



The Corporation of the Town of LaSalle
Regular Meeting of Council
Agenda

Tuesday, May 11, 2021, 6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Clerk's Note: Members of Council will be participating electronically and will be counted towards quorum. The Minutes will reflect this accordingly. The Electronic Meeting can be viewed at www.youtube.com/c/TownofLaSalleOntario

Accessible formats or communication supports are available upon request. Contact the Clerk's Office, abala@lasalle.ca, 519-969-7770 extension 1234.

	Pages
A. Opening Business	
1. Call to Order and Moment of Silent Reflection	
2. Disclosures of Pecuniary Interest and the General Nature Thereof	
3. Adoption of Minutes	5
Recommendation	
That the minutes of the regular meeting of Council held April 27, 2021 be adopted as presented.	
4. Mayors Comments	
B. Presentations	
C. Public Meetings and/or Hearings	
D. Delegations	
E. Reports/Correspondence for Council Action	
1. Richmond Court Development Sidewalk Reconsideration	15
Delegate:	
Godfrey Bacheyie, Attending Via Zoom and Available for Questions.	
Clerk's Note: Please note this is a matter of reconsideration of Council's resolution adopted November 24, 2020.	

Recommendation

That the report of the Deputy CAO dated April 12, 2021 (PW-14-2021) regarding the Richmond Court Development Sidewalk Reconsideration be received.

That Council concur that the original proposed sidewalk as part of the Richmond Court Development be installed as originally planned.

That Council concur with the installation of an additional sidewalk on the north side of Normandy from Richmond to Sovereign.

That Council concur that administration review and install the appropriate pedestrian crossing of Normandy at Sovereign.

F. Committee Matters for Council Action

G. Information Items to be Received

- | | | |
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| 1. | 2021 1st Quarter Property Tax Write Offs | 45 |
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Recommendation

That the report of the Supervisor of Revenue dated April 12, 2021 (FIN-14-2021) regarding the 1st Quarter Property Tax Write Offs be received.

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|----|-------------------------------|----|
| 2. | Summary of Reports to Council | 49 |
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Recommendation

That the report of the Chief Administrative Officer dated May 11, 2021 being a Summary of Reports to Council be received.

H. By-laws

Recommendation

That the following By-laws be given first reading:

8563 Being a By-law to adopt tax rates and to further provide for penalty and interest in default of payment thereof for the year 2021

8564 A By-law to confirm the donation of Lots 396 to 426, both inclusive, and Lots 428 to 461, both inclusive, on Plan 1010 in the Town of LaSalle, in the County of Essex, from Bruna Verro, Loreto Fiorini, Giorgio Paniccia and Emma Paniccia

8565 A By-law authorize the execution of Transfer Payment Agreement with Her Majesty the Queen in right of Ontario represented by the Minister of Infrastructures and Communities and the Corporation of the Town of LaSalle under the Disaster Mitigation and Adaptation Fund

8566 A By-law to deem a portion of Registered Plan 849 not to be lands on a registered plan of subdivision for the purposes of Section 50(3) of the Planning Act

Recommendation

That By-law numbers 8563 to 8566 be given second reading.

Recommendation

That By-law numbers 8563 to 8566 be given third reading and finally passed.

I. Council Questions

J. Statements by Council Members

K. Reports from Committees

L. Notices of Motion

M. Motion to Move into Closed Session

N. Confirmatory By-law

O. Schedule of Meetings

Personnel Committee Meeting, May 11, 2021 at 4:00 p.m.
Regular Council Meeting, May 11, 2021 at 6:00 p.m.
Police Services Board Committee Meeting, May 17, 2021 at 4:30 p.m.
Police Services Board Public Meeting, May 17, 2021 at 5:00 p.m.
By-Law Committee May 18, 2021 at 4:00 p.m.
Planning Advisory Committee Meeting, May 18, 2021 at 6:00 p.m.
Committee of Adjustment, May 19, 2021 at 5:30 p.m.
Parks, Recreation & Events Meeting, May 20, 2021 at 9:00 a.m.
Fire Committee Meeting, May 20, 2021 at 4:00 p.m.
Water & Wastewater Committee Meeting, May 25, 2021 at 5:00 p.m.
Regular Council Meeting, May 25, 2021 at 6:00 p.m.

P. Adjournment



The Corporation of the Town of LaSalle

Minutes of the Regular Meeting of the Town of LaSalle Council held on

April 27, 2021

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present:

Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Administration Present:

J. Milicia, Chief Administrative Officer, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Deputy Chief Administrative Officer, D. Dadalt, Legal Counsel, D. Hadre, Corporate Communications & Promotions Officer, K. Miller, Director of Special Projects, L. Jean, Deputy Clerk, A. Burgess, Supervisor of Planning & Development, R. Hyra, Director of Human Resources, E. Thiessen, Deputy Fire Chief, G. Ferraro, Manager of Finance & Deputy Treasurer, M. Beggs, Manager of Roads & Parks, J. Osborne, Manager of Engineering, P. Funaro, Director of Culture & Recreation, I. Middleton, IS Administrator, A. Bala, EA to the Director of Council Services/Clerk, D. Davies, Police Chief

Clerk's Note: Mayor Bondy, Members of Council, and Administration participated in the Meeting electronically via video conference technology.

Chief Administrative Officer, Deputy Clerk, and IT personnel were present in Council Chambers to participate electronically.

A. Opening Business

1. Call to Order and Moment of Silent Reflection

Mayor Bondy calls the meeting to order at 6:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

490/21

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Renaud

That the minutes of the Regular Meeting of Council held April 13, 2021 be adopted as presented.

Carried.

4. Mayors Comments

Mayor Bondy provides an update that in response to Ontario Government's new enhanced public health measures announced on April 15th, 2021, LaSalle has closed outdoor amenities to the public to help slow down the spread of COVID-19. The basketball courts, tennis courts, soccer fields, baseball diamonds, volleyball courts, and the skateboard park are all closed. Mayor Bondy understands that some of the residents are frustrated with the new guidelines but asks for patience and reminds everyone to please follow the rules.

Mayor Bondy reminds the residents to continue to maintain safe physical distance at least 2 meters apart from anyone who does not live with you. When residents walk outdoors, please do so with those whom you live with and/or with one other person who lives alone. If physical distancing is difficult, please ensure you wear a mask. Please get the vaccine as soon as eligible. Information about vaccines and how to register can be found on wevax.ca.

Mayor Bondy recognized that last week was National Volunteers' Week. National Volunteers' Week reflects individuals' generosity and the power we have when we work together. Mayor Bondy hopes that residents have read the Town of LaSalle posts on Facebook and Instagram. Last week and this week, the Town is sharing posts that highlighting our community members who volunteer their time to give back. Mayor Bondy gives his thanks to the community members for their volunteering efforts.

Chief Administrator Officer, Joe Milicia states that a few weeks ago, we announced that the Fire Chief Dave Sutton was retiring after over 35 years of service. Unfortunately last week, another member of our LaSalle family left us under not nearly the same joyous circumstances. Mr. Milicia states that we are saddened to announce the passing of the Director of Council Services and Town Clerk, Agatha Robertson.

Agatha was one of the most positive and determined individuals Mr. Milicia had ever met and stated that Agatha used that positivity and determination to battle cancer for over a decade. As we all know and unfortunately have all had some experience with, winning is different with cancer. It is difficult to define, but sometimes winning is battling cancer which Agatha did ferociously.

Agatha's life could've been over when she was first diagnosed but she chose to battle, chose to fight, enjoy life, embrace new challenges and live on. Mr. Milicia states that in true Agatha fashion, it was not going to be a pity party for her, as she did not want her illness to find her and it didn't. Agatha never wanted anyone to feel sorry for her and Mr. Milicia states that shouldn't start now.

Mr. Milicia can remember vividly last March in 2020 speaking intensely with Agatha and pleading with her to begin working from home as opposed to coming into the office at one point. Mr. Milicia even considered to revoke her access card. Agatha thankfully agreed and Mr. Milicia thought he had run a marathon and won the lottery all on the same day.

Agatha had an incredible career starting at the City of Windsor within the Social Services Department, then moving onto a new challenge in the Licensing Enforcement Department and then yet another new challenge in the Clerks and Council Services Department before she decided to leave

the comfort of the City of Windsor and join team LaSalle. Mr. Milicia states that she saw the light. Agatha was then promoted to the Director of Council Services and Town Clerk. A career full of learning and challenges and never afraid.

Although Agatha was with team LaSalle for too short of a time, her legacy will live on. Much like throwing a rock into a pond, her impact has had many ripples, some of which we are only now coming to realize. Even with her extremely busy life, loving husband, children, family, friends, trips, and vacations, work, professional life, and unfortunately the treatments that she went through, she was a mentor to many, including Mr. Milicia and always made time.

Mr. Milicia states that we lost the ultimate professional, giving mentor, most positive person, loving mother and wife, and a great friend. Although Agatha left us too soon, we will cherish the time we had together, remember the lessons Agatha taught us and the advice that she freely gave. Our thoughts and prayers continue to be with Agatha's family members, including husband Craig, children Cameron and Cassandra and stepdaughter Faith and with her many friends.

Mr. Milicia states that Agatha is and will continue to be missed. Agatha's memory will be eternal.

Rest in Peace Agatha.

D. Delegations

1. Conditional Delegation: Reconsideration of Motion - Request to construct wood privacy fence – F. Pheby

Clerk's Note: Franca Pheby, owner of property located at 61 Adams Lane submitted a request for reconsideration regarding Council's resolution adopted July 14, 2020 that opposed her request to construct a wood privacy fence adjacent to her property.

491/21

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Desjarlais

That the reconsideration request submitted by Franca Pheby, owner of property located at 61 Adams lane regarding Council's resolution adopted July 14, 2020 that opposed her request to construct a wood privacy fence adjacent to her property be approved.

Carried.

492/21

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That Administration be authorized to construct a wood privacy fence adjacent to the Municipal property line located on or near 1390 Front Road; and that the Town be responsible for continued maintenance and repair.

Carried.

Clerk's Note: A recorded vote was requested by Mayor Bondy.

Mayor Bondy - Opposed

Deputy Mayor Meloche - In Favour

Councillor Akpata - In Favour

Councillor Carrick - In Favour

Councillor Desjarlais - In Favour

Councillor Riccio-Spagnuolo - In Favour

Councillor Renaud - Opposed

2. Strategic and Operational plans for the Benoit House

Alysson Storey, ADS Consulting Group representative appears before Council in support of Report (CR-2021-11) regarding the Strategic and Operational plans for the Benoit House.

493/21

Moved by: Councillor Desjarlais

Seconded by: Councillor Akpata

That the report of the Director of Culture and Recreation dated March 29, 2021 (CR-2021-11) regarding the operation of the Benoit House be received; and that the recommendation to operate the Benoit House as a Community Museum be approved; and further, that the recommendation to authorize administration to engage the services of ADS Consulting Group at a cost of \$46,000.00 to develop Strategic and Operational Plans for the Benoit House be approved.

Carried.

E. Reports/Correspondence for Council Action

1. Fire Safety Grant Program

494/21

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the report of the Director of Finance dated April 1, 2021 (FIN-13-2021) regarding the Fire Safety Grant Program proposed spending be approved.

Carried.

2. Fire Safety Grant Transfer Payment Agreement

495/21

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Carrick

That the Agreement received by Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal regarding the Fire Safety Grant Transfer Payment be approved.

Carried.

3. Draft Procurement Policy

496/21

Moved by: Councillor Desjarlais

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Director of Finance dated March 22, 2021 (FIN-07-2021) regarding the draft procurement policy be received and that the procurement policy By-law be approved; and that all previous Procurement and Purchasing Policies adopted by the Corporation, including By-law 7864, are hereby repealed.

Carried.

4. 2020 Year End Reports

497/21

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Carrick

That the report of the Supervisor of Accounting dated March 25, 2021 (FIN-09-2021) regarding the 2020 Year End Reports be received; and that Council approve and adopt the Capital Fund Analysis, Reserves, Reserve Fund, Deferred Revenue Schedule and the Cash and Investments Report for the year ended December 31, 2020; and that Council authorize Administration to amend the schedules for the activity associated with Essex Power Corporation.

Carried.

5. Engineer Appointment – Desantel Drain

498/21

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the report of the Manager of Engineering dated April 1, 2021 (PW-13-2021) regarding the Appointment of RC Spencer and Associates to be the Drainage Engineer for the Section 4 petition for the Desantel Drain pursuant to the Drainage Act be approved.

Carried.

6. Parks Tennis Court Resurfacing 2021 Capital Project

499/21

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Carrick

That the report of the Manager of Roads and Parks dated April 1, 2021 (PW-12-2021) regarding the 2021 capital project to resurface tennis courts be received. And the recommendation to proceed with the pricing received from “All Lined Up” for the complete project at a cost of \$42,500 (plus taxes), and additional funding required to complete the project be funded from the Parks Reserve Fund, be approved.

Carried.

7. Harmony Lakes Subdivision Street Name Request

Melanie Muir, Dillon Consulting Limited appears before Council in regards to report (DS-08-2021) regarding the approval of street names for the Harmony Lakes Subdivision.

500/21

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Supervisor of Planning and Development Services dated April 1, 2021 (DS-08-2021) regarding the approval of street names for the Harmony Lakes Subdivision be approved as noted herein.

Carried.

8. SPC-04-20 - Front Road-Major Blvd - Mixed Use Building

501/21

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the report of the Supervisor of Planning and Development Services dated April 1, 2021 (DS-09-2021) regarding a request to approve a site plan control application, to permit the construction of a 230 square metre two storey mixed use commercial building containing two apartment dwelling units be approved.

Carried.

F. Committee Matters for Council Action

1. Minutes of the Parks, Recreation and Events Committee Meeting held March 18, 2021

502/21

Moved by: Councillor Renaud

Seconded by: Councillor Riccio-Spagnuolo

That the Minutes of the Parks, Recreation and Events Committee Meeting dated March 18, 2021 be received; and that all Committee Matters be approved.

Carried.

G. Information Items to be Received

1. University of Windsor Convocation Photo Roadshow

503/21

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That the report of the Corporate Communication and Promotions Officer dated April 6, 2021 (CAO-C&P-04-2021) regarding the University of Windsor Convocation Photo Roadshow be received.

Carried.

2. 2020 4th Quarter Report

504/21

Moved by: Councillor Desjarlais

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Supervisor of Accounting dated April 6, 2021 (FIN-10-2021) regarding the financial position of the Town of LaSalle as of the 4th quarter be received.

Carried.

3. 2020 Building Division Activity

505/21

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That the report of the Supervisor of Accounting dated March 28, 2021 (FIN-11-2021) regarding the 2020 Building Division Activity be received.

Carried.

4. Q1 Council Member Attendance at Meetings

506/21

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Executive Assistant to the Director of Council Services/Clerk dated March 30, 2021 (CL-04-2021) regarding the Council Member attendance at Council and Committee meetings from January to March, 2021 for Quarter 1 be received.

Carried.

5. Planning Act Timelines - City of Kitchener Resolution

507/21

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That the resolution received by the City of Kitchener regarding Planning Act Timelines be received.

Carried.

6. Summary of Reports to Council

508/21

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That the report of the Chief Administrative Officer dated April 27, 2021 being a Summary of Reports to Council be received.

Carried.

H. By-laws

509/21

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the following By-laws be given first reading:

8556 A By-law to amend By-law Number 7852 being a By-law to Establish User Fees or Charges for Services, Activities or the Use of Property

8557 A By-law to authorize the execution of a Transfer Payment Agreement between the Corporation of the Town of LaSalle and the Minister of Community Safety Correctional Services under the Court Security and Prisoner Transportation (CSPT) Program

8558 Being a by-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-law, as amended

8559 A By-law to Appoint RC Spencer and Associates to be the Drainage Engineer for the Desantel Drain

8560 A By-law to adopt a Procurement and Purchasing Policy

8561 A By-law to authorize the execution of a Site Plan Control Agreement with Essex Golf and Country Club and R.V. Investments Limited

Carried.

510/21

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That By-law numbers 8556 to 8561 be given second reading.

Carried.

511/21

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That By-law numbers 8556 to 8561 be given third reading and finally passed.

Carried.

I. Council Questions

J. Statements by Council Members

K. Reports from Committees

L. Notices of Motion

M. Motion to Move into Closed Session

N. Confirmatory By-law

512/21

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That Confirmatory By-law 8562 be given first reading.

Carried.

513/21

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Akpata

That confirmatory By-law 8562 be given second reading.

Carried.

514/21

Moved by: Councillor Carrick

Seconded by: Councillor Desjarlais

That Confirmatory By-law 8562 be given third reading and finally passed.

Carried.

O. Schedule of Meetings

Personnel Committee Meeting, May 11, 2021 at 4:00 p.m.

Regular Council Meeting, May 11, 2021 at 6:00 p.m.

Police Services Board Committee Meeting, May 17, 2021 at 4:30 p.m.

Police Services Board Public Meeting, May 17, 2021 at 5:00 p.m.

By-Law Committee May 18, 2021 at 4:00 p.m.

Planning Advisory Committee Meeting, May 18, 2021 at 6:00 p.m.

Committee of Adjustment, May 19, 2021 at 5:30 p.m.

Parks, Recreation & Events Meeting, May 20, 2021 at 9:00 a.m.

Fire Committee Meeting, May 20, 2021 at 4:00 p.m.

Water & Wastewater Committee Meeting, May 25, 2021 at 5:00 p.m.

Regular Council Meeting, May 25, 2021 at 6:00 p.m.

P. Adjournment

Meeting adjourned at the call of the Chair 7:39 p.m.

Mayor: Marc Bondy

Deputy Clerk: Linda Jean

1. Richmond Court Development Sidewalk Reconsideration

Clerk's Note:

Please note this is a matter of reconsideration of Council's resolution adopted November 24, 2020.

A motion was put on the table based on the Administrative recommendation found in report PW-27-20. This motion was then lost. In the latter part of the meeting discussion ensued on the matter. In the absence of delegations Council voted to have the matter reconsidered.

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That the report of the Director of Public Works dated November 12, 2020 (PW-27-20) regarding the Richmond Court Subdivision Sidewalk be received; and that Council Concur that Town Administration work with the developer in completing the sidewalk as per the Richmond Court Subdivision agreement.

Aye Votes: Councillor Carrick and Councillor Renaud

Nay Votes: Deputy Mayor Meloche, Councillor Riccio-Spagnuolo, Councillor Desjarlais and Councillor Akpata

Motion is Put and is Lost.

Moved by: Councillor Akpata

Seconded by: Councillor Riccio-Spagnuolo

That the following resolution put and lost earlier this evening be reconsidered.

That the report of the Director of Public Works dated November 12, 2020 (PW-27-20) regarding the Richmond Court Subdivision Sidewalk be received; and that Council Concur that Town Administration work with the developer in completing the sidewalk as per the Richmond Court Subdivision agreement.

Carried.

All members of Council were present at the November 24th meeting and all members are eligible to vote on the reconsideration of the motion.



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Peter Marra, P.Eng. – Deputy CAO

Department: Public Works

Date of Report: April 12, 2021

Report Number: PW-14-2021

Subject: Richmond Court Development Sidewalk Reconsideration

Recommendation

That the report of the Deputy CAO dated April 12, 2021 (PW-14-2021) regarding the Richmond Court Development Sidewalk Reconsideration be received.

That Council concur that the original proposed sidewalk as part of the Richmond Court Development be installed as originally planned.

That Council concur with the installation of an additional sidewalk on the north side of Normandy from Richmond to Sovereign.

That Council concur that administration review and install the appropriate pedestrian crossing of Normandy at Sovereign.

Report

This report is being prepared based on a decision of Council for reconsideration arising from the November 24, 2020 Council meeting. Enclosed as **Exhibit 1**, to this report, is a copy of the PW-27-20 report heard at the Nov 24, 2020 Council meeting. Also enclosed to this report, as **Exhibit 2**, is a copy of the Nov 24, 2020 Council meeting minutes.

Background

Report PW-27-20 was presented at the Nov 24, 2020 Council meeting. Administration presented the report and delegations spoke on this matter as well. A motion was put forward based on the original administration recommendation and that motion lost.

There was no further direction from Council at that time in the Nov 24, 2020 Council meeting.

In the latter part of the Nov 24, 2020 Council meeting, during Council questions, discussion ensued on this matter in the absence of the delegations. Council voted to have this matter reconsidered.

It should be noted, that also as part of the Nov 24, 2020 Council meeting there was a Council request to review sidewalk on Normandy from Huron Church Line to North Woodmont. The report conducting this larger review of the remainder of sidewalk on Normandy will be the subject of a future Council report and future Council meeting.

Richmond Court Subdivision Sidewalk Matter

As part of the Richmond Court development and the developer's agreement, the developer was responsible to install sidewalks on Sovereign, on Richmond and on Normandy from Richmond to Seventh Street. Enclosed as **Exhibit 3** provides a sketch of the required sidewalk as part of the Richmond Court Development. The proposed sidewalk as part of the development is shown as the solid blue line.

Information already contained within the previous report (PW-27-20) explains how this was established during the planning and engineering phases of this development.

Administrations recommendation continues to be that the original proposed sidewalk as part of the Richmond Court Development be installed as originally designed and planned for.

Additional Sidewalk Installation

Information obtain by the Town during the week on April 5, 2021, indicated that the new homes on Richmond must use the community mailbox on Sovereign. The Town subsequently confirmed this with Canada Post that the community mailbox on Sovereign will serve as the permanent postal collection location for those residents on Richmond Court.

With this new information administration is recommending an additional sidewalk be installed, at the Town's expense, on Normandy, from Sovereign to Richmond. This sidewalk will allow the residents on Richmond a safe way to walk and pick-up their mail at the community mailbox. This additional sidewalk is shown on **Exhibit 3** as the pink dashed line.

This 1.5m wide concrete sidewalk will traverse the frontage of municipal address' 2260, 2270 and 2280 Normandy. This sidewalk will cut through the respective driveways and be located on the back side of the hydro poles. There will be some landscaping and

one ornamental tree that will need to be relocated at 2270 Normandy. This sidewalk will be located on Town property.

In addition, as will be the case with 2330 Normandy, there will also be grading adjustments needed on the front lawn of 2270 Normandy

It is recommended that an additional 1.5m wide concrete sidewalk be installed on the north side of Normandy from Richmond Court to Sovereign Drive. This sidewalk will be paid for by the Town.

Pedestrian Crossing

There will be a need to install a pedestrian crossing (PXO) of Normandy at Sovereign. The type of PXO to be installed is governed by warrants, traffic volumes, pedestrian volumes, and vehicular speeds. As such, Town administration is planning on conducting an engineering review of this proposed PXO and will install an appropriate designed PXO at this location.

It is recommended that a PXO be installed and paid for by the Town for a crossing of Normandy at Sovereign Drive.

Consultations

The developer has been advised that this report has been prepared and is being brought before Council.

In addition, the residents at 2260, 2270, 2280, 2308, 2316, 2320, 2330, and 2340 Normandy have also been advised.

Furthermore, several residents within the Sovereign/Baxter subdivision have requested to be advised of this report as well.

Financial Implications

With the proposed addition of the sidewalk on Normandy in front of address 2260, 2270 and 2280 this will cost the Town approximately \$10,000 to \$15,000 to have this installed. This can be funded from the pedestrian safety budget.

The installation of an appropriate pedestrian crossing of Normandy at Sovereign, depending on type of treatment warranted, can range from \$5,000 to \$50,000. This again can be funded from the pedestrian safety budget.

The remainder of the sidewalk will not cost the Town money, because they are the obligations of the developer to complete in compliance with the subdivision agreement.

Prepared By:A handwritten signature in black ink, appearing to read 'P. Marra', written in a cursive style.

Peter Marra, P.Eng. – Deputy CAO

Link to Strategic Goals

1. Enhancing organizational excellence - Not Applicable
2. Strengthen the community's engagement with the Town - Not Applicable
3. Grow and diversify the local economy - Not Applicable
4. Build on our high-quality of life - Yes
5. Sustaining strong public services and infrastructure - Yes

Communications

Not applicable.

Notifications

Tony & Angela Rauti
2260 Normandy
2270 Normandy
2280 Normandy
2308 Normandy
2316 Normandy
2320 Normandy
2330 Normandy
2340 Normandy
Edward May
Christopher Leighton

Report Approval Details

Document Title:	PW-14-2021 Richmond Court Development sidewalk.docx
Attachments:	<ul style="list-style-type: none">- PW-27-20 report.pdf- Nov 24 2020 council meeting minutes.pdf- Richmond Court proposed sidewalk.pdf
Final Approval Date:	Apr 14, 2021

This report and all of its attachments were approved and signed as outlined below:



Chief Administrative Officer

Joe Milicia



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Peter Marra, P.Eng. – Director of Public Works

Department: Public Works

Date of Report: November 12, 2020

Report Number: PW-27-20

Subject: Richmond Court Subdivision Sidewalk

Recommendation

That the report of the Director of Public Works dated November 12, 2020 (PW-27-20) regarding the Richmond Court Subdivision Sidewalk be RECEIVED and the Council CONCUR that Town administration work with the developer in completing the sidewalk as per the Richmond Court Subdivision agreement.

Report

This report is being prepared in response to a request from residents on Normandy Street to appear before Council on the matter of the sidewalk requirements of the Richmond Court Subdivision. This report is prepared in order to provide Council with the relative information as it pertains to this matter. A copy of the **resident's delegation request** is attached to this report.

The final proposed sidewalk for the Richmond Court Subdivision is shown on **Figure 1** attached to this report.

At the time of writing this report, the Town is only aware that objections appear to be for that portion of sidewalk on Normandy between Richmond and Seventh.

It is important to note, that Council and Town administration has for years, during new developments, worked diligently to ensure all new lots, are connected into the Town already established pedestrian facilities in a safe and efficient manner. This sometime, does require developments to construct sidewalks in front of existing houses and/or lots of record on Town property in order to achieve this objective. The Town has done this many times in the past and continues to do this in order to provide pedestrian safe

facilities for new and existing residents to safely walk around neighborhoods and connect with parks, trails, etc.

Background Information – 2308 and 2316 Normandy Street

The Richmond Court Subdivision was developed by T Rauti who is also the home builder on the lots. The lots were created in two distinct ways, with two lots on Normandy (2308 and 2316) created by a severance agreement and the remainder of the lots (8 on Richmond and 3 on Sovereign) were created by a subdivision agreement. Please refer to Figure 1 attached to this report for illustrated purposes.

The developer elected to proceed in the two separate ways, because they wanted to get lots on the market as quickly as possible. The notion of the two lots fronting Normandy already had most of the servicing in place, it was decided to proceed with a severance agreement for 2308 and 2316. This agreement was completed and executed in Dec 2015. At the time of the severance agreement, the developer was continuing to secure environmental approvals and worked with the Town to continue the final development details for the remainder of the lands. Final details of the sidewalk requirements were not known at the time of executing this severance agreement.

While finalizing the development of the remainder of the lands, the Town and developer finalized the sidewalk requirements August/September 2016. Enclosed as **Figure 2** is a drawing prepared by the developer's engineers showing the preliminary proposed location of the sidewalk.

At the time of finalizing the sidewalk location along Normandy, August/September 2016, 2308 and 2316 Normandy had not been built on yet. In fact, the building permit for these lots were issued April 11, 2017 and September 7, 2016 respectively. The Town recognized this fact and strongly iterated to the developer, who was also the home builder, that they needed to advise the prospective buyers of these homes about the future sidewalk requirements. The developer and home builder have acknowledged that this notification did take place.

Background Information – Remainder of Sidewalk on Normandy

As shown in Figure 2, the preliminary extents of the sidewalk impact on existing lots along Normandy was greater than what was eventually finalized. The original rational, as depicted in Figure 2, was to eliminate all uncontrolled pedestrian crossings of Normandy.

During the final stages of finalizing the development, the Town accepted the fact that there was a need for at least one additional pedestrian crossing on Normandy and as such you see what the final requirements are for sidewalk as shown in Figure 1. The

acceptance of one additional pedestrian crossing at Normandy/Sovereign was kept and brought forward.

The sidewalk that crosses 2320, 2330 and 2340 Normandy was kept in place to ensure the new lots on Richmond Court, including these properties, are safely connected into the Town's exiting sidewalk and trail networks at Normandy and Seventh. This was also kept in place to avoid a pedestrian crossing at Normandy/Richmond and bring pedestrians to an existing all way stop controlled intersection to cross Normandy.

2320, 2330 and 2340 Normandy Street were existing homes and/or lots of records at the time of finalizing the Richmond Subdivision agreement and as such there is nothing registered on title of these lots.

It should be further noted that the home at 2260 Normandy, was also an existing home and as such there is nothing registered on title of that property. But will be affected by the proposed sidewalk along their side yard.

If the removal of the sidewalk on Normandy occurs, this will put an all way stop and potentially two pedestrian crossing on Normandy all within a 300m stretch. There is a potential that vehicles may need to stop often within this stretch of Normandy, which is problematic from both a vehicular and pedestrian safety point of view.

Closure

As noted earlier, it has been a long-standing practice and policy within the Town of LaSalle to review all new developments to ensure new residents within those developments have safe access to the Town's existing pedestrian facilities through use of sidewalks and/or trails. This does sometimes require sidewalks and/or trails to be built on Town property in front of existing homes to achieve this objective and this has been done many times in the past and we believe it will continue into the future.

Five examples of where this has been implemented in other areas of Town are included as attachments to this report.

It is recommended that Council receive this report and that Council concur with Town administration to continue to work with the Richmond Court developer to finalize the sidewalk as anticipated as part of the developer's legal agreement with the Town.

Consultations

The residents that have requested delegation have been advised of this report.

Financial Implications

There are no financial impacts to the Town with respect to the recommendations of this report. All sidewalk identified to be completed are a requirement of the developer as part of a legal agreement.

Prepared By:

A handwritten signature in black ink, appearing to read 'Peter Marra', is positioned below the 'Prepared By:' heading.

Peter Marra, P.Eng. – Director of Public Works

Link to Strategic Goals

	Enhancing organizational excellence
X	Sustain strong public services and infrastructure
	Strengthen the community's engagement with the Town
	Grow and diversify the local economy
X	Build on our high-quality of life

Communications

	Not applicable
	Website
	Social Media
	News Release
	Local Newspaper
	Bids & Tenders
	Notification pursuant to the Planning Act

Notifications

Name	Address	Email
	2316 Normandy St	
	2330 Normandy St	
	2320 Normandy St	
	2340 Normandy St	
	2308 Normandy St	

Report Approval Details

Document Title:	PW-27-20 Richmond Court Subdivision Sidewalk .docx
Attachments:	<ul style="list-style-type: none">- Richmond sidewalk delegation request.pdf- richmond sidewalk figure 1.pdf- richmond sidewalk figure 2.pdf- PW-27-20 examples.pdf
Final Approval Date:	Nov 13, 2020

This report and all of its attachments were approved and signed as outlined below:



Chief Administrative Officer

Joe Milicia

From: [Linda Jean](#)
To: [Joe Milicia](#)
Cc: [Peter Marra](#)
Subject: FW: maria rauti
Date: September 14, 2020 3:37:20 PM
Attachments: [Town of LaSalle \(1\).pdf](#)

Hi Joe,

I just spoke to Maria Rauti [REDACTED] [REDACTED]

Maria would like to come before Council to speak in opposition to the future installation of a sidewalk in front of her residence.

I advised at this time delegates are not permitted and to send something in writing - as attached.

Maria is still requesting attendance as she would like to speak directly to members of Council.

Mayor Bondy is aware of the situation as is Pete.

I'll talk to you more about it when you get back.

Linda

From: Maria [REDACTED]
Sent: Monday, September 14, 2020 3:24 PM
To: Linda Jean <ljean@lasalle.ca>
Subject: maria rauti

Attachment included,
from Maria Rauti



Virus-free. www.avast.com

CAUTION: This email originated from outside of the organization. Please verify that the sender's name matches the e-mail address in the From: field. Do not click links or open attachments unless you recognize the sender and know the content is safe.

September 13, 2020

To Whom it May Concern, c/o the Town of LaSalle, Ontario, Canada

This letter is being written on behalf of the concerned residents of 2308, 2316, 2320, 2330, and 2340 Normandy Street.

It has been brought to our attention that the Town of LaSalle has planned for and plans to proceed on construction of a sidewalk from the one residence at Richmond traveling south to Normandy and continuing along the north side of Normandy eastward to the 3-way stop sign at Seventh Street. We have only come to find out about this on September 4, 2020 due only to the fact of an engineer from Spencer Consulting, namely Senior Manager Bruce Ropat. We were surprised and confused to hear this information, as it was never divulged to us by the Town of LaSalle prior, or ever for that matter.

Speaking for the residents collectively, we would appreciate that the Town would have informed us of these plans in writing prior to any construction taking place. Even Mr. Ropat remarked that it is most typical that the Town would inform the effected residences prior to such actions taking place, which it most certainly has not. Discourse to this proposed matter would be, as we feel, most appropriate. It's disappointing to say the least that the Town has not made any effort to inform us in any manner of speaking. Likewise we are confused as to what the Town believes it may have to gain in not informing us in some way. Some reasonable indication of these events, as well as a reasonable opportunity to engage in some simple conversation is all we would have expected from the Town where we love to live and pay our taxes without delinquency. Instead, this news has only led us to be disappointed and frustrated.

We are available and willing to meet at the Town's convenience. Each of the affected residents have unique property concerns that deserve to be acknowledged and considered. We are already disappointed that the Town has made no efforts to correspond with any of us. We do not acknowledge the visitation of the consulting engineer's office as an effort from the Town to engage in discourse with us.

We still do expect the Town to make the time to hear our concerns in person prior to the commencement of any construction. If that expectation is not realistic, then we do expect a representative from the Town to inform us of a day and time at the soonest convenience to meet in person to discuss that, prior to the commencement of any construction. Likewise, we expect a meeting to be scheduled prior to the commencement of any construction on our front yards, as we feel it should be the Town's obligation to be civil with its residents, to communicate directly about any infrastructure plans it has and the implications those plans have upon said residences.

Regards

Frank & Paula - Epworth.

[REDACTED]

[REDACTED]

Godfrey + Bernadette
BACHETTE

[REDACTED]

[REDACTED]

[REDACTED]

David & Maria Raut

[REDACTED]

[REDACTED]

[REDACTED]

Joe & Tina Lepera

[REDACTED]

[REDACTED]

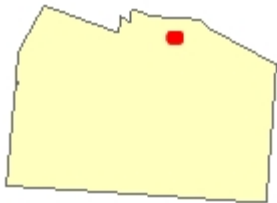
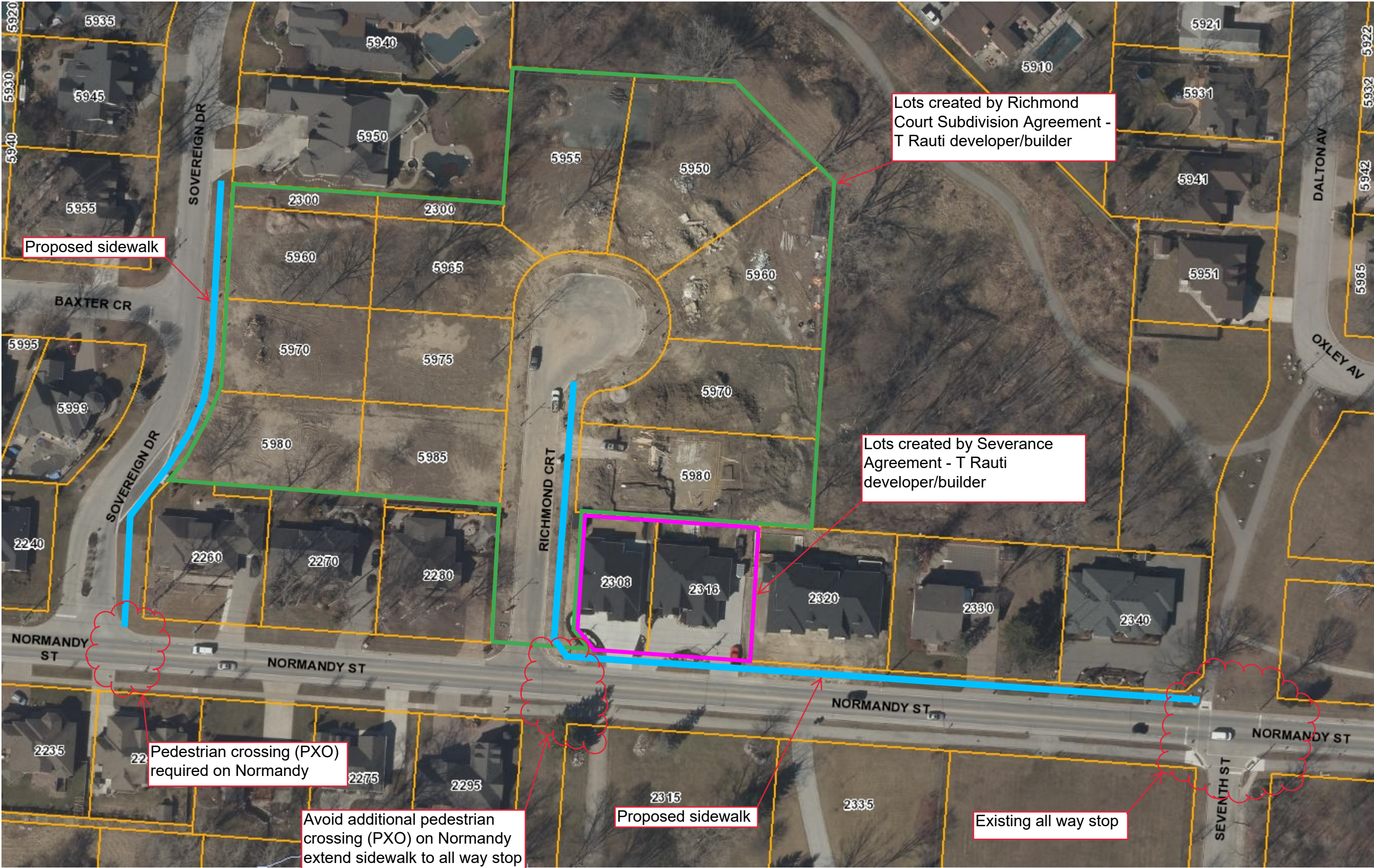
Dagmar Nelson

[REDACTED]

Mary Stevenson

[REDACTED]

Figure 1



- Legend
- Essex Terminal Railway
 - Water Features
 - Addresses
 - Parcels

Scale: 1: 1,000



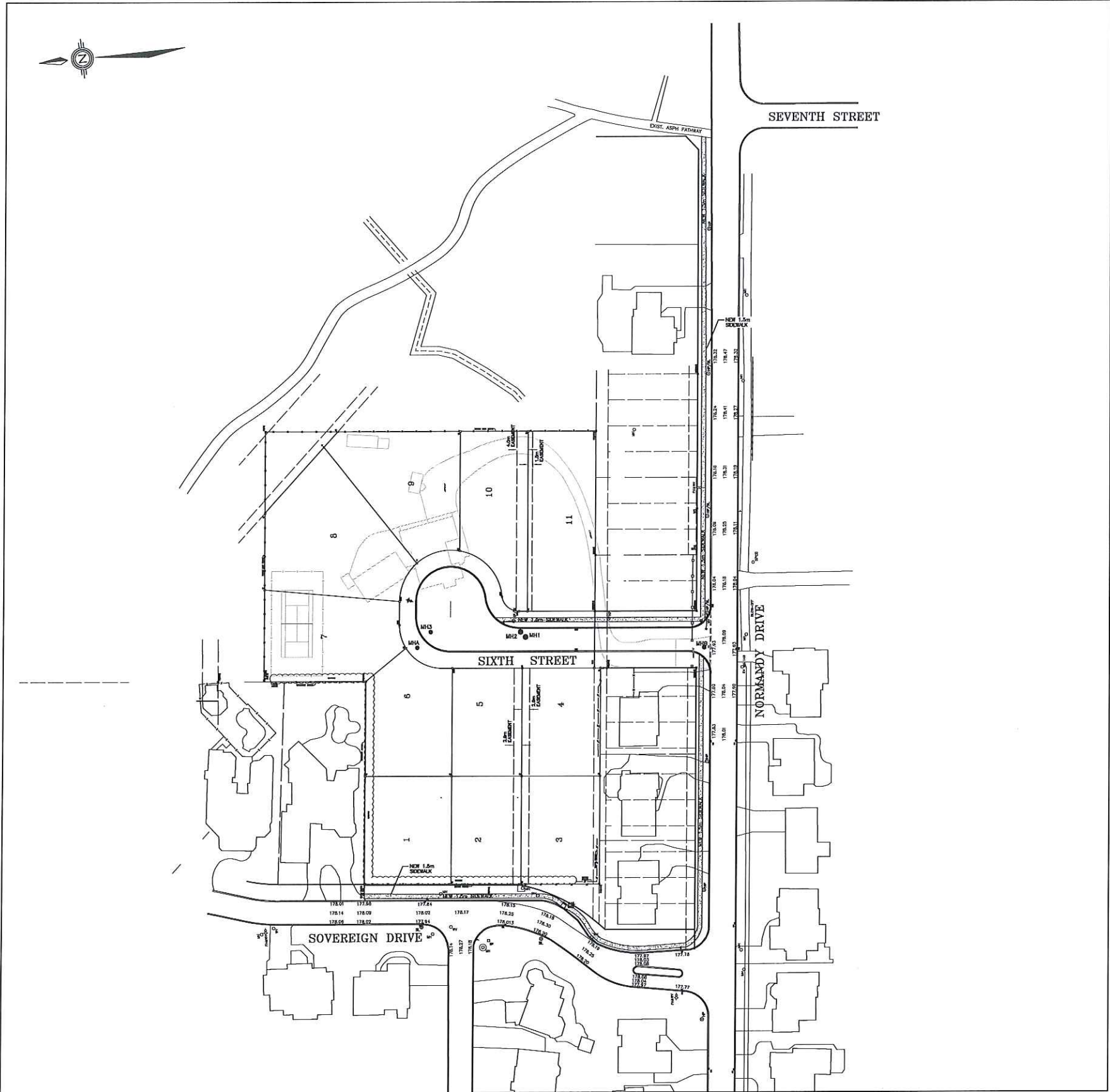
Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT A LEGAL SURVEY

0 15.08 30.16 Meters

Printed: 11/11/2020

Figure 2



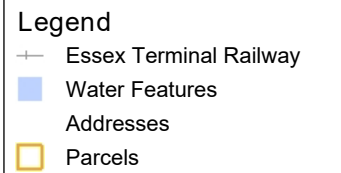
NO.	REVISION	DATE	BY	APP.
1.	SUBMIT TO TOWN OF LASALLE	14 MAY, 2015	S.M.L.	R.C.S.
2.	SUBMIT SIDEWALK PLAN TO TOWN OF LASALLE	27 SEPT, 2015	A.A.H.	R.C.S.

NO.	REVISION	DATE	BY	APP.
1.	SUBMIT TO TOWN OF LASALLE	14 MAY, 2015	S.M.L.	R.C.S.
2.	SUBMIT SIDEWALK PLAN TO TOWN OF LASALLE	27 SEPT, 2015	A.A.H.	R.C.S.

DESIGN	B.J.S./S.M.L.
CHECKED	R.C.S.
DRAWN	S.M.L.
CHECKED	R.C.S.
DATE	MAY 2015
SCALE	1:750

TONY RAUTI 6TH STREET SUBDIVISION
SIDEWALK PLAN

PROJECT NO.	14-398
SHEET NO.	3B
OF	7



Scale: 1: 809



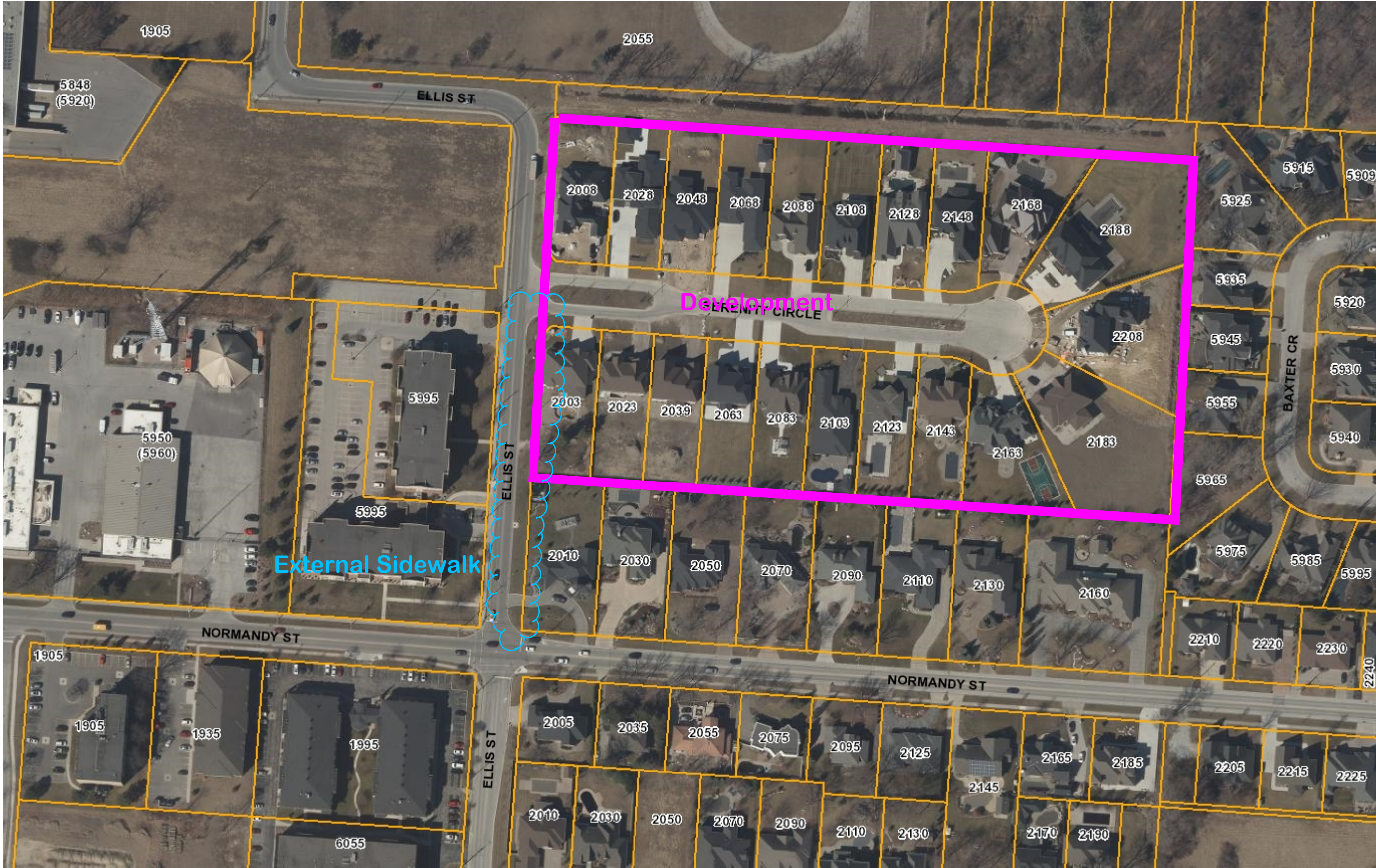
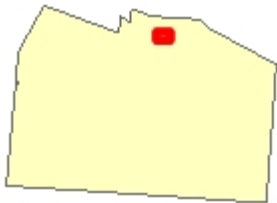
Notes

A horizontal scale bar with tick marks at 0, 12.21, and 24.42, labeled 'Meters'.

Printed: 11/12/2020

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THIS MAP IS NOT A LEGAL SURVEY



- Legend
- Essex Terminal Railway
 - Water Features
 - Addresses
 - Parcels

Scale: 1: 1,619

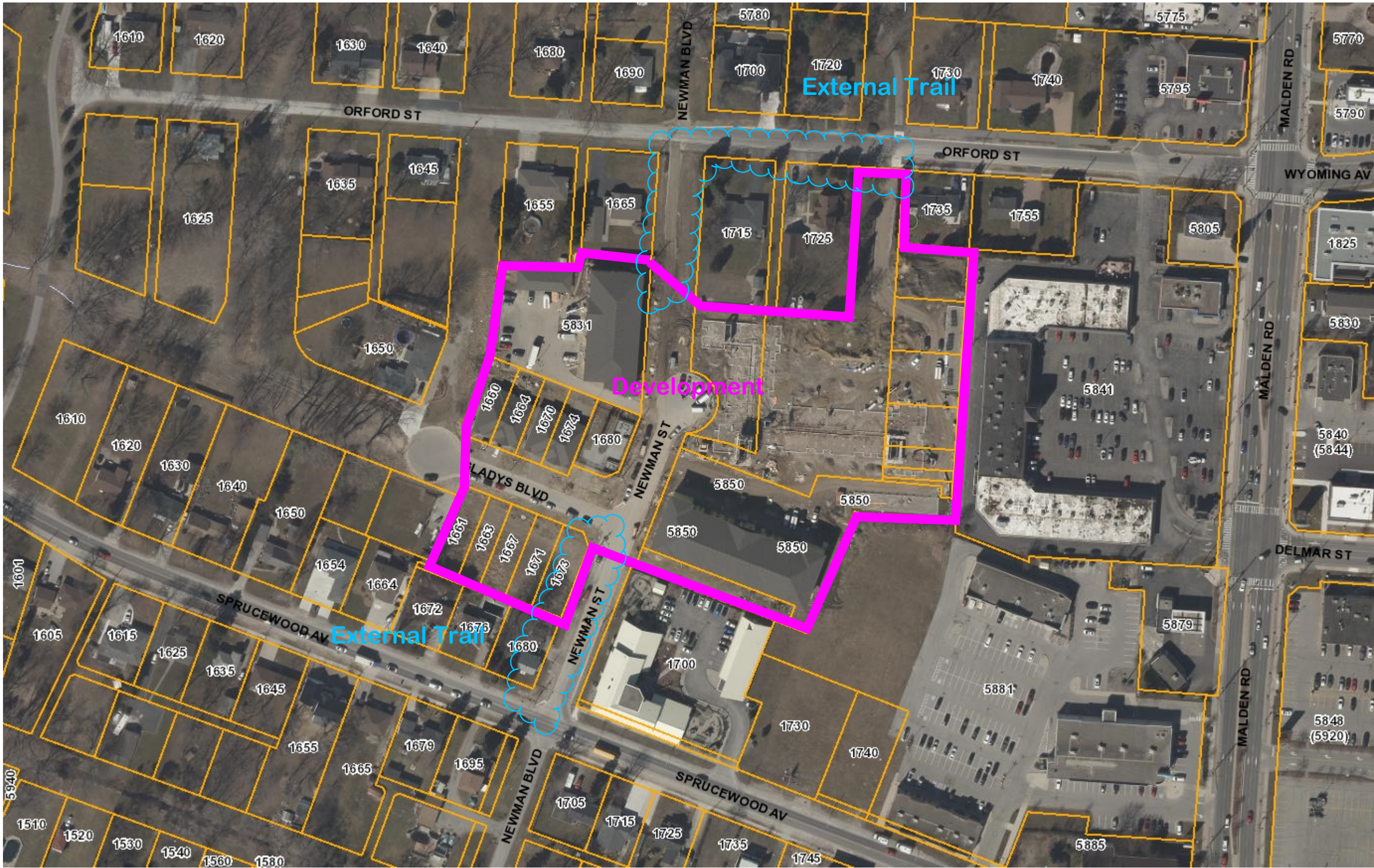
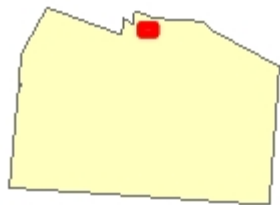


0 24.42 48.83 Meters

Printed: 11/12/2020

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT A LEGAL SURVEY

Notes



- Legend
- Essex Terminal Railway
 - Water Features
 - Addresses
 - Parcels

Scale: 1: 1,619

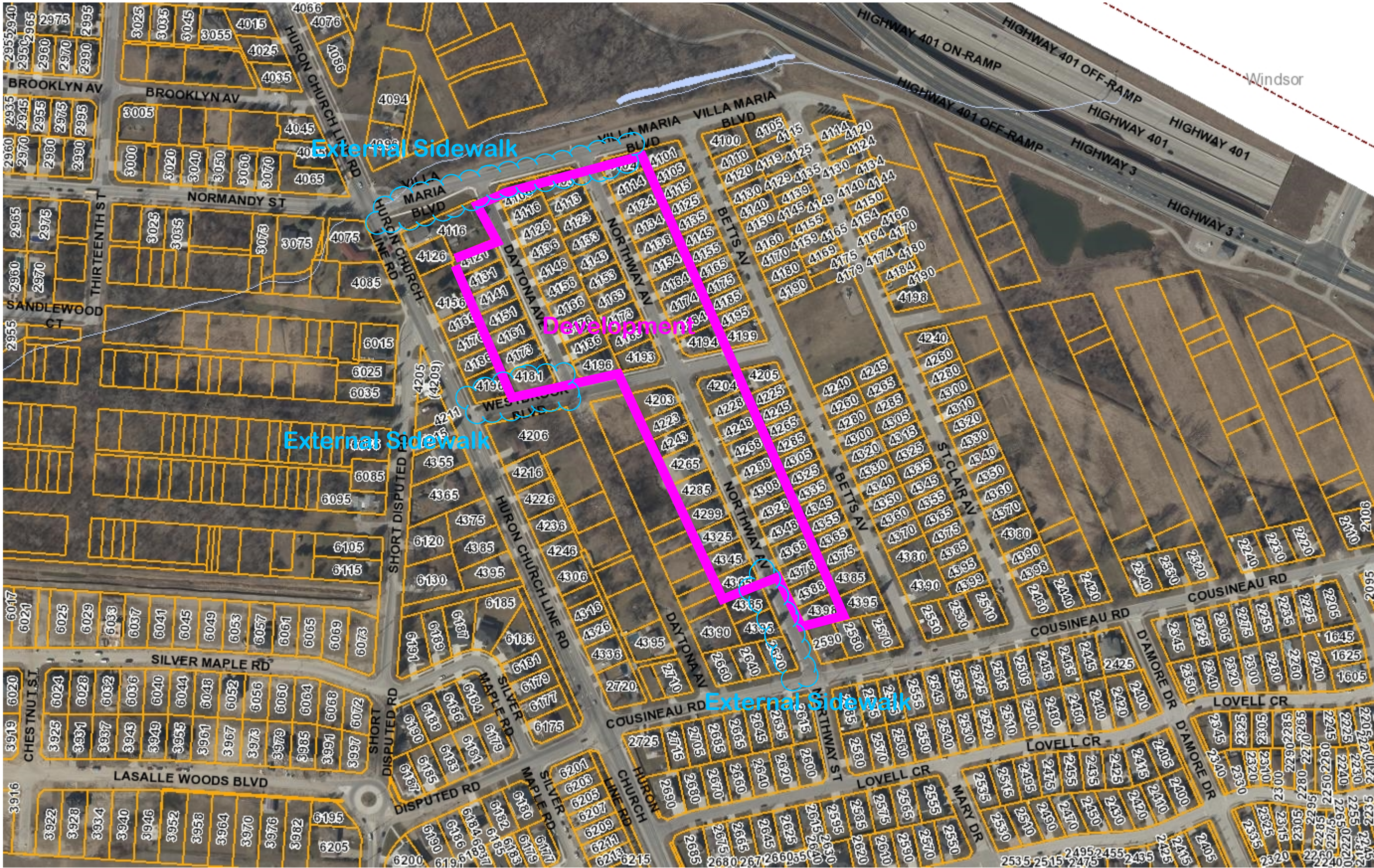


Notes

0 24.42 48.83 Meters

Printed: 11/12/2020

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THIS MAP IS NOT A LEGAL SURVEY



- Legend
- Essex Terminal Railway
 - Water Features
 - Addresses
 - Parcels

Scale: 1: 3,238



0 48.83 97.66 Meters

Printed: 11/12/2020

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THIS MAP IS NOT A LEGAL SURVEY

Notes

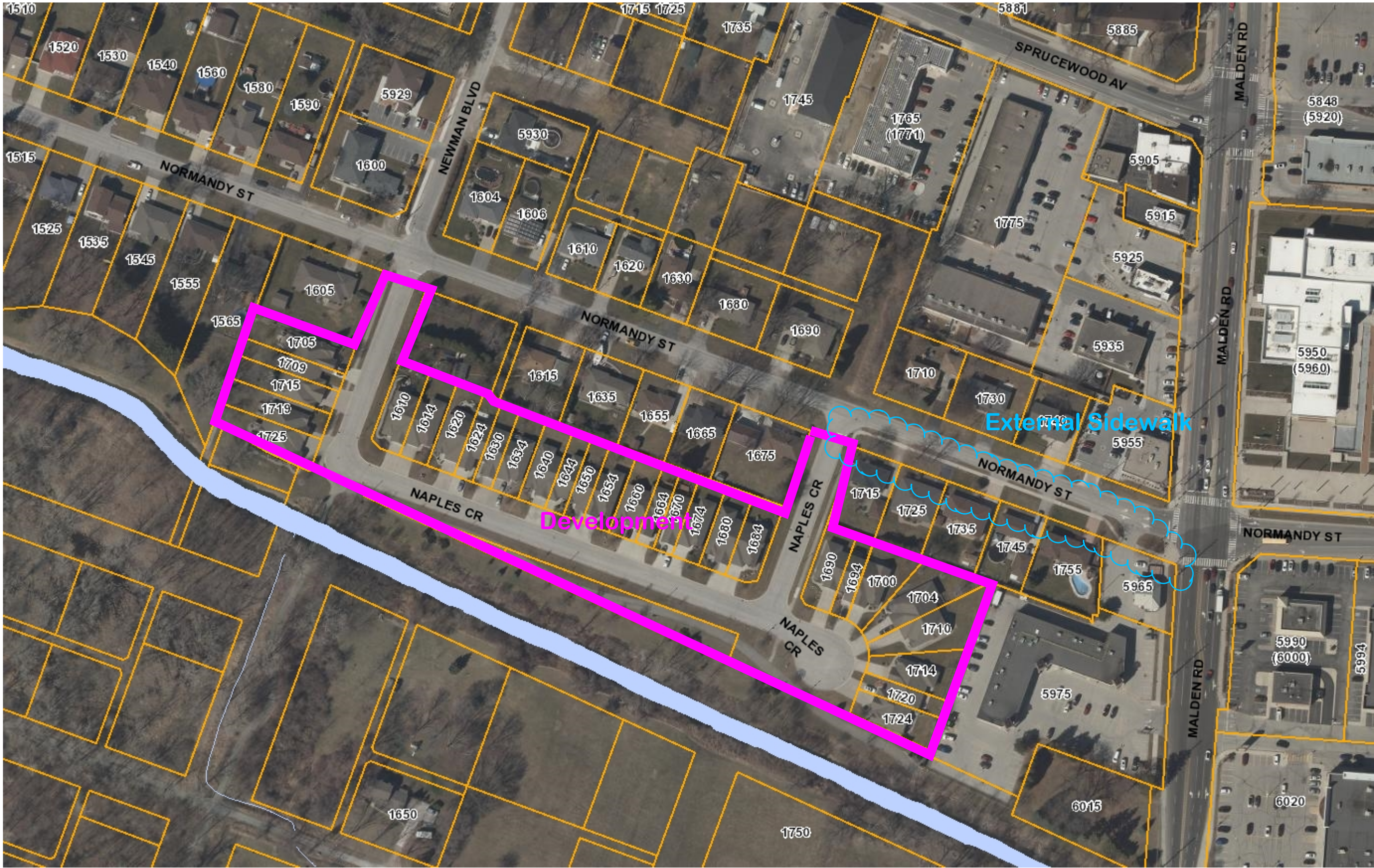


Exhibit 2



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of the Regular Meeting of the Town of LaSalle Council held on

November 24, 2020

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Administration Present: J. Milicia, Chief Administrative Officer, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, D. Dadalt, Legal Counsel, D. Hadre, Corporate Communications & Promotions Officer, D. Sutton, Fire Chief, L. Jean, Deputy Clerk, R. Hyra, Human Resource Manager, E. Thiessen, Deputy Fire Chief, P. Funaro, Manager of Recreation & Culture, N. Sharp, Executive Assistant to the Clerk, N. DiGesu, Manager of IT

Clerk's Note: Mayor Bondy, Members of Council, and Administration participated in the Meeting electronically via video conference technology.

The Chief Administrative Officer, Deputy Clerk, and IT personnel were present in Council Chambers to participate electronically.

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection

Mayor Bondy calls the meeting to order at 6:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

332/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Renaud

That the minutes of the Closed Meeting of Council, Special Meeting of Council and Regular Meeting of Council held November 10, 2020 BE ADOPTED as presented.

Carried.

4. Mayors Comments

None.

B. PRESENTATIONS

C. PUBLIC MEETINGS AND/OR HEARINGS

D. DELEGATIONS

1. 1381 Reaume Road – Catchbasin Concern

Resident Carl Swatman, 1381 Reaume Road, appears before Council in opposition to Report PW-28-20 regarding 1381 Reaume Road – Catchbasin Concern and claims an uneven surface is causing standing water on his property.

333/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Renaud

That the report of the Director of Public Works dated November 12, 2020 (PW-28-20) regarding 1381 Reaume Road – Catchbasin Concern be RECEIVED.

Carried.

2. Richmond Court Subdivision Sidewalk

Elena Piccolo, 2360 Normandy, appears before Council in opposition to Report PW-27-20 regarding the Richmond Court Subdivision Sidewalk. Ms. Piccolo states that the proposed sidewalk is not part of the original severance agreement, citing the location of the sidewalk and potential safety risks.

David and Maria Rauti, 2320 Normandy, also speaking on behalf of Dr. Bacheyie, 2330 Normandy, appear before Council in opposition to Report PW-27-20 regarding the Richmond Court Subdivision Sidewalk, citing a grading issue for Dr. Bacheyie and that the proposed side walk was not part of the original agreement as well as potential safety risks.

Craig Stevenson and Diane Wilson, 2308 Normandy, appear before Council in opposition to Report PW-27-20 regarding the Richmond Court Subdivision Sidewalk citing the proposed side walk was not part of the original agreement, notice of amendment was not given, and potential public safety concerns.

Joe Lepera, 2340 Normandy, appears before Council in opposition to Report PW-27-20 regarding the Richmond Court Subdivision Sidewalk, citing the safety concerns and proposes a crosswalk at Normandy Street and Richmond Court instead of the proposed sidewalk across 5 properties.

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That the report of the Director of Public Works dated November 12, 2020 (PW-27-20) regarding the Richmond Court Subdivision Sidewalk be RECEIVED and that Council CONCUR that Town Administration work with the developer in completing the sidewalk as per the Richmond Court Subdivision agreement.

Aye Votes: Councillor Carrick and Councillor Renaud

Nay: Deputy Mayor Meloche, Councillor Riccio-Spagnuolo, Councillor Desjarlais and Councillor Akpata

Motion is Put and is Lost

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. Replacement Zamboni Ice Resurfacer

334/20

Moved by: Councillor Desjarlais

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Manager of Facilities of LaSalle dated November 6, 2020 (PW-30-20) regarding the purchase of a replacement Zamboni Ice Resurfacer from Zamboni Company Ltd. for a cost of \$104,171.15 (plus taxes) for the Vollmer Centre BE APPROVED.

Carried.

2. By-law Amendment – Fire Service Establishing and Regulating By-law #6073 as amended

335/20

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That the report of Fire Chief dated November 13, 2020 (FIRE 20-10) regarding a proposed By-law amendment to the LaSalle Fire Service Establishing and Regulating By-Law #6073 as amended, be RECEIVED, and that the recommended wording changes in Appendix B *Non-Core Services*, to reflect current service level capabilities, be APPROVED. It is further recommended that the amended By-law be supported at the appropriate point in the Council Agenda

Carried.

F. COMMITTEE MATTERS FOR COUNCIL ACTION

G. INFORMATION ITEMS TO BE RECEIVED

1. October 2020 Financial Statement and Financial Reports

336/20

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Renaud

That the report of the Supervisor of Accounting dated November 11, 2020 (FIN-27-2020) regarding the October 2020 Financial Statement and Financial Reports BE RECEIVED.

Carried.

2. Summary of Reports to Council

337/20

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That the Report of the Chief Administrative Officer dated November 24, 2020 being a Summary of Reports to Council BE RECEIVED.

Carried.

H. BY-LAWS

338/20

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Deputy Mayor Meloche

That the following By-laws BE GIVEN first reading:

8491 A By-law to assume certain lands on Registered Plan 1363 as Part of Villa Maria Boulevard

8492 A By-law to authorize the execution of an Encroachment Agreement with Andreas Papas and The Corporation of the Town of LaSalle

8493 A By-law to amend By-law 6073 being a By-law to create a new Establishing and Regulating By-law for the LaSalle Fire Service

8494 - A By-law to authorize the execution of a Site Plan Control Agreement with Wyoming Developments Corp. and to repeal By-law 8486

Carried.

339/20

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Deputy Mayor Meloche

That By-law numbers 8491 to 8494 BE GIVEN second reading.

Carried.

340/20

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Deputy Mayor Meloche

That By-law numbers 8491 to 8494 BE GIVEN third reading and finally passed.

Carried.

I. COUNCIL QUESTIONS

J. Milicia, Chief Administrative Officer, explains that Administration will require direction from Council for Report PW-27-20 Richmond Court Subdivision Sidewalk, regarding the requirement of the Developer to construct a sidewalk as part of the Development Agreement.

Mayor Bondy requests an Administrative Report be prepared regarding a sidewalk review from the East to the West side of Normandy Street beginning on Huron Church Road and ending on North Woodmont.

Clerks Note: A discussion ensues regarding Item D2, Report PW-27-20 Richmond Court Subdivision Sidewalk, on today's agenda, and a motion is put on the table for reconsideration.

342/20

Moved by: Councillor Akpata

Seconded by: Councillor Riccio-Spagnuolo

That the following resolution put and lost earlier this evening BE RECONSIDERED:

"That the report of the Director of Public Works dated November 12, 2020 (PW-27-20) regarding the Richmond Court Subdivision Sidewalk be RECEIVED and that Council CONCUR that Town Administration work with the developer in completing the sidewalk as per the Richmond Court Subdivision agreement."

Carried.

J. STATEMENTS BY COUNCIL MEMBERS

Councillor Akpata commends Town Staff at the Vollmer Recreation Complex for their efforts and professionalism during this pandemic.

Councillor Desjarlais states the importance of safety for everyone in the community and praises Town Staff for their efforts.

K. REPORTS FROM COMMITTEES

L. NOTICES OF MOTION

M. MOTION TO MOVE INTO CLOSED SESSION

N. CONFIRMATORY BY-LAW

342/20

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That Confirmatory By-law 8495 BE GIVEN first reading.

Carried.

343/20

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Akpata

That Confirmatory By-law 8495 BE GIVEN second reading

Carried.

344/20

Moved by: Councillor Carrick

Seconded by: Councillor Desjarlais

That Confirmatory By-law 8495 BE GIVEN third reading and finally passed.

Carried.

O. SCHEDULE OF MEETINGS

LaSalle Accessibility Advisory Committee Meeting December 1, 2020 (Cancelled)

Regular Council Meeting December 8, 2020 at 6:00 p.m.

Committee of Adjustment December 9, 2020 at 5:00 p.m.

Police Services Board Public Meeting December 14, 2020 at 6:00 p.m.

By-law Committee Meeting December 15, 2020 at 4:30 p.m.

Planning Advisory Committee Meeting December 15, 2020 at 5:30 p.m.

Budget Deliberation & 2021 Business Plan Presentation December 16, 2020 at 9:30 a.m.

Budget Deliberation & 2021 Business Plan Presentation December 17, 2020 (scheduled if additional time is required)

Parks, Recreation & Events Committee Meeting December 17, 2020 at 9:00 a.m. (Cancelled)

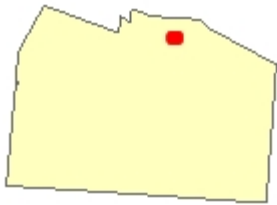
Regular Council Meeting December 22, 2020 at 6:00 p.m. (Cancelled)

P. ADJOURNMENT

Meeting adjourned at the call of the Chair 8:03 p.m.

Mayor: Marc Bondy

Deputy Clerk: Linda Jean



- Legend**
- Essex Terminal Railway
 - Water Features
 - Addresses
 - Parcels
- LEGEND**
- denotes sidewalk as part of Richmond Court development to be paid for by developer
 - denotes potential additional sidewalk to provide access to mailbox, to be paid for by Town

Scale: 1: 1,000

0 15.08 30.16 Meters

Printed: 4/7/2021

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THIS MAP IS NOT A LEGAL SURVEY

Notes



The Corporation of the Town of LaSalle

To: Mayor and Members of Council

Prepared by: Marilyn Abbruzzese, Supervisor of Revenue

Department: Finance

Date of Report: April 12, 2021

Report Number: FIN-14-2021

Subject: 2021 1st Quarter Property Tax Write Offs

Recommendation

That the report of the Supervisor of Revenue dated April 12, 2021 (FIN-14-2021) regarding the 1st Quarter Property Tax Write Offs be received.

Report

Further to Council's direction please find below a summary of the property tax write offs for the first quarter of 2021.

SUMMARY OF TAX WRITE OFFS FOR JANUARY, FEBRUARY & MARCH 2021		
Class	Assessment (Increase)/Decrease	Municipal Tax Impact
RT – Residential	590,235	\$5,044.20
XT – Commerical – New Construction	50,800	\$340.89
TOTAL	641,035	\$5,385.09

Consultations

Not applicable

Financial Implications

Not applicable

Prepared By:

A handwritten signature in black ink, appearing to read "M. Abbruzzese". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

Supervisor of Revenue

Marilyn Abbruzzese

Link to Strategic Goals

1. Enhancing organizational excellence - Choose an item.
2. Strengthen the community's engagement with the Town - Choose an item.
3. Grow and diversify the local economy - Choose an item.
4. Build on our high-quality of life - Choose an item.
5. Sustaining strong public services and infrastructure - Choose an item.

Communications

Not applicable

Notifications

Not applicable

Report Approval Details

Document Title:	FIN-14-2021 First Quarter Property Tax Write Offs.docx
Attachments:	
Final Approval Date:	Apr 14, 2021

This report and all of its attachments were approved and signed as outlined below:



Director of Finance/Treasurer

Dale Langlois



Chief Administrative Officer

Joe Milicia

Schedule of Reports for Council May 11, 2021

Council Resolution or Member Question	Subject	Department	Report to Council	Comments	Referred to Budget
231/19	Vollmer Property Additional Entrance from Malden Road	Public Works	May 2021	At the July 09, 2019 Regular Meeting of Council: “That the report of the Director of Public Works dated July 2, 2019 (PW-21-19) regarding the existing entrance to the Vollmer property from Malden Road BE DEFERRED and that an Administrative Report BE PREPARED to provide Council with further details outlining possible options; and further that all affected property owners BE NOTIFIED when this matter appears before Council.”	
Deputy Mayor Meloche	Heritage Committee	Development & Strategic Initiatives	September 2021	At the June 9, 2020 Regular Meeting of Council: “That the report of the Director of Development & Strategic Initiatives dated May 29, 2020 (DS-15-2020) regarding a Municipal Heritage Committee BE RECEIVED; and that this report BE BROUGHT to Council in 2021 for consideration.”	
Councillor Carrick	BIA for the Town of LaSalle	Administration	September 2021	At the July 14, 2020 Regular Meeting of Council: Councillor Carrick requests an Administrative Report be prepared regarding the establishment of a BIA for the Town of LaSalle	
173/20	Connecting Links	Public Works	Fall 2021	At the July 14, 2020 Regular Meeting of Council: “That Council AUTHORIZE administration to prepare a subsequent report outlining the Town’s position on the remaining County roads traversing through Town.”	

Schedule of Reports for Council May 11, 2021

286/20	Meo Boulevard Trail Construction	Public Works	June 2021	At the October 27, 2020 Regular Meeting of Council: “That the report of the Director of Public Works and the Director of Development and Strategic Initiatives dated October 16, 2020 (PW-24-20) regarding the asphalt trail on Meo Boulevard BE REFERRED back to Administration and that an Administrative Report BE PREPARED to review on road bike lanes to achieve the same intended purpose of the original trail on Meo Boulevard.”	
Mayor Bondy	Sidewalk Review on Normandy Street	Public Works	To be determined	At the November 24, 2020 Regular Meeting of Council: Mayor Bondy requests an Administrative Report be prepared regarding a sidewalk review from the East to the West side of Normandy Street beginning on Huron Church Road and ending on North Woodmont.	
379/21	Alternate Parking	Public Works	September 2021	At the January 12, 2021 Regular Meeting of Council: “That an Administrative report be prepared outlining the implementation of alternate parking within the Town of LaSalle.”	

Schedule of Reports for Council May 11, 2021

396/21	Alley R2 Referral & Alley Closing Policy Report	Administration	June 2021	<p>At the January 26, 2021 Regular Meeting of Council:</p> <p>“That the report of the Deputy Clerk and Legal Counsel dated November 30, 2020 (AD-09-2020) regarding the alley referral request by R. & A. Mancini be deferred; and that the Alley Closing Policy be reviewed prior to its scheduled review date and be brought to Council for consideration.”</p> <p>At the March 23, 2021 Regular Meeting of Council:</p> <p>“That the report of Legal Counsel dated March 3, 2021 (AD-01-2021) regarding the revised Closing and Sale of Alleys Policy be received; and that the revised Closing and Sale of Alleys Policy be referred back to Administration for further revisions including the moving of a fence at the owners expense, payment of full value of an alley should it be in conflict, the potential of having a straight property line in the rear yard, and the usage of an alley based on any encumbrances or legal restrictions.”</p>	
Councillor Renaud	Gil Maure Park Fencing	Public Works	June 2021	<p>At the March 23, 2021 Regular Meeting of Council:</p> <p>Councillor Renaud requests an Administrative Report be prepared and brought back to Council regarding the fencing near the water at Gil Maure Park, focusing on the spacing of the fence poles, the current standards and code.</p>	
Councillor Carrick	Front Road – Old Arena Site	Administration	To be determined	<p>At the April 13, 2021 Regular Meeting of Council:</p> <p>Councillor Carrick requests an Administrative Report be prepared and brought back to Council regarding the property on Front Road at the old Arena Site.</p>	

The Corporation of the Town of LaSalle

By-law Number 8563

Being a By-law to adopt tax rates and to further provide for penalty and interest in default of payment thereof for the year 2021

Whereas administrative personnel have prepared a proposed budget which has been reviewed and scrutinized by the members of the Town of LaSalle Council;

And whereas Section 312 of The Municipal Act, 2001, c. 25, as amended provides that the Council of a local municipality shall, after the adoption of estimates for the year pass a by-law to levy a separate tax rate on the assessment in each property class;

And whereas Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios;

And whereas certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

Now therefore the Council of the Corporation of the Town of LaSalle enacts as follows:

1. **That** the 2021 tax rates be adopted as set forth in Schedule "A" attached to this by-law.
2. **That** owner's of any assessed properties shall be taxed according to the tax rates set forth in Schedule "A" attached, and such tax shall become due and payable in the hands of the Collector of Taxes in two (2) installments as follows:
 - i. Where the total amount of taxes payable is less than one hundred (\$100.00) dollars, the same shall be payable in one installment on or before the 25th day of June 2021.
 - ii. Fifty (50) percent of all taxes levied are to be due and payable on or before the 25th day of June 2021, and
 - iii. The balance of all taxes levied to be due and payable on or before the 27th day of August 2021
3. **That** on all taxes of the levy which are in default, a penalty of one and one-quarter (1-1/4) percent shall be added to each payment on the first (1st) day of each month thereafter in which the default continues until paid.
4. **That** this By-law shall come into force and take effect on the final passing thereof.

Read a first and second time and finally passed this 11th day of May 2021.

1st Reading – May 11, 2021

2nd Reading – May 11, 2021

3rd Reading – May 11, 2021

Marc Bondy, Mayor

Linda Jean, Deputy Clerk

TOWN OF LASALLE
2021 LEVY AND TAX RATES

ASSESSMENT TYPE		R T C	R T C	S C H	2021 CVA	TAX RATIO	MUNICIPAL TAX RATE	TOTAL MUNICIPAL LEVY	COUNTY TAX RATE	TOTAL COUNTY LEVY	EDUCATION TAX RATE	TOTAL EDUCATION LEVY	TOTAL TAX RATE	TOTAL LEVY
Residential	Taxable:Full-Fre Pub	R	T	A	13,351,527	1.000000	0.009847	131,472	0.00489430	65,346	0.00153000	20,428	0.01627130	217,246
	Taxable:Full-Fre Sep	R	T	C	118,251,253	1.000000	0.009847	1,164,420	0.00489430	578,757	0.00153000	180,924	0.01627130	1,924,101
	Taxable:Full-Eng Pub	R	T	P	2,469,184,352	1.000000	0.009847	24,314,058	0.00489430	12,084,926	0.00153000	3,777,852	0.01627130	40,176,836
	Taxable:Full-Eng Sep	R	T	S	1,037,129,091	1.000000	0.009847	10,212,610	0.00489430	5,076,020	0.00153000	1,586,808	0.01627130	16,875,438
	Taxable:Full	R	T		3,637,916,223	1.000000	0.009847	35,822,562	0.00489430	17,805,049	0.00153000	5,566,012	0.01627130	59,193,623
Multi-Residential	Taxable:Full-Fre Pub	M	T	A		1.741550	0.017149		0.00852367		0.00153000		0.02720267	
Multi-Residential	Taxable:Full-Fre Sep	M	T	C	46,133	1.741550	0.017149	791	0.00852367	393	0.00153000	71	0.02720267	1,255
	Taxable:Full-Eng Pub	M	T	P	8,287,009	1.741550	0.017149	142,114	0.00852367	70,636	0.00153000	12,679	0.02720267	225,429
Multi-Residential	Taxable:Full-Eng Sep	M	T	S	331,858	1.741550	0.017149	5,691	0.00852367	2,829	0.00153000	508	0.02720267	9,028
	Taxable:Full	M	T		8,665,000	1.741550	0.017149	148,596	0.00852367	73,858	0.00153000	13,257	0.02720267	235,711
New Multi-Residential	Taxable:Full	N	T			1.100000	0.010832		0.00538373		0.00153000		0.01774573	
New Multi-Residential	Taxable:Full	N	T			1.100000	0.010832		0.00538373		0.00153000		0.01774573	
Farm	Taxable:Full-Fre Pub	F	T	A	42,000	0.250000	0.002462	103	0.00122357	51	0.00038250	16	0.00406807	170
	Taxable:Full-Fre Sep	F	T	C	1,862,600	0.250000	0.002462	4,586	0.00122357	2,279	0.00038250	712	0.00406807	7,577
	Taxable:Full-Eng Pub	F	T	P	32,168,400	0.250000	0.002462	79,199	0.00122357	39,360	0.00038250	12,304	0.00406807	130,863
	Taxable:Full-Eng Sep	F	T	S	6,061,100	0.250000	0.002462	14,922	0.00122357	7,416	0.00038250	2,318	0.00406807	24,656
	Taxable:Full	F	T		40,134,100	0.250000	0.002462	98,811	0.00122357	49,106	0.00038250	15,351	0.00406807	163,268
Managed Forest	Taxable:Full-Eng Sep	T	T	S	51,400	0.250000	0.002462	127	0.00122357	63	0.00038250	20	0.00406807	210
Managed Forest	Taxable:Full	T	T		51,400	0.250000	0.002462	127	0.00122357	63	0.00038250	20	0.00406807	210
Commercial	Taxable:Full-No Support	C	T		90,610,770	1.082044	0.010655	965,458	0.00529585	479,861	0.00880000	797,375	0.02475085	2,242,694
	Taxable:Excess Land-No Support	C	U		3,010,608	0.757431	0.007458	22,453	0.00370710	11,161	0.00880000	26,493	0.01996510	60,107
	Taxable:Vacant Land-No Support	C	X		3,178,000	0.582500	0.007458	18,229	0.00285093	9,060	0.00633473	20,132	0.01492166	47,421
	New Construct:Taxable:Occupied-No Support	X	T		22,033,800	1.082044	0.010655	234,770	0.00529585	116,688	0.00880000	193,897	0.02475085	545,355
	New Construct:Taxable:Excess Land-No Support	X	U		1,044,100	0.757431	0.007458	7,787	0.00370710	3,871	0.00880000	9,188	0.01996510	20,846
Parking Lot	Taxable:Full-No Support	G	T		290,000	0.582500	0.005736	1,663	0.00285093	827	0.00633473	1,837	0.01492166	4,327
Shopping Centres	Taxable:Full-No Support	S	T		43,551,000	1.082044	0.010655	464,036	0.00529585	230,640	0.00880000	383,249	0.02475085	1,077,925
	Taxable:Excess Land-No Support	S	U			0.757431	0.007458		0.00370710		0.00880000		0.01996510	
	New Construct:Taxable:Occupied-No Support	Z	T		385,800	1.082044	0.010655	4,111	0.00529585	2,043	0.00880000	3,395	0.02475085	9,549
	New Construct:Taxable:Excess Land-No Support	Z	U		22,000	0.757431	0.007458	164	0.00370710	82	0.00880000	194	0.01996510	440
Office Building	Taxable:Occupied-Not Support	D	T			1.082044	0.010655		0.00529585		0.00880000		0.02475085	
	Taxable:Excess Land-No Support	D	U			0.757431	0.007458		0.00370710		0.00880000		0.01996510	
Industrial	Taxable:Full-No Support	I	T		17,293,100	1.942500	0.019128	330,782	0.00950718	164,409	0.00880000	152,179	0.03743518	647,370
	Taxable:Full,Shared PIL-No Support*	I	H		166,300	1.942500	0.019128	3,181	0.00950718	1,581	0.01250000	2,079	0.04113518	6,841
	Taxable:Excess Land-No Support	I	U		229,200	1.262625	0.012433	2,850	0.00617967	1,416	0.00880000	2,017	0.02741267	6,283
	Taxable:Excess Land,Shared PIL-No Support*	I	K		176,700	1.262625	0.012433	2,197	0.00617967	1,092	0.01250000	2,209	0.03111267	5,498
	Taxable:Vacant Land-No Support	I	X		930,000	1.262625	0.012433	11,563	0.00617967	5,747	0.00880000	8,184	0.02741267	25,494
	Taxable:FarmLand I-No Support	I	I			0.250000	0.002462		0.00122357		0.00038250		0.00406807	
	New Construct:Taxable:Occupied-No Support	J	T		6,771,000	1.942500	0.019128	129,516	0.00950718	64,373	0.00880000	59,585	0.03743518	253,474
	Taxable:Full-No Support	L	T		7,896,600	2.686100	0.026450	208,865	0.01314658	103,813	0.00880000	69,490	0.04839658	382,168
	Taxable:Excess Land-No Support	L	U		35,400	1.745965	0.017193	609	0.00854528	303	0.00880000	312	0.03453828	1,224
Pipeline	Taxable:Full-No Support	P	T		11,011,000	1.303000	0.012831	141,282	0.00637727	70,220	0.00880000	96,897	0.02800827	308,399
TOTAL - Taxable Assessment					3,895,402,101			38,619,609		19,195,263		7,423,352		65,238,224
Residential/Farm	PIL:Full,Taxable-Eng Pub	R	F	P		1.000000								
	PIL:General-No Support	R	G		1,314,800	1.000000	0.009847	12,947	0.00489430	6,435			0.01474130	19,382
Commercial	PIL:Full-No Support	C	F		1,034,300	1.082044	0.010655	11,020	0.00529585	5,477	0.01250000	12,929	0.02845085	29,426
	PIL:General-No Support	C	G		352,000	1.082044	0.010655	3,751	0.00529585	1,864			0.01595085	5,615
	PIL:General,Vacant Land-No Support	C	Z		2,100	0.582500	0.005736	12	0.00285093	6			0.00858693	18
Parking Lot	PIL:Full-No Support	G	F		160,000	0.582500	0.005736	918	0.00285093	456	0.00633473	1,014	0.01492166	2,388
Landfill	PIL:Full-No Support	H	F			1.047098	0.010311		0.00512481		0.01122591		0.02666172	
TOTAL - Payment in Lieu of Taxation Assessment					2,863,200			28,648		14,238		13,943		56,829
Utility	Utility Transmission/Distribution Taxable:Full*	U	H		778		0.406300	316	0.20190000	157	0.86090000	670	1.46910000	1,143
Short Railway	Shortline Railway Right-of-Way Taxable:Full	B	T		53,120		0.057170	3,037	0.02841000	1,509	0.11498000	6,108	0.20056000	10,654
TOTAL - Utility/Railway Assessment					53,898			3,353		1,666		6,778		11,797
TOTAL - Exempt Assessment					163,191,199									
TOTAL					4,061,456,500			38,651,610		19,211,167		7,444,073		65,306,850

The Corporation of the Town of LaSalle

By-law Number 8564

A By-law to confirm the donation of Lots 396 to 426, both inclusive, and Lots 428 to 461, both inclusive, on Plan 1010 in the Town of LaSalle, in the County of Essex, from Bruna Verro, Loreto Fiorini, Giorgio Paniccia and Emma Paniccia

Whereas the Corporation of the Town of LaSalle ("Corporation") has been requested by Bruna Verro, Loreto Fiorini, Giorgio Paniccia, and Emma Paniccia to accept the donation of Lots 396 to 426, both inclusive, and Lots 428 to 461, both inclusive, on Plan 1010, in the Town of LaSalle, in the County of Essex;

And whereas the Council of the Corporation deems it expedient to confirm acceptance of the donation of said lands;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** the Corporation accept the donation of of Lots 396 to 426, both inclusive, and Lots 428 to 461, both inclusive, on Plan 1010, in the Town of LaSalle, in the County of Essex from Bruna Verro, Loreto Fiorini, Giorgio Paniccia, and Emma Paniccia, in consideration of the Corporation granting a tax receipt.
2. **That** the execution by the Mayor and the Clerk of the Corporation of any and all documents necessary to complete this transaction, and the affixing of the Corporation's seal to such documents to give effect to this transaction, be and the same are hereby confirmed.
3. **This** By-law shall come into force on the final passing thereof.

Read a first and second time and finally passed this 11th day of May, 2021.

1st Reading – May 11, 2021

2nd Reading – May 11, 2021

3rd Reading – May 11, 2021

Marc Bondy, Mayor

Linda Jean, Deputy Clerk

The Corporation of the Town of LaSalle

By-law Number 8565

A By-law authorize the execution of Transfer Payment Agreement with Her Majesty the Queen in right of Ontario represented by the Minister of Infrastructures and Communities and the Corporation of the Town of LaSalle under the Disaster Mitigation and Adaptation Fund

Whereas the Government of Canada established the \$2 billion Disaster Mitigation and Adaptation Fund in Budget 2017;

And whereas the Minister of Infrastructure and Communities is responsible for the Disaster Mitigation and Adaptation Fund (the “Program”);

And whereas the Corporation of the Town of LaSalle (“Corporation”) has submitted to Canada a proposal for the funding of the Disaster Mitigation and Infrastructure Enhancement Project (“the project”) which qualified for support under the Program;

And whereas the Corporation is responsible to carry out the Project and Canada wishes to provide financial support for the Project and its objectives;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** the Mayor and Clerk be and they are hereby authorized and empowered on behalf of The Corporation of the Town of LaSalle to execute a Transfer Payment Agreement with Her Majesty the Queen in right of Ontario represented by the Minister of Infrastructures and Communities, dated this 11th day of May, 2021, a copy of which Agreement is attached hereto and forms part of this By-law and to do such further and other acts which may be necessary to implement the said Agreement
2. **This** By-law shall come into full force and effect upon the final passing thereof.

Read a first and second time and finally passed this 11th day of May, 2021.

1st Reading – May 11, 2021

2nd Reading – May 11, 2021

3rd Reading – May 11, 2021

Marc Bondy, Mayor

Linda Jean, Deputy Clerk

The Corporation of the Town of LaSalle

By-law Number 8566

A By-law to deem a portion of Registered Plan 849 not to be lands on a registered plan of subdivision for the purposes of Section 50(3) of the *Planning Act*

Whereas Section 50(4) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, authorizes a municipality to designate any plan of subdivision or part thereof that has been registered for eight (8) years or more to be deemed not to be a registered plan of subdivision for the purposes of subdivision control;

And whereas it is deemed expedient to pass such a By-law in order to adequately control the development of certain lands within the Town of LaSalle;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** those portions of Registered Plan 849, in the Town of LaSalle, in the County of Essex, more particularly described as follows shall be deemed not to be lands on a registered plan of subdivision for the purposes of subsection 3 of Section 50 of the *Planning Act*, R.S.O 1990, c. P.13, as amended:

Lots 1 to 6, Block C, Registered Plan 849, now designated as Parts 1 and 2 on Reference Plan 12R-27813 in the Town of LaSalle, in the County of Essex

2. **That** this By-law shall come into force and take effect after the final passing thereof upon the date on which this By-law is registered in the Land Registry Office for the County of Essex (No. 12).

Read a first and second time and finally passed this 11th day of May, 2021.

1st Reading – May 11, 2021

2nd Reading – May 11, 2021

3rd Reading – May 11, 2021

Marc Bondy, Mayor

Linda Jean, Deputy Clerk