The Corporation of the Town of LaSalle

Minutes of the Regular Meeting of the Town of LaSalle Council held on

April 27, 2021
6:00 p.m.
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present:
Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Administration Present:
J. Milicia, Chief Administrative Officer, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Deputy Chief Administrative Officer, D. Dadalt, Legal Counsel, D. Hadre, Corporate Communications & Promotions Officer, K. Miller, Director of Special Projects, L. Jean, Deputy Clerk, A. Burgess, Supervisor of Planning & Development, R. Hyra, Director of Human Resources, E. Thiessen, Deputy Fire Chief, G. Ferraro, Manager of Finance & Deputy Treasurer, M. Beggs, Manager of Roads & Parks, J. Osborne, Manager of Engineering, P. Funaro, Director of Culture & Recreation, I. Middleton, IS Administrator, A. Bala, EA to the Director of Council Services/Clerk, D. Davies, Police Chief

Clerk's Note: Mayor Bondy, Members of Council, and Administration participated in the Meeting electronically via video conference technology.
Chief Administrative Officer, Deputy Clerk, and IT personnel were present in Council Chambers to participate electronically.

A. Opening Business

1. Call to Order and Moment of Silent Reflection

   Mayor Bondy calls the meeting to order at 6:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

   None disclosed.

3. Adoption of Minutes

   490/21
   Moved by: Deputy Mayor Meloche
   Seconded by: Councillor Renaud

   That the minutes of the Regular Meeting of Council held April 13, 2021 be adopted as presented.

   Carried.

4. Mayors Comments

Mayor Bondy provides an update that in response to Ontario Government's new enhanced public health measures announced on April 15th, 2021, LaSalle has closed outdoor amenities to the public to help slow down the spread of COVID-19. The basketball courts, tennis courts, soccer fields, baseball diamonds, volleyball courts, and the skateboard park are all closed. Mayor Bondy understands that some of the residents are frustrated with the new guidelines but asks for patience and reminds everyone to please follow the rules.

Mayor Bondy reminds the residents to continue to maintain safe physical distance at least 2 meters apart from anyone who does not live with you. When residents walk outdoors, please do so with those whom you live with and/or with one other person who lives alone. If physical distancing is difficult, please ensure you wear a mask. Please get the vaccine as soon as eligible. Information about vaccines and how to register can be found on wevax.ca.

Mayor Bondy recognized that last week was National Volunteers' Week. National Volunteers' Week reflects individuals' generosity and the power we have when we work together. Mayor Bondy hopes that residents have read the Town of LaSalle posts on Facebook and Instagram. Last week and this week, the Town is sharing posts that highlighting our community members who volunteer their time to give back. Mayor Bondy gives his thanks to the community members for their volunteering efforts.

Chief Administrator Officer, Joe Milicia states that a few weeks ago, we announced that the Fire Chief Dave Sutton was retiring after over 35 years of service. Unfortunately last week, another member of our LaSalle family left us under not nearly the same joyous circumstances. Mr. Milicia states that we are saddened to announce the passing of the Director of Council Services and Town Clerk, Agatha Robertson.

Agatha was one of the most positive and determined individuals Mr. Milicia had ever met and stated that Agatha used that positivity and determination to battle cancer for over a decade. As we all know and unfortunately have all had some experience with, winning is different with cancer. It is difficult to define, but sometimes winning is battling cancer which Agatha did ferociously.

Agatha's life could've been over when she was first diagnosed but she chose to battle, chose to fight, enjoy life, embrace new challenges and live on. Mr. Milicia states that in true Agatha fashion, it was not going to be a pity party for her, as she did not want her illness to find her and it didn't. Agatha never wanted anyone to feel sorry for her and Mr. Milicia states that shouldn't start now.

Mr. Milicia can remember vividly last March in 2020 speaking intensely with Agatha and pleading with her to begin working from home as opposed to coming into the office at one point. Mr. Milicia even considered to revoke her access card. Agatha thankfully agreed and Mr. Milicia thought he had run a marathon and won the lottery all on the same day.

Agatha had an incredible career starting at the City of Windsor within the Social Services Department, then moving onto a new challenge in the Licensing Enforcement Department and then yet another new challenge in the Clerks and Council Services Department before she decided to leave

the comfort of the City of Windsor and join team LaSalle. Mr. Milicia states that she saw the light. Agatha was then promoted to the Director of Council Services and Town Clerk. A career full of learning and challenges and never afraid.

Although Agatha was with team LaSalle for too short of a time, her legacy will live on. Much like throwing a rock into a pond, her impact has had many ripples, some of which we are only now coming to realize. Even with her extremely busy life, loving husband, children, family, friends, trips, and vacations, work, professional life, and unfortunately the treatments that she went through, she was a mentor to many, including Mr. Milicia and always made time.

Mr. Milicia states that we lost the ultimate professional, giving mentor, most positive person, loving mother and wife, and a great friend. Although Agatha left us too soon, we will cherish the time we had together, remember the lessons Agatha taught us and the advice that she freely gave. Our thoughts and prayers continue to be with Agatha's family members, including husband Craig, children Cameron and Cassandra and stepdaughter Faith and with her many friends.

Mr. Milicia states that Agatha is and will continue to be missed. Agatha's memory will be eternal.

Rest in Peace Agatha.

D. Delegations

1. Conditional Delegation: Reconsideration of Motion - Request to construct wood privacy fence – F. Pheby

Clerk's Note: Franca Pheby, owner of property located at 61 Adams Lane submitted a request for reconsideration regarding Council's resolution adopted July 14, 2020 that opposed her request to construct a wood privacy fence adjacent to her property.

491/21
Moved by: Councillor Riccio-Spagnuolo
Seconded by: Councillor Desjarlais

That the reconsideration request submitted by Franca Pheby, owner of property located at 61 Adams lane regarding Council's resolution adopted July 14, 2020 that opposed her request to construct a wood privacy fence adjacent to her property be approved.

Carried.

492/21
Moved by: Deputy Mayor Meloche
Seconded by: Councillor Riccio-Spagnuolo

That Administration be authorized to construct a wood privacy fence adjacent to the Municipal property line located on or near 1390 Front Road; and that the Town be responsible for continued maintenance and repair.

Carried.

Clerk's Note: A recorded vote was requested by Mayor Bondy.

Mayor Bondy - Opposed
Deputy Mayor Meloche - In Favour
Councillor Akpata - In Favour
Councillor Carrick - In Favour
Councillor Desjarlais - In Favour
Councillor Riccio-Spagnuolo - In Favour
Councillor Renaud - Opposed

2. Strategic and Operational plans for the Benoit House

Alysson Storey, ADS Consulting Group representative appears before Council in support of Report (CR-2021-11) regarding the Strategic and Operational plans for the Benoit House.

493/21
Moved by: Councillor Desjarlais
Seconded by: Councillor Akpata

That the report of the Director of Culture and Recreation dated March 29, 2021 (CR-2021-11) regarding the operation of the Benoit House be received; and that the recommendation to operate the Benoit House as a Community Museum be approved; and further, that the recommendation to authorize administration to engage the services of ADS Consulting Group at a cost of $46,000.00 to develop Strategic and Operational Plans for the Benoit House be approved.

Carried.

E. Reports/Correspondence for Council Action

1. Fire Safety Grant Program

494/21
Moved by: Councillor Desjarlais
Seconded by: Councillor Renaud

That the report of the Director of Finance dated April 1, 2021 (FIN-13-2021) regarding the Fire Safety Grant Program proposed spending be approved.

Carried.

2. Fire Safety Grant Transfer Payment Agreement

495/21
Moved by: Deputy Mayor Meloche
Seconded by: Councillor Carrick

That the Agreement received by Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal regarding the Fire Safety Grant Transfer Payment be approved.

Carried.

3. Draft Procurement Policy

496/21
Moved by: Councillor Desjarlais
Seconded by: Councillor Riccio-Spagnuolo

That the report of the Director of Finance dated March 22, 2021 (FIN-07-2021) regarding the draft procurement policy be received and that the procurement policy By-law be approved; and that all previous Procurement and Purchasing Policies adopted by the Corporation, including By-law 7864, are hereby repealed.

Carried.

4. 2020 Year End Reports

497/21
Moved by: Deputy Mayor Meloche
Seconded by: Councillor Carrick

That the report of the Supervisor of Accounting dated March 25, 2021 (FIN-09-2021) regarding the 2020 Year End Reports be received; and that Council approve and adopt the Capital Fund Analysis, Reserves, Reserve Fund, Deferred Revenue Schedule and the Cash and Investments Report for the year ended December 31, 2020; and that Council authorize Administration to amend the schedules for the activity associated with Essex Power Corporation.

Carried.

5. Engineer Appointment – Desantel Drain

498/21
Moved by: Councillor Renaud
Seconded by: Councillor Desjarlais

That the report of the Manager of Engineering dated April 1, 2021 (PW-13-2021) regarding the Appointment of RC Spencer and Associates to be the Drainage Engineer for the Section 4 petition for the Desantel Drain pursuant to the Drainage Act be approved.

Carried.

6. Parks Tennis Court Resurfacing 2021 Capital Project

499/21
Moved by: Deputy Mayor Meloche
Seconded by: Councillor Carrick

That the report of the Manager of Roads and Parks dated April 1, 2021 (PW-12-2021) regarding the 2021 capital project to resurface tennis courts be received. And the recommendation to proceed with the pricing received from “All Lined Up” for the complete project at a cost of $42,500 (plus taxes), and additional funding required to complete the project be funded from the Parks Reserve Fund, be approved.

Carried.

7. Harmony Lakes Subdivision Street Name Request

Melanie Muir, Dillon Consulting Limited appears before Council in regards to report (DS-08-2021) regarding the approval of street names for the Harmony Lakes Subdivision.

500/21
Moved by: Deputy Mayor Meloche
Seconded by: Councillor Riccio-Spagnuolo

That the report of the Supervisor of Planning and Development Services dated April 1, 2021 (DS-08-2021) regarding the approval of street names for the Harmony Lakes Subdivision be approved as noted herein.

Carried.

8. SPC-04-20 - Front Road-Major Blvd - Mixed Use Building

501/21
Moved by: Councillor Renaud
Seconded by: Councillor Desjarlais

That the report of the Supervisor of Planning and Development Services dated April 1, 2021 (DS-09-2021) regarding a request to approve a site plan control application, to permit the construction of a 230 square metre two storey mixed use commercial building containing two apartment dwelling units be approved.

Carried.

F. Committee Matters for Council Action

1. Minutes of the Parks, Recreation and Events Committee Meeting held March 18, 2021

502/21
Moved by: Councillor Renaud
Seconded by: Councillor Riccio-Spagnuolo

That the Minutes of the Parks, Recreation and Events Committee Meeting dated March 18, 2021 be received; and that all Committee Matters be approved.

Carried.

G. Information Items to be Received

1. University of Windsor Convocation Photo Roadshow

503/21
Moved by: Councillor Renaud
Seconded by: Deputy Mayor Meloche

That the report of the Corporate Communication and Promotions Officer dated April 6, 2021 (CAO-C&P-04-2021) regarding the University of Windsor Convocation Photo Roadshow be received.

Carried.

2. 2020 4th Quarter Report

504/21
Moved by: Councillor Desjarlais
Seconded by: Councillor Riccio-Spagnuolo

That the report of the Supervisor of Accounting dated April 6, 2021 (FIN-10-2021) regarding the financial position of the Town of LaSalle as of the 4th quarter be received.

Carried.

3. 2020 Building Division Activity

505/21
Moved by: Councillor Renaud
Seconded by: Deputy Mayor Meloche

That the report of the Supervisor of Accounting dated March 28, 2021 (FIN-11-2021) regarding the 2020 Building Division Activity be received.

Carried.

4. Q1 Council Member Attendance at Meetings

506/21
Moved by: Deputy Mayor Meloche
Seconded by: Councillor Riccio-Spagnuolo

That the report of the Executive Assistant to the Director of Council Services/Clerk dated March 30, 2021 (CL-04-2021) regarding the Council Member attendance at Council and Committee meetings from January to March, 2021 for Quarter 1 be received.

Carried.

5. Planning Act Timelines - City of Kitchener Resolution

507/21
Moved by: Deputy Mayor Meloche
Seconded by: Councillor Desjarlais

That the resolution received by the City of Kitchener regarding Planning Act Timelines be received.

Carried.

6. Summary of Reports to Council

508/21
Moved by: Councillor Carrick
Seconded by: Councillor Renaud

That the report of the Chief Administrative Officer dated April 27, 2021 being a Summary of Reports to Council be received.

Carried.

H. By-laws

509/21
Moved by: Councillor Renaud
Seconded by: Councillor Desjarlais

That the following By-laws be given first reading:

8556 A By-law to amend By-law Number 7852 being a By-law to Establish User Fees or Charges for Services, Activities or the Use of Property

8557 A By-law to authorize the execution of a Transfer Payment Agreement between the Corporation of the Town of LaSalle and the Minister of Community Safety Correctional Services under the Court Security and Prisoner Transportation (CSPT) Program

8558 Being a by-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-law, as amended

8559 A By-law to Appoint RC Spencer and Associates to be the Drainage Engineer for the Desantel Drain

8560 A By-law to adopt a Procurement and Purchasing Policy

8561 A By-law to authorize the execution of a Site Plan Control Agreement with Essex Golf and Country Club and R.V. Investments Limited

Carried.

510/21
Moved by: Councillor Renaud
Seconded by: Councillor Desjarlais

That By-law numbers 8556 to 8561 be given second reading.

Carried.

511/21
Moved by: Councillor Renaud
Seconded by: Councillor Desjarlais

That By-law numbers 8556 to 8561 be given third reading and finally passed.

Carried.

I. Council Questions

J. Statements by Council Members

K. Reports from Committees

L. Notices of Motion

M. Motion to Move into Closed Session

N. Confirmatory By-law

512/21
Moved by: Councillor Renaud
Seconded by: Deputy Mayor Meloche

That Confirmatory By-law 8562 be given first reading.

Carried.

513/21
Moved by: Councillor Riccio-Spagnuolo
Seconded by: Councillor Akpata

That confirmatory By-law 8562 be given second reading.

Carried.

514/21
Moved by: Councillor Carrick
Seconded by: Councillor Desjarlais

That Confirmatory By-law 8562 be given third reading and finally passed.

Carried.

O. Schedule of Meetings

Personnel Committee Meeting, May 11, 2021 at 4:00 p.m.
Regular Council Meeting, May 11, 2021 at 6:00 p.m.
Police Services Board Committee Meeting, May 17, 2021 at 4:30 p.m.
Police Services Board Public Meeting, May 17, 2021 at 5:00 p.m.
By-Law Committee May 18, 2021 at 4:00 p.m.
Planning Advisory Committee Meeting, May 18, 2021 at 6:00 p.m.
Committee of Adjustment, May 19, 2021 at 5:30 p.m.
Parks, Recreation & Events Meeting, May 20, 2021 at 9:00 a.m.
Fire Committee Meeting, May 20, 2021 at 4:00 p.m.
Water & Wastewater Committee Meeting, May 25, 2021 at 5:00 p.m.
Regular Council Meeting, May 25, 2021 at 6:00 p.m.

P. Adjournment

Meeting adjourned at the call of the Chair 7:37 p.m.

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Mayor: Marc Bondy

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Deputy Clerk: Linda Jean