



**THE CORPORATION OF THE TOWN OF LASALLE  
REGULAR MEETING OF COUNCIL  
AGENDA**

Tuesday, April 11, 2017, 7:00 PM  
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

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	<b>Pages</b>
<b>A. OPENING BUSINESS</b>	
1. Call to Order and Moment of Silent Reflection	
2. Disclosures of Pecuniary Interest and the General Nature Thereof	
3. Adoption of Minutes	5
RECOMMENDATION That the minutes of the closed and regular meetings of Council held March 28, 2017 BE ADOPTED as presented.	
4. Approval of Payment of Accounts	19
RECOMMENDATION That the Accounts Payable report dated March 28, 2017 BE APPROVED for payment.	
5. Mayors Comments	
<b>B. PRESENTATIONS</b>	
<b>C. DELEGATIONS</b>	
<b>D. PUBLIC MEETINGS AND/OR HEARINGS</b>	
<b>E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION</b>	
1. REQUEST TO CLOSE & PURCHASE ALLEY TO THE REAR OF LOTS 283 TO 286, PLAN1001, 3075 NORMANDY STREET	32
Notified: D. Grenier	

#### RECOMMENDATION

That the report of the Supervisor of Planning and Development Services dated April 6, 2017 (DS-16-2017) recommending the alley to the rear of Lots 286 to 286, Registered Plan 1001 municipally known as 3075 Normandy Street be declared surplus as it is not required for municipal purposes BE APPROVED and that this land be disposed of in accordance with municipal policy.

2. ALTERNATIVE VOTING METHOD FOR 2018 MUNICIPAL ELECTION 35

#### RECOMMENDATION

That E-Voting (internet and phone) BE APPROVED as the alternative voting method for the offices of Mayor, Deputy Mayor, Councillor and School Board Trustees for the municipal election to be held October 22, 2018 in the Town of LaSalle, in accordance with the *Municipal Elections Act, 1996*, and that consideration BE GIVEN to the necessary by-law to enact same during the by-law stage of the agenda.

3. LASALLE ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES 39

#### RECOMMENDATION

That the recommendations contained in the minutes of the Town of LaSalle Accessibility Advisory Committee meeting held March 9, 2017 BE APPROVED.

### F. INFORMATION ITEMS TO BE RECEIVED

1. COUNCIL MEMBER ATTENDANCE AT MEETINGS - JANUARY TO MARCH, 2017 42

#### RECOMMENDATION

That the report prepared by Linda Jean Administrative Assistant to the Clerk, dated April 4, 2017 (CL-08-17) regarding Council member attendance at Council and committee meetings for the period of January 1 to March 31, 2017 BE RECEIVED.

2. WEST NILE LARVICIDING PROGRAM 2017 49

#### RECOMMENDATION

That the report of the Manager of Roads and Parks dated March 30, 2017 (PW-08-17) regarding participation in the 2017 West Nile Virus Larviciding and Surveillance program in partnership with the Windsor Essex County Health Unit and other neighbouring municipalities at a cost of approximately \$5,000 which has been budgeted in the 2017 budget BE RECEIVED.

3. SCHEDULE OF REPORTS TO COUNCIL 51

#### RECOMMENDATION

That the report of the Chief Administrative Officer dated April 11, 2017 being a summary of reports requested by Council BE RECEIVED.

**RECOMMENDATION**

That the following By-laws BE GIVEN first reading:

**7995** - A Bylaw to stop up, close and sell part of Leroy Avenue, Registered Plan 664.

**7996** - A Bylaw to authorize the use of internet and telephone voting for the 2018 Municipal Election.

**7997** - A Bylaw to authorize the execution of a Developers Site Plan Agreement with SD Development Corporation for the LCBO Development

**7998** - A Bylaw to amend Zoning bylaw No. 5050, the Town's Comprehensive Zoning By-law, as amended

**RECOMMENDATION**

That by-law numbers 7995, 7996, 7997 and 7998 BE GIVEN second reading.

**RECOMMENDATION**

That by-law numbers 7995, 7996, 7997 and 7998 BE GIVEN third reading and finally passed.

**H. COUNCIL QUESTIONS**

**I. STATEMENTS BY COUNCIL MEMBERS**

**J. REPORTS FROM COMMITTEES**

**K. NOTICES OF MOTION**

**RECOMMENDATION**

Moved by Councillor Desjarlais, seconded by \_\_\_\_\_

Whereas algal blooms in Lake Erie threaten its natural and economic resources by negatively impacting the use of water for drinking, fishing, boating and swimming; and

Whereas Lake Erie experienced the largest harmful algal bloom in its history in 2015; and

Whereas toxins from algal blooms can cause severe health issues; and

Whereas communities that depend on Lake Erie as a source for drinking water have made significant investments to ensure it is free from dangerous levels of algal toxins and nuisance algae; and

Whereas algal blooms limit the enjoyment of Lake Erie beaches and other recreational water activities; and

Whereas, local tourism, commercial and residential property values and the commercial and recreational fishing industry may be negatively affected due to the presence of algal blooms; and

Whereas, the United States recently announced a proposal to cut funding to the Environmental Protection Agency that pays 97 percent of the costs for Great Lakes pollution cleanup thereby putting the future health of the Great Lakes in danger,

NOW THEREFORE BE IT RESOLVED that the Minister of Fisheries and Oceans Canada, Ontario Minister of Environment and Climate Change and the Mayors of Great Lakes and St. Lawrence Cities Initiative BE REQUESTED to lobby U.S. State representatives to overturn the decision by the U.S. federal government to drastically reduce spending on the health of the Great Lakes, and that a copy of this resolution BE FORWARDED to local MP's and MPP's to request support of the initiative.

**L. MOTION TO MOVE INTO CLOSED SESSION**

**M. CONFIRMATORY BY-LAW**

**N. SCHEDULE OF MEETINGS**

April 19, 2017 @ 5:30 pm - Committee of Adjustment

April 25, 2017 @ 7:00 pm - Regular Meeting of Council

May 4, 2017 @ 4:00 pm - Accessibility Advisory Committee Meeting

May 9, 2017 @ 7:00 pm - Regular Meeting of Council

**O. ADJOURNMENT**



## REPORT OF CLOSED MEETING OF LASALLE TOWN COUNCIL

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March 28, 2017  
5:30 pm

**Members in attendance:**

Mayor Ken Antaya  
Deputy Mayor Marc Bondy  
Councillor Mike Akpata  
Councillor Terry Burns  
Councillor Sue Desjarlais  
Councillor Crystal Meloche (arrives at 5:41 p.m.)  
Councillor Jeff Renaud

**Also in attendance:**

Kevin Miller, Chief Administrative Officer  
Brenda Andreatta, Director Council Services/Clerk  
Peter Marra, Director of Public Works  
Larry Silani, Director of Development and Strategic Initiatives  
Mark Beggs, Manager of Roads and Parks (Item 2)  
Lena Petros, Manager of Water/Wastewater (Item 2)  
Christine Riley, Town Solicitor

Mayor Antaya calls the meeting to order at 5:30 pm

**Disclosures of Pecuniary Interest and the General Nature Thereof**

None disclosed

99/17 Renaud/Akpata

That Council move into closed session at 5:31 p.m. to discuss the following items:

1. Solicitor Client Privilege – Status of Water Agreement negotiations (Verbal Update) s.239(2)(f)
2. Personal Matters about Identifiable Individuals, Personnel Committee Meeting Minutes dated March 14, 2017 – s.239(2)(b)
3. Solicitor Client Privilege – Confidential Report regarding a Bylaw Enforcement Matter on Malden Road – s.239(2)(f)

Carried.

Mr. Miller leaves the meeting at 5:40 p.m.

Councillor Meloche arrives at 5:41 p.m.

Ms. Petros leaves the meeting at 5:45 p.m.

Mr. Marra and Mr. Beggs leave the meeting at 5:51 p.m.

Mr. Miller enters the meeting at 5:52 p.m.

99(i)/17 Bondy/Meloche

That Council move back into public session at 6:22 p.m.

Carried.

1. Status of Water Agreement negotiations (Verbal Update)

100/17 Burns/Akpata

That the confidential verbal report by the Town Solicitor and Chief Administrative Officer regarding the status of Water Negotiations BE RECEIVED and Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

2. Personnel Committee Meeting Minutes dated March 14, 2017

101/17 Desjarlais/Renaud

That the recommendations in the confidential report of the Manager of Water/Wastewater and Manager of Roads and Parks dated March 7, 2017 (PW-PC-01-17) regarding personal matters about identifiable individuals, approved at the Personnel Committee meeting of March 14, 2017 BE APPROVED and Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

102/17 Burns/Meloche

That the recommendations in the confidential report of the Chief Administrative Officer dated March 13, 2017 (CAO-11-17) regarding personal matters about identifiable individuals, approved at the Personnel Committee meeting of March 14, 2017 BE APPROVED and Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

3. Bylaw Enforcement Matter of Malden Road

103/17 Bondy/Desjarlais

That the recommendations in the confidential report of the Town Solicitor dated March 24, 2017 regarding a Bylaw Enforcement Matter on Malden Road BE APPROVED and Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

Carried.

There being no further business, the meeting is adjourned at 6:25 p.m.

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Mayor – Ken Antaya

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Clerk – Brenda Andreatta



## **THE CORPORATION OF THE TOWN OF LASALLE**

### **Minutes of the Regular Meeting of the Town of LaSalle Council held on**

March 28, 2017

7:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Ken Antaya, Deputy Mayor Marc Bondy, Councillor Michael Akpata, Councillor Terry Burns, Councillor Sue Desjarlais, Councillor Crystal Meloche, Councillor Jeff Renaud

Administration Present: K. Miller, Chief Administrative Officer, B. Andreatta, Director of Council Services & Clerk, J. Milicia, Director of Finance & Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, D. Sutton, Fire Chief, A. Armstrong, Deputy Clerk, D. Hadre, Corporate Communications & Promotions Officer, N. DiGesù, IT Supervisor, C. Riley, Town Solicitor

Additional Administration Present: D. Langlois, Manager of Finance/Deputy Treasurer, J. Osbourne, Manager of Engineering, R. Hyra, Human Resource Officer, B. Geary, Manager of Building Services, CBO, M. Beggs, Manager of Parks and Roads, E. Thiessan, Deputy Fire Chief, A. Burgess, Supervisor, Planning & Development.

#### **A. OPENING BUSINESS**

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof  
None.

3. Adoption of Minutes

104/17

Moved by: Councillor Renaud

Seconded by: Councillor Burns

That the minutes of the closed and regular meetings of Council held March 14, 2017 BE ADOPTED as presented.

**Carried.**

4. Approval of Payment of Accounts

105/17

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That the Accounts Payable report dated March 28, 2017 BE APPROVED for payment.

**Carried.**

5. Mayors Comments

We continued with Strategic Plan meetings with Committees of Council and Administration. We are making progress in each of the "silos" and beginning the implementation of many initiatives, some of which we will be discussing this evening.

On March 22, I was joined by Police Chief Leontowicz, Deputy Chief Scanlan and Community Liaison Officer Gill in participating in the annual Meals on Wheels Program. Despite being in what is widely recognized as an affluent community, we nonetheless have humanitarian needs in our Town. Meals on Wheels has continued to provide an important service in our community. We can provide a warm meal and a few minutes of friendly conversation to somebody that may not hear a human voice for the rest of the day. In fact, a couple of recipients mentioned how much they look forward to Wednesday's because it is the day the Meals on Wheels volunteers visit them. Also, when they saw me, they were afraid that I was a new volunteer that would be replacing the one I was travelling with that day. Hopefully this service continues for years to come.

On March 23rd, Deputy Mayor Bondy and myself attended the Sexual Assault Roundtable discussion with our community partners which was also hosted by our Police Department. It was well attended and the participants were very active in the discussions. This meeting was scheduled as an information session that provided background to a recently published report in the Globe and Mail pertaining to the investigation of Sexual Assaults in Canada. I would like to thank Chief Leontowicz, Deputy Chief Scanlan and Staff Sergeant Chevalier for a timely informative session.



It provided comfort in the manner in which we investigate these types of assaults to the groups attending.

Finally, our congratulations and sincere appreciation goes out to Mrs. Cheryl Sokolowski. Cheryl has retired from her position as Administrative Assistant to the CAO and Council after 31 years of service to the community. Cheryl was one of a kind. Always upbeat, co-operative and friendly. She kept everybody's calendars and schedules up to date. She reminded us of meetings we had coming up and those that we missed. Although she was a strong individual, who would point out issues that needed attention, she was always a kind and compassionate soul that celebrated, consoled and mourned with fellow employees. She was simply a person you could count on and she will be missed. But we do wish her the best, and that her retirement is everything she wants it to be.

## **B. PRESENTATIONS**

### **1. ESSEX POWERLINES - UPDATE AND CHEQUE PRESENTATION**

Joe Barile, General Manager of Essex Powerlines Corporation appears before Council to provide a report and update on Essex Powerlines and to present the \$10,000 Youth in Community Fund "big cheque" for 2017.

106/17

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Bondy

That the presentation of Joe Barile, General Manager of Essex Powerlines Corporation providing a report and update on Essex Powerlines and that the presentation of a \$10,000 Youth in Community Fund "big cheque" for 2017 BE RECEIVED.

**Carried.**

### **2. HYDRO ONE NETWORKS INC.**

Jake Zink, Forestry Services Supervisor, Hydro One, appears before Council to provide information on the Hydro One 2017 Transmission Line Improvements and Emergency Vegetation Maintenance Work in the Town of LaSalle.

107/17

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That the presentation of Jake Zink, Forestry Services Supervisor, Hydro One, providing information on the Hydro One 2017 Transmission Line Improvements and Emergency Vegetation Maintenance Work in the Town of LaSalle BE RECEIVED.

**Carried.**

3. LASALLE STRAWBERRY FESTIVAL

Darren Winger, Ministry of Tourism, Culture and Sport, appears before Council to present the Town with a plaque acknowledging the LaSalle Strawberry Festival as one of the Top 100 Festivals in Ontario.

4. PROPONENT-DRIVEN CLASS ENVIRONMENTAL ASSESSMENT (EA)  
ADDENDUM REPORT FOR THE BOUFFARD AND HOWARD PLANNING  
DISTRICTS

Karl Tanner and Nicole Caza, Dillon Consulting, appear before Council to present the Municipal Class EA Addendum Report.

S, Maheux, resident appears before Council to speak against the Town of LaSalle Bouffard and Howard Planning Districts, Class Environmental Assessment Addendum, Final Report prepared by Dillon Consulting, urging Council to reconsider the options.

J. Pisani, resident appears before Council to speak against the Town of LaSalle Bouffard and Howard Planning Districts, Class Environmental Assessment Addendum, Final Report prepared by Dillon Consulting, noting that he is unable to sell his land.

108/17

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That the report of the Director of Development & Strategic Initiatives and the Director of Public Works dated March 23, 2017 (DS-15-2017) regarding the report prepared by Dillon Consulting entitled "Town of LaSalle Bouffard and Howard Planning Districts, Class Environmental Assessment Addendum Final Report" BE RECEIVED.

**Carried.**

Council recesses at 8:25 pm.

Council reconvenes at 8:35 pm.

5. ESSEX REGION CONSERVATION AUTHORITY

**Clerks Note:** *The ERCA presentation has been postponed to April 25, 2017.*

**C. DELEGATIONS**

#### **D. PUBLIC MEETINGS AND/OR HEARINGS**

**1. ZONING BYLAW AMENDMENT AND SITE PLAN CONTROL APPLICATION FOR THE SOUTHEAST CORNER OF MALDEN ROAD AND WYOMING AVENUE**

Dan McCulloch, Rosati Construction Inc. and Kathryn Hengl, Solicitor appear before council to speak in favour of the administrative recommendation to grant approval in principle the Applicant's development application for land located approximately on 0.4 hectares of land on the southeast corner of Malden Road and Wyoming Avenue

John Tedesco, resident appears before Council to speak in favour of the administrative recommendation to grant approval in principle the Applicant's development application land located approximately on 0.4 hectares of land on the southeast corner of Malden Road and Wyoming Avenue.

109/17

Moved by: Councillor Burns

Seconded by: Councillor Meloche

That the report of the Director of Planning & Development Services and Supervisor of Planning & Development Services dated March 20, 2017 (DS-13-2017) regarding the application of Rosati Construction Inc., D. McCulloch (Applicant) and SD Development Corporation (Registered Owner) to rezone approximately 0.4 hectares of land located on the southeast corner of Malden Road and Wyoming Avenue (Malden Planning District) to rezone this site from a Town Centre Commercial Holding Zone - "C4(h)" to a site specific Town Centre Commercial Zone - "C4-12" category to permit a new retail store with approximately 740 square metres of floor area to be built at this location BE APPROVED IN PRINCIPAL and that a final set of site plan drawings, landscape plans, site servicing plans and elevation drawings BE SUBMITTED to the Town, and that a zoning by-law amendment, together with a site plan control agreement be prepared by Administration and brought back to Council for adoption and execution purposes.

**Carried.**

**2. HOLDING ZONE SYMBOL REMOVAL APPLICATION FOR LAND LOCATED ALONG THE WEST SIDE OF FRONT ROAD, SOUTH OF PROPERTY MUNICIPALLY KNOWN AS 2270 FRONT ROAD**

Serge Bertucci, Agent and Lam Duong and Kim-Quy Ton-Ni, Applicants appear before Council to speak in favour of administrations recommendation for the removal of the holding zone symbol , on land located along the west side of Front road, south of property municipally known as 2270 Front Road.

110/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Akpata

That the report of the Supervisor of Planning & Development Services dated March 21, 2017 (DS-14-2017) regarding the application of Lam Duong & Kim-Quy Ton-Nu (registered owner) and Serge and Odette Bertucci (Agent) to remove the holding zone symbol on approximately 0.4 hectares of land located along the west side of Front Road, south of the property municipally known as 2270 Front Road to allow for the construction of one (1) new single detached dwelling BE APPROVED IN PRINCIPAL and that a draft bylaw to remove the holding zone symbol and a development agreement BE PREPARED and brought back for adoption once the necessary agreement has been executed by the applicant to the satisfaction of Administration.

**Carried.**

#### **E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION**

##### **1. TRANSIT**

111/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Renaud

That the report of the Chief Administrative Officer dated March 23, 2017 (CAO-12-17) regarding the proposed Transit service BE APPROVED and that an agreement with Transit Windsor for the provision of transit service to the Town of LaSalle for the years 2017-2021 BE AUTHORIZED; and that the purchase of two buses (through Transit Windsor) BE APPROVED in accordance with the provisions as outlined in report CAO-12-17, and that the purchase of bus shelters and signage be coordinated with Transit Windsor, and that branding opportunities on the buses and advertising opportunities in/on the buses and at bus stops be discussed with Street-seen media.

**Carried.**

##### **2. VOLLMER COMPLEX SPLASH PAD/PLAYGROUND ADDITIONAL WORK**

112/17

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That the report of the Director of Public Works dated March 23, 2017 (PW-07-17) regarding the Vollmer Complex Splash Pad/Playground Additional Work, including the overall site plan of the proposed project area BE APPROVED and that the revised splash pad design and proposed shade sail structure BE RECEIVED and that the additional work of the accessible playground, the plaza construction and the plaza amenities/features BE AWARDED to YWI Landscaping, and that a \$30,000 contingency BE ALLOCATED for any unforeseen or additional requirements to complete the construction and that the project area be serviced with electrical, water and drainage to accommodate the construction of this project at a cost of \$40,000.

**Carried.**

3. CORPORATE POLICY MANUAL UPDATE

113/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Renaud

That the report of the Director of Council Services/Clerk dated March 16, 2017 recommending a new consolidated Policy Manual for corporate policy BE APPROVED and the policies noted in Schedule "B" as being redundant along with corresponding resolutions BE RESCINDED and the By-Laws that approved same BE REPEALED and that the policies as noted in Schedule "C" BE APPROVED.

**Carried.**

4. YOUTH AND SENIORS ADVISORY COMMITTEES

114/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Akpata

That the report of the Director of Council Services/Clerk dated March 7, 2017 (CL-05-17) regarding Youth and Seniors Advisory Committees BE RECEIVED and that the option proposed by the Director of Council Services/Clerk wherein Focus Group meetings would be held twice per year to hear input from the senior and youth populations of the community BE APPROVED.

**Carried.**

5. LEPAIN DRAIN - APPOINTMENT OF DRAINAGE ENGINEER UNDER SECTION 78 OF THE DRAINAGE ACT

115/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That the report of the Manager of Engineering dated March 22, 2017 (PW-06-17) recommending Dillon Consulting under Section 78 of the Drainage Act be appointed to complete the report on the Lepain Drain BE APPROVED.

**Carried.**

6. CONTRACT EXTENSION FOR ANIMAL CONTROL SERVICES FOR PHILIP BYRNE

116/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Burns

That the report of the Supervisor of Planning & Development Services dated March 22, 2017 (DSI-06-2017) recommending the contract for animal control services BE EXTENDED from April 1, 2017 to March 31, 2020 at an annual cost of \$17,900.00 plus HST in accordance with the terms and conditions of the original contract authorized by Bylaw 7601 BE APPROVED and further that the Mayor and Clerk BE AUTHORIZED to sign an agreement to this effect and that the corresponding bylaw BE ADOPTED during the bylaw stage of the agenda.

**Carried.**

7. 2016 COUNCIL REMUNERATION

117/17

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That the report of the Director of Finance & Treasurer dated March 22, 2017 (FIN-08-2017) regarding the 2016 Schedule of Council Remuneration for the fiscal year ended December 31, 2016 BE APPROVED and that the continuation of the one third tax free allowance for elected officials BE REAFFIRMED.

**Carried.**

8. 2016 YEAR END REPORTS

118/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Desjarlais

That the report of the Manager of Finance & Deputy Treasurer dated March 24, 2017 (FIN-10-2017) regarding the 2016 Year End Reports which include the Capital Fund Analysis, Reserves, Reserve Fund, Deferred Revenue Schedule and the Cash and Investments Report for the year ended December 31, 2016 BE APPROVED AND ADOPTED, and that the schedules for the activity associated with Essex Power Corporation BE AMENDED as outlined.

**Carried.**

9. REQUEST FOR SUPPORT FROM THE TOWN OF TECUMSEH, REGARDING MARIJUANA CONTROLS UNDER BILL 178

119/17

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That correspondence dated March 6, 2017 received from the Corporation of the Town of Tecumseh with respect to Marijuana controls under Bill 178, Smoke-Free Ontario Amendment Act, 2016 BE RECEIVED.

**Carried.**

10. FIRE COMMITTEE MEETING MINUTES

120/17

Moved by: Councillor Burns

Seconded by: Deputy Mayor Bondy

That the recommendations contained in the minutes of the Town of LaSalle Fire Committee Meeting held March 24, 2017 BE APPROVED.

**Carried.**

#### **F. INFORMATION ITEMS TO BE RECEIVED**

1. JANUARY AND FEBRUARY, 2017 MONTH END FINANCIAL STATEMENTS

121/17

Moved by: Councillor Renaud

Seconded by: Councillor Burns

That the Financial Statement, Capital Fund Analysis, and Reserves and Reserve Fund Schedule ending January 2017, and February 2017 BE RECEIVED.

**Carried.**

2. 4TH QUARTER REPORT

122/17

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the report of the Manager of Finance & Deputy Treasurer and Supervisor of Accounting dated March 23, 2017 (FIN-09-17) regarding the 4th Quarter Report which details the financial position of the municipality as of the 4th quarter of 2016 BE RECEIVED.

**Carried.**

3. PREMIER'S AWARD FOR AGRI-FOOD INNOVATION EXCELLENCE PROGRAM

123/17

Moved by: Councillor Burns

Seconded by: Councillor Renaud

That correspondence received from the Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs dated February 27, 2017 regarding applications for the 2017 Premier's Award for Agri-Food Innovation Excellence program BE RECEIVED.

**Carried.**

4. SUMMARY OF REPORTS TO COUNCIL

124/17

Moved by: Councillor Meloche

Seconded by: Councillor Desjarlais

That the report of the Chief Administrative Officer dated March 28, 2017, being a summary of reports requested by Council BE RECEIVED.

**Clerks Note:** *An update on Radio Communication, Second Fire Station Location Analysis and the Fire Substation Financial Plan can be found in the March 24, 2017 Fire Committee Meeting minutes on today's supplementary agenda.*

**Carried.**

**G. BY-LAWS**

125/17

Moved by: Councillor Burns

Seconded by: Councillor Akpata

That the following By-laws BE GIVEN first reading:

**7991** - A Bylaw to temporarily close certain roads in the Town of LaSalle to accommodate the Turtle Club Parade

**7992** - A Bylaw to amend Bylaw #7878, being a Bylaw to authorize execution of an agreement with the Minister of Environment and Climate Change regarding funding for Source Protection Plans

**7993** - A Bylaw to authorize the execution of an agreement between the Corporation of the Town of LaSalle and Philip Byrne for the provision of animal control officer

**Carried.**



126/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Renaud

That by-law numbers 7991, 7992 and 7993 BE GIVEN second reading.

**Carried.**

127/17

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That by-law numbers 7991, 7992 and 7993 BE GIVEN third reading and finally passed.

**Carried.**

**H. COUNCIL QUESTIONS**

None.

**I. STATEMENTS BY COUNCIL MEMBERS**

Councillor Renaud attended a cheque presentation at the LaSalle Hangout on March 25, 2017, Bad Examples Biker Club donated \$8,889.89 for Youth.

**J. REPORTS FROM COMMITTEES**

None.

**K. NOTICES OF MOTION**

Councillor Desjarlais gives notice that she intends to introduce a motion at the next regular meeting of Council respecting the recent decision of the U.S. Federal government to reduce spending on the health of the Great Lakes by 97%.

**L. MOTION TO MOVE INTO CLOSED SESSION**

**M. CONFIRMATORY BY-LAW**

128/17

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That Confirmatory Bylaw # 7994 BE GIVEN first reading.

**Carried.**

129/17

Moved by: Councillor Desjarlais

Seconded by: Councillor Meloche

That Confirmatory Bylaw #7994 BE GIVEN second reading.

**Carried.**

130/17

Moved by: Deputy Mayor Bondy

Seconded by: Councillor Burns

That Confirmatory Bylaw #7994 BE GIVEN third reading and finally passed.

**Carried.**

**N. SCHEDULE OF MEETINGS**

Accessibility Advisory Committee Meeting - April 6, 2017 @ 4:00 pm

Regular Meeting of Council - April 11, 2017 @ 7:00 pm

Committee of Adjustment - April 19, 2017 @ 5:30 pm

Regular Meeting of Council - April 25, 2017 @ 7:00 pm

**O. ADJOURNMENT**

Meeting adjourned at the call of the Chair 9:45 pm

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Mayor: Ken Antaya

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Deputy Clerk: Agatha Armstrong

TOWN OF LASALLE

ACCOUNTS PAYABLE

COUNCIL REPORT

April 11, 2017

**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 1

Time : 2:48 pm

Vendor : 000006 To 911511

Batch : \II

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
230045	2173757 ONTARIO LTD						
12014058578	CONC SUP-VRC	20170327 C	13-Mar-2017	28-Mar-2017	105.56	105.56	0.00
12014058693	CONC SUP-VRC	20170327 C	20-Mar-2017	28-Mar-2017	237.51	237.51	0.00
Supplier Totals :					343.07	343.07	0.00
901267	576678 ALBERTA LTD						
3	MTG-ADMIN	20170327 C	08-Mar-2017	29-Mar-2017	55.81	55.81	0.00
Supplier Totals :					55.81	55.81	0.00
900746	ACKLANDS - GRAINGER INC						
9394687009	WASH BAY HOSE/NOZZLE-ROADS	20170327 C	22-Mar-2017	29-Mar-2017	315.38	315.38	0.00
Supplier Totals :					315.38	315.38	0.00
903792	ACTIVE NETWORK LLC						
20073	MAX TRAINING-VRC	20170327 C	01-Mar-2017	28-Mar-2017	328.76	328.76	0.00
Supplier Totals :					328.76	328.76	0.00
900096	ALLEGRA PRINT & IMAGING						
105936	BOAT RAMP PASSES-PARKS	20170327 C	17-Mar-2017	28-Mar-2017	536.75	536.75	0.00
Supplier Totals :					536.75	536.75	0.00
010008	ALLSTREAM BUSINESS INC						
18146740	PHONES	20170327 D	10-Mar-2017	27-Mar-2017	1,585.59	1,585.59	0.00
18146741	PHONE-BOAT RAMP	20170327 D	10-Mar-2017	27-Mar-2017	56.61	56.61	0.00
18146743	PHONE-POOL	20170327 D	10-Mar-2017	27-Mar-2017	61.92	61.92	0.00
18146744	PHONE-VRC	20170327 D	10-Mar-2017	27-Mar-2017	319.34	319.34	0.00
Supplier Totals :					2,023.46	2,023.46	0.00
902520	ASSOCIATION OF FUNDRAISING PROFESSIONALS						
17 MEMBERSHIP	MEMBERSHIP-VRC	20170327 C	29-Mar-2017	29-Mar-2017	300.00	300.00	0.00
Supplier Totals :					300.00	300.00	0.00
020010	BELL CANADA						
1703/734-0813	PHONE-PW	20170327 D	07-Mar-2017	27-Mar-2017	74.45	74.45	0.00
Supplier Totals :					74.45	74.45	0.00
902071	BLACK & MCDONALD LTD						
43-468861	EQUIP REPAIRS-ARENA	20170327 C	07-Mar-2017	28-Mar-2017	6,356.37	6,356.37	0.00
43-766182	EQUIP REPAIR-ARENA	20170327 C	28-Feb-2017	28-Mar-2017	1,018.27	1,018.27	0.00
43-766186	CONDENSOR REPAIRS-ARENA	20170327 C	28-Feb-2017	28-Mar-2017	2,989.58	2,989.58	0.00
Supplier Totals :					10,364.22	10,364.22	0.00
020070	BRENNER PACKERS LTD						
39824	CONC SUP-VRC	20170327 C	07-Mar-2017	28-Mar-2017	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00
903397	BSM TECHNOLOGIES LTD						

**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 2

Time : 2:48 pm

Vendor : 000006 To 911511  
 Batch : All

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
221296-IN	MONTHLY CHARGE-IT	20170327 C	01-Mar-2017	28-Mar-2017	703.43	703.43	0.00
Supplier Totals :					703.43	703.43	0.00
020143	BUNGALOW GROUP						
1066	1148 ALLIANCE	20170327 C	24-Mar-2017	28-Mar-2017	750.00	750.00	0.00
1159	1166 ALLIANCE	20170327 C	24-Mar-2017	28-Mar-2017	750.00	750.00	0.00
969	1164 ALLIANCE	20170327 C	24-Mar-2017	28-Mar-2017	750.00	750.00	0.00
Supplier Totals :					2,250.00	2,250.00	0.00
020080	BYRNE PHILIP						
MAR-17	ANIMAL CONTROL	20170327 D	27-Mar-2017	27-Mar-2017	1,685.58	1,685.58	0.00
Supplier Totals :					1,685.58	1,685.58	0.00
903565	CAKEBREAD CYNTHIA						
170321	SLIDE INSPECTION-VRC	20170327 C	21-Mar-2017	28-Mar-2017	716.63	716.63	0.00
Supplier Totals :					716.63	716.63	0.00
030015	CANADIAN IMPERIAL BANK OF COMMERCE						
APR 5/17	PAYROLL REMITTANCES	87	31-Mar-2017	31-Mar-2017	1,088.56	1,088.56	0.00
MAR 29/17	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	1,098.84	1,098.84	0.00
Supplier Totals :					2,187.40	2,187.40	0.00
020082	CDW CANADA INC						
HDL6098	BATTERIES-IT	20170327 C	10-Mar-2017	28-Mar-2017	329.96	329.96	0.00
HDQ7810	PW LAPTOP-IT	20170327 C	10-Mar-2017	28-Mar-2017	2,169.21	2,169.21	0.00
Supplier Totals :					2,499.17	2,499.17	0.00
030039	CHECKER INDUSTRIAL LTD						
90379893	O RING CORD-VRC	20170327 C	16-Mar-2017	28-Mar-2017	21.36	21.36	0.00
Supplier Totals :					21.36	21.36	0.00
030075	CITY OF WINDSOR CORPORATE SERVICES DEPT						
167118	FEB SEWAGE TREATMENT	20170327 C	08-Mar-2017	28-Mar-2017	61,793.82	61,793.82	0.00
167233	JAN-MAR COURT SERV-POL	20170329 P	17-Mar-2017	29-Mar-2017	6,250.00	6,250.00	0.00
Supplier Totals :					68,043.82	68,043.82	0.00
030030	COMMISSIONAIRES						
351530	FEB 21-MAR 4 SECURITY-TOWNHALL	20170327 C	04-Mar-2017	28-Mar-2017	1,020.39	1,020.39	0.00
Supplier Totals :					1,020.39	1,020.39	0.00
030055	CORIX WATER PRODUCTS LTD PARTNERSHIP						
10716017649	WM PARTS-WATER	20170327 C	15-Mar-2017	29-Mar-2017	359.34	359.34	0.00
Supplier Totals :					359.34	359.34	0.00
030078	COUNTY OF ESSEX						

**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 3

Time : 2:48 pm

Vendor : 000006 To 911511

Batch : All

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code	Vendor Name				Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description	Batch	Invoice Date	Due Date			
12438	2017 MAINT-IT	20170327 C	07-Mar-2017	28-Mar-2017	282.67	282.67	0.00
Supplier Totals :					282.67	282.67	0.00
903468	CREATIVE HOMESCAPES						
151761	2168 SERENITY CIRCLE	20170327 C	27-Mar-2017	29-Mar-2017	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
030092	CUETS FINANCIAL						
1703 ANDREATTA	COUNCIL MTG/AMCTO CONF/LIC ABSTRACTS	20170327 D	09-Mar-2017	28-Mar-2017	31.63	31.63	0.00
1703 ANTAYA	OGRA CONF	20170327 D	09-Mar-2017	28-Mar-2017	1,297.35	1,297.35	0.00
1703 BEAULIEU	OMWA CONF ACCM	20170327 D	09-Mar-2017	28-Mar-2017	468.56	468.56	0.00
1703 MAZZANTI	OFF SUP	20170327 D	09-Mar-2017	28-Mar-2017	154.28	154.28	0.00
1703 MILICIA	MISA CONF/VRC SLIDE LIC/GFOA MEMBERSHIP/OFF SUP/GATEWAY	20170327 D	09-Mar-2017	27-Mar-2017	1,554.87	1,554.87	0.00
1703 MILLER	OGRA/DRAIN COURSE/CONSTANT CONTACT	20170327 D	09-Mar-2017	28-Mar-2017	1,722.62	1,722.62	0.00
1703 PETROS	TRAINING/PROF ENG MEMBERSHIP/MUN ENG MEMBERSHIP/OWWCO/ONT COLLEGE OF TRADES MEMBERSHIP	20170327 D	09-Mar-2017	28-Mar-2017	869.09	869.09	0.00
1703 SILANI	ANNUAL FEE	20170327 D	09-Mar-2017	27-Mar-2017	25.00	25.00	0.00
1703 SUTTON	NFPA MEMBERSHIP	20170327 D	09-Mar-2017	28-Mar-2017	1,813.30	1,813.30	0.00
1703 THIESSEN	WIRE/TRAINING/BATTERIES/ OFF SUP	20170327 D	09-Mar-2017	27-Mar-2017	402.18	402.18	0.00
Supplier Totals :					8,338.88	8,338.88	0.00
040006	D & D ENTERPRISES DAVID DEAN						
170315	CLOTHING-POL	20170329 P	15-Mar-2017	29-Mar-2017	5,250.86	5,250.86	0.00
Supplier Totals :					5,250.86	5,250.86	0.00
040015	DILLON CONSULTING LIMITED						
165090	HURON CHURCH WM	20170327 C	27-Feb-2017	28-Mar-2017	2,429.50	2,429.50	0.00
Supplier Totals :					2,429.50	2,429.50	0.00
050013	ELECTROZAD SUPPLY CO. LTD						
S3131506.001	BALLAST-FF	20170327 C	15-Mar-2017	28-Mar-2017	262.95	262.95	0.00
Supplier Totals :					262.95	262.95	0.00
050017	ENWIN UTILITIES						
1703/94641-00	TS MATCHETTE	20170327 D	16-Mar-2017	28-Mar-2017	23.54	23.54	0.00
Supplier Totals :					23.54	23.54	0.00
050027	ESSEX POWERLINES CORPORATION						
1703/243546-01	PS 16	20170327 D	14-Mar-2017	27-Mar-2017	120.71	120.71	0.00
1703/243555-01	PS 1	20170327 D	16-Mar-2017	27-Mar-2017	6,320.93	6,320.93	0.00
Supplier Totals :					6,441.64	6,441.64	0.00
050035	ESSEX TERMINAL RAILWAY CO						

**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 4  
 Time : 2:48 pm

Vendor : 000006 To 911511

Batch : All

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
17496-IN	RAILWAY MAINT	20170327 C	01-Mar-2017	28-Mar-2017	1,817.58	1,817.58	0.00
Supplier Totals :					1,817.58	1,817.58	0.00
060009	FALLS WHOLESALE LIMITED						
47853	CONC SUP-VRC	20170327 C	17-Mar-2017	28-Mar-2017	1,306.05	1,306.05	0.00
47854	CONC SUP-VRC	20170327 C	17-Mar-2017	28-Mar-2017	887.80	887.80	0.00
Supplier Totals :					2,193.85	2,193.85	0.00
000006	FAMILY RESPONSIBILITY OFFICE DIRECTOR						
APR 5/17	PAYROLL REMITTANCES	87	31-Mar-2017	31-Mar-2017	243.46	243.46	0.00
MAR 29/17	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	243.46	243.46	0.00
Supplier Totals :					486.92	486.92	0.00
060037	FRONTLINE OUTFITTERS						
30275	CLOTHING-POL	20170329 P	21-Mar-2017	29-Mar-2017	4,543.74	4,543.74	0.00
Supplier Totals :					4,543.74	4,543.74	0.00
070107	GALPEAU RON						
162227		20170327 D	23-Mar-2017	27-Mar-2017	200.00	200.00	0.00
Supplier Totals :					200.00	200.00	0.00
070012	GREEN SHIELD CANADA						
APRIL 2017	APRIL 2017	20170327 D	27-Mar-2017	27-Mar-2017	97,357.30	97,357.30	0.00
Supplier Totals :					97,357.30	97,357.30	0.00
300375	HOTTE MARINE CONTRACTING LTD						
4422	BUOYS-PARKS	20170327 C	27-Mar-2017	29-Mar-2017	1,254.30	1,254.30	0.00
Supplier Totals :					1,254.30	1,254.30	0.00
380038	HUBBELL & SONS LIMITED						
3258	SIGN POST-ROADS	20170327 C	22-Mar-2017	29-Mar-2017	1,017.00	1,017.00	0.00
Supplier Totals :					1,017.00	1,017.00	0.00
110046	KEHOE LAW ENFORCEMENT (LE) DISTRIBUTORS INC						
151187	CLOTHING-POL	20170329 P	18-Jan-2017	29-Mar-2017	33.90	33.90	0.00
Supplier Totals :					33.90	33.90	0.00
110006	KENWIL SERVICES						
11610	VRC MAINT-FF	20170327 C	08-Feb-2017	28-Mar-2017	296.63	296.63	0.00
11629	SERV SOCCER PAVILLION-FF	20170327 C	16-Feb-2017	28-Mar-2017	169.50	169.50	0.00
Supplier Totals :					466.13	466.13	0.00
120017	LASALLE PRESS						
13061	LETTERHEAD-COUNCIL	20170327 C	21-Mar-2017	28-Mar-2017	109.61	109.61	0.00
Supplier Totals :					109.61	109.61	0.00
120020	LASALLE TAXI						

**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 5

Time : 2:48 pm

Vendor : 000006 To 911511

Batch : All

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
1702-03	FEB-MAR TAXI RIDES	20170327 C	28-Mar-2017	28-Mar-2017	479.20	479.20	0.00
1702-03	FEB-MAR TAXI RIDES	20170327 C	28-Mar-2017	28-Mar-2017	184.90	184.90	0.00
1702-03	FEB-MAR TAXI RIDES	20170327 C	28-Mar-2017	28-Mar-2017	492.20	492.20	0.00
Supplier Totals :					1,156.30	1,156.30	0.00
901362	LIFESAVING SOCIETY						
148652	FIRST AID/CPR-VRC	20170327 C	02-Feb-2017	28-Mar-2017	37.60	37.60	0.00
148765	FIRST AID/CPR-VRC	20170327 C	02-Feb-2017	28-Mar-2017	18.80	18.80	0.00
148817	NAT LIFEGUARD-VRC	20170327 C	06-Feb-2017	28-Mar-2017	281.25	281.25	0.00
148922	FIRST AID/CPR-VRC	20170327 C	02-Feb-2017	28-Mar-2017	18.50	18.50	0.00
149105	INSTRUCTORS/FIRST AID/CPR-VRC	20170327 C	16-Feb-2017	28-Mar-2017	421.80	421.80	0.00
149214	FIRST AID/CPR-VRC	20170327 C	21-Feb-2017	28-Mar-2017	150.40	150.40	0.00
149275	FIRST AID/CPR-VRC	20170327 C	23-Feb-2017	28-Mar-2017	188.00	188.00	0.00
149337	FIRST AID/CPR-VRC	20170327 C	27-Feb-2017	28-Mar-2017	131.60	131.60	0.00
149365	NLS INSTRUCTOR-VRC	20170327 C	02-Mar-2017	28-Mar-2017	109.60	109.60	0.00
149443	FIRST AID/CPR-VRC	20170327 C	06-Mar-2017	28-Mar-2017	188.00	188.00	0.00
149600	FIRST AID/CPR-VRC	20170327 C	13-Mar-2017	28-Mar-2017	169.20	169.20	0.00
Supplier Totals :					1,714.75	1,714.75	0.00
120035	LINDE CANADA LTD T4070						
55939448	CONC SUP-VRC	20170327 C	06-Mar-2017	28-Mar-2017	806.62	806.62	0.00
Supplier Totals :					806.62	806.62	0.00
120059	LUCIER GLOVE & SAFETY PRODUCTS						
21598	GLOVES/GLASSES/EAR PLUGS-PW	20170327 C	17-Mar-2017	28-Mar-2017	470.37	470.37	0.00
21645	BOOTS-BONDY	20170327 C	22-Mar-2017	28-Mar-2017	191.91	191.91	0.00
Supplier Totals :					662.28	662.28	0.00
130000	M.C.M. SNACK FOODS						
35904	CONC SUP-VRC	20170327 C	15-Mar-2017	28-Mar-2017	496.06	496.06	0.00
35917	CONC SUP-VRC	20170327 C	22-Mar-2017	28-Mar-2017	435.40	435.40	0.00
Supplier Totals :					931.46	931.46	0.00
130038	MEDAVIE BLUE CROSS						
APRIL 2017	APRIL 2017	20170327 D	27-Mar-2017	27-Mar-2017	50,009.09	50,009.09	0.00
Supplier Totals :					50,009.09	50,009.09	0.00
130042	MERCHANTS PAPER COMPANY						
90844	CONC SUP-VRC	20170327 C	14-Mar-2017	28-Mar-2017	374.80	374.80	0.00
91103	CUPS-PW	20170327 C	16-Mar-2017	29-Mar-2017	168.51	168.51	0.00
91104	CUSTODIAL SUP-FF	20170327 C	16-Mar-2017	28-Mar-2017	635.63	635.63	0.00
91498	CONC SUP-VRC	20170327 C	21-Mar-2017	28-Mar-2017	259.88	259.88	0.00
Supplier Totals :					1,438.82	1,438.82	0.00
130048	MINISTER OF FINANCE						
MARCH 2017	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	26,461.01	26,461.01	0.00
Supplier Totals :					26,461.01	26,461.01	0.00
130060	MSJ AUTOMOTIVE SERVICES LTD						



**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 6

Time : 2:48 pm

Vendor : 000006 To 911511

Batch : All

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
94212	UNIT 110-POL	20170329 P	21-Mar-2017	29-Mar-2017	249.17	249.17	0.00
Supplier Totals :					249.17	249.17	0.00
140016	NUCCCELLI'S FROZEN YOGURT						
11812	CONC SUP-VRC	20170327 C	19-Mar-2017	28-Mar-2017	553.25	553.25	0.00
Supplier Totals :					553.25	553.25	0.00
150027	ONTARIO CLEAN WATER AGENCY CORPORATE OFFICE						
90425	DWQMS AUDIT	20170327 D	02-Dec-2016	28-Mar-2017	1,530.00	1,530.00	0.00
91816	JAN CHARGES	20170327 D	05-Jan-2017	28-Mar-2017	1,217.05	1,217.05	0.00
Supplier Totals :					2,747.05	2,747.05	0.00
150032	ONTARIO MUNICIPAL EMPLOYEES RETIREMENT						
150032 - 40258	Payroll Remittance BN: 108134149RP0001	54	01-Mar-2017	27-Mar-2017	25,409.65	25,409.65	0.00
150032 - 40260	Payroll Remittance BN: 108134149RP0002	54	01-Mar-2017	27-Mar-2017	371.80	371.80	0.00
MARCH 2017	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	236,764.83	236,764.83	0.00
Supplier Totals :					262,546.28	262,546.28	0.00
150064	ONTARIO ONE CALL						
201775331	JAN CHARGES	20170327 C	31-Jan-2017	28-Mar-2017	392.16	392.16	0.00
201776233	FEB CHARGES	20170327 C	28-Feb-2017	28-Mar-2017	169.05	169.05	0.00
CN2559	2017 MEMBERSHIP CREDIT	20170327 C	15-Feb-2017	28-Mar-2017	-500.00	-500.00	0.00
Supplier Totals :					61.21	61.21	0.00
901274	ONTARIO PLUMBING INSPECTORS ASSOCIATION						
170611-13 CONF	REG-GEARY	20170327 D	28-Mar-2017	28-Mar-2017	1,260.00	1,260.00	0.00
Supplier Totals :					1,260.00	1,260.00	0.00
150007	OPCSA TUCK SHOP						
150317	COMMUNITY POLICING-POL	20170329 P	15-Mar-2017	29-Mar-2017	242.20	242.20	0.00
Supplier Totals :					242.20	242.20	0.00
903546	PEPSI BOTTLING GROUP						
15822408	CONC SUP-VRC	20170327 C	21-Mar-2017	28-Mar-2017	1,275.54	1,275.54	0.00
Supplier Totals :					1,275.54	1,275.54	0.00
160069	PIZZEREMO INC						
202003	CONC SUP-VRC	20170327 C	09-Mar-2017	28-Mar-2017	147.00	147.00	0.00
Supplier Totals :					147.00	147.00	0.00
160025	PLAYCHEK SERVICES INC						
170323 A	MAR INSP-PARKS	20170327 C	23-Mar-2017	29-Mar-2017	1,356.00	1,356.00	0.00
Supplier Totals :					1,356.00	1,356.00	0.00
160098	POOLCITY						

**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 7

Time : 2:48 pm

Vendor : 000006 To 911511

Batch : All

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
199	POOL MAINT-VRC	20170327 C	11-Mar-2017	29-Mar-2017	3,390.00	3,390.00	0.00
Supplier Totals :					3,390.00	3,390.00	0.00
160034	PUROLATOR INC						
433971154	PURCHASE	20170327 C	03-Mar-2017	29-Mar-2017	5.15	5.15	0.00
434120003	POSTAGE-POL	20170329 P	17-Mar-2017	29-Mar-2017	13.29	13.29	0.00
Supplier Totals :					18.44	18.44	0.00
180004	REAUME CHEVROLET OLDSMOBILE						
620405	UNIT 115-POL	20170329 P	27-Mar-2017	29-Mar-2017	84.64	84.64	0.00
Supplier Totals :					84.64	84.64	0.00
180006	RECEIVER GENERAL						
180006 - 40999	Payroll Remittance BN: 108134149RP0001	81	23-Mar-2017	23-Mar-2017	80,879.92	80,879.92	0.00
180006 - 41000	Payroll Remittance BN: 108134149RP0002	81	23-Mar-2017	23-Mar-2017	6,069.28	6,069.28	0.00
180006 - 41152	Payroll Remittance BN:	87	31-Mar-2017	31-Mar-2017	547.79	547.79	0.00
180006 - 41153	Payroll Remittance BN: 108134149RP0001	87	01-Apr-2017	01-Apr-2017	77,292.10	77,292.10	0.00
180006 - 41154	Payroll Remittance BN: 108134149RP0002	87	31-Mar-2017	31-Mar-2017	4,049.24	4,049.24	0.00
Supplier Totals :					168,838.33	168,838.33	0.00
180051	RECEIVER GENERAL CANADA REVENUE AGENCY TEC						
MAR 29/17	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	200.52	200.52	0.00
Supplier Totals :					200.52	200.52	0.00
180019	ROGERS (7-5971-6491)						
1743119880	PHONE-POL	20170329 P	20-Mar-2017	29-Mar-2017	148.02	148.02	0.00
Supplier Totals :					148.02	148.02	0.00
900685	ROSATI CONSTRUCTION INC						
162056	415 MORTON	20170327 C	27-Mar-2017	29-Mar-2017	750.00	750.00	0.00
Supplier Totals :					750.00	750.00	0.00
190190	SHI CANADA ULC						
212694	PHOTOSHOP-IT	20170327 C	08-Mar-2017	29-Mar-2017	527.71	527.71	0.00
Supplier Totals :					527.71	527.71	0.00
190092	SHRED-IT INTERNATIONAL ULC						
8100124798	SHREDDING-POL	20170329 P	15-Mar-2017	29-Mar-2017	75.48	75.48	0.00
Supplier Totals :					75.48	75.48	0.00
190046	STAPLES ADVANTAGE						
43726936	OFF SUP-VRC	20170327 C	23-Feb-2017	29-Mar-2017	249.14	249.14	0.00
43775331	PURCHASE	20170327 C	01-Mar-2017	29-Mar-2017	5.36	5.36	0.00

**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 8

Time : 2:48 pm

Vendor : 000006 To 911511

Batch : All

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code Invoice No.	Vendor Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
43902728	OFF SUP-PW	20170327 C	10-Mar-2017	29-Mar-2017	160.03	160.03	0.00
43906904	OFF SUP-PW	20170327 C	10-Mar-2017	29-Mar-2017	16.81	16.81	0.00
43972782	OFF SUP/PURCHASE	20170327 C	17-Mar-2017	29-Mar-2017	146.83	146.83	0.00
43996919	OFF SUP-WATER/PW	20170327 C	21-Mar-2017	29-Mar-2017	82.02	82.02	0.00
43999756	OFF SUP-PW	20170327 C	21-Mar-2017	29-Mar-2017	11.29	11.29	0.00
44012511	OFF SUP-PARKS	20170327 C	22-Mar-2017	29-Mar-2017	75.13	75.13	0.00
<b>Supplier Totals :</b>					<b>746.61</b>	<b>746.61</b>	<b>0.00</b>
190060	STERLING MARKING PRODUCTS						
6745414	SIGNS-PDS	20170327 C	20-Mar-2017	29-Mar-2017	36.10	36.10	0.00
<b>Supplier Totals :</b>					<b>36.10</b>	<b>36.10</b>	<b>0.00</b>
900582	STEVENS STEEL PRODUCTS						
293408	FLAT BAR-FF	20170327 C	03-Mar-2017	29-Mar-2017	271.20	271.20	0.00
<b>Supplier Totals :</b>					<b>271.20</b>	<b>271.20</b>	<b>0.00</b>
190100	SUN LIFE ASSURANCE COMPANY						
MARCH 2017	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	500.00	500.00	0.00
<b>Supplier Totals :</b>					<b>500.00</b>	<b>500.00</b>	<b>0.00</b>
190168	SUN PARLOUR CHAPTER OBOA						
2017 MEMBERSHI	MEMBERSHIP-BLDG DEPT	20170327 D	27-Mar-2017	27-Mar-2017	100.00	100.00	0.00
<b>Supplier Totals :</b>					<b>100.00</b>	<b>100.00</b>	<b>0.00</b>
190064	SUPERIOR PROPANE						
12829841	CYL RENTAL-FF	20170327 D	30-Sep-2016	27-Mar-2017	203.28	203.28	0.00
<b>Supplier Totals :</b>					<b>203.28</b>	<b>203.28</b>	<b>0.00</b>
190106	SYSCO WINDSOR						
860499	CONC SUP-VRC	20170327 C	10-Mar-2017	29-Mar-2017	280.45	280.45	0.00
862935	CONC SUP-VRC	20170327 C	14-Mar-2017	29-Mar-2017	349.71	349.71	0.00
868940	CONC SUP-VRC	20170327 C	21-Mar-2017	29-Mar-2017	3,436.30	3,436.30	0.00
<b>Supplier Totals :</b>					<b>4,066.46</b>	<b>4,066.46</b>	<b>0.00</b>
902563	TELUS MOBILITY						
17223917096	BLACKBERRY'S	20170327 D	17-Mar-2017	27-Mar-2017	2,200.20	2,200.20	0.00
<b>Supplier Totals :</b>					<b>2,200.20</b>	<b>2,200.20</b>	<b>0.00</b>
050001	TROY LIFE & FIRE SAFETY LTD						
1596923	SPRINKLER INSP-POL	20170329 P	17-Mar-2017	29-Mar-2017	259.90	259.90	0.00
<b>Supplier Totals :</b>					<b>259.90</b>	<b>259.90</b>	<b>0.00</b>
210011	UNIFORM UNIFORMS						
46250	CLOTHING-POL	20170329 P	21-Mar-2017	29-Mar-2017	157.30	157.30	0.00
46251	CLOTHING-POL	20170329 P	21-Mar-2017	29-Mar-2017	4,371.52	4,371.52	0.00
<b>Supplier Totals :</b>					<b>4,528.82</b>	<b>4,528.82</b>	<b>0.00</b>
230021	WINDSOR FAMILY CREDIT UNION						

**TOWN OF LASALLE**  
**Council/Board Report-Smry (Computer)**



AP5060

Date : Apr 05, 2017

Page : 9

Time : 2:48 pm

Vendor : 000006 To 911511

Batch : All

Cheque Dates : Mar 27, 2017 To Apr 05, 2017

Bank : 1 To 1

Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
APR 5/17	PAYROLL REMITTANCES	87	31-Mar-2017	31-Mar-2017	1,221.61	1,221.61	0.00
MAR 29/17	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	1,221.61	1,221.61	0.00
Supplier Totals :					2,443.22	2,443.22	0.00
230076	WINDSOR POLICE SERVICE						
170403-7-TRAININ	CRISIS INTERVENTION-POL	20170329 P	13-Mar-2017	29-Mar-2017	96.05	96.05	0.00
Supplier Totals :					96.05	96.05	0.00
230085	WOLSELEY CANADA INC						
5255122	CONNECTORS/ELBOWS/CLA MPS-ROADS	20170327 C	03-Mar-2017	29-Mar-2017	1,424.14	1,424.14	0.00
5259491	CLAMP-WATER	20170327 C	06-Mar-2017	29-Mar-2017	290.41	290.41	0.00
5259492	PIPE/COUPLERS-ROADS	20170327 C	06-Mar-2017	29-Mar-2017	226.40	226.40	0.00
5263812	CLAMPS-WATER	20170327 C	07-Mar-2017	29-Mar-2017	803.78	803.78	0.00
5263813	SERV BOXES/PAINT-WATER	20170327 C	07-Mar-2017	29-Mar-2017	1,079.04	1,079.04	0.00
5272058	CONCRETE EXT-SEWER	20170327 C	09-Mar-2017	29-Mar-2017	41.59	41.59	0.00
Supplier Totals :					3,865.36	3,865.36	0.00
230038	WORKPLACE SAFETY AND INSURANCE BOARD						
MARCH 2017	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	41,330.45	41,330.45	0.00
MARCH 2017 RATI	PAYROLL REMITTANCES	81	27-Mar-2017	27-Mar-2017	-2,396.78	-2,396.78	0.00
Supplier Totals :					38,933.67	38,933.67	0.00
Computer Paid Total :					812,691.43	812,691.43	0.00
Total Unpaid for Approval :					0.00		
Total Discount :					0.00		
Total Manually Paid for Approval :					0.00		
Total Computer Paid for Approval :					812,691.43		
Total EFT Paid for Approval :					0.00		
Grand Total ITEMS for Approval :					812,691.43		

TOWN OF LASALLE  
Council/Board Report-Summary (EFT)



AP5060A                      Page :        1  
Date :    Mar 24, 2017       Time :    4:07 pm

Vendor :   070060 To 070060  
Batch    : All

EFT Date : 31-03-2017        To :   31-Mar-2017  
Bank :   1 To 1

Vendor Code	Vendor Name				Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description	Batch	Invoice Date	Due Date			
070060	GREATER ESSEX COUNTY						
17-1	LEVY-1ST INSTALLMENT	20170331 T	23-Mar-2017	24-Mar-2017	1161024.00	1161024.00	0.00
Supplier Totals :					1161024.00	1161024.00	0.00
EFT Paid Total :					1161024.00	1161024.00	0.00

Total Unpaid for Approval :	0.00
Total Discount :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	1,161,024.00
Grand Total ITEMS for Approval :	1,161,024.00

## Council/Board Report-Summary (EFT)



AP5060A

Page : 1

Date : Mar 24, 2017

Time : 4:07 pm

Vendor : 230074 To 230074

Batch : All

EFT Date : 31-03-2017

To : 31-Mar-2017

Bank : 1 To 1

Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
230074	WINDSOR ESSEX CATHOLIC						
17-1	LEVY-1ST INSTALLMENT	20170331 T	23-Mar-2017	24-Mar-2017	618753.00	618753.00	0.00
Supplier Totals :					618753.00	618753.00	0.00
EFT Paid Total :					618753.00	618753.00	0.00

Total Unpaid for Approval :	0.00
Total Discount :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	618,753.00
Grand Total ITEMS for Approval :	618,753.00

**TOWN OF LASALLE**  
**Council/Board Report-Summary (EFT)**



AP5060A

Page : 1

Date : Mar 24, 2017

Time : 4:07 pm

Vendor : 030136 To 030142

Batch : All

EFT Date : 31-03-2017

To : 31-Mar-2017

Bank : 1 To 1

Vendor Code	Vendor Name				Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description	Batch	Invoice Date	Due Date			
030140	CONSEIL SCOLAIRE						
17-1	LEVY-1ST INSTALLMENT	20170331 T	23-Mar-2017	24-Mar-2017	10887.00	10887.00	0.00
Supplier Totals :					10887.00	10887.00	0.00
030136	CONSEIL SCOLAIRE						
17-1	LEVY-1ST INSTALLMENT	20170331 T	23-Mar-2017	24-Mar-2017	99799.00	99799.00	0.00
Supplier Totals :					99799.00	99799.00	0.00
030142	CORPORATION OF THE COUNTY						
17-1	LEVY-1ST INSTALLMENT	20170331 T	23-Mar-2017	24-Mar-2017	3329185.00	3329185.00	0.00
Supplier Totals :					3329185.00	3329185.00	0.00
EFT Paid Total :					3439871.00	3439871.00	0.00
Total Unpaid for Approval :				0.00			
Total Discount :				0.00			
Total Manually Paid for Approval :				0.00			
Total Computer Paid for Approval :				0.00			
Total EFT Paid for Approval :				3,439,871.00			
Grand Total ITEMS for Approval :				3,439,871.00			



## The Corporation of the Town of LaSalle

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<b>Date:</b>	April 6, 2017	<b>Report No:</b>	DS-16-2017
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	Figure 1
<b>Department:</b>	Development & Strategic Initiatives	<b>File No:</b>	
<b>Prepared By:</b>	Allen Burgess, RPP, MCIP Supervisor of Planning and Development Services		
<b>Subject:</b>	<u>Application:</u>	Request to Close & Purchase Alley to rear of Lots 283 to 286, Plan 1001,	
	<u>Applicant &amp; Registered Owner:</u>	PE Real Estate Solutions	
	<u>Location:</u>	Municipally known as 3075 Normandy Street	

---

### RECOMMENDATION:

Based on the information provided within this report, it is recommended that the alley located to the rear of Lots 283 to 286, Plan 1001 be declared surplus and disposed of in accordance with municipal policy.

### REPORT:

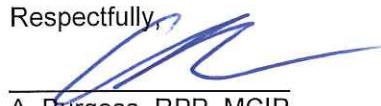
This report is intended to provide members of Council with recommendations regarding a request that has been received to close & purchase the alley located to the rear of Lots 283 to 286, Plan 1001, as depicted on Figure 1.


The Applicant has requested to purchase the subject alley to consolidate his lands to the south (Lots 104 to 106) to enable an addition to the rear of the existing dwelling.

If Council concurs with this application, Staff recommend the municipality exchange the alley for ownership of the land from the top of bank of the Cahill drain to the limits of the applicant's ownership at this location (as shown with red hatch on the figure attached) at no cost to the applicant.

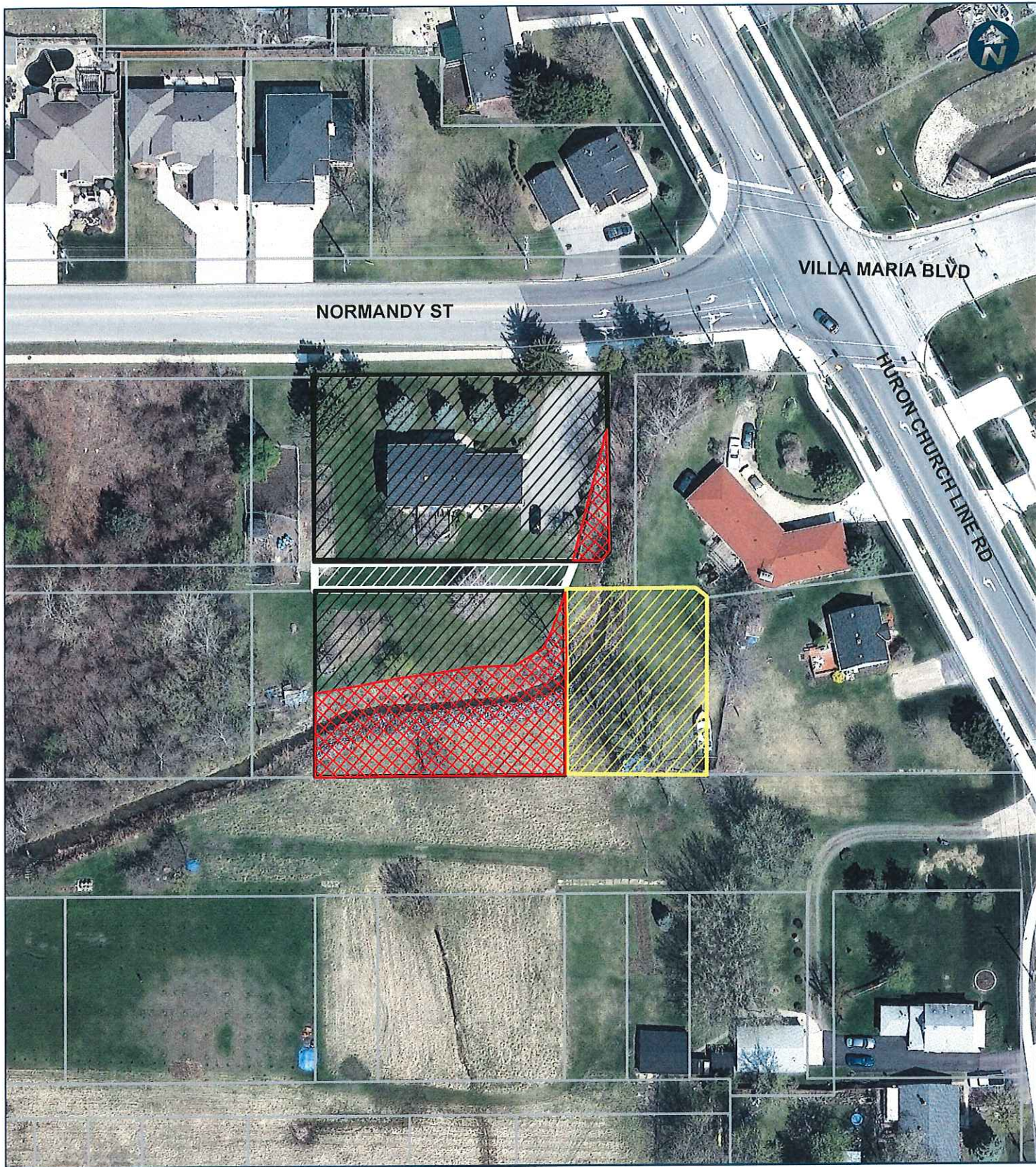
Town Staff have reviewed the Applicant's request, and have determined there is no municipal need for this lot, and it can be disposed of in accordance with municipal policy.

Respectfully,

  
A. Burgess, RPP, MCIP  
Supervisor of Planning and  
Development Services

Reviewed by:						
	Finance	Clerk	Environmental Services	Development & Strategic Initiatives	Culture & Recreation	Fire





Legend:



Subject Lands



Applicants Property



Land to be given to Town



Town Owned Property

Title:

## FIGURE 1 - KEY PLAN



Scale: NTS

File No: Alley Closing

Prepared For: Planning Dept.

Applicant: PE Real Estate

Prepared By: DSI

Date: April 5, 2017

Notes:

This document is not a Legal Plan of Survey.



## REQUEST TO CLOSE ALLEY

Mayor and Members of Council  
Town of LaSalle  
5950 Malden Road, LaSalle, Ontario

I/We,

PE Real Estate Solutions (Daniel Grenier)

hereby request that the alley to the rear of my lands known as Lots

283 to 286

on Registered Plan

1001

be closed and sold to me.

It is understood and agreed that the price of the alley is either \$1.00 or \$1.50 per square foot dependent on whether an easement is required by the Town, or as amended by Council By-law from time to time, and that I/We will be responsible for all legal costs attributable to the alley closing and sale, and pay these costs directly to the solicitor appointed by Council.

It is also understood that the Town has not made a site visit of the alley that is/are the subject of this application, and therefore is not aware of the existence of any possible encroachments or structures or other obstructions existing on the subject alley. I/We therefore acknowledge that the Town is not making any representations with regard to the existence or non-existence of any encroachments or structures or obstructions on the subject alley, and I/We hereby agree to accept responsibility for any and all costs that may be incurred with regard to the removal of such encroachments, structures or obstructions, if any, on the subject alley once the transfer of the title to me/us has been completed.

The reasons I/We am/are requesting this alley closing is

Need lots to have the ability to add an addition/build in rear.

I/We am/are in no way bound by the signing of this request to complete this transaction.

DATED

March 3, 2017

at

2:30

A.M. (P.M.)

Signature

Address

Postal Code

Phone #

ARE YOU COVERED UNDER THE CAW LEGAL SERVICES PLAN?

☐ Yes

☒ No

## The Corporation of the Town of LaSalle

<b>Date</b>	March 30, 2017	<b>Report No:</b>	CL-7-17
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	
<b>Department:</b>	Council Services	<b>Policy References:</b>	
<b>Prepared By:</b>	B. Andreatta, Director Council Services/Clerk A. Armstrong, Deputy Clerk		
<b>Subject:</b>	Alternative Voting Method for 2018 Municipal Election		

### RECOMMENDATION:

That E-Voting (internet and phone) BE APPROVED as the alternative voting method for the offices of Mayor, Deputy Mayor, Councillor and School Board Trustees for the municipal election to be held on October 22, 2018 in the Town of LaSalle, in accordance with the *Municipal Elections Act, 1996* and consideration BE GIVEN to the necessary by-law to enact same during by-law stage on the agenda.

### REPORT:

#### Purpose

Municipal Elections in Ontario will be held on Monday October 22, 2018. Recent changes to the *Municipal Elections Act, 1996* have "upfronted" several key dates by which decisions must be made with respect to how the election will be run. Accordingly, a decision on use of an alternative voting method must be made and approved by by-law by no later than May 1, 2017. The purpose of this report is to recommend the alternate voting method for the 2018 election.

#### History

Alternative or non-traditional voting methods have been in use in Ontario since 1996 when legislation was amended to allow municipalities to use forms of voting other than paper ballots at polling stations. Alternative methods include vote-by-mail, internet, and phone voting. Council will recall that the alternative voting method of "vote by mail" was first implemented in LaSalle in the 2010 election and was used again in 2014.

Internet voting was first used by the Town of Markham in 2003. In 2006 several municipalities followed suit and in 2010, 44 municipalities offered internet voting. In 2014, the number of municipalities offering internet voting more than doubled to 97, representing 22% of all municipalities in Ontario. Internet voting allows the voter to cast their vote online from any



device (computer, laptop, tablet or smartphone) that has internet access, from any location. E-voting is the combination of internet and phone voting.

While "vote by mail" was used successfully in LaSalle in the last two elections, there are several drawbacks to using the method. It is very labour intensive as returned ballot kits must be opened, separated (ballot from declaration), stored by poll, batched and eventually prepared for the scanner/tabulator to be counted. In addition, staff follow-up is required to input completed voter declarations into the electronic database of voters to reflect the ballot package as having been received and to supply candidates with a daily list of voters who have voted. Expenses are higher as postage is required to initially send the ballot kits to electors and for return postage envelopes back to the municipality. Tabulators must be leased and tested in order to count the ballots on election day. Mailed-in paper ballots may also be declared spoiled for a number of reasons. The declaration form may not be signed, a race may be over-voted, a note or writing appears on the ballot face rendering it invalid or the voter may neglect to place his/her ballot in the secrecy envelope. A significant amount of staff time is spent following up on these issues requiring staff to set aside their regular duties and incur overtime. In 2014, an Election Assistant was also hired to assist with cleansing of the voters' list and to handle hundreds of inquiries from electors, make additions/deletions to the voters list, issue new and re replacement voter kits and to process incoming ballot packages.

In both 2010 and 2014 over 1000 voters ignored or did not pay attention to the instructions on the vote by mail kit and came to Town Hall on election day to vote. Many were told to go to Town Hall by candidates and information to this effect was included in campaign material. This created a huge amount of work on election day to cancel voter kits, re-issue and process the ballot packages. Increased costs were incurred as extra ballot kits must be purchased to provide what is essentially a second ballot kit to each voter. As votes were counted by poll, continuous sorting and batching of the last minute ballots occurred over the course of the day. A handful of voters, undecided as to how to complete their ballot, further delayed results by remaining in the voter stations after the close of the vote at 8:00 p.m. Accordingly, the results in 2014 were delayed.

## **E-voting**

A move to e-voting or internet/phone voting would eliminate the voter having to manually exchange an incorrect ballot package and administration from cancelling and re-issuing them. E-voting requires no additional labour costs to manage vote counting. The voter cannot accidentally spoil a ballot and allowances can be made to allow under-voting. A ballot confirmation process is included by race to ensure that the voter's intention is always verifiable and the counting of the ballot is always confirmed. There are no unintentional spoiled ballots and voter intention is left entirely with the voter.

Costs for E-voting are based on the number of eligible electors on the voters' list. While an RFP has not been issued, preliminary information from one supplier indicates that the cost per elector to offer internet/phone voting is in the area of \$2.35 per elector. Using 2014 eligible electors statistics, the cost of an internet/phone solution by the supplier would be \$52,555. The only other costs would be advertising and voters list management estimated at \$3000. In 2014, using vote-by-mail, the cost of the election was significantly higher at \$104,547. Excluding wages for a contract employee, the cost was in the area of \$78,000.

There is no requirement for scanners or tabulators. Voter list management is updated by the supplier and stored electronically up to and including Election Day. The voter is able to select



their language of choice (English or French) using either phone or internet. The timelines for mail-in voting require sufficient lead time to allow for the kit to be sent out, marked by the voter and returned by mail. Candidates may still be campaigning and voters may have already voted. E-voting can be done in a shorter time frame and there is no requirement for mail back and voters can vote right up to the last minute of the election.

Accessibility is a cornerstone by which every election is measured. Changes to the *Municipal Elections Act, 1996* now require the municipality to issue an accessibility plan prior to the election rather than an accessibility report post-election as was previously required. The plan must identify how various disabilities have been taken into consideration. E-voting provides visually impaired voters with options including telephone and their internet screen recognition readers. Persons with other physical disabilities or mobility issues do not need to attend a voting station or bring their voter kit to a mailbox. Internet and phone voting are the most accessible forms of voting providing persons with disabilities with the most independence. Many persons with disabilities already have adaptive devices on their home computers and phones that would be used to access the internet or vote by phone without the assistance of a family member or friend. Special voting hours, prior to election day, would be established at the two retirement home in Town, to assist residents with the voting process. A similar process occurred in 2010 and 2014.

Candidate access to voter lists and updates on who has voted can be provided by electronic access so that the candidate can view the status of voter activity online in real time. The candidate cannot see how a voter has voted, only that they have voted. In the vote-by-mail system, daily updates had to be ordered by the undersigned and forwarded to all candidates on a daily basis.

The greatest concern expressed in connection with electronic voting is that of the security of the process, secrecy of the ballot and the integrity of the election. All electronic voting service providers have measures to prevent breaches of security, maintain the secrecy of the ballot and ensure the capacity of the system to deal with the anticipated volume of traffic. In preliminary discussions with the Town of Tecumseh, staff indicated that the by-election held in 2016, wherein internet and phone voting were used, ran very smoothly with results being available within minutes of the close of the vote. Council may recall that several Essex County municipalities opted for internet and phone voting in 2014 and experienced delayed results due to mislabeled files by the election supplier. The company that conducted those elections is no longer operating. The Town of Tecumseh used the same company that provided e-voting services to almost half of the 97 municipalities that offered e-voting in 2014 and were very pleased with the timeliness of service, ease of use and security measures.

One of the measures to ensure the identity of the voter is the use of voter credentials which are sent to the voter in the voter information package. When the voter accesses the internet or telephone system, he or she receives a "ballot" by inputting their credentials in addition to answering a question based on information contained in the voters' list (ie. birth date). A declaration of identity can also be required prior to accessing the system. The Act provides that it is an offence for any voter to:

- vote without being entitled to do so
- vote more times than the Act allows
- induce or procure a person to vote when that person is not entitled to do so, or
- attempt to do the above

Only the voter can see their ballot and verify intent.

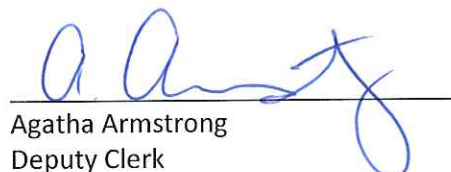
Voters can cast their ballot by internet or phone for a specified number of days leading up to and including election day. The voting period is shorter than the one required for vote by mail giving candidates more time to canvas.

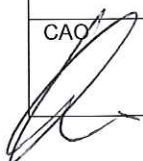
It is the intention of Administration to meet with suppliers of internet and phone voting at the annual AMCTO conference this June to obtain information, see demonstrations and obtain pricing. The following factors will be considered:

- Does the system ensure the integrity and secrecy of the election process?
- Is the system reliable and accurate?
- Is the system user friendly and accessible to electors?
- Is the system financially reasonable?
- Does the system have an audit trail where appropriate?

After speaking with Tecumseh election officials regarding their by-election experience, and reviewing testimonials of other municipalities that utilized e-voting in the 2014 election, administration is confident that an internet/telephone solution is the preferred method for voting in 2018. A subsequent report to Council will follow on a preferred vendor, cost and details in response to the above factors.

  
Brenda Andreatta  
Director Council Services/Clerk

  
Agatha Armstrong  
Deputy Clerk

Reviewed by:							
CAO 	Finance	Council Services	Public Works	DSI	Culture & Rec	Fire	



**The Corporation of the Town of LaSalle**  
**Minutes of a meeting of the Accessibility Advisory Committee**

March 9, 2017, 4:00 p.m.  
First Floor LaSalle Civic Centre  
5950 Malden Road

Present: Michael Akpata, Crystal Meloche, Cynthia Butcher, Savitri Dhiman,  
Russ Hazael, Jeff Kapasi, Diane Quenneville.

Also Present: Agatha Armstrong, Deputy Clerk and LuAnne Kapasi  
(accompanying Jeff Kapasi)

Absent: John Boyko

**1. Call to Order**

Councillor Meloche calls the meeting to order at 4:07 pm.

**2. Disclosures of Pecuniary Interest**

None.

**3. Adoption of Minutes from Previous Meeting**

**Moved By:** Russ Hazael

**Seconded By:** Diane Quenneville

That the minutes of the meeting of the LaSalle Accessibility Advisory Committee held January 11, 2017 BE ADOPTED as amended to reflect the correct spelling of Russ Hazael's name.

Carried.

4. **Business Arising from the Minutes**

4.1 **NEW MEMBER**

Councillor's Meloche and Akpata welcome the new member Cynthia Butcher to the committee.

4.2 **VOLLMER COMPLEX ARENA STAIRS**

A. Armstrong, Deputy Clerk provides the committee with an update regarding the Vollmer arena stairs. The project of illuminating the top and bottom stair was completed in February. Committee views photos of the completed project.

4.3 **CHANGE OF MEETING SCHEDULE**

John Boyko a member of the committee has requested that an alternate date for the meetings be considered.

Discussion ensues and a consensus is reached for the first Thursday of each month at 4:00 pm.

**Moved By:** Jeff Kapasi

**Seconded By:** Cynthia Butcher

That the LaSalle Accessibility Advisory Committee meeting BE CHANGED from the second Thursday to the first Thursday of the month at 4:00 pm.  
Carried.

5. **Business Items**

6. **Information Items**

6.1 **FACEBOOK POSTS REGARDING CROSSWALKS**

**Moved By:** Savitri Dhiman

**Seconded By:** Russ Hazael

That information regarding Pedestrian Crossings which was posted on Facebook by Town Administration on January 20, 2017 advising drivers and cyclists that they must wait for pedestrians to cross the entire roadway before proceeding at a pedestrian crossing BE RECEIVED.  
Carried.



**6.2    2017 BUDGET**

**Moved By:**                Diane Quenneville

**Seconded By:**        Councillor Akpata

That information regarding the 2017 Budget which is \$5000.00 and the 2016 reserve of \$2369.72 BE RECEIVED.  
Carried.

**7.    Next Meeting**

Thursday May 4, 2017 at 4:00 p.m. in the LaSalle Room, main floor, LaSalle Civic Centre.

**8.    Adjournment**

The meeting is adjourned at the call of the Chair at 5:25 pm.

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Co-Chair: Councillor Crystal Meloche

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Co-Chair: Councillor Michael Akpata

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Deputy Clerk: Agatha Armstrong



The Corporation of the Town of LaSalle

<b>Date</b>	April 4, 2017	<b>Report No:</b>	CL-08-17
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	Attendance Charts
<b>Department:</b>	Council Services	<b>Policy References:</b>	
<b>Prepared By:</b>	Linda Jean Administrative Assistant – Department of Council Services		
<b>Subject:</b>	Council Member Attendance at Meetings – January to March, 2017		


**RECOMMENDATION:**

That the report of the Director Council Services/Clerk dated April 4, 2017 respecting Council member attendance at Council and committee meetings for the period January 1 to March 31, 2017 BE RECEIVED.

**REPORT:**

Attached as requested through Council resolution 289/16 is the 2017, 1<sup>st</sup> Quarter report regarding Council member attendance at Council and committee meetings.

  
\_\_\_\_\_  
Linda Jean, Administrative Assistant  
Department of Council Services

Reviewed by:							
CAO 	Finance	Council Services	Public Works	DSI	Culture & Rec	Fire	



## QUARTER 1, 2017 COUNCIL MEETING ATTENDANCE RECORD

MEETING	DATE	Ken Antaya	Marc Bondy	Sue Desjarlais	Terry Burns	Jeff Renaud	Crystal Meloche	Mike Akpata
Closed	January 10	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Regular	January 10	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Water & Wastewater	January 24	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Closed	January 24	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Regular	January 24	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Closed	February 14	No	Yes	Yes	Yes	Yes	Yes	Yes
Regular	February 14	No	Yes	Yes	Yes	Yes	Yes	Yes
Regular	February 28	No	No	Yes	Yes	No	Yes	Yes
Closed	March 14	Yes	Yes	Yes	Yes	Yes	Yes	No
Regular	March 14	Yes	Yes	Yes	Yes	Yes	Yes	No
Water & Wastewater	March 14	Yes	Yes	Yes	Yes	Yes	Yes	No
Closed	March 28	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Regular	March 28	Yes	Yes	Yes	Yes	Yes	Yes	Yes



## QUARTER 1, 2017 COUNCIL ATTENDANCE STRATEGIC PLANNING COMMITTEES

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### STRATEGIC PLANNING STEERING COMMITTEE

MEETING DATE	KEN ANTAYA	MARC BONDY
January 10	Yes	Yes

### COMMUNICATIONS WORKING COMMITTEE

MEETING DATE	MARC BONDY	SUE DESJARLAIS	CRYSTAL MELOCHE
January 10	Yes	Yes	Yes
March 21	Yes	Yes	Yes

Mayor Antaya attended both meetings as ex-officio

### ENVIRONMENTAL WORKING COMMITTEE

MEETING DATE	MARC BONDY	SUE DESJARLAIS	MIKE AKPATA
January 10	Yes	Yes	Yes
March 21	Yes	Yes	No

Mayor Antaya attended both meetings as ex-officio

**PROMOTION & MARKETING WORKING COMMITTEE**

MEETING DATE	KEN ANTAYA	JEFF RENAUD	CRYSTAL MELOCHE
January 26	Yes	Yes	Yes

**MANAGING HR & FINANCIAL RESOURCES WORKING COMMITTEE**

MEETING DATE	KEN ANTAYA	TERRY BURNS	JEFF RENAUD
January 26	Yes	Yes	Yes

**EXPANDING ASSESSMENT BASE WORKING COMMITTEE**

MEETING DATE	KEN ANTAYA	TERRY BURNS	MIKE AKPATA
January 10	Yes	Yes	Yes
March 21	Yes	Yes	No





## QUARTER 1, 2017- COUNCIL ATTENDANCE FIRE COMMITTEE

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MEETING DATE	TERRY BURNS	SUE DESJARLAIS
January 26	Yes	Yes
March 24	Yes	Yes

## QUARTER 1, 2017 - COUNCIL ATTENDANCE POLICE SERVICES BOARD COMMITTEE

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MEETING DATE	KEN ANTAYA	MARC BONDY
January 16	Yes	Yes
February	No Meeting	No Meeting
March 20	Yes	Yes

## QUARTER 1, 2017 – COUNCIL ATTENDANCE PERSONNEL COMMITTEE

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MEETING DATE	KEN ANTAYA	MARC BONDY	SUE DESJARLAIS
January 18	Yes	Yes	Yes
March 7	Yes	Yes	Yes
March 4	Yes	Yes	Yes



## QUARTER 1, 2017 COUNCIL ATTENDANCE RECREATION COMMITTEE

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MEETING DATE	SUE DESJARLAIS	CRYSTAL MELOCHE	MIKE AKPATA
January 19	Yes	No	Yes
February 23	Yes	Yes	Yes
March 23	Yes	Yes	Yes

## QUARTER 1, 2017 - COUNCIL ATTENDANCE STRAWBERRY FESTIVAL COMMITTEE

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MEETING DATE	Crystal Meloche	Sue Desjarlais
January 16	No	Yes
January 27	Yes	Yes
February 6	Yes	Yes
February 24	Yes	Yes
March 24	Yes	Yes

**\*\*Please note that there have been no meetings held with the Craft Beer Festival Committee in the first quarter of 2017\*\***



## QUARTER 1, 2017 COUNCIL ATTENDANCE PLANNING REVIEW ADVISORY COMMITTEE

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MEETING DATE	MARC BONDY	TERRY BURNS	JEFF RENAUD
January 12	Yes	Yes	Yes
March 9	Yes	Yes	Yes

## QUARTER 1, 2017 COUNCIL ATTENDANCE RECORD BYLAW REVIEW & ENFORCEMENT COMMITTEE

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MEETING DATE	MARC BONDY	JEFF RENAUD	MIKE AKPATA
January 12	Yes	Yes	Yes
March 9	Yes	Yes	Yes

## QUARTER 1, 2017 COUNCIL ATTENDANCE RECORD ACCESSIBILITY ADVISORY COMMITTEE

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MEETING DATE	CRYSTAL MELOCHE	MIKE AKPATA
January 11	No	Yes
March 9	Yes	Yes





## The Corporation of the Town of LaSalle

<b>Date</b>	March 30, 2017	<b>Report No:</b>	PW-08-17
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	
<b>Department:</b>	Public Works	<b>Policy References:</b>	
<b>Prepared By:</b>	Mark Beggs – Manager of Roads and Parks		
<b>Subject:</b>	West Nile Larviciding Program 2017		

### RECOMMENDATION:

That Council receives for information that the Town will participate in the 2017 West Nile Virus Larviciding and Surveillance program in partnership with the Windsor Essex Health Unit and other neighboring Municipalities for a cost of approximately \$5,000, which is budgeted for in the 2017 Budget.

### REPORT:

As in previous years, the Windsor Essex Health Unit is conducting a comprehensive surveillance and larviciding program for the West Nile Virus. With the support of the local Municipalities, this program has been a success and Dr. Gary M. Kirk, the Medical Officer of Health, is recommending that the local Municipalities continue with the program to decrease the risk of the West Nile Virus to people in the Windsor – Essex County area.

Windsor & Essex County communities have selected Pestalto Environmental Health Services Inc. as the Consultant/Contractor for the Larviciding program for the 2017 season. The Town of LaSalle has committed to participating in the 2017 program.

Typically, the WNV program runs for a total of 11 weeks, beginning in July and ending mid – September depending on weather. Several high-risk areas are treated for mosquitoes. These areas include catch basins, standing water sites, and lagoons.

The Ministry of Health has announced that funding for this program will be similar to the arrangements in 2016. Municipalities are required to pay for the entire program up front, and once the budget is approved the Health Unit will reimburse the Municipalities. The typical cost of the entire program is \$130,000 of which the Town of LaSalle is responsible for approximately 10% of the total cost (\$13,000). The Health Unit then covers 75% of the cost and each


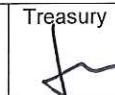

municipality is responsible for 25% of their respective costs. \$5,000 has been budgeted for 2017.

Throughout the season, Pestalto provides updates of the surveillance program, and any positive tests found. Reports that Public Works receives will be forwarded to members of Council throughout the year for their information.

Respectfully,



Mark Beggs,  
Manager of Roads and Parks

Reviewed by:							
CAO	Treasury	Clerks	Public Works	DSI	Parks & Rec	Building	Fire
							

**Schedule of Reports for Council  
April 11, 2017**

<b>Council Resolution</b>	<b>Subject</b>	<b>Department</b>	<b>Report to Council</b>	<b>Comments</b>
B5/16	Radio Communications Study	Fire	May, 2017	Requested during Budget Deliberations held December 7th & 8th, 2016.

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 7995**

A By-law to stop up, close and sell  
part of Leroy Avenue, Registered  
Plan 664.

**WHEREAS** the Council of the Corporation deems it expedient to close a portion of Leroy Avenue, Registered Plan 664 designated as Parts 1 and 2 on Reference Plan 12R-26949 and as Part 14 on Reference Plan 12R-26950 and to sell same to the owners of land abutting same;

**AND WHEREAS** by virtue of the provisions of Section 34 of the *Municipal Act, 2001*, R.S.O. 2001, c. 25, as amended, a by-law permanently closing a highway, including a lane on a registered plan of subdivision, does not take effect until a certified copy of the by-law is registered in the appropriate Land Registry Office;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:**

1. That those portions of Leroy Avenue, Registered Plan 664 designated as Parts 1 and 2 on Reference Plan 12R-26949 and as Part 14 on Reference Plan 12R-26950, in the Town of LaSalle, in the County of Essex be and the same are hereby stopped up and closed.

**PROVIDED** that all costs and expenses incurred in connection with this matter be borne by the applicant/ratepayers concerned.

2. Upon completion of the closing of parts of Leroy Avenue more particularly described in Section 1 herein, that Leroy Avenue so closed may be sold to the owners of the lands abutting same at a sale price of \$1.50 per square foot plus H.S.T., plus any and all costs incurred by the Corporation in completing the said sale.

3. In the event any owner of land abutting those closed portions of Leroy Avenue does not purchase their portion of the said roadway so closed within 6 months of the date of the passing of this By-law, the Corporation may sell the said land to any other person in accordance with the policy of the Corporation.

4. It is hereby confirmed the lands described in Section 1 of this By-law are surplus to the needs of the Corporation.

5. The Mayor and the Clerk of the Corporation be and they are hereby authorized to do all acts and sign all documents which may be necessary to complete the sale of the said portions of Leroy Avenue so closed as provided herein, and to otherwise carry out the intent of this By-law.

6. This By-law shall come into force and take effect after the final passing thereof on the date upon which this By-law is registered in the Land Registry Office for the County of Essex (No.12).

**READ** a first and second time and **FINALLY PASSED** this 11<sup>th</sup> day of April, 2017.

1st Reading – April 11, 2017

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**MAYOR – K. ANTAYA**

2nd Reading – April 11, 2017

3rd Reading – April 11, 2017

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**CLERK – B. ANDREATTA**

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 7996**

**A by-law to authorize the use of internet and telephone voting for the  
2018 Municipal Election**

**WHEREAS** Section 42(1)(b) of the *Municipal Elections Act, 1996* provides that the Council of a local municipality may pass by-laws authorizing electors to use alternative voting methods; and

**WHEREAS**, the Council of the Corporation of the Town of LaSalle deems it appropriate to conduct the 2018 Municipal Election using a vote by internet/telephone method;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE  
HEREBY ENACTS AS FOLLOWS:**

1. That the alternative voting method of “internet/telephone” is hereby authorized for the 2018 Municipal Election.
2. No proxy voting provisions are applicable for the 2018 Municipal Election conducted in accordance with this by-law.
3. The Clerk shall prepare procedures and rules for the internet/phone municipal election by no later than December 29, 2017.
4. The Clerk is hereby authorized and directed to secure an agreement with an appropriate service provider for the provision of internet/telephone voting services.
5. This by-law shall come into full force and effect upon the final passing thereof

**READ** a first, second time, and **FINALLY PASSED** this 11<sup>th</sup> day of April, 2017.

1 <sup>st</sup> Reading	-	April 11, 2017	_____
			Mayor—Ken Antaya
2 <sup>nd</sup> Reading	-	April 11, 2017	
3 <sup>rd</sup> Reading	-	April 11, 2017	_____
			Clerk—Brenda Andreatta

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 7997**

A By-Law to authorize the execution of a Developer's Site Plan Agreement with SD Development Corp. for the LCBO development.

**WHEREAS** SD Development Corp. has made an application to the Corporation for the LCBO development on lands lying in Registered Plan 821, in the Town of LaSalle, in the County of Essex;

**AND WHEREAS** the Corporation deems it expedient to grant the request on certain terms and conditions;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF LASALLE HEREBY ENACTS AS FOLLOWS:**

1. That the Corporation of the Town of LaSalle enter into a Developer's Site Plan Agreement with SD Development Corp. for the LCBO development, in the Town of LaSalle, in the County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-law.
2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Developer's Site Plan Agreement on behalf of the Corporation and affix the Corporation's seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement.



3. This By-law shall come into force on the final passing thereof.

**Read a first and second time and FINALLY PASSED this 11<sup>th</sup> day of April, 2017.**

1st Reading – April 11, 2017

\_\_\_\_\_  
MAYOR – K. ANTAYA

2nd Reading – April 11, 2017

3rd Reading - April 11, 2017

\_\_\_\_\_  
CLERK – B. ANDREATTA

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NUMBER 7998

Being a by-law to amend Zoning by-law

No. 5050, the Town's Comprehensive

Zoning By-law, as amended.

WHEREAS authority is granted under Section 34 of the Planning Act, R.S.O. 1990, and amendments thereto, to the Council of the Town of LaSalle to pass this By-law;

AND WHEREAS this by-law conforms with the Official Plan in effect for the Town of LaSalle, as amended;

NOW THEREFORE THE CORPORATION OF THE TOWN OF LaSALLE BY ITS COUNCIL ENACTS AS FOLLOWS:

1. Schedule "C", Map 02, of By-law 5050, as amended, is hereby further amended by changing the zone classification on those lands depicted on Schedule "A" attached hereto and forming part of this by-law Town Centre Commercial Holding Zone "C4(h)" to a Town Centre Commercial (C4-13) Zone.
2. Section 14, Town Centre Commercial (C4-13) Zone Regulations, of By-law No. 5050, as amended,
  - a) "14.3.13 Defined Area C4-13  
Zone Provisions
    - i) A side yard width of 1.8 metres where the yard abuts the southerly lot line.
    - ii) A buffer strip with a minimum width of 1.3 metres where the yard abuts the southerly lot line.
3. This by-law shall take effect from the date of passing by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

READ a first and second time and FINALLY PASSED on April 11, 2017.

1st Reading - April 11, 2017

2nd Reading - April 11, 2017

3rd Reading - April 11, 2017

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**SCHEDULE "A"**

**Concession 2, Part of Lot 40**

**Roll No. - 220-037-00**

**Town of LaSalle**



Town Centre Commercial Holding Zone "C4(h)" to a Town Centre Commercial (C4-13) Zone

This is Schedule "A" to By-law No. 7998

Passed on April 11, 2017

Signed

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

## EXPLANATORY NOTE

### Concession 2, Part of Lot 40

This zoning by-law amendment affects approximately 0.4 of land located on the south corner of Malden Road and Wyoming Street.

The subject land is being rezoned from Town Centre Commercial Holding Zone "C4(h)" to a Town Centre Commercial (C4-13) Zone

This by-law amendment will This rezoning at this location will allow a new retail store to be constructed, with a reduced side yard setback of 1.8 metres where the yard abuts the southerly lot line and a reduced buffer strip of 1.3 metres where the yard abuts the southerly lot line. This property is subject to site plan control, and a site plan control agreement will be entered into and registered on title to address matters related as on-site parking, lighting, landscaping, vehicular and pedestrian circulation, noise attenuation, signage and refuse disposal.

### KEY MAP



Town Centre Commercial Holding Zone "C4(h)" to a Town Centre Commercial (C4-13) Zone

**FORM 1**

**THE PLANNING ACT, R.S.O. 1990**

**NOTICE OF THE PASSING OF A ZONING BY-LAW AMENDMENT BY  
THE CORPORATION OF THE TOWN OF LASALLE**

**TAKE NOTICE** that the Council of the Town of LaSalle has passed By-law # 7998 on the 11th day of April, 2017 under Section 34 of the Planning Act, R.S.O. 1990.

**AND TAKE NOTICE** that only individuals, corporations and public bodies may appeal a zoning by-law amendment to the Ontario Municipal Board. An unincorporated association or group may not file a notice of appeal. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

An appeal to the Ontario Municipal Board in respect of the by-law may be complete by filing with the Clerk of the Town of LaSalle not later than 3rd day of May, 2017 an appellant form must be completed and be accompanied by a certified cheque or money order in the amount of \$125.00 made payable to the Minister of Finance, Province of Ontario. A copy of the appellant form is available online at [www.omb.gov.on.ca](http://www.omb.gov.on.ca) or at our planning department.

An explanation of the purpose and effect of the by-law describing the lands to which the by-law applies and a key map showing the location of the lands to which the by-law applies are attached. The complete by-law and any associated information are available for inspection in my office during regular office hours.

DATED at the Town of LaSalle, this the 13th day of April, 2017.

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**Clerk  
Town of LaSalle  
5950 Malden Road  
LaSalle, Ontario  
N9H 1S4**