a traffic signal at a cost of \$376,000, which can be covered by the 2024 road rehabilitation budget, says the report. The rest of the traffic light infrastructure and equipment could be added a later date pending council approval.

Amherstburg Mayor Michael Prue introduced a Notice of Motion for the light to be installed this year. It will be debated at an upcoming meeting of Council.

Cost Sharing Agreement Authorized for County Road 42 Water Main

Council has authorized a cost sharing agreement with the Town of Tecumseh for a new water main that is being installed as part of Phase 2 of the [reconstruction of County Road 42](#).

The new water main was requested by the town and is expected to cost \$2.4 million, says [a report to council](#). That is roughly a tenth of the total cost of \$22 million for the Phase 2 construction, which also includes the creation of a roundabout at the County 42 and County Road 43 intersection, re-alignment of County Road 43, improvements to Tecumseh Concession Road 11 and the addition of multi-use trails.

Plan Approved to Rent Unused Sun Parlor Home Parcel for Cell Tower

A company that builds and owns towers used for cellphone signals wants to lease an unused piece of land at the back of Sun Parlor Home. Council has given the go-ahead for administration to conclude an agreement with Shared Tower Inc. for a project aimed at improving cell phone connectivity in the Leamington area.

It has been recommended that the income from the lease be put into a fund dedicated to Sun Parlor Home to support social events and other needs for residents.

[Under the proposed agreement](#), the base rent for the 80-square-metre parcel of land would be \$10,000 a year for the first five years. The first cell signal installation on the tower would be covered, but each subsequent one would increase the rent by \$200 a month. Shared Tower would have the option to renew for at least two additional five-year terms, with the base rent increasing 7.5 per cent each term.

Options for Redeveloping Sun Parlor Home being Explored

A [feasibility study](#) and [building condition assessment](#) of Sun Parlor Home completed earlier this year indicate that Essex County should increase the funds it is setting aside to repair, redevelop or rebuild the municipal long-term care building, says [a report to council](#).

Council has authorized administration to hire a consultant to further explore whether it should continue with the current aging building, redevelop the building or construct a new facility.

[Read this article on our website.](#)

The Corporation of the Town of LaSalle

By-law Number 8896

A By-law to amend Zoning by-law No. 8600, as amended, the Town's Comprehensive Zoning By-Law, as amended.

Whereas authority is granted under Section 34 of the Planning Act, R.S.O. 1990, and amendments thereto, to Council of the Town of LaSalle to pass this By-law;

And whereas this by-law conforms to the Official Plan in effect for the Town of LaSalle, as amended.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** Schedule "A", Map 36, of By-law 8600, as amended, is hereby further amended by changing the zone classification on those lands depicted on Schedule "A" attached hereto and forming part of this by-law from:

a. Agricultural Zone - "A" to an Agricultural Zone - "A-4";

Permitted Uses:

- i. Agricultural Use;
- ii. Agricultural-Related Use;
- iii. Agri-Tourism Uses, save and except a Bed and Breakfast Establishment or Country Inn;

Permitted Accessory Buildings and Uses:

- i. Farm Help;
- ii. Home Industries;

Minimum Lot Area – 23 ha.

b. Agricultural Zone – "A" to a Rural Residential Zone – "RR-1";

Minimum Lot Area – 0.2 ha.

2. **That** this by-law shall take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

Read a first and second time and finally passed this 9th day of July, 2024.

1st Reading – July 9, 2024

2nd Reading – July 9, 2024

3rd Reading – July 9, 2024 _____

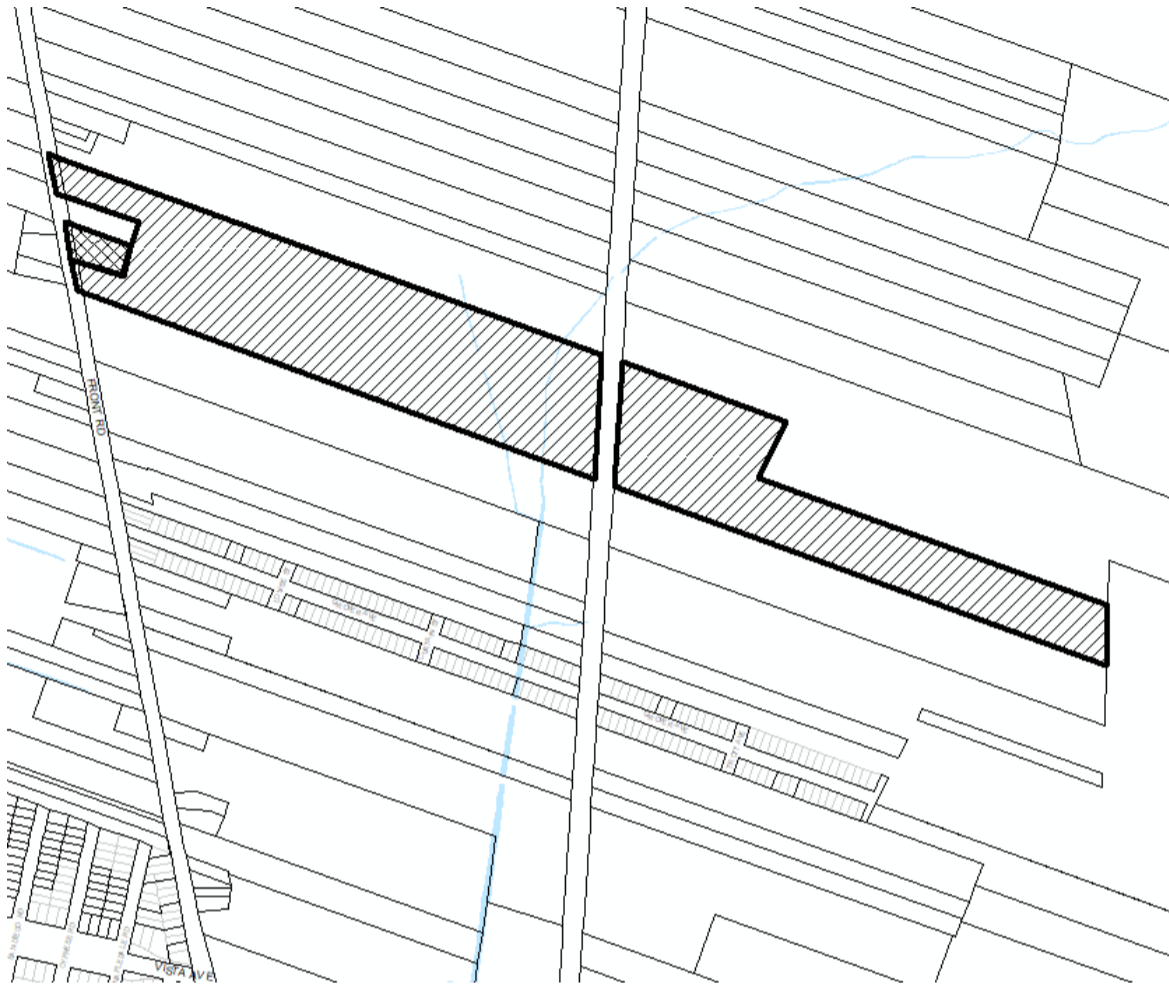
Mayor

Clerk

By-law No. 8896

Schedule "A"

Concession 1, part of Lots 8, 9 and 10



Agricultural - "A" to a Rural Residential Zone - "RR-1"



Agricultural - "A" to an Agricultural Zone - "A-4"

This is Schedule "A" to By-law No. 8896

Passed on July 9, 2024

Signed

Mayor

Clerk

The Corporation of the Town of LaSalle

By-law Number 8897

A By-law to authorize the execution of an Agreement between Matassa Inc and the Corporation of the Town of LaSalle for the Chappus Drain Improvements

Whereas Section 9 of the *Municipal Act*, 2001, S.O. c.25 confers natural person powers on municipalities which includes the power to enter into agreements with individuals and corporations;

And whereas the Corporation of the Town of LaSalle (“Corporation”) issued a Request for Tender RFT-PW-99612 - Repair and Improvement of the Chappus Drain;

And whereas the Corporation has awarded the contract to Matassa Inc;

And whereas the Corporation deems it expedient to enter into an Agreement with Matassa Inc setting out the terms and conditions that have been agreed to with the Corporation for the amount of \$ 194,832.00 plus HST;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the Corporation of the Town of LaSalle, to execute an Agreement with Matassa Inc for RFT-PW-99612 - Repair and Improvement of the Chappus Drain.
2. **That** this By-law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 9th day of July, 2024.

1st Reading – July 9, 2024

2nd Reading – July 9, 2024

3rd Reading – July 9, 2024

Mayor

Clerk

The Corporation of the Town of LaSalle

By-law Number 8899

A By-law to authorize the execution of an Agreement between Murray Mills Excavating & Trucking (Sarnia) Ltd. and the Corporation of the Town of LaSalle for the St Michaels Drain Improvements

Whereas Section 9 of the *Municipal Act*, 2001, S.O. c.25 confers natural person powers on municipalities which includes the power to enter into agreements with individuals and corporations;

And whereas the Corporation of the Town of LaSalle (“Corporation”) issued a Request for Tender RFT-PW-99616 - Repair and Improvement of the St Michaels Drain;

And whereas the Corporation has awarded the contract to Murray Mills Excavating & Trucking (Sarnia) Ltd.;

And whereas the Corporation deems it expedient to enter into an Agreement with Murray Mills Excavating & Trucking (Sarnia) Ltd. setting out the terms and conditions that have been agreed to with the Corporation for the amount of \$299,850.00 plus HST;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the Corporation of the Town of LaSalle, to execute an Agreement with Murray Mills Excavating & Trucking (Sarnia) Ltd. for RFT-PW-99616 - Repair and Improvement of the Chappus Drain.
2. **That** this By-law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 9th day of July, 2024.

1st Reading – July 9, 2024

2nd Reading – July 9, 2024

3rd Reading – July 9, 2024

Mayor

Clerk

The Corporation of the Town of LaSalle

By-law Number 8900

A By-law to amend Zoning By-law
Number 8600, as amended, the Town's Comprehensive
Zoning By-law, as amended

Whereas authority is granted under Section 34 of the Planning Act, R.S.O. 1990, and amendments thereto, to the Council of the Town of LaSalle to pass this By-law;

And whereas this by-law conforms to the Official Plan in effect for the Town of LaSalle, as amended;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** Schedule "A", Map 1, of By-law 8600, as amended, is hereby further amended by the removal of the holding zone symbol for those lands as indicated on Schedule "A" attached hereto and forming part of this By-law.
2. **That** this By-law shall take effect from the date of passing by Council and shall come into force in accordance with Section 36 of the Planning Act, R.S.O. 1990.

Read a first and second time and finally passed this 9 day of July, 2024.

1st Reading – July 9, 2024.

2nd Reading – July 9, 2024.

3rd Reading – July 9, 2024.

Mayor

Clerk

By-law 8900
Schedule "A"
Town of LaSalle



 Town Centre One holding Zone (TC1-h) to a Town Centre One Zone (TC1).

The Corporation of the Town of LaSalle

By-law Number 8901

A By-law to Confirm the Proceedings of Council

Whereas Sections 8 and 9 of the *Municipal Act, 2001*, S.O. 2001, chapter 25, as amended (the “*Act*”) provide a municipality with the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other act, enabling it to govern its affairs as it considers appropriate;

And whereas subsection 5(3) of the *Act*, provides that the powers of a municipality shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

And whereas it is deemed expedient that the proceedings of Council at Meetings be confirmed and adopted by By-law;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Town of LaSalle at the following meetings:
 - July 9, 2024, Parks, Recreation and Events Committee Meeting
 - July 9, 2024, Regular Meeting of Councilin respect of each report, motion, resolution, or other action taken or direction given by the Council at its meetings held on these days are, hereby adopted, ratified and confirmed as if the same were expressly embodied in this By-law.
2. That the Mayor and proper officials of the Corporation of the Town of LaSalle are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in paragraph 1.
3. That the Mayor and Clerk, unless otherwise provided, of the Corporation of the Town of LaSalle are hereby authorized and directed to execute all documents necessary to give effect to the actions taken by this Council as described in paragraph 1 of this By-law, and to affix the Corporate Seal to all such documents referred to above.
4. This By-law comes into force and effect on the day of the final passing thereof.

Read a first and second time and finally passed this 9th day of July, 2024.

1st Reading – July 9, 2024

2nd Reading – July 9, 2024

3rd Reading – July 9, 2024

Mayor

Clerk