

# THE CORPORATION OF THE TOWN OF LASALLE REGULAR MEETING OF COUNCIL AGENDA

Tuesday, August 22, 2017, 7:00 PM Council Chambers, LaSalle Civic Centre, 5950 Malden Road

			Pages
Α.	OPEN	ING BUSINESS	
	1.	Call to Order and Moment of Silent Reflection	
	2.	Disclosures of Pecuniary Interest and the General Nature Thereof	
	3.	Adoption of Minutes	5
		RECOMMENDATION That the minutes of the regular meeting of Council held August 8, 2017 BE ADOPTED as presented.	
	4.	Approval of Payment of Accounts	14
		RECOMMENDATION That the Accounts Payable report dated August 22, 2017 BE APPROVED for payment.	
	5.	Mayors Comments	
В.	PRES	ENTATIONS	
C.	DELE	GATIONS	
D.	PUBLI	C MEETINGS AND/OR HEARINGS	
E.	REPO	RTS / CORRESPONDENCE FOR COUNCIL ACTION	
	1.	AMENDMENT TO EXISTING SITE PLAN CONTROL AGREEMENT - 6290 MORTON INDUSTRIAL PARKWAY	37

Notified: K. Hengl - Rosati Construction Ltd.

RECOMMENDATION

That the report of the Director of Development & Strategic Initiatives and the Supervisor of Planning & Development Service dated August 14, 2017 (DS-48-17) regarding the application from Centerline Holdings Inc. (Registered Owner) and Rosati Construction Inc., c/o Katherine Hengl (Agent) for a site plan control amendment for the construction of a new 87,000 square foot manufacturing plant (including a new two-storey office) located on 6290 Morton Industrial Parkway BE APPROVED.

2. REDLINE REVISION AMENDMENT FOR PHASE 3C OF THE SEVEN LAKES HOMES LTD. SUBDIVISION

Notified: R. Meo - Applicant & F. Fazio - Solicitor

#### RECOMMENDATION

That the report of the Director of Development and Strategic Initiatives dated August 14, 2017 (DS-49-2017) regarding the request of R. Meo, owner of Seven Lakes Subdivision for a revised redline revision of the existing Draft Approved Plan of Subdivision for Phase 3c of the Seven Lakes Homes Ltd. Subdivision BE APPROVED and that a copy of this Council resolution BE FORWARDED to the Manager of Planning Services for the County of Essex together with a copy the Administrative Report and a copy of the August 3, 2017 redline revision plan of subdivision, and that the applicant's request to remove the holding zone symbol from the Phase 3c lands (based on the revised redline revision dated August 3, 2017) BE APPROVED, and that Administration BE AUTHORIZED to prepare a bylaw to remove the holding zone symbol from Phase 3c lands.

3. 2018 LASALLE APPLICATION FOR CWATS MUNICIPAL PARTNERSHIP PROGRAM FUNDING (MPP)

#### RECOMMENDATION

That the report of the Director of Development & Strategic Initiatives and the Director of Public Works dated August 16, 2017 (DS-50-2017)regarding the 2018 LaSalle Application for CWATS Municipal Partnership Program Funds (MPP) BE RECEIVED and that the LaSalle Age-Friendly Active Transportation Action Plan Project being submitted to the County of Essex for CWATS MPP funding for the 2018 calendar year BE SUPPORTED.

#### 4. EMERGENCY MANAGEMENT BY-LAW REVISIONS

#### RECOMMENDATION

That the report of the Fire Chief dated August 1, 2017, (FIRE 17-09) recommending revisions proposed to Bylaw 5917, a bylaw to provide for the establishment of the Town of LaSalle Emergency Plan, and Bylaw 6478, a bylaw requiring an emergency management program BE APPROVED and that Bylaw #5917 and #6478 BE REPEALED and that corresponding bylaw #8045 and #8046 BE ADOPTED during the bylaw stage of the agenda,

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5. JOINT USE AGREEMENT WITH GREATER ESSEX COUNTY SCHOOL BOARD

#### RECOMMENDATION

That the report of the Director of Culture and Recreation dated August 14, 2017 (R& C 10-17) regarding the Joint Use Agreement with Greater Essex County School Board BE APPROVED and that the draft joint use agreement between the Town of LaSalle and the Greater Essex County School Board as presented in the report be approved as a trial for 2018-2019, and that staff report back to Council to review the delivery of the Joint Use Agreement for Recreation operations at the end of the school year, and finally that the rental fee for Holy Cross Gym be increased from \$50/hour to \$80/hour to cover expenses incurred by the Town and the Fee Bylaw be updated to include the new fee schedule.

#### F. INFORMATION ITEMS TO BE RECEIVED

#### 1. TREE REMOVAL PROCESS - PUBLIC AND PRIVATE TREES

#### RECOMMENDATION

That the report of the Director of Public Works dated August 16, 2017 (PW-28-17) regarding the process the Town follows with respect to the removal of private and public trees BE RECEIVED.

#### 2. SUMMARY OF REPORTS TO COUNCIL

#### RECOMMENDATION

That the report of the Chief Administrative Officer dated August 22, 2017 being a summary of reports to Council BE RECEIVED.

#### G. BY-LAWS

#### RECOMMENDATION

That the following By-laws BE GIVEN first reading:

**8044** - A Bylaw to authorize an agreement with the Ministry of Infrastructure to establish the Clean Water and Wastewater Fund (Ontario) transfer payment agreement.

**8045** - A Bylaw to provide for the establishment of the Town of LaSalle Emergency Plan.

**8046** - A Bylaw requiring an Emergency Management Program for the protection of public safety, health, the environment, the critical infrastructure and property and to promote economic stability and disaster-resilience.

**8047** - A Bylaw to authorize the execution of a joint use agreement with the Greater Essex County District School Board.

**8048** - A Bylaw to authorize the execution of an agreement between the Town of LaSalle and Transit Windsor

#### RECOMMENDATION

That by-law numbers 8044 to 8048 BE GIVEN second reading.

#### RECOMMENDATION

That by-law numbers 8044 to 8048 BE GIVEN third reading and finally passed.

91

89

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- H. COUNCIL QUESTIONS
- I. STATEMENTS BY COUNCIL MEMBERS
- J. REPORTS FROM COMMITTEES
- K. NOTICES OF MOTION
- L. MOTION TO MOVE INTO CLOSED SESSION
- M. CONFIRMATORY BY-LAW

RECOMMENDATION That Confirmatory Bylaw #8049 BE GIVEN first reading.

RECOMMENDATION That Confirmatory Bylaw #8049 BE GIVEN second reading.

RECOMMENDATION That Confirmatory Bylaw #8049 BE GIVEN third reading and finally passed.

# N. SCHEDULE OF MEETINGS

LaSalle Accessibility Advisory Committee Meeting - September 7, 2017 @ 4:00 pm Regular Meeting of Council - September 12, 2017 @ 7:00 pm Committee of Adjustment - September 20, 2017 @ 5:30 pm Regular Meeting of Council - September 26, 2017 @ 7:00 pm

## O. ADJOURNMENT



# THE CORPORATION OF THE TOWN OF LASALLE

# Minutes of the Regular Meeting of the Town of LaSalle Council held on

# August 8, 2017 7:00 p.m. Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present:	Mayor Ken Antaya, Deputy Mayor Marc Bondy, Councillor Michael Akpata, Councillor Terry Burns, Councillor Sue Desjarlais, Councillor Crystal Meloche, Councillor Jeff Renaud
Administration Present:	K. Miller, Chief Administrative Officer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, D. Sutton, Fire Chief, J. Columbus, Director of Culture and Recreation, John Leontowicz, Police Chief, A. Armstrong, Deputy Clerk, D. Hadre, Corporate Communications & Promotions Officer, N. DiGesu, IT Supervisor, L. Jean, Administrative Assistant to the Clerk, C. Riley, Town Solicitor

Additional Administration D. Langlois, Manager of Finance/Deputy Treasurer, R. Hyra, HumanPresent:Resources Officer, A. Burgess, Supervisor Planning & Development,<br/>J. Turnbull, Supervisor of Programming.

## A. OPENING BUSINESS

- 1. Call to Order and Moment of Silent Reflection
- Disclosures of Pecuniary Interest and the General Nature Thereof None.

3. Adoption of Minutes

289/17 Moved by: Councillor Desjarlais Seconded by: Councillor Meloche

That the minutes of the regular meeting of Council held July 25, 2017 BE ADOPTED as presented.

Carried.

4. Approval of Payment of Accounts

290/17 Moved by: Councillor Burns Seconded by: Deputy Mayor Bondy

That the Accounts Payable report dated August 8, 2017 BE APPROVED for payment.

#### Carried.

5. Mayors Comments

Mayor Antaya offers congratulations to the Learnington Raceway. This attraction brings awareness to the Township of Learnington and to neighbouring municipalities. He wishes them continued success.

#### B. PRESENTATIONS

#### C. DELEGATIONS

## D. PUBLIC MEETINGS AND/OR HEARINGS

#### 1. REZONING AND SITE PLAN CONTROL APPLICATIONS

Karl Tanner, Dillon Consulting Limited (Agent) appears before Council in support of the application of Tuscany Oaks Ltd. (Registered Owner and Applicant) to rezone approximately 0.8 hectares of land located along the west side of Malden Road, between Rosati Drive and Bouffard Road (Malden Planning District) to rezone this site from a Neighbourhood Commercial Holding Zone - "C1(h)" to a site-specific Neighbourhood Commercial (C1-9") Zone, to allow for the addition of Commercial Storage, Studio Space, Automobile Repair Garage and Builders or Contractors Establishments to the list of permitted usage at this location, and confirms that additional information will be submitted by the Applicant including a completed traffic impact study, an environmental impact assessment and correspondence detailing how this final site plan identifies with the official plan. Pearl Girard, resident, appears before Council regarding the road allowance and expresses concerns regarding digging with heavy equipment in the area and inquires of possible road closure and loss of access to the neighbourhood.

291/17 Moved by: Deputy Mayor Bondy Seconded by: Councillor Desjarlais

That the report of the Director of Development & Strategic Initiatives and the Supervisor of Planning and Development Services dated August 2, 2017 (DS-43-2017) regarding the application of Tuscany Oaks Ltd. (Registered Owner and Applicant) and Dillon Consulting Limited, Karl Tanner (Agent) to rezone approximately 0.8 hectares of land located along the west side of Malden Road, between Rosati Drive and Bouffard Road (Malden Planning District) to rezone this site from a Neighbourhood Commercial Holding Zone - "C1(h)" to a site-specific Neighbourhood Commercial (C1-9") Zone, to allow for the addition of Commercial Storage, Studio Space, Automobile Repair Garage and Builders or Contractors Establishments to the list of permitted usage at this location BE DEFERRED until such time that additional information is submitted by the Applicant and a subsequent staff report is prepared and brought back to Council.

Carried.

# E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. CULTURE & RECREATION/PARKS ADVISORY COMMITTEE MEETING MINUTES - JULY 25, 2017

292/17

Moved by: Councillor Meloche Seconded by: Councillor Desjarlais

That the recommendations contained in the minutes of the Culture and Recreation/Parks Advisory Committee Meeting dated July 25, 2017 BE APPROVED.

2. REQUEST FOR SUPPORT FROM THE TOWNSHIP OF THE ARCHIPELAGO -RECONSIDER PROPOSED CHANGES UNDER BILL 68 - OUT OF COURT PAYMENTS

293/17 Moved by: Councillor Burns Seconded by: Deputy Mayor Bondy

That correspondence received from the Township of Archipelago dated July 26, 2017 requesting support of a resolution enacted by the Municipality of Killarney regarding the proposed changes under Bill 68 pertaining to out of court payments BE SUPPORTED through the following resolution:

**WHEREAS** Council for the Town of LaSalle has received a request for support regarding the proposed changes of the Municipal Act under Bill 68 regarding tax registration procedures which would end payment out of court for municipalities and see out of court payments revert back to the Crown;

**NOW THEREFORE BE IT RESOLVED** that Council for the Town of LaSalle supports the Municipality of Killarney in their request to the Minister of Municipal Affairs to reconsider the proposed changes under Bill 68 pertaining to out of court payments;

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Premier of Ontario, Minister of Municipal Affairs and local MPP"s.

Carried.

3. REQUEST FOR SUPPORT FROM THE COUNTY OF ESSEX - ONTARIO NUCLEAR RESPONSE PLAN

294/17 Moved by: Councillor Burns Seconded by: Deputy Mayor Bondy

That correspondence received from the County of Essex dated July 27, 2017 requesting support of resolution enacted by the Windsor Essex Environment Committee regarding the Ontario Nuclear Emergency Response Plan BE SUPPORTED through the following resolution:

**WHEREAS** Council for the Town of LaSalle has received correspondence from the County of Essex requesting support of a resolution proposed in the Windsor Essex County Environment Committee Report No. 96 regarding proposed changes to the Provincial Nuclear Emergency Response Plan;

**THEREFORE BE IT RESOLVED THAT** the Town of LaSalle supports the County of Essex in their request for proposed changes to the Provincial Nuclear Emergency Response Plan; **BE IT FURTHER RESOLVED THAT** a copy of this resolution be forwarded to the Premier of Ontario, Minister of Community Safety and Correctional Services, Minister of Health and Long Term Care, Members of Provincial Parliament, Liza Gretzky, Percy Hatfield and Taras Natyshak.

#### Carried.

4. REQUEST FOR SUPPORT FROM THE COUNTY OF ESSEX - PROPOSED AMENDMENTS TO THE HIGHWAY TRAFFIC ACT UNDER BILL 94

#### 295/17 Moved by: Deputy Mayor Bondy Seconded by: Councillor Meloche

That correspondence received from the County of Essex dated July 27, 2017 requesting support of a resolution enacted by Essex County Council regarding the proposed amendments by Bill 94 to the Highway Traffic Act and a pilot project relating to the school bus camera initiative BE SUPPORTED through the following resolution:

**THAT** the Town of LaSalle support the amendments proposed by Bill 94 to the Highway Traffic Act and further support a pilot project relating to the school bus camera initiative; and

**FURTHER THAT** a letter of support be forwarded to the Premier of Ontario, local MPP offices and the Minister of Transportation.

#### Carried.

5. AMENDED SITE PLAN CONTROL APPROVAL AT 5821 MALDEN ROAD (MALDEN SQUARE PLAZA)

Andrew Corbret, part owner, appears before Council in support of the Site Plan Control amendment on Malden Square Plaza located at 5821 Malden Road to allow for the construction of a new outdoor patio and a modified fire route.

296/17 Moved by: Deputy Mayor Bondy Seconded by: Councillor Akpata

That the report of the Supervisor of Planning & Development Services dated August 2, 2017 (DS-44-17) regarding a site plan control amendment for Malden Square Plaza located at 5821 Malden Road BE RECEIVED; and that the amended site plan control to allow construction of a new outdoor patio and a modified fire route at a new restaurant located in the Malden Square Plaza at 5821 Malden Road BE APPROVED.

6. TRANSIT STOP CAPITAL EXPENDITURES

297/17 Moved by: Councillor Desjarlais Seconded by: Deputy Mayor Bondy

That the report of the Director of Public Works dated August 1, 2017 (PW-24-2017) regarding transit stop capital expenditures BE RECEIVED; and that Phase 1 and Phase 2 for the transit stop pad construction and connections costing approximately \$140,000.00 BE APPROVED; and that four bus shelters costing approximately \$24,000.00 to be installed during the initial transit implementation stage BE APPROVED; and that future bus shelters be deployed based on future demand of service and ridership numbers and be installed in the future years.

#### Carried.

7. CORRESPONDENCE FROM THE TOWN OF AMHERSTBURG REGARDING POLICING

298/17 Moved by: Deputy Mayor Bondy Seconded by: Councillor Desjarlais

That correspondence received from the Town of Amherstburg dated July 10, 2017 requesting a proposal for contract policing by LaSalle Police Service BE RECEIVED.

Councillor Burns voting nay on the matter.

#### Carried.

8. ROUNDABOUT TREATMENTS

299/17 Moved by: Deputy Mayor Bondy Seconded by: Councillor Burns

That the report of the Director of Public Works dated August 3, 2017 (PW-26-2017) regarding Town roundabouts BE DEFERRED; and that administration BE REQUESTED to report back to Council once the tender for the centerpiece at Todd Lane and Malden has closed and quotes have been submitted.

## 9. TRANSIT BENCHES

300/17 Moved by: Councillor Burns Seconded by: Councillor Renaud

That the report of the Chief Administrative Officer dated August 3, 2017 (CAO-18-17) regarding entering into discussions with Creative Outdoor Advertising (COA) for the installation of benches at transit bus stops BE APPROVED.

#### Carried.

### 10. TRANSIT STOP CONTRACT AWARD

301/17 Moved by: Deputy Mayor Bondy Seconded by: Councillor Renaud

That the report of the of the Director of Public Works dated August 3, 2017 (PW-27-17) regarding Contract A, B and C for the construction of bus stop pads BE APPROVED; and that the contract BE AWARDED to Nasci Construction Service Ltd. at an all in cost of \$143,082.00 plus HST.

#### Carried.

## F. INFORMATION ITEMS TO BE RECEIVED

- 1. SUMMARY OF REPORTS TO COUNCIL
  - 302/17

Moved by: Councillor Burns Seconded by: Councillor Meloche

That the report of the Chief Administrative Officer dated August 8, 2017 being a summary of reports to Council BE RECEIVED.

#### Carried.

## 2. UPDATE ON SUMMER PROGRAMMING (HALF WAY POINT)

303/17 Moved by: Deputy Mayor Bondy Seconded by: Councillor Burns

That the report of the Director of Culture and Recreation dated August 2, 2017 (C&R 09-17) regarding an update of the 2017 summer programming BE RECEIVED.

### G. BY-LAWS

304/17 Moved by: Councillor Burns Seconded by: Councillor Akpata

That the following By-laws BE GIVEN first reading:

**8041** - A Bylaw to authorize the execution of the waste collection agreement with Windsor Disposal Services Inc. and the Corporation of the Town of LaSalle.

**8042** - A Bylaw to authorize the sale of Lot 105 and part of Block "A" (closed by R1262860), Registered Plan 661 to Allan Bellemore.

### Carried.

305/17 Moved by: Councillor Renaud Seconded by: Deputy Mayor Bondy

That by-law numbers 8041 and 8042 BE GIVEN second reading.

### Carried.

306/17 Moved by: Councillor Meloche Seconded by: Councillor Desjarlais

That by-law number 8041 and 8042 BE GIVEN third reading and finally passed.

#### Carried.

#### H. COUNCIL QUESTIONS

Councillor Burns requests a breakdown of revenue and expenses of the summer programming at the Vollmer Complex for the end of the 2017 season.

#### I. STATEMENTS BY COUNCIL MEMBERS

#### J. REPORTS FROM COMMITTEES

None.

#### K. NOTICES OF MOTION

None.

## L. MOTION TO MOVE INTO CLOSED SESSION

#### M. CONFIRMATORY BY-LAW

307/17 Moved by: Councillor Desjarlais Seconded by: Councillor Meloche

That Confirmatory Bylaw #8043 BE GIVEN first reading:

Carried.

308/17 Moved by: Deputy Mayor Bondy Seconded by: Councillor Burns

That Confirmatory Bylaw #8043 BE GIVEN second reading.

Carried.

309/17 Moved by: Councillor Renaud Seconded by: Councillor Akpata

That Confirmatory Bylaw #8043 BE GIVEN third reading and finally passed.

Carried.

#### N. SCHEDULE OF MEETINGS

Committee of Adjustment - August 16, 2017 @ 5:30 pm Regular Meeting of Council - August 22, 2017 @ 7:00 pm Accessibility Advisory Committee Meeting - September 7, 2017 @ 4:00 pm Regular Meeting of Council - September 12, 2017 @ 7:00 pm

## O. ADJOURNMENT

Meeting adjourned at the call of the Chair 7:50 pm

Mayor: Ken Antaya

Deputy Clerk: Agatha Armstrong

# TOWN OF LASALLE

# ACCOUNTS PAYABLE

# COUNCIL REPORT

August 22, 2017

000006 To 911511

Vendor :

Batch : All



Page : Aug 17, 2017 Time :

AP5060A 1 Date : 1:30 pm Cheque Dates : 04-Aug-2017 To 17-Aug-2017 Bank: 1 To 1

Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
230045	2173757 ONTARIO LTD	·	11.00000			·
12014050793	CONC SUP-VRC	20170809 C 17-Jul-2017	09-Aug-2017	63.33	63.33	0.00
12014050929	CONC SUP-VRC	20170809 C 24-Jul-2017	09-Aug-2017	63.33	63.33	0.00
		Supplier Totals :		126.66	126.66	0.00
150078	2467847 ONTARIO INC					
320-00900 2017	TAX VACANCY REBATE	20170815 C 11-Aug-2017	15-Aug-2017	191,985.75	191,985.75	0.00
		Supplier Totals :		191,985.75	191,985.75	0.00
090004	4IMPRINT INC					
5544658	CANADA DAY WATER BOTTLES-VRC	20170809 C 29-Jun-2017	09-Aug-2017	2,244.35	2,244.35	0.00
		Supplier Totals :		2,244.35	2,244.35	0.00
160056	7168721 CANADA INC					
239141	CHEMICALS-WATER	20170815 C 14-Aug-2017	15-Aug-2017	242.39	242.39	0.00
		Supplier Totals :		242.39	242.39	0.00
010107	ACCESS DOORS N MORE I	NC				
36198	SERV PW DOOR-FF	20170815 C 31-Oct-2016	15-Aug-2017	223.74	223.74	0.00
36734	RECEIVERS-FF	20170815 C 06-Mar-2017	16-Aug-2017	1,682.45	1,682.45	0.00
36735	REPAIR PW DOOR-FF	20170815 C 06-Mar-2017	15-Aug-2017	431.66	431.66	0.00
36922	REPAIR DOOR-POL	20170815 P 19-Apr-2017	16-Aug-2017	574.04	574.04	0.00
		Supplier Totals :		2,911.89	2,911.89	0.00
010004	ADVANCE BUSINESS SYST	E 84 C				
606970	LEXMARK-POL	20170810 P 08-Aug-2017	10-Aug-2017	77.61	77.61	0.00
		Supplier Totals :		77.61	77.61	0.00
		K 5== % 1 ===			<u>,,,</u>	· · · · · · · · · · · · · · · · · · ·
903845 M23521	Advantage Farm Equipm Gaskets/TIPS-FF	20170815 C 29-Jun-2017	16-Aug-2017	96.84	96.84	0.00
		Supplier Totals :		96.84	96.84	0.00
901045	AJ STONE COMPANY LTD					
134716	BATTERY-FIRE	20170815 C 02-Aug-2017	15-Aug-2017	196.74	196.74	0.00
		Supplier Totals :		196.74	196.74	0.00

010057 ALEO ASSOCIATES INC

AP5060A Aug 17, 2017

Amount

678.00

678.00

3,293.95

3,293.95

1,615.90

1,615.90

2,939.70

3,073.32

6,013.02

107.35

107.35

Date :

2 Page : Time : 1:30 pm

Amount

0.00

0.00

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Cheque Dates : 04-Aug-2017 To 17-Aug-2017 Bank: 1 To 1 Discount Paid Invoice

Amount

678.00

678.00

3,293.95

3,293.95

1,615.90

1,615.90

2,939.70

3,073.32

6,013.02

107.35

107.35

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Vendor : 0000 Batch : All	006 To 911511	3	Che Bar
Vendor Code	Vendor Name		
Invoice No.	Description	Batch Invoice Date	Due Date
7473	FALL ARREST SYSTEM IN DOME-FIRE	20170809 C 12-Jul-2017	09-Aug-2017
	۲	Supplier Totals :	_
010006	ALPHAKOR GROUP		
530524	VEEAM RENEWAL-IT	20170815 C 28-Jun-2017	15-Aug-2017
		Supplier Totals :	-
010019	AMICO INFRASTRUCTURES	INC	
J016066	SOD WATERING-SPLASH PAD	20170815 C 30-Jun-2017	16-Aug-2017
		Supplier Totals :	-
010043	ASSOCIATION OF ONTARIO		
16338	JUNE 22/23 TRAINING-PW	20170815 C 23-Jun-2017	16-Aug-2017
16339	JUNE 26/27 TRAINING-PW	20170815 C 27-Jun-2017	16-Aug-2017
		Supplier Totals :	_
020174	BALDWIN		
		20170809 C 03-Aug-2017	09-Aug-2017
•		Supplier Totals :	_
020010	BELL CANADA		-
1707/969-0713	PHONE-TOWNHALL	20170815 C 22-Jul-2017	15-Aug-2017
		Supplier Totals :	-

1707/969-0713	PHONE-TOWNHALL	20170815 C 22-Jul-2017	15-Aug-2017	98.02	98.02	0.00
		Supplier Totals :		98.02	98.02	0.00
<b>020089</b> 20495620	BENSON AUTOPARTS UNIT 5304-15-FF	20170815 C 21-Jun-2017	16-Aug-2017	183.06	183.06	0.00
20496439	VEH PARTS-FF.	20170815 C 29-Jun-2017	16-Aug-2017	613.64	613.64	0.00
20499062	OIL-FF	20170815 C 02-Aug-2017	15-Aug-2017	136.96	136.96	0.00
85471151	UNIT 341-FF	20170815 C 08-May-2017	15-Aug-2017	169.04	169.04	0.00
		Supplier Totals :		1,102.70	1,102.70	0.00
<b>900712</b> 16800A	BETTER LOCKSMITHS REPLACE VRC LOCKS-FF	20170815 C 01-Aug-2017	15-Aug-2017	190.01	190.01	0.00
		Supplier Totals :		190.01	190.01	0.00
902071 43-806608	BLACK & MCDONALD LTD SERV LEAK-VRC	20170815 C 31-Jul-2017 <b>1</b> 6	; 15-Aug-2017	2,711.60	2,711.60	0.00

000006 To 911511

Vendor :



AP5060A Aug 17, 2017

Date :

Page : Time :

3 1:30 pm

To 17-Aug-2017 Cheque Dates : 04-Aug-2017 4 7- 4

Batch : All	Vendor Name				Paid	Discount
Vendor Code Invoice No.	vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Amount
43-806614	REPAIR COOLING TOWERS-VRC	20170815 C 31-Jul-2017	15-Aug-2017	1,888.87	1,888.87	0.00
43-806618	SERV RINK-VRC	20170815 C 31-Jul-2017	15-Aug-2017	409.29	409.29	0.00
43-806623	SERV COMPRESSOR-VRC	20170815 C 31-Jul-2017	15-Aug-2017	2,523.52	2,523.52	0.00
		Supplier Totals :		7,533.28	7,533.28	0.00
020023	BONDY ELECTRIC LIMITED					
8228	SERV TOWNHALL PUMP-FF	20170815 C 28-Jul-2017	15-Aug-2017	254.25	254.25	0.00
		Supplier Totals :		254.25	254.25	0.00
<b>020020</b> 15435	BONDY RILEY KOSKI LLP LEGAL FEES-TAX	20170815 C 03-Aug-2017	15-Aug-2017	480.25	480.25	0.00
		Supplier Totals :		480.25	480.25	0.00
020070	BRENNER PACKERS LTD					
43217	CONC SUP-VRC	20170809 C 02-Aug-2017	09-Aug-2017	250.00	250.00	0.00
		Supplier Totals :		250.00	250.00	0.00
020157 05262017	BRETT DANCE-VRC	20170809 C 26-May-2017	09-Aug-2017	250.00	250.00	0.00
		Supplier Totals :		250.00	250.00	0.00
903022 1701BROWN	BROWN	20170815 C 15-Aug-2017	16-Aug-2017	273.09	273.09	0.00
		Supplier Totals :		273.09	273.09	0.00
903397	BSM TECHNOLOGIES LTD			· · · · ·		
307140	MONTHLY CHARGES-IT	20170815 C 01-Jul-2017	15-Aug-2017	703.43	703.43	0.00
308608	MONTHLY CHARGE-IT	20170815 C 01-Aug-2017	15-Aug-2017	703.43	703.43	0.00
		Supplier Totals :		1,406.86	1,406.86	0.00
9 <b>00411</b> 20141537-00	CANADIAN BEARINGS LTD. UNIT 5802-FF	20170815 C 31-Jul-2017	15-Aug-2017	88.25	88.25	0.00
	:	Supplier Totals :		88.25	88.25	0.00
030015 \UG 16/17	CANADIAN IMPERIAL BANK PAYROLL REMITTANCES	217 11-Aug-2017	 11-Aug-2017	1,128.67	1,128.67	0.00
	PAYROLL REMITTANCES	214 04-Aug-201717		1,141.92	1,141.92	0.00
AUG 9/17	TATAOLE REMITTANCES	214 04-Aug-201/17	v+-ruy=2011	1,141.32	1,171.02	0.00

Vendor: 000006 To 911511



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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
	Description	Supplier Totals :		2,270.59	2,270.59	0.00
					<u></u> v	t
030207 1708 TICKETS	CANADIAN WORLD EDUC CHARITY GOLF-POL	ATION 20170815 P 14-Aug-2017	16-Aug-2017	300.00	300.00	0.00
		Supplier Totals :		300.00	300.00	0.00
030109	CANSEL-TORONTO					
90383250	MAPPING-IT	20170809 C 17-Jul-2017	09-Aug-2017	1,695.00	1,695.00	0.00
		Supplier Totals :		1,695.00	1,695.00	• 0.00
030022	CARDINAL SERVICES GR	OUP				
558909	SERV PW HVAC-FF	20170815 C 10-Aug-2017	15-Aug-2017	355.50	355.50	0.00
558911	SERV TOWNHALL EXHAUST-FF	20170815 C 10-Aug-2017	15-Aug-2017	251.54	251.54	0.00
558961	SERV HVAC-POL	20170815 P 10-Aug-2017	16-Aug-2017	802.30	802.30	0.00
		Supplier Totals :		1,409.34	1,409.34	0.00
030024	CARRIER CENTERS					
04P423715	UNIT 5600-16-FF	20170815 C 16-Jun-2017	16-Aug-2017	387.14	387.14	0.00
04P425298	UNIT 5219-FF	20170815 C 02-Aug-2017	15-Aug-2017	318.21	318.21	0.00
04P425944	UNIT 5215-FF	20170815 C 03-Aug-2017	15-Aug-2017	914.63	914.63	0.00
		Supplier Totals :		1,619.98	1,619.98	0.00
030114	CARSTAR LASALLE COLL	ISION				
2711	UNIT 5506-FF	20170809 C 10-Nov-2016	09-Aug-2017	1,470.66	1,470.66	0.00
		Supplier Totals :		1,470.66	1,470.66	0.00
901035	CASTLE LOCK-SMITHS					
30032	HYDRO BOX KEYS/LOCKS-FF	20170815 C 24-Jul-2017	15-Aug-2017	501.72	501.72	0.00
		Supplier Totals :		501.72	501.72	0.00
020082	CDW CANADA INC					
JNG0060	CISCO CABLE-IT	20170809 C 19-Jul-2017	10-Aug-2017	198.12	198.12	0.00
INT9558	CISCO BASE-IT	20170809 C 21-Jul-2017	10-Aug-2017	320.42	320.42	0.00
JPM4467	ADAPTERS/CABLE-IT	20170815 C 25-Jul-2017	15-Aug-2017	125.81	125.81	0,00
JPQ1902	OTTERBOX-IT	20170815 C 26-Jul-2017	15-Aug-2017	33.02	33.02	0.00
		Supplier Totals : 18		677.37	677.37	0.00



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> Invoice Amount

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Vendor : 000000 Batch : All	6 To 911511			Che Bar
Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date
030039 90390575	CHECKER INDUSTRIAL LTD FIRE HOSE-SPLASH PAD	20170815 C	27-Jun-2017	16-Aug-2017
	s	Supplier Totals	:	-
030206	CHEUNG	20170815 C	14-Aug-2017	16-Aug-2017
	s	Supplier Totals	:	-
030064 1708 CABLE FIRE	COGECO CABLE CANADA INC 70614-587985-02-6-01 CABLE-FIRE	20170815 C	03-Aug-2017	15-Aug-2017
1708 VRC INT/CAE	70614-653484-01-6-01 CABLE/INTERNET-VRC S	20170815 C Supplier Totals	03-Aug-2017	15-Aug-2017 
900037 96903-0	COLBRO UNIT 601-16-FF	20170815 C	21-Jul-2017	15-Aug-2017

			-			
030064	COGECO CABLE CANADA IN	c				
1708 CABLE FIRE	70614-587985-02-6-01 CABLE-FIRE	20170815 C 03-Aug-2017	15-Aug-2017	77.96	77.96	0.00
1708 VRC INT/CAE	70614-653484-01-6-01 CABLE/INTERNET-VRC	20170815 C 03-Aug-2017	15-Aug-2017	352.70	352.70	0.00
	:	Supplier Totals :	-	430.66	430.66	0.00
900037	COLBRO					
96903-0	UNIT 601-16-FF	20170815 C 21-Jul-2017	15-Aug-2017	108.41	108.41	0.00
96904-0	THROTTLE-FF	20170815 C 21-Jul-2017	15-Aug-2017	72.82	72.82	0.00
97337-0	LINE/EYELET-FF	20170815 C 02-Aug-2017	15-Aug-2017	225.14	225.14	0.00
	\$	Supplier Totals :	-	406.37	406.37	0.00
030030	COMMISSIONAIRES					
359689	JUNE 26-JULY 8 SECURITY-TOWNHALL	20170815 C 08-Jul-2017	15-Aug-2017	1,012.36	1,012.36	0,00
360548	JULY 10-22 SECURITY-TOWNHALL	20170815 C 22-Jul-2017	15-Aug-2017	1,031.12	1,031.12	0.00
	:	Supplier Totals :	-	2,043.48	2,043.48	0.00
900110	CORPORATE BILLING INC					
90418197	UNIT 202-FIRE	20170815 C 04-Aug-2017	15-Aug-2017	1,829.23	1,829.23	0.00
	:	Supplier Totals :	-	1,829.23	1,829.23	0.00
030084	COUNTRYSIDE HOME HARD	VARE				
67505	VEH PARTS-FF	20170815 C 19-Jun-2017	16-Aug-2017	131.81	131.81	0.00
67506	VEH PARTS-FF	20170815 C 19-Jun-2017	16-Aug-2017	62.91	62.91	0.00
67522	VEH PARTS-FF	20170815 C 20-Jun-2017	16-Aug-2017	18.48	18.48	0.00
67603	VEH PARTS-FF	20170815 C 29-Jun-2017	16-Aug-2017	6.62	6.62	0.00
67633	INSECTICIDE-FF	20170815 C 05-Jul-2017	15-Aug-2017	63.21	63.21	0.00
67682	ADHESIVE-PARKS	20170809 C 10-Jul-2017 19	09-Aug-2017	41.99	41.99	0.00



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Vendor: 000006 To 911511 Batch : All

Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
67695	SIGNS-PARKS	20170809 C 11-Jul-2017	09-Aug-2017	4.93	4.93	0.00
67721	HOOKS-FF	20170815 C 14-Jul-2017	15-Aug-2017	7.56	7.56	0.00
67723	PLUG-FIRE	20170815 C 14-Jul-2017	15-Aug-2017	8.46	8.46	0.00
67728	SEAL-FF	20170815 C 15-Jul-2017	15-Aug-2017	13.54	13.54	0.00
67742	DUCT TAPE-FF	20170815 C 17-Jul-2017	15-Aug-2017	22.55	22.55	0.00
67755	BATTERIES-FF	20170815 C 18-Jul-2017	15-Aug-2017	19.76	19.76	0.00
67766	ANCHORS-FF	20170815 C 20-Jul-2017	15-Aug-2017	9.59	9.59	0.00
67767	TAPE MEASURES-BLDG	20170809 C 20-Jul-2017	09-Aug-2017	56.48	56.48	0.00
67769	THERMOMETER-PARKS	20170809 C 20-Jul-2017	09-Aug-2017	8.34	8.34	0.00
67771	VINYL PATCH-FF	20170815 C 20-Jul-2017	15-Aug-2017	16.94	16.94	0.00
67790	WASHER FLUID-FIRE	20170815 C 21-Jul-2017	15-Aug-2017	6.08	6.08	0.00
67796	KEYS-FF	20170815 C 23-Jul-2017	15-Aug-2017	10.14	10.14	0.00
67799	PULLEY/CABLES-PARKS	20170809 C 24-Jul-2017	09-Aug-2017	61.52	61.52	0.00
67801	DRILL BITS-PARKS	20170809 C 24-Jul-2017	09-Aug-2017	56.49	56.49	0.00
67810	DRILL BITS/INSECTICIDE-FF	20170815 C 24-Jul-2017	15-Aug-2017	57.00	57.00	0.00
67835	CLAMPS/COUPLINGS-PARK S	20170809 C 26-Jul-2017	09-Aug-2017	31.56	31.56	0.00
67841	CLAMPS/ELBOW-FF	20170815 C 27-Jul-2017	15-Aug-2017	5.19	5.19	0.00
67842	VALVE-FF	20170815 C 27-Jul-2017	15-Aug-2017	10.50	10.50	0.00
67845	ELBOWS/COUPLINGS-FF	20170815 C 27-Jul-2017	15-Aug-2017	6.62	6.62	0.00
67852	INSECTICIDE-PARKS	20170809 C 28-Jul-2017	09-Aug-2017	31.82	31.82	0.00
67869	WIPER BLADES-FIRE	20170815 C 31-Jul-2017	15-Aug-2017	15.80	15.80	0.00
	s	upplier Totals :		785.89	785.89	0.00
<b>030087</b> 60859	COXONS SALES & RENTALS STORAGE CONT-FF	20170815 C 01-Aug-2017	 15-Aug-2017	169,50	169.50	0.00
	S	upplier Totals :		169.50	169.50	0.00
<b>030094</b> 6676960	CULLIGAN WATER WATER-FIRE	20170815 C 31-Jul-2017	 15-Aug-2017	67.80	67.80	0.00
6702040	WATER-ADMIN	20170815 C 31-Jul-2017	15-Aug-2017	33.90	33.90	0.00
6702050	WATER-ADMIN	20170815 C 31-Jul-2017 20	15-Aug-2017	27.06	27.06	0.00



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Vendor: 0000 Batch : All	006 To 911511			e Dates: 04-Aug-: 1 To 1	2017 To 17-Au	g-2017
Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
6702060	WATER-PW	20170815 C 31-Jul-2017	15-Aug-2017	28.25	28.25	0.00
6702070	CONC SUP-VRC	20170809 C 31-Jul-2017	09-Aug-2017	33.90	33.90	0.00
6702080	WATER-ADMIN	20170815 C 31-Jul-2017	15-Aug-2017	39.49	39.49	0.00
6702090	WATER-FF	20170815 C 31-Jul-2017	15-Aug-2017	28.25	28.25	0.00
		Supplier Totals :		258.65	258.65	0.00
040008	DAREM HARDWARE LIMITE	Ð				
217-85694	PIVOT-FF	20170815 C 13-Jul-2017	15-Aug-2017	158.38	158.38	0.00
		Supplier Totals :	<u> </u>	158.38	158.38	0.00
040079	DEPENDABLE EMERGENC	Y				
P82266	UTILITY PAC-FIRE	20170815 C 02-Aug-2017	15-Aug-2017	256.51	256.51	0.00
		Supplier Totals :		256.51	256.51	0.00
040015	DILLON CONSULTING LIMI	ſED				
170770	ORFORD WM	20170815 C 25-Jul-2017	15-Aug-2017	17,122.21	17,122.21	0.00
		Supplier Totals :		17,122.21	17,122.21	0.00
040034	DONS MARINE		10.4 0017	75 47	75 47	0.00
60128992	BELTS/FILTERS-FF	20170815 C 27-Jun-2017	16-Aug-2017	75.17	75.17	0.00
		Supplier Totals :		75.17	75.17	0.00
050013	ELECTROZAD SUPPLY CO.	LTD				
S3185311.001	LIGHTS-FF	20170815 C 25-Jul-2017	15-Aug-2017	237.71	237.71	0.00
		Supplier Totals :		237.71	237.71	0.00
050017	ENWIN UTILITIES					
1708/94641-00	TS MATCHETTE	20170809 C 18-Jul-2017	09-Aug-2017	21.70	21.70	0.00
		Supplier Totals :		21.70	21.70	0.00
901096	EQUIFAX					
4392866	EXP-POL	20170810 P 31-Jul-2017	10-Aug-2017	113.00	113.00	0.00
		Supplier Totals :		113.00	113.00	0.00
050002	ERIE SAND & GRAVEL LTD					
1023112	SAND-SF	20170815 C 30-Jun-2017	16-Aug-2017	141.43	141.43	0.00
		Supplier Totals : 21		141.43	141.43	0.00
					_,	

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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
050025	ESSEX LINEN SUPPLY	<del></del>				
405955	TOWELS-FIRE	20170809 C 02-Aug-2017	09-Aug-2017	67.69	67.69	0.00
405960	MATS/TOWELS-FF	20170815 C 02-Aug-2017	15-Aug-2017	98.43	98.43	0.00
406659	TOWELS-FIRE	20170815 C 09-Aug-2017	15-Aug-2017	58.14	58.14	0.00
	s	Supplier Totals :		224.26	224.26	0.00
050027	ESSEX POWERLINES					
1708/243530-00	PS HERITAGE	20170815 C 03-Aug-2017	15-Aug-2017	230.00	230.00	0.00
1708/243550-01	PS 2	20170815 C 03-Aug-2017	15-Aug-2017	331.74	331.74	0.00
1708/243639-00	PS	20170815 C 03-Aug-2017	15-Aug-2017	105.76	105.76	0.00
1708/243657-01	PS 7	20170815 C 03-Aug-2017	15-Aug-2017	391.31	391.31	0.00
1708/243689-01	PS DELMAR	20170815 C 03-Aug-2017	15-Aug-2017	70.32	70.32	0.00
1708/243795-01	PS MATCHETTE/MINTO	20170815 C 03-Aug-2017	15-Aug-2017	68.84	68.84	0.00
1708/243797-01	PS VICTORY	20170815 C 03-Aug-2017	15-Aug-2017	65.80	65.80	0.00
1708/243798-01	PS MARTIN	20170815 C 03-Aug-2017	15-Aug-2017	47.35	47.35	0.00
1708/244064-01	PS 13	20170815 C 03-Aug-2017	15-Aug-2017	81.99	81.99	0.00
1708/246647-00	PS JUDY RECKER	20170815 C 03-Aug-2017	15-Aug-2017	104.02	104.02	0.00
1708/247486-00	PS DISPUTED	20170815 C 03-Aug-2017	15-Aug-2017	70.10	70.10	0.00
1708/249208-00	PS 19	20170815 C 03-Aug-2017	15-Aug-2017	133.03	133.03	0.00
1708/249281-00	TS LAURIER/HURON	20170815 C 03-Aug-2017	15-Aug-2017	81.49	81.49	0.00
1708/249282-00	TS LAURIER/HOWARD	20170815 C 03-Aug-2017	15-Aug-2017	91.53	91.53	0.00
1708/249315-00	TS MALDEN/NORMANDY	20170815 C 03-Aug-2017	15-Aug-2017	74.23	74.23	0.00
1708/249316-00	TS MALDEN/SPRUCEWOOD	20170815 C 03-Aug-2017	15-Aug-2017	69.76	69.76	0.00
1708/249317-00	TS MALDEN/DELMAR	20170815 C 03-Aug-2017	15-Aug-2017	73.03	73.03	0.00
708/249604-00	SL MALDEN ROUNDABOUT	20170815 C 03-Aug-2017	15-Aug-2017	37.98	37.98	0.00
708/249605-00	SL LAURIER ROUNDABOUT	20170815 C 03-Aug-2017	15-Aug-2017	199.39	199.39	0.00
708/249700-00	TS LAURIER PARK	20170815 C 03-Aug-2017	15-Aug-2017	82.94	82.94	0.00
708/249776-00	SL MALDEN	20170815 C 03-Aug-2017	15-Aug-2017	38.42	38.42	0.00
708/249777-00	SL MALDEN	20170815 C 03-Aug-2017	15-Aug-2017	37.98	37.98	0.00
	HYDRO-POL/FIRE	20170815 P 03-Aug-2017 22	16 Aug 2017	10,753.58	10,753.58	0.00

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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discoun Amoun
		Supplier Totals :		13,240.59	13,240.59	0.00
060009	FALLS WHOLESALE LIMITE	D				
51318	CONC SUP-VRC	20170809 C 21-Jul-2017	09-Aug-2017	708.76	708.76	0.00
51319	CONC SUP-VRC	20170809 C 21-Jul-2017	09-Aug-2017	1,259.50	1,259.50	0.00
		Supplier Totals :	·	1,968.26	1,968.26	0.00
000006	FAMILY RESPONSIBILITY PAYROLL REMITTANCES	217 11-Aug-2017	11-Aug-2017	243.46	243.46	0.00
AUG 16/17		-				
AUG 9/17	PAYROLL REMITTANCES	214 04-Aug-2017	04-Aug-2017	243.46	243.46	0.00
		Supplier Totals :		486.92	486.92	0.00
900686	FESTIVAL TENT & PARTY					
103184	CHAIRS-SF	20170809 C 16-Jun-2017	09-Aug-2017	110.18	110.18	0.00
103188	WASHROOMS-SF	20170809 C 16-Jun-2017	09-Aug-2017	3,831.74	3,831.74	0,00
104212	WASHROOMS-PARKS	20170815 C 31-Jul-2017	15-Aug-2017	1,654.32	1,654.32	0.00
		Supplier Totals :		5,596.24	5,596.24	0.00
900420	FIRSTCANADA ULC O/A FIRS	ST			·	
1970-C-005210	DAY CAMP-VRC	20170809 C 14-Jul-2017	09-Aug-2017	683.09	683.09	0.00
1970-C-005449	DAY CAMP-VRC	20170809 C 19-Jul-2017	09-Aug-2017	2,526.59	2,526.59	0.00
1970-C-005450	DAY CAMP-VRC	20170809 C 21-Jul-2017	09-Aug-2017	130.65	130.65	0.00
1970-C-005451	DAY CAMP-VRC	20170809 C 28-Jul-2017	09-Aug-2017	130.65	130.65	0.00
		Supplier Totals :		3,470.98	3,470.98	0.00
901037	FLAGHOUSE INC					
75015001015	SNAKES AND LADDERS-VRC	20170809 C 21-Jun-2017	09-Aug-2017	175.43	175.43	0.00
75015001023	CHECKERS/CANNONBALL DROP-VRC	20170809 C 21-Jun-2017	09-Aug-2017	816.09	816.09	0.00
		Supplier Totals :		991.52	991.52	0.00
060040	FRANK COWAN COMPANY L	тр				
66525/2017	THIRD PARTY LIABILITY	20170815 C 31-Jul-2017	15-Aug-2017	114,958.16	114,958.16	0.00
		Supplier Totals :		114,958.16	114,958.16	0.00
070067	GLOBAL LEASING					
			40.0 0047	0.040.00	2 010 02	0.00

STUDIO 4540-POL 30800

20170810 P 01-Aug-201723 10-Aug-2017

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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discoun Amoun
		Supplier Totals :		2,840.82	2,840.82	0.00
070010	GREAT LAKES SAFETY				·	<u> </u>
296169	REPELLENT-ROADS	20170815 C 03-Aug-2017	15-Aug-2017	90.31	90.31	0.00
		Supplier Totals :	<u> </u>	90.31	90.31	0.00
070101	GROENEVELD LUBRICATIO	N	—			
020/40104696	UNIT 5205-16-FF	20170815 C 26-Jun-2017	16-Aug-2017	16.17	16.17	0.00
		Supplier Totals :		16.17	16.17	0.00
900564			45 4.00 2047	431.66	431.66	0.00
7715	FIRE FENCE REPAIR-FF	20170815 C 28-Jul-2017	15-Aug-2017	431.00	431.00	
		Supplier Totals :		431.66	431.66	0.00
070084 310-251818	GUY	20170815 C 10-Aug-2017	15-Aug-2017	166.15	166.15	0.00
		Supplier Totals :		166.15	166.15	0.00
080008	HEATON SANITATION LTD					
30845	FLUSH SAN LINE-SEWER	20170815 C 02-Aug-2017	15-Aug-2017	791.00	791.00	0.00
		Supplier Totals :		791.00	791.00	0.00
902750	HICKS MORLEY HAMILTON					
418207	LEGAL FEES-CS	20170809 C 26-Jul-2017	09-Aug-2017	1,008.53	1,008.53	0.00
		Supplier Totals :		1,008.53	1,008.53	0.00
080118	HOGAN'S PRINTING		_			0.00
25897	HATS-FIRE	20170809 C 03-Aug-2017	09-Aug-2017	62.15	62.15	0.00
		Supplier Totals :		62.15	62.15	0.00
080026	HOLLANDIA GARDENS LTD					
91397	MURIATIC ACID/STABLIZER-FF	20170815 C 06-Aug-2017	15-Aug-2017	843.30	843.30	0.00
91439	CHLORINE-FF	20170815 C 06-Aug-2017	15-Aug-2017	740.72	740.72	0.00
91440	CHLORINE-FF	20170815 C 06-Aug-2017	15-Aug-2017	322.05	322.05	0.00
91525	REPAIR EQUIP-FF	20170815 C 09-Aug-2017	15-Aug-2017	742.08	742.08	0.00
		Supplier Totals :		2,648.15	2,648.15	0.00
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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Da	Invoice Amount	Paid Amount	Discount Amount
123397	PAINT-ROADS	20170815 C 03-Aug-2017	15-Aug-201		61.70	0,00
		Supplier Totals :		61.70	61.70	0.00
****		6				
080070 1708/20006904396	HYDRO ONE NETWORKS IN STREET LIGHT	20170809 C 01-Aug-2017	09-Aug-201	7 77.62	77.62	0.00
				<u></u>		
		Supplier Totals :		77.62	77.62	0.00
090009	IMPERIAL AUTO CAR WASH					
170730	VEH EXP-POL	20170815 P 30-Jul-2017	16-Aug-201	7 733.37	733.37	0.00
		Supplier Totals :		733.37	733.37	0.00
900084	INGENIOUS SOFTWARE			<u> </u>		
6213	FIRE PRO2-IT	20170809 C 24-Jul-2017	09-Aug-201	7 1,666.61	1,666.61	0.00
		Supplier Totals :		1,666.61	1,666.61	0.00
090013	IRON MOUNTAIN CANADA					
NZT7374	SHREDDING-VRC	20170809 C 30-Jun-2017	09-Aug-201	7 6.78	6.78	0.00
		Supplier Totals :		6.78	6.78	0.00
100014	J&J LEPERA				000 057 50	0.00
Pay 2	TS/PATHWAY/WM	20170809 C 31-Jul-2017	09-Aug-201	7 200,657.56	200,657.56	0.00
		Supplier Totals :		200,657.56	200,657.56	0.00
100005	JOBIN FARMS INC					
6143	SPLASH PAD	20170815 C 30-Jun-2017	16-Aug-201	7 7,035.38	7,035.38	0.00
		Supplier Totals :		7,035.38	7,035.38	0.00
110004	KELCOM					
564411-OW	CASE-IT	20170809 C 16-Jun-2017	09-Aug-201	7 40.67	40.67	0.00
567838-OW	PHONES/CASES-BLDG/IT	20170809 C 26-Jul-2017	09-Aug-201	7 701.64	701.64	0.00
568533-OW	PHONES/CASES-FIRE/IT	20170809 C 01-Aug-2017	09-Aug-2013	7 701.64	701.64	0.00
		Supplier Totals :		1,443.95	1,443.95	0.00
110006	KENWIL SERVICES					
12061	WATER METER-SPLASH PAD	20170815 C 28-Jun-2017	16-Aug-201	7 10,657.03	10,657.03	0.00
12095	CONDENSER FAN MOTORS-FF	20170815 C 14-Jul-2017	15-Aug-2017	7 1,661.10	1,661.10	0.00
12109	REPAIR POOL PAK-FF	20170815 C 19-Jul-201725	15-Aug-2017	7 748.34	748.34	0.00

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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
12110	TRAP GUARDS-FF	20170815 C 14-Jul-2017	15-Aug-2017	327,72	327.72	0.00
12120	COUPLINGS-FF	20170815 C 30-Jun-2017	15-Aug-2017	659.36	659.36	0.00
12133	WATER LINE REPAIRS-FF	20170815 C 26-Jun-2017	15-Aug-2017	1,460.64	1,460.64	0.00
12139	P TRAP-FF	20170815 C 18-Jul-2017	15-Aug-2017	273.46	273.46	0.00
		Supplier Totals :		15,787.65	15,787.65	0.00
10019 101838	KETCHUM MANUFACTURI 2018 DOG TAGS	20170815 C 03-Aug-2017	15-Aug-2017	388.27	388.27	0.00
		Supplier Totals :		388.27	388.27	0.00
120128		20170809 C 03-Aug-2017	09-Aug-2017	156.40	156.40	0.00
		Supplier Totals :		156.40	156.40	0.00
903988 162029	LAKELAND HOMES LTD 3881 ST FRANCIS	20170809 C 09-Aug-2017	09-Aug-2017	750.00	750.00	0.00
		Supplier Totals :	<u> </u>	750.00	750.00	0.00
<b>20013</b> 7039	LASALLE POST AUG 16 COMM OF ADJ	20170809 C 04-Aug-2017	09-Aug-2017	93.23	93.23	0.00
		Supplier Totals :		93.23	93.23	0.00
20017 3100	LASALLE PRESS BUS CARDS-MAILLOUX	20170815 C 09-Aug-2017	15-Aug-2017	106.22	106.22	0.00
		Supplier Totals :	•	106.22	106.22	0.00
20020	JUNE-JULY TAXI	20170815 C 31-Jul-2017	15-Aug-2017	190.70	190.70	0.00
	JUNE-JULY TAXI RIDES	20170815 C 31-Jul-2017	15-Aug-2017	789.40	789.40	0.00
		Supplier Totals :	<u> </u>	980.10	980.10	0.00
20129	LEWANDOWSKI	20170815 C 14-Aug-2017		99.00	99.00	0.00
		Supplier Totals :		99.00	99.00	0.00
91362	LIFESAVING SOCIETY			56.40	56.40	0.00

152545 FIRST AID/CPR-VRC

20170809 C 22-Jun-201726 09-Aug-2017

56.40

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182.47

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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Da	Invoice Amount	Paid Amount	Discount Amount
M121025	AWARDS-VRC	20170809 C 11-Jul-2017	09-Aug-201	7 3,000.10	3,000.10	0.00
		Supplier Totals :		3,056.50	3,056.50	0.00
<b>120127</b> 162330	LOPES	20170809 C 03-Aug-2017	09-Aug-201	7 200.00	200.00	0.00
		Supplier Totals :		200.00	200.00	0.00
120059 23628	LUCIER GLOVE & SAFETY CLOTHING-MANSELL	20170815 C 26-Jul-2017	15-Aug-201	7 . 197.67	197.67	0.00
23668	SAFETY VESTS/SANITIZER-PARKS	20170815 C 28-Jul-2017	15-Aug-201	7 196.48	196.48	0.00
		Supplier Totals :		394.15	394.15	0.00
<b>900193</b> 57220	M.D.CHARLTON CO LTD CLOTHING-POL	20170815 P 04-Aug-2017	16-Aug-2017	7 182.47	182.47	0.00

<b>130012</b> 20550	MALDEN PEST CONTROL L' PW PEST CONTROL-FF	TD 20170815 C 31-Jul-2017	 15-Aug-2017	100.00	100.00	0.00
20551	FIRE PEST CONTROL-FF	20170815 C 31-Jul-2017	15-Aug-2017	100.00	100.00	0.00
20552	PEST CONTROL-POL	20170810 P 31-Jul-2017	10-Aug-2017	100.00	100.00	0.00
20553	TOWNHALL PEST CONTROL-FF	20170815 C 31-Jul-2017	15-Aug-2017	120.00	120.00	0.00
20554	VRC PEST CONTROL-FF	20170815 C 31-Jul-2017	15-Aug-2017	200.00	200.00	0.00
		Supplier Totals :		620.00	620.00	0.00
130180	MCANDREW			000.00	200.00	0.00

Supplier Totals :

172708	(Carlos Carlos	20170809 C 02-Aug-2017	09-Aug-2017	200.00	200.00	0.00
		Supplier Totals :		200.00	200.00	0.00
<b>901294</b> 12802	MCLEOD BROS. MUFFLER UNIT 5215-FF	20170815 C 30-Jun-2017	15-Aug-2017	3,672.50	3,672.50	0.00
		Supplier Totals :		3,672.50	3,672.50	0.00
1 <b>30113</b> 909632	MECHANICAL ADVERTISING SIGNS-ROADS	3 20170809 C 13-Jul-2017	09-Aug-2017	1,227.35	1,227.35	0.00
909657	SIGNS-ROADS	20170809 C 31-Jul-2017	09-Aug-2017	1,556.07	1,556.07	0.00
		Supplier Totals : 2	7	2,783.42	2,783.42	0.00

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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
130042	MERCHANTS PAPER COMP	ANY				
102419	CONC SUP-VRC	20170809 C 27-Jul-2017	09-Aug-2017	523.44	523.44	0.00
103070	CUSTODIAL SUP-FF	20170815 C 03-Aug-2017	15-Aug-2017	654.27	654.27	0.00
96286	CONC SUP-VRC	20170809 C 16-May-2017	09-Aug-2017	220.07	220.07	0.00
		Supplier Totals :		1,397.78	1,397.78	0.00
130041	MINISTER OF FINANCE					
1708 MARRIAGE L		20170815 C 14-Aug-2017	15-Aug-2017	2,400.00	2,400.00	0.00
		Supplier Totals :		2,400.00	2,400.00	0.00
130050	MONARCH OFFICE SUPPLY	' LTD				
38001	COFFEE-POL	20170810 P 02-Aug-2017	10-Aug-2017	44.15	44.15	0.00
38159	PAPER-ADMIN	20170815 C 02-Aug-2017	15-Aug-2017	114.24	114.24	0.00
38287	COFFEE-POL	20170810 P 03-Aug-2017	10-Aug-2017	59.60	59.60	0.00
		Supplier Totals :		217.99	217.99	0.00
903788	NASCI CONSTRUCTION					
3738	LINE PAINTING-SIGNAL SYNC	20170815 C 03-Aug-2017	15-Aug-2017	954.85	954.85	0.00
3746	WEED CONTROL-ROADS	20170815 C 02-Aug-2017	15-Aug-2017	3,254.40	3,254.40	0.00
		Supplier Totals :		4,209.25	4,209.25	0.00
150060	NORTRAX					
761077	UNIT 5304-15-FF	20170815 C 12-Jun-2017	16-Aug-2017	730.66	730.66	0.00
767696	UNIT 5304-15-FF	20170815 C 21-Jun-2017	16-Aug-2017	438.32	438.32	0.00
		Supplier Totals :		1,168.98	1,168.98	0,00
140037	NOVEXCO INC					
9860817	PURCHASE	20170815 C 25-Jul-2017	15-Aug-2017	12.97	12.97	0.00
9874231	OFF SUP-FIRE	20170809 C 28-Jul-2017	09-Aug-2017	45.83	45.83	0.00
9883761	OFF SUP-ADMIN	20170815 C 01-Aug-2017	15-Aug-2017	149.09	149.09	0.00
9885084	OFF SUP-FIRE	20170815 C 02-Aug-2017	15-Aug-2017	0.95	0.95	0.00
9905554	OFF SUP-POL	20170815 P 09-Aug-2017	16-Aug-2017	-66.00	-66.00	0.00
		Supplier Totals :		142.84	142.84	0.00

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Invoice No.	Description	Batch Invoice Date	Due Date	Amount	Amount	Amoun
96264	AUG CHARGES	20170809 C 01-Aug-2017	10-Aug-2017	21,847.20	21,847.20	0.00
		Supplier Totals :		21,847.20	21,847.20	0.00
150064	ONTARIO ONE CALL					
201780786	JULY CHARGES	20170809 C 31-Jul-2017	10-Aug-2017	338.10	338.10	0.00
		Supplier Totals :		338.10	338.10	0.00
150014	ONTARIO WATER WORKS	ASSC				
20707	WATER OPER ADV-PW	20170809 C 01-Aug-2017	09-Aug-2017	226.00	226.00	0.00
		Supplier Totals :	- <u></u>	226.00	226.00	0.00
160126	PALADIN SECUIRTY GROU	Р				
549760	SECURITY-SPLASH PAD	20170815 C 01-Jul-2017	16-Aug-2017	805.13	805.13	0.00
		Supplier Totals :		805.13	805.13	0.00
900814	PARADIGM POOLS AND SF	AS				
162098	380 SUNNYSIDE	20170809 C 02-Aug-2017	09-Aug-2017	200.00	200.00	0.00
1708 PERMIT DEF	P 162178-206 ULSTER/162145-7220	20170809 C 02-Aug-2017	09-Aug-2017	600.00	600.00	0.00
		Supplier Totals :		800.00	800.00	0.00
160009	PC OUTLET-COMPUTER ST	TORES				
50930	SAFENET-POL	20170815 P 12-Jul-2017	16-Aug-2017	452.00	452.00	0.00
50932	MONITOR-POL	20170810 P 12-Jul-2017	10-Aug-2017	202.27	202.27	0.00
51018	HARD DRIVE-POL	20170810 P 28-Jul-2017	10-Aug-2017	676.87	676.87	0.00
51046	JULY LABOUR-POL	20170810 P 31-Jul-2017	10-Aug-2017	2,401.26	2,401.26	0.00
		Supplier Totals :	<u> </u>	3,732.40	3,732.40	0.00
903546	PEPSI BOTTLING GROUP					
20341406	CONC SUP-VRC	20170809 C 24-Jul-2017	09-Aug-2017	1,440.68	1,440.68	0.00
		Supplier Totals :		1,440.68	1,440.68	0.00
160017	PETTY CASH					
1708 PC VRC	PETTY CASH-VRC	20170809 C 09-Aug-2017	09-Aug-2017	1,357.29	1,357.29	0.00
		Supplier Totals :		1,357.29	1,357.29	0.00
160119	PILLON					
172723		20170809 C 02-Aug-20172C	) 09⊷Aug-2017	200.00	200.00	0.00

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	Description	Batch Invoice Date	Due Date	Amount	Amount	Amount
		Supplier Totals :		200.00	200.00	0.00
1 <b>60069</b> 297596	PIZZEREMO INC CONC SUP-VRC	20170809 C 13-Jul-2017	 09-Aug-2017	126.00	126.00	0.00
		Supplier Totals :	·	126.00	126.00	0.00
903486	PLANT PRODUCTS					
141437	FERTILIZER-PARKS	20170809 C 12-Jul-2017	10-Aug-2017	79.89	79.89	0.00
141867	SOIL-PARKS	20170809 C 13-Jul-2017	10-Aug-2017	184.35	184.35	0.00
144546	FERTILIZER-PARKS	20170809 C 26-Jul-2017	10-Aug-2017	239.67	239.67	0.00
		Supplier Totals :		503.91	503.91	0.00
160025 170323 D	PLAYCHEK SERVICES INC JULY PARK INSP-PARKS	20170809 C 28-Jul-2017	09-Aug-2017	1,412.50	1,412.50	0.00
		Supplier Totals :		1,412.50	1,412.50	0.00
160028	PRAXAIR					
26159548	CYL LEASE-FF	20170815 C 29-Jun-2017	16-Aug-2017	275.01	275.01	0.00
26159549	CYL LEASE-FF	20170815 C 29-Jun-2017	16-Aug-2017	148.78	148.78	0.00
26210878	CYL RENTAL-FF	20170815 C 30-Jun-2017	16-Aug-2017	287.53	287.53	0.00
		Supplier Totals :		711.32	711.32	0.00
160099	PREVIEW INSPECTIONS AN	D				
)817LB1	AUG 1-4 INSP-BLDG	20170809 C 04-Aug-2017	09-Aug-2017	1,695.00	1,695.00	0.00
		Supplier Totals :		1,695.00	1,695.00	0.00
9 <b>03776</b> 192452	PRINCESS AUTO WATER PUMP-FF	20170815 C 19-Jun-2017	16-Aug-2017	672.31	672.31	0.00
95608	SHOP TOOLS-FF	20170815 C 22-Jun-2017	16-Aug-2017	144.59	144.59	0.00
		Supplier Totals :		816.90	816.90	0.00
<b>60034</b> 35346775	PUROLATOR INC POSTAGE-ADMIN	20170809 C 28-Jul-2017	09-Aug-2017	4.43	4.43	0.00
35369531	POSTAGE-POL	20170810 P 28-Jul-2017	10-Aug-2017	4.43	4.43	0.00
35417073	POSTAGE-FIRE	20170815 C 04-Aug-2017	15-Aug-2017	4.43	4.43	0.00

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180004	REAUME CHEVROLET					
04GJ348865	VEH LEASE-POL	20170815 P 31-Jul-2017	16-Aug-2017	450.00	450.00	0.00
55639	CHAMOIS-FIRE	20170815 C 21-Jun-2017	15-Aug-2017	101.36	101.36	0.00
56058	UNIT 5212-FF	20170815 C 26-Jul-2017	15-Aug-2017	92.67	92.67	0.00
624541	UNIT 232-FIRE	20170815 C 06-Jul-2017	15-Aug-2017	86.38	86.38	0.00
527377	UNIT 48-POL	20170810 P 27-Jul-2017	10-Aug-2017	146.84	146.84	0.00
627448	UNIT 107-POL	20170810 P 27-Jul-2017	10-Aug-2017	233.21	233.21	0.00
		Supplier Totals :		1,110.46	1,110.46	0.00
180006	RECEIVER GENERAL	000 A 00.47	00 4	C4 C4E 24	61,615.34	0.00
180006 - 44308	Payroll Remittance BN: 108134149RP0001	214 03-Aug-2017	03-Aug-2017	61,615.34	01,015.54	0.00
180006 - 44309	Payroll Remittance BN: 108134149RP0002	214 03-Aug-2017	03-Aug-2017	11,406.82	11,406.82	0.00
180006 - 44420	Payroll Remittance BN:	217 10-Aug-2017	10-Aug-2017	2,342.41	2,342.41	0.00
180006 - 44421	Payroll Remittance BN: 108134149RP0001	217 10-Aug-2017	10-Aug-2017	63,076.86	63,076.86	0.00
180006 - 44422	Payroll Remittance BN: 108134149RP0002	217 10-Aug-2017	10-Aug-2017	11,307.74	11,307.74	0.00
		Supplier Totals :		149,749.17	149,749.17	0.00
180084	ROBINSON					
LHS170711	HISTORICAL SERIES-VRC	20170809 C 11-Jul-2017	09-Aug-2017	550.00	550.00	0.00
		Supplier Totals :	<u></u>	550.00	550.00	0.00
						<u></u>
180019 1774135530	ROGERS (7-5971-6491) PHONE-POL	20170810 P 20-Jun-2017	10-Aug-2017	90.40	90.40	0.00
1784125612	PHONES-POL	20170810 P 20-Jul-2017	10-Aug-2017	101.82	101.82	0.00
		Supplier Totals :		192.22	192.22	0.00
190117 1898	S & C CONSTRUCTION STREET LIGHT REPAIR	20170815 C 31-Jul-2017	15-Aug-2017	5,335.94	5,335.94	0.00
1899	TRAFFIC LIGHT REPAIR	20170815 C 31-Jul-2017	15-Aug-2017	4,384.40	4,384.40	0.00
1900	TRAFFIC LIGHT REPAIRS	20170815 C 31-Jul-2017	15-Aug-2017	2,542.50	2,542.50	0.00
		Supplier Totals :		12,262.84	12,262.84	0.00
900694	SAFEDESIGN APPAREL LTD			1,127.74	1,127.74	0.00

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1,127.74
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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount	
	5	Supplier Totals :		1,127.74	1,127.74	0.00	
<b>190227</b> C754130	SAFETY POSTER SAFETY SMART-CS	20170809 C 24-Jul-2017	09-Aug-2017	76.78	76.78	0.00	
	S	Supplier Totals :		76.78	76.78	0.00	
903039	SHERWAY CONTRACTING LTI	o					
CERT 1	ABBOTT ST WM	20170809 C 26-Jul-2017	09-Aug-2017	223,968.83	223,968.83	0.00	
	s	Supplier Totals :		223,968.83	223,968.83	0.00	
190226 1708 REGISTER	SHIHUI'S SCHOOL OF DANCE JUMPSTART-VRC	20170809 C 04-Aug-2017	09-Aug-2017	228.00	228.00	0.00	
	s	Supplier Totals :		228.00	228.00	0.00	
<b>120005</b> 1191706	STANTEC CONSULTING LTD. OLIVER FARMS/HERITAGE	20170815 C 21-Jul-2017	15-Aug-2017	8,896.84	8,896.84	0.00	
	s	Supplier Totals :		8,896.84	8,896.84	0.00	
<b>190046</b> 44922156	STAPLES ADVANTAGE OFF SUP-VRC	20170809 C 12-Jul-2017	 09-Aug-2017	55.52	55.52	0.00	
	s	supplier Totals :		55.52	55.52	0.00	
9 <b>00582</b> 293607	STEVENS STEEL PRODUCTS TUBING-FF	20170815 C 12-Jun-2017	16-Aug-2017	42.94	42.94	0.00	
	s	upplier Totals :		42.94	42.94	0.00	
9 <b>00969</b> 118006	STOKES INTERNATIONAL CLOTHING-POL	20170815 P 11-Aug-2017	16-Aug-2017	128.08	128.08	0.00	
	s	upplier Totals :		128.08	128.08	0.00	
1 <b>90065</b> 90395072	STRONGCO EQUIPMENT UNIT 5302-FF	20170815 C 16-May-2017		412.85	412.85	0.00	
90395073	UNIT 5302-FF	20170815 C 16-May-2017	16-Aug-2017	263.29	263.29	0.00	
	s	upplier Totals :		676.14	676.14	0.00	
<b>190064</b> 16560516	SUPERIOR PROPANE CAGE RENTAL-FF	20170815 C 02-Aug-2017	 15-Aug-2017	1.13	1.13	0.00	
6595670	CYL RENTAL-FF	20170815 C 04-Aug-201 <b>32</b>	15-Aug-2017	302.58	302.58	0.00	

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Vendor Code Invoice No.	Vendor Name Description	Batch Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
	S	Supplier Totals :		303.71	303.71	0.00
190106	SYSCO WINDSOR					
965291	CONC SUP-VRC	20170809 C 30-Jun-2017	09-Aug-2017	666.86	666.86	0.00
967868	CONC SUP-VRC	20170809 C 03-Jul-2017	09-Aug-2017	-30.74	-30.74	0.00
974335	CONC SUP-VRC	20170809 C 11-Jul-2017	09-Aug-2017	221.91	221.91	0.00
981112	CONC SUP-VRC	20170809 C 18-Jul-2017	09-Aug-2017	729.01	729.01	0.00
	S		1,587.04	1,587.04	0.00	
900546	SZEKELY					
003	JULY 31-AUG-4/17 INSP-BLDG	20170809 C 04-Aug-2017	09-Aug-2017	1,508.85	1,508.85	0.00
004	AUG 8-11 BLDG INSP	20170815 C 11-Aug-2017	15-Aug-2017	2,011.80	2,011.80	0.00
	S	upplier Totals :	<u></u>	3,520.65	3,520.65	0.00
200048	THAMES COMMUNICATIONS					
17-438996	UNIT 5603-17-FF	20170815 C 14-Jul-2017	15-Aug-2017	1,475.40	1,475.40	0.00
17-438997	UNIT 5217-17-FF	20170815 C 14-Jul-2017	15-Aug-2017	1,475.40	1,475.40	0.00
	S	upplier Totals :		2,950.80	2,950.80	0.00
030023	THOMSON REUTERS CANADA					
3337604	evid Notebook/Cases-Fire	20170809 C 27-Jul-2017	09-Aug-2017	187.59	187.59	0.00
	S	upplier Totals :		187.59	187.59	0.00
900007 PS170760747	TOROMONT INDUSTRIES LTD SOS KIT-FF	20170815 C 15-Jul-2017	15-Aug-2017	220.35	220.35	0.00
F3170700747		20110010 0 10 0012011				
	S	220.35	220.35	0.00		
200105	TOWN OF LASALLE					
1708/243530	WATER-HERITAGE PS	20170809 C 03-Aug-2017	10-Aug-2017	15.00	15.00	0.00
1708/243657	WATER-PS 7	20170809 C 03-Aug-2017	10-Aug-2017	15.00	15.00	0.00
1708/243792	WATER-FIRE	20170815 C 03-Aug-2017	15-Aug-2017	140.34	140.34	0.00
1708/243998	WATER-FRONT RD WASHROOMS	20170815 C 03-Aug-2017	15-Aug-2017	32.09	32.09	0.00
1708/244316	WATER-POOL	20170815 C 03-Aug-2017	15-Aug-2017	483.17	483.17	0.00
1708/247110	WATER-VRC	20170815 C 03-Aug-2017	15-Aug-2017	5,179.34	5,179.34	0.00
1708/249314	WATER-RIVERDANCE	20170815 C 03-Aug-20173	15-Aug-2017	3,039.14	3,039.14	0.00

Vendor:

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585217-01

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210006

1708 FIRE

1708 POL



AP5060A Date : Aug 17, 2017

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Cheque Dates : 04-Aug-2017 To 17-Aug-2017 000006 To 911511 Bank: 1 To 1 All : Vendor Code Paid Discount Vendor Name Invoice Amount Amount Invoice No. Description Due Date Batch Invoice Date 54.70 WATER-CONC BLDG 54.70 20170815 C 03-Aug-2017 15-Aug-2017 1708/249439 WATER-POL 20170815 P 03-Aug-2017 80.80 80.80 1708/250299 16-Aug-2017 326.34 326.34 1708/250586 WATER-PW 20170815 C 03-Aug-2017 15-Aug-2017 WATER-PS 1 20170809 C 03-Aug-2017 10-Aug-2017 128.17 128.17 1708/250680 WATER-TOWNHALL 20170815 C 03-Aug-2017 15-Aug-2017 2,863.94 2,863.94 1708/250717 12,358.03 12,358.03 Supplier Totals : TRACTION REGIONAL OFFICE 25.94 25.94 **BREAKERS-FF** 20170815 C 07-Jun-2017 16-Aug-2017 396263619 25.94 25.94 Supplier Totals : TURF CARE PRODUCTS 216.09 216.09 UNIT 5616-FF 20170815 C 22-Jun-2017 16-Aug-2017 585217-00 UNIT 5616-FF 20170815 C 22-Jun-2017 1,840.32 1,840.32 16-Aug-2017 140.36 140.36 **DRAIN HOSE-FF** 20170815 C 07-Jul-2017 15-Aug-2017 589473-00 1,256.20 1,256.20 TINE/BELTS-FF 20170815 C 21-Jul-2017 15-Aug-2017 509.38 UNIT 5623-FF 509.38 20170815 C 02-Aug-2017 15-Aug-2017 593474-00 3,962.35 3,962.35 Supplier Totals : UNION GAS LIMITED 1708 CONC BLDG 290-5271 270-9230-CONC 20170815 C 31-Jul-2017 15-Aug-2017 23.73 23,73 BLDG 250-5280 226-2706-FIRE 20170815 C 31-Jul-2017 15-Aug-2017 74.80 74.80 250-5692 278-0982-POL 20170810 P 31-Jul-2017 10-Aug-2017 404.61 404.61 1,753.62 260-8075 235-0641-POOL 20170815 C 31-Jul-2017 15-Aug-2017 1,753.62 1708 POOL

26.24 26.24 0.00 250-5310 20170815 C 31-Jul-2017 15-Aug-2017 1708 RIVERDANC 271-7629-RIVERDANCE 0.00 1,161.95 1,161.95 290-5271 20170815 C 31-Jul-2017 15-Aug-2017 1708 TOWNHALL 280-1416-TOWNHALL 0.00 1,757.75 1,757.75 290-5271 263-5177-VRC 20170815 C 31-Jul-2017 15-Aug-2017 1708 VRC 0.00 290-5271 278-1768-PW 59.34 59.34 20170815 C 31-Jul-2017 15-Aug-2017 1708/PW 5,262.04 5,262.04 0.00 Supplier Totals : UNITED PARCEL SERVICE 210020 120.95 0.00 120.95 POSTAGE-IT 20170815 C 18-Jul-2017 15-Aug-2017 1022893353 34 0.00 120.95 120.95 Supplier Totals :



AP5060A Page : 21 Date : Aug 17, 2017 Time : 1:30 pm Ch-Det .... 0047 -17 Aug 2017

Vendor: 0000 Batch : All	006 To 911511	Cheque Dates: 04-Aug-2017 To 17-Aug-2017 Bank: 1 To 1					
endor Code Vendor Name nvoice No. Description		Batch Invoice Date Du		Invoice Amount	Paid Amount	Discount Amount	
220023	VANDEN BUSSCHE IRRIGAT	ION					
735160-00	NOZZLES-PARKS	20170809 C 02-Aug-2017	09-Aug-2017	374.79	374.79	0.00	
٦		Supplier Totals :	_	374.79	374.79	0.00	
230011	WACHS CANADA LTD						
15009	UNIT 5550-FF	20170815 C 20-Jun-2017	16-Aug-2017	101.39	101.39	0.00	
		Supplier Totals :		101.39	101.39	0.00	
190039	WADDICK FUELS						
591055	DIESEL-FF	20170815 C 20-Jun-2017	16-Aug-2017	6,827.83	6,827.83	0.00	
591056	FUEL-FF	20170815 C 20-Jun-2017	16-Aug-2017	10,788.09	10,788.09	0.00	
596916	FUEL-FF	20170815 C 19-Jui-2017	15-Aug-2017	13,851.73	13,851.73	0.00	
8013484	DIESEL-FF	20170815 C 19-Jul-2017	15-Aug-2017	7,065.45	7,065.45	0,00	
		Supplier Totals :	_	38,533.10	38,533.10	0.00	
230004	WALKER ROAD AUTOMOTIV	E					
6275-576953	UNIT 5619-FF	20170815 C 22-Jun-2017	16-Aug-2017	11.74	11.74	0.00	
6275-581795	UNI 342-FF	20170809 C 17-Jul-2017	10-Aug-2017	55.32	55.32	0.00	
6275-583466	UNIT 5801-FF	20170815 C 25-Jul-2017	15-Aug-2017	12.54	12.54	0.00	
		Supplier Totals :		79.60	79.60	0.00	
900153	WILLIAMS FOOD EQUIPMEN	т					
525957	FRIDGE THERMOMETER-CONC	20170809 C 30-Jun-2017	09-Aug-2017	39.91	39.91	0.00	
		Supplier Totals :		39.91	39.91	0.00	
230019	WINDSOR DISPOSAL						
57038	WASTE PICKUP	20170815 C 31-Jul-2017	15-Aug-2017	115.33	115.33	0.00	
	:	Supplier Totals :		115.33	115.33	0.00	
900440 913-2017	WINDSOR ESSEX COUNTY WEST NILE TREATMENT	20170815 C 31-Jul-2017	15-Aug-2017	997.66	997.66	0.00	
	:	Supplier Totals :		997.66	997.66	0.00	
30020	WINDSOR FACTORY SUPPLY					<b>.</b>	
568019	BARS-WATER	20170809 C 26-Jul-2017	09-Aug-2017	244.01	244.01	0.00	

Supplier Totals :

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AP5060A Date : Page : Aug 17, 2017 Time :

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Manual and Carda	Vendor Name		• • •		Invoice	Paid	Discount
Vendor Code Invoice No.	Description	Batch	Invoice Date	Due Date	Amount	Amount	Amount
230021	WINDSOR FAMILY CREDIT	· <b>•</b>					
AUG 16/17	PAYROLL REMITTANCES	217 11-Aug-2017		11-Aug-2017	1,338.39	1,338.39	0.00
AUG 9/17	PAYROLL REMITTANCES	214 (	)4-Aug-2017	04-Aug-2017	1,338.39	1,338.39	0.00
		Supplier Totals :			2,676.78	2,676.78	0.00
230031	WINDSOR STAR C/O						
4010210WIN	BEER FEST/WEED CONTROL/BLDG	20170809 C 3	30-Jun-2017	09-Aug-2017	1,839.12	1,839.12	0.00
		Supplier Totals :		_	1,839.12	1,839.12	0.00
230085	WOLSELEY CANADA INC						
5685099	ADAPTERS-ROADS	20170809 C 1	8-Jul-2017	09-Aug-2017	338.58	338.58	0.00
5699827	ROADS SUP-ROADS	20170815 C 21-Jul-2017		15-Aug-2017	348.04	348.04	0.00
5699828	SERV BOXES/SCREWS-WATER	20170815 C 21-Jul-2017		15-Aug-2017	1,917.60	1,917.60	0.00
5699829	VALVES-WATER	20170815 C 21-Jul-2017		15-Aug-2017	377.81	377.81	0.00
5699830	COUPLINGS/WRENCH-WAT ER	20170815 C 2	21-Jul-2017	15-Aug-2017	221.32	221.32	0.00
	:	Supplier Totals :			3,203.35	3,203.35	0.00
902636	WORK AUTHORITY CLOTHING-FIRE	20170809 C 2	93- Jul-2017	09-Aug-2017	206.48	206.48	0.00
399054				-	00.20	90.39	0.00
400209	CLOTHING-FIRE	20170809 C 3	90-Jul-2017	09-Aug-2017	90.39	90.39	
	:	Supplier Totals :			296.87	296.87	0.00
<b>230037</b> 4B13647	WORKPLACE SAFETY & ADMIN CHARGE-CS	20170815 C 0	1-Aug-2017	15-Aug-2017	302.82	302.82	0.00
	:	Supplier Totals :			302.82	302.82	0.00
					<u></u>	·	**
250003 1708 REGISTER	YUNHAP FAMILY MARTIAL JUMPSTART-VRC	20170809 C 0	)1-Aug-2017	09-Aug-2017	175.00	175.00	0.00
	\$	Supplier Totals :			175.00	175.00	0.00
<u></u>	Computer Paid Total :			1,169,874.08	1,169,874.08	0.00	
	Total Unpaid for Approv Total Discount Total Manually Paid for Total Computer Paid for Total EFT Paid for Appro	1,16	0.00 0.00 0.00 9,874.08 0.00			_	
	Grand Total ITEMS for Approval :			9,874.08			


# The Corporation of the Town of LaSalle

Date:	August 14, 2017	Report No:	DS-48-17
Directed To:	Mayor and Members of Council	Attachments:	Figures 1& 2
Department:	Development & Strategic Initiatives	Policy References:	LaSalle Official Plan
Prepared By:	L. Silani, M.Pl., MCIP, RPP Director of Development & Strategic Initiatives	Our File No:	SPC-05- 2017
	A. Burgess, MCIP, RPP Supervisor of Planning & Development Services		
Subject:	Amendment to Existing Site Plan Control Agreement		
Agent:	Rosati Construction Inc. (c/o Kathryn H	engl)	
Registered Owner:	Centerline Holdings Inc		
Location of Application:	6290 Morton Industrial Parkway		

### **RECOMMENDATION:**

That Council grant Site Plan Control Approval, to allow the construction of a new 87,000 square foot manufacturing plant (including a new two-storey office) to be built at 6290 Morton Industrial Parkway.

### **REPORT:**

This report is intended to provide members of Council with comments and recommendations regarding a site plan control amendment application that has been submitted to the Town, requesting approval for the construction of a new 87,000 square foot manufacturing plant (including a new two-storey office).

This property is part of the larger "Centerline Industrial Complex" that is situated in the Town's Morton Business Park --- see Figure 1 attached.

Centreline is a major employer in the Town of LaSalle, having its corporate headquarters located here in a "campus style industrial complex" that is also home to their Research and Development Facilities and to several manufacturing plants that form integral components of their world-wide operations.

This new manufacturing plant is adding significant new employment and industrial floor space to their existing LaSalle based facilities.

In assessing the merits of the Applicant's requested amended site plan, the following comments are offered for Council's consideration:

- The subject lands are designated "Business Park" in the Town's approved Official Plan and they are zoned Light Industrial Zone - "M1" in the comprehensive zoning by-law. A broad range of light industrial uses are permitted at this location, including light manufacturing, offices, laboratories, and research and development establishments;
- ii) The Applicant's proposed site plan (as depicted on Figure 2) meets all zoning by-law requirements, and is in conformity with the applicable policies of the Town's Official Plan. All necessary services are available at this location;
- iii) As there is an existing Site Plan Control Agreement currently registered on this property, it is recommended that the existing Site Plan Control Agreement be amended to include the new plant and the new proposed parking area as shown on Figure 2. The amending agreement would include up-dated language regarding storm water management, landscaping, etc;
- iv) In an effort to expedite the commencement of construction related to this new manufacturing plant, Town Building staff are currently working with the contactor to complete "pre-reviews of the building permit drawings", to be ready to issue building permits as soon as Council grants approval to the subject site plan approval request.

Yours truly

Attachments

L. Silani, M.Pl., MCIP, RPP Director of Development & Strategic Initiatives

A. Burgess, MCIP, RPP Supervisor of Planning & Development Services

 Reviewed by:
 Public Works
 Development &
 Culture &
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 Finance
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 Public Works
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19 JONTARIO 91	SMLF Scale: N.T.S.	N.T.S.	File No:	SPC-05/17	Title:	FIGURE 1 - MASTER SITE PLAN
	Prepared For:	Planning Dept.	Applicant:	Centerline Holdings		HOURE I - MASTER SITE PLAN
	Prepared By:	DSI	Date:	August 11, 2017	- Notes:	This document is not a Legal Plan of Survey.



Scale: Prepared For:	N.T.S. Planning Dept.	File No: Applicant	SPC-05/17 Centerline Holdings	Title:	FIGURE 2 - ENLARGED SITE PLAN
Prepared By:	DSI	Data	August 11, 2017	Notes:	This document is not a Legal Plan of Survey.



# The Corporation of the Town of LaSalle

Date:	August 14, 2017	Report No:	DS-49-2017
Directed To: Department:	Mayor and Members of Council Development & Strategic Initiatives	Attachments:	Correspondence Dated August 9, 2017, and Staff Report DS-42- 2017
Prepared By:	L. Silani, M. Pl., MCIP, RPP, Director of Development & Strategic Initiatives	Policy References:	
	P. Marra, P. Eng. Director of Public Works		
Subject:	Request to Amend the Approval Granted Redline Revision for Phase 3c of the Sev located in the Bouffard Planning District of Subdivision (File No. 37-T-04001); (ii) zone symbol for Phase 3c (Our File No. 2	ven Lakes Homes – Block 213 in the an application to re	Ltd. Subdivision, Draft Approved Plan emove the holding

### **RECOMMENDATION:**

That Council pass a resolution concurring with the Applicant's request to grant approval to a revised redline revision to the existing Draft Approved Plan of Subdivision for Phase 3c of the Seven Lakes Homes Ltd Subdivision, in accordance with the revised plan prepared by Verhagen, Stubberfield, Hartley, Brewer, Bezaire Inc., Ontario Land Surveyors, dated August 3, 2017; and

A copy of this Council Resolution should be forwarded to the Manager of Planning Services for the County of Essex, Mr. Bill King, together with a copy of this Staff Report and a copy of the August 3, 2017 redline revision plan of subdivision.

That Council pass a resolution concurring with the Applicant's request to remove the holding zone symbol from the Phase 3c lands (based on the revised redline revision, dated August 3, 2017), and that Town Staff be authorized to prepare a by-law to remove the holding symbol from the Phase 3c lands, once:

- the County of Essex grants approval to the Applicant's revised redline revision for the Phase 3c lands:
- the Applicant's Engineering Consultant has provided the necessary Stormwater Management and Floodplain Management documentation to the satisfaction of ERCA and to the Town Engineer; and
- engineering drawings are submitted and approved by the Town Engineer, and the corresponding subdivision agreement is prepared and executed for the Phase 3c lands.

## REPORT:

On August 9, 2017, the Owner of the subject lands (Mr. Ralph Meo) submitted correspondence (copy attached), requesting that Council grant approval to a revised red-line revision for Phase 3c of the Seven Lakes subdivision --- for the reasons as set out in his attached correspondence.

Exhibit 4 attached, is the August 3, 2017 revised red-line revision, and Exhibit 2 is a drawing that depicts this revision in greater detail.

We have attached a copy of our original July 18, 2017 Staff Report, for background information purposes.

Town Staff have reviewed Mr. Meo's request, and we are in support of the changes being requested. These changes will result in an orderly and appropriate road and lotting plan, and will create additional semi-detached and single-detached residential building lots that are in keeping with the lots that have already been created in the Seven Lakes development. All new lots proposed are designed with a proper size and shape that will allow builders to fully comply with the Town's TND-R1 zone category.

As noted in the original Staff Report, further documentation to demonstrate that all required Stormwater Management and Floodplain Management requirements for the Phase 3c lands are being met will need to be provided by the Applicant. It is our understanding that the Applicant is taking steps to complete the required engineering work to prepare the necessary documentation that can then be submitted and reviewed by ERCA and Town Engineering Staff.

In addition, their engineering consultants will be submitting servicing drawings for the Phase 3c lands, to be reviewed/approved by the Town Engineer.

A corresponding subdivision agreement will be required to be prepared and entered into before the holding zone by-law can be adopted. Any additional conditions that may be imposed by ERCA with respect to Stormwater Management and/or Floodplain Management will be included as part of this subdivision agreement.

Yours truly,

Larry Siani, M.Pl., MCIP, RPP Director of Development & Strategic Initiatives

Attachments

P. Marra, P. Eng. Director of Public Works

1010	Finance	Clerk	Public Works	Development &	Culture &	Fire
CAO	Finance	CIEIK	FUDIIC WORKS	Strategic Initiatives	Recreation	

MEO & ASSOCIATES INC.



Architectural & Engineering Consultants, Project Managers

3600 Seven Lakes Drive, Suite 200 I LaSalle, Ontario, Canada N9H 0E5 I tel 519-250-8088 I fax 519-250-8070 web www.meogroup.net I e-mail rmeo@meoassociates.com

# RE: Seven Lakes Estates, Phase 3C, Town of LaSalle Approved Draft Plan Redline Amendment

TO: LARRY SILANI

2017-08-09 Via email only

Dear Larry,

On July 17, 2017 town council approved a redline amendment to the Draft Plan for Seven Lakes Estates, so that we could go ahead with our Phase 3C as per the attached Exhibit 1.

We have now had the opportunity to further consider the plan's details, and also to consult some more with interested parties. As a result, we hereby request that the Development Plan approved by council on July 17 (being Exhibit 1) be replaced with the attached Development Plan in Exhibit 2. The reasons for this request are as follows:

- 1. The circulation of the street traffic is significantly improved.
- 2. By fixing the locations of the driveways for lots 4-6 and 10-13, merging conflicts at the curb are greatly reduced.
- 3. This revised plan enlarges Block 25, which will be conveyed to the golf course. This improves the preservation and survival of the mature trees and provides greater safety for the residents from errant golf balls.
- 4. The total number of units does not change and remains at 249 total. But the Phase 3C mix has changed from 24 single lots to 18 single and 6 semidetached lots; this provides a better housing mix to address the needs of a larger demographic, consistent with previous phases.

Also attached is the Draft Plan with this redline request included.

Thank you for your assistance.

Yours truly,

MEO & ASSOCIATES INC.

PER: Raffaele Meo, P.Eng., P.E. Encl.

Copy to: Frank Fazio





EXHIBIT 3





Attachment to August 14, 2017 Staff Rynt.



# The Corporation of the Town of LaSalle

Date:	July 18, 2017	Report No:	DS-42-2017
Directed To:	Mayor and Members of Council	Attachments:	Figures 1 to 3
Department:	Development & Strategic Initiatives		
Prepared By:	L. Silani, M. Pl., MCIP, RPP, Director of Development & Strategic Initiatives	Policy References:	
	P. Marra, P. Eng. Director of Public Works		
Subject:	Request to Grant Approval to: (i) a Redl Lakes Homes Ltd. Subdivision, located 213 in the Draft Approved Plan of Subdi application to remove the holding zone 2017 and T-02-2017)	in the Bouffard Pla vision (File No. 37	nning District – Block -T-04001); (ii) an

# RECOMMENDATION:

That Council pass a resolution concurring with the Applicant's request to grant approval to a redline revision to the existing Draft Approved Plan of Subdivision for Phase 3c of the Seven Lakes Homes Ltd Subdivision, in accordance with the revised plan prepared by Verhagen, Stubberfield, Hartley, Brewer, Bezaire Inc., Ontario Land Surveyors, dated June 1st, 2017; and

A copy of this Council Resolution should be forwarded to the Manager of Planning Services for the County of Essex, Mr. Bill King, together with a copy of this Staff Report and a copy of the June 1st, 2017 redline revision plan of subdivision. That Council pass a resolution concurring with the Applicant's request to remove the holding zone symbol from the Phase 3c lands, and that Town Staff be authorized to prepare a by-law to remove the holding symbol from the Phase 3c lands, once:

- the County of Essex grants approval to the Applicant's redline revision for Phase 3c:
- the Applicant's Engineering Consultant has provided the necessary Stormwater Management and Floodplain Management documentation to the satisfaction of ERCA and to the Town Engineer; and
- engineering drawings are submitted and approved by the Town Engineer, and the corresponding subdivision agreement is prepared and executed for the Phase 3c lands.

# **REPORT:**

Draft Plan Approval was originally granted to this residential plan of subdivision by the County of Essex on January 25, 2007. Since that time, extensions have been granted and draft approval has now been extended by the County of Essex until January 25, 2019.

The last remaining Phase within the Seven Lakes residential subdivision is Phase 3c. It affects Block 213 in the existing Draft Approved Plan of Subdivision (approx.. 3.3 ha of land – see Figure 1). The Applicant is proposing to create a new internal public road within this phase, and to create and develop 24 new single detached residential building lots (see Figure 2).

In response to changing market conditions the developer has requested a relotting of this draft approved plan of subdivision as depicted on the attached redline revised plan, dated June 1, 2017 (Figure 3).

All new lots proposed are designed with a proper size and shape that will allow builders to fully comply with the Town's TND-R1 zone category.

Town Staff have reviewed this revised plan and we support the changes being requested, with the County of Essex being formally requested to amend their existing conditions of draft plan approval to correspond to this redline revision.

ERCA Staff have advised Town Staff that the Applicant will need to provide further documentation to demonstrate that all required Stormwater Management and Floodplain Management requirements for the Phase 3c lands are being met. In addition, the Applicant's Engineering Consultant will need to submit servicing drawings for the Phase 3c lands, to be approved by the Town Engineer. A corresponding subdivision agreement will be required to be prepared and entered into before the holding zone by-law can be adopted. Any additional conditions that may be imposed by ERCA with

respect to Stormwater Management and/or Floodplain Management will be included as part of this subdivision agreement.

Yours truly,

in

Larry Silani, M.Pl., MCIP, RPP Director of Development & Strategic Initiatives

Attachments

P. Marra, P. Eng. Director of Public Works

AO/	Finance	Clerk	Public Works	Development & Strategic Initiatives	Culture & Recreation	Fire
AA	~					



#### Lagend:

Subject Lands

Title)

# FIGURE 1 - KEY PLAN

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Scale	1:2500	File No:	Z-13/17 & T-02/17
Frepared For:	Planning Dept.	Applicant:	Seven Lakes Homes
Prepared By:	Finance Department GIS Services	Date:	January 7, 2015
Hotes	This document is not a	Legal Plan o	I Survey.







# The Corporation of the Town of LaSalle

Date:	August 16, 2017	Report No:	DS-50-2017
Directed To:	Mayor and Members of Council	Attachments:	Figure 1 and Appendices 1 and 2
Department:	Development & Strategic Initiatives		
Prepared By:	L. Silani, M.Pl, MCIP, RPP Director of Development & Strategic Initiatives	Policy References:	County Council Adopted CWATS
	P. Marra, P. Eng. Director of Public Works		
Subject:	2018 LaSalle Application for CWATS Funding (MPP)	Municipal Partne	ership Program

# **RECOMMENDATION:**

That Council pass a resolution in support of the <u>LaSalle Age-Friendly Active</u> <u>Transportation Action Plan Project</u> being submitted to the County of Essex for CWATS MPP funding for the 2018 calendar year.

## **REPORT:**

In 2012 County Council adopted a 20 year plan that when completed will include a new county-wide network of trails, paved shoulders and signed routes to promote cycling and other forms of active transportation (AT) in our region. The CWATS network is designed to provide inter-municipal connectivity for Essex County residents, and to link with and support local trail networks such as the extensive network of trails that have been constructed in the Town of LaSalle during the last 20 years.

Within the overall CWATS 20 year plan implementation, County Council agreed to also fund a Municipal Partnership Program (MPP). Appendix 1 which is attached to this Staff Report includes an excerpt from the May 2013 County CWATS Implementation Strategy -- describing the objectives and other details related to this County of Essex funding program.

For the 2018 calendar year, a total of \$100,000 is available to be allocated under this program to Essex County municipalities. An MPP application (together with a Council resolution in support) is to be submitted to County Staff before September 15, 2017, in order to be eligible for funding for 2018.

Town Engineering and Planning Staff have prepared the Town's 2018 funding request, on the prescribed form, for our 2018 CWATS MPP project ---- <u>the LaSalle Age-Friendly</u> *Active Transportation Action Plan Project* ---- see Appendix 2 attached.

Funding under this 2018 CWATS MPP application will allow the Town to undertake and complete the preparation of a comprehensive, forward-thinking, and integrated active transportation action plan as part of a larger 20-Year Transportation Master Plan to be prepared for the community.

Active Transportation (AT) includes all forms of non-motorized (human-powered) transportation. Within a growing municipality such as the Town of LaSalle, there is a broad range of users that require a properly designed, built and maintained network of both cycling and pedestrian related active transportation infrastructure --- including but not limited to AT infrastructure for:



(i) Commuter Cyclists

# (ii) <u>Recreational Cyclists</u>



(iii) <u>Pedestrians travelling to/from a specific destination (walking to the store, walking to school, etc.)</u>



(iv) Pedestrians walking or jogging for leisure/exercise purposes



(v) Pedestrians with special mobility requirements



The Town of LaSalle has a long history and a successful track record of planning for and building "age-friendly" infrastructure for both cyclists and pedestrians of all ages and abilities.

TOWN OF LASALLE	Town of Lasalle Official plan
PEDESTRIAN AND BICYCLE FACILITY POLICY STATEMENT AND PLAN OF ACTION	
- M (Y 1999 -	
Prepared By: The Town of LaSsille	LASALLE 2016 "Healthy, Vibrant and Caring" Louble Meghbarhoods, Meathy Communities, Terring Vision Low Bestry

In 1997, extensive community consultation resulted in the adoption of an Official Plan which incorporated the "<u>LaSalle Greenway</u>" as a cornerstone element of the Town's growth management strategy. The essence of the greenway system approach is linkages --- connecting wildlife habitat areas to each other, neighbourhoods to other neighbourhoods, urban to rural, waterfront to non-waterfront, and people to nature.

In 1999, a "<u>Pedestrian and Bicycle Facility Policy Statement and Action Plan</u>" was formulated by LaSalle Staff and was adopted by Council ---- to put in place a set of guiding principles and specific actions to be taken to build an integrated network of safe and inviting facilities for LaSalle residents and visitors to cycle and walk for both utilitarian and recreational purposes.

Both of these documents, and the on-going commitment by Council to allocate funding for cycling and pedestrian related infrastructure, has resulted in a community that has an extensive network of off-road, in-boulevard and on-road cycling facilities (over 40 kilometres in total), and more than 75 kilometres of sidewalks ----- see Figure 1 attached, which depicts the various elements of the Town's existing Active Transportation Network.

This existing AT network currently serves many of the needs of this community, and has been received very positively by a broad cross-section of LaSalle residents. "LaSalle Trails" are a key defining element of this municipality. They are a significant community asset that are used by many residents as a deciding factor when choosing to make LaSalle their home.

However, we are now at a point in time where there is a need to "re-tool" and to undertake a comprehensive review of:

- the gaps that still exist within the AT network, with an emphasis on identifying critical pieces of missing AT infrastructure, and identifying how best to complete the Town's AT network;
- the opportunities that exist to better integrate the Town's AT infrastructure within the larger CWATS network, with the AT infrastructure that is to be built as part of the new Gordie Howe International Bridge, and with the network that exists/is planned in the City of Windsor and along the Herb Gray Parkway;
- the design guidelines that should be used for various AT facility types, for both new "greenfield" neighbourhoods and for existing developed areas of LaSalle ---focusing on user needs, safety, and convenience factors that collectively promote/support increased use of AT by a broad range of LaSalle residents and visitors of all ages and abilities;
- financial resources required for AT related infrastructure --- with the objective being to identify and put into place a sustainable and fiscally responsible ongoing implementation plan in keeping with the Town's available resources;
- opportunities that may exist for funding from senior levels of government for cycling related infrastructure --- particularly those related to provincial and federal programs designed to promote active and healthy lifestyles and to reduce greenhouse gas emissions;
- best practices for on-going maintenance of AT infrastructure for on-going asset management and user safety purposes;
- the priority actions that need to be taken during the next 5 year period --- to continue to build on the successful AT track record that has been built during the last two decades.

The <u>LaSalle Age-Friendly Active Transportation Action Plan</u> will provide the necessary recommendations and action plans that will responsibly deal with each of the abovenoted items in a timely, integrated and cost-effective manner. We intend to complete the preparation of this AT action plan as part of a broader Transportation Master Plan to be undertaken by the Town during 2018 --- that will also examine and provide recommendations with respect to all aspect of road based transportation. A Terms of Reference/RFP is currently being developed, and it will be brought back to Council in the fall of this year, in advance of it being issued.

Town Staff have consulted with municipalities that have recently completed similar undertakings, and we estimate that the cost to complete this Active Transportation project is \$60,000.

In keeping with the County Council adopted cost-sharing formula for the CWATS Municipal Partnership Program, the Town of LaSalle would be responsible for 50 percent of this CWATS MPP project (\$30,000) and the County of Essex would be responsible for the remaining 50 percent (\$30,000).

A declaration (in the form of a Council resolution) is required to be submitted together with the Town's 2018 CWATS MPP funding application to County Staff, before September 15, 2017.

Respectfully submitted by,

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L. Silani, M.Pl., MCIP, RPP Director of Development & Strategic Initiatives

P. Marra, P. Eng. Director of Public Works

Reviewed by A CAO BA	Finance	Council Services	Public Works	Development & Strategic Initiatives	Culture & Recreation	Fire
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#### C. CWATS Municipal Partnership Program

The Municipal Partnership Program that was introduced in the CWATS master plan was intended to support outreach & local initiatives recommended in CWATS. The capital costs in the master plan identified infrastructure costs as identified on the AT Network and did not include additional costs required for other projects and programs that are supportive of the CWATS policies and recommendations and considered extremely important. The Municipal Partnership Program was created to assist local municipalities and key stakeholders with the implementation of these CWATS recommendations and funded in the amount of \$100,000 per vear for the first five years (2013-2017).

The intent of the Municipal Partnership Program is to provide assistance to the partners to enhance the pedestrian and cycling experience on the network and to engage in active transportation. This guideline was prepared to provide the framework for the program to:

- Clarify the Program Objectives
- Streamline the application & approval process
- Encourage submission of high quality applications.

#### **Program Objectives**

The CWATS master plan has indicated that successful active transportation programs remove barriers, provide the necessary amenities, create safe environments, and ensure that all of the benefits of active transportation are well understood. A more comprehensive examination suggests that there are a number of barriers that reduce and undermine choices for more active modes and there are a growing number of initiatives that can overcome these barriers and, at the same time, make it easier—and more enjoyable—for people to choose active transportation. This Municipal Partnership Program was developed to support these programs (as identified in Table 2) and may include:

#### Physical amenities

End Use Facilities such as showers and change rooms, bicycle racks, benches and dedicated bicycle parking areas. May also include additional way finding / trailblazing signage

#### **Promotional Activities**

Programs may include Educational Programs, initiatives that make use of community-based social marketing (CBSM), Newsletters and Marketing Materials, Website creation and Maintenance, Development of Bike to Work Challenge, Car Free Days, New Cycling Maps, Graphic Design, promotional items for Rediscover your Bike, etc.

CONTRACTOR DE LA CONTRACT

#### **Research Activities**

Development of Design Guidelines with new and evolving standards, GPS Cycle Route Study, Traffic Count/Pedestrian Volumes.

These are just some examples and the CWATS Committee members will be required to provide appropriate project rational for each submission to illustrate alignment with one of the CWATS Program Recommendations (Table 2) eligible for the Municipal Partnership Program.

#### **Application Procedure**

Local Municipalities and/or Eligible Organizations must make an application for Program funding via **Form 'D'** as described in the CWATS Application Procedure. A Best Management Practice– Municipal Partnership Program describing full program procedures and eligibility will be prepared following discussion by the CWATS Committee at the May, 2013 meeting. The Best Management Practice (will be finalized prior to the 2014 submission deadline and will be supported by **Form D** – Municipal Partnership Program.

All submissions must be supported by:

- Council resolution for 50% matching funds of capital costs
- Demonstrate support for one of the recommendations in the CWATS Policies and Recommendations that support Program Development Table 2.
- Project rationale
- Functional Design Study

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Project Timeline – Demonstrate that Project and/or Program can be completed by the end of the approved project year.

All submissions are due **April 30** of any year. The local municipality and/or partner making the submission will be required to provide a project and/or program overview to the CWATS Committee at the May Committee meeting of any year.

For the pilot year, applications for projects to be considered for 2014 funding are due by July 19, 2013 and project presentations will be scheduled for the July 24, 2013 meeting. The April 30 deadline will apply for 2015 projects

The submissions will be reviewed and ranked by the CWATS Committee. The CWATS committee is not responsible for reviewing the technical or engineering aspects of these projects; rather the basis for approval or denial of project is based on project eligibility. The technical aspects of the project should not form part of the discussion.

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In order to improve the administration process, it is recommended that the County Transportation Services Department have delegate authority to release program funds that are approved by the CWATS Committee. The CWATS Chair will make the final recommendation, based on a balanced approach to the County Transportation Services Department.

#### **Evaluation Criteria**

Key evaluation criteria may include the following:

- Confirmation that the request is not for a CWATS Segment on the AT Network
- Consistency with Table 2: CWATS master plan Eligible Program Recommendations
- Part of an Outreach and Marketing Strategy that is required for implementation.
- Demonstrated Need for the Project
- Project Costing & Efficiencies
- Planning Information that identifies project is part of a local Council endorsed plan that demonstrates support for eligible CWATS recommendations
- Community Support
- Demonstrated Ability to Undertake the Project within the approved project year.

#### **Eligible Costs**

- Capital Construction or Program Costs for a project not on the CWATS Network
- Fees paid to professionals, consultants, contractors specifically engaged for the purpose of the approved project
- Costs for monitoring or follow-up programs as per eligible CWATS policies and recommendations
- Other costs that are considered to be direct and necessary for successful implementation and approved in advance.

#### **Ineligible Costs**

- Infrastructure identified on CWATS AT Network Plan (including New Segments)
- A recipients overhead costs
- A recipients direct or indirect operating or administrative costs
- Costs related to planning, engineering, architecture, supervision or management normally carried out by recipients staff
- Maintenance and/or Rehabilitation of infrastructure
- Temporary or Seasonal enhancements (i.e. landscaping)
- Replacement of infrastructure
- Sidewalks
- Legal fees

Forty requests that is not to be the second

Property Acquisition

CWATS Implementation Strategy - May 2013

# **County Contribution**

The County will contribute up to 50% matching funds (net of all third party contributions) for eligible & approved projects that demonstrate support for outreach and policy recommendations as developed in the CWATS master plan. The County will not provide any additional funding amounts in excess of the approved final cost estimate. Any unused funding amounts are to be managed by the County and carried forward to the next budget year.

#### **Claim Submission**

The submitting municipality and/or agency will be required to front the total costs for the project and will invoice the County the approved budget amount (max. up to 50% matching funds, net of all third party contributions) once the project is completed.

### **Claim Submission Schedule**

As a standard procedure in any year, the following submission schedule is to be followed:

- January 15. Final Submission of Claims for Actual Eligible Program/Project Costs from Previous Year.
- May 30. Budget Approval for Approved Projects for Current Year
- September 30 Status update of projects (actual costs, timing, etc.) initiated in approved project year

CWATS Implementation Strategy – May 2013



### COUNTY WIDE ACTIVE TRANSPORTATION SYSTEM (CWATS) FORM D – MUNICIPAL PARTNERSHIP PROGRAM (MPP)

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APPENDIX 2

CWATS - 18

The Municipal Partnership Program (MPP) is intended to support outreach & local initiatives recommended in CWATS that align with the objectives and recommendations of the CWATS Master Plan. A maximum fund available for projects under this program is \$100,000 per year for the years of 2018 to 2022. A maximum of one (1) application per year per eligible municipality and/or organization will be accepted. Full details of the program can be found in the Essex County Highways Best Management Practice Manual.

Form 'D' should be used for all requests for up to 50% matching funds from the Municipal Partnership Program (MPP) that demonstrates support for an eligible program recommendation as identified in the CWATS Master Plan.

Other requests are to be submitted with the following forms:

Form 'A' - Requests for ANY CWATS segment to be constructed as identified in the CWATS Network.

Form 'B' - Requests for interim facilities or facility enhancements;

Form 'C' - Requests for a new CWATS segment; and

CONTACT INFORMATION				
Town of LaSalle				
Larry Silani and Peter Marra				
DSI and Public Works				
Director of Development & Strategic Initiatives, and Director of Public Works				
lsilani@lasalle.ca, and pmarra@lasalle.ca				
519-969-7770				

Sell.

Signature by Designated CWATS Committee

# MANDATORY CRITERIA FOR ALL SUBMISSIONS:

$\boxtimes$	Commitment from the applicable local municipalities (Council Resolution) and/or
	agency supporting matching funds up to 50% of total Eligible Project costs (Letter
	indicating "in-kind" support for organizations).
П	FUNCTIONAL DESIGN STUDY (FDS) or Project Rational that identifies and supports the
	total Project and associated costs is required. If a consultant's services are required to
	complete the FDS, include the consultant's proposal with this application.
lf ap	plicable:
	Detailed Project schedule to support completion of the project by December of this

Map identifying the location of project

-

year.

Copies of all applicable permits and approvals

	FORM D – MUNICIPAL PARTNERSHIP PROGRAM (MPP)	-
Sub Rec	omission Deadline – September 8 ceipt of Qualified Proposals and Various Application Forms proposed to be undertaken in the current caler	ıdar year.
FO	RM D – MUNICIPAL PARTNERSHIP PROGRAM	
PR	OJECT DETAILS	
1	Provide complete details of the project and include a map as an attachment.	
	Prepartion of an "Age-Friendly Active Transportation Action Plan for the Town or as part of an Overall Transportation Master Plan". AT will be a key component overall Transportation Plan (representing \$60,000 of the \$140,000 cost of comp Master Plan)	ofthe
2	Demonstrate how this project is consistent with the eligible program recomm (Table 2) of the CWATS Master Plan. Please identify the recommendation num coincides with the project.	
	This AT Action Plan will provide the necessary guidelines and implementing action remove barriers, provide necessary amenities and create safe environoments to ridership and use of existing and planned CWATS facilities in LaSalle	ons that will increase
3	Is the project "construction ready"? (i.e. has a design been confirmed, applical obtained, land acquisition complete, etc.).	ole permits
	The Town is prepared to proceed	
4	Demonstrate the Project can be completed by Dec. 31 of the approved project Indicate the expected start date and complete date of the project.	year.
	Expected Start Date: January 2018 Expected Completion Date: Septer	nber 2018
5	Has your Municipality and/or organization received funding under Xes this program in previous years? If Yes:	No
:	Year 2014 Project LaSalle Route Marker Signage Amount: Name:	\$9,025.00
DD	OJECT FUNDING	
	tal Eligible Project Cost (\$)	\$60,000.00
	nount Requested from Municipal Partnership Program (\$)	\$30,000.00

CWATS APPLICATION REFERENCE No.

Percent (%) of total project cost from Municipal Partnership Program

Year of Implementation

# ELIGIBLE PROJECT COSTS (examples, not limited to the list below)

COUNTY WIDE ACTIVE TRANSPORTATION SYSTEM (CWATS)

50%

2018

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# The Corporation of the Town of LaSalle

Date	August 1, 2017	Report No:	FIRE 17-09
Directed To:	Mayor & Members of Council	Attachments:	Amended By-laws 5917 and 6478
Department:	LaSalle Fire Service	Policy References:	
Prepared By:	Dave Sutton, Fire Chief		
Subject:	Emergency Management By-Law Revis	sions	

### **RECOMMENDATION:**

It is recommended that Council approve the revisions proposed to amend By-law 5917, as amended. A by-law to provide for the establishment of the Town of LaSalle Emergency Plan, and By-law 6478, a bylaw requiring an emergency management program.

### REPORT:

The provincial Emergency Management and Civil Protection Act provides direction for municipal emergency management programs and prescribes mandatory elements required for compliance with the legislation. As both the legislation and the annual compliance requirements have changed over the years, the proposed changes maintain consistency with current requirements. The changes reflect current municipal practice and there are no substantive changes to the content or general intent of either by-law.

Respectfully,

Dave Sutton Fire Chief / C.E.M.C

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### THE CORPORATION OF THE TOWN OF LASALLE

#### **BY-LAW NO. 5917**

# A BY-LAW TO PROVIDE FOR THE ESTABLISHMENT OF THE TOWN OF LASALLE EMERGENCY PLAN

WHEREAS the Emergency Management and Civil Protection Act R.S.O. 1990 C. E-9 provides that the local authority of each municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency;

AND SHALL appoint an Emergency Management Coordinator of the municipal agency and prescribe his or her duties, which shall include the preparation and co-ordination of emergency plans and programs for the municipality;

AND MAY enter into agreements with and make payments to organizations for the provisions of services in the development of implementation of emergency plans or programs;

NOW THEREFOR THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

- 1. THAT in this by-law,
  - a) "Emergency" means a situation or impending situation caused by forces of nature, accident, or an intentional act, that constitutes a danger, or potential of danger, of major proportions to life and/or property, and may affect public safety, health, welfare and/or property damage, and may also result in environmental or economic impacts within the Town of LaSalle.
  - b) "Incident" means a present or imminent event that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.
- 2. THAT the term "Emergency Management Coordinator" shall mean the person appointed by the Council of the Town of LaSalle.
- 3. THAT the Town of LaSalle Emergency Management Program Committee shall comprise the municipal departments and external partner agencies, and voluntary organizations within the municipality.
- 4. THAT there is hereby established a Municipal Control Group which shall consist of the Mayor, CAO, Fire Chief, Police Chief, and Emergency Management Coordinator, Public Works Director, Director of Council Services, Director of Development & Strategic Initiatives, Corporate Communications and Promotions Officer, Director of Finance, Director of Culture & Recreation

and other municipal and external partner agencies as may be required and identified in the Emergency Response Plan.

- 5. THAT the Municipal Control Group shall be responsible for:
  - a) Exercise of overall responsibility of planning and coordinating of emergency measures in the Town of LaSalle;
  - b) Submission to Council of estimates of expenditures for the maintenance and operation of the emergency planning;
  - c) Submission to Council at least once per year of a progress report of activities;
  - d) Submission to Council, for approval, of a municipal emergency plan.
- 6. THAT subject to Section 5 of this by-law and subject to any direction of the Town Council, the Municipal Control Group is hereby designated and appointed to be a special committee of the Town Council, and shall be responsible for the carrying out of any emergency measures or emergency activities or works in furtherance of the EMCPA or this by-law, and to that end, shall have and is hereby granted and delegated to, its duties and powers of the Town Council except the power to borrow money, to pass a by-law or enter into any contracts. Provided however, such delegation of the duties and powers of the Council is expressly limited to only the powers of Town Council necessary to care out its rights, responsibilities, or duties under the EMCPA.
- 7. THAT the Emergency Coordinator shall have the following duties for and responsibilities:
  - a) Acts as Chairman of the Emergency Management Program Committee established under this by-law;
  - b) Coordinate the development of an emergency plan for the community in cooperation with the departments and agencies of the municipality;
  - c) Provides an emergency plan from guidelines laid down by the Emergency Management Program Committee, and the Municipal Control Group.
  - d) Submits regular reports to the Emergency Management Program Committee to keep them fully informed of progress;
  - e) Acts as liaison with those persons and/or organizations involved within the Town of LaSalle and designated for Emergency Preparedness Organizations;
- f) Ensures that a continuous program of training for Municipal Control Group personnel and other staff as required is carried out either by local training resources or attendance at outsourced training programs;
- g) Submits a projected budget to cover costs of emergency measures operations within the municipality;
- h) Acts as advisor to the municipal government during emergencies or disasters.
- 8. THAT there shall be an Emergency Management Program chaired by the Emergency Management Coordinator, and other persons required to formulate a municipal emergency plan.
- 9. THAT the Emergency Management Program Committee as a whole, under the coordination of the Chairperson will integrate the municipal and other allied services emergency response plans to provide for a comprehensive compatible response plan.
- 10. THAT each municipal department or voluntary organizations of the municipality shall be responsible to execute the emergency plan, train municipal employees and volunteers and make a comprehensive study of existing resources.
- 11. THAT Council may, from time to time, appropriate and expend monies required to meet the ordinary operating expenses of the said organization.
- 12. THAT Council may co-operate with Councils of other municipalities for the purpose of jointly establishing and operating a County Emergency Management Program.
- 13. THAT the Town of LaSalle may enter into agreement with the Province or any other government agency as authorized by the provisions of the EMCPA or regulations thereunder.
- 14. THAT in cases of an emergency or disaster, the Mayor, or in his absence, the Deputy Mayor, is hereby authorized to declare a state of local emergency in the Town of LaSalle. Upon such declaration being made, the LaSalle Emergency Management Coordinator shall exercise all powers conferred upon him/her and the municipality by the EMCPA of the Province of Ontario, and forthwith notify the Solicitor General via the OFMEM.
- 15. THAT on the making of the declaration, and for the duration of the state of local emergency, the Mayor, or in his absence, the Deputy Mayor, may do all acts and take all necessary proceedings including the following:
  - a) Put into operation an emergency plan or program;

- b) Authorize or require a local authority to put into effect an emergency plan or program for the Town of LaSalle;
- c) Acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
- d) Authorize or require any qualified person to render aid of any type he/she is qualified to provide;
- e) Control or prohibit travel to or from an area of the Town of LaSalle;
- f) Provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and coordinate emergency medical, welfare, and other essential services in any part of the Town of LaSalle;
- g) Cause the evacuation of persons and the removal of livestock and personal property from any area of LaSalle that is or may be affected by an emergency or disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
- h) Authorize the entry into any building or onto any land without warrant, by any person in the course of implementing and emergency plan or program;
- Cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of an emergency or disaster, or to attempt to forestall their occurrences or to combat their progress;
- j) Procure or fix pries for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within any part of the Town of LaSalle for the duration of the state of local emergency;
- k) Authorize the recruitment of persons needed to meet an emergency.
- 16. THAT in the absence of the Mayor or Deputy Mayor, a member of the Town Council is hereby authorized to declare a state of local emergency in the Town of LaSalle under the EMCPA.
- 17. THAT this by-law shall come into full force and effect upon the final passing thereof.

#### THE CORPORATION OF THE TOWN OF LASALLE

#### **BY-LAW NO. 6478**

# A BY-LAW REQUIRING AN EMERGENCY MANAGEMENT PROGRAM FOR THE PROTECTION OF PUBLIC SAFETY, HEALTH, THE ENVIRONMENT, THE CRITICAL INFRASTRUCTURE AND PROPERTY AND TO PROMOTE ECONOMIC STABILITY AND DISASTER-RESILIENCE

WHEREAS, the Province of Ontario has passed an Act, which requires the development and implementation of an emergency management program (*short title – The Emergency Management Act*) by the council of the municipality;

AND WHEREAS, this Act requires the emergency management program to conform to standards promulgated by Emergency Management Ontario in accordance with international best practices, including the four core components of emergency management, namely: mitigation/prevention, preparedness, response and recovery; and also makes provision for the municipality and council to develop and implement an emergency management program to protect public safety, public health, the environment, the critical infrastructure and property, and to promote economic stability and disaster resilient community;

AND WHEREAS, this Act makes provision for the Head of Council to declare that an emergency exists in the community or in any part thereof, and also provides the measures considered necessary and not contrary to law, to implement the emergency response plan and respond to an emergency;

AND WHEREAS, the Act provides for the designation of one or more members of council who may exercise the powers and perform the duties of the Head of Council during his/her absence or his/her inability to act;

AND WHEREAS, the Act authorizes employees of municipality to respond to an emergency in accordance with the emergency response plan where an emergency exists but has not yet been declared to exist;

NOW THEREFORE, be it resolved:

- 1. That an Emergency Management Program for the Corporation of the Town of LaSalle be developed and implemented in accordance with the standards published by OFMEM, EMCPA and with international best practices;
- 2. That the Mayor of the Town of LaSalle or designated alternate, as provided in the plan, be empowered to declare an emergency and implement the emergency plan;
- 3. That certain appointed officials or their designated alternates, as provided in the approved Town of LaSalle Emergency Response Plan are empowered to cause an emergency notification to be issued togmembers of the Municipal Control Group, and to respond to an emergency in accordance with the Town of LaSalle Emergency Plan where an emergency exists but has not yet been declared to exist;

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- 4. That the Community Emergency Management Coordinator is appointed as the Chair of the Town of LaSalle Emergency Management Program Committee;
- 5. That the appointed members of the Town of LaSalle Emergency Management Program Committee are the Mayor, CAO, Police Chief, Fire Chief, Director of Public Works, Director of Council Services, Corporate Communications & Promotions Officer; and that at least one alternate be appointed for each primary position on the committee;
- 6. That the Town of LaSalle Emergency Management Program Committee will cause the emergency management program to be reviewed annually to ensure the program continues to serve the current needs of the municipality and to ensure compliance and consistency with applicable legislation and to recommend changes to the program as considered appropriate and refer recommendations to Council for further review and approval.
- 7. Emergency Management Program Committee as a whole, under the coordination of the Chairperson, will integrate the municipal and other emergency or allied services emergency response plan to provide for a comprehensive compatible response plan.
- 8. That authorization is hereby granted to the Town of LaSalle Emergency Management Program Committee to regularly review and amend specific data in the Emergency Response Plan for The Corporation of the Town of LaSalle, attached hereto as Schedule "A", such as contact list information and notification procedures.
- 9. This By-law shall come into force and take effect on .....



# The Corporation of the Town of LaSalle

Date	August 14, 2017	Report No:	R & C 10-17		
Directed To:	Council	Attachments:	Joint Use Agreement (draft)		
Department:	Culture and Recreation	Policy References:			
Prepared By:	Director of Culture and Recreation				
Subject:	Joint Use Agreement with Greater Essex County District School Board				

### **RECOMMENDATION:**

THAT the report from the Director of Culture and Recreation dated Aug 14, 2017 (C&R 10-17) be APPROVED;

AND THAT the draft Joint Use Agreement between the Town of LaSalle and the Greater Essex County School Board as presented in the report be approve as a trial for 2018-2019;

AND THAT staff report back to Council to review the delivery of the Joint Use Agreement for Recreation operations at the end of the school year;

AND FINALLY THAT the rental fee for Holy Cross Gym be increased from \$50/hour to \$80/hour to cover expenses incurred by the Town and the Fee Bylaw be updated to include new fee schedule.

### **REPORT:**

The Town of LaSalle provides many recreation and leisure opportunities for residents and relies on the gymnasium space at the local Catholic Elementary School, Holy Cross to deliver most indoor activities. The Town also allows residents and community groups to rent the gym space and charges a rental fee according to the fee schedule. There are currently 2-4 weekly Town lead programs each season that use the gym and 4-5 private rentals that utilize the gym year round for various sports. These private rental sports include youth martial arts (3 times/week), adult drop-in basketball (2 times/week) and youth indoor baseball training (schedule varies).

The Ministry of Education provides budget dollars to Public School Boards to support and work with local municipalities to create joint use agreements so that rental fees are minimized and community use of schools maximized. The County of Essex had not yet created a Joint Use Agreement and the draft agreement included in this report would be the first one with a municipality in the County and a trial for 2017-2018 school year. It will provide the town with access to 4 public schools in LaSalle to deliver programming between September – June. The

agreement would allow for use between the hours of 6:30-9:30pm Monday –Friday for community recreation programming. The rental fee under the agreement will be minimized to the cost of the permit which has been set at \$25/permit. The permits will be booked for 10 week seasonal activities and approved based on availability. Currently, the Town could relocate all recreation programming and the drop in programs running at Holy Cross to schools in LaSalle.

The benefits of the Joint Use Agreement include a cost reduction for Town operations, reduced requirement of overtime for staffing and access to locations throughout the Town. The agreement with Holy Cross requires the town to provide staff supervision on site for any rental or programming and janitorial assistance to clean the facility after each use.

In 2016, Holy Cross had a brought in approximately \$18,000 in revenue from rentals for the gym space (\$50/hour). The cost to the municipality was approximately \$30,000 for staffing and cleaning costs. The Town therefore subsidized rentals approximately \$12,000 for residents and groups to use the gym space. This equated to \$25.00/hour of rental.

With the new Joint Use Agreement most of the programming can be accommodated in the public schools at a cost of \$25/permit. The permits would be completed by staff and would not require overtime for Janitorial or site supervision. Town programs would still have program leaders delivering the recreation activities. The Joint Use Agreement will remove the costs listed above for staffing and save the municipality approximately \$12,000 annually.

The Joint Use Agreement will allow schools to access our recreational facilities at a reduce fee for students to swim, skate, play soccer or baseball. Schools could book an activity based on availability to use the pools, ice surface and fields. As there are staff on site and minimal cost when facilities are not being used the agreement benefits the students of LaSalle. The Agreement is a partnership to provide recreational opportunities to residents of all ages. The agreement does include a fee of \$25 for all games booked in Town Facilities to cover cost of lines or any staff preparation required. The outdoor pool also includes a rental fee to assist with life guarding staff and based on availability.

Staff recommend that the Agreement be approved as presented and be re-visit annually. Any necessary changes or adjustments can be made each year and reported to Council. The Director of Public Works has also reviewed the Joint Use Agreement and is in support.

Staff also recommend that Council consider the current rental fee for Holy Cross gym be adjusted to accurately reflect the operation cost. Staff recommends that the Hourly Rental Fee be increased to \$80 from \$50 to cover the staffing and janitorial costs required to accommodate rentals.

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AO Treasury	Clerks	Env. Services	Planning	Parks & Rec	Dulluling	
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### JOINT USE AGREEMENT

BETWEEN:

# GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD (hereinafter the "GECDSB")

and

# THE CORPORATION OF THE TOWN OF LASALLE (hereinafter the "Municipality")

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_2017

These guidelines have been established to extend the educational and recreational use of existing facilities of the School Board and the Municipality.

### DEFINITIONS

In this Agreement, unless there is something in the context inconsistent therewith, the following terms and expressions have the meaning hereinafter set forth:

"Policy" means GECDSB Policy P-PL-03 Community Use of Facilities;

"Procedure" means GECDSB ADMINISTRATIVE PROCEDURE AP-PL-06;

"Non-school hours" means the hours after 6:00 p.m.

"Normal school hours" varies between the hours of 8:00 a.m. and 6:00 p.m.

# WHEREAS

- 1. The GECDSB encourages community use of schools as a community facility;
- 2. Section 183 of the Education Act provides that District School Boards may enter into joint agreements with municipalities to provide for the maintenance and operation of facilities for cultural, recreational, athletic, educational, administrative and community purposes;

- 3. The GECDSB and the Municipality desire to co-operate and consult with each other in the design and community use of present and future school buildings, leisure centres, park lands and public open space in the Town, wherever practicable; and
- 4. The GECDSB and the Municipality desire to consult and co-operate with each other, where appropriate, in the planning, development and promotion of programs of recreation and leisure education.

#### GENERAL

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that, in consideration for the mutual promises and obligations herein contained, and other good and valuable consideration paid by each party to the other, the receipt and sufficiency of which is hereby acknowledged, it is agreed between the GECDSB and the Municipality as follows:

- 6. The GECDSB shall from time to time during non-school hours make available to the Municipality for use in connection with recreational programs of the Municipality certain indoor and outdoor facilities of the GECDSB as set out in Schedule "A" of this Agreement ("Board Facilities"), subject to execution of a rental contract by and between the parties. Such use shall be made available in accordance with the terms and conditions set out in the Policy and the Procedure, both of which are hereby incorporated by reference, provided that such programming does not interfere with regular scheduling or maintenance of the GECDSB.
- 7. The GECDSB shall consider requests of the Municipality for use of equipment related to Board Facilities while such facilities are being used for programs of the Township. Equipment usage is subject to final approval by the Rental Office of the GECDSB.
- 8. The Municipality shall from time to time during normal school hours make available for use to the GECDSB certain indoor and outdoor facilities of the Municipality, as set out in Schedule "C" of this Agreement ("Municipal Facilities") subject to execution of a rental contract by and between the parties, and provided that such programming does not interfere with regular scheduling or maintenance of the Municipality.
- 9. The Municipality shall consider requests of the GECDSB for use of equipment related to Municipal Facilities while such facilities are being used for programs of the GECDSB.
- 10. Each party shall use the facilities of the other solely for the purpose of conducting community use programs, including youth and adult recreational classes, or for such other purpose as stipulated on the rental contract.

- 11. Each party shall, at its expense, and at all times strictly comply with all requirements of all laws and regulations now or hereafter in force which pertain to or affect the rented facilities of the other or such party's use of the rented facilities or the conduct of any activities in the rented facilities, and shall ensure the like compliance of all persons using such facilities for whom in law it is responsible.
- 12. Each party also agrees to observe and comply with all policies, procedures, rules and regulations that the other party has in effect from time to time respecting the use or rental of facilities, equipment and related personnel services as set out in Schedules "A" or "C" hereto, as the case may be, and to ensure the like compliance of all persons using such facilities for whom in law it is responsible.
- 13. Notwithstanding the foregoing, it is further agreed that either party may in its sole discretion amend its list of facilities as set out in Schedule "A" and Schedule "C" respectively by written notice to the other specifying the effective date of such amendment and the specifics of same by adding, replacing or removing any facility(ies) from such list, provided that at least three months' prior notice of the change is given to the other party. The amendment to Schedule "A" or Schedule "C", as the case may be, shall only be deemed to take effect on the last to occur of the date specified in the "Notice" or immediately after the expiration of such three month period.

# RENTAL CHARGES FOR THE USE OF FACILITIES

- 14. The Municipality agrees to pay to the GECDSB rental charges for the use of GECDSB Facilities in accordance with the rates set out in Schedule "B" as the may be amended from time to time by the GECDSB. The GECDSB shall send notice to the Municipality of any amendment to Schedule "B" as soon thereafter as practicable.
- 15. The GECDSB agrees to pay to the Municipality rental charges for the use of Municipal Facilities in accordance with the rates set out in Schedule "D" as may be amended from time to time by the Municipality. The Municipality shall send notice to the GECDSB of any amendment to Schedule "D" as soon thereafter as practicable.
- 16. If for any reason during the Term Program funding from the Ministry to the GECDSB is discontinued, each party agrees to maintain (and waives its option to further amend) its then in effect rental charges, as set out in Schedule "C" or Schedule "D" of this agreement, as the case may be, for the remainder of the Term.

# SCHEDULING AND CANCELLATIONS

- 17. It is further agreed that matters relating to scheduling, payment terms, deposits, insurance and cancellations of facilities will, in the case of GECDSB facilities be governed by the Policy and the Procedure, as amended from time to time, and, in the case of Municipal Facilities, will be governed by the Town's policies and procedures in effect from time to time.
- Scheduling of any GECDSB facility and the use of any school equipment will be subject to final approval of the Rental Office, Facility Services Department.
- 19. Scheduling of any Municipal facility or use of any equipment under the control of the Municipality will be subject to the final approval of the Lasalle Culture and Recreation Department.

# MAINTENANCE - DAMAGE – EQUIPMENT

- 20. Notwithstanding any other terms or conditions in this Agreement, if the GECDSB facility that is the subject of a rental contract between the parties hereto, or any part thereof, or any equipment, machinery, systems, facilities or improvement contained therein or made thereto, require repair, replacement or alteration or become damaged or destroyed through the fault, default, negligence, misuse, misconduct or omission of the Municipality, or persons using the GECDSB facility with permission of the Municipality or in connection with a Municipally sponsored program, or any other persons for whom the Municipality is responsible in law, the cost of the resulting repairs, replacements or alterations shall be paid by the Municipality to the GECDSB on demand.
- 21. Notwithstanding any other terms or conditions in this Agreement, if the Town of Lasalle facility that is the subject of a rental contract between the parties hereto, or any part thereof, or any equipment, machinery, systems, facilities or improvement contained therein or made thereto, require repair, replacement or alteration or become damaged or destroyed through the fault, default, negligence, misuse, misconduct or omission of the GECDSB, or persons using the Town of Lasalle facility with permission of the GECDSB or in connection with a GECDSB sponsored program, or any other persons for whom the GECDSB is responsible in law, the cost of the resulting repairs, replacements or alterations shall be paid by the GECDSB to the Town of Lasalle on demand.

#### INSURANCE

22. Each party shall, at all times throughout the Term, and its own expense, maintain with insurers acceptable to the other party, Commercial General Liability Insurance for third party bodily injury, personal injury and property damage, to an inclusive limit of Five Million Dollars (\$5,000,000) per occurrence with such policy to provide for the other party as an additional insured and thirty (30) days written notice of cancellation. Each party shall provide the other with a valid Certificate of Insurance that references this Agreement and confirms the foregoing requirements prior to the issuance of any rental contract to such party.

#### DEFAULT

23. If either party defaults in the payment of a rental charge, or any other cost or expense properly payable by it under this Agreement, or defaults in the performance of any other promise or condition hereof, the other party may give such party a notice of such default, and if the first party does not cure any such default within fourteen (14) days after the giving of such notice, then the other party may terminate this Agreement or at the option of the other party cancel any rental contract with respect to the facility in connection with which the default occurred on not less than five (5) days' notice to the first party. On the date specified in such notice the term of this Agreement or the said rental contract as the case may be shall terminate, but the defaulting party shall remain liable as herein provided. No failure to enforce any term shall be deemed a waiver by either party.

#### NOTICES

24. Any notice which either party may give, or is required to give, shall be given by mailing the same, postage prepaid, to the other party at its principal administrative offices, or at such other places as may be designated by the parties from time to time.

#### FORCE MAJEURE

25. Despite anything contained in this Agreement, if either the GECDSB or the Municipality is in good faith delayed or hindered in or prevented from the performance of any term of this Agreement by reason of strikes, labour trouble, inability to procure materials or services; power failure; governmental laws; regulations or controls; riot; fire; destruction of one or more of its facilities; civil commotion; insurrection; terrorism; invasion; war or warlike operation; act of God or other reason which is not the fault of the party delayed in performing the work or doing the acts required under the terms of this Agreement, then performance of this obligation is excused for the period of the delay.

#### INDEMNIFICATION

- 26. It is further agreed by and between the parties that the GECDSB shall not be liable for any damage or injury to the Municipality, or any other person, or to any property, occurring on the School facilities or any part thereof, and the Municipality agrees to hold the GECDSB harmless from any claim for damages, no matter how caused.
- 27. It is further agreed by and between the parties that the Municipality shall not be liable for any damage or injury to the GECDSB, or any other person, or to any property, occurring on the Municipal facilities or any part thereof, and the GECDSB agrees to hold the Municipality harmless from any claim for damages, no matter how caused.

#### TERM AND TERMINATION

- 28. This Agreement shall commence on \_\_\_\_\_\_ and shall continue for a period of 1 year (the "Term") unless terminated earlier pursuant to the provision herein set out. This Agreement may be subject to amendment or renewal upon such terms and conditions as may be mutually agreed in writing by and between the GECDSB and the Municipality. Subject to the above unless either party gives written notice to the other indicating the agreement terminates at the end of the then current yearly term at least three months prior to the end of such term, this Agreement shall be deemed to have been automatically renewed for a further year.
- 29. Notwithstanding that the Term of this Agreement is for a period of one (1) year, the parties acknowledge and agree that on or before August 15 of each year of the Term, or any renewal thereof, the parties shall participate in an annual review of the terms of the Agreement and make such amendments hereto as are mutually agreed to be appropriate.

## SIGNED, SEALED AND DELIVERED

### GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD

Name:

Title: Superintendent of Business and Treasurer

Name:

Title: Manager of Financial Services

I/We have authority to bind the Corporation.

# THE CORPORATION OF THE TOWN OF LASALLE

Per:

XXXXXXXXX Mayor

Per: XXXXXXXXXXXX Clerk

I/We have authority to bind the Corporation.

# SCHEDULE A

7

# Board Indoor and Outdoor Facilities Available to the Municipality

# October 1 to June (end of school calendar)

School	Gym(s)
Gyms are generally available Oc	t 1 to the end of the school calendar in June.
Mon – Thurs (6:30 pm to 10:30 p Friday (6:00 pm to 8:00 pm)	
Lasalle Public School	• Double Gym (70 x 90)
Prince Andrew Public School	<ul> <li>Double Gym (60 x 99)</li> </ul>
Sandwich Secondary School	<ul> <li>Double Gym AB (75 x 90)</li> </ul>
	<ul> <li>Single Gym C (75 x 50</li> </ul>
Sandwich West Public School	• Single Gym (60 x 90)

School	Outdoor Facilities				
Outdoor facilities are generally a School days after 6:00 pm Other days any time	vailable May 15 until October 31				
Lasalle Public School	Soccer Field				
Prince Andrew Public School	7 Soccer Fields				
Sandwich Secondary School	Track / Soccer Field				
	Practice Field				
	Ball Diamond				
Sandwich West Public School	Soccer Field				

# SCHEDULE B

GECDSB Fees:

Permit Fee: \$25 per permit

Rental Rate Gyms: \$0 / hour

Rental Rate Outdoor Facilities: \$0 / hour

# SCHEDULE C

# Municipal Indoor and Outdoor Facilities

# Available to the Board

# TOWN OF LaSALLE FACILITIES (based on availability)

FACILITY	DATES	DAYS	TIMES
VOLLMER POOL	Sept – June	Monday – Friday	As available
OUTDOOR POOL	May – June	Monday – Friday	As available
VOLLMER ICE	Sept – June	Monday – Friday	8:00am – 4:30pm
VOLLMER FITNESS	Sept – June	Monday – Friday	8:00am – 4:30pm
PAVILION (Splash pad)	June	Monday – Friday	9:00am – 3:30pm
SOCCER FIELD (Vollmer)	Sept. May, June	Monday – Friday	8:00am – 4:30pm
SOFTBALL DIAMOND (Vollmer)	Sept, May, June	Monday – Friday	8:00am – 4:30pm
HARDBALL DIAMOND (Vollmer)	Sept, May, June	Monday – Friday	8:00am – 4:30pm

# SCHEDULE D

# **TOWN OF LaSALLE FEES**

FACILITY	FEE (+ HST)	JOINT USE AGREEMENT
VOLLMER POOL <50 swimmers	<del>\$ 125/hour</del>	\$0
VOLLMER POOL 50-100 swimmers	\$ 150/hour	\$50
OUTDOOR POOL <100 swimmers	<del>\$ 100/hour</del>	\$50
VOLLMER ICE	\$ 137/hour	\$0 (practice)
VOLEMENTOL	1 1	\$25 (game)
VOLLMER FITNESS	\$ 2/student	\$0 (with staff supervision)
PAVILION (Splash pad)	\$ 100/2 hours	\$0 (2hour maximum)
SOCCER FIELD (Vollmer)	\$ 15.32/hour	\$0 (practice)
		\$25 (game)
SOFTBALL DIAMOND (Vollmer/Front	\$ 22.56/game	\$0 (practice)
Rd)		\$25 (game)
HARDBALL DIAMOND (Vollmer)	\$ 27.08/game	\$0 (practice)
		\$25 (game)



# The Corporation of the Town of LaSalle

Date	August 16, 2017	Report No:	PW-28-17		
Directed To:	Mayor and Members of Council	Attachments:			
Department:	Public Works	Policy References:			
Prepared By:	Peter Marra, P.Eng. – Director of Public Works				
Subject:	Tree Removal Process – Public and Private Trees				

## **RECOMMENDATION:**

That Council receive this information.

# **REPORT:**

This report is prepared in response to a Council question regarding the process the Town follows with respect to removal of private and public trees.

### Public Trees

A public tree is defined as a tree that is wholly or partially on Town owned property. In these cases, the Town takes full responsibility of the health and care, trimming and removal of these trees as required from time to time.

### Private Trees

A private tree is defined as a tree wholly on private property. In these cases, the determination of tree health lies with the owner of the property in which the tree is situated on. Trimming and removal of decayed private trees lies with the respective property owners.

The Town in the past under the provision of the Municipal Act has carried out trimming of private trees only in the case that the said tree poses a danger to a public highway under the Town's jurisdiction. This process is not carried out in a proactive nature and is solely based on complaints or reports of tree health from the public. This work has never been charged back to the ratepayers.

In some circumstances, after hours calls are required to attend to private trees falling onto a public highway during storm events. The Town will tend to removal of the portion of the tree fallen onto Town property and will notify the owner of the property of the remainder of the tree to be removed. This has also never been charged back to the ratepayers.

The Town currently does not have any bylaws relating to tree removal nor does the Town have any charges spelled out in our current fee and charges by-law to charge for these services.

At this time, this information has been prepared for Council information and for Council to receive this information.

Respectfully submitted,

Peter Marra, P.Eng. Director of Public Works

R	Reviewed by:						
CAO	Treasury	Clerks	Public Works	Planning	Cult. & Rec.	Building	Fire

# Schedule of Reports for Council August 22, 2017

Council Resolution	Subject	Department	Report to Council	Comments
B5/16	Radio Communications Study	Fire	September, 2017	Requested during Budget Deliberations held December 7th & 8th, 2016.
221/17	Identify site for planting a hero tree	Public Works & Culture & Rec	September, 2017	Requested at the June 13, 2017 Regular Meeting of Council
260/17	Location of Satellite Fire Stations	Fire, Public Works & Planning	TBD	Requested at the July 11, 2017 Regular Meeting of Council
	Removal of dead trees on public and private property	Public Works & Legal	August, 2017	Requested at the July 11, 2017 Regular Meeting of Council *See Report PW-28-17* on today's agenda
	Breakdown of revenue and expenses of the Vollmer Complex summer programming for the end of the 2017 season	Culture & Rec	October, 2017	Requested at the August 8, 2017 Regular Meeting of Council
	Re-prioritization of snow removal on sidewalks due to the addition of bus stops	Public Works	September, 2017	Requested at the August 8, 2017 Regular Meeting of Council
299/17	Centerpiece for Todd Lane and Malden Roundabout	Public Works	October, 2017	Requested at the August 8, 2017 Regular Meeting of Council

# THE CORPORATION OF THE TOWN OF LASALLE

# **BY-LAW NO. 8044**

# A BY-LAW TO AUTHORIZE AN AGREEMENT WITH THE MINISTRY OF INFRASTRUCTURE TO ESTABLISH THE CLEAN WATER AND WASTEWATER FUND (ONTARIO) TRANSFER PAYMENT AGREEMENT

**WHEREAS** the Government of Canada established the Clean Water and Wastewater Fund (the "CWWF") in the 2016 Budget;

**AND WHEREAS** the Province has agreed to identify projects and be responsible for the transfer of CWWF funds to eligible recipients pursuant to transfer payment agreements;

**AND WHEREAS** the Town of LaSalle has been deemed an eligible recipient of CWWF funds for projects as outlined in Schedule "A":

**NOW THEREFORE** the Council of the Corporation of the Town of LaSalle authorizes the execution of the Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) as outlined in Schedule "A":

**READ** a first and second time, and FINALLY PASSED this 22<sup>nd</sup> day of August, 2017:

1<sup>st</sup> reading – August 22, 2017

Mayor - K. Antaya

2<sup>nd</sup> reading – August 22, 2017

3<sup>rd</sup> reading – August 22, 2017

Clerk – B. Andreatta

# THE CORPORATION OF THE TOWN OF LASALLE

### BY-LAW NO. 8045

# A BY-LAW TO PROVIDE FOR THE ESTABLISHMENT OF THE TOWN OF LASALLE EMERGENCY PLAN

**WHEREAS** the Emergency Management and Civil Protection Act R.S.O. 1990 C. E-9 provides that the local authority of each municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency; and

**AND WHEREAS** an Emergency Management Coordinator of the municipal agency shall be appointed and prescribe his or her duties, which shall include the preparation and coordination of emergency plans and programs for the municipality;

**AND WHEREAS** the Emergency Management Coordinator may enter into agreements with and make payments to organizations for the provisions of services in the development of implementation of emergency plans or programs;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

- 1. THAT in this by-law,
  - a) "Emergency" means a situation or impending situation caused by forces of nature, accident, or an intentional act, that constitutes a danger, or potential of danger, of major proportions to life and/or property, and may affect public safety, health, welfare and/or property damage, and may also result in environmental or economic impacts within the Town of LaSalle.
  - b) "Incident" means a present or imminent event that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.
- 2. THAT the term "Emergency Management Coordinator" shall mean the person appointed by the Council of the Town of LaSalle.
- 3. THAT the Town of LaSalle Emergency Management Program Committee shall comprise the municipal departments and external partner agencies, and voluntary organizations within the municipality.

- 4. THAT there is hereby established a Municipal Control Group which shall consist of the Mayor, CAO, Fire Chief, Police Chief, Emergency Management Coordinator, Public Works Director, Director of Council Services, Director of Development & Strategic Initiatives, Corporate Communications and Promotions Officer, Director of Finance, Director of Culture & Recreation and other municipal and external partner agencies as may be required and identified in the Emergency Response Plan.
- 5. THAT the Municipal Control Group shall be responsible for:
  - a) Exercise of overall responsibility of planning and coordinating of emergency measures in the Town of LaSalle;
  - b) Submission to Council of estimates of expenditures for the maintenance and operation of the emergency planning;
  - c) Submission to Council, at least once per year, a progress report of activities;
  - d) Submission to Council, for approval, of a municipal emergency plan.
- 6. THAT subject to Section 5 of this by-law and subject to any direction of the Town Council, the Municipal Control Group is hereby designated and appointed to be a special committee of the Town Council, and shall be responsible for the carrying out of any emergency measures or emergency activities or works in furtherance of the Emergency Management and Civil Prevention Act (EMCPA) or this by-law, and to that end, shall have and is hereby granted and delegated to, its duties and powers of the Town Council except the power to borrow money, to pass a by-law or enter into any contracts. Provided however, such delegation of the duties and powers of the Council is expressly limited to only the powers of Town Council necessary to carry out its rights, responsibilities, or duties under the EMCPA.
- 7. THAT the Emergency Coordinator shall have the following duties for and responsibilities:
  - a) Acts as Chair of the Emergency Management Program Committee established under this by-law;
  - b) Coordinate the development of an emergency plan for the community in cooperation with the departments and agencies of the municipality;
  - c) Provides an emergency plan, from guidelines laid down by the Emergency Management Program Committee and the Municipal Control Group.
  - d) Submits regular reports to the Emergency Management Program Committee to keep them fully informed of progress;

- e) Acts as liaison with those persons and/or organizations involved within the Town of LaSalle and designated for Emergency Preparedness Organizations;
- f) Ensures that a continuous program of training for Municipal Control Group personnel and other staff as required is carried out either by local training resources or attendance at outsourced training programs;
- g) Submits a projected budget to cover costs of emergency measures operations within the municipality;
- h) Acts as advisor to the municipal government during emergencies or disasters.
- 8. THAT there shall be an Emergency Management Program chaired by the Emergency Management Coordinator, and other persons required to formulate a municipal emergency plan.
- 9. That Council approves and adopts the current municipal Emergency Response Plan, attached here to as Schedule "A".
- 10. THAT the Emergency Management Program Committee as a whole, under the coordination of the Chairperson will integrate the municipal and other allied services emergency response plans to provide for a comprehensive compatible response plan.
- 11. THAT each municipal department or voluntary organizations of the municipality shall be responsible to execute the emergency plan, train municipal employees and volunteers, and make a comprehensive study of existing resources.
- 12. THAT Council may, from time to time, appropriate and expend monies required to meet the ordinary operating expenses of the said organization.
- 13. THAT Council may cooperate with Councils of other municipalities for the purpose of jointly establishing and operating a County Emergency Management Program.
- 14. THAT the Town of LaSalle may enter into agreement with the Province or any other government agency as authorized by the provisions of the EMCPA or regulations thereunder.
- 15. THAT in cases of an emergency or disaster, the Mayor, or in his absence, the Deputy Mayor, is hereby authorized to declare a state of local emergency in the Town of LaSalle. Upon such declaration being made, the LaSalle Emergency Management

Coordinator shall exercise all powers conferred upon him/her and the municipality by the EMCPA of the Province of Ontario, and forthwith notify the Solicitor General via the OFMEM.

- 16. THAT on the making of the declaration, and for the duration of the state of local emergency, the Mayor, or in his absence, the Deputy Mayor, may do all acts and take all necessary proceedings including the following:
  - a) Put into operation an emergency plan or program;
  - b) Authorize or require a local authority to put into effect an emergency plan or program for the Town of LaSalle;
  - c) Acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
  - d) Authorize or require any qualified person to render aid of any type he/she is qualified to provide;
  - e) Control or prohibit travel to or from an area of the Town of LaSalle;
  - Provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and coordinate emergency medical, welfare, and other essential services in any part of the Town of LaSalle;
  - g) Cause the evacuation of persons and the removal of livestock and personal property from any area of LaSalle that is or may be affected by an emergency or disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
  - h) Authorize the entry into any building or onto any land without warrant, by any person in the course of implementing and emergency plan or program;
  - Cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of an emergency or disaster, or to attempt to forestall their occurrences or to combat their progress;
  - j) Procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within any part of the Town of LaSalle for the duration of the state of local emergency;
  - k) Authorize the recruitment of persons needed to meet an emergency.

- 17. THAT in the absence of the Mayor or Deputy Mayor, a member of the Town Council is hereby authorized to declare a state of local emergency in the Town of LaSalle under the EMCPA.
- 18. That Bylaws 5917 and 7390 be repealed.
- 19. THAT this by-law shall come into full force and effect upon the final passing thereof.

**READ** a first and second time and FINALLY PASSED this 22<sup>nd</sup> day of August, 2017:

1<sup>st</sup> Reading – August 22, 2017

2<sup>nd</sup> Reading – August 22, 2017

Mayor – K. Antaya

3rd reading - August 22, 2017

Clerk – B. Andreatta

# Town of LaSalle EMERGENCY RESPONSE PLAN <u>2017</u>

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# **GLOSSARY OF TERMS USED IN THIS PLAN**

### **Municipal Control Group (MCG):**

The officials that provide direction to the emergency management operations within the Town of LaSalle, and ensure coordination between all agencies involved.

## **Emergency Site Manager (ESM):**

The person who ensures that the emergency site is well organized and that all agencies share information and work harmoniously with one another. The ESM reports to the Operations Manager (normally the CAO or designated alternate) who, in turn, provides the MCG with necessary information on the site operation.

### **Inner Perimeter:**

The area designated to enclose the actual emergency site and will include casualty triage and treatment areas.

### **Outer Perimeter:**

The area designated to enclose and completely encircle the emergency area. This area will include the inner perimeter and leave ample area for setting up rescue and recovery operations.

### **Community Emergency Management Coordinator (CEMC):**

The person appointed by Council to oversee the community emergency program, along with Emergency Management Committee.

# **Emergency Operations Centre (EOC):**

A secure location; where a centralized and coordinated response/recovery to an emergency that supports the emergency site can be managed by the MCG.

# PREAMBLE AND AUTHORITY

Emergencies are defined as situations or impending situations caused by forces of nature, accident or an intentional act that constitutes a danger of major proportions to life and property. They affect public safety, that is the health, welfare and property, as well as the environment and economic health of the Town of LaSalle. The Corporation of the Town of LaSalle has a population of 28,643 (9,901 Households), with an average household size of 3 people per household, (Statistics Canada, 2011 Census of Population).

In order to protect residents, businesses and visitors, the Town of LaSalle requires a coordinated emergency response by a number of agencies under the direction of the Municipal Control Group (MCG). These are distinct arrangements and procedures from the normal day-to-day operations carried out by emergency services.

This Plan has been prepared to provide key officials, agencies and departments within the Town of LaSalle with general guidelines for the initial response to a major emergency. For the Plan to be effective, it is important that everyone involved in an emergency be made aware of the policies and guidelines within the Plan and that every official, agency and department be prepared to carry out their assigned functions and responsibilities in an emergency.

In addition, it is important that residents, businesses and interested visitors be aware of the Plan and its provision. Copies of the Town of LaSalle Emergency Response Plan may be viewed at the Town of LaSalle Administration Building (5950 Malden Road LaSalle), the Town of LaSalle website at <u>www.town.lasalle.on.ca</u> or LaSalle Fire Service's website at <u>www.lasallefire.ca</u>. For more information, please contact the Community Emergency Management Coordinator for the Town of LaSalle at (519) 966-0744.

The **Emergency Management and Civil Protection Act, (EMCPA)** is the legal authority for this emergency response plan in Ontario.

The **EMCPA** states that:

"Every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency and the council of the municipality shall by by-law adopt the emergency plan" (Section 3 (1))

"The head of council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and may make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area." (Section 4 (1))

As enabled by the **Emergency Management and Civil Protection Act**, this emergency response plan and its elements have been:

- a. Issued under the authority of the Town of LaSalle By-law # 5917 and
- b. Filed with Emergency Management Ontario (EMO), Ministry of Community Safety and Correctional Services.

Emergencies, as defined by the Emergency Management & Civil Protection Act, mean:

"a situation or an impending situation caused by the forces of nature, an accident, an intentional act or otherwise that constitutes a danger of major proportion to life or property."

They may also be defined as situations or the threat of impending situations abnormally affecting property and the health, safety and welfare of the community, which by their nature or magnitude require a coordinated response by a number of agencies. They are distinct from the normal day-to-day operations carried out by the emergency first response agencies.

When an emergency exists but has not yet been declared to exist, municipal employees may take such action(s) under this emergency response plan as may be required to protect property and the health, safety and welfare of the Town of LaSalle.

While many emergencies could occur within the Town of LaSalle, the most likely are: floods, tornadoes, winter storms, transportation accidents involving hazardous materials, major fires, or any combination thereof. Based on the Hazard Identification and Risk Analysis (HIRA) and critical infrastructure reviews by the Emergency Management Program Committee on a regular basis, other contingency plans may be developed and form part of this Plan to enhance emergency procedures.

# **1.0 REQUEST FOR ASSISTANCE**

A request for assistance can be made to the County of Essex at any time by, contacting the County Warden, CAO or Community Emergency Management Coordinator (Phone numbers listed in appendix A).

The request shall not be deemed to be a request that the County assume authority and /or control of the emergency.

Assistance may also be requested from the Province of Ontario at any time without any loss of control or authority. Such a request can be made by contacting Emergency Management Ontario (EMO). Depending upon the nature and extent of the emergency, EMO will deploy an Area Officer or a Provincial Emergency Response Team (PERT) to provide immediate advice and assistance. Whether or not assistance might be requested from the Province of Ontario, it is strongly advised that EMO be notified and updated on any emergency incident that occurs within the area.

# Provincial Notification and/or Assistance:

Emergency Management Ontario (24/7)	1-866-314-0472
O.P.P Duty Officer (alternate)	705-329-6950

# 2.0 AIM OF THE PLAN

The aim of this Plan is to make provisions for the <u>extraordinary arrangements and measures</u> that may have to be taken to protect the health, safety and welfare of the inhabitants of the Town of LaSalle when faced with an emergency.

This Plan is intended to outline a plan of action for the efficient deployment, and co-ordination of the Town of LaSalle services, agencies and personnel to provide the earliest possible response in order to:

- Protect and preserve life and property
- Minimize the effects of the emergency on the Town of LaSalle
- Restore essential services
- Assist the County of Essex and/or other area municipalities as requested

# **3.0 NOTIFICATION AND RESPONSE**

# **EMERGENCY NOTIFICATION**

- 3.1.1 The emergency notification system is the system used to alert the emergency response organization that an emergency exists. The LaSalle Police Dispatch Centre is the agency which initiates the notification on behalf of this Municipal Plan.
- 3.1.2 The LaSalle Police Dispatch Centre may receive authority to initiate the emergency notification system from any one of the six persons listed in 3.1.3 below when an emergency occurs requiring a coordinated municipal response.
- 3.1.3 Authority to initiate the municipal emergency notification system shall come from any of the following:
  - Mayor; or
  - **CAO**; or
  - Fire Chief; or
  - Police Chief; or
  - C.E.M.C.; or
  - Medical Officer of Health
- 3.1.4 LaSalle Police Dispatch will be advised of the emergency response level to be adopted (Section 3.2) and any special instructions to be passed along during the notification procedure.
- 3.1.5 Upon receipt of the emergency response level and any special instructions, LaSalle Police Dispatch shall immediately undertake notifications to the emergency response organization as set out in the Notification Procedure.
- 3.1.6 When the emergency response organization is to be *Fully* or *Partially Activated*, each participating organization in this Plan shall undertake internal or external notifications indicating the level of activation to be adopted and any special instructions. Those organizations with a responsibility to conduct external notifications are set out in the Notification Procedure.

# 3.2 <u>Response Levels and Initial Actions</u>

The various response levels and the actions required under them, are shown in outline in Table 3.1 and are described as follows

# TABLE 3.1 EMERGENCY RESPONSE LEVELS AND INITIAL ACTIONS

RESPONSE LEVEL INITIAL ACTIONS	
	(By MUNICIPALITY)
1. ROUTINE MONITORING	The Fire Chief, Police Chief, the Chief Administrative Officer (CAO), the Community Emergency Management Coordinator (CEMC) and the Head – MCG (Mayor) will monitor the situation from their normal workplaces or homes.
2. PARTIAL ACTIVATION	<ul> <li>The LaSalle Police Dispatch shall be notified of a partial activation by either the Head -MCG, CAO, Police Chief, or Fire Chief CEMC</li> <li>The LaSalle Police Dispatch shall implement the partial activation notification procedure.</li> <li>Organizations contacted by LaSalle Police Dispatch shall be placed on standby (All individuals should remain available at their offices or homes, as appropriate.)</li> <li>Organizations contacted by LaSalle Police Dispatch shall undertake further internal and external notifications placing their contacts on standby.</li> <li>The Municipal Control Group shall assemble at the Emergency Operations Centre to monitor the situation.</li> <li>The organization responsible for the other emergency Information Centre) shall ensure that these centres can become fully operational without undue delay.</li> <li>The Fire Chief, Police Chief or Director of Public Works, are authorized to take such actions as are deemed appropriate and necessary to mitigate the effects of an emergency without the Head – MCG having yet declared a state of emergency.</li> </ul>
3. Full Activation	<ul> <li>The LaSalle Police Dispatch shall be notified of a full activation by the Head MCG, CAO, Police Chief, Fire Chief or CEMC.</li> <li>The LaSalle Police Dispatch shall implement the full activation notification procedure.</li> <li>Organizations contacted by the LaSalle Police Dispatch shall report to their places of duty as appropriate and fully activate their own Emergency Response Plans and procedures.</li> <li>Organizations contacted by LaSalle Police Dispatch shall undertake further internal and external notifications informing their contacts of the level of response.</li> <li>The Municipal Control Group shall assemble at the Emergency Operations Centre to monitor the situation or to coordinate the emergency response.</li> </ul>

	<ul> <li>Actions ordered by Municipal Control Group includin the set up and staffing of other emergency centres shall be implemented.</li> </ul>
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# 3.2.1 Routine Monitoring and Enhanced Monitoring

**Routine Monitoring** should be implemented when a situation requires continual monitoring by the municipality. A community emergency is not imminent but unforeseen circumstances could result in the situation becoming a threat to the community. Two examples of situations that may require **Routine Monitoring** are the threat of shoreline flooding and an emergency occurring in an adjacent community.

If the response level to be adopted is **Routine Monitoring**, either the Police Chief or the Fire Chief, CEMC or Director of Public Works shall notify the LaSalle Police Dispatch. The LaSalle Police Dispatch, shall in turn, notify; the County Emergency Response Planner, the Fire Chief, Police Chief, CEMC (if they have not already been notified), and the Head – MCG who will monitor the situation from their normal workplaces or homes.

# 3.22 Partial Activation

**Partial Activation** should be implemented when a situation requires the Municipal Emergency Response Organization to be placed on standby. A community emergency is not imminent but the situation has the potential to deteriorate, thus becoming a serious threat to the community. An example of a situation which may require **Partial Activation** is a fire which has the potential to be a serious threat to the community.

If the response level to be adopted is **Partial Activation**, either the Police Chief, Fire Chief, CEMC or the Director of Public Works shall notify the LaSalle Police Dispatch. The LaSalle Police Dispatch, in turn, shall notify the full Emergency Response Organization as set out in the Notification Procedure.

The Municipal Response shall consist of:

- Organizations contacted by LaSalle Police Dispatch shall be placed on standby (All individuals should remain available at their offices or homes, as appropriate.)
- Organizations contacted by LaSalle Police Dispatch shall undertake further internal and external notifications placing their contacts on standby.

- The Municipal Control Group shall assemble at the Emergency Operations Centre to monitor the situation.
- The organization responsible for the other emergency operations centres (EIC, Reception/Evacuee Centres) shall ensure that these centres can become fully operational without undue delay.
- The Fire Chief, Police Chief and the Director of Public Works are authorized to take such actions as are deemed appropriate and necessary to mitigate the effects of an emergency without the head – MCG having yet declared a state of emergency.

# 3.2.2 Full Activation

**Full Activation** should be implemented when a situation requires the municipal emergency response organization to be fully activated. A community emergency requiring a controlled and coordinated response has occurred or is imminent.

If the response level to be adopted is *Full Activation*, either Police Chief, Fire Chief, CEMC or Director of Public Works shall notify the LaSalle Police Dispatch. The LaSalle Police Dispatch, in turn, shall notify the full emergency response organization as set out in the Notification Procedure (Part II)

The Municipal Response shall consist of:

- Organizations contacted by the LaSalle Police Dispatch shall report to their places of duty and fully <u>activate</u> their own Emergency Response Plans and procedures.
- Organization contacted by the LaSalle Police Dispatch shall undertake further internal and external notifications informing their contacts of the level of response.
- The Municipal Control Group shall assemble at the Emergency Operations Centre to monitor the situation.
- Actions ordered by the Emergency Operations Centre shall be implemented including the set up and staffing of other emergency centres.

# 3.3 PUBLIC ALERTING

- 3.3.1 The emergency public alerting system is the system used to warn the public that an emergency exists within the community or that some action is required on their part. The emergency public alerting system uses the following: 211 Ontario, media broadcasting systems, Reverse 911, and as a backup, emergency vehicles public address systems.
- 3.3.2 Authority to initiate the emergency public alerting system shall come from either the:
  - Director of Public Works; or
  - Fire Chief; or
  - Police Chief
  - CAO
  - Mayor
  - CEMC
- 3.3.3 The Police Chief, The Director of Public Works and/or the Fire Chief shall also arrange for the public alerting using the avenues listed in 3.3.1.
- 3.3.4 Generally, the public alerting system will only be used when there is an urgent need to shelter people, warn the residents of a specific area, or to order a protective action. Public alerting may be ordered for the whole Town or any part thereof.
- 3.3.5 Whenever the public alerting system is initiated, the Municipal Control Group shall request that the Designated Media broadcast an appropriate notification message immediately afterwards.
- 3.3.6 Residents will be expected to tune in, when so alerted, to a radio/TV station appointed as Designated Media to listen for information and instructions.
## 4.0 EMERGENCY OPERATIONS CENTRE (EOC)

This Plan provides for the designation of an Emergency Operations Centre (EOC) and alternate location, should such facilities be required. The Town of LaSalle EOC is located at the:

Town of LaSalle, Municipal Offices 5950 Malden Road, LaSalle, ON

In the event this operation centre cannot be used, the secondary location for the EOC could be:

Amherstburg Fire Station No. 2 3400 Middle Side Road, Amherstburg, ON

## 5.0 MUNICIPAL CONTROL GROUP (MCG)

A Town emergency response will be coordinated by a Municipal Control Group (MCG) consisting of officials who are responsible for providing essential services necessary to minimize the effects of an emergency in the Town of LaSalle. The membership of the MCG is listed below. Listed to the right of the official's title is the capacity in which the official is to provide on the MCG

Municipal Control Group Member	Responsibility
Mayor, Town of LaSalle	Head of Municipal Control Group
Chief Administrative Officer	Operations Manager
Community Emergency Management Coordinator	Emergency Coordinator
Chief of Police (Commander as situation dictates)	Police Coordinator
Fire Chief (Commander as situation dictates)	Fire Coordinator
Director of Public Works	Public Works Coordinator
Corporate Communication & Promotions Officer	Emergency Information Officer
Director of Finance	Financial Coordinator
Director of Culture & Recreation	Logistics Coordinator
Human Resources Officer	Human Resources Coordinator
Director of Strategic Initiatives	Planning Coordinator
Medical Officer of Health or designate	Health Services Coordinator
Chief, Essex-Windsor EMS or designate	EMS Coordinator
Windsor/Essex Social Services	Evacuation/Reception Centres Coordinator
Public, Separate and French School Boards	Evacuation and Assembly Facilities
Municipal Representatives & Agencies as required (County Emergency Planner)	Coordination and Support

## 6.0 OPERATING CYCLE

Members of the MCG will gather at regular intervals to inform each other of actions taken and problems encountered. The Operations Manager will establish frequency of meetings and agenda items. Meetings will be kept as brief as possible to allow members to carry out their individual responsibilities. Maps and status boards will be prominently displayed and kept up to date by the Operations Manager.

## 7.0 RESPONSIBILITIES

## 7.1 Group Responsibilities

The members of the MCG are likely to be responsible for the following actions or decisions:

- (a) Acquiring and assessing of information to determine the status of the emergency situation
- (b) Calling out and mobilizing their emergency services, agencies and equipment
- (c) Coordinating and directing their services and ensuring that any actions necessary for the mitigation of the effects of the emergency are taken, provided they are not contrary to law
- (d) Determining if the location and composition of the MCG are appropriate
- (e) Advising the Head of MCG as to whether the declaration of an emergency is recommended
- (f) Advising the Head of MCG on the need to designate all or part of the Town as an emergency area
- (g) Ensuring that an Emergency Site Manager (ESM) is appointed and supported with equipment, staff and resources as required
- (h) Ordering, coordinating and/or overseeing the evacuation of inhabitants considered to be in danger
- (i) Discontinuing utilities or services provided by public or private concerns i.e. hydro/power, water, gas, closing public areas, etc.
- (j) Arranging for services and equipment from local agencies not under town control i.e. private contractors, volunteer agencies, services clubs, etc.
- (k) Notifying, requesting assistance from and/or liaison with various levels of government and any public or private agencies not under town control, as considered necessary
- (I) Determining if volunteers are required and if appeals for volunteers is warranted. Providing direction & supervision of volunteer groups and contracted employees
- (m) Determining if additional transport is required for evacuation or transport of persons and/or supplies
- (n) Ensuring that pertinent information regarding the emergency is disseminated to the media and public
- (o) Determining the need to establish advisory group(s) and/or subcommittees
- (p) Authorizing expenditure of money required to deal with the emergency

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- (q) Notifying the service, agency or group under their direction, of the termination of the emergency
- (r) Maintaining a log outlining decisions made and actions taken during the emergency response
- (s) Participating in an operational debriefing following the emergency and preparation of a report to Town Council
- (t) Coordinate the provision of Critical Incident Stress Management to assist Public Safety Personnel and members of the public affected by emergency incident
- (u) MCG shall consider implementing recovery plan as per section 8.0 of the Emergency Response Plan.

## 7.2 Individual Responsibilities

## 7.2.1 Head of the Municipal Control Group (MCG) (Mayor of the Town of LaSalle)

The Head of the Municipal Control Group is responsible for:

- (a) Activating the emergency notification system
- (b) Chairing meetings of the MCG and providing overall leadership in responding to an emergency
- (c) Formal Declaration and Termination of an Emergency, as required
- (d) Ensuring that members of the LaSalle Town Council, the County of Essex, the Premier of Ontario (through the Solicitor General and Emergency Management Ontario), local MPs and MPPs are advised of the declaration and termination of an emergency, and are kept informed of the emergency situation
- (e) Authorizing expenditures and the acquisition of equipment and personnel when necessary
- (f) Approval of media releases
- (g) Liaise with other Levels of Government

### 7.2.2 Operations Manager (Chief Administrative Officer)

The Operations Manager is responsible for:

- (a) Activating the emergency notification system
- (b) Coordinating all operations within the EOC, including the scheduling of regular meetings
- (c) Advising the Head MCG on policies and procedures, as appropriate
- (d) Approving, in conjunction with the Head of MCG, major announcements and media releases in consultation with the MCG
- (e) Ensuring that a communication link is established between the MCG and the Emergency Site Manager
- (f) Calling out additional staff to provide assistance, as required

## 7.2.3 Emergency Coordinator (Community Emergency Management Coordinator)

The Emergency Coordinator is responsible for:

- (a) Activating the emergency notification system.
- (b) Arranging for the EOC to be set up and established
- (c) Ensuring that security is in place for the EOC and for the registration of MCG members
- (d) Provide advice to members of the MCG on emergency response operations, including access to plans, maps, equipment, and resources
- (e) Supervising the telecommunications plan and coordinator
- (f) Ensuring liaison with community support agencies such as Canadian Red Cross, St. John's Ambulance, ARES
- (g) Ensuring the operating cycle is met by the MCG and related documentation is maintained for future reference
- (h) Maintaining the logs and records for the purpose of debriefings and postemergency reporting
- (h) Regularly review the contents of the Emergency Response Plan to ensure that it is up to date and in conformity with Provincial procedures and standards
- (i) Organizing and coordinating training and participation in drills and exercises

### 7.2.4 Police Coordinator (Police Chief)

The Police Chief is responsible for:

- (a) Activating the emergency notification system
- (b) Provide personnel and equipment to assist at emergency
- (c) Provide personnel and equipment to assist with establishment of a site command post with communications to the EOC
- (e) Establishing an ongoing communications link with the senior police official at the scene of an emergency
- (f) In conjunction with responding agencies, the establishment of an inner perimeter within the emergency area
- (g) In conjunction with responding agencies, the establishment of an outer perimeter in the vicinity of the emergency to facilitate the movement of emergency vehicles and to restrict access to all but essential emergency personnel and equipment
- (h) The provision of traffic control to facilitate the movement of emergency vehicles
- (i) Alerting persons endangered by the emergency and coordinating evacuation procedures
- (j) Liaison with the Social Services Administrator regarding the establishment and operation of evacuation and reception centres
- (k) The provision of police services in evacuee centres, morgues (including liaison with the Coroner), and other facilities, as required
- (I) Liaison with other municipal, provincial or federal police agencies, as required
- (m) Providing an Emergency Site Manager as required by nature of emergency event
- (n) Investigative services as required
- (o) Maintaining a log of decisions made and actions taken during the emergency response

## 7.2.5 Fire Coordinator (Fire Chief)

The Fire Coordinator, as the emergency situation dictates, is responsible for:

- (a) Activating the emergency notification system
- (b) Provide personnel and equipment to assist at emergency
- (c) Provide personnel and equipment to assist with establishment of a site command post with communications to the EOC
- (d) In conjunction with responding agencies, the establishment of an inner perimeter within the emergency area
- In conjunction with responding agencies, the establishment of an outer perimeter (e) in the vicinity of the emergency to facilitate the movement of emergency vehicles and to restrict access to all but essential emergency personnel and equipment
- (f) Providing the MCG with information and advice on firefighting, hazardous materials and rescue matters

- (g) Establishing an ongoing communications link with the senior firefighting personnel and equipment that may be needed
- (h) Determining if additional or special equipment is needed and recommending possible sources of supply (i.e. breathing apparatus, protective clothing, etc.)
- (i) Providing assistance to other Municipal and County departments and agencies and being prepared to take charge of, or contribute to, non-fire operations if necessary (i.e. search and rescue, first aid, casualty collection, evacuation, etc.)
- (j) Providing an Emergency Site Manager as required by nature of emergency event
- (k) Maintaining a log of decisions made and actions taken during the emergency response
- (I) Liaise with County Fire Coordinator as to status and requirement of related activities

## 7.2.6 Public Works Coordinator (Director of Public Works)

The Director of Public Works is responsible for:

- (a) Providing the MCG with information and advice on engineering and environmental services matters
- (b) Liaison with senior public works officials from local and neighbouring municipalities to ensure a coordinated response
- (c) The provision of engineering/public works assistance
- (d) The provision of equipment for emergency pumping operations
- (e) Liaison with the fire chief concerning emergency water supplies for firefighting purposes
- (f) Coordinating the provision of emergency potable water, supplies and sanitation facilities to the requirements of the Health Services Coordinator
- (g) Discontinuing any public works service or utility to any consumer, as required, and restoring these services when appropriate
- (h) Liaison with public utilities to disconnect any service representing a hazard and/or to arrange for the provision of alternate services or functions
- (i) Providing public works vehicles and equipment as required by other emergency services
- (j) Maintaining liaison with flood control, conservation and environmental agencies and being prepared to take preventative action
- (k) Providing an Emergency Site Manager if required
- (I) Maintaining a log of decisions made and actions taken during an emergency response

## 7.2.7 Emergency Information Officer (Corporate Communication and Promotions Officer)

The Corporate Communication and Promotions Officer for the Town of LaSalle is responsible for:

- (a) The release of all emergency-related information. The Emergency Information Officer and staff coordinate with the Head of Council, the Operations Manager and the CEMC to prepare and approve all information released to the media, social media and public including 211 and public alerting systems.
- (b) Collect and monitor incoming data, statistics and information from site commanders and verify all information with appropriate Emergency Operations Centre (EOC) staff.
- (c) Monitor mainstream media and social media accounts for information being released by others or areas of concern that should be addressed by the EOC.
- (d) In cases of emergencies that involve other municipalities, liaise with other Emergency Operations Centres to ensure consistent messaging where advisable.
- (e) Appoint/confirm appropriate municipal spokesperson(s) and in consultation with head of Council, Operations Manager and CEMC, determine appropriate strategy for press conferences at Emergency Site and for EOC designated area, as well as frequency of media releases and/or press conferences.

#### 7.2.8 Human Resources Coordinator (Human Resources Officer)

The Human Resources Officer of the Town of LaSalle is responsible for:

- Coordinating and processing requests for human resources (a)
- (b) Under the direction of the MCG and with the assistance of the Canadian Red Cross, coordinate offers of and appeals for volunteers
- (c) Selecting the most appropriate sites for the registration of human resources
- (d) Ensuring records of human resources and administrative detail are completed
- (e) When volunteers are involved, in partnership with the Canadian Red Cross or other agencies, ensuring that a Volunteer Registration Form is completed and a copy of the form is retained for Municipal records
- (f) Ensuring identification cards are issued to volunteers and temporary employees, where practical
- Arranging for transportation of human resources to and from sites (g)
- (h) Obtaining assistance, if necessary, from Employment and Immigration Canada, as well as other government departments, public and private agencies, and volunteer groups.

## 7.2.9 Health Services Coordinator (Medical Officer of Health)

The Health Services Coordinator is responsible for:

(a) Notifying appropriate members of the Health Unit when notified of an emergency situation and activating the Health Unit Contingency Plan

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- (b) Advising the MCG on public health and medical matters, including Community Care Access Centres
- (c) Liaison with Public Works with regards to Emergency Workers safety and potable water as required
- (d) Keeping the ambulance services, hospitals and Health Unit staff informed of developments by relaying information through Central Ambulance Communications Centre, Windsor
- (e) Providing staff at each Evacuee Centre to assist the Manager of each Reception/Evacuee Centre in public health matters, and in assisting evacuees
- (f) Maintaining a log of decisions made and taken during the emergency response

#### 7.2.10 Emergency Medical Services (EMS) Coordinator (Chief, Essex-Windsor EMS)

The Emergency Medical Services Coordinator is responsible for:

- (a) Providing the Head MCG and MCG with information and advice on emergency health matters
- (b) Providing staff, materials, supplies and equipment for emergency purposes, as requested
- (c) Notifying the Ontario Ministry of Health and Long Term Care, Emergency Health Services Branch of the emergency and requesting their assistance, if required
- (d) Liaison with the responding agencies active at the emergency site via the Emergency Site Manager
- (e) Assessing the need and extent of special emergency health service resources at the emergency site
- (f) Assessing the need and extent of emergency site medical teams at the emergency site
- (g) Ensuring triage and treatment at the emergency site
- (h) Liaison with local hospitals for the efficient distribution of casualties
- (i) Assessing whether or not assistance is required from Police, Fire or other emergency services in providing transportation to the emergency site for medical teams
- (j) Liaison with Central Ambulance Communication Centre in providing the main radio and telephone communication links among health services
- (k) Assisting with the organization and transportation of persons to ensure that they are evacuated as required, and
- (I) Maintaining a log of decisions made and actions taken during the emergency response

## 7.2.11 Evacuation / Reception Centre Coordinator (Windsor-Essex Social Services Senior Representative)

The Social Services Senior Representative is responsible for:

- (a) With the activation and support of the Canadian Red Cross, ensuring the wellbeing of residents who have been displaced from their homes by arranging emergency lodging, clothing, feeding, registration and inquiry service, and personal services
- (b) In partnership with the Canadian Red Cross, supervising the opening and operation of temporary and/or long term evacuee centres, and ensuring the same are adequately staffed
- (c) Liaison with the police chiefs with respect to the pre-designation of evacuee centres which can be opened on short notice
- (d) Liaison with the Health Services Coordinator on areas of mutual concern required during operations in evacuee centres
- (e) Ensuring that representatives of the Greater Essex Municipal District School Board, the Windsor-Essex Catholic District School Board or Le Conseil Scolaire de District des Ecoles Catholiques du Sud-Ouest are notified when facilities are required as evacuee reception centres, and that staff and volunteers utilizing school facilities coordinate activities with the Boards' representatives
- (f) Liaison with public and private nursing/care homes in the Municipality as required
- (g) Coordination of the provision of services of other partner organizations (Red Cross, Salvation Army, Victim Services, etc.)
- (h) Maintaining a log of decisions made and actions taken during the emergency response.

## 7.2.12 Support and Advisory Staff

The following staff may be required to provide additional or specialist support, logistics and advice to the MCG;

- (i) Treasurer
- (ii) Director of Culture and Recreation
- (iii) Solicitor for Town
- (iv) Representative of the Essex Region Conservation Authority
- (v) Management representative from Essex Powerlines Corporation
- (vi) School Board Representatives
- (vii) Liaison staff from Provincial Ministries
- (viii) Administrative staff
- (ix) Any other official, expert or representative deemed necessary by the MCG
- (x) Canadian Red Cross
- *i)* The *Treasurer* is responsible for:

- (a) Assisting the Operations Manager, as required
- (b) The provision of information and advice on financial matters as they relate to the emergency
- (c) Ensuring that records of expenses are maintained for future claim purposes relating to the emergency
- (d) Ensuring the prompt payment and settlement of all legitimate invoices and claims incurred during an emergency
- (e) The provision and securing of equipment and supplies not owned by the Town of LaSalle
- (f) The notification and scheduling of any town support staff as required.

#### *ii)* The *Manager of Facilities (Logistics Coordinator)* is responsible for:

- (a) Providing security for the Municipal offices, as required
- (b) Providing identification cards to MCG members and support staff
- (c) Coordinating the availability, operation, cleaning, and maintenance of all municipal facilities as may be required to assist with the emergency.
- (d) Coordinate with the Planning Coordinator to provide staff and assistance as required at emergency site, EOC, or municipal sites, to provide for feeding and sanitary needs of emergency workers, staff and evacuees.
- (e) Assist Planning Coordinator with procurement and/or transportation of other supplies and materials as may be required to facilitate emergency and/or recovery operations.

## *iii)* The *Director of Strategic Initiatives (Planning Coordinator)*

- (a) Maintain contact with Operations & Command sections and awareness of progress and plans from the emergency site to anticipate ongoing needs.
- (b) Initiate contact with agencies or resources, materials and supplies likely to be required.
- (c) In consultation with Operations section, assess progress and duration of operations at emergency sites and EOC, and develop plans for materials and supplies necessary for continuity of operations as required.
- (d) Assess resources likely to be required for recovery operations. Initiate contact and plan for procurement of personnel, materials, and supplies to support effective recovery operations.

## *iv)* The *Solicitor for the Town of LaSalle* is responsible for:

(a) The provision of advice to any member of the MCG on matters of a legal nature as they may apply to the actions of the Town of LaSalle in its response to the emergency, as required

### v) The representative of the Essex Region Conservation Authority is responsible for:

- (a) Providing advice on the abatement of flood emergencies
- (b) Assisting in acquiring resources to assist in flood emergencies

#### vi) The representative from Essex Powerlines Corporation is responsible for:

- (a) Providing the MCG with electrical safety advise and recommendations to ensure public safety
- (b) Providing the MCG with initial assessment reports and regular updates of the status of the electrical power grid serving the municipality
- (c) Coordinating with the E.O.C. Operations Manager and Emergency Site Manager as required, to facilitate safe & expedient restoration of power to critical infrastructure and core services
- (d) If requested by Emergency Site Manager, providing a field supervisor in the site command structure to facilitate a safe environment for emergency /rescue workers
- (e) In the event of extensive damage to the distribution system, and in consultation with the MCG, arrange for additional resources as required to assist in the restoration of the electrical power grid.

## vii) School Board Representatives are responsible for:

- (a) The provision of any school as designated in the Social Services Emergency Plan for use as an evacuation or reception centre
- (b) Upon being contacted by the Social Services Coordinator, providing school board representatives to coordinate activities with respect to maintenance, use and operation of the facilities being used as evacuation or reception centres

## viii) *Provincial Ministry Representatives* are responsible for:

(a) Providing advice on matters of Provincial concern to members of the MCG

## ix) Administrative Staff will be required for:

- (a) Ensuring all decisions made and actions taken by the MCG are recorded;
- (b) Ensuring that maps and status boards are kept up-to-date;
- (c) Registering and maintaining a MCG members list;

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- (d) Arranging for printing, copying and distributing material as required;
- (e) Providing clerical assistance to the EOC

#### x) Other Officials, Experts or Representatives are responsible for:

- (a) Any special advice or expertise necessary to abate the emergency situation as required by the MCG (such as public transportation matters, utilities representatives, private businesses)
- *xi) The Canadian Red Cross* may provide any or all of the following services:
  - (a) <u>Reception Centre Management</u> including, but not limited to, information and education, feeding, needs assessment, distribution of supplies and acceptance and management of funds raised by appeals;
  - (b) <u>Family Reunification</u> including, but not limited to, registration of evacuees, processing inquiries and management of records;
  - (c) <u>Evacuation Centre Management</u> including, but not limited to, temporary lodgings, personal services, logistics management, procurement and distribution of supplies;
  - (d) <u>Volunteer Resource Management</u> including, but not limited to, recruitment of volunteers, orientation and training of volunteers, job assignments and management of volunteers in accordance with standard CRC Human Resource policies;
  - (e) Coordination of other Non-Governmental Agencies; and
  - (f) <u>Provision of Liaison Officers</u> as required

## 7.2.13 Relationship between MCG and Emergency Site Manager (ESM)

Depending upon the nature of the emergency, and once the ESM has been assigned, the MCG relationship with the ESM is to offer support with equipment, staff and other resources as required. Particular emphasis must be placed upon reliable and effective communications being established between the MCG and the ESM.

The MCG must also ensure the normal or near-normal provision of municipal services throughout the duration of the emergency and during the recovery period afterwards.

# **7.2.14** Relationship between ESM and the Command and Control Structures of Emergency Responders

The senior representative for each emergency services (police, fire, EMS, public works) at the emergency site will consult with the ESM so as to offer a coordinated and effective emergency response. Regular briefings will be held at the site and chaired by the ESM so as to establish the manner and process by which response to the emergency will be provided.

## 8.0 RECOVERY PLAN

#### 8.1 General

Once the urgent part of the emergency event is over, community officials must shift the focus to dealing with the longer term effects of the accident/event while at the same time attempting to restore conditions to normal. This part of the emergency plan is known as the "recovery phase".

The MCG will determine when the emergency has entered the recovery phase. Normally, the emergency at that point would <u>not</u> constitute an actual or imminent threat to people and property requiring an immediate response.

To facilitate a smooth transition to the execution of the recovery phase, the MCG will continue to address all matters related to recovery until such time as a hand-over is formally made to the Recovery Committee (see Section 8.2 below)

Operations and the sequence of their implementation during the recovery phase will depend greatly on the nature of the event that caused the emergency and its progression. An emergency declaration may or may not still be in place when recovery operations begin.

#### 8.2 Organization

Following a smooth transition to the recovery phase, the MCG should pass the responsibility for further operations in connection with the emergency to a Recovery Committee.

The Recovery Committee shall consist of:

The Mayor of The Town of LaSalle Chief Administrative Officer, Town of LaSalle C.E.M.C., Town of LaSalle Fire Chief, Town of LaSalle Police Chief, Town of LaSalle Director of Public Works, Town of LaSalle Treasurer, Town of LaSalle Corporate Communication and Promotions Officer, Town of LaSalle Planning Director, Town of LaSalle Human Resources Officer, Town of LaSalle

Additional positions may be added to the Recovery Committee to provide expert advice and/or assistance as required.

Sub-committees may be struck to deal with specific areas of concern or issues, i.e. Human Needs, Infrastructures, Finance, Health and Social Services.

## 8.3 Recovery Strategy

During its initial and subsequent meetings, the Recovery Committee should develop a strategy which includes goals and a timeline for the recovery process. This strategy, which will be used to guide the work of the Recovery Committee, should incorporate any specific community needs which have been identified and any tasks identified through a review of the Committee's responsibilities (Section 8.4 below). This strategy will also have to be periodically adjusted to reflect the progress made towards full recovery or to reflect changing/evolving concerns and issues.

The Recovery Committee will report to Town of LaSalle Council on a regular basis to keep them informed on the status of the recovery process and any recommended expenditures.

## 8.4 Recovery Committee Responsibilities

The following major responsibilities should be undertaken by the Recovery Committee:

- a. Ensure that the essential services and utilities (hydro, water, gas, telephone, mail delivery, sewers and waste disposal) are returned to service as soon as possible;
- b. Ensure that public infrastructures, including roads, bridges, traffic lights and signs, etc. are repaired or replaced;
- c. Ensure that structures and buildings within the community are in a safe condition and any remedial action that is required is taken to rectify any unsafe conditions;
- d. Ensure that health standards are met throughout the Town;
- e. Provide assistance in the relocation and establishment of temporary housing for affected persons;
- f. Assist in the provision of counselling sessions (victims' counselling services, critical incident stress debriefing for emergency workers and volunteers, as well as the general population);
- g. Coordinate requests for funding support from other levels of government;
- h. Ensure that information on the recovery process and activities are disseminated in a clear and timely manner to the public through regular bulletins and updates; and
- i. Provide damage assessment (approximate emergency event costs) reports
- j. Provide co-ordination and direction of volunteers and contracted employees.

## 8.5 Disaster Declarations and Disaster Relief Assistance

A declaration of a disaster is usually made by a municipality in order to possibly receive disaster relief assistance from the Provincial or Federal Government with regards to the amount of damage inflicted upon the communities.

Once a Disaster Declaration has been made by the municipality, the request is sent to the Province to determine if assistance can be provided, from what source and in what proportion. The different types of Disaster Relief Assistance generally include:

- a. The municipality can declare a disaster and request that the Province also declare the community a disaster area in order to receive Provincial funding assistance towards damaged public infrastructure;
- b. The municipality can also declare a disaster and request that the Province also declare the community a disaster area for the purposes of relief assistance from the Ontario Disaster Relief Assistance Program (ODRAP). ODRAP is intended to alleviate the hardship suffered by private homeowners, farming, and small business enterprises whose essential property has been damaged in a natural calamity, such as a severe windstorm or flood. No assistance is available under this program to cover damages to public property or to privately owned non-essential property; and
- c. The municipality can also request, through local Members of Parliament, for Federal financial support. In the past, the Federal Government has provided financial assistance in the event of a large-scale disaster affecting the majority the community. This financial assistance has normally been acquired through the Province.

## 9.0 PLAN MAINTENANCE AND REVISION

## 9.1 Annual Review

This Plan will be reviewed annually and, where necessary, revised by the Emergency Management Planning Committee.

Each time the Plan is revised, it must be forwarded to Council for approval. However, revisions to the appendices and minor administrative changes can be made without Council review.

It is the responsibility of each person, department, agency or service named within this Emergency Plan to notify the Community Emergency Management Coordinator (CEMC) forthwith of any administrative changes or of any revisions to the appendices.

## 9.2 Testing of the Plan

An annual exercise will be conducted in order to test the overall effectiveness of this Emergency Plan and to provide training to the MCG. Revisions to this Plan should incorporate recommendations stemming from such exercises

#### THE CORPORATION OF THE TOWN OF LASALLE

#### BY-LAW NO. 8046

#### A BY-LAW REQUIRING AN EMERGENCY MANAGEMENT PROGRAM FOR THE PROTECTION OF PUBLIC SAFETY, HEALTH, THE ENVIRONMENT, THE CRITICAL INFRASTRUCTURE AND PROPERTY AND TO PROMOTE ECONOMIC STABILITY AND DISASTER-RESILIENCE

WHEREAS, the Province of Ontario has passed an Act, which requires the development and implementation of an emergency management program (*short title – The Emergency Management Act*) by the council of the municipality;

AND WHEREAS, this Act requires the emergency management program to conform to standards promulgated by Emergency Management Ontario in accordance with international best practices, including the four core components of emergency management, namely: mitigation/prevention, preparedness, response and recovery; and also makes provision for the municipality and council to develop and implement an emergency management program to protect public safety, public health, the environment, the critical infrastructure and property, and to promote economic stability and disaster resilient community;

**AND WHEREAS,** this Act makes provision for the Head of Council to declare that an emergency exists in the community or in any part thereof, and also provides the measures considered necessary and not contrary to law, to implement the emergency response plan and respond to an emergency;

**AND WHEREAS,** the Act provides for the designation of one or more members of council who may exercise the powers and perform the duties of the Head of Council during his/her absence or his/her inability to act;

**AND WHEREAS**, the Act authorizes employees of the municipality to respond to an emergency in accordance with the emergency response plan where an emergency exists but has not yet been declared to exist;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

1. That an Emergency Management Program for the Corporation of the Town of LaSalle be developed and implemented in accordance with the standards published by Office of the

Fire Marshal & Emergency Management (OFMEM), Emergency Management and Civil Prevention Act (EMCPA) and with international best practices;

- 2. That the Mayor of the Town of LaSalle or designated alternate, as provided in the plan, be empowered to declare an emergency and implement the emergency plan;
- 3. That certain appointed officials or their designated alternates, as provided in the approved Town of LaSalle Emergency Response Plan, are empowered to cause an emergency notification to be issued to members of the Municipal Control Group, and to respond to an emergency in accordance with the Town of LaSalle Emergency Plan where an emergency exists but has not yet been declared to exist;
- 4. That the Community Emergency Management Coordinator is appointed as the Chair of the Town of LaSalle Emergency Management Program Committee;
- 5. That the appointed members of the Town of LaSalle Emergency Management Program Committee are the Mayor, CAO, Police Chief, Fire Chief, Director of Public Works, Director of Council Services, Corporate Communications & Promotions Officer; and that at least one alternate be appointed for each primary position on the committee;
- 6. That the Town of LaSalle Emergency Management Program Committee will cause the emergency management program to be reviewed annually to ensure the program continues to serve the current needs of the municipality and to ensure compliance and consistency with applicable legislation and to recommend changes to the program as considered appropriate and refer recommendations to Council for further review and approval.
- 7. Emergency Management Program Committee as a whole, under the coordination of the Chairperson, will integrate the municipal and other emergency or allied services emergency response plans to provide for a comprehensive compatible response plan.
- 8. That authorization is hereby granted to the Town of LaSalle Emergency Management Program Committee to regularly review and amend specific data in the Emergency Response Plan for The Corporation of the Town of LaSalle, attached hereto as Schedule "A", such as contact list information and notification procedures.
- 9. That Bylaw #6478 be repealed.
- 10. That this by-law shall come into full force and effect upon the final passing thereof.

**READ** a first and second time and FINALLY PASSED this 22<sup>nd</sup> day of August, 2017.

1<sup>st</sup> Reading – August 22, 2017

2<sup>nd</sup> Reading – August 22, 2017

Mayor – Ken Antaya

3<sup>rd</sup> Reading – August 22, 2017

Clerk – B. Andreatta

#### THE CORPORATION OF THE TOWN OF LASALLE

#### BY-LAW NO. 8047

#### A BY-LAW TO AUTHORIZE THE EXECUTION OF A JOINT USE AGREEMENT WITH THE GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD

**WHEREAS** the Ministry of Education provides budget dollars to Public School Boards to support and work with local municipalities to create joint use agreements so that rental fees are minimized and community use of schools maximized;

**AND WHEREAS** a joint use agreement with the Greater Essex County District School Board will provide the Town with access to public schools in LaSalle to deliver programming for the community;

**AND WHEREAS** the Corporation deems it expedient to enter into an Agreement with the Greater Essex County District School Board;

## NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

- 1. **THAT** the Corporation of the Town of LaSalle enter into a Joint Use Agreement with the Greater Essex County District School Board regarding the use of facilities in public schools in LaSalle a copy of which is attached as Schedule "A" and forms a part of this bylaw.
- THAT the Mayor and Clerk of the Town be hereby authorized to execute the said Joint Use Agreement on behalf of the Corporation and affix the Corporate seal thereto;
- 3. **AND THAT** this by-law shall come into full force and effect upon the final passing thereof.

**READ** a first and second time, and FINALLY PASSED this 22<sup>nd</sup> day of August, 2017.

1st Reading - August 22, 2017

MAYOR – KEN ANTAYA

2nd Reading - August 22, 2017

3rd Reading - August 22, 2017

CLERK – BRENDA ANDREATTA

## THE CORPORATION OF THE TOWN OF LASALLE

## BY-LAW NO. 8048

## A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWN OF LASALLE AND TRANSIT WINDSOR

**WHEREAS** the Town desires to provide transit services within the limits of the Town of LaSalle;

**AND WHEREAS** the Town of LaSalle has agreed to enter into an agreement with Transit Windsor to provide this service to residents;

## NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:

- 1. **THAT** the Corporation of the Town of LaSalle enter into an agreement with Transit Windsor for the provision of Transit Service for the years 2017 to 2021, a copy of which is attached as Schedule "A" and forms a part of this bylaw.
- 2. **THAT** the Mayor and Clerk of the Town be hereby authorized to execute the said Agreement on behalf of the Corporation and affix the Corporate seal thereto.
- 3. **AND THAT** this by-law shall come into full force and effect upon the final passing thereof.

**READ** a first and second time, and FINALLY PASSED this 22<sup>nd</sup> day of August, 2017.

1st Reading - August 22, 2017

MAYOR – KEN ANTAYA

2nd Reading - August 22, 2017

3rd Reading - August 22, 2017

CLERK – BRENDA ANDREATTA